



City of Fergus Falls Committee of the Whole Agenda

June 1, 2022

7:00 am

City Council Chambers

A. Call to Order

B. Roll Call

C. Discussion Items

1. Hoods for Heroes Award

Ryan Muchow

Requested Action: Recommendation to the council to accept the donation of 37 personal protective hoods from the Minnesota Firefighter's Foundation

2. Riverfront Pavilion Policies

Klara Beck/Karin Flom

Requested Action: Recommendation to the council to approve the Riverfront Pavilion Rental Agreement and Policies

3. Property Purchase Offer

Klara Beck

Requested Action: Recommendation to the council on the sale of city owned property at 524 Valley Drive

4. Curling Update & Equipment Donations

Len Taylor

Requested Action: Recommendation to the council to accept donations for the purchase of equipment for a Parks and Recreation Curling Club

5. DeLagoon Project Update

Len Taylor

Requested Action: Committee discussion/decision on how to proceed with proposed improvements at DeLagoon Park

6. Permanent Supportive Housing Project Update

Mikel Olson, Fergus Falls HRA

D. Additional Agenda Items

E. Announcements

June 1 8:00 am Special session of the Planning Commission

June 6 5:00 pm Work Session: Audit Presentation

5:30 pm City Council meeting

June 15 7:00 am Committee of the Whole meeting

June 20 Most city offices and facilities closed in observance of Juneteenth. City Council meeting moved to June 21. Garbage and recycling normally picked up on Monday is moved to Tuesday the 21. Tuesday pickup will be on Wednesday the 22.

Adjourn



Council Action Recommendation

Page 1 of 1

Meeting Date: 06/01/2022

Subject: MN Firefighters Foundation - Hoods For Heroes

Recommendation: Council to approve the Fire Departments' acceptance of 37 Personal Protective Hoods from the MN Firefighters Foundation.

Background/Key Points: The Fire Department was one of 64 applicants in the State of MN that applied for next generation hoods and as a result is one of five Departments awarded such hoods. These hoods are designed to provide better protection to our firefighters by blocking the ability of smoke/carcinogen particles to transfer through the hood material. Each hood has an approximately value of \$100.

Budgetary Impact: There is no cost to accepting these hoods.

Originating Department: Fire

Respectfully Submitted: Ryan Muchow

Attachments: MN Firefighters Foundation - Award Announcement



HOODS FOR HEROES

Thank you for applying for the Minnesota Fire Fighters Foundation Hoods for Heroes Lottery. After closing our application process, we have finally received the results from our selection committee which consists of a nonpartisan legal team.

Our goal is to provide as many hoods to as many departments in the state of Minnesota, **we are pleased to announce your department will be receiving hoods this year.** With over 64 applications this year it continues to be our goal and mission to raise money through various fundraisers and hope you can support our golf event each year in September. As everyone in the fire service knows cancer has become the single most important item for the fire service as it relates to mortality rate. These next generation hoods are just one step in working to mitigate those mortality statistics.

Our goal is to educate and provide these hoods when funds allow. **ALL** our money raised at our fundraisers goes straight back to Minnesota Fire Fighters and only Minnesota Fire Departments that apply.

Please help spread the word about our mission, feel free to donate to our H4H campaign and we hope to see all of you at our golf event on September 12th 2022. Go to www.mnfff.org for more information.

On behalf of our entire team I want to personally thank you for your interest and more importantly your service. Stay safe and stay healthy.

Tim Trainor

President

Minnesota Fire Fighters Foundation



Committee of the Whole Memorandum

Page 1 of 1

Meeting Date: June 1, 2022

Subject: Riverfront Pavilion (Downtown Market Structure) Rules & Regulations and Rental Agreement

Requested Action: Motion adopting the Rules & Regulations and Rental Agreement templates for the Riverfront Pavilion

Background/Key Points: At its May 2 meeting, City Council appointed two representatives to serve on a subcommittee to create a policy for community use and rental of the Downtown Riverfront Market Structure, or the *Riverfront Pavilion*. Parks Department, Administration, and Community Development staff used model documents provided by the League of Minnesota Cities to create a draft Rules & Regulations and a template Rental Agreement. These drafts were shared with the subcommittee members and the City Attorney. The City Attorney performed final review and final draft of the documents.

City staff are looking for a motion to adopt these documents as the policy for the Riverfront Pavilion. The facility is anticipated to be available for rent by the public beginning July 1, 2022. Interested parties should contact Recreation Supervisor Pam Muxfeldt at (218) 332-5806 or via email at Pam.Muxfeldt@ci.fergus-falls.mn.us.

Budgetary Impact: Per page 11 of the 2022 Fee Schedule, the rental of the Riverfront Pavilion requires the collection of the following fee: \$100.00 per day (plus \$100.00 security deposit)

Attachments:

- (1) Rules & Regulations
- (2) Rental Agreement Template
- (3) Pg 10-11 of 2022 Fee Schedule

Originating Department: Community Development

Respectfully Submitted: Klara Beck, Community Development Manager

LIBRARY

REPLACEMENTS

Library card replacement fee	\$3.00
Library Materials	
Damaged or lost	Replacement cost plus \$3.00 handling fee
If found after paying replacement fee	Replacement refund minus \$3.00 handling fee

PHOTOCOPIES AND FAXES

Black and White	20¢ per page
Color	50¢ per page
Fax (coming or going)	50¢ per page

PARKS & RECREATION

CAMPGROUND FEES

Tents	\$15.00 per night (7 night max)
Campers	\$30.00 per night (7 night max)

FIELDS

Disc Golf Tournament	\$50.00 per day
American Legion Field	\$55.00 per game
Baseball Fields	\$35.00 per practice (excludes youth baseball programs) \$55.00 per game (excludes youth baseball programs)
Baseball Tournament	\$150.00 per field/per day, no exclusions <i>All fields will begin with a dragged and lined field prior to each tournament game</i>
Softball Fields	\$35.00 per practice (excludes youth softball programs) \$55.00 per game (excludes youth softball programs)
Softball Tournament	\$250.00 per day, no exclusions (up to four softball fields) <i>All fields will begin with a dragged and lined field prior to the start of tournament play</i> <i>Any additional dragging/lining requests will be charged \$40.00 per field</i>
Soccer Fields	\$40.00 per field/per day

PARK AND RECREATION PROGRAMS*

Rookie T-Ball	\$40.00
T-Ball	\$60.00
Toss	\$60.00
Girls Toss	\$60.00
Minors	\$70.00
Majors	\$70.00
Late fee (youth ball)	\$25.00 will be added to any late registrations
Adult Softball	\$600.00

Late Fee (adult softball) \$25.00 will be added to any late payments
 Kids Kamp (per 2 week session) \$175.00 (field trips included)

**Park and Recreation programs are city run programs where expenses (staffing, supplies and officials) are incurred*

PERMITS AND RENTALS

Park Food Vending Permit (two day) \$15.00 if using city utilities
 Community Garden Plots \$30.00 per plot
 Mobile Stage Rental Fee \$500.00 per day/\$250.00 per additional day
 Downtown Riverfront Market Structure \$100.00 per day (plus \$100.00 security deposit)

PICNIC SHELTERS AND TABLES

Outdoor Shelter Rental \$50.00 per day
 Pebble Lake Indoor Shelter Rental \$150.00 per day (plus \$25.00 security deposit)
 Picnic Table (in town delivery only) \$15.00 per table/per day

SPONSORSHIPS

Youth Sport Sponsorships \$275.00
 Banner Sponsorships First year \$300.00.
 Each additional renewal year \$250.00

WARMING HOUSES/ARENA RENTAL

Outdoor Warming Houses \$50.00 per day (plus \$25.00 deposit)
 Community Arena Non-User Groups \$120.00 per hour with ice (October-March)
 Community Arena User Programs \$105.00 per hour with ice (October-March)
 Community Arena Facility Rental \$120.00 per day without ice plus expenses
 Off Season Community Arena Facility Rental \$130.00 per hour with ice

POLICE DEPARTMENT

FALSE ALARMS (per calendar year)

False Alarm Fee/First-Fourth Alarm No charge
 False Alarm Fee/Fifth False Alarm \$100.00
 False Alarm Fee/Sixth False Alarm \$150.00 per each additional alarm

GENERAL SERVICES

Photographs- Printed Color Photo on Paper \$1.50 each
 Photographs on CD \$5.00
 Audio Productions on CD \$5.00
 Security Services \$75.00 per hour per officer - 2 hour minimum charge
 Records Data Request \$0.25 per page plus cost for collecting data including staff time, materials (disk/thumb drive)
 Vehicle Impound Charge \$35.00

City of Fergus Falls, Minnesota Riverfront Pavilion Rental Agreement

This Riverfront Pavilion Rental Agreement (the “Agreement”) is made between the City of Fergus Falls, Minnesota (the “City”) and _____ (the “User”), (collectively, the “Parties”). The User has submitted a Community Riverfront Pavilion Rental Application (the “Application”) to the City to use the Riverfront Pavilion for: _____ (the “Event”);

In consideration of the mutual covenants and conditions set forth below, the Parties agree as follows:

1. **Riverfront Pavilion.** The City rents its Riverfront Pavilion to the User.
2. **Term.** User shall be entitled to use the Riverfront Pavilion from _____ [am][pm] on _____, 20____ until _____ [am][pm] on _____, 20____. This time period includes the time necessary for set up and clean up.
3. **Rent.** User agrees to pay the City the sum \$_____ for using the Riverfront Pavilion. The initial rent is due no later than the date of this Agreement. Any additional rent must be paid within seven (7) days after the Event. If the Event is cancelled, the rent will be returned or kept pursuant to the Rules and Regulations.
4. **Security Deposit.** The User paid a security deposit of \$100 with the Application. The security deposit will be returned or kept pursuant to the Rules and Regulations.
6. **Alcohol.** Alcohol [will][will not] be served at the Event. Alcohol [will] [will not] be sold at the Event. If alcohol will be sold, the User agrees to comply with all liquor licensing requirements. The City reserves the right to prohibit the serving or sale of alcohol in the Riverfront Pavilion. The serving or sale of any alcohol is further subject to the Rules and Regulations.
7. **Insurance.** The User [is] [is not] required to obtain liability insurance for the Event. If insurance is required, User agrees to obtain at least the minimum coverage set forth in the Rules and Regulations. The User agree to provide a certificate of insurance to the City showing the required coverage at least seven (7) days prior to the Event and naming the City as an Additional Insured.
8. **Property Damage/Missing Items.** The User agrees to pay the City for any physical damage to the Riverfront Pavilion or its contents during the Event. The User also agrees to replace or pay the cost of replacement for any missing items.
9. **Indemnification.** The User shall defend, indemnify and hold harmless the City and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorneys' fees) incurred by the City or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damage caused by, arising out of, related to or associated with the use of the Riverfront Pavilion by the User or by the User's guests or invitees, except to the extent caused by the sole negligence, gross negligence or willful misconduct of the City or its officers, employees or agents.

10. **Waiver and Assumption of Risk.** The User knows, understands and acknowledges the risks and hazards associated with using the Riverfront Pavilion and hereby assumes any and all risks and hazards associated therewith. User hereby irrevocably waives any and all claims against the City or any of its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by the User as a result of using the Riverfront Pavilion and hereby irrevocably releases and discharges the City and any of its officials, employees or agents from any and all claims of liability.
11. **Rules and Regulations.** The User certifies that he or she has read the attached Rules and Regulations and agrees to be bound by the Rules and Regulations. The User shall be responsible for ensuring compliance with the Rules and Regulations by the User's guests or invitees.
12. **General Provisions.**
- A. **Entire Agreement.** This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.
 - B. **Amendments.** Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.
 - C. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
 - D. **Captions.** Section headings contained in this Agreement are included for convenience only and form no part of the Agreement between the Parties.
 - E. **Waiver.** The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
 - F. **Savings Clause.** If a court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the Parties caused this Agreement to be approved on the dates below.

By signing this agreement, I declare that I have read, understand and agree to all of the terms and condition of this Agreement.

User

Date: _____

For the City:
Pam Muxfeldt
Recreation Manager

Date: _____

City of Fergus Falls, Minnesota Riverfront Pavilion Rental Rules and Regulation

The City of Fergus Falls, Minnesota (the “City”) has adopted the following Riverfront Pavilion Rental Rules and Regulations concerning the rental of the City’s Riverfront Pavilion to a member of the public or a group (the “User”) for an “Event.” These Rules and Regulations will be incorporated by reference into any contract between the City and a User.

1. **Reserving the Riverfront Pavilion.** To reserve the Riverfront Pavilion, the User must submit a Riverfront Pavilion Rental Application (the “Application”) to the Park Department at least fourteen (14) days prior to the Event. Applications will not be accepted more than one year in advance of the Event. Applications will be accepted during the City’s regular business hours.
2. **Riverfront Pavilion Rental Agreement.** After the City has approved an Application, the User must enter into a written Riverfront Pavilion Rental Agreement (the “Agreement”) with the City.
3. **Security Deposit.** A security deposit of \$100 must accompany the Application. The deposit will be returned if the Application is denied or if the Event is cancelled for any reason by the City or the User. If the Application is approved, the deposit will be returned to the User within fifteen (15) days after of the Event if there is no damage to the Riverfront Pavilion or its contents. The City may withhold a portion or all of the deposit if the User does not adequately clean the Riverfront Pavilion following the Event. The amount of the deposit does not limit the liability of the User for any damage or loss caused by the User or the User’s guests and invitees.
4. **Rental Fee.** The City charges a flat \$100 per day rental fee for use of the Riverfront Pavilion.

Set up and clean up must occur within the rental period. If the Riverfront Pavilion is available, the City, in its sole discretion, may allow the User to set up the day before the Event.

The rental fee and security deposit are due with the rental application. The Riverfront Pavilion is not guaranteed for the User until the rental fee, security deposit, and this signed Agreement are received by the City. If the User remains in the Riverfront Pavilion past the ending time stated in the Agreement, the additional rent must be paid within seven (7) days after the Event.

5. **Priority of Use.** The City shall have first priority for all governmental activities.

From June 1 through October 31, the Fergus Falls Farmers Market shall have first priority on Wednesdays from 12:00 p.m. until 6:30 p.m. and Saturdays from 6:00 a.m. until 2:00 p.m.

The priority for all other uses shall be determined on a first-come, first-served basis.

6. **Food.** Users may provide their own food and beverage or utilize a professional caterer. There are no kitchen facilities (stove, oven, microwave, refrigerator, freezer, etc.) available at the Riverfront Pavilion.

Glass containers (e.g., bottles, glasses) of any kind are not allowed.

7. **Cancellation/Refund Policy.** For cancellation requests received by the City at least seven (7) days prior to the Event date, no rental fee shall be due. For cancellation requests received less than seven (7) days prior to the Event date, the full rental fee shall be due however the full security deposit will be returned to the User. All cancellations must be submitted to the Park Department in writing. The City reserves the right to cancel the Event. If the City cancels the event, the User shall be entitled to a full refund of any rent and security deposit paid. Any refund of the rental fee and/or security deposit shall be paid to the User within fifteen (15) days of the cancellation date.
8. **Maximum Capacity.** The maximum capacity of the Riverfront Pavilion is dependent on the seating arrangement used:

Chairs Only: 463 persons

Tables & Chairs: 216 persons

Standing Only: 648 persons

Under no circumstance shall the number of persons at an Event exceed the maximum capacity.

9. **Tables and Chairs.** The use of the tables and chairs is included in the rental fee. Set up and tear down of the tables and chairs is the responsibility of the User. These services will not be provided by the City.
10. **Alterations.** The User shall not make any alterations or affix any items to the Riverfront Pavilion. Alterations include any items that shall be hung, glued, taped or in any other way affixed to the walls, ceiling, floor, windows or light fixtures of the Riverfront Pavilion.
11. **Outdoor Signage.** The User will be permitted to use a City-provided poster stand for the purposes of event identification. The sign may only be utilized during the rental period. Permitting this signage does not imply endorsement of a group's views by the City.

No other outdoor signage is permitted. This includes signs on the ground such as chalk board, stand-up banners, or sandwich signs and signs on the building's exterior.
12. **Noise.** The use of amplified sound is permitted during the rental hours. The User shall be respectful of neighboring businesses and residents with regards to the level of noise and the time of day.

13. **Special Event Permit.** The User is responsible for obtaining a Special Event Permit if one is required.
14. **Building Access.** The Riverfront Pavilion will be available for access at the time reserved. Access shall be given via a time-limited code for the electronic locking system. The User shall ensure that everyone is out of the building before leaving and is responsible for securely closing all doors (including overhead garage doors) to the Riverfront Pavilion following the Event.
15. **Access by City.** The User shall permit the City's officials, employees or agents to have access and to enter the Riverfront Pavilion at any time during the Event.
16. **Designated Area.** The area designated as the "Riverfront Pavilion" includes the structure and its immediate area as depicted in "Exhibit A." The designated area does not include the walking area or the river bank. These areas will remain open to the public at all times and be free from any obstructions.
17. **Clean Up.** The User is responsible for leaving the Riverfront Pavilion in as good or better condition than found. All tables and chairs must be taken down and returned neatly to the storage room. The User must empty all garbage into the dumpster in the fenced in area to the north of the Riverfront Pavilion.
18. **Security.** All Events shall be operated and supervised to the satisfaction of the City. The City may require, as a condition of approval of the Application, that one or more security guards be present at the Event.
19. **Smoking.** Smoking in City Parks is prohibited at all times.
20. **Law/Ordinances.** The User must comply with the laws of the State of Minnesota and City ordinances. The City has the right to terminate use of the Riverfront Pavilion during any Event if the User violates any State laws or City ordinances. All fees shall be forfeited when an Event is terminated for this reason.
21. **Alcohol Policy.** The possession, use or sale of alcoholic beverages is permitted in the Riverfront Pavilion only under the following conditions:
 -
 - Glass containers and/or drinkware of any kind are not allowed.
 - A liquor license must be obtained prior to the Event if alcohol is sold.
 - The User must have adequate procedures in place to ensure that no one under the age of 21 is served alcohol and to ensure that no one is served alcohol in an amount to cause intoxication.
22. **Insurance Requirements.** The City, in its discretion, may require the User to obtain liability insurance for any use of City facilities. If liability insurance is required, the following requirements apply:
 - \$1,000,000 minimum each occurrence, \$2,000,000 aggregate general liability

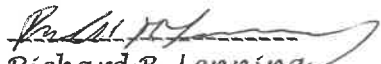
- The City must be named as an “Additional Insured” on the policy.
 - The policy must cover off premise. The location of the Riverfront Structure/Spies Park must be listed on the insurance certificate as a premise.
 - Insurance shall cover liability for injury death and property damage including coverage for alcohol related claims.
 - The insurance policy must be issued by an insurance company licensed to do business in Minnesota acceptable to the City.
 - At least seven (7) days prior to the Event, the User must give to the City a certificate of insurance showing the required coverage.
23. **Restricting Use.** The Park Department shall have the authority, subject to appeal of the City Council, to prohibit or limit use of the Riverfront Pavilion by a particular User based upon knowledge that the User has caused damage to other public facilities or when disruption, damage, theft or other unfavorable history is recorded from previous use of the Riverfront Pavilion.
24. **No Discrimination.** The City does not deny access to the Riverfront Pavilion on the basis of race, religion, sex, creed, age, sexual orientation or national origin. Allowing any group to use the Riverfront Pavilion does not imply endorsement of a group’s views by the City.
25. **Accidents/Damage.** Any accidents or damage to the Riverfront Pavilion must be reported to the City Clerk following the Event.
26. **Personal Property.** The City will not be responsible for any personal property belonging to the user or the user’s guests or invitees.

May 18, 2022

City of Fergus Falls
112 Washington Avenue West
Fergus Falls, Minnesota

To whom it may concern:

We, Richard B. and Shirley A. Lenning, have lived at 524 Valley Drive since May, 2009. We have been taking care of the property on the East side of our dwelling which belongs to the City of Fergus Falls. We are offering \$10,000 plus paying for the survey to acquire 100 feet East of our property, approximately $\frac{1}{4}$ of an acre. We have planted trees and shrubs on this property and would like to upgrade this property which is East of our dwelling.


Richard B. Lenning


Shirley A. Lenning

DATED: 5-18-2022



Council Action Recommendation

Page 1 of 1

Meeting Date: 6-1-2022

Subject: Curling

Recommendation: Accept donations that will be used to purchase equipment for a Park and Rec. Curling club.

Background/Key Points: Interest in Curling was heightened this past winter with the Winter Olympics. A group of citizens approached the city about having Curling as an offering at the Community Arena. Research was done to ascertain costs and procedures for implementing a club (estimates attached). The group has committed to raising funds enough to cover the purchase of equipment that would be needed to start up the club.

Budgetary Impact: Donations will cover the purchase of equipment. Use of the ice would be covered by user fees. In the future, there will likely be some labor involved with ice prep and maintenance, but at the outset, most of the ice prep will be done by volunteers.

Originating Department: Public Works

Respectfully Submitted: Len Taylor

Attachments:



Estimate

Creation date: Mar 30, 2022 Estimate: #E0000098
 Shipping date: Feb 16, 2022 Expiration date: May 16, 2022
 External reference: 3 Sheet Arena Curling

TO

Granite Falls Curling
 Granite Falls, MN
 United States

FROM

Dakota Curling Supplies
 20945 Hydra Court
 Lakeville, MN 55044
 United States
 Phone: 800-256-0009
 Email: sales@dakotacurling.supplies

SKU	Description	Qty	Price	Tax	Total
25000100	Olson Fixed Head Club Brooms	24	64.99	0.00	1,559.76
10200301	Asham Step On Slider	9			359.91
10200302	Asham Step On Slider - S	3	39.99	0.00	119.97
10200303	Asham Step On Slider - M	3	39.99	0.00	119.97
10200304	Asham Step On Slider - L	3	39.99	0.00	119.97
106107	Arrow Stabilizer	3	79.99	0.00	239.97
21000200	Freeze Down Hacks	6	65.99	0.00	395.94
21000100	Marco Hack Rubbers	12	41.99	0.00	503.88
	Reconditioned Curling Rocks, 3 sets of 16 (estimate only)	48	400.00	0.00	19,200.00
	Plastic Handle - Used	48			1,440.00
	Plastic Handle - Used - Blue	24	30.00	0.00	720.00
	Plastic Handle - Used - Red	24	30.00	0.00	720.00
240308	Universal Backpack Pebble Can	1	269.99	0.00	269.99
24030501	Thompson Pebble Heads	2			99.98
24030511	Thompson Pebble Heads - 64-71	1	49.99	0.00	49.99
24030515	Thompson Pebble Heads - 64-75	1	49.99	0.00	49.99
23000202	Vinyl Mesh Rings - Blue/Red	3	249.99	0.00	749.97
23000801	Fiberstick Line Tape 300' Roll	5			58.95
23000802	Fiberstick Line Tape 300' Roll - 1" - Black	3	12.99	0.00	38.97
23000801	Fiberstick Line Tape 300' Roll - 1/2" - Black	2	9.99	0.00	19.98
23001102	Rayon Hog Line Tape - 4" - Blue	6	19.99	0.00	119.94

Total units: 167

Subtotal (USD): \$24,998.29

Total (USD): \$24,998.29



Council Action Recommendation

Page 1 of 1

Meeting Date: 6-1-2022

Subject: DeLagoon Park Renewal Project Update

Background info: The City, as one of its sales tax projects, chose a renewal project of existing facilities at DeLagoon Park and implementation/construction of the DeLagoon Park Campground Master Plan.

Bolton and Menk Inc. has given initial cost estimates to the different facets of the project and has come up with an overall cost estimate of \$8,721,355.00. The cap on the sales tax was set at \$5,200,000.00.

Recommendation: The Park and Recreation Bd. met on Monday 5-23-22 to review the scope of the project and is recommending the council move forward with a ballot question to implement the campground master plan and the extension of sewer and water utilities to all areas of the park (soccer complex, softball complex and campground) which, according to the estimates would be a \$3,527,950 project. The Park and Recreation Bd. feels that these are the priority pieces of the project and the other pieces of the project can be done over time through the budget process.

Originating Department: Public Works

Respectfully Submitted: Len Taylor

Attachments:



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

May 16, 2022

Mr. Len Taylor
City of Fergus Falls
112 W Washington Avenue
Fergus Falls Minnesota 56537

Re: Delagoon Park Update
City of Fergus Falls, Minnesota
BMI Project No. OW1.127028

Dear Len,

We have completed our review of the Delagoon Campground Master Plan, and have prepared preliminary cost estimates for various infrastructure improvements throughout Delagoon Park. Our findings are as follows:

Delagoon Campground Master Plan

The improvements described in the Master Plan generally seem appropriate. The following modifications could be made to the Master Plan:

1. The shore of Pebble Lake at the eastern end of the campground, near the Central Lakes Trail, could potentially function as a natural beach. Consider creating a swimming beach in this area, with an access trail to the beach from the Central Lakes Trail. The exact location of the beach, including ADA access, will require additional study and evaluation.
2. The DNR recently rebuilt the boat launch area. One of the proposed picnic shelters in this area should be removed from the plan. Additionally, one of the fishing piers could be eliminated.

Preliminary Cost Estimates

We prepared preliminary estimates for the following improvements in the park

1. Campground improvements as described in the original Master Plan
2. Sewer and water extensions, as follows: A sanitary sewer lift station to be constructed near the gravel parking area east of the soccer fields. Forcemain from this lift station to the existing gravity sewer main on Shoreview Drive. Gravity sewer main and sewer services extended to several locations in the park. A water distribution main would also be connected to the existing main on Shoreview Drive, and extended throughout the park, parallel with the proposed sewer mains. Sewer and water services would be provided to the following locations in the park:
 - a. In the campground: dump station, main sanitary building, and three restroom buildings
 - b. Softball complex concessions/restroom building
 - c. Soccer Field proposed concessions/restroom building
 - d. Existing vault toilet south of softball complex

Name: Mr. Len Taylor

Date: May 16, 2022

Page: 2

3. Athletic Field Lighting
 - a. Remove and replace field lighting system at five softball fields
 - b. Remove and replace field lighting system at two baseball fields
 - c. Construct new field lighting system at four soccer fields
4. Structures
 - a. Remove and replace concessions/restroom building at softball field
 - b. Construct a new concessions/restroom building at soccer field
 - c. Note that the estimated costs are for stick-built structures. Masonry structures would be notably more expensive.
 - d. Each of the buildings would include 'light' concessions to support prepackaged foods, not food preparation.
5. Fencing
 - a. Replace perimeter, backstop, and dugout chain link fencing at four softball fields in softball complex
 - b. Replace perimeter, backstop, and dugout chain link fencing at both baseball fields
 - c. Construct new chain link fencing around the perimeter of the soccer field complex, with interior dividing fences between fields
 - d. Construct new perimeter chain link fencing around BMX track
 - e. Construct new perimeter chain link fencing around archery range

The total estimated project cost for all of these improvements are as follows:

Campground Master Plan Updates	\$	2,390,850.00
Sewer and Water Utility Extensions	\$	1,137,100.00
Concessions / Restroom Buildings	\$	1,218,750.00
Lighting	\$	3,075,000.00
Fencing	\$	899,655.00
Totals	\$	8,721,355.00

We understand that the budget for improvements at Delagoon Park is \$5.2 million. After discussing this with you, the recommended scope of improvements that can be accomplished within the budget are the campground improvements, the utility extensions, and the concessions / restroom building at the soccer fields. The total estimated project cost for this scope of work is as follows:

Campground Master Plan Updates	\$	2,390,850.00
Utility Extensions	\$	1,137,100.00
Soccer Field Concessions / Restroom Building	\$	633,750.00
Totals	\$	4,161,700.00

Name: Mr. Len Taylor

Date: May 16, 2022

Page: 3

Enclosed with this report are itemized preliminary estimates and a figure indicating the proposed utility extensions. Pending further review with City staff and City Council, we will prepare a graphic suitable for public outreach. We appreciate the opportunity to provide this report to the City of Fergus Falls. Please contact me at Kent.Louwagie@bolton-menk.com or 320-905-5446 with any questions or concerns.

Sincerely,

Bolton & Menk, Inc.



Kent Louwagie, P.E.

Principal Engineer

Enclosures

**PRELIMINARY ESTIMATE
DELAGOON PARK IMPROVEMENTS**

Delagoon Park Master Plan Update

City of Fergus Falls, MN

BMI Project Number 0W1.127028

5/5/2022



**BOLTON
& MENK**
Real People. Real Solutions.

Item No.	Description of Improvements	Total Estimated Project Cost	2014 Estimate for Reference
1	Campground Master Plan Updates	\$ 2,390,850.00	\$ 2,300,402.50
2	Sewer and Water Utility Extensions	\$ 1,137,100.00	\$ 316,000.00
3	Concessions / Restroom Buildings	\$ 1,218,750.00	NA
4	Lighting	\$ 3,075,000.00	NA
5	Fencing	\$ 899,655.00	NA
	Totals	\$ 8,721,355.00	\$ 2,616,402.50

Item No.	Recommended Scope of Improvements	Total Estimated Project Cost
1	Campground Master Plan Updates	\$ 2,390,850.00
2	Utility Extensions	\$ 1,137,100.00
3	Soccer Field Concessions / Restroom Building	\$ 633,750.00
	Totals	\$ 4,161,700.00

Delagoon Campground Master Plan

Appendix A – Costing Information Spreadsheet

Master Plan Cost Estimate						Date: 10/20/14
Delagoon Campground -- City of Fenjus Falls						
Item No.	Description	Pay Unit	Est. Quantity	Unit Est.	Total Est. Bid	Total Est. Bid + 10%
1	Mobilization	LS	1.00	\$50,000.00	\$50,000.00	\$55,000.00
2	Construction surveying and staking	LS	1.00	\$30,000.00	\$30,000.00	\$33,000.00
3	General site removals (of existing campground infrastructure and clearing/grubbing)	LS	1.00	\$20,000.00	\$20,000.00	\$22,000.00
4	Erosion control	LS	1.00	\$15,000.00	\$15,000.00	\$16,500.00
5	General earthwork (rough and finish grading)	LS	1.00	\$160,000.00	\$160,000.00	\$176,000.00
6	Storm sewers and culverts	LS	1.00	\$20,000.00	\$20,000.00	\$22,000.00
7	4" water main - HDPE (+ misc.)	LF	4,900.00	\$30.00	\$147,000.00	\$161,700.00
8	Water yard hydrant (misc. locations) -- includes concrete splash pad	EA	4.00	\$2,500.00	\$10,000.00	\$11,000.00
9	Water service from main to individual campsite	EA	42.00	\$1,200.00	\$50,400.00	\$55,440.00
10	8" PVC sanitary service to sanitation building and dump station - gravity	LF	1,500.00	\$35.00	\$52,500.00	\$57,750.00
11	Sanitary service to 6 campsites in loop A and 2 host sites	LS	1.00	\$10,000.00	\$10,000.00	\$11,000.00
12	Electric service fees/basic service setup	LS	1.00	\$10,000.00	\$10,000.00	\$11,000.00
13	Electrical service -- feeder wire conductors and related for main power loops	LS	1.00	\$55,000.00	\$55,000.00	\$60,500.00
14	Electrical service from main loop to campsite (includes pedestal for electric and water service)	EA	42.00	\$2,000.00	\$84,000.00	\$92,400.00
15	Asphalt roadways and parking areas (6" aggregate and 4" bituminous)	SY	10,500.00	\$25.00	\$262,500.00	\$288,750.00
16	Aggregate campsite spurs (6")	SY	4,700.00	\$6.50	\$30,550.00	\$33,605.00
17	Asphalt trails -- state trail connection from campground to existing trail (10' wide)	SY	350.00	\$23.00	\$8,050.00	\$8,855.00
18	Asphalt trails --campground and along lakeshore (8' wide)	SY	1,200.00	\$23.00	\$27,600.00	\$30,360.00
19	Surfacing mixture for campsite use areas (4") -- aggregate, sand, peat mix	SY	4,500.00	\$10.00	\$45,000.00	\$49,500.00
20	B618 curb & gutter -- parking lot/parking pull-off areas)	LF	750.00	\$30.00	\$22,500.00	\$24,750.00
21	Concrete walkways and pads	SF	2,200.00	\$7.00	\$15,400.00	\$16,940.00
22	Dumpstation (concrete walkway, water appertines, sanitary sewer appertines)	LS	1.00	\$25,000.00	\$25,000.00	\$27,500.00
23	Trash and recycling center (wooden fence-type enclosure)	LS	1.00	\$15,000.00	\$15,000.00	\$16,500.00

2022 Estimated Costs			
5/5/2022			
Unit Est.	Total Est. Bid	Total Est. Bid + 10%	Comments
\$50,000.00	\$50,000.00	\$55,000.00	
\$30,000.00	\$30,000.00	\$33,000.00	
\$20,000.00	\$20,000.00	\$22,000.00	
\$15,000.00	\$15,000.00	\$16,500.00	
\$160,000.00	\$160,000.00	\$176,000.00	
\$20,000.00	\$20,000.00	\$22,000.00	
\$40.00	\$196,000.00	\$215,600.00	(2)
\$2,500.00	\$10,000.00	\$11,000.00	
\$1,200.00	\$50,400.00	\$55,440.00	
\$50.00	\$75,000.00	\$82,500.00	(2)
\$10,000.00	\$10,000.00	\$11,000.00	
\$10,000.00	\$10,000.00	\$11,000.00	
\$55,000.00	\$55,000.00	\$60,500.00	
\$2,000.00	\$84,000.00	\$92,400.00	
\$25.00	\$262,500.00	\$288,750.00	
\$6.50	\$30,550.00	\$33,605.00	
\$23.00	\$8,050.00	\$8,855.00	
\$23.00	\$27,600.00	\$30,360.00	
\$10.00	\$45,000.00	\$49,500.00	
\$30.00	\$22,500.00	\$24,750.00	
\$7.00	\$15,400.00	\$16,940.00	
\$25,000.00	\$25,000.00	\$27,500.00	
\$15,000.00	\$15,000.00	\$16,500.00	

Delagoon Campground Master Plan

Appendix A – Costing Information Spreadsheet

Master Plan Cost Estimate					Date: 10/20/14	
Delagoon Campground -- City of Fergus Falls						
Item No.	Description	Pay Unit	Est. Quantity	Unit Est.	Total Est. Bid	Total Est. Bid + 10%
24	Main sanitation building (includes utility hookups)	EA	1.00	\$225,000.00	\$225,000.00	\$247,500.00
25	Toilet buildings (single vault toilets w/ concrete pad)	EA	3.00	\$25,000.00	\$75,000.00	\$82,500.00
26	Group picnic shelter – in group camp loop)	EA	1.00	\$30,000.00	\$30,000.00	\$33,000.00
27	Family picnic shelters -- near lakeshore	EA	2.00	\$15,000.00	\$30,000.00	\$33,000.00
28	Signage and kiosks -- including registration station	LS	1.00	\$25,000.00	\$25,000.00	\$27,500.00
29	Canvas tents (installed on wood platform)	EA	2.00	\$20,000.00	\$40,000.00	\$44,000.00
30	Seed and mulch -- turf grasses	AC	5.00	\$4,000.00	\$20,000.00	\$22,000.00
31	Seed and mulch -- native grasses and wildflowers	AC	10.00	\$6,000.00	\$60,000.00	\$66,000.00
32	Trees and shrubs	LS	1.00	\$50,000.00	\$50,000.00	\$55,000.00
33	Misc site amenities (boat slips, picnic tables, fire grates, benches, etc.)	LS	1.00	\$90,000.00	\$90,000.00	\$99,000.00
34	Wood storage corral	EA	1.00	\$8,000.00	\$8,000.00	\$8,800.00
Base Total Estimated Cost					\$1,818,500.00	\$2,000,350.00
Design, Engineering + 15%					\$272,775.00	\$300,052.50
GRAND TOTAL					\$2,091,275.00	\$2,300,402.50

2022 Estimated Costs			
5/5/2022			
Unit Est.	Total Est. Bid	Total Est. Bid + 10%	Comments
\$225,000.00	\$225,000.00	\$247,500.00	
\$25,000.00	\$75,000.00	\$82,500.00	
\$30,000.00	\$30,000.00	\$33,000.00	
\$15,000.00	\$30,000.00	\$33,000.00	
\$25,000.00	\$25,000.00	\$27,500.00	
\$20,000.00	\$40,000.00	\$44,000.00	
\$4,000.00	\$20,000.00	\$22,000.00	
\$6,000.00	\$60,000.00	\$66,000.00	
\$50,000.00	\$50,000.00	\$55,000.00	
\$90,000.00	\$90,000.00	\$99,000.00	
\$8,000.00	\$8,000.00	\$8,800.00	
	\$1,890,000.00	\$2,079,000.00	
15%	\$283,600.00	\$311,850.00	
	\$2,173,500.00	\$2,390,850.00	
Increase from 2014 Estimate	\$82,225.00	\$90,447.50	

Comments on Updated Cost Estimate

- (1) Assumed 3% annual inflation through 2020, then 10% per year
- (2) Based on recent prices

Delagoon Campground Master Plan

ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION UTILITY EXTENSION TO DELAGOON CAMPGROUND
 FERGUS FALLS, MINNESOTA
 October 9, 2014

ITEM NO.	SPEC. NUMBERS	ITEM DESCRIPTION	SPEC. NUMBERS	UNIT PRICE	TOTAL	
					EST. QUAN.	EXTENDED COST
1	2021.501	MOBILIZATION	LUMP SUM	\$ 35,800.00	1	\$ 35,800.00
2	2101.511	CLEARING & GRUBBING	LUMP SUM	\$ 2,000.00	1	\$ 2,000.00
3	2104.523	SALVAGE PIPE PLUG	EACH	\$ 200.00	1	\$ 200.00
4	2501.515	LIFT STATION	EACH	\$ 50,000.00	1	\$ 50,000.00
5	2502.602	CONNECT INTO DRAINAGE STRUCTURE	EACH	\$ 2,000.00	1	\$ 2,000.00
6	2503.511	4" PVC PIPE FORCEMAIN (C900)	LIN FT	\$ 30.00	2250	\$ 67,500.00
7	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$ 1,000.00	1	\$ 1,000.00
8	2504.602	HYDRANT	EACH	\$ 4,500.00	2	\$ 9,000.00
9	2504.602	INSTALL PLUG	EACH	\$ 300.00	1	\$ 300.00
10	2504.602	FITTINGS (4" & 6") (MJ-DI)	EACH	\$ 800.00	10	\$ 8,000.00
11	2504.602	6" GATE VALVE AND BOX (MJ-DI)	EACH	\$ 2,000.00	3	\$ 6,000.00
12	2504.602	6" HYDRANT LEAD, C900	LIN FT	\$ 40.00	30	\$ 1,200.00
13	2504.603	8" PVC WATERMAIN, C900	LIN FT	\$ 35.00	2250	\$ 78,750.00
14	2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$ 1,500.00	1	\$ 1,500.00
15	2583.601	TRAFFIC CONTROL	LUMP SUM	\$ 2,000.00	1	\$ 2,000.00
16		TURF ESTABLISHMENT/SURFACE RESTORATION	ACRE	\$ 3,500.00	2.5	\$ 8,750.00
TOTAL						\$ 274,000.00
DESIGN AND ENGINEERING FEES 15%						\$ 42,000.00
TOTAL						\$ 316,000.00

Copied from Master Plan For
Reference Only

PRELIMINARY ESTIMATE

DELAGOON CAMPGROUND SEWER AND WATER
 CITY OF FERGUS FALLS
 BMI PROJECT NO. 0W1.127028
 5/5/2022



Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
----------	------	-------	--------------------	------	------------	--------------

UTILITIES FROM SHOREVIEW DRIVE TO PROPOSED CAMPGROUND BATHROOM

1	MOBILIZATION		1	LUMP SUM	\$36,000.00	\$36,000.00
2	CLEARING & GRUBBING		1	LUMP SUM	\$2,500.00	\$2,500.00
3	REMOVE GRAVEL PAVEMENT		2727	SQ YD	\$5.00	\$13,635.00
4	LIFT STATION		1	EACH	\$50,000.00	\$50,000.00
5	CONNECT TO EXISTING MANHOLE		1	EACH	\$3,000.00	\$3,000.00
6	MANHOLE (SANITARY)		65.15	LIN FT	\$500.00	\$32,575.00
7	CASTING ASSEMBLY, SANITARY MANHOLE		6	EACH	\$1,000.00	\$6,000.00
8	4" PVC PIPE FORCEMAIN		1211	LIN FT	\$45.00	\$54,495.00
9	8" PVC PIPE SEWER		1860	LIN FT	\$50.00	\$93,000.00
10	CONNECTO TO EXISTING WATER MAIN		1	EACH	\$3,500.00	\$3,500.00
11	6" PVC WATER MAIN		2889	LIN FT	\$50.00	\$144,450.00
12	HYDRANT		5	EACH	\$5,200.00	\$26,000.00
13	WATER MAIN FITTINGS		259	LB	\$18.00	\$4,662.00
14	6" GATE VALVE AND BOX		6	EACH	\$2,075.00	\$12,450.00
15	AGGREGATE SURFACING CLASS 2, 8"		2727	SQ YD	\$45.00	\$122,715.00
16	TRAFFIC CONTROL		1	LUMP SUM	\$2,500.00	\$2,500.00
17	SALVAGE AND REINSTALL SIGN		3	EACH	\$225.00	\$675.00
18	SILT FENCE TYPE MACHINE SLICED		2900	LIN FT	\$3.50	\$10,150.00
19	SEEDING		6608	SQ YD	\$3.00	\$19,824.00
20	REMOVE AND REPLACE FENCE		25	LIN FT	\$100.00	\$2,500.00
SUBTOTAL:						\$640,631.00
10% CONTINGENCY:						\$64,060.00
TOTAL ESTIMATED CONSTRUCTION COST:						\$704,691.00
20% DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING						\$140,940.00
SUBTOTAL ESTIMATED PROJECT COST:						\$845,631.00

EXTENSION TO DUMP STATION

21	CLEARING & GRUBBING		1	LUMP SUM	\$500.00	\$500.00
22	8" PVC PIPE SEWER SERVICE		339	LIN FT	\$50.00	\$16,950.00
23	2" PE WATER SERVICE		329	LIN FT	\$35.00	\$11,515.00
24	2" CORP STOP AND SADDLE		1	EACH	\$1,000.00	\$1,000.00
25	2" CURB STOP		1	EACH	\$2,000.00	\$2,000.00
26	YARD HYDRANT		1	EACH	\$3,000.00	\$3,000.00
27	SILT FENCE TYPE MACHINE SLICED		450	LIN FT	\$3.50	\$1,575.00
28	SEEDING		667	SQ YD	\$3.00	\$2,001.00
29	REMOVE AND REPLACE FENCE		20	LIN FT	\$100.00	\$2,000.00
SUBTOTAL:						\$40,541.00
10% CONTINGENCY:						\$4,050.00

PRELIMINARY ESTIMATE

DELAGOON CAMPGROUND SEWER AND WATER
 CITY OF FERGUS FALLS
 BMI PROJECT NO. 0W1.127028
 5/5/2022



Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
TOTAL ESTIMATED CONSTRUCTION COST:						\$44,591.00
0% DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING						\$0.00
SUBTOTAL ESTIMATED PROJECT COST:						\$44,591.00
EXTENSIONS TO CAMPGROUND TOILETS						
30	8" PVC PIPE SEWER SERVICE		860	LIN FT	\$50.00	\$43,000.00
31	2" PE WATER SERVICE		860	LIN FT	\$35.00	\$30,100.00
32	2" CORP STOP AND SADDLE		2	EACH	\$1,000.00	\$2,000.00
33	2" CURB STOP		2	EACH	\$2,000.00	\$4,000.00
34	YARD HYDRANT		2	EACH	\$3,000.00	\$6,000.00
35	SILT FENCE TYPE MACHINE SLICED		500	LIN FT	\$3.50	\$1,750.00
36	SEEDING		1900	SQ YD	\$3.00	\$5,700.00
SUBTOTAL:						\$92,550.00
10% CONTINGENCY:						\$9,260.00
TOTAL ESTIMATED CONSTRUCTION COST:						\$101,810.00
20% DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING						\$20,360.00
SUBTOTAL ESTIMATED PROJECT COST:						\$122,170.00
EXTENSION TO SOFTBALL CONCESSION						
37	REMOVE GRAVEL PAVEMENT		1000	SQ YD	\$5.00	\$5,000.00
38	REMOVE BITUMINOUS PAVEMENT		93	SQ YD	\$7.50	\$697.50
39	4" PVC PIPE SEWER SERVICE		341	LIN FT	\$50.00	\$17,050.00
40	4" X 8" SEWER WYE		1	EACH	\$500.00	\$500.00
41	2" PE WATER SERVICE		318	LIN FT	\$35.00	\$11,130.00
42	2" CORP STOP AND SADDLE		1	EACH	\$1,000.00	\$1,000.00
43	2" CURB STOP		1	EACH	\$2,000.00	\$2,000.00
44	YARD HYDRANT		1	EACH	\$3,000.00	\$3,000.00
45	AGGREGATE SURFACING CLASS 2, 8"		1000	SQ YD	\$45.00	\$45,000.00
46	BITUMINOUS PAVEMENT PATCH		93	SQ YD	\$120.00	\$11,160.00
47	SILT FENCE TYPE MACHINE SLICED		400	LIN FT	\$3.50	\$1,400.00
48	SEEDING		667	SQ YD	\$3.00	\$2,001.00
49	REMOVE AND REPLACE FENCE		20	LIN FT	\$100.00	\$2,000.00
SUBTOTAL:						\$101,938.50
10% CONTINGENCY:						\$10,190.00
TOTAL ESTIMATED CONSTRUCTION COST:						\$112,128.50
20% DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING						\$22,430.00
SUBTOTAL ESTIMATED PROJECT COST:						\$134,558.50

PRELIMINARY ESTIMATE

DELAGOON CAMPGROUND SEWER AND WATER
 CITY OF FERGUS FALLS
 BMI PROJECT NO. 0W1.127028
 5/5/2022



Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
EXTENSION TO SOCCER CONCESSION						
50	CLEARING & GRUBBING		1	LUMP SUM	\$500.00	\$500.00
51	4" PVC PIPE SEWER SERVICE		508	LIN FT	\$50.00	\$25,400.00
52	4" X 8" SEWER WYE		1	EACH	\$500.00	\$500.00
53	2" PE WATER SERVICE		483	LIN FT	\$35.00	\$16,905.00
54	2" CORP STOP AND SADDLE		1	EACH	\$1,000.00	\$1,000.00
55	2" CURB STOP		1	EACH	\$2,000.00	\$2,000.00
56	YARD HYDRANT		1	EACH	\$3,000.00	\$3,000.00
57	SILT FENCE TYPE MACHINE SLICED		550	LIN FT	\$3.50	\$1,925.00
58	SEEDING		1667	SQ YD	\$3.00	\$5,001.00
59	REMOVE AND REPLACE FENCE		50	LIN FT	\$100.00	\$5,000.00
					SUBTOTAL:	\$61,231.00
					10% CONTINGENCY:	\$6,120.00
					TOTAL ESTIMATED CONSTRUCTION COST:	\$67,351.00
					20% DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING	\$13,470.00
					SUBTOTAL ESTIMATED PROJECT COST:	\$80,821.00
EXTENSION TO EXISTING VAULT TOILET						
60	CLEARING & GRUBBING		1	LUMP SUM	\$500.00	\$500.00
61	REMOVE GRAVEL PAVEMENT		167	SQ YD	\$5.00	\$835.00
62	4" PVC PIPE SEWER SERVICE		32	LIN FT	\$50.00	\$1,600.00
63	4" X 8" SEWER WYE		1	EACH	\$500.00	\$500.00
64	2" PE WATER SERVICE		42	LIN FT	\$35.00	\$1,470.00
65	2" CORP STOP AND SADDLE		1	EACH	\$1,000.00	\$1,000.00
66	2" CURB STOP		1	EACH	\$2,000.00	\$2,000.00
67	AGGREGATE SURFACING CLASS 2, 8"		167	SQ YD	\$45.00	\$7,515.00
68	SILT FENCE TYPE MACHINE SLICED		250	LIN FT	\$3.50	\$875.00
69	SEEDING		256	SQ YD	\$3.00	\$768.00
					SUBTOTAL:	\$17,063.00
					10% CONTINGENCY:	\$1,710.00
					TOTAL ESTIMATED CONSTRUCTION COST:	\$18,773.00
					20% DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING	\$3,750.00
					SUBTOTAL ESTIMATED PROJECT COST:	\$22,523.00
					TOTAL ESTIMATED PROJECT COST:	\$1,250,294.50

**PRELIMINARY ESTIMATE
CONCESSIONS/RESTROOM BUILDINGS**

Delagoon Park Master Plan Update
City of Fergus Falls, MN
BMI Project Number 0W1.127028
5/5/2022



Item No.	Spec Nos.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
CONCESSIONS/RESTROOM BUILDINGS						
1	ARCH	REMOVE AND REPLACE CONCESSIONS/RESTROOM BUILDING AT SOFTBALL FIELD PINWHEEL	1200	SF	\$375.00	\$450,000.00
					10% CONTINGENCY:	\$45,000.00
					TOTAL ESTIMATED CONSTRUCTION COST:	\$495,000.00
					DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING: 20%	\$90,000.00
					TOTAL ESTIMATED PROJECT COST:	\$585,000.00
2	ARCH	CONSTRUCT A NEW CONCESSIONS/RESTROOM BUILDING AT SOCCER FIELD COMPLEX	1500	SF	\$325.00	\$487,500.00
					10% CONTINGENCY:	\$48,750.00
					TOTAL ESTIMATED CONSTRUCTION COST:	\$536,250.00
					DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING: 20%	\$97,500.00
					TOTAL ESTIMATED PROJECT COST:	\$633,750.00
					TOTAL ESTIMATED PROJECT COST - BOTH BUILDINGS:	\$1,218,750.00

**PRELIMINARY ESTIMATE
LIGHTING IMPROVEMENTS**

Delagoon Park Master Plan Update
City of Fergus Falls, MN
BMI Project Number OW1.127028
5/5/2022



Item No.	Spec Nos.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
ATHLETIC FIELD LIGHTING						
1	265668	REMOVE AND REPLACE LIGHTING SYSTEM AT FIVE SOFTBALL FIELDS W/ MINOR POWER UPGRADES	1	LUMP SUM	\$935,000.00	\$935,000.00
2	265668	REMOVE AND REPLACE LIGHTING SYSTEM AT TWO BASEBALL FIELDS W/ MINOR POWER UPGRADES	1	LUMP SUM	\$625,000.00	\$625,000.00
3	265668	CONSTRUCT NEW LIGHTING SYSTEM AT FOUR SOCCER FIELDS + POWER DISTRIBUTION UPGRADES	1	LUMP SUM	\$900,000.00	\$900,000.00
SUBTOTAL ALL LIGHTING:						\$2,460,000.00
10% CONTINGENCY:						\$246,000.00
TOTAL ESTIMATED CONSTRUCTION COST:						\$2,706,000.00
DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING: 15%						\$369,000.00
TOTAL ESTIMATED PROJECT COST:						\$3,075,000.00

**PRELIMINARY ESTIMATE
FENCING IMPROVEMENTS**

Delagoon Park Master Plan Update
City of Fergus Falls, MN
BMI Project Number 0W1.127028
5/5/2022



Item No.	Spec Nos.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
REPLACEMENT OF PERIMETER, BACKSTOP, AND DUGOUT FENCING AT ALL FIVE SOFTBALL FIELDS						
1	323113	SOFTBALL FIELDS 1-4: 6' HT GALVANIZED CHAIN LINK FENCE W/ PROTECTIVE FENCE CAP, GATES	1065	LIN FT	\$55.00	\$58,575.00
2	323113	SOFTBALL FIELDS 1-4: 20' HT GALVANIZED CHAIN LINK FENCE - BACKSTOP (40' wings, 20' back)	80	LIN FT	\$325.00	\$26,000.00
3	323113	SOFTBALL FIELD 5: 6' HT GALVANIZED CHAIN LINK FENCE W/ PROTECTIVE FENCE CAP, GATES	1030	LIN FT	\$55.00	\$56,650.00
4	323113	SOFTBALL FIELD 5: 20' HT GALVANIZED CHAIN LINK FENCE - BACKSTOP (40' wings, 20' back)	80	LIN FT	\$325.00	\$26,000.00
		SUBTOTAL:				\$167,225.00
REPLACEMENT OF PERIMETER, BACKSTOP, AND DUGOUT FENCING AT BOTH BASEBALL FIELDS						
5	323113	BASEBALL FIELD 1: 8' HT GALVANIZED CHAIN LINK FENCE W/ PROTECTIVE FENCE CAP, GATES	1150	LIN FT	\$65.00	\$74,750.00
6	323113	BASEBALL FIELD 1: 25' HT GALVANIZED CHAIN LINK FENCE - BACKSTOP (50' wings, 40' back)	140	LIN FT	\$350.00	\$49,000.00
7	323113	BASEBALL FIELD 2: 8' HT GALVANIZED CHAIN LINK FENCE W/ PROTECTIVE FENCE CAP, GATES	1120	LIN FT	\$65.00	\$72,800.00
8	323113	BASEBALL FIELD 2: 25' HT GALVANIZED CHAIN LINK FENCE - BACKSTOP (30' wings, 30' back)	90	LIN FT	\$350.00	\$31,500.00
		SUBTOTAL:				\$228,050.00
CONSTRUCTION OF NEW FENCING AROUND THE PERIMETER OF THE SOCCER FIELD COMPLEX, WITH INTERIOR DIVIDING FENCES BETWEEN FIELDS, BMX TRACK, AND ARCHERY RANGE						
9	323113	SOCCER FIELD: 4' HT GALVANIZED CHAIN LINK FENCE, GATES/ OPENINGS	5430	LIN FT	\$45.00	\$244,350.00
10	323113	BMX TRACK: 4' HT GALVANIZED CHAIN LINK FENCE, GATES/ OPENINGS	930	LIN FT	\$45.00	\$41,850.00
11	323113	ARCHERY RANGE: 4' HT GALVANIZED CHAIN LINK FENCE, GATES/ OPENINGS	850	LIN FT	\$45.00	\$38,250.00
		SUBTOTAL:				\$324,450.00
					SUBTOTAL ALL FENCING:	\$719,725.00
					10% CONTINGENCY:	\$71,970.00
					TOTAL ESTIMATED CONSTRUCTION COST:	\$791,695.00
					DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING: 15%	\$107,960.00
					TOTAL ESTIMATED PROJECT COST:	\$899,655.00