



City Council Agenda March 17, 2025 5:30 pm in the City Council Chambers

Invocation – Duane Smith, Abundant Life Assembly of God
Pledge of Allegiance

Call to Order
Roll Call
Open Forum

- A. Approval of the Agenda
- B. Public Hearings
- C. Awarding of Bids
- D. Petitions and Communications
- E. Consent Agenda
 - 1. Motion approving the minutes from the March 3, 2025 City Council meeting and the March 12, 2025 City Council work session
 - 2. Motion approving licenses
 - 3. Resolution declaring computers from the Fergus Falls Public Library as surplus and authorizing their disposal
 - 4. Resolution setting the final cost hearing date for PI 8231 & 7224 Scenic Drive infrastructure projects for April 21, 2025 at 5:30 pm in the City Council Chambers
 - 5. Resolution authorizing the submission of a PFAS Source Identification and Reduction Grant
- F. Ordinance and Resolutions
 - 1. Resolution setting the 2025 Fergus Falls Aquatic Center admission rates
- G. Presentation of Claims \$2,206,315.44
- H. Old Business/Unfinished Business
 - 1. Update on utility rates (*no rate increases proposed at this time*)
 - 2. Update on city owned property located at 522 E Hampden Avenue
- I. New Business
- J. Miscellaneous Announcements
 - March 17, 2025 5:00 pm Port Authority Meeting
 - March 26, 2025 7:00 am Council Work Session: Economic Development
 - April 2, 2025 7:00 am Committee of the Whole Meeting
 - April 7, 2025 5:30 pm City Council Meeting

K. Adjournment to a closed meeting to discuss a potential real estate sale at 925 Western Avenue as allowed by MN Statute 13D.05.

If you have special needs for accommodations, please call 332-5436 or TDD 1-800-627-3529 (Minnesota Relay Service).

City Council Minutes
March 3, 2025

The Fergus Falls City Council held a regular meeting on Monday March 3, 2025, at 5:30 pm in the City Council Chambers. Pastor Doug Dent gave the invocation, and the Pledge of Allegiance was recited. Acting Mayor Laura Job called the meeting to order at 5:32 pm. Council members in attendance were Job, Kvamme, Leighton, Kremer, Mortenson, Rachels and Kilde. Fish and Mayor Hicks were absent.

Open Forum

Public Arts Commission Chair Kim Embretson commented on the rotating artwork that will be displayed in the City Council Chambers. The artwork was commissioned during the “A River Is” project and the pieces are part of a permanent collection housed at the Fergus Falls Public Library.

Kate, no last name provided, expressed her concerns over the council’s inaction to approve the Library Art Policy because it mentions the words diversity and inclusion. She was upset with the council’s indecision and interference with the Library Board’s work on policies and believes the council should have acted on the other policies that were brought for approval.

Duane Cookman stated his opinion on the definition of equity.

Approval of the Agenda

A motion and second were made by Kilde and Kvamme to approve tonight’s agenda with the removal of the joint powers board for public transportation and solar RFP from the consent agenda and the motion carried.

Consent Agenda

The following items were approved under **Resolution #30-2025** by Leighton: Motion approving the open and closed minutes from the February 18, 2025, City Council meeting and the February 26, 2025, Committee of the Whole meeting. Motion approving the following licenses: Mechanical Fergus Home and Hardware, Fire-N-Ice Heating & A/C, E & H Enterprises of Alexandria, Air Mechanical Inc; Minnesota Lawful Gambling Permit Vets R Us Inc. for BINGO at the Eagles Aerie on April 19, 2025; Excavator Ben Wolden Landscaping; Mobile Food Vendor Lone Pine Soup Company, Bossy Babe’s BBQ. **Resolution #31-2025** approving a separation agreement with Mike Hartwell. **Resolution #32-2025** declaring Summerfest, Over the River and Shop, Move & Groove as community festivals. **Resolution #33-2025** approving the art selections for the year 2025 downtown sculpture walk. **Resolution #34-2025** granting an easement to Otter Tail Power Company for a utility replacement project in the alleyway north of Lincoln Avenue. **Resolution #35-2025** approving an Outdoor Lighting Services Contract with Otter Tail Power Company. **Resolution #36-2024** setting a final cost hearing for City Project 5961, the Junius Avenue: Union to Cascade street improvement project for April 7, 2025, at 5:30 pm in the City Council Chambers. The resolution was seconded by Rachels and was adopted.

Joint Powers Board for Public Transportation

Leighton asked for more information on the proposed joint powers board for public transportation. Kayla Sullivan of the Otter Express asked if the city is interested in participating in this board as most of the public transportation they offer occurs within the Fergus Falls city limits. If the city is interested,

they will select up to 2 elected officials to serve as advisory members who would create the policies, routes, staffing and other decisions necessary to continue operating public transportation. Leighton offered **Resolution #37-2025** authorizing the participation in a joint powers board for public transportation, which was seconded by Kilde and was adopted.

Solar RFP

Leighton stated his preference to permanently remove the installation of solar panels from the agenda. Several council members commented on the cost of the initial output, the uncertainty the city would see a savings and not being a big enough return on investment. Job reminded the council this is not a final approval but rather a request to seek RFP's. Rachels offered **Resolution #38-2025** authorizing the participation in an RFP process led by West Central Initiative for the installation of solar panels on municipal buildings, which was seconded by Kilde and the resolution failed 1-6 with Job being the only affirmative vote.

Child Care Project Manager

Community Development Manager Klara Beck explained Fergus Falls was selected to participate in the First Children's Finance Rural Child Care Innovation Program. The program addresses the critical challenges of rural child care through the lens of economic development. A community engagement process was developed to find solutions to address the child care shortage. Six goals have been identified to address these challenges including hiring a project manager to implement childcare initiatives. West Central Initiative approved a \$20,000 grant to hire a project manager and Beck recommended Katie Ganoe for the position of Child Care Project Manager. She explained the RFP process, Katie's background and expertise in early childhood and her involvement in various childcare initiatives. Beck answered questions regarding the RFP process, the role of West Central Initiative as fiscal host and concerns with conflicts of interest. Rachels offered **Resolution #39-2025** approving the Independent Contractor Agreement for the Child Care Project Manager position and authorizing the City Administrator to execute the agreement, which was seconded by Kilde and was adopted.

Council Chambers Technology

There have been concerns regarding the sound quality in the City Council Chambers. Staff presented a technology proposal to install ten new 6.5" ceiling speakers to replace the seven existing 4" speakers at a cost of \$8,395.10. Leighton offered **Resolution #40-2025** authorizing staff to enter a contract with Bluum Technology to upgrade technology in the Council Chambers, which was seconded by Rachels. The council asked staff to get references from other governmental entities using this technology, to consider local vendors and to engage PEG Access for their opinion on the proposed technology. City Administrator Andrew Bremseth suggested the council approve entering this contract contingent upon successful references and the input of PEG Access. If the city waits, the project could be delayed by Bluum's contracts with school districts. Leighton wanted a guarantee the city would not have to pay until they are satisfied with the product. He and Rachels agreed to amend the resolution to be contingent upon successful references and the resolution was adopted.

Resolution of Accounts

Kilde offered a resolution authorizing the payments and claims in the amount of \$367,482.32, which was seconded by Rachels and was adopted.

New Business

Leighton asked the city's zoning code to be reviewed so the owner of 712 Springen Avenue can construct a stand-alone garage/mancave structure which is currently not allowed by City Code. Kilde felt this topic should follow the process and be discussed by the Planning Commission. A motion and second were made by Leighton and Kilde directing the Planning Commission to review code language regarding accessory structures and the motion carried.

A motion and second were made by Leighton and Mortenson to discuss the future of the Bigwood Event Center. Bremseth said he plans to place this topic on the March 17 agenda in a closed meeting to report back on past council direction and give an update on a potential real estate transaction. The motion carried.

Mortenson asked a copy of the US Constitution to be displayed in the Council Chambers.

Mortenson would like to review the legal ability and appetite of the council to double the city's lodging tax and use the additional 3% to fund economic development. A motion and second were made by Mortenson and Kremeier to discuss the lodging tax the city receives at a meeting within 60 days and the motion carried.

A motion and second were made by Leighton and Mortenson directing staff to bring all contracts up for renewal in April, May and June of 2025 to the council who will decide if the city should seek RFP's, and the motion carried.

Mortenson said he secured the West Fargo Economic Development Director to participate in the council work sessions planned for March 12 and 26 from 7-9 am. These sessions will be open to the public and they will be livestreamed. Rachels said he would like to follow parallel paths to continue the community visioning process.

The meeting adjourned at 6:38 pm

Lynne Olson

City Council Work Session
March 12, 2025

The Fergus Falls City Council held a work session on Wednesday March 12, 2025, to discuss economic development. Mayor Hicks called the meeting to order at 7:00 am in the City Council Chambers and the following council members were in attendance: Kilde, Job, Kvamme, Leighton, Kremer, Mortenson, and Rachels.

Mayor Hicks addressed economic development efforts over the past 10 years when services were offered in house and then later moved to the outside entity of Greater Fergus Falls. The organization has had five directors in six years and are currently without a lead staff person. \$50,000 of the Greater Fergus Falls budget comes from the city and last year the organization asked for \$48,000 in additional funding plus a commission for land sales they assist in. Last week Greater Fergus Falls announced a pause in their operations until the council decides how they want to handle economic development. Hicks believes the city needs a common vision about growth and business development and today's work session is designed to learn how other communities attract business and additional resources that are available. A second work session will be held to look at solutions and developing a strategy.

West Fargo Economic Development

Casey Sanders-Berglund, the Economic Development Manager for the City of West Fargo joined the discussion via zoom. She described her role is building relationships, "hand holding" through the process of starting a business and referring businesses to partnership solutions or other city departments. She is the sole employee of the department and reports to the Community Development Department. West Fargo's Economic Development Advisory Committee is a nine-member board that meets monthly to review economic development incentive applications and provides recommendations to the West Fargo City Commission. In 2014, the voters of West Fargo approved a sales tax dedicated to economic development and job creation, which provides \$4 million in annual revenue. Five pillars shape their goals, strategies, incentives and policies: Economic Development; Economic Activity; Community Development; Long Range Planning and Departmental Activities. Sanders-Berglund addressed specific questions from the council.

West Fargo uses the but/for test for Tax Increment Financing (TIF) which says this project would not happen but/for the use of TIF funding. They mainly support infrastructure, commercial or industrial projects but would consider the use of TIF for low-income senior housing or for workforce housing if it ties into specific goals. When asked about the use of a sales tax to fund economic development activities, she referred to it as her "war chest" as this revenue stream not only funds her position but also allows West Fargo to offer incentives to attract business. They have used the sales tax to close funding gaps, offer forgivable loans, make road improvements and support job creation with competitive salaries. Both Fargo and West Fargo have a sales tax to fund their police and fire public safety departments. She was asked to describe the difference between Economic Development and Community Development. The Community Development Department provides 24 community centric events each year. These family friendly events provide community connections, activate business space events and bring people to the community which drives economic activity. If a new business needs assistance, such as the creation of a business plan, they use their business partnerships to connect them with solutions like entrepreneur centers. The Greater Fargo-Moorhead Economic Development Commission focuses on primary sector businesses that bring in new wealth from other states. West Fargo works closely with the economic development association network in their region.

Their end goal is finding success for a business and if a lead doesn't work for one community it is passed onto another community where it is more likely to be successful. Working as a city employee, she is not soliciting investors or donors, and she balances her time with proactive and reactive activities. Her goal is contacting 100 businesses within West Fargo to check in, see how their business is going, listen to challenges they face and discuss their future plans. She spends time vetting sites, visiting with commercial realtors and keeps a list of locations that may be a good fit for future opportunities. She targets 5 prospective businesses each month and advisory board members may accompany her on prospective visits if there is an industry match.

West Central Minnesota Small Business Development Center

Ian Carlstrom is the Regional Director of West Central Minnesota Small Business Development Center (SBDC). The SBDC is a federal government program that provides management and technical assistance to startup and existing businesses. They offer small business training and technical consultation services at no cost through 1 on 1 confidential counseling and low-cost workshops. Startup services include business planning, market and industry data, financing, marketing and training. Existing businesses can seek their services for increased profitability, growth and expansion, managing cash flow and buying and selling. Half of all the businesses they consult are first-time business owners.

The West Central SBDC office moved from Concordia College to M-State in 2023 and they have 13 consultants that focus on developing strategic partnerships, holding events and workshops and providing services. The SBDC serves 82 cities within a nine-county area including Fergus Falls. Their service area is home to approximately 13,000 small businesses, a number that has doubled over the past 40 years and this region is projected to grow with 260 new businesses each year. Since 2023, throughout the region they have served 723 unique clients and provided 6,300 hours of assistance. 11 businesses have been bought or sold, and 75 new businesses have launched. Over \$26 million in capital has been accessed, 2300 jobs created or retained, and the average job created makes \$20 per hour.

In Fergus Falls since 2023 they have served 55 unique clients, provided over 1,500 hours of assistance, seen 1 business bought or sold, 5 new business starts, added two full-time employees, 2 part-time employees and access \$2.2 million in capital. At the peak of the Greater Fergus Falls entrepreneur initiative, approximately \$22,000 was spent on the direct provision of client services. The SBDC has a small business development network that engages key stakeholders, connects with various resources and collaborates with strategic partners. They receive federal funding which is 100% matched and allocated for direct client services. Carlstrom spoke about the client services they provided through Greater Fergus Falls and assured the council their organization will continue to support their business owners.

On March 26 the council will hold a second economic development work session at 7:00 am.

The work session adjourned at 8:51 am.

Lynne Olson

FOR COUNCIL MEETING MARCH 17, 2025

APPROVALS ON ALL LICENSES ARE CONTINGENT UPON PAPERWORK BEING FILLED OUT CORRECTLY AND COMPLETELY, AND ALL INSURANCES AND BONDS BEING CURRENT.

Mechanical

Haugan Heating and Cooling

Minnesota Lawful Gambling Permit

Fergus Falls Youth Baseball for a raffle on June 25 at American Legion Field, DeLagoon

Sign Hanger

Sign Guys

Mobile Food Vendor

Don Pablo's Mexican Restaurant



Council Action Recommendation

Page 1 of 1

Meeting Date: March 17, 2025

Subject: Outdated computers declared surplus and sold on GovDeals.

Recommendation:

Fergus Falls Public Library Advisory Board and Library Director request that five outdated Apple computers be deemed surplus and sold on Govdeals.

Background/Key Points:

The Fergus Falls Public Library has five Apple Computers that are more than six years old and out of support and warranty from Apple.

While the computers could be used to browse the Internet, we are not able to run the computers on our Cybrarian account, which means that connecting them to the Internet would put our network at risk.

The operating system on the computers is Windows 10, which will no longer be supported after October of 2025, which again will put the computers at risk of being compromised on the network.

It is our recommendation that these Apple computers be deemed surplus equipment and sold GovDeals. Once the computers are sold, the library will make a budget adjustment.

Budgetary Impact:

A budget adjustment will be made to the library's budget once the computers are sold.

Respectfully Submitted:

Gail Hedstrom, Library Director

Attachments:

None

CITY OF FERGUS FALLS, MINNESOTA

ENGINEERING DEPARTMENT

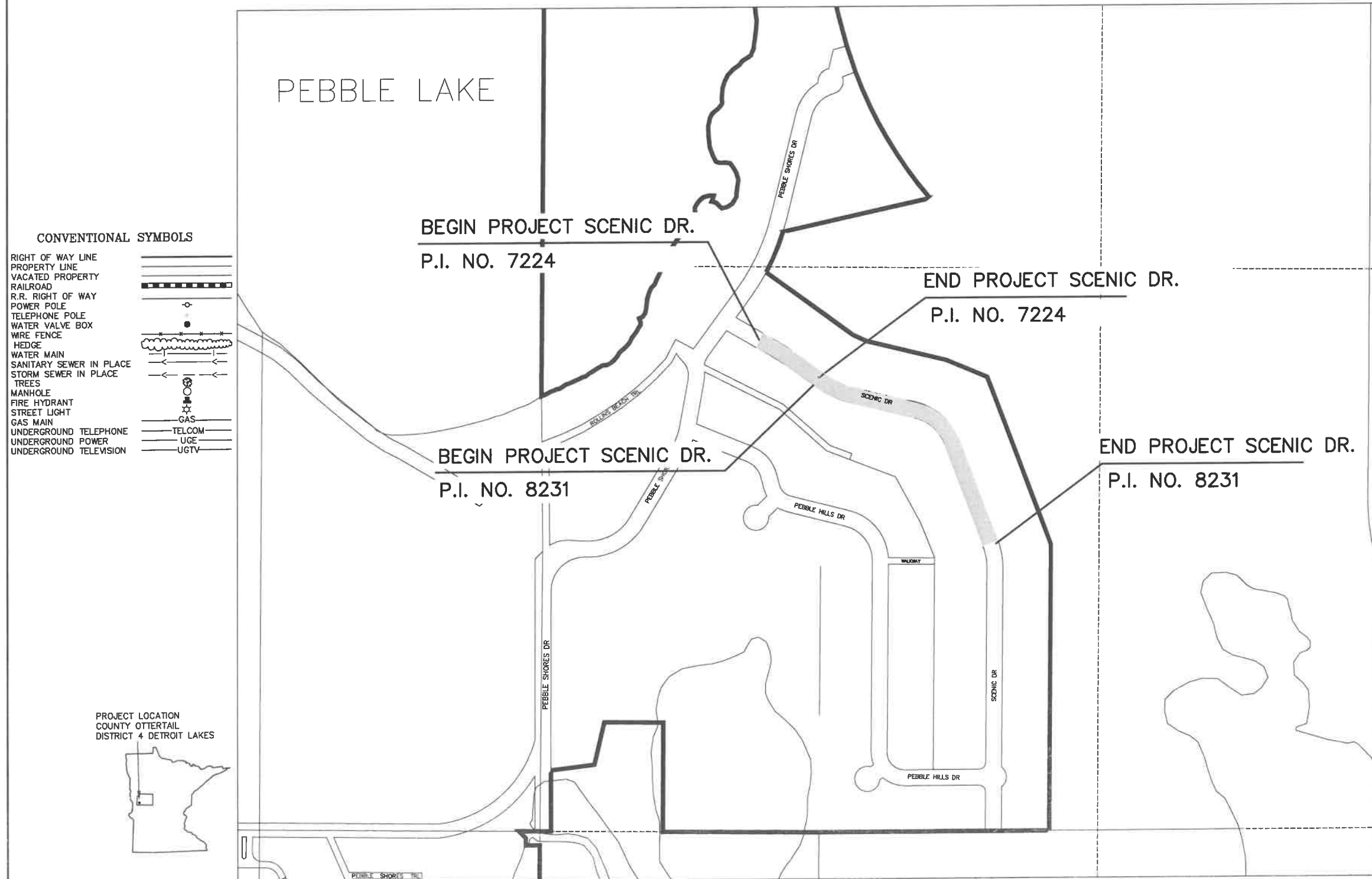
CONSTRUCTION PLANS FOR SANITARY SEWER, WATER MAIN

CITY PUBLIC IMPROVEMENT NO.'S 8231 & 7224
2025 UTILITY IMP. 1


SPECIFICATIONS REFERENCE


THE 2018 EDITION OF THE MINNESOTA
DEPARTMENT OF TRANSPORTATION
"STANDARD SPECIFICATIONS FOR
CONSTRUCTION" SHALL GOVERN.


CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM)
STANDARD SPECIFICATION LATEST EDITION, SHALL
GOVERN THE CONTRACT.



SCALES
(UNLESS OTHERWISE NOTED)

PLAN: 

PROFILE: 

 VERT: 

INDEX OF SHEETS

PI. NO.	DESCRIPTION	SHEET
8231 & 7224	TITLE SHEET	1
8231 & 7224	ESTIMATED QUANTITIES	2
8231 & 7224	NOTES	3
8231 & 7224	DETAIL	4-8
8231 & 7224	TRAFFIC CONTROL SHEET	9
8231 & 7224	SWPPP	10-12
7224	SCENIC DRIVE - SANITARY SEWER	13
8231	SCENIC DRIVE - WATER MAIN	14-15

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE 10/1/83 TO 10/1/83 CITY ENGINEER
REG. NO. 48363

COVER SHEET of 15 Sheets



Council Action Recommendation

Meeting Date:

March 17, 2025

Subject:

PFAS Source Identification and Reduction Grant

Background/Key Points:

PFAS, or "forever chemicals," pose significant risks to public health and the environment. They are persistent in the environment and have been linked to various health concerns, such as liver damage, immune system disruption, and increased cancer risks. The City of Fergus Falls has the opportunity to address potential PFAS contamination within our wastewater system with financial assistance from MPCA. This grant is an opportunity to partner with the Minnesota Pollution Control Agency (MPCA) through the **PFAS Source Identification and Reduction Grant Program**. This program is designed to help municipalities like ours identify and mitigate the sources of per- and polyfluoroalkyl substances (PFAS) within wastewater systems and other environmental mediums.

Budget Implications:

The testing project is estimated to amount to \$100,000. Of this amount, \$10,000 will be "in kind" labor and materials to gather samples.

Originating Department:

Public Works-Waste Water Treatment

Respectfully Submitted:

Matt Lemke/Len Taylor

Attached:

Letter to Mayor and Council

Application Cover letter

Grant Application

Budget

Subject: PFAS Source Identification and Reduction Grant Opportunity

Dear Mayor Hicks and City Council Members,

We have an excellent opportunity to partner with the Minnesota Pollution Control Agency (MPCA) through the **PFAS Source Identification and Reduction Grant Program**. This program is designed to help municipalities like ours identify and mitigate the sources of per- and polyfluoroalkyl substances (PFAS) within wastewater systems and other environmental mediums.

As you are aware, PFAS, or "forever chemicals," pose significant risks to public health and the environment. They are persistent in the environment and have been linked to various health concerns, such as liver damage, immune system disruption, and increased cancer risks. The City of Fergus Falls has the opportunity to address potential PFAS contamination within our wastewater system with financial assistance from MPCA.

Project Overview and Opportunity:

The City of Fergus Falls is proposing to apply for this grant to conduct a comprehensive PFAS contamination study within our wastewater treatment system. The funding will allow for:

- **Testing and Sampling:** We will conduct testing of biosolids, leachate, and in-town water sources to determine the presence of PFAS contamination.
- **Data Analysis and Mitigation Strategy:** The results of the testing will be analyzed to identify contamination sources and develop strategies for reducing PFAS exposure.
- **Implementation of Reduction Strategies:** Based on the findings, we will implement measures to reduce PFAS contamination in our wastewater treatment processes.

The **total cost** of the project is estimated at **\$100,000**. The grant would cover **90% of the cost** (\$90,000), with the City providing **10% in-kind services** (approximately \$10,000). These in-kind services would include staff time, equipment, and administrative support.

Key Details:

- **Total Grant Request:** \$90,000
- **City's Contribution (In-Kind Services):** \$10,000
- **Total Project Cost:** \$100,000

This opportunity offers a cost-effective way for the City of Fergus Falls to take proactive action in identifying and reducing PFAS contamination within our wastewater system while providing us the chance to seek out expert professional services for technical assistance and guidance on the project.

Required Report to MPCA:

As part of the grant agreement, the City will be required to provide a **final report** to MPCA that includes:

1. **PFAS Sampling Results:** Detailed analysis of the sampling conducted at biosolids, leachate, and in-town testing locations, including findings on the levels of PFAS contamination.
2. **Source Identification:** Identification of the primary sources of PFAS contamination within the wastewater system.
3. **Mitigation Strategies:** A summary of the mitigation measures implemented based on the findings, along with the effectiveness of those strategies.
4. **Project Evaluation:** An evaluation of the overall project process, including challenges encountered, solutions implemented, and lessons learned.
5. **Recommendations for Ongoing PFAS Management:** Recommendations for future actions to reduce or eliminate PFAS contamination in the City's wastewater system.

This report will be submitted to MPCA by **December 2026** as part of the grant closeout process. The City will work closely with MPCA to ensure proper data collection and compliance with the grant requirements.

Benefits of the Grant Opportunity:

- **Financial Support:** The grant covers 90% of the total project cost, providing us with significant funding support for addressing PFAS contamination.
- **Environmental Stewardship:** This project helps protect our residents and the environment by addressing PFAS contamination in a systematic and proactive way.
- **Regulatory Compliance:** By securing this grant, the City will stay aligned with state and federal environmental standards related to PFAS.

- **Community Health and Equity:** This project aligns with our commitment to environmental justice, ensuring that vulnerable populations in Fergus Falls are protected from potential contamination.
-

Seeking Professional Services:

Given the technical complexity of PFAS contamination, the City of Fergus Falls might need professional services to provide the necessary expert guidance and technical assistance for development of effective mitigation strategies. These services will ensure that our approach to PFAS source identification and reduction is scientifically sound and meets the required environmental standards.

We would work with qualified consultants to support our efforts throughout the project, ensuring that we are using best practices and achieving the best possible outcomes for the City.

Next Steps:

If the City Council approves moving forward, we will submit the application for this grant by **April 2, 2025**. Once the application is accepted and funding is received, we will begin project activities in April 2025, with an expected completion date in December 2026. As part of the grant, we will also be responsible for providing the required final report to MPCA by the conclusion of the project.

We recommend that the City Council authorize the application for this grant and approve the in-kind services commitment to ensure that Fergus Falls is positioned to address PFAS contamination in a timely and cost-effective manner.

Thank you for your consideration of this important opportunity.

Sincerely,

Matthew Lemke

WWTP Supervisor

City of Fergus Falls

Application for PFAS Source Identification and Reduction Grant Program
Submitted to: Minnesota Pollution Control Agency (MPCA)

Applicant: City of Fergus Falls

Project Title: PFAS Source Identification and Reduction at the Fergus Falls Wastewater Treatment Plant

Project Duration: April 2025 – December 2026

Project Description:

The City of Fergus Falls, with a population of approximately 13,000 residents, is located in Otter Tail County and is committed to ensuring the health and safety of its residents and the protection of its natural resources. The city operates an extensive wastewater collection system of over 90 miles, serving both residential and commercial areas. As part of our ongoing commitment to environmental stewardship, we are taking proactive steps to address the potential contamination of per- and polyfluoroalkyl substances (PFAS) in our wastewater treatment processes.

PFAS, commonly known as "forever chemicals," are resistant to environmental breakdown and have been linked to numerous health concerns, including liver damage, immune system effects, and increased cancer risk. The presence of PFAS in the environment is a growing concern across Minnesota, and the City of Fergus Falls is determined to take action to identify and mitigate these substances in our wastewater system.

This project aims to identify and quantify PFAS sources within the City of Fergus Falls, particularly focusing on the wastewater treatment plant, biosolids, and leachate. We will also implement reduction strategies to address contamination sources, safeguard the health of our residents, and comply with state and federal environmental standards.

Key Objectives:

- Conduct comprehensive sampling of biosolids, leachate, and in-town sites to identify PFAS levels and sources.
- Analyze sampling data to assess contamination levels and prioritize mitigation efforts.
- Develop and implement strategies for reducing or eliminating PFAS contamination in our wastewater system.
- Engage with residents and stakeholders to provide information about PFAS risks and our mitigation efforts.
- Prepare a final report with findings and recommendations for ongoing PFAS management.

Timeline:

- April 2025: Initiate project activities, including sampling logistics and outreach to stakeholders.
- May 2025 – December 2025: Conduct sampling across biosolids, leachate, and in-town locations.
- January 2026 – June 2026: Analyze data, assess contamination levels, and develop mitigation strategies.
- July 2026 – December 2026: Implement reduction strategies and prepare the final project report.

Final Deliverables:

- Comprehensive PFAS sampling results report from biosolids, leachate, and in-town testing locations.
 - Identification of PFAS sources and proposed mitigation strategies for wastewater treatment processes.
 - Final project report summarizing sampling methods, findings, and recommendations for ongoing PFAS reduction and management.
-

Itemized Budget:

1. Biosolids Testing (25 samples)

- Cost per sample: \$490.00
- Environmental Fee: \$30.00
- Sample Disposal Fee: \$7.00
- Total for Biosolids Testing: \$13,500

2. Leachate Testing (84 samples)

- Cost per sample: \$424.00
- Environmental Fee: \$30.00
- Sample Disposal Fee: \$7.00
- Total for Leachate Testing: \$38,000

3. In-Town Testing (40 samples)

- Cost per sample: \$424.00

- Environmental Fee: \$30.00
- Sample Disposal Fee: \$7.00
- Total for In-Town Testing: \$18,500

4. Employee Cost for Sampling (149 samples)

- Time per sample: 1 hour
- Number of Employees: 2
- Total Hours: 149 samples x 2 employees = 298 hours
- Employee rate: \$50.00/hour
- Total for Employee Sampling Costs: \$15,000

5. Professional Services for PFAS Reduction Strategies & Consulting

- Cost for PFAS reduction consulting: \$15,000

Total Project Budget: \$100,000.00

In-Kind Services:

The City of Fergus Falls understands the importance of leveraging local resources to ensure the success of this project. In addition to the requested funding, the City commits to providing 10 percent of the total grant amount (\$10,000) in in-kind services. These services will include:

- Personnel hours for project coordination, sampling, and data analysis.
- Use of city-owned equipment for sampling and testing activities.
- Support from city staff to assist with community engagement and outreach efforts.
- Administrative support for project management and report preparation.

By providing in-kind services, the City of Fergus Falls demonstrates its commitment to addressing PFAS contamination and to ensuring the efficient and effective execution of this important project.

Environmental Justice Community Commitment:

The City of Fergus Falls qualifies as an environmental justice area under Minnesota Statute 116.065, with 38% of our population living at or below 200% of the federal poverty level.

Our community is dedicated to ensuring that all residents benefit equally from environmental protection efforts, especially those who are most vulnerable to health risks related to pollution. The city recognizes the need to address environmental disparities, particularly the potential impacts of PFAS contamination, which could disproportionately affect lower-income and marginalized residents.

By addressing PFAS contamination within our wastewater system, we aim to reduce environmental exposure to all residents, ensuring equitable protection for the entire community. We are committed to providing clear and transparent communication with residents throughout the project, allowing them to stay informed and engaged in the decision-making process.

Conclusion:

The City of Fergus Falls is dedicated to protecting the health and well-being of its residents through proactive environmental management. Our commitment to identifying and reducing PFAS contamination within our wastewater treatment system will not only enhance public health but will also support our broader environmental goals. The requested funding will allow us to carry out comprehensive testing, analysis, and mitigation efforts that align with state and federal standards. This project represents a critical step in ensuring that Fergus Falls remains a safe and sustainable community for future generations.

We respectfully request funding from the PFAS Source Identification and Reduction Grant Program to help carry out this essential work and protect the future of the City of Fergus Falls.

Submitted by:

Matthew Lemke

WWTP Supervisor

City of Fergus Falls

218-739-4691

March 4 2025

PFAS Source Identification and
Reduction Grant Program

Grant Application

Doc Type: Grant Application

Instructions: Please read the complete *Request for Proposal (RFP)* and other associated documents before submitting this application. Any expenses incurred before the contract is fully executed are ineligible. The award maximum is per applicant/organization.

Email application to: grants.pca@state.mn.us with the subject line, "PFAS Source Identification and Reduction Application."
Applications will be accepted until all dedicated funds have been dispersed or 4:00 p.m. Central Time on Wednesday, April 2, 2025, whichever occurs first.

1. Project information

Organization name: Fergus Falls Wastewater Treatment Facility

Organization address: 311 South Kennedy Park Road

City: Fergus Falls State: MN Zip code: 56537 County: Otter Tail

Contact name: Matthew Lemke Title: WWTP Supervisor

Phone: 218-739-4691 Email address: matt.lemke@fergusfalls.mn.gov

Project address, if different from above: _____

City: Fergus Falls State: MN Zip code: 56537 County: Otter Tail County

Grant requested*: \$ 90,000 + Matching funds: \$ 10,000 = Total project cost: \$ 100,000

*See Revision 1 in Request for proposals - Addendum 3 (p-f2-60g-fy24)

Is the applicant also applying for Small Business Loan funding for this project? ☐ Yes ☒ No

Note: Use of Small Business Loan funding does not increase or decrease the likelihood of receiving a grant and applicants will not be evaluated on their use of these funds.

2. Project details

Project title: PFAS Source Identification and Reduction at the Fergus Falls Wastewater

Provide a detailed description of the project. Describe the identified need for this project and severity of the problem. Include project goal(s), timeline(s), and final deliverable(s). Add additional pages, as needed.

Please see attached documents.

Budget

Provide a detailed, itemized budget that includes reasonable and cost-effective expenses. Add additional pages, as needed.

Please see attached

Eligibility Questions	Yes	No
Are you one of the following?		
• Municipality	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Private and public solid waste management facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Industrial facilities contributing PFAS to a municipal wastewater treatment system or the environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Industrial Stormwater facility contributing PFAS to a municipal wastewater treatment system or the environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does your project meet one of the following?		
Preparation and execution of PFAS Pollutant Management Plans.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Source identification work, including waste stream sampling, to identify sources of PFAS entering wastewater treatment systems or solids waste management facilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Identification of PFAS containing products and the implementation/use of products which are PFAS-free.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Identification of process equipment that may need to be replaced in the future due to historic PFAS use and/or PFAS contamination.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Industrial Stormwater related projects that include source identification and reduction of PFAS at auto shredders, metal finishers and/or airports.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maximum Funding Level Questions	Yes	No
Is the project located in or will it benefit an area that has been identified as a location of environmental justice concern*?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
*Using the MPCA's criteria and interactive mapping tool (recently updated on the MPCA website), identify if the proposed project, or the direct benefit from the project, is located in one or more of MPCA's identified environmental justice (EJ) areas of concern. Submit a map and/or description. Use additional sheets if necessary.	Yes in an area identified (EJ)	
Have you voluntarily participated in or were you sampled by an MPCA contractor as part of the MPCA PFAS Monitoring Plan**?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If yes, which of the following do you meet?		
○ Municipal Wastewater PFAS Monitoring MOU participants or an industrial facility that discharges PFAS containing wastewater to one of the qualified municipal wastewater PFAS monitoring MOU participants	<input type="checkbox"/>	<input checked="" type="checkbox"/>
○ Industrial facilities that participated in or were sampled as part of an MPCA PFAS Monitoring Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
○ Solid waste management facilities that submitted a Sampling and Analysis Plan or signed an MOU with the MPCA for the PFAS Monitoring Plan by April 1, 2023.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
** Reference the list of Facilities included in the PFAS monitoring plan .		

PFAS SOURCE IDENTIFICATION AND REDUCTION GRANT REQUEST			
City of Fergus Falls			
PFAS Sampling: April 2025 through December 2026			
Biosolids Testing	25 samples		\$13,500
Pace Sampling \$490.00 + \$30.00 Environmental Fee + \$7 Sample Disposal			
Leachate Testing	84 samples		\$38,000
Pace Sampling \$424.00 + \$30.00 Environmental Fee + \$7 Sample Disposal			
In Town Testing	40 samples		\$18,500
Pace Sampling \$424.00 + \$30.00 Environmental Fee + \$7 Sample Disposal			
Employee cost of sampling - 1 hour per sampling - 2 employees	149 samples X 2		\$15,000
Professional Services PFAS Reduction Strategies & Consulting Serv			<u>\$15,000</u>
Total Cost			\$100,000.00



Council Action Recommendation

Meeting Date:

March 17, 2025

Subject:

Fergus Falls Aquatic Center Admissions rates

Background/Key Points:

Aquatic Center admission prices in the area and more broadly around the state were compiled and studied to aid in establishing rates for our new facility. The proposed rates are attached.

Budget Implications:

All admissions revenue will go to offset operations and maintenance.

Originating Department:

Public Works-Recreation

Respectfully Submitted:

Len Taylor-on behalf of the Parks and Recreation Board

Proposed Fergus Falls Aquatic Center Fee Structure

PROPOSED:

Daily Fees: Under age 2 Day pass age 2+ Senior 65+ 10 Punch Pass	Free \$8.00 \$7.20 \$70
Seasonal Passes: Single Senior Single (65+)	\$100.00 Additional \$35.00 (Family of 4 = \$205.00) \$85.00 Additional Senior (spouse) 65+: \$15.00

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY ADMINISTRATOR HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF FERGUS FALLS, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY ADMINISTRATOR HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HIMSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF FERGUS FALLS;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, THAT THE FOLLOWING BILLS AND CLAIMS BE AND THEREBY ARE, ORDERED PAID OUT OF THE FOLLOWING FUNDS:

General

A-1 LOCK & KEY LLC	OPEN SAFE/VAULT 25006006	290.00
AT&T MOBILITY	CELL PHONE DATA	89.76
AT&T MOBILITY	DATA PLANS/FIRE CHIEF	49.93
AT&T MOBILITY	DATA PLANS/PREVENTION CHIEF	44.88
AT&T MOBILITY	DATA PLANS/TRAINING CHIEF	49.93
ADMINISTRATOR'S CONTINGENCY FD	PHOTO REIMBURSEMENT-KVAMME	40.00
ADMINISTRATOR'S CONTINGENCY FD	PHOTO REIMBURSEMENT-LEIGHTON	50.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND PERMIT #7327 SURCHARGE	11.37
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PAVILION-STUNDAHL	20.00
ALPHA TRAINING & TACTICS LLC	CEDERBERG DUTY VEST	1,454.76
AMERICAN LEGION POST 30	FEBRUARY MEETING EXPENSE	318.23
VESTIS	FEBRUARY LINEN SUPPLY	904.11
AMERITAS	MAR DENTAL INSURANCE	4,310.14
CSG JANITORIAL	CLEANING WEEKS OF 2/23-3/8	435.00
BJORN'S HEATING & AIR COND INC	MARCH CLEANED WATER HEATER	216.00
CAPITAL IMPROVEMENT FUND	P.I. 5333 (101-49390-720)	2,120.79
CAPITAL IMPROVEMENT FUND	P.I. 5335 RETURN GEN MSA	2,898.49-
CAPITAL IMPROVEMENT FUND	P.I. 5364 (101-43121-228)	134.57
CAPITAL IMPROVEMENT FUND	P.I. 5366 (101-43121-406)	39,821.86
CAPITAL IMPROVEMENT FUND	P.I. 5372 RECLASS PROJ REIMB	31,822.02-
CAPITAL IMPROVEMENT FUND	P.I. 5377 (101-43121-228)	22,151.58
CAPITAL IMPROVEMENT FUND	P.I. 5378 (101-43121-406)	21,225.33
CAPITAL IMPROVEMENT FUND	P.I. 9007 (101-43121-406)	1,076.51
CAPITAL IMPROVEMENT FUND	P.I. 9144 (101-45222-531)	61.25
CAPITAL IMPROVEMENT FUND	P.I. 9149 (101-45222-531)	530.52
CAPITAL IMPROVEMENT FUND	PARKING LOT BUDGET TO PI 9767	16,628.28
JOEL CARLSON INC.	2025 LEGISLATIVE SESSION	20,000.00
CHARTER COMMUNICATIONS	03/02-04/01/25 CABLE	44.81
CHARTER COMMUNICATIONS	03/04-04/03/25 CABLE	52.54
CLAY COUNTY PUBLIC HEALTH	2025 SWIMMING POOL LICENSE	555.00
COLE PAPERS INC	CLEANING SUPPLIES	912.04

General

COMMISSIONER OF REVENUE	2025 FEBRUARY SALES TAX	55,517.00
COOPERS TECHNOLOGY GROUP	FEB PENS,NOTE PADS,HIGHLIGHTER	35.83
COOPERS TECHNOLOGY GROUP	FEBRUARY OVERPAYMENT	159.71-
DACOTAH PAPER CO	MARCH DISTILLED WATER	5.57
DACOTAH PAPER CO	MARCH PAPER TOWELS,TOILET PAPE	496.56
DACOTAH PAPER CO	MARCH SOAP H&B LNF	61.23
EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	108,548.96
EQUIPMENT FUND	FEB FUEL CHARGES #3002	52.72
EQUIPMENT FUND	FEB FUEL CHARGES #3019	39.59
EQUIPMENT FUND	FEB FUEL CHARGES #3040	58.70
EQUIPMENT FUND	FEB FUEL CHARGES #3041	48.19
EQUIPMENT FUND	FEB FUEL CHARGES #3042	19.06
EQUIPMENT FUND	FEB FUEL CHARGES #3045	74.79
EQUIPMENT FUND	FEB FUEL CHARGES #3049	157.87
4M FUND	FEB 2025 SERVICE CHARGE	102.10
FASTENAL COMPANY	JAN PARK SAFETY VENDING	51.29
FASTENAL COMPANY	JAN STREET SAFETY VENDING	51.29
GENERAL FUND CITY HALL	FEBRUARY COPIER USE	352.08
GENERAL FUND CITY HALL	FEBRUARY POSTAGE USE	518.51
GENERAL FUND CITY HALL	TRANSFER FEBRUARY COPIER USE	451.96-
GENERAL FUND CITY HALL	TRANSFER FEBRUARY POSTAGE USE	766.48-
GENERAL FUND CITY HALL	2024 TIF ADMINISTRATION	2,912.61-
GOV. FINANCE OFFICERS ASSOC.	03/01/2025-02/28/2026 DUES	190.00
GRAINGER INC	MAR TRAFFIC CONE ARROW SIGNS	71.40
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	4,827.30
HIGH POINT NETWORKS LLC	AZURE ACTIVE DIRECTORY PREMIUM	1,008.00
HIGH POINT NETWORKS LLC	HPN MONTHLY M365/GSUITE BACKUP	336.00
HIGH POINT NETWORKS LLC	OFFICE 365 GC GCC	2,576.00
HIGH POINT NETWORKS LLC	PROJECT PLAN 3 FOR GCC	30.00
HIGH POINT NETWORKS LLC	VISIO PLAN 2 FOR GCC	45.00
HOME DEPOT CREDIT SERVICES	FEB DWV HANGER,FOAM INSULATION	10.12
HOME DEPOT CREDIT SERVICES	FEB SCRAPER,PUTTY KNIFE,6"KNIF	29.94
HOME DEPOT CREDIT SERVICES	FEB 1/4TURN ANGLE VALVE,COUPLI	40.27
HOME DEPOT CREDIT SERVICES	FEBRUARY BLUE EXTENTION CORD	29.97
HOME DEPOT CREDIT SERVICES	MAR TRIM BASE/SILICONE CITY HA	40.37
INDEPENDENT EMERGENCY SERVICES	MONTHLY 911 SERV. 3/1 TO 3/31	21.54
INTRINSIC DESIGNS	MARCH HELP WANTED/SOCIAL MEDIA	125.00
JOHNSTONE SUPPLY	FEBRUARY PLEATED FILTERS	184.72
JOHNSTONE SUPPLY	FURNACE FILTERS	206.88
LAKE REGION ELECTRIC COOP	FEB/SNOW REMOVAL/EQUIP BLDG	159.42
LAKE REGION ELECTRIC COOP	FEBRUARY ELECTRICITY EXPENSE	2,547.81
LAKE REGION HEALTHCARE CORP	BLOOD DRAW/2500458	55.00
LAKELAND MENTAL HEALTH CENTER	FEB/EMPLOYEE ASSIST-1920456	105.00

General

LEAGUE OF MN CITIES INS TRUST	2ND QTR 2025 INSURANCE PREMIUM	103,188.00
LEAGUE OF MN CITIES INS TRUST	2ND QTR 2025 WORKERS' COMP	81,034.00
LEAGUE OF MINNESOTA CITIES	24 PATROL SUBSCRIPTIONS-2025	2,160.00
LEAGUE OF MN CITIES INS TRUST	AUGUST WC INDEMNITY-508757	16.42
LEAGUE OF MN CITIES INS TRUST	MARCH WC INDEMNITY-502500	365.14
LEAGUE OF MN CITIES INS TRUST	NOVEMBER WC INDEMNITY-511699	78.00
VICTOR LUNDEEN COMPANY	FEBRUARY RECEIPT BOOK	24.95
MARCO TECHNOLOGIES LLC	02/27-03/27/25 COPIER RENT	723.97
MARCO TECHNOLOGIES LLC	02/27-03/27/25 PRINTER RENT	107.04
MARCO TECHNOLOGIES LLC	11/27/24-02/26/25 COPIER USAGE	62.57
MIDWEST PRINTING COMPANY	MARCH #10 REGULAR ENVELOPES	445.00
MN FIRE SVC CERTIFICATION BOAR	MARCH FIREFIGHTER I CERT EXAM	393.00
MN STATE COMMUNITY & TECH COLL	JANUARY FIRE OFFICER I TRAIN	1,150.00
MISSION MECHANICAL INC	FEB HEAT PUMP REPAIR	602.00
TONY NEVILLE	FEBRUARY PROFESSIONAL SERVICES	1,150.00
NEW HORIZONS ENERGY	FEBRUARY PROPANE/MAIN TERMINAL	3,444.27
NEW HORIZONS ENERGY	FEBRUARY PROPANE/SRE BUILDING	1,366.27
NYCKLEMOE & ELLIG PA	MARCH PROSECUTING SERVICES	14,300.00
O'DAY EQUIPMENT INC	JET A CABINET LEAK/REPAIRS	5,777.91
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	40,253.74
OTTER TAIL TELCOM	FEB. LONG DISTANCE	36.35
OTTER TAIL TELCOM	MARCH ADDITIONAL LINE LISTING	10.00
OTTER TAIL TELCOM	MARCH TELEPHONE EXPENSE	1,943.91
OTTER TAIL TELCOM	METRO-E FIBER RENTAL MARCH	231.40
OTTER TAIL TELCOM	PHONE SYSTEM CONTRACT PARK REG	1,150.00
PEMBERTON LAW PLLP	FEBRUARY 2025 LEGAL FEES	1,487.00
POLICE DEPT CONTINGENCY FUND	HAKEN UNIFORM PURCHASE	290.24
POLICE DEPT CONTINGENCY FUND	HEERTS UNIFORM PURCHASE	202.80
POLICE DEPT CONTINGENCY FUND	REHM NOTARY RECORDING FEE	20.00
POLICE DEPT CONTINGENCY FUND	REHM SHIRTS PURCHASED	34.95
POLICE DEPT CONTINGENCY FUND	REHM UNIFORM EMBROIDERY	60.00
PRINCIPAL CUSTODY SOLUTIONS	PURCHASE OF INVEST/FEB	1,590,902.82
PRINCIPAL CUSTODY SOLUTIONS	PURCHASE OF INVEST/3132DVMY8	160,074.57-
PRINCIPAL CUSTODY SOLUTIONS	PURCHASE OF INVEST/3140NXC84	128,685.43-
PRINCIPAL CUSTODY SOLUTIONS	PURCHASE OF INVEST/3140XBJV3	112,108.91-
PRINCIPAL CUSTODY SOLUTIONS	PURCHASE OF INVEST/38381TC37	248.47-
PRINCIPAL CUSTODY SOLUTIONS	PURCHASE OF INVEST/83162CZ71	90,000.00-
PRINCIPAL CUSTODY SOLUTIONS	PURCHASE OF INVEST/91282CMG3	304,334.03-
PRO WEST & ASSOCIATES INC	03/07/25-03/06/26 SUPPORT PKG	12,500.00
DEVIN REGER	LODGING REIMBURSEMENT	465.06
SKY CREW SERVICES LLC	APRIL MANAGEMENT FEES	3,500.00
STEIN'S INC	MAR REAR&FRONT SQUEEGEE BLADES	65.80
STREICHER'S INC	5.56 MARKING ROUND	120.00

General

STREICHER'S INC	9 MM FORCE ON FORCE MARKING	429.00
T-MOBILE	TRUCK IPAD DATA PLANS	192.33
VERIZON WIRELESS	CELL/AIR CARDS 2/2-3/1	1,166.31
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPENSE	40.01
F U N D T O T A L		1,349,457.85

P.A. General

AL'S REFRIGERATION INC	CLEAN ICE MACHINE & FOUNTAINS	587.00
CAPITAL IMPROVEMENT FUND	P.I. 5358 (202-46500-309)	26.91
COMSTOCK CONSTRUCTION INC	MOLD MITGATION PATIENT RM 158	4,251.81
EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	1,259.10
GENERAL FUND CITY HALL	FEBRUARY COPIER USE	36.32
MARCO TECHNOLOGIES LLC	02/27-03/27/25 COPIER RENT	51.89
MARCO TECHNOLOGIES LLC	02/27-03/27/25 PRINTER RENT	22.02
SUMMIT COMPANIES	QUARTERLY ALARM INSPECTION	120.00
UGSTAD PLUMBING INC	BOILER/GEN CK 01/10/25	90.00
UGSTAD PLUMBING INC	BOILER/GEN CK 01/22/25	90.00
UGSTAD PLUMBING INC	BOILER/GEN CK 02/27/25	90.00
UGSTAD PLUMBING INC	MONTHLY MAINT -PLBG FEB &	135.00
UGSTAD PLUMBING INC	NEW TOILET SEAT RM 160	236.00
VISION CONCEPTS LLC	MARCH/CBHH SNOW/LAWN CARE	2,750.00
F U N D T O T A L		9,746.05

Regional Treatment Center-City Operated

OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	172.92
F U N D T O T A L		172.92

Public Library

Public Library

VESTIS	FEBRUARY LINEN SUPPLY	20.00
BAKER & TAYLOR INC	BOOKS	1,322.46
BAKER & TAYLOR INC	FREIGHT SURCHARGE	26.45
BAKER & TAYLOR INC	PROCESSING	105.40
COOPERS TECHNOLOGY GROUP	PRINTER INK	496.19
DACOTAH PAPER CO	MARCH TOILET PAPER,CLEANERS,	327.56
DAILY JOURNAL	NEWSPAPER SUBSCRIPTION	247.80
EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	6,347.47
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	106.10
HOOPLA	DIGITAL CONTENT	1,149.29
INGRAM LIBRARY SERVICES	BOOKS	364.63
INGRAM LIBRARY SERVICES	FREIGHT	9.00
INGRAM LIBRARY SERVICES	FREIGHT SURCHARGE	27.00
INGRAM LIBRARY SERVICES	PROCESSING	13.19
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	4,021.67
OTTER TAIL TELCOM	MARCH TELEPHONE EXPENSE	431.51
US BANK EQUIPMENT FINANCE	02/20-03/20/25 COPIER RENT	594.21
VIKING LIBRARY SYSTEM	BARCODES	106.26
	F U N D T O T A L	15,716.19

Bigwood Event Center

CARDCONNECT	FEBRUARY 2025 CREDIT CARD FEES	242.05
CARDCONNECT	JANUARY 2025 CREDIT CARD FEES	.08
CLOVER	MARCH POS MONTHLY CHARGES	215.59
VIKING COCA-COLA BOTTLING CO	FEBRUARY BEVERAGES	187.40
DACOTAH PAPER CO	MARCH SUPPLIES-COLD CUPS	120.60
EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	1,407.89
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	2,278.26
INNFORMATION SYSTEMS	INNFORMATION WEB BACKUP/HOSTING	210.00
INNFORMATION SYSTEMS	INNFORMATION WEB SUBSCRIPTION	495.00
JOHNSON CONTROLS	REPLACE FIRE ALARM PANEL	4,099.99
MARCO TECHNOLOGIES LLC	02/28-03/28/25 COPIER RENT	133.47
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	2,197.38
OTTER TAIL TELCOM	MARCH TELEPHONE EXPENSE	387.79
TWEETON REFRIGERATION	FEBRUARY ICE MACHINE RENTAL	180.00
	F U N D T O T A L	12,155.50

Tax Abatement

CAPITAL IMPROVEMENT FUND	TO CLOSE FUND 225 TO PI 9767	139,177.69
	F U N D T O T A L	139,177.69

T.I. #IV-10/CDS Development, LLC

GENERAL FUND CITY HALL	2024 TIF ADMINISTRATION	1,649.84
	F U N D T O T A L	1,649.84

T.I. #4-11 H9, LLC

GENERAL FUND CITY HALL	2024 TIF ADMINISTRATION	1,022.54
	F U N D T O T A L	1,022.54

T.I. 4-15 Fergus Falls Flour Mill

GENERAL FUND CITY HALL	2024 TIF ADMINISTRATION	23.17
	F U N D T O T A L	23.17

T.I. #IV-7/Kaddatz Hotel

GENERAL FUND CITY HALL	2024 TIF ADMINISTRATION	217.06
	F U N D T O T A L	217.06

CDBG/HUD Revolving Loan

CDBG/HUD Revolving Loan

GENERAL FUND CITY HALL	FEBRUARY COPIER USE	23.28
GENERAL FUND CITY HALL	FEBRUARY POSTAGE USE	4.25
	F U N D T O T A L	27.53

G.O. TIF Bonds, Series 2022 TIF 4-14

CAPITAL IMPROVEMENT FUND	TRANSFER G.O. 2022A TIF BONDS	126,047.92-
	F U N D T O T A L	126,047.92-

Capital Improvement

BOLTON & MENK INC	CONST. ADMIN. DELAGOON PARK	2,385.00
BOLTON & MENK INC	PROF SERVICE 1/4/25-1/31/25	2,615.00
C&L EXCAVATING INC	PAY APP NO 7 STANTON AVE	3,128.52
CAPITAL IMPROVEMENT FUND	P.I. 5335 (403-49390-720)	2,898.49
CAPITAL IMPROVEMENT FUND	P.I. 5372 RECLASS PROJ REIMB	31,822.02
CAPITAL IMPROVEMENT FUND	PARKING LOT BUDGET TO PI 9767	16,628.28-
CAPITAL IMPROVEMENT FUND	TO CLOSE FUND 225 TO PI 9767	139,177.69-
CAPITAL IMPROVEMENT FUND	TRANSFER G.O. 2022A TIF BONDS	126,047.92
CAPITAL IMPROVEMENT FUND	2024 PROJECT REIMBURSEMENTS	822,266.81-
DAILY JOURNAL	2024 ST & UTILITY IMP #2	260.94
JLG ARCHITECTS	PROF SERV ENDING 2/28/25	9,933.83
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	924.47
THE TRADESMEN CONSTRUCTION INC	PAY APP NO 14 AQUATICS	283,039.75
	F U N D T O T A L	515,016.84-

P.I.R. Project 2024

CAPITAL IMPROVEMENT FUND	P.I. 5959 (424-49390-720)	87,680.23
CAPITAL IMPROVEMENT FUND	P.I. 5960 (424-49390-720)	99,418.17
	F U N D T O T A L	187,098.40

P.I.R. Projects

CAPITAL IMPROVEMENT FUND	ACCT 99995 (499-49390-720)	3,265.87
CAPITAL IMPROVEMENT FUND	INS 49200 (499-49390-720)	24,031.50
	F U N D T O T A L	27,297.37

Liquor Store

AL'S REFRIGERATION INC	DEC NEW GAS VALVE,FLAME SENSOR	562.02
AL'S REFRIGERATION INC	FEB RESET COMPRESSOR,ADDED GAS	510.00
AL'S REFRIGERATION INC	JANUARY NEW GAS REGULATOR/HEAT	775.30
THE AMERICAN BOTTLING COMPANY	MARCH/MIX	544.49
VESTIS	FEBRUARY LINEN SUPPLY	512.58
ARTISAN BEER COMPANY	MARCH/BEER	1,863.00
ARTISAN BEER COMPANY	MARCH/THC BEVERAGES	1,384.95
BELLBOY CORPORATION	MARCH/FREIGHT	88.88
BELLBOY CORPORATION	MARCH/LIQUOR	3,835.70
BELLBOY CORPORATION	MARCH/MIX	237.85
BELLBOY CORPORATION	MARCH/THC BEVERAGES	1,260.00
BEVERAGE WHOLESALERS INC	FEBRUARY/BEER	5,740.30
BEVERAGE WHOLESALERS INC	FEBRUARY/LIQUOR	1,350.00
BEVERAGE WHOLESALERS INC	MARCH/BEER	35,298.17
BEVERAGE WHOLESALERS INC	MARCH/LIQUOR	235.00
BEVERAGE WHOLESALERS INC	MARCH/MIX	378.05
BRAUN VENDING INC	MARCH WATER COOLER RENT	16.00
BREAKTHRU BEVERAGE MINNESOTA	MARCH/BEER	763.00
BREAKTHRU BEVERAGE MINNESOTA	MARCH/FREIGHT	489.59
BREAKTHRU BEVERAGE MINNESOTA	MARCH/LIQUOR	24,234.49
BREAKTHRU BEVERAGE MINNESOTA	MARCH/WINE	3,032.00
CAYAN	FEBRUARY 2025 CR CD FEES	11,763.38
VIKING COCA-COLA BOTTLING CO	MARCH/MIX	451.20
COMMISSIONER OF REVENUE	2025 FEBRUARY SALES TAX	10.05
DS BEVERAGES INC	FEBRUARY/BEER	1,377.25
DS BEVERAGES INC	MARCH/BEER	24,258.02
DS BEVERAGES INC	MARCH/LIQUOR	1,551.85
DS BEVERAGES INC	MARCH/MIX	372.80
DS BEVERAGES INC	MARCH/THC BEVERAGES	2,661.15
DACOTAH PAPER CO	FEBRUARY SUPPLIES-BAGS	167.78
DACOTAH PAPER CO	MARCH BAGS,ROLL THERMAL	245.86
DACOTAH PAPER CO	MARCH MISC PURCHASE-TUMBLERS	47.95
DACOTAH PAPER CO	MARCH SUPPLIES-BAGS	399.02

Liquor Store

DACOTAH PAPER CO	MARCH TOILET PAPER,DETERGENT	139.02
EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	6,263.74
FERGUS BREWING COMPANY LLC	MARCH/BEER	584.00
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	1,331.50
JOHNSON BROTHERS LIQUOR CO	FEBRUARY/FREIGHT	214.00
JOHNSON BROTHERS LIQUOR CO	FEBRUARY/LIQUOR	8,082.50
JOHNSON BROTHERS LIQUOR CO	FEBRUARY/WINE	1,868.00
JOHNSON BROTHERS LIQUOR CO	MARCH/FREIGHT	690.74
JOHNSON BROTHERS LIQUOR CO	MARCH/LIQUOR	23,205.62
JOHNSON BROTHERS LIQUOR CO	MARCH/MIX	102.35
JOHNSON BROTHERS LIQUOR CO	MARCH/THC BEVERAGES	152.25
JOHNSON BROTHERS LIQUOR CO	MARCH/WINE	8,960.74
LIQUOR STORE	RECEIPT MARCH RENT	358.00-
MARCO TECHNOLOGIES LLC	02/27-03/27/25 PRINTER RENT	125.90
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	2,485.78
OTTER TAIL TELCOM	MARCH TELEPHONE EXPENSE	738.66
PHILLIPS WINE & SPIRITS CO	FEBRUARY/FREIGHT	397.32
PHILLIPS WINE & SPIRITS CO	FEBRUARY/LIQUOR	19,537.25
PHILLIPS WINE & SPIRITS CO	FEBRUARY/MIX	200.10
PHILLIPS WINE & SPIRITS CO	FEBRUARY/THC BEVERAGES	1,096.20
PHILLIPS WINE & SPIRITS CO	FEBRUARY/WINE	4,409.25
PHILLIPS WINE & SPIRITS CO	MARCH/FREIGHT	197.81
PHILLIPS WINE & SPIRITS CO	MARCH/LIQUOR	4,324.00
PHILLIPS WINE & SPIRITS CO	MARCH/MIX	34.51
PHILLIPS WINE & SPIRITS CO	MARCH/THC BEVERAGES	664.20
PHILLIPS WINE & SPIRITS CO	MARCH/WINE	3,837.75
SOUTHERN GLAZER'S OF MN	MARCH/FREIGHT	322.50
SOUTHERN GLAZER'S OF MN	MARCH/LIQUOR	12,639.78
SOUTHERN GLAZER'S OF MN	MARCH/MIX	189.00
SOUTHERN GLAZER'S OF MN	MARCH/WINE	2,865.20
WOODEN LINK VINEYARD	MARCH/BEER	384.00
F U N D T O T A L		232,103.35

Refuse Disposal

VESTIS	FEBRUARY LINEN SUPPLY	327.63
CAPITAL IMPROVEMENT FUND	ACCT 99995 (609-49390-720)	14,473.34
CAPITAL IMPROVEMENT FUND	P.I. 9771 (609-49526-309)	11,094.67
CAPITAL IMPROVEMENT FUND	P.I. 9774 (609-17900-000)	19,852.58

Refuse Disposal

COMMISSIONER OF REVENUE	2025 FEBRUARY SALES TAX	201.24
COMMISSIONER OF REVENUE	2025 FEBRUARY SWMT	31,636.00
EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	15,677.00
EQUIPMENT FUND	FEB REPAIRS/SERVICE #0501	421.42
FASTENAL COMPANY	JAN REFUSE SAFETY VENDING	51.29
LEAGUE OF MN CITIES INS TRUST	FEBRUARY INDEMNITY-413612	10.00
MARCO TECHNOLOGIES LLC	02/27-03/27/25 COPIER RENT	203.82
MARCO TECHNOLOGIES LLC	02/27-03/27/25 PRINTER RENT	95.57
MARCO TECHNOLOGIES LLC	11/27/24-02/26/25 COPIER USAGE	7.42
NEW HORIZONS ENERGY	FEBRUARY PROPANE	2,205.14
OTTER TAIL COUNTY TREASURER	FEBRUARY TIPPING FEES	78,115.76
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	361.04
OTTER TAIL POWER COMPANY	JANUARY SERVICE-MAIL BILLS	147.78
OTTER TAIL TELCOM	MARCH TELEPHONE EXPENSE	239.25
U.S. POSTMASTER	MARCH POSTAGE	3,000.00
REVTRAK INC	FEBRUARY 2025 CR CD FEES	3,623.62
SIGNWORKS SIGNS & BANNERS INC	MAR CARDBOARD ONLY DECALS	475.00
SIGNWORKS SIGNS & BANNERS INC	MAR SINGLE SORT RECYCLE DECALS	400.00
WASTEWATER TREATMENT FUND	FEB ASH CELL LEACHATE	294.00
WASTEWATER TREATMENT FUND	FEB DEMO CELL 33,000 GAL	1,650.00
	F U N D T O T A L	184,563.57

Sewage Treatment

VESTIS	FEBRUARY LINEN SUPPLY	258.18
AQUAFIX INC	FEB QWIK-ZYME	4,084.97
BERG-JOHNSON ASSOCIATES INC	MARCH ATI GAS TRANSMITTER	1,665.38
CAPITAL IMPROVEMENT FUND	P.I. 5959 (610-17900-000)	22,184.19
CAPITAL IMPROVEMENT FUND	P.I. 5960 (610-17900-000)	19,613.65
CAPITAL IMPROVEMENT FUND	P.I. 5961 (610-17900-000)	24,299.10
CAPITAL IMPROVEMENT FUND	P.I. 7164 (610-49390-720)	68,256.42
CAPITAL IMPROVEMENT FUND	P.I. 7224 (610-17900-000)	194.59
CAPITAL IMPROVEMENT FUND	P.I. 9502 (610-49480-406)	8,227.40
COSSETTE ELECTRIC LLC	MAR TROUBLESHOT HIGH LEVEL ALA	207.00
DRAINSERVICES INCORPORATED	MARCH JETTING	12,000.00
EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	10,254.68
FASTENAL COMPANY	JAN SEWER SAFETY VENDING	51.32
GENESEE & WYOMING RAILROAD SVC	SANITARY SEWER L227556-P	1,684.64
GENESEE & WYOMING RAILROAD SVC	SEWER LONGITUDINAL 240393	13,333.10

Sewage Treatment

GOPHER STATE ONE CALL	FEB BILLABLE TICKET	4.95
GRAINGER INC	FEB SCREWS	22.80
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	2,973.01
LAKE REGION ELECTRIC COOP	FEBRUARY ELECTRICITY EXPENSE	248.80
LEITCH EXCAVATING INC	02/24/25 JUNIUS AVE EXCAVATING	5,725.00
LEITCH EXCAVATING INC	02/25/25 NORTHERN AVE EXCAVATE	3,810.00
MARCO TECHNOLOGIES LLC	02/27-03/27/25 COPIER RENT	203.83
MARCO TECHNOLOGIES LLC	02/27-03/27/25 PRINTER RENT	80.19
MARCO TECHNOLOGIES LLC	11/27/24-02/26/25 COPIER USAGE	7.42
MIDWEST FLO CAL LLC	FEB CALIBRATE INFLUENT AND	849.61
MINNESOTA PUMP WORKS	NOV PEBBLE LAKE LIFT STATION	5,085.45
MUNICIPAL SERVICE CO INC	MARCH METHANE VALVES	1,040.00
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	7,716.65
OTTER TAIL POWER COMPANY	JANUARY SERVICE-MAIL BILLS	147.77
OTTER TAIL TELCOM	MARCH TELEPHONE EXPENSE	360.60
U.S. POSTMASTER	MARCH POSTAGE	3,000.00
RMB ENVIRONMENTAL LABORATORIES	FEB ANALYSIS	775.82
RMB ENVIRONMENTAL LABORATORIES	MARCH ANALYSIS	334.40
RANGE DATA INC	04/01/2025 TO 3/31/26 CLOUD FE	5,400.00
REVTRAK INC	FEBRUARY 2025 CR CD FEES	3,623.62
SPEE DEE DELIVERY SERVICE INC	FEB SHIPMENTS	73.20
WASTEWATER TREATMENT FUND	RECEIPT TO FEB LEACHATE	1,944.00-
	F U N D T O T A L	225,853.74

Water

ADMINISTRATOR'S CONTINGENCY FD	FEBRUARY UTILITIES REFUND	184.72
ADMINISTRATOR'S CONTINGENCY FD	MARCH LICENSE RENEWAL-SCHLESKE	23.00
VESTIS	FEBRUARY LINEN SUPPLY	241.62
AMERICAN PAYMENT CENTERS	QUARTERLY BOX RENTAL	93.00
CAPITAL IMPROVEMENT FUND	P.I. 5959 (611-17900-000)	15,950.62
CAPITAL IMPROVEMENT FUND	P.I. 5960 (611-17900-000)	19,777.78
CAPITAL IMPROVEMENT FUND	P.I. 5961 (611-17900-000)	33,644.91
CAPITAL IMPROVEMENT FUND	P.I. 8184 (611-17900-000)	1,115.44
CAPITAL IMPROVEMENT FUND	P.I. 8221 (611-49420-309)	80.74
CAPITAL IMPROVEMENT FUND	P.I. 8225 (611-49390-720)	1,037.47
CAPITAL IMPROVEMENT FUND	P.I. 8231 (611-17900-000)	7,380.81
CAPITAL IMPROVEMENT FUND	P.I. 8232 (611-49430-309)	76,688.27
CAPITAL IMPROVEMENT FUND	P.I. 8236 (611-17900-000)	459.91

Water

EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	9,850.68
FASTENAL COMPANY	JAN WATER SAFETY VENDING	51.29
FERGUSON WATERWORKS #1657	MAR PRO SELECT PIPE LUBRICANT	31.19
FERGUSON WATERWORKS #1657	MAR 3" MACH 10 R900I 17" METER	3,351.10
FERGUSON WATERWORKS #1657	MAR 5/8X3/4 T10 P/C R900I METE	1,966.86
GENERAL FUND CITY HALL	FEBRUARY COPIER USE	40.28
GENERAL FUND CITY HALL	FEBRUARY POSTAGE USE	243.72
GENESEE & WYOMING RAILROAD SVC	OTVR PIPELINE CROSSING	342.07
JAMES GJERE	MAR REIMB.IND.BOOSTER PUMP	1,000.00
GOIN' POSTAL FERGUS FALLS	MARCH SHIPMENT	14.40
GOPHER STATE ONE CALL	FEB BILLABLE TICKET	4.95
GRAYMONT (WI) LLC	MARCH HIGH CALCIUM QUICKLIME	9,381.42
HOME DEPOT CREDIT SERVICES	MAR DURACAST TORCH KIT	99.76
HOME DEPOT CREDIT SERVICES	MAR UTILITY SERVICE LINE HOSE	79.98
HOME DEPOT CREDIT SERVICES	MAR WATER SERVICES HOSES MARCI	109.96
LOCATORS & SUPPLIES INC	MAR MEASURING WHEEL (CHAD D)	149.95
MARCO TECHNOLOGIES LLC	02/27-03/27/25 COPIER RENT	265.29
MARCO TECHNOLOGIES LLC	02/27-03/27/25 PRINTER RENT	21.55
MARCO TECHNOLOGIES LLC	11/27/24-02/26/25 COPIER USAGE	7.43
METRO SALES INC 130415	02/08-03/07/25 COPIER RENT	63.68
METRO SALES INC 130415	02/08-03/07/25 COPIER USAGE	6.52
MIDWEST PRINTING COMPANY	MAR EMERGENCY WATER NOTICE TAG	215.00
MIDWEST PRINTING COMPANY	MAR WATER METER SLIPS - 2 PT	200.00
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	4,204.62
OTTER TAIL POWER COMPANY	JANUARY SERVICE-MAIL BILLS	147.77
OTTER TAIL TELCOM	MARCH TELEPHONE EXPENSE	291.69
OTTER TAIL TELCOM	MARCH TELEPHONE LINES	156.96
OTTER TAIL TELCOM	MARCH TELEPHONE LINES - FAX	22.99
U.S. POSTMASTER	MARCH POSTAGE	3,000.00
RMB ENVIRONMENTAL LABORATORIES	MAR WATER SAMPLES JUNIUS DIG	50.00
RMB ENVIRONMENTAL LABORATORIES	MARCH 1ST 1/2 BACT MONITORING	214.23
REVTRAK INC	FEBRUARY 2025 CR CD FEES	3,623.62
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPENSE	78.06
	F U N D T O T A L	195,965.31

Storm Water

CAPITAL IMPROVEMENT FUND	ACCT 99995 (612-49390-720)	28,946.66
CAPITAL IMPROVEMENT FUND	P.I. 5959 (612-17900-000)	11,917.13

Storm Water

CAPITAL IMPROVEMENT FUND	P.I. 5960 (612-17900-000)	8,206.54
CAPITAL IMPROVEMENT FUND	P.I. 5961 (612-17900-000)	18,691.62
CAPITAL IMPROVEMENT FUND	P.I. 7775 (612-49390-720)	7,580.59
CAPITAL IMPROVEMENT FUND	P.I. 9767 (612-17900-000)	101,047.29
COSSETTE ELECTRIC LLC	MAR BROADWAY STORM LIFT STATIO	180.73
EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	353.05
GENESEE & WYOMING RAILROAD SVC	CLVRT/DRAINAGE/WATER LINES	2,163.10
GOPHER STATE ONE CALL	FEB BILLABLE TICKET	4.95
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	148.58
F U N D T O T A L		179,240.24

Equipment

VESTIS	FEBRUARY LINEN SUPPLY	440.92
AMERICAN WELDING & GAS INC	MAR CYLINDER RENTAL INVOICE	58.39
AMERICAN WELDING & GAS INC	MAR OXYGEN/ACETYLENE (SHOP)	228.88
AMERICAN WELDING & GAS INC	MAR WELDING MASK LENS COVERS	128.86
ANYTIME PLUMBING LLC	FEB CLOSET SPUD	13.00
ANYTIME PLUMBING LLC	FEBRUARY REPLACE SEAL-URINAL	130.00
AUTO VALUE - FERGUS FALLS	MAR AIR BLOW GUN (SHOP)	14.95
AUTO VALUE - FERGUS FALLS	MAR AW ZINC WHEEL WEIGHTS	26.89
AUTO VALUE - FERGUS FALLS	MAR BATT CHARGER/MAINTAINER	54.99
AUTO VALUE - FERGUS FALLS	MAR BRAKE CALIPERS UNIT 3011	444.21
AUTO VALUE - FERGUS FALLS	MAR BUTTONHEAD COUPLER (SHOP)	64.99
AUTO VALUE - FERGUS FALLS	MAR CREDIT RETURNED GREASE GUN	42.99-
AUTO VALUE - FERGUS FALLS	MAR FEMALE JIC HYD FITTING	18.78
AUTO VALUE - FERGUS FALLS	MAR PARK BRAKE CABLE U-83	24.99
AUTO VALUE - FERGUS FALLS	MAR PARTS RETURN CREDIT	122.93-
AUTO VALUE - FERGUS FALLS	MAR ROCKER SWITCH E-5	14.87
AUTO VALUE - FERGUS FALLS	MAR RUST PREVENTATIVE/COUPLER	194.68
AUTO VALUE - FERGUS FALLS	MAR STARTER UNIT 40	232.21
AUTO VALUE - FERGUS FALLS	MAR STOCK ATC FUSES 5/30 AMP	12.90
AUTO VALUE - FERGUS FALLS	MAR STOCK FILTER ORDER	86.91
AUTO VALUE - FERGUS FALLS	MAR STOCK HYD FITTINGS	277.01
AUTO VALUE - FERGUS FALLS	MAR STOCK HYDRAULIC FITTINGS	86.96
AUTO VALUE - FERGUS FALLS	MAR STRIPE ELIMINATOR (SHOP)	46.99
AUTO VALUE - FERGUS FALLS	MAR WHEEL WEIGHTS/TIRE LUBE	44.68
AUTO VALUE - FERGUS FALLS	MAR 1/4 MALE COUPLER T-STYLE	23.98
AUTO VALUE - FERGUS FALLS	MAR 7 POLE RV BLADE TRAILER	13.99

Equipment

AUTO VALUE - FERGUS FALLS	MARCH ZIP TIES (SHOP)	20.47
COMMISSIONER OF REVENUE	FEBRUARY SPECIAL FUEL TAX	906.62
COMMISSIONER OF REVENUE	2025 FEBRUARY SALES TAX	23.71
DACOTAH PAPER CO	FEBRUARY PAPER TOWELS	40.45
EMERGENCY AUTOMOTIVE TECH	MAR BRAKE/TAIL/TURN LAMP E-1	142.10
EMPLOYEES INSURANCE TRUST FUND	MAR HEALTH INSURANCE	5,889.75
EQUIPMENT FUND	FEB FUEL USAGE	450.92-
EQUIPMENT FUND	FEB REPAIRS/SERVICE	506.39-
EQUIPMENT FUND	MAKE 7 FT HYD HOSE FOR NEW REE	84.97
JOHN DEERE FINANCIAL	JAN THERMOSTAT,GASKETS,PIN	.09-
JOHN DEERE FINANCIAL	MAR SEALS UNIT 949	136.55
FASTENAL COMPANY	MAR FLEET SAFETY VENDING	23.87
FASTENAL COMPANY	MAR SHOP SUPPLY VENDING	50.98
NAPA AUTO PARTS - FERGUS FALLS	MAR AIR FILTER UNIT 245	46.24
NAPA AUTO PARTS - FERGUS FALLS	MAR CREDIT RETURNED CONNECTORS	34.58-
NAPA AUTO PARTS - FERGUS FALLS	MAR STOCK HYD FITTINGS	64.20
GRAINGER INC	MAR REDUCING NIPPLE/3/8 DRAIN	48.42
GRAINGER INC	MAR U-83 WATER TANK PLUMBING	329.69
GRAINGER INC	MAR WELD-ON HINGE UNIT 501	33.16
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	3,196.84
INTERSTATE BATTERY SYSTEM	MAR CREDIT MT-78/MTP-65HD	316.90-
INTERSTATE BATTERY SYSTEM	MAR 31-MHD/8D-XHD BATTERIES	917.80
LAWSON PRODUCTS INC	FEB WELD NUTS ARCTIC PUSHERS	37.44
LAWSON PRODUCTS INC	JAN FAB SHOP SUPPLY ORDER	285.49
LAWSON PRODUCTS INC	JAN PRICE ADJ PREVIOUS ORDERS	809.06-
LAWSON PRODUCTS INC	JAN SHOP/FAB SUPPLY ORDER	361.80
LAWSON PRODUCTS INC	MAR FAB SHOP SUPPLY ORDER	377.42
MARCO TECHNOLOGIES LLC	02/27-03/27/25 COPIER RENT	85.22
MCMASTER-CARR SUPPLY CO	MAR LIFT-OFF HINGES UNIT 501	62.72
MINNESOTA MOTOR COMPANY	FEB CAR WASH	9.00
MINNESOTA MOTOR COMPANY	FEB CAR WASHES	15.00
MINNESOTA MOTOR COMPANY	MAR EXH GASKET UNIT 58	4.21
MINNESOTA MOTOR COMPANY	MAR EXH GASKET/STUD/NUTS U-58	73.28
MIKE MONNENS EXCAVATING	PETERBILT SEMI-TRACTOR #245	41,000.00
NORDWALL MACHINE	MAR REBUILD BROOM CAGE ON JD	160.00
OLSON OIL COMPANY INC	MAR BLENDED DIESEL FUEL AIRPOR	1,365.06
OLSON OIL COMPANY INC	MAR DEF FLUID BULK ORDER	632.22
OLYMPIC SALES INC	MAR REEVING CABLE SHEAVE/PIN	97.83
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	2,427.81
OTTER TAIL TELCOM	MARCH TELEPHONE EXPENSE	251.74
POLICE DEPT CONTINGENCY FUND	TABS FOR UNIT 2049 AND 2082	32.50
POMP'S TIRE SERVICE INC	MAR PWDR COAT WHEELS E-14	196.00
PYE BARKER	MAR INSPECT FIRE ALARM SYSTEM	536.00

Equipment

SIGELMAN STEEL & SALVAGE CO	MAR FLAT/PLATE STEEL U-79	134.98
SIGELMAN STEEL & SALVAGE CO	MAR ROUND TUBE UNIT 50 (ADAM)	33.50
SIGELMAN STEEL & SALVAGE CO	MAR SQ TUBE/TREAD PLATE/SHEET	469.85
SWANSTON EQUIPMENT CO	MAR GLOBAL MAIN BROOMS	1,142.86
SWANSTON EQUIPMENT CO	MAR HARNESS/PINS/RIVETS U-477	74.06
ZIEGLER INC.	MAR STOCK CUTTING EDGES	1,961.33
ZIPS DIESEL SERVICE	MAR TURBO/FILTERS U-501	1,935.26
F U N D T O T A L		66,119.57

Employees Insurance

EMPLOYEES INSURANCE TRUST FUND	RECEIPT MAR HEALTH INSURANCE	165,852.32-
LAKES COUNTRY SVC COOP	MARCH HEALTH INSURANCE	179,715.14
F U N D T O T A L		13,862.82

Flexible Benefit Agency

WEX	2024 FLEX PLAN REIMB	50.00
WEX	2025 FLEX PLAN REIMB	572.13
F U N D T O T A L		622.13

PEG Access

LIQUOR STORE	MARCH RENT	358.00
OTTER TAIL POWER COMPANY	FEBRUARY ELECTRICITY EXPENSE	82.68
OTTER TAIL TELCOM	MARCH TELEPHONE EXPENSE	228.58
F U N D T O T A L		669.26

Business Development for Fergus Falls

3/17/2025

R E S O L U T I O N R E C O R D

Business Development for Fergus Falls

AMP INSURANCE	2025 PD&O COVERAGE	1,260.00
	F U N D T O T A L	1,260.00

Fergus Falls Convention and Visitor's Bureau, Inc.

BCBS OF MINNESOTA	APRIL HEALTH INSURANCE	1,370.55
GREENSPRING MEDIA GROUP	2025 BIKE MINNESOTA	1,360.00
RICHES PROPERTIES LLC	APRIL RENT	525.00
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPENSE	102.55
	F U N D T O T A L	3,358.10

T O T A L A L L F U N D S 2,206,315.44

BE IT FURTHER RESOLVED, THAT THE CITY ADMINISTRATOR BE, AND HE HEREBY IS AUTHORIZED AND DIRECTED TO DRAW WARRANTS FOR THE ABOVE CLAIMS FROM THE RESPECTIVE FUNDS AS HEREIN INDICATED, AND THAT THE MAYOR AND CITY ADMINISTRATOR BE, AND THEY HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER SUCH WARRANTS.

THE ABOVE AND FOREGOING RESOLUTION WAS OFFERED AT A REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 17 DAY OF MARCH BY ALDERMAN WHO MOVED ITS ADOPTION, WAS SECONDED BY ALDERMAN AND ADOPTED BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

WHEREUPON THE ABOVE RESOLUTION WAS DULY DECLARED ADOPTED.

ATTEST:

APPROVED:

CITY ADMINISTRATOR

MAYOR

3/17/2025

R E S O L U T I O N R E C O R D

COMMISSIONER OF REVENUE	88,294.62
4M FUND	102.10
OTTER TAIL COUNTY TREASURER	78,115.76
A-1 LOCK & KEY LLC	290.00
AT&T MOBILITY	234.50
ADMINISTRATOR'S CONTINGENCY FD	329.09
AMP INSURANCE	1,260.00
ALPHA TRAINING & TACTICS LLC	1,454.76
AL'S REFRIGERATION INC	2,434.32
THE AMERICAN BOTTLING COMPANY	544.49
AMERICAN LEGION POST 30	318.23
VESTIS	2,705.04
AMERICAN PAYMENT CENTERS	93.00
AMERICAN WELDING & GAS INC	416.13
AMERITAS	4,310.14
ANYTIME PLUMBING LLC	143.00
AQUAFIX INC	4,084.97
ARTISAN BEER COMPANY	3,247.95
AUTO VALUE - FERGUS FALLS	1,539.53
BAKER & TAYLOR INC	1,454.31
BELLBOY CORPORATION	5,422.43
BERG-JOHNSON ASSOCIATES INC	1,665.38
CSG JANITORIAL	435.00
BEVERAGE WHOLESALERS INC	43,001.52
BJORN'S HEATING & AIR COND INC	216.00
BCBS OF MINNESOTA	1,370.55
BOLTON & MENK INC	5,000.00
BRAUN VENDING INC	16.00
BREAKTHRU BEVERAGE MINNESOTA	28,519.08
C&L EXCAVATING INC	3,128.52
CARDCONNECT	242.13
JOEL CARLSON INC.	20,000.00
CAYAN	11,763.38
CHARTER COMMUNICATIONS	97.35
CLAY COUNTY PUBLIC HEALTH	555.00
CLOVER	215.59
VIKING COCA-COLA BOTTLING CO	638.60
COLE PAPERS INC	912.04
COMSTOCK CONSTRUCTION INC	4,251.81
COOPERS TECHNOLOGY GROUP	372.31
COSSETTE ELECTRIC LLC	387.73
DS BEVERAGES INC	30,221.07
DACOTAH PAPER CO	2,051.60
DAILY JOURNAL	508.74
DRAINSERVICES INCORPORATED	12,000.00
EMERGENCY AUTOMOTIVE TECH	142.10
JOHN DEERE FINANCIAL	136.46

3/17/2025

R E S O L U T I O N R E C O R D

FASTENAL COMPANY	331.33
FERGUS BREWING COMPANY LLC	584.00
FERGUSON WATERWORKS #1657	5,349.15
NAPA AUTO PARTS - FERGUS FALLS	75.86
GENESEE & WYOMING RAILROAD SVC	17,522.91
JAMES GJERE	1,000.00
GOIN' POSTAL FERGUS FALLS	14.40
GOPHER STATE ONE CALL	14.85
GOV. FINANCE OFFICERS ASSOC.	190.00
GRAINGER INC	505.47
GRAYMONT (WI) LLC	9,381.42
GREAT PLAINS NATURAL GAS CO	14,713.01
GREENSPRING MEDIA GROUP	1,360.00
HIGH POINT NETWORKS LLC	3,995.00
HOME DEPOT CREDIT SERVICES	440.37
HOOPLA	1,149.29
INDEPENDENT EMERGENCY SERVICES	21.54
INGRAM LIBRARY SERVICES	413.82
INNFORMATION SYSTEMS	705.00
INTERSTATE BATTERY SYSTEM	600.90
INTRINSIC DESIGNS	125.00
JLG ARCHITECTS	9,933.83
JOHNSON BROTHERS LIQUOR CO	43,276.20
JOHNSON CONTROLS	4,099.99
JOHNSTONE SUPPLY	391.60
LAKE REGION ELECTRIC COOP	2,956.03
LAKE REGION HEALTHCARE CORP	55.00
LAKELAND MENTAL HEALTH CENTER	105.00
LAKES COUNTRY SVC COOP	179,715.14
LAWSON PRODUCTS INC	253.09
LEAGUE OF MN CITIES INS TRUST	184,222.00
LEAGUE OF MINNESOTA CITIES	2,160.00
LEAGUE OF MN CITIES INS TRUST	469.56
LEITCH EXCAVATING INC	9,535.00
LOCATORS & SUPPLIES INC	149.95
VICTOR LUNDEEN COMPANY	24.95
MARCO TECHNOLOGIES LLC	2,204.60
MCMASTER-CARR SUPPLY CO	62.72
METRO SALES INC 130415	70.20
MIDWEST FLO CAL LLC	849.61
MIDWEST PRINTING COMPANY	860.00
MN FIRE SVC CERTIFICATION BOAR	393.00
MINNESOTA MOTOR COMPANY	101.49
MINNESOTA PUMP WORKS	5,085.45
MN STATE COMMUNITY & TECH COLL	1,150.00
MISSION MECHANICAL INC	602.00
MIKE MONNENS EXCAVATING	41,000.00

3/17/2025

R E S O L U T I O N R E C O R D

MUNICIPAL SERVICE CO INC	1,040.00
TONY NEVILLE	1,150.00
NEW HORIZONS ENERGY	7,015.68
NORDWALL MACHINE	160.00
NYCKLEMOE & ELLIG PA	14,300.00
O'DAY EQUIPMENT INC	5,777.91
OLSON OIL COMPANY INC	1,997.28
OLYMPIC SALES INC	97.83
OTTER TAIL POWER COMPANY	65,440.66
OTTER TAIL TELCOM	6,481.43
PEMBERTON LAW PLLP	1,487.00
PHILLIPS WINE & SPIRITS CO	34,698.39
POLICE DEPT CONTINGENCY FUND	640.49
POMP'S TIRE SERVICE INC	196.00
U.S. POSTMASTER	9,000.00
PRINCIPAL CUSTODY SOLUTIONS	795,451.41
PRO WEST & ASSOCIATES INC	12,500.00
PYE BARKER	536.00
RMB ENVIRONMENTAL LABORATORIES	1,374.45
RANGE DATA INC	5,400.00
DEVIN REGER	465.06
REVTRAK INC	10,870.86
RICHES PROPERTIES LLC	525.00
SIGELMAN STEEL & SALVAGE CO	638.33
SIGNWORKS SIGNS & BANNERS INC	875.00
SKY CREW SERVICES LLC	3,500.00
SOUTHERN GLAZER'S OF MN	16,016.48
SPEE DEE DELIVERY SERVICE INC	73.20
STEIN'S INC	65.80
STREICHER'S INC	549.00
SUMMIT COMPANIES	120.00
SWANSTON EQUIPMENT CO	1,216.92
TWEETON REFRIGERATION	180.00
T-MOBILE	192.33
THE TRADESMEN CONSTRUCTION INC	283,039.75
UGSTAD PLUMBING INC	641.00
US BANK EQUIPMENT FINANCE	594.21
VERIZON WIRELESS	1,386.93
VIKING LIBRARY SYSTEM	106.26
VISION CONCEPTS LLC	2,750.00
WEX	622.13
WOODEN LINK VINEYARD	384.00
ZIEGLER INC.	1,961.33

TOTAL OTHER GOVERNMENT	166,512.48
------------------------	------------

R E S O L U T I O N R E C O R D

TOTAL ALL VENDORS	2,206,315.44
-------------------	--------------