

## City Council Agenda January 6, 2025 5:30 pm in the City Council Chambers

Invocation – Doug Dent, Federated Church Pledge of Allegiance

Call to Order Roll Call

Recognition of outgoing elected officials Adjournment sine die

Call to Order Swearing in ceremony for Mayor Hicks, Council Members, Ward One Jim Fish, Ward Two Mark Leighton, Ward Three Mike Mortenson, Ward Four Laurel Kilde

Roll Call Open Forum

- A. Approval of the Agenda
- B. Public Hearings
- C. Awarding of Bids
- D. Petitions and Communications
- E. Consent Agenda
  - 1. Motion approving the December 16, 2024 council minutes
  - 2. Motion approving licenses
  - 3. Resolution designating the Daily Journal as the 2025 legal publication
  - 4. Resolution designating the 2025 depositories
  - 5. Resolution delegating the City Administrator, Finance Director, Assistant Finance Director, Payroll Officer, and Human Resources Director the authority to make the 2025 electronic fund transfers on behalf of the City of Fergus Falls
  - 6. Resolution approving budget adjustments
- F. Ordinance and Resolutions
- G. Presentation of Claims \$2,025,972.21
- H. Old Business/Unfinished Business 1. Aquatic center update

- I. New Business
  - 1. Motion appointing the 2025 Acting Mayor
  - 2. Motion approving the 2025 Mayor's council appointments
  - 3. Update on mall owner consent to extend purchase agreement a. Appointments to mall purchase agreement sub-committee
  - 4. City council member priorities and goals
- J. Miscellaneous Announcements
  - January 15 7:00 am Committee of the Whole Meeting
  - January 20 Holiday closure for the observation of Dr. Martin Luther King Jr. Day Garbage and recycling normally picked up on Monday will be picked on Tuesday the 21<sup>st</sup>. Tuesday collection will be on Wednesday the 22<sup>nd</sup>
     January 21 5:30 pm City Council Meeting
- K. Adjournment

If you have special needs for accommodations, please call 332-5436 or TDD 1-800-627-3529 (Minnesota Relay Service).

## City Council Minutes December 16, 2024

The Fergus Falls City Council held a regular meeting on December 16, 2024, at 5:30 pm in the City Council Chambers. Pastor Dale Hexum gave the invocation, and the Pledge of Allegiance was recited. Mayor Schierer called the meeting to order at 5:32 pm and the following council members were in attendance: Kremeier, Mortenson, Rachels, Hicks, Fish, Kvamme and Rufer. Job was absent.

## **Open Forum**

Laurie Mullen thanked staff for their efforts with the Over the River festival.

## Approval of Agenda

The Transportation Alternatives contract was removed from the agenda as the agreement entered last year will not expire until December of 2028. Mortenson asked to remove the lobbyist contract from the consent agenda. Hicks asked about the placement of the developer's TIF request. A motion and second were made by Fish and Rufer to approve tonight's agenda as amended and the motion carried.

## Fire Fighters Badge Ceremony

Castrenze Fricano, Ben Molstre, Tony Bernal and Noah Gutz were sworn in as Fergus Falls Fire Department members.

## Public Hearing for Unmanned Aerial Vehicles

Police Lieutenant Andrew Miller showed the council the drone the department acquired as a tool to find missing people or in accident reconstruction. The department will notify the public via social media when they are using the drone. The public hearing opened at 5:48 pm. Mike Streeter asked for the definition of invasion of privacy and asked what the protocol is if the department finds evidence of another crime while using the drone. Miller said it is not their intent to invade privacy and if they do come across evidence of another crime, they must first obtain a search warrant. Mark Leighton congratulated the department on their purchase. Hicks commented on past experiences with reporting drone usage. The hearing closed at 5:52 pm. Hicks offered Resolution #228-2024 adopting the Unmanned Aerial Vehicle Policy, which was seconded by Kremeier and was adopted.

## Housing Tax Abatement at 213 Two Rivers Road

Josh and Ashlie Duenow applied for a property tax abatement earlier this year, but their home valuation was higher than the program limits. Now that construction is nearly complete and costs are lower than anticipated, the valuation fits within the program parameters. The public hearing opened at 5:58 pm and was closed after no one appeared. Rufer offered Resolution #229-2024 approving a property tax rebate for 213 Two Rivers Road, which was seconded by Kvamme and was adopted.

## **Snow Removal Contract**

Fish offered Resolution #230-2024 approving the sidewalk snow removal contract with Atlas Outdoor Services, which was seconded by Rachels and was adopted.

## **Retirement of Penny Davis**

Fish offered Resolution #231-2024 acknowledging the retirement and 34 years of service from Penny Davis, which was seconded by Rufer and was adopted.

## **Riverfront Splash Pad Award**

Kent Exner presented the American Public Works Association, MN Chapter Project of the Year Award to the riverfront splash pad project.

## Consent Agenda

The following items were approved under Resolution #232-2024 by Rufer: Motion approving the minutes from the December 2, 2024, City Council meeting and the December 11, 2024, Committee of the Whole meeting. Motion approving the following licenses: Excavator Earl Strande Excavating; Sign Hanger Indigo Signworks; Tobacco Cenex/Zip Trip, Lakes Area Grow Co/JRE Consult; Mechanical Metropolitan Mechanical Contractors; Wine with Strong Beer Authorization Abroad Companies LLC (dba Hotdish); Hemp-Derived THC Sugar High Cannabis Consulting & Dispensary; Metal Recycling Lakes Iron & Metal. Resolution #233-2024 accepting a \$1,000 donation to the Police Department and approving the corresponding budget adjustment. Resolution #234-2024 approving a one-year lease management agreement with Pebble Lake Golf Club Inc. Resolution #235-2024 authorizing staff to submit the Local Road Improvement Program Grant Agreement in the amount of \$790,000 for the Fir/Friberg roundabout project. Resolution #236-2024 accepting the project plans and specification for PI 8231 & 7224, the Scenic Drive infrastructure projects and authorizing the Resolution #237-2024 approving the purchase of a 2025 Freightliner advertising of bids. gravel/plow/sander truck from Bert's Truck Equipment, declaring Unit 213 as surplus equipment and authorizing the advertisement of bids. Resolution #238-2024 authorizing entering a contract for 800 MHz radios for the Police Department. The resolution was seconded by Kvamme and was adopted.

## Joel Carlson Lobbyist Contract

Mortenson asked how Joel Carlson was chosen as the city's lobbyist and how his fee is determined. Carlson has advocated for Fergus Falls at the state legislature since 2002 and his services and relationships have helped the city get funding on multiple projects. He consented to a one-year contract as there will be limited requests anticipated for the upcoming legislative session. Fish offered Resolution #239-2024 approving the 2025 lobbying services agreement with Joel Carlson, which was seconded by Mortenson and was adopted.

## Land Sale 702 S Tower Road

On December 2 a land sale was introduced for 702 S Tower Road from Dave and Tracy Chaput. The City Charter requires a land sale to be introduced at one meeting and the final sale taking place at a subsequent meeting. A second letter of intent was submitted by Key Property Investments (Andrew Yaggie) with a proposal to purchase the land to build a new home. His offer was for \$19,500 with the assumption there are no additional fees, costs or assessments levied or pending. The buyer and seller would split the cost of closing, and the seller paying the state deed tax, warranty deed, transfer documents, and recording fees to provide clear title. They also requesting the property receive the city and county property tax abatement credit. Hicks offered Resolution #240-2024 finalizing the land sale of 702 S Tower Road to Dave and Tracy Chaput, which was seconded by Rachels, and the resolution was adopted with Rufer abstaining.

## 2025 Budget and Levy

Bill Sonmor reviewed the changes in the budget since it was presented on December 2. Worker's compensation premiums decreased 37% resulting in a savings of \$213,846. Property and liability insurance premiums will also decrease \$28,561. The Tax Levy Committee recommended reducing the 2025 property tax levy by an additional \$70,000, increasing the fire truck capital by \$100,000 and

eliminating a \$12,770 training grant. \$50,000 for Greater Fergus Falls will stay in the budget along with \$20,000 in economic development services. \$15,000 to market the Bigwood Event Center is included with additional discussions to come before the council in 2025. The refuse fund changes will be included and effective January 1, 2025.

Sonmor shared the preliminary budget, and the proposed budgets on December 2 and December 16.			
	Sept 16, 2024	Dec 2, 2024	Dec 16, 2024
Proposed Revenues	\$55,264,191	\$56,235,651	\$56,151,331
Proposed Expenditures	\$53,623,237	\$54,091,320	\$53,936,049
Proposed Tax Levy	\$8,941,000	\$8,620,000	\$8,550,000
Change from 2024	\$794,000	\$473,000	\$403,000
Increase %	9.75%	5.81%	4.95%

The public hearing was continued. Mark Leighton asked what happens if the final budget is not approved or if an error is found after it is certified. State statute requires the final property tax levy be certified to Otter Tail County by December 30. Once it is certified, it cannot change, but budget adjustments can be made. Rachels offered Resolution #241-2024 adopting the 2025 levy in the amount of \$8,550,000, which was seconded by Rufer and was adopted. Hicks offered Resolution #242-2024 adopting the 2025 budget in the amount of \$53,936,049, which was seconded by Fish and was adopted.

## TIF District 4-10

Sam Jelleberg addressed the council with a developer's request for assignment and assumption of rights and obligation agreements for TIF District 4-10 to Sunset Investments LLC. On December 2, the council voted in opposition to an assignment and assumption of rights and obligations agreement for the Sunset Ridge Investments LLC. After the denial of the TIF assignment, there was a reconfiguration of the LLC as the acquisition is not economically feasible without the transfer. This was not the creation of a new TIF or obligation on behalf of the city, but a transfer of the payment and affordable housing obligations from one owner to the next. The original TIF agreement with Sunset Ridge Apartments was approved in 2014 to construct a 105-unit apartment building and contained a transfer clause. They were surprised and concerned the city's denial of the assignment not only deviates from common practice but sets a precedence that signals the city is inflexible or unpredictable. The remaining payments on the TIF note total \$550,000 and the value of the remaining TIF note payments are approximately \$350,000. Through the proposed transfer and sale, the developer would forgo \$550,000 in cash flow over the next 6 years for a lump sum payment, creating zero economic profit. Jelleberg asked the council to consider the transfer of the Sunset Ridge Apartments TIF Note to Sunset Investments LLC.

Mortenson asked if the city has the right to terminate TIF with a new buyer and what changed to bring this request back. It was clarified the transfer does not cancel the TIF agreement and tonight's action is consenting to the assignment to the new LLC entity. He asked if anyone on the council or staff advised him to change the legal entity. Staff received the request and consulted the bond counsel who affirmed a new entity can pose a new request. Mortenson asked if any of the criteria within the business subsidy agreement were met with this proposal. Mayor Schierer reminded him of the difference between TIF and the business subsidy plan and the city does not have a TIF policy. Schierer said the council's decision not to consent to the assignment of an existing TIF district has shocked businesses and developers with an anti-business sentiment and he is worried this decision could detract

future projects in Fergus Falls. In 2030 the city will receive \$90,000 in taxes that would not have been there 10 years ago. Mortenson said he would support TIF for housing if a building is constructed downtown with housing above retail space. Rufer felt it was ridiculous the city isn't supporting this transfer and the risk of losing future development opportunities. Kremeier said he is not opposed to using TIF for business industry but was opposed to profiting from TIF. Fish offered a motion calling the question. Rufer offered Resolution #243-2024 approving the assignment and assumption of rights and obligations agreements for TIF District 4-10 to Sunset Investments LLC, which was seconded by Kvamme and was defeated when the resolution failed to get 5 affirmative votes. Voting in favor were Rachels, Fish, Kvamme and Rufer. Voting in opposition were Kremeier, Mortenson, and Hicks.

## Westridge Mall Purchase Agreement

On October 21 the city entered into a purchase agreement for the Westridge Mall which expires on December 31, 2024. The agreement was entered into to save existing businesses, address a blight and provide local control over a significant property in the community. The mall's owner has not been paying his bills and if the water and electricity are turned off, the four businesses connected to the mall (Dunhams, Westridge Theater, Harbor Freight and Dollar Tree) would be without a fire suppression system that could force them to close their business. There is a temporary solution to prevent the utilities being shut off and the seller has provided written consent to the purchase agreement. The city and county jointly applied for a DEED Energy Transition grant in the amount of \$1 million. \$650,000 of state grant funds have been secured for the project. Otter Tail County is willing to invest in this project if the city invites the county's Community Development Agency (CDA) to partner with the project. Fergus Falls is the only city within Otter Tail County, not part of the CDA. Assigning the purchase agreement to Otter Tail County makes them responsible for continued due diligence, the \$350,000 funding gap and the negotiation of assignment and assumption agreements with all creditors. If the deal falls apart, it is likely the creditors will not collect their past due balances. The council was presented with four options to consider tonight:

- 1. Cancel the purchase agreement based on contingencies not met
  - a. The deal would be off, and negotiations would have to start over if there was future interest
- 2. Extend the agreement to continue due diligence items
  - a. This would require the consent of the seller
- 3. Assign the agreement to Otter Tail County as contemplated within the agreement
  - a. This would require passing a resolution authorizing the county's CDA to operate in Fergus Falls and an assignment and novation agreement
- 4. Close on the property
  - a. The city would be on the hook for all costs, with no county partnership. The DEED funds would be in question

Rufer offered Resolution #244-2024 approving the assignment and novation agreement with Otter Tail County (assigning purchase agreement to Otter Tail County), which was seconded by Rachels.

Mayor Schierer encouraged the council to help save businesses, the years of effort to get local control over this property, the benefits of working with the county's CDA and the opportunity to use state funds. He read a message from the movie theater owner Tony Tillemans stating if there is not a change in mall ownership, there is an economic reality they would likely close the theater. Rachels shared his support for the assignment to the county and the possibility for the entities owed money by the mall's owner to collect if this agreement goes forward. Rufer agreed the most business-friendly action the city could show is saving these businesses. Hicks felt it is irresponsible to commit to the project without a plan for redevelopment that includes the separation of fire suppression systems, and he was

not in favor of bailing out poor business management. He wanted assurance from the county board that they agree to these terms. He referenced a letter from a resident concerned with the use of taxpayer funds for this project and proposed an extension to conduct more due diligence and learn about the CDA's plans if they were allowed to operate within the city.

Andrew Bremseth said the goal of this purchase is to get local control of this property and save businesses. This property has gone to two public auctions in the past 18 months, but negotiations have failed with the current owner. City Attorney Rolf Nycklemoe said the assignment and novation were drafted to ensure neither the city nor its citizens are at risk. The county would take the assignment and risk. If the county were to not consent to the assignment, the agreement would be null and void. Bremseth suggested if the county does not accept the assignment, city staff can cancel the RFP, and he reminded the council that an extension must be agreed upon by the seller by the closing date of December 31. Mortenson and Kremeier agreed a 120-day extension would provide an opportunity for further due diligence. Kvamme said voting in favor of this decision is the only responsible thing to do tonight and read an email from Lonnie Ballweg encouraging support of this initiative and the opportunity to leverage outside funds for local solutions.

Steve Schoeneck, representing Otter Tail Power acknowledged this is not a perfect scenario, but it does get the property under local control, it opens opportunities for future development and could be facilitated with state funds. The existing businesses have stepped up to pay the local utilities on a temporary basis; however, the future of the movie theater is on the fence and not supporting the purchase agreement could tip them to leaving. There is no Plan B, and he stressed the importance of removing the current mall owner to move forward. Jeff Ackerson representing Vector Windows agreed this is not an easy decision but if the city wants to encourage economic development, they need to start by keeping existing businesses. The four affected businesses have not done anything wrong; they acted in good faith and assumed their landlord would pay his bills. He asked the council to consider the economic impact of multiple businesses leaving the community, to not impede future redevelopment or jeopardize state grant funding. Mark Leighton felt the city is using the four businesses as trojan horses and disagreed with the city's decision to purchase the mall as the creditors will write off the uncollectible debt. He agreed to an extension was the best action to take.

Rufer felt this is an opportunity to change the narrative that Fergus Falls is a dying town by voting to save businesses. Chamber of Commerce President Lisa Workman encouraged the council to support businesses, the possible ripple effect and the economic development challenges for the community if they don't move forward. Charlie Smith asked the council to explore options other than relying on the mall owner to supply fire suppression for the businesses. He suggested the property could be purchased for a better price once it goes into foreclosure and regardless of who is making the purchase, it is still taxpayer dollars being used which needs to be considered over a business owner who has done a disservice to the community for many years. Mike Streeter asked where the \$350,000 shortfall is coming from and about council conflicts of interest. Bremseth said it is the county's decision how to fill the funding gap and conflicts of interest are determined by financial gain which is not the case. Rufer clarified his father retired from his position at the Pemberton Law and the firm being a creditor of the mall owner has no impact on this matter.

Schoeneck was asked how much electricity costs for the common area per month. At its peak it is approximately \$4,000 per month and the ancillary businesses have agreed to pay the utilities on a short-term basis. Otter Tail Power understands the outstanding debt is likely a write-off but with the

state grant, they could retain the rights to collect. Mortenson suggested the city cover the electrical fee and help the businesses cordon off the fire suppression system. He asked Rufer and Rachels to reconsider their resolution and instead seek a 120-day extension so more due diligence can be conducted. Rufer said he would not reconsider his motion as it is his intent to save these businesses, and that solution is on the table. County Commissioner Lee Rogness spoke of the efforts over the past 20 years to get local control over the mall. The state funding provides the necessary push to solve a long-term, multi-faceted problem in the community including the separation of fire suppression systems, parking lots, lighting and title issues and the county's willingness to help in this process. Mark Leighton addressed Rogness directly asking him if it is such a good deal to buy a \$419,000 property, then why doesn't he (personally) buy it. The resolution was called to a vote, and it failed 4-3. Voting in favor were Rachels, Fish, Kvamme and Rufer. Voting in opposition were Kremeier, Mortenson and Hicks. The resolution failed as it did not receive 5 affirmative votes.

Hicks offered Resolution #245-2024 to extend the purchase agreement for an additional 120-days with the consent of the mall owner, which was seconded by Mortenson and was adopted by a 5-2 vote. Voting in favor were Kremeier, Mortenson, Rachels, Hicks, and Kvamme. Fish and Rufer voted in opposition. Rufer expressed his disappointment in the council not acting when there is an available solution and encouraged the public to contact the council members voting in opposition to the purchase agreement if the businesses leave.

## **Resolution of Accounts**

Rufer offered a resolution authorizing the payments and claims in the amount of \$1,971,281.48, which was seconded by Fish. The resolution was adopted with Fish voting in opposition.

The meeting adjourned at 7:53 pm

Lynne Olson

## FOR COUNCIL MEETING JANUARY 6, 2025

## APPROVALS ON ALL LICENSES ARE CONTINGENT UPON PAPERWORK BEING FILLED OUT CORRECTLY AND COMPLETELY, AND ALL INSURANCES AND BONDS BEING CURRENT.

<u>Mechanical</u> Plumbers Inc CR Plumbing Elite Heating & Air CoolSys Light Commercial Solutions G & R Controls Inc

<u>Excavator</u> Comstock Construction Leitch Excavating

<u>Demo Hauler</u> Leitch Excavating

Paving Comstock Construction

<u>Minnesota Lawful Gambling Permit</u> Someplace Safe raffle on February 15, 2025 at M-State

## RESOLUTION #\_\_2025 DESIGNATION OF DAILY JOURNAL AS LEGAL PUBLICATION FOR 2025

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fergus Falls, Minnesota, that the Fergus Falls Daily Journal be designated as the official publication for legal notices for 2025.

The above and foregoing resolution was offered at a regular meeting of the City Council held on January 6, 2025 by Council Member \_\_\_\_\_ who offered its adoption, was seconded by Council Member \_\_\_\_\_ and adopted by the following vote:

AYES: NAYS:

Whereupon the above resolution was duly adopted.

ATTEST:

ADOPTED:

City Administrator

Mayor

## RESOLUTION #\_-2025 DESIGNATE DEPOSITORIES FOR 2025

NOW THEREFORE BE IT RESOLVED by the City of Fergus Falls, Minnesota to designate the following as official depositories for the City of Fergus Falls:

## Galliard Capital Management League of Minnesota Cities 4M Fund US Bank Principal

The above and foregoing resolution was offered at a regular meeting of the City Council held on January 6, 2025 by Council Member \_\_\_\_\_who offered its adoption, was seconded by Council Member \_\_\_\_\_ and adopted by the following vote:

AYES: NAYS:

Whereupon the above resolution was duly adopted.

ATTEST:

ADOPTED:

City Administrator

Mayor

## RESOLUTION #\_\_\_-2025 ELECTRONIC FUND TRANSFERS

WHEREAS, Minnesota Statutes 471.38 Subd. 3, Subd. 3a requires the City Council annually delegates the authority to make electronic fund transfers and,

WHEREAS, it has been recommended the City Administrator, Finance Director and Assistant Finance Director make these electronic fund transfers and,

WHEREAS, the Payroll Officer and Human Resources Director be granted the authority to make ACH transfers for payroll and,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fergus Falls, Minnesota to delegate the City Administrator, Finance Director, Assistant Finance Director, Payroll Officer and Human Resources Director the authority to make electronic fund transfers as noted above on behalf of the City of Fergus Falls.

The above and foregoing resolution was offered at a regular meeting of the City Council held on January 6, 2025 by Council Member \_\_\_\_\_ who offered its adoption, was seconded by Council Member \_\_\_\_\_ and adopted by the following vote:

AYES: NAYS:

Whereupon the above resolution was duly adopted.

ATTEST:

ADOPTED:

City Administrator

Mayor



# **Council Action Recommendation**

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Meeting Date: January 6, 2025

Subject: 2024 Budget Adjustments

## **Recommendation:**

Approve recommended adjustments to the 2024 budget.

## Background/Key Points:

- The City was awarded a \$9,560 grant from the Lake Region Arts Council for six stone and metal pedestals for the downtown sculpture walk project (as approved by the City Council on August 5, 2024). Please accept the grant and increase the revenue and expenditure budgets for \$9,560.
- Reallocate funds from General Government Benefits Owed to the following departments for benefits owed upon retirement:
  - Human Resources/Payroll \$43,270
  - Public Works/Streets \$1,300
  - Park Areas \$1,500
- Increase Public Library donations revenue and expenditure budgets for the receipt of grants and donations \$8,444.
- Increase the Police forfeitures revenue and expenditure budgets for the receipt of forfeitures \$820.

**Budgetary Impact:** The applicable 2024 budgets will be adjusted.

**<u>Respectfully Submitted:</u>** Bill Sonmor, Finance Director

## Attachments:

None

#### RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY ADMINISTRATOR HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF FERGUS FALLS, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY ADMINISTRATOR HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HIMSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF FERGUS FALLS;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, THAT THE FOLLOWING BILLS AND CLAIMS BE AND THEREBY ARE, ORDERED PAID OUT OF THE FOLLOWING FUNDS:

#### General

A-1 LOCK & KEY LLC	DEC CITY HALL KEYS	42.55
A-1 LOCK & KEY LLC	DEC KEY PADS-2 STATION DOORS	1,662.00
ARC DOCUMENT SOLUTIONS LLC	DECEMBER BASE MAINTENANCE	129.00
ADMINISTRATOR'S CONTINGENCY FD	DECEMBER REPAIR VACUUM	80.86
ADMINISTRATOR'S CONTINGENCY FD	FESTIVAL OF LIGHTS-KIRKBRIDE	702.37
ADMINISTRATOR'S CONTINGENCY FD	REFUND DENTAL INSURANCE	16.28
ADMINISTRATOR'S CONTINGENCY FD	REFUND OVERPAY LIQUOR LICENSES	800.00
ADMINISTRATOR'S CONTINGENCY FD	2024 SERVICE AWARD	300.00
ADVANCED CAPITAL GROUP INC	OCT - DEC 2024 INVESTMENT FEES	3,750.00
AGASSIZ CHEMICAL AND EQUIPMENT	DOWNFROST HD, DILUTION WATER	
AIDVANTAGE FED LOAN SERVICING	GEER STUDENT LOAN PAYMENT	2,250.00
AL'S REFRIGERATION INC	OCT WATER FOUNTAIN CITY HALL	298.00
AMERITAS	DEC DENTAL INSURANCE	3,975.71
ANDERSON LAND SURVEYING INC	NOV GOLF COURSE LAND SURVEYING	5,500.00
ARENA WAREHOUSE LLC	DEC DIAMOND DRESSER 1/15 CARAT	
BERGANKDV LTD	12/01/24-11/30/25 ANNUAL FEE	750.00
CSG JANITORIAL	CLEANING WEEKS 12/8-12/28/2024	750.00
BIG AXX LLC	DECEMBER BLADES SHARPENED	70.00
BIG AXX LLC	DECEMBER FREIGHT	15.00
BJORN'S HEATING & AIR COND INC	NOV 401 FILTER PARK OFFICE	58.25
BLUUM OF MINNESOTA LLC	LABOR TO REPAIR TOUCHPANEL CC	220.00
BMO FINANCIAL GROUP	ANNUAL CONF REG. J SCHUETZLE	775.00
BMO FINANCIAL GROUP	BASEMENT SHELF	31.69
BMO FINANCIAL GROUP	CAR WASH	14.38
BMO FINANCIAL GROUP	CLEANING SUPPLIES	86.33
BMO FINANCIAL GROUP	CONT.ED RENEWAL J.SCHUETZLE	93.00
BMO FINANCIAL GROUP	CPA CERTIFICATION RENEWAL	102.00
BMO FINANCIAL GROUP	DUENOW DMT REFRESHER FEE	75.00
BMO FINANCIAL GROUP	EVENSON UNIFORM PURCHASE	38.97
BMO FINANCIAL GROUP	EVIDENCE TO BCA- POSTAGE	13.25
BMO FINANCIAL GROUP	FURNACE FILTERS	135.58

BMO	FINANCIAL	GROUP	GEER UNIFORM PURCHASE	249.99
	FINANCIAL		GIFT CARDS	1,765.96
BMO	FINANCIAL	GROUP	GIFT CARDS- SHOP WITH A HERO	500.00
BMO	FINANCIAL	GROUP	HEERTS UNIFORM PURCHASE	96.94
BMO	FINANCIAL	GROUP	JOB FAIR ITEMS	320.60
BMO	FINANCIAL	GROUP	LIEN UNIFORM PURCHASE	12.93
BMO	FINANCIAL	GROUP	MILLER UNIFORM PURCHASE	72.00
BMO	FINANCIAL	GROUP	MN BUS.MGMT FOR CONTRACTOR	25.00
BMO	FINANCIAL	GROUP	MOULTRIE MONTHLY MOBILE	9.99
BMO	FINANCIAL	GROUP	NEULEIB UNIFORM PURCHASE	396.38
BMO	FINANCIAL	GROUP	NOV ACCOUNTABILITY TAGS, MISC	9.29
BMO	FINANCIAL	GROUP	NOV BLS CARDS-CPR/AED	82.50
BMO	FINANCIAL	GROUP	NOV CURTAIN W/CLEAR VINYL PANE	295.60
BMO	FINANCIAL	GROUP	NOV DESKTOP CALCULATOR	18.32
BMO	FINANCIAL	GROUP	NOV EXPLORER GROUP CRP	12.00
BMO	FINANCIAL	GROUP	NOV FIRE PREVENTION EXPENSES	
BMO	FINANCIAL	GROUP	NOV FURNITURE-UPPER CONFERENCE	
BMO	FINANCIAL	GROUP	NOV HOST ILS 300 CLASS	70.68
BMO	FINANCIAL	GROUP	NOV INSPECTOR TRAIN-FIRE DEPT	
BMO	FINANCIAL	GROUP	NOV LARGE DIGITAL WALL CLOCK	135.05
BMO	FINANCIAL	GROUP	NOV LIFT SLING/STRAP/TOW STRAP	128.96
BMO	FINANCIAL	GROUP	NOV OTC CRISIS MTG-MEAL	23.85
BMO	FINANCIAL	GROUP	NOV OTTER COVE EXHIBIT/KIRKBRI	147.19
BMO	FINANCIAL	GROUP	NOV REGISTRATION FOR #3011	27.58
BMO	FINANCIAL	GROUP	NOV RETURN THERMOSTAT GUARD	498.43-
BMO	FINANCIAL	GROUP	NOV ROUTER-SLEEPER'S QUARTERS	79.00
BMO	FINANCIAL	GROUP	NOV TRUCK KNOX BOX KEY FINDERS	
BMO	FINANCIAL	GROUP	NOV U SHAPED BRACKET, TROLLEY	305.60
BMO	FINANCIAL	GROUP	NOV WINDSHIELD WASHER FLUID	11.96
BMO	FINANCIAL	GROUP	NOVEMBER DESK PLATES BASE ONLY	63.00
BMO	FINANCIAL	GROUP	NOVEMBER KEY BOX FOR E2	35.37
BMO	FINANCIAL	GROUP	NOVEMBER LIGHT BULBS	14.63
BMO	FINANCIAL	GROUP	NOVEMBER SHOP TOWELS	11.99
BMO	FINANCIAL	GROUP	NOVEMBER STATION SUPPLIES	33.98
BMO	FINANCIAL	GROUP	NOVEMBER TONER CARTRIDGE	56.88
BMO	FINANCIAL	GROUP	NOVEMBER 1/2"X8" BLACK NIPPLE	5.90
BMO	FINANCIAL	GROUP	OCT APC REPLACEMENT BATTERY	77.79
BMO	FINANCIAL	GROUP	OCT BADGES&NAME PLATES-NEW MEM	502.00
BMO	FINANCIAL	GROUP	OCT EMT RECERTIFICATION FEE	32.00
BMO	FINANCIAL	GROUP	OCT LENOVA THINKPAD USB-C DOCK	269.98
	FINANCIAL		OCTOBER CASE FOR TABLET	26.96
	FINANCIAL		OCTOBER STATE OF THE COMMUNITY	25.00
	FINANCIAL		OFFICE SUPPLIES	245.02

BMO FINANCIAL GROUP	OPI
BMO FINANCIAL GROUP	PA
BMO FINANCIAL GROUP	PB
BMO FINANCIAL GROUP	PEI
BMO FINANCIAL GROUP	POI
BMO FINANCIAL GROUP	POS
BMO FINANCIAL GROUP	REI
BMO FINANCIAL GROUP	RI
BMO FINANCIAL GROUP	SHO
BMO FINANCIAL GROUP	WES
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BMO FINANCIAL GROUP	21
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CHARTER COMMUNICATIONS	CAI
CHARTER COMMUNICATIONS	12
CHARTER COMMUNICATIONS	12
COOPERS TECHNOLOGY GROUP	DE
COSSETTE ELECTRIC LLC	DE
CRYSTEEL TRUCK EQUIPMENT INC	DE
DACOTAH PAPER CO	DE
DACOTAH PAPER CO	DE
DACOTAH PAPER CO	DE
DIRT DYNAMICS	RE
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BRUCE ELLINGSON	LO
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EMPLOYEES INSURANCE TRUST FUND	DE
EMPLOYEES INSURANCE TRUST FUND	
EMPLOYEES INSURANCE TRUST FUND	JAI

	OPEN HOUSE BACKPACKS	613.14
	PATROL SUPPLIES	279.80
	PB LEASE	243.00
	PEER MTG BREAKFAST	20.32
	POLICE STICKERS	594.23
	POSTAGE- RETURN ITEM/24035410	23.83
	RENNER UNIFORM PURCHASE	158.44
	RIGGLE UNIFORM PURCHASE	133.46
	SHOP SUPPLIES	102.28
	SHOP WITH A HERO EVENT MEAL	69.73
	SHOP WITH A HERO GIFT CARDS	4,100.00
	SHOP WITH A HERO PURCHASE	326.82
	WEST UNIFORM PURCHASE	24.00
	10/13-11/12/24 CONSTANT CONTAC	45.00
	11/03-12/02/24 TURBOSCRIBE	20.00
	11/06-12/05/24 PHOTO PLAN	10.78
	2 PLASTIC CHAIRS INT ROOMS	154.11
	1ST QTR 2025 BUDGET ALLOCATION	1,875.00
	CABLE 12/18-1/17	32.97
	12/13/24-01/12/25 INTERNET	129.99
	12/13/24-01/12/25 IP ADDRESS	19.99
	DEC CALENDAR, RUBBERBANDS, TAPE	25.22
	DEC RIBBON FOR TYPEWRITER	13.69
	DEC TRAINING ROOM TABLES	6,395.00
	DECEMBER RUBBERBANDS	5.27
	DEC CITY HALL CLOCK TOWER	126.42
	DEC CITY HALL LIGHT REPAIR	143.19
	DEC INSTALL LIGHT POLE COURT S	634.12
	DEC REPAIR BOILER FROM OUTAGE	103.50
	DEC REPAIR FEED POINT ALLEY	1,613.26
	DEC REPLACE GFCI ON LIGHT POLE	380.52
INC	DEC CADET WESTERN FLATBED UNIT	4,537.00
	DEC BLUE GLOVES, DUSTPAN, BROOM	225.70
	DEC URINAL SCREEN, PAPER FILTER	70.12
	DECEMBER TOILET PAPER	247.68
	RET RESTORATION FEE #3095	900.00
	RETURN REST.FEE PERMIT #3096	1,800.00
	LOCAL TAX	.75-
	OTC TAX	.75-
	STATE TAX	10.16-
r fund	DEC HEALTH INSURANCE	100,889.61
r fund	JAN HEALTH INSURANCE	104,901.36
r fund	JAN LIFE INSURANCE	2,820.94

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JANUARY EQUIPMENT RENT	134,090.41
2025 BUILDING RENT	13,630.00
2025 EQUIP RENT/BRINE SHED	13,030.00
DEC PARK SAFETY VENDING	18.17
DEC PARK SAFETY VEST	27.70
DEC PPH SMS 14X3/4 SCREWS	3.45
DEC STREET SAFETY VENDING	18.17
DEC STREET SAFETY VEST	27.70
2025 ECON DEVELOP, MKTG SVC	1,890.00
OCT 2024 LODGING TAX	17,615.35
OCT 2024 LODGING TAX ADMIN	528.46-
DEC ROLLER SHADE	678.05
2025 RESPONSE SOFTWARE	15,700.00
RDGP-21-0025-0-FY22 PYMT #2	88,586.25
PROF SERV. OVERHEAD DOOR	467.50
REPLACE CABLE SRE BUILDING	2,327.50
JANUARY PHONE SYSTEM BILLING	1,715.33
RECEIPT 2024 COPY PAPER	826.65-
2024 COPY PAPER	232.65
DEC BRINE TANK SITE GUAGE PIPE	223.88
DEC SLOW MOVING SIGN U-287	43.36
DECEMBER NATURAL GAS EXPENSE	2,484.21
DEC ELECTRIC HEATER, LIGHT BULB	104.43
DEC FLEXBOND MORTAR GRAT 50LB	35.97
DEC HIGH ENERGY BATTERIES	23.48
DEC HUSKY CONNECT 10-COMP SPO	49.96
DEC RAIN-X SPRAY,GLASS CLEAN	28.88
JAN VISION INSURANCE	23.22
ONSTAD UNIFORM PURCHASE	45.00
SILBERNAGEL UNIFORM PURCHASE	98.00
2 YEAR ANIMAL LICENSE TAGS	106.96
2025 KNOWBE4 RENEWAL	2,258.02
2026 KNOWBE4 RENEWAL	2,258.02
2027 KNOWBE4 RENEWAL	2,258.03
OCT, NOV, DEC LEGAL FEES	240.00
NOV/SNOW REMOVAL/EQUIP BLDG	159.62
NOVEMBER ELECTRICITY EXPENSE	1,457.43
NOV RANDOM DRUG TEST	126.00
2025 LCSC MEMBERSHIP	350.00
01/01-12/31/25 LMC MEMBERSHIP	15,205.00
WORKERS COMP AUDIT ADJUSTMENT	305.22
1ST QTR 2025 WORKERS' COMP	81,035.00
DEC EYEWASH WATER PRESERVATIVE	22.99

LOCATORS & SUPPLIES INC LOCATORS & SUPPLIES INC VICTOR LUNDEEN COMPANY MED COMPASS METRO SALES INC METRO SALES INC MN DEPT OF TRANSPORTATION MISSION MECHANICAL INC MOBOTREX INC NW CHAPTER MN BUILDING OFFICAL NW CHAPTER MN BUILDING OFFICAL NW CHAPTER MN BUILDING OFFICAL NATIONAL TANK OUTLET NEWMAN PAINTING INC NYCKLEMOE & ELLIG PA OTTER TAIL COUNTY HIGHWAY DEPT OTTER TAIL CO. HISTORICAL SOC. OTTER TAIL COUNTY TREASURER OTTER TAIL POWER COMPANY POLICE DEPT CONTINGENCY FUND POLICE DEPT CONTINGENCY FUND POLICE DEPT CONTINGENCY FUND POLICE DEPT CONTINGENCY FUND PRODUCTIVE ALTERNATIVES INC. PUBLIC UTILITIES DEPARTMENT PUBLIC UTILITIES DEPARTMENT SHI INTERNATIONAL CORP SAMI JO PHOTOS SIGELMAN STEEL & SALVAGE CO SIGELMAN STEEL & SALVAGE CO SIGELMAN STEEL & SALVAGE CO SKY CREW SERVICES LLC SKY CREW SERVICES LLC STEIN'S INC T-MOBILE USABLE LIFE U S BANK VERIZON WIRELESS

DEC KINCO GLOVES STREET	35.98
DEC 2XL HEATLOCK GLOVE	22.99
2024 1099 LASER FORMS&ENVELOPE	143.40
DECEMBER SCBA/M5 FIT TEST	80.00
11/18-12/17/24 COPIER RENT	152.97
11/18-12/17/24 COPIER USAGE	17.47
DEC BITUMINOUS ASPHALT	2,051.53
DEC BOILER REPAIR	971.00
DEC 5/3 HEAD SIGNAL BACKPLATES	
2025 MEMBERSHIP-C.PETERSEN	50.00
2025 MEMBERSHIP-D.REGER	50.00
2025 MEMBERSHIP-J.SCHUETZLE	50.00
OCT 6500 GAL DOULBE WALL TANK/	
4 OFFICES PAINTED	3,500.00
JANUARY RETAIN FEE/OFFICE ALLO	
OCT DECORATIVE LIGHTS ROUNDABO	
1ST QTR 2025 BUDGET ALLOCATION	
1ST CHILD GRANT-BUSINESS SUPP.	
DECEMBER ELECTRICITY EXPENSE	513.13
COORDINATED RESP/DOOR HANGERS	133.62
NOV REMINDER WINTER PARKING	262.91
NOV REMINDER WINTER PARKING NOVEMBER ELECTION RESULTS	131.46
OVER THE RIVER HOLIDAY CARDS	134.76
OVER THE RIVER HOLIDAY CARDS	
FOREMAN UNIFORM PURCHASE	657.12
HEERTS UNIFORM PURCHASE	200.00
SILBERNAGEL UNIFORM PURC CK401	
UHRICH STUDENT LOAN PYMT	250.00
1ST QTR 2025 BUDGET ALLOCATION	
DECEMBER PUBLIC UTILITIES	4,874.34
DECEMBER/UTILITY-522 E HAMPDEN	
4 DESKTOP COMPUTERS	4,893.85
2024 PORTRAITS FOR NEW MEMBERS	
DEC FLAT/ANGLE STEEL TOWER RAI	155.72
DEC FHAT/ANGLE STEEL TOWER RAT DEC SQUARE TUBING/FLAT STEEL	477.50
DEC 1/4"X1.5 RAILING STEEL CLO	61.06
NOV SNOW REMOVAL	280.00
OCT MOWING FEES	560.00
DEC CLARION 25 FLOOR FINISH	123.80
TRUCK IPAD DATA PLANS	192.33
DEC LIFE INSURANCE	79.20
DEC 2024 NSF - EL LORO MEXICAN	2,775.00
CELL/AIR CARDS 11/2-12/1	1,126.65
	1,120.00

VERIZON WIRELESS	DECEMBER CELL PHONE EXPENSE	920.31
WEST CENTRAL ABSTRACTING	LAND PURCHASE/801 WEST STANTON	952,608.50
WEX	DEC ER HSA CONTRIBUTION	41.67
WEX	NOV FLEX/HSA PART FEE	147.29
BEN WOLDEN LANDSCAPING	RETURN RESTORATION FEE #3097	300.00
	FUND TOTAL	1,684,862.81

#### P.A. General

A-1 LOCK & KEY LLC	INSTALLED CLASSROOM STYLE LOCK	985.08
A-1 LOCK & KEY LLC	REPAIRS RESTROOM #171 WARRANTY	78.75
EMPLOYEES INSURANCE TRUST FUND	DEC HEALTH INSURANCE	1,167.98
EMPLOYEES INSURANCE TRUST FUND	JAN HEALTH INSURANCE	1,259.10
EMPLOYEES INSURANCE TRUST FUND	JAN LIFE INSURANCE	5.74
JOHNSON CONTROLS INC	MONTHLY MAINT -HVAC DEC	2,470.10
SUMMIT COMPANIES	QTRLY FIRE ALARM INSPECITON	120.00
UGSTAD PLUMBING INC	JANUARY RETAINER FEE	125.00
WEX	NOV FLEX/HSA PART FEE	3.30
	FUND TOTAL	6,215.05

Regional Treatment Center-City Operated

BMO FINANCIAL GROUP	RTC CUDDEBACK DIGITAL	16.18
	FUND TOTAL	16.18

#### Public Library

ABDO PUBLISHING COMPANY	BOOKS	478.20
ADMINISTRATOR'S CONTINGENCY FD	DECEMBER BOOKS	25.00
VESTIS	NOVEMBER LINEN SUPPLY	50.32
BAKER & TAYLOR INC	BOOKS	1,849.91

### Public Library

BAKER & TAYLOR INC	FREIGHT SURCHARGE	37.44
BAKER & TAYLOR INC	LOWE BOOKS	154.73
BAKER & TAYLOR INC		2.00
BAKER & TAYLOR INC		10.00
BAKER & TAYLOR INC		179.85
BLACKSTONE PUBLISHING	DECEMBER CD'S	411.83
BLACKSTONE PUBLISHING	DECEMBER REPLACEMENT CD	7.95
BMO FINANCIAL GROUP	NOVEMBER BOCCE BALL SET	34.21
BMO FINANCIAL GROUP	NOVEMBER BOOKS	456.13
BMO FINANCIAL GROUP	NOVEMBER DIGITAL MATERIALS	59.25
BMO FINANCIAL GROUP	NOVEMBER DVD'S	1,668.68
BMO FINANCIAL GROUP	NOVEMBER KEYBOARD WRIST PAD	9.30
BMO FINANCIAL GROUP	NOVEMBER POSTAGE	87.60
BMO FINANCIAL GROUP	OCTOBER BABY CHANGING STATION	102.89
BMO FINANCIAL GROUP	OCTOBER BOOKS	1,366.40
	NOV 2-SEATER CHARCOAL CHAIRS	3,541.44
COSSETTE ELECTRIC LLC	DEC EMERGENCY LIGHTS-BATHROOM	312.08
EMPLOYEES INSURANCE TRUST FUND	DEC HEALTH INSURANCE	6,832.44
EMPLOYEES INSURANCE TRUST FUND	JAN HEALTH INSURANCE	6,347.47
EMPLOYEES INSURANCE TRUST FUND	JAN LIFE INSURANCE	54.42
GENERAL FUND	JANUARY PHONE SYSTEM BILLING	301.15-
HOOPLA	DIGITAL CONTENT	1,090.74
KRISTA KUGLER	OUTREACH TRAVEL REIMBURSEMENT	313.16
VICTOR LUNDEEN COMPANY	ENVELOPES	4.89
PUBLIC UTILITIES DEPARTMENT	DECEMBER PUBLIC UTILITIES	322.31
VINCO INC	EMERGENCY LIGHT CHANGE	100.00
WEX	NOV FLEX/HSA PART FEE	16.50
	FUND TOTAL	25,625.99

### Bigwood Event Center

BEVERAGE WHOLESALERS INC	DECEMBER BEVERAGES/BEER	94.30
BMO FINANCIAL GROUP	10/30/24 FOOD	89.99
BMO FINANCIAL GROUP	11/01/24 FOOD	11.98
BMO FINANCIAL GROUP	11/12/24 FOOD	48.90
BMO FINANCIAL GROUP	11/19/24 BEVERAGES	31.36
BMO FINANCIAL GROUP	11/19/24 FOOD	4.14
BMO FINANCIAL GROUP	11/20/24 FOOD	140.01
DS BEVERAGES INC	DECEMBER BEVERAGES/BEER	178.30

### Bigwood Event Center

EMPLOYEES INSURANCE TRUST FUND	DEC HEALTH INSURANCE	862.44
EMPLOYEES INSURANCE TRUST FUND	JAN HEALTH INSURANCE	927.42
EMPLOYEES INSURANCE TRUST FUND	JAN LIFE INSURANCE	7.44
GENERAL FUND	JANUARY PHONE SYSTEM BILLING	212.65-
GENERAL FUND	2024 COPY PAPER	49.50
GREAT PLAINS NATURAL GAS CO	DECEMBER NATURAL GAS EXPENSE	1,901.61
HOME DEPOT CREDIT SERVICES	DECEMBER WALLDRILLER PLUS #12	20.46
INNFORMATION SYSTEMS	INNFUSION WEB BACKUP/HOSTING	210.00
INNFORMATION SYSTEMS	INNFUSION WEB SUBSCRIPTION	495.00
PRECISION CATERING MINNESOTA	12/07/24 BEVERAGES	2,185.20
PRECISION CATERING MINNESOTA	12/07/24 FOOD	1,850.94
PRECISION CATERING MINNESOTA	12/07/24 LESS 15% BEVERAGES	254.40-
PRECISION CATERING MINNESOTA	12/07/24 LESS 15% FOOD	231.37-
PRECISION CATERING MINNESOTA	12/18/24 BEVERAGES	902.40
PRECISION CATERING MINNESOTA	12/18/24 FOOD	1,930.80
PRECISION CATERING MINNESOTA	12/18/24 LESS 15% BEVERAGES	94.05-
PRECISION CATERING MINNESOTA	12/18/24 LESS 15% FOOD	241.35-
PUBLIC UTILITIES DEPARTMENT	DECEMBER PUBLIC UTILITIES	574.14
TWEETON REFRIGERATION	DECEMBER ICE MACHINE RENTAL	180.00
VERIZON WIRELESS	DECEMBER CELL PHONE EXPENSE	45.52
WEX	NOV FLEX/HSA PART FEE	3.02
	FUND TOTAL	11,711.05

Tax Abatement - Fergus Care Center LLC

FERGUS CARE CENTER LLC	2024 TAX ABATEMENT PMT 10	4,177.87
	FUND TOTAL	4,177.87

#### Tax Abatement - Northstar Behavioral Health, LLC

NBH FERGUS FALLS LLC	2024 TAX ABATEMENT PMT 8	12,027.01
	FUND TOTAL	12,027.01

T.I. 4-17 801 W.	Stanton	
BAKER TILLY MUNICIPAL	TIF 4-17 PLAN/ANALYSIS	7,719.90
	FUND TOTAL	7,719.90

#### P.I.R. Bond and Interest 2019B

1/06/2025 RESOLUTION RECORD

P.I.R.	BOND &	INTEREST	2019	2025	DEBT	SERVICE	TRANSFER	62,000.00-
				FU1	N D	тота	L	62,000.00-

### Capital Improvement

BAKER TILLY MUNICIPAL	2024A G.O. BOND MUNI ADV FEE	47,500.00
BOLTON & MENK INC		12,759.00
BOLTON & MENK INC	MPCA STUDY TASK ORDER NO 7	872.00
BOLTON & MENK INC	PTVR SIGNAL REPL.TASK ORDER 8	24,402.50
GREAT PLAINS NATURAL GAS CO		
GREAT PLAINS NATURAL GAS CO	NOVEMBER NATURAL GAS EXPENSE	21.86
INTERSTATE ENGINEERING INC.	PROF SERV 10/10/24 TO 12/14/24	4,572.50
INTERSTATE ENGINEERING INC.	PROF SERV 11/8/24 TO 12/14/24	5,000.00
	PAY APP NO 4 FINAL REVISED	
MOORE ENGINEERING INC	PROF SERV FRIBERG & P.L ROAD	6,472.50
MOORE ENGINEERING INC	PROF SERV. STANTON AVE RECONST	1,415.00
OTTER TAIL COUNTY HIGHWAY DEPT	2024 TRAFFIC MARKING PROJECT	
OTTER TAIL POWER COMPANY	DECEMBER ELECTRICITY EXPENSE	924.50
OTTER TAIL POWER COMPANY	~	131.46
OTTER TAIL POWER COMPANY	NOVEMBER DELAGOON CAMPGROUND	
STENERSON BROTHERS LUMBER CO	BATH/CONCESSION REMODEL	1,989.31
STENERSON BROTHERS LUMBER CO	BATH/CONCESSIONS REMODEL	1,882.20
TAFT STETTINIUS HOLLISTER LLP	OCT 2024 CONTRACT MATTER	
TAFT STETTINIUS HOLLISTER LLP	SEPT 2024 CONTRACT MATTER	3,355.00
	FUND TOTAL	135,598.22

P.I.R. Project 2019

## P.I.R. Project 2019

P.I.R.	BOND &	INTEREST	2019	2025	DEBT	SERVICE	TRANSFER	62,000.00
				FUI	ND	тота	L	62,000.00

Liquor Store

THE AMERICAN BOTTLING COMPANY	DECEMBER/MIX	655.38
ARTISAN BEER COMPANY	DECEMBER/BEER	1,902.75
ARTISAN BEER COMPANY	DECEMBER/THC BEVERAGES	1,131.60
BELLBOY CORPORATION	DECEMBER/FREIGHT	53.81
BELLBOY CORPORATION	DECEMBER/LIQUOR	6,062.65
BELLBOY CORPORATION	DECEMBER/MIX	24.00
BELLBOY CORPORATION	DECEMBER/THC BEVERAGES	384.00
BELLBOY CORPORATION	NOVEMBER/FREIGHT	129.82
BELLBOY CORPORATION	NOVEMBER/LIQUOR	5,139.62
BELLBOY CORPORATION	NOVEMBER/MIX	201.75
BELLBOY CORPORATION	NOVEMBER/THC BEVERAGES	3,700.00
BELLBOY CORPORATION	NOVEMBER/WINE	96.00
BEVERAGE WHOLESALERS INC	DECEMBER/BEER	60,516.46
BEVERAGE WHOLESALERS INC	DECEMBER/LIQUOR	3,606.20
BEVERAGE WHOLESALERS INC	DECEMBER/MIX	723.60
BMO FINANCIAL GROUP	NOV SHELF CHANNEL SIGN HOLDER	36.77
BMO FINANCIAL GROUP	NOVEMBER MOOD PANDORA	64.62
BRAUN VENDING INC	DECEMBER SUPPLIES-WATER	28.00
BREAKTHRU BEVERAGE MINNESOTA	DECEMBER/FREIGHT	215.54
BREAKTHRU BEVERAGE MINNESOTA	DECEMBER/LIQUOR	11,909.76
BREAKTHRU BEVERAGE MINNESOTA	DECEMBER/MIX	189.80
BREAKTHRU BEVERAGE MINNESOTA	DECEMBER/WINE	1,792.00
CAYAN	DEC 2024 MONTHLY SERVICE FEE	160.74
VIKING COCA-COLA BOTTLING CO	DECEMBER/MIX	1,195.95
COSSETTE ELECTRIC LLC	DEC TROUBLESHOOT AIR HANDLER	103.50
DS BEVERAGES INC	DECEMBER/BEER	45,333.32
DS BEVERAGES INC	DECEMBER/LIQUOR	1,779.49
DS BEVERAGES INC	DECEMBER/MIX	1,291.13
DS BEVERAGES INC	DECEMBER/THC BEVERAGES	4,466.78
DS BEVERAGES INC	DECEMBER/WINE	150.00
DACOTAH PAPER CO	DECEMBER BAGS, ROLL THERMAL	336.41
DACOTAH PAPER CO	DECEMBER PAPER TOWELS, CLEANER	116.06
DACOTAH PAPER CO	DECEMBER SUPPLIES-BAGS	468.77
EMPLOYEES INSURANCE TRUST FUND	DEC HEALTH INSURANCE	6,187.42

## Liquor Store

EMPLOYEES INSURANCE TRUST FUND	JAN HEALTH INSURANCE	5,513.51
EMPLOYEES INSURANCE TRUST FUND	JAN LIFE INSURANCE	22.13
FERGUS BREWING COMPANY LLC	DECEMBER/BEER	725.00
GENERAL FUND	JANUARY PHONE SYSTEM BILLING	460.30-
GENERAL FUND	2024 COPY PAPER	247.50
GREAT PLAINS NATURAL GAS CO	DECEMBER NATURAL GAS EXPENSE	386.19
THE HOME CITY ICE COMPANY	DECEMBER/FREIGHT #7408240615	5.00
THE HOME CITY ICE COMPANY	DECEMBER/ICE #7408240615	470.35
JOHNSON BROTHERS LIQUOR CO	DECEMBER/FREIGHT	335.25
JOHNSON BROTHERS LIQUOR CO	DECEMBER/LIQUOR	15,984.84
JOHNSON BROTHERS LIQUOR CO	DECEMBER/MIX	135.00
JOHNSON BROTHERS LIQUOR CO	DECEMBER/WINE	7,797.80
PEPSI BEVERAGE COMPANY	DECEMBER/MIX	289.33
PHILLIPS WINE & SPIRITS CO	DECEMBER/FREIGHT	407.51
PHILLIPS WINE & SPIRITS CO	DECEMBER/LIQUOR	12,253.59
PHILLIPS WINE & SPIRITS CO	DECEMBER/MIX	700.00
PHILLIPS WINE & SPIRITS CO	DECEMBER/THC BEVERAGES	238.00
PHILLIPS WINE & SPIRITS CO	DECEMBER/WINE	7,799.40
PUBLIC UTILITIES DEPARTMENT	DECEMBER PUBLIC UTILITIES	486.80
SIGNATURE HOME TECHNOLOGIES	JAN, FEB, MARCH MONITOR SERVICE	73.74
SOUTHERN GLAZER'S OF MN	DECEMBER/FREIGHT	297.23
SOUTHERN GLAZER'S OF MN	DECEMBER/LIQUOR	15,246.19
SOUTHERN GLAZER'S OF MN	DECEMBER/MIX	40.00
SOUTHERN GLAZER'S OF MN	DECEMBER/WINE	4,027.78
TOTAL REGISTER SYSTEMS	FTP MONTHLY SERVICE	32.21
VERIZON WIRELESS	DECEMBER CELL PHONE EXPENSE	1,191.33
WEX	NOV FLEX/HSA PART FEE	18.98
WINE MERCHANTS INC	DECEMBER/FREIGHT	72.24
WINE MERCHANTS INC	DECEMBER/WINE	4,013.70
	FUND TOTAL	238,504.00

Refuse Disposal

ALBANY RECYCLING CENTER INC	DEC TVS/MONITORS,CONSOLES,CRT	1,638.89
STEPHEN ANDERSON	DEC MPCA TRAINING&CERTIFICATIO	15.00
STEPHEN ANDERSON	DEC STORMWATER ANNUAL TRAINING	50.00
COSSETTE ELECTRIC LLC	DEC TRASH COMPACTOR REPAIR	658.93
WASTE MANAGEMENT	12/01-12/15/24 PRO SERVICES	1,312.75
EMPLOYEES INSURANCE TRUST FUND	DEC HEALTH INSURANCE	12,816.06

## Refuse Disposal

EMPLOYEES INSURANCE TRUST FUND	JAN HEALTH INSURANCE	15,677.00
EMPLOYEES INSURANCE TRUST FUND		64.22
EQUIPMENT FUND	JANUARY EQUIPMENT RENT	54,524.84
EQUIPMENT FUND	2025 BUILDING RENT	6,720.00
EQUIPMENT FUND EQUIPMENT FUND FASTENAL COMPANY GENERAL FUND GENERAL FUND	2025 BUILDING RENT DEC REFUSE SAFETY VENDING	18.17
GENERAL FUND	JANUARY PHONE SYSTEM BILLING	156.68-
GENERAL FUND	2024 COPY PAPER	49.50
PAUL HAARSTAD EXCAVATING LLC	SEPT DOZER WORK-OURS WAS DOWN	
LIBERTY TIRE SERVICES LLC	DECEMBER CAR TIRES	890.25
LOCATORS & SUPPLIES INC	DEC KINCO WINTER GLOVE	17.99
METRO SALES INC	DEC KINCO WINTER GLOVE 11/18-12/17/24 COPIER RENT	16.56
OLYMPIC SALES INC	DEC 30 YARD ROLL OFF/6 YARD DU DEC 6 YARD RECYCLE DUMPSTER	9,860.00
OLYMPIC SALES INC	DEC 6 YARD RECYCLE DUMPSTER	3,800.00
OLYMPIC SALES INC	DEC 6 YARD REFUSE DUMPSTER	2,600.00
OTTER TAIL POWER COMPANY	OCTOBER SERVICE-MAIL BILLS	147.77
PUBLIC UTILITIES DEPARTMENT	DECEMBER PUBLIC UTILITIES	1,905.94
	2023 POSTCLOSURE CARE COSTS	
		149.80
SIGELMAN STEEL & SALVAGE CO	DEC SHEET METAL/ANGLE FOR REFU	444.48
SIGELMAN STEEL & SALVAGE CO	DEC 4X8 12 GUAGE SHEETS FOR RE	
VERIZON WIRELESS	DECEMBER CELL PHONE EXPENSE	23.19
WASTEWATER TREATMENT FUND	DEC ASH CELL LEACHATE	990.00
WASTEWATER TREATMENT FUND	DEC DEMO CELL 15.960 GAL	798.00
WEX	NOV FLEX/HSA PART FEE	25.19
	FUND TOTAL	32,666.90

Sewage Treatment

ADMINISTRATOR'S CONTINGENCY FD	DEC CERTIFICAITON EXAM-HAMMES	55.00
ADMINISTRATOR'S CONTINGENCY FD	DEC MRWA CONFERENCE-HAMMES	350.00
ADMINISTRATOR'S CONTINGENCY FD	2024 SERVICE AWARD	100.00
BMO FINANCIAL GROUP	NOV CARHARTT,LOGO PAIL	126.75
BMO FINANCIAL GROUP	NOV COUPLER, RUBBER AIR HOSE	35.96
BMO FINANCIAL GROUP	NOV DIGGING SHOVEL	59.96
BMO FINANCIAL GROUP	NOV EXTENSION CORDS, T/W CK VAL	73.57
BMO FINANCIAL GROUP	NOV MONITORING SYSTEM	415.82
BMO FINANCIAL GROUP	NOV STAKES/PAINT	49.92
BMO FINANCIAL GROUP	NOV WORK BIBS	309.97

#### Sewage Treatment

BMO FINANCIAL GROUP	OCTOBER CIRCULAR CHART	554.93
BMO FINANCIAL GROUP	OCTOBER DISTILLED WATER	6.85
COSSETTE ELECTRIC LLC	DEC HOOT LAKE LIFT STATION	188.09
COSSETTE ELECTRIC LLC	DEC REPAIRS 2 RIVERS LIFT STAT	92.00
COSSETTE ELECTRIC LLC	DEC TIMECLOCK FOR EXHAUST FAN	785.61
EMPLOYEES INSURANCE TRUST FUND	DEC HEALTH INSURANCE	9,533.34
EMPLOYEES INSURANCE TRUST FUND	JAN HEALTH INSURANCE	10,254.68
EMPLOYEES INSURANCE TRUST FUND	JAN LIFE INSURANCE	37.18
EQUIPMENT FUND	JANUARY EQUIPMENT RENT	14,247.51
EQUIPMENT FUND		
FLEXIBLE PIPE TOOL COMPANY	DEC SEWER CAMERA REPAIR PARTS JANUARY PHONE SYSTEM BILLING	815.20
GENERAL FUND	JANUARY PHONE SYSTEM BILLING	243.65-
GREAT PLAINS NATURAL GAS CO		
HAWKINS INC	DEC CHLORINE CYLINDERS RENT	20.00
HAWKINS INC	DEC SULFER DIOXIDE CYLINDER	10.00
LAKE REGION ELECTRIC COOP		250.74
METRO SALES INC	11/18-12/17/24 COPIER RENT	
METRO SALES INC	11/18-12/17/24 COPIER USAGE	17.19
OTTER TAIL POWER COMPANY	NOVEMBER ELECTRICITY EXPENSE	65.51
OTTER TAIL POWER COMPANY	OCTOBER SERVICE-MAIL BILLS	147.77
PUBLIC UTILITIES DEPARTMENT	DECEMBER PUBLIC UTILITIES	1,024.79
QUALITY FLOW SYSTEMS INC	DEC BALDOR MOTOR	4,860.00
QUALITY FLOW SYSTEMS INC	DEC ROTARY LOBE PUMP	21,403.00
RMB ENVIRONMENTAL LABORATORIES	DEC ANALYSIS	690.54
RMB ENVIRONMENTAL LABORATORIES	DECEMBER ANALYSIS	481.54
SPEE DEE DELIVERY SERVICE INC	DEC SHIPMENTS	93.48
SPEE DEE DELIVERY SERVICE INC	DECEMBER FREIGHT	39.12
VERIZON WIRELESS	DECEMBER CELL PHONE EXPENSE	61.39
WASTEWATER TREATMENT FUND	RECEIPT TO DEC LEACHATE	1,788.00-
WEX	NOV FLEX/HSA PART FEE	12.82
	FUND TOTAL	88,161.03

#### Water

ADMINISTRATOR'S	CONTINGENCY FD	DEC MRWA CONFERENCE-DAVIS	350.00
ADMINISTRATOR'S	CONTINGENCY FD	DEC MRWA CONFERENCE-LACHOWITZE	350.00
ADMINISTRATOR'S	CONTINGENCY FD	DEC OPERATOR CLASS B-DAVID	32.00
ADMINISTRATOR'S	CONTINGENCY FD	DEC OPERATOR CLASS B-LACHOWITZ	32.00
ADMINISTRATOR'S	CONTINGENCY FD	DECEMBER REFILL POSTAGE	300.00

#### Water

ADMINISTRATOR'S CONTINGENCY FDDECEMBER UTILITIES REFUNDS494BMO FINANCIAL GROUPNOV DURABLE TABS9BMO FINANCIAL GROUPNOV NOISE CANCELLING EARBUDS282BMO FINANCIAL GROUPNOV RETURN NOISE CANCEL EARBUD139BMO FINANCIAL GROUPNOV VAPOR TIGHT LATCH&FIXTURES216	98 98- 26
BMO FINANCIAL GROUPNOV NOISE CANCELLING EARBUDS282BMO FINANCIAL GROUPNOV RETURN NOISE CANCEL EARBUD139BMO FINANCIAL GROUPNOV VADOR TIGHT LATCHEFIXTURES216	98 98- 26
BMO FINANCIAL GROUPNOV RETURN NOISE CANCEL EARBUD139BMO FINANCIAL GROUPNOV VADOR TIGHT LATCHEFIZTURES216	26
DIO FINANCIAL GROUF INOV VAPOR IIGHI LAICHAFIAIURED ZIO	
BMO FINANCIAL GROUP NOV 2" MALE CAMLOCK 53	07
BMO FINANCIAL GROUP OCT SCREEN CLEANER SPRAY&WIPES 22	64
BMO FINANCIAL GROUP OCTOBER MISC GASKETS 319	98
BMO FINANCIAL GROUPOCTOBER MISC GASKETS319COSSETTE ELECTRIC LLCDEC BASIN MIXER UFDS & INSTALL2,557BRUCE ELLINGSON10,200 GAL WATER@ \$4.10/1,00041BRUCE ELLINGSON3" METER DEPOSIT260	68
BRUCE ELLINGSON 10,200 GAL WATER@ \$4.10/1,000 41	82-
BRUCE ELLINGSON 3" METER DEPOSIT 260	00
BRUCE FLUTNGSON 36 DAYS RENT 105	93-
EMPLOYEES INSURANCE TRUST FUND DEC HEALTH INSURANCE 9,157	65
EMPLOYEES INSURANCE TRUST FUND JAN HEALTH INSURANCE 9,850	68
EMPLOYEES INSURANCE TRUST FUND JAN LIFE INSURANCE 64	22
EMDCE HEILINGONStor DATE NENT103EMPLOYEES INSURANCE TRUST FUNDDEC HEALTH INSURANCE9,157EMPLOYEES INSURANCE TRUST FUNDJAN HEALTH INSURANCE9,850EMPLOYEES INSURANCE TRUST FUNDJAN LIFE INSURANCE64EQUIPMENT FUNDJANUARY EQUIPMENT RENT5,443EQUIPMENT FUND2025 BUILDING RENT20,700ETHANOL PRODUCTS LLCDEC CO21,693	08
EQUIPMENT FUND 2025 BUILDING RENT 20,700	00
ETHANOL PRODUCTS LLC DEC CO2 1,693	12
FASTENAL COMPANY DEC WATER SAFETY VENDING 18	17
ETHANOL PRODUCTS LLCDEC CO21,693FASTENAL COMPANYDEC WATER SAFETY VENDING18FERGUSON WATERWORKS #1657DEC 4" HYMAX REPAIR COUPLERS1,198FOBBE CONTRACTINGOCT FIRE HYDRANT REPAIR2,000GENERAL FUNDJANUARY PHONE SYSTEM BILLING160GENERAL FUND2024 COPY PAPER123GRAINGER INCDEC 2" CHECK VALVE (CHAD D)72	36
FOBBE CONTRACTINGOCT FIRE HYDRANT REPAIR2,000	00
GENERAL FUND JANUARY PHONE SYSTEM BILLING 160	58-
GENERAL FUND 2024 COPY PAPER 123	75
GRAINGER INC DEC 2" CHECK VALVE (CHAD D) 72	53
GREAT PLAINS NATURAL GAS CO DECEMBER NATURAL GAS EXPENSE 2.410	47
HABITAT FOR HUMANITY152 GAL WATER @ \$4.10/1,000HABITAT FOR HUMANITY3 MONTHS, 22 DAYS 8/26-12/1840	62-
HABITAT FOR HUMANITY3 MONTHS, 22 DAYS 8/26-12/1840	15-
HABITAT FOR HUMANITY5 // 8" HYD METER DEP REC 23505760HABITAT FOR HUMANITY5 // 8" HYD METER DEP REC 23505760	
HAWKINS INC DEC CHLORINE 2,279	85
HAWKINS INC DECEMBER CHLORINE CYLINDER 10	
HAWKINS INCDECEMBER CHLORINE CYLINDER10METRO SALES INC11/18-12/17/24 COPIER RENT16METRO SALES INC11/18-12/17/24 COPIER USAGE17OTTER TAIL POWER COMPANYOCTOBER SERVICE-MAIL BILLS147	56
METRO SALES INC 11/18-12/17/24 COPIER USAGE 17	19
	78
PUBLIC UTILITIES DEPARTMENTDECEMBER PUBLIC UTILITIES151	95
RMB ENVIRONMENTAL LABORATORIESDEC 2ND 1/2 BACT MONITORING188	
SALON TRU LLC DEC IND.BOOSTER 2045 E FIR AVE 1,000	00
VERIZON WIRELESS DECEMBER CELL PHONE EXPENSE 488	36
WEX NOV FLEX/HSA PART FEE 23	81
FUND TOTAL 61,906	37

Storm Water

#### Storm Water

EMPLOYEES INSURANCE TRUST FUND	DEC HEALTH INSURANCE	327.15
EMPLOYEES INSURANCE TRUST FUND	JAN HEALTH INSURANCE	353.05
EMPLOYEES INSURANCE TRUST FUND	JAN LIFE INSURANCE	2.70
EQUIPMENT FUND	JANUARY EQUIPMENT RENT	12,977.58
OTTER TAIL POWER COMPANY	NOVEMBER BE A SMART SALTER	131.46
VERIZON WIRELESS	DECEMBER CELL PHONE EXPENSE	40.01
WEX	NOV FLEX/HSA PART FEE	1.65
	FUND TOTAL	13,833.60

### Equipment

AMERICAN WELDING & GAS INC	DEC	.035 SUPERGLAZE (FAB SHOP)	29.08
AMERICAN WELDING & GAS INC		CYLINDER TANK RENTAL	61.25
AMERICAN WELDING & GAS INC	DEC	SUPERGLAZE/CRIMPED WIRE WH	89.76
AMERICAN WELDING & GAS INC	DEC	4.5" ALU-60 WHEEL	21.64
AUTO VALUE - FERGUS FALLS	DEC	BIG RANGE BELT FILTER WREN	17.99
AUTO VALUE - FERGUS FALLS	DEC	CREDIT RETURNED BELT	70.99-
AUTO VALUE - FERGUS FALLS	DEC	CREDIT RETURNED FILTER	8.55-
AUTO VALUE - FERGUS FALLS	DEC	CREDIT RETURNED PARTS	140.91-
AUTO VALUE - FERGUS FALLS	DEC	EXT DOOR HANDLE UNIT 95	32.99
AUTO VALUE - FERGUS FALLS	DEC	FUEL FILTER (STOCK)	39.50
AUTO VALUE - FERGUS FALLS	DEC	LR44 BATTERIES (SHOP)	7.55
AUTO VALUE - FERGUS FALLS	DEC	MINI LAMP (PARK)	10.99
AUTO VALUE - FERGUS FALLS	DEC	P/S FLUID/BRAKE CLEANER	42.87
AUTO VALUE - FERGUS FALLS	DEC	PARTS CLEANER/PERMATEX SIL	83.86
AUTO VALUE - FERGUS FALLS	DEC	SPARK PLUG HYDRAULIC PUMP	2.99
AUTO VALUE - FERGUS FALLS	DEC	STOCK FILTERS	50.16
AUTO VALUE - FERGUS FALLS	DEC	STOCK FUEL FILTER	19.80
AUTO VALUE - FERGUS FALLS	DEC	STOCK HYD FITTINGS	160.72
AUTO VALUE - FERGUS FALLS	DEC	STOCK OIL FILTER	4.41
AUTO VALUE - FERGUS FALLS	DEC	STOCK PARTS ORDER	347.80
AUTO VALUE - FERGUS FALLS	DEC	STOKC PARTS ORDER	184.95
AUTO VALUE - FERGUS FALLS	DEC	TAIL LAMP UNIT 45	117.99
BMO FINANCIAL GROUP	NOV	DA CAM&GROOVE HOSE FITTING	27.19
BMO FINANCIAL GROUP	NOV	ELBOW, ADAPTER, PIPE TEE BLK	46.04
BMO FINANCIAL GROUP	NOV	FORD HANDLE ASSEMBLY	81.72
BMO FINANCIAL GROUP	NOV	FREIGHTLINER STEP-STEEL	65.87
BMO FINANCIAL GROUP	NOV	PIPES.FITTINGS,VALVES,ELBO	484.07
BMO FINANCIAL GROUP	NOV	RODENT KILLER, NOZ CAP, GSKT	50.14

#### Equipment

BMO FINANCIAL GROUP BRENCO CODE 4 SERVICES INC CODE 4 SERVICES INC COSSETTE ELECTRIC LLC COSSETTE ELECTRIC LLC COSSETTE ELECTRIC LLC COSSETTE ELECTRIC LLC EMPLOYEES INSURANCE TRU EMPLOYEES INSURANCE TRU EMPLOYEES INSURANCE TRU ENVIRONMENTAL EQUIP & S EQUIPMENT FUND EQUIPMENT FUND EQUIPMENT FUND EQUIPMENT FUND FARGO FREIGHTLINER JOHN DEERE FINANCIAL JOHN DEERE FINANCIAL JOHN DEERE FINANCIAL FASTENAL COMPANY FASTENAL COMPANY FASTENAL COMPANY FLEXIBLE PIPE TOOL COME GENERAL FUND GENERAL FUND NAPA AUTO PARTS - FERGU GRAINGER INC GRAINGER INC GRAINGER INC GRAINGER INC HOME DEPOT CREDIT SERVI HOME DEPOT CREDIT SERVI INTERSTATE BATTERY SYST

	NOV ROLLER CHAIN SPROCKETS	137.93
	NOV TIE DOWN,1" CLOSE NIP POLY	
	NOV 3" FEMALE CAMLOCK	66.00
	NOV 5GAL INSULATED PAIL HEATER	138.00
	OCT JUNCTION BOX, STICKERS, LIGH	101.78
	OCTOBER DECALS	12.50
		<b>FF 62</b>
	DEC OVERLOAD SWITCH UNIT 1164 SETUR SOUND FOR K9	163.63
	SETUP SQUAD FOR K9	5,573.54
	2097 UPDATE EQUIPMENT	5,051.04
	DEC ADD EMERGENCY LIGHTS IN	328.34
	DEC PARK N REC BUILDING LIGHTS	1,106.80
	DEC REPAIR PRESSURE WASHER	138.00
	DEC REPAIR PRESSURE WASHER DEC REPLACE BAD BREAKER IN WAT	282.45
UST FUND	DEC HEALTH INSURANCE	5,477.09
	JAN HEALTH INSURANCE	5,889.75
רואוזים ידיסיו	ΤΛΝ ΙΤΕΕ ΤΝΟΠΟΛΝΟΕ	27 55
SERVICES	DEC PARTS ORDER TO PREP FOR	3,821.85
	RECEIPT JANUARY EOUIPMENT RENT	223,208,42-
	RECEIPT 2025 BUILDING RENT	62,062.00-
	2025 EOUIP RENT/BRINE SHED	13,030.00-
	RECEIPT JANUARY EQUIPMENT RENT RECEIPT 2025 BUILDING RENT 2025 EQUIP RENT/BRINE SHED DEC BLEND DOOR MOTOR U-265	162.99
	DEC BLOWER SHOES/CAB FILTERS	861.88
	DEC BUSHING/PINS/WASHER U-949	154.49
	DEC PLOW BOLTS/NUTS UNIT 500	43.89
	DEC PLOW BOLTS/NUTS UNIT 500 DEC MIDLINKS/3/8 NYLOCKS	219.37
	DEC SHOD SAFETY VENDING	18 17
	DEC SHOP SUPPLY VENDING	37.64
IPANY	DEC SHOP SUPPLY VENDING DEC COBRA 1" JETTER HOSE/COUPL JANUARY PHONE SYSTEM BILLING	2,912.05
	JANUARY PHONE SYSTEM BILLING	180.32-
	2024 COPY PAPER	123.75
US FALLS	DEC BRAKE SHOE KIT UNIT 215	87.35
US FALLS	DEC CREDIT RETURNED PARTS	239.82-
US FALLS	DEC HYD HOSE GRAPPLE BUCKET	709.50
US FALLS	DEC PADS/ROTORS UNIT 2103	344.94
	DEC ANGLE GRINDER FAB SHOP	129.99
	DEC FRONT MAIN SEAL UNIT 954	16.65
	DEC 1/8"X6" GREASE EXTENSION	10.36
	DEC 10' FLAT FREE DOLLY WHEELS	40.34
ICES	DEC SQUARE/LEVEL (FAB SHOP)	21.44
ICES	DEC 1/2" BARB FITTING U-265	2.47
TEM	DEC MTP48/MTP-94R STOCK BATTER	275.90

### Equipment

KNUTSON ELECTRIC REBUILDING	DEC ALTERNATOR UNIT 501	299.00
LAKES COUNTRY SERVICE COOP		42.00
M-R SIGN COMPANY INC	DEC 2.5" "C" BLACK DIE CUTS	6.30
MTI DISTRIBUTING INC	DEC ENGINE MOUNTS UNIT 954	89.60
MTI DISTRIBUTING INC	DEC REAR ENGINE MOUNTS U-954	347.08
MIDWEST PRINTING COMPANY	DEC CITY GARAGE WORK ORDERS	195.00
MINNESOTA MOTOR COMPANY	DEC SPARE KEYS UNIT 95	15.84
NELSON AUTO CENTER	DEC SEAT COVER/CUSHIONS 50/77/	799.26
NORTHWEST TIRE INC	DEC ALIGNMENT UNIT 64	168.99
OLYMPIC SALES INC	DEC HYD FILTER COUPLER U-230	76.58
POLICE DEPT CONTINGENCY FUND	2108/2109 TITLE TRANSFER	58.00
POMP'S TIRE SERVICE INC	DEC LT245/70R17 FIRESTONE TIRE	642.60
PRODUCTIVITY PLUS ACCOUNT	DEC WIPER BLADE UNIT 287	64.27
PRODUCTIVITY PLUS ACCOUNT	DEC 0W40 OIL UNIT 288 2.5 GAL	96.90
PUBLIC UTILITIES DEPARTMENT		697.90
R & R SPECIALTIES INC	DEC RUBBER SNOW FLAP ZAMBONI'S DEC SNOW FLAP ZAMBONI'S	61.90
R & R SPECIALTIES INC	DEC SNOW FLAP ZAMBONI'S	62.85
VERIZON WIRELESS	DECEMBER CELL PHONE EXPENSE	82.78
WALLWORK TRUCK CENTER F.F.	DEC ALTERNATOR UNIT 265	238.40
WALLWORK TRUCK CENTER F.F.	DEC HEATER CORE UNIT 265	114.55
WEX	NOV FLEX/HSA PART FEE	11.44
	FUND TOTAL	256,173.45-

#### Employees Insurance

EMPLOYEES INSURANCE TRUST FUND	RECEIPT DEC HEALTH INSURANCE	153,251.18-
EMPLOYEES INSURANCE TRUST FUND	RECEIPT FOR JAN INSURANCE	3,106.54-
EMPLOYEES INSURANCE TRUST FUND	RECEIPT JAN HEALTH INSURANCE	160,974.02-
LAKES COUNTRY SVC COOP	JANUARY HEALTH INSURANCE	179,192.14
SUN LIFE FINANCIAL	JAN LIFE INSURANCE	3,106.54
	FUND TOTAL	135,033.06-

Flexible Benefit Agency

WEX

2024 FLEX PLAN REIMB 1,955.34

1/06/2025 RESOLUTION RECORD

Flexible Benefit Agency

#### Landfill Escrow Agency

REFUSE DISPOSAL FUND	2023 POSTCLOSURE CARE COSTS	86,300.15
	FUND TOTAL	86,300.15

PEG Access

BCBS OF MN & BLUE PLUS	FEBRUARY HEALTH INSURANCE	629.10
BCBS OF MN & BLUE PLUS	JANUARY HEALTH INSURANCE	629.10
BCBS OF MN & BLUE PLUS	MARCH HEALTH INSURANCE	629.10
	FUND TOTAL	1,887.30

Fergus Falls Convention and Visitor's Bureau, Inc.

NOV STATE OF THE COMMUNITY	25.00
NOVEMBER EVOLVE CREATIVE	300.00
NOVEMBER GOOGLE ADVERTISING	524.31
NOVEMBER INTERNET ON TABLET	35.54
NOVEMBER IONOS	10.00
NOVEMBER REGISTER CHAMBER CAFE	5.00
OCTOBER GOOGLE ADVERTISING	500.00
10/29-11/28/24 INTERNET	46.99
OCT 2024 LODGING TAX	17,615.35-
OCT 2024 LODGING TAX ADMIN	528.46
AUTOMATED EVENTS CALENDAR TIER	13,000.00
3YR ON TIME DEVELOPMENT&CUSTOM	6,000.00
SPONSORSHIP TOURISM-DEC 2024	650.00
FUND TOTAL	4,009.95
	NOVEMBER EVOLVE CREATIVE NOVEMBER GOOGLE ADVERTISING NOVEMBER INTERNET ON TABLET NOVEMBER IONOS NOVEMBER REGISTER CHAMBER CAFE OCTOBER GOOGLE ADVERTISING 10/29-11/28/24 INTERNET OCT 2024 LODGING TAX OCT 2024 LODGING TAX OCT 2024 LODGING TAX ADMIN AUTOMATED EVENTS CALENDAR TIER 3YR ON TIME DEVELOPMENT&CUSTOM SPONSORSHIP TOURISM-DEC 2024

## TOTAL ALL FUNDS 2,025,972.21

BE IT FURTHER RESOLVED, THAT THE CITY ADMINISTRATOR BE, AND HE HEREBY IS AUTHORIZED AND DIRECTED TO DRAW WARRANTS FOR THE ABOVE CLAIMS FROM THE RESPECTIVE FUNDS AS HEREIN INDICATED, AND THAT THE MAYOR AND CITY ADMINISTRATOR BE, AND THEY HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER SUCH WARRANTS.

THE ABOVE AND FOREGOING RESOLUTION WAS OFFERED AT A REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 06 DAY OF JANUARY BY ALDERMAN WHO MOVED ITS ADOPTION, WAS SECONDED BY ALDERMAN AND ADOPTED BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

WHEREUPON THE ABOVE RESOLUTION WAS DULY DECLARED ADOPTED.

ATTEST:

APPROVED:

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CITY ADMINISTRATOR

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MAYOR

1/06/2025 RESOLUTION RECORD MN DEPT OF TRANSPORTATION 2,051.53 21,239.19 OTTER TAIL COUNTY HIGHWAY DEPT OTTER TAIL COUNTY TREASURER 3,468.21 A-1 LOCK & KEY LLC 2,768.38 ABDO PUBLISHING COMPANY 478.20 129.00 ARC DOCUMENT SOLUTIONS LLC ADMINISTRATOR'S CONTINGENCY FD 3,987.71 ADVANCED CAPITAL GROUP INC 3,750.00 AGASSIZ CHEMICAL AND EQUIPMENT 408.00 2,250.00 AIDVANTAGE FED LOAN SERVICING ALBANY RECYCLING CENTER INC 1,638.89 AL'S REFRIGERATION INC 298.00 655.38 THE AMERICAN BOTTLING COMPANY VESTIS 50.32 AMERICAN WELDING & GAS INC 201.73 3,975.71 AMERITAS 5,500.00 ANDERSON LAND SURVEYING INC STEPHEN ANDERSON 65.00 ARENA WAREHOUSE LLC 201.00 ARTISAN BEER COMPANY 3,034.35 AUTO VALUE - FERGUS FALLS 904.12 BAKER & TAYLOR INC 2,233.93 BAKER TILLY MUNICIPAL 55,219.90 BELLBOY CORPORATION 15,791.65 BERGANKDV LTD 750.00 750.00 CSG JANITORIAL BEVERAGE WHOLESALERS INC 64,940.56 BIG AXX LLC 85.00 BJORN'S HEATING & AIR COND INC 58.25 BLACKSTONE PUBLISHING 419.78 BCBS OF MN & BLUE PLUS 1,887.30 BLUUM OF MINNESOTA LLC 220.00 BMO FINANCIAL GROUP 24,223.39 BOLTON & MENK INC 38,033.50 BRAUN VENDING INC 28.00 BREAKTHRU BEVERAGE MINNESOTA 14,107.10 163.63 BRENCO 160.74 CAYAN A CENTER FOR THE ARTS 1,875.00 CHARTER COMMUNICATIONS 182.95 VIKING COCA-COLA BOTTLING CO 1,195.95 CODE 4 SERVICES INC 10,624.58 COOPERS TECHNOLOGY GROUP 9,980.62 COSSETTE ELECTRIC LLC 9,554.49 CRYSTEEL TRUCK EQUIPMENT INC 4,537.00 53,199.02 DS BEVERAGES INC DACOTAH PAPER CO 1,464.74

#### RESOLUTION RECORD

1/06/2025 1,312.75 WASTE MANAGEMENT DIRT DYNAMICS 2,700.00 BRUCE ELLINGSON 100.59 3,821.85 ENVIRONMENTAL EQUIP & SERVICES 1,693.12 ETHANOL PRODUCTS LLC FARGO FREIGHTLINER 162.99 JOHN DEERE FINANCIAL 1,060.26 FASTENAL COMPANY 406.71 FERGUS BREWING COMPANY LLC 725.00 4,177.87 FERGUS CARE CENTER LLC F.F. AREA CHAMBER OF COMMERCE 1,890.00 FERGUS HOME & HARDWARE 678.05 FERGUSON WATERWORKS #1657 1,198.36 LOCALITY MEDIA INC 15,700.00 FLEXIBLE PIPE TOOL COMPANY 3,727.25 88,586.25 FLOUR MILL LLC 2,000.00 FOBBE CONTRACTING GARAGE DOOR STORE 2,795.00 901.97 NAPA AUTO PARTS - FERGUS FALLS GRAINGER INC 537.11 9,864.33 GREAT PLAINS NATURAL GAS CO PAUL HAARSTAD EXCAVATING LLC 3,100.00 HABITAT FOR HUMANITY 19.23 HAWKINS INC 2,319.85 THE HOME CITY ICE COMPANY 475.35 HOME DEPOT CREDIT SERVICES 287.09 1,090.74 HOOPLA HUMANA INSURANCE CO 23.22 INNFORMATION SYSTEMS 705.00 INTERSTATE BATTERY SYSTEM 275.90 9,572.50 INTERSTATE ENGINEERING INC. 19,000.00 ITI DIGITAL LLC JK OUTDOORS LLC 143.00 J.P. COOKE COMPANY 106.96 JOHNSON BROTHERS LIQUOR CO 24,252.89 JOHNSON CONTROLS INC 2,470.10 KNOWBE4 INC 6,774.07 KNUTSON ELECTRIC REBUILDING 299.00 KREKELBERG LAW FIRM 240.00 KRISTA KUGLER 313.16 1,867.79 LAKE REGION ELECTRIC COOP LAKES COUNTRY SERVICE COOP 518.00 179,192.14 LAKES COUNTRY SVC COOP LEAGUE OF MINNESOTA CITIES 15,205.00 LEAGUE OF MN CITIES INS TRUST 81,340.22 LIBERTY TIRE SERVICES LLC 890.25 LOCATORS & SUPPLIES INC 99.95

1/06/2025 RESOLUTION RECORD VICTOR LUNDEEN COMPANY 148.29 M-R SIGN COMPANY INC 6.30 MTI DISTRIBUTING INC 436.68 MALL OF AMERICA 650.00 MARK SAND AND GRAVEL COMPANY 1,387.50 MED COMPASS 80.00 METRO SALES INC 271.70 195.00 MIDWEST PRINTING COMPANY MINNESOTA MOTOR COMPANY 15.84 971.00 MISSION MECHANICAL INC MOBOTREX INC 645.00 MOORE ENGINEERING INC 7,887.50 NBH FERGUS FALLS LLC 12,027.01 NW CHAPTER MN BUILDING OFFICAL 150.00 NATIONAL TANK OUTLET 15,563.97 NELSON AUTO CENTER 799.26 NEWMAN PAINTING INC 3,500.00 NORTHWEST TIRE INC 168.99 7,750.00 NYCKLEMOE & ELLIG PA OLYMPIC SALES INC 16,336.58 OTTER TAIL CO. HISTORICAL SOC. 2,875.00 OTTER TAIL POWER COMPANY 3,041.01 PEPSI BEVERAGE COMPANY 289.33 PHILLIPS WINE & SPIRITS CO 21,398.50 POLICE DEPT CONTINGENCY FUND 1,636.22 POMP'S TIRE SERVICE INC 642.60 PRECISION CATERING MINNESOTA 6,048.17 12,500.00 PRODUCTIVE ALTERNATIVES INC. PRODUCTIVITY PLUS ACCOUNT 161.17 PUBLIC UTILITIES DEPARTMENT 10,078.51 OUALITY FLOW SYSTEMS INC 26,263.00 RMB ENVIRONMENTAL LABORATORIES 1,360.18 R & R SPECIALTIES INC 124.75 SHI INTERNATIONAL CORP 4,893.85 SALON TRU LLC 1,000.00 SAMI JO PHOTOS 130.00 149.80 SHERWIN WILLIAMS CO 1,930.76 SIGELMAN STEEL & SALVAGE CO SIGNATURE HOME TECHNOLOGIES 73.74 SKY CREW SERVICES LLC 840.00 19,611.20 SOUTHERN GLAZER'S OF MN SPEE DEE DELIVERY SERVICE INC 132.60 STEIN'S INC 123.80 STENERSON BROTHERS LUMBER CO 3,871.51 SUMMIT COMPANIES 120.00 3,106.54 SUN LIFE FINANCIAL TWEETON REFRIGERATION 180.00

1/06/2025 RESOLUTION RECORD 4,145.00 TAFT STETTINIUS HOLLISTER LLP T-MOBILE TOTAL REGISTER SYSTEMS UGSTAD PLUMBING INC USABLE LIFE 2,775.00 U S BANK VERIZON WIRELESS 3,979.54 VINCO INC WALLWORK TRUCK CENTER F.F. WEST CENTRAL ABSTRACTING 952,608.50 2,261.01 WEX 4,085.94 WINE MERCHANTS INC 26,758.93 TOTAL OTHER GOVERNMENT

> TOTAL OTHER VENDORS 1,999,213.28

TOTAL ALL VENDORS

2,025,972.21

192.33

32.21 125.00

79.20

100.00

352.95

# 2025 Council Appointments

Board of Equalization Ward One Ward Two Ward Three Ward Four	Jim Fish Mark Leighton Al Kremeier Laurel Kilde	
Business Development for Fergus Falls	Scott Rachels	
Fire Department Relief Association	Laurel Kilde	
Fire Department Trust Fund	Scott Kvamme	
Golf Board	Mark Leighton	
Investment Committee	Scott Kvamme	
Legislative Committee	Jim Fish Scott Rachels	
Personnel Committee	Laurel Kilde	Al Kremeier
Senior Citizens	Al Kremeier	
Tax Levy Committee	Laura Job	Mike Mortenson
Visit Fergus Falls	Laura Job	
WCI Econ Dev District	Mark Leighton	
Housing & Redevelopment Authority	Scott Rachels	
Port Authority (7 total)	Mark Leighton Laura Job Laurel Kilde Al Kremeier	Scott Kvamme Jim Fish Mike Mortenson

## FIRST AMENDMENT TO PURCHASE AGREEMENT

THIS FIRST AMENDMENT TO PURCHASE AGREEMENT (the "First Amendment") is dated effective December 17, 2024 ("Amended Effective Date"), by and between the City of Fergus Falls, a Minnesota municipal corporation, ("Buyer") and Westridge Mall Limited Partnership ("Seller"),

WHEREAS, Buyer and Seller have entered into that certain Purchase and Sale Agreement with the Effective Date of October 21, 2024, (the "Agreement"), pursuant to which Buyer has agreed to buy from Seller, and Seller has agreed to sell to Buyer Property located in Otter Tail County, Minnesota, subject to the terms and conditions set forth in the Agreement.

WHEREAS pursuant to Section 21.5 of the Agreement, the parties may, by mutual agreement extend the time described in the Agreement for performance of any of the obligations or other acts of the parties.

WHEREAS, Buyer and Seller desire to enter into this First Amendment to modify certain terms and provisions of the Agreement in connection therewith, all as more particularly set forth herein below.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Buyer and Seller hereby agree as follows:

1. Insofar as the terms and provisions of this First Amendment purport to amend or modify or are in conflict with the terms, provisions, and exhibits of the Agreement, the terms and provisions of this First Amendment shall govern and control. In all other respects, the terms, provisions and exhibits of the Agreement shall remain unmodified and in full force and effect. This First Amendment is incorporated into and made part of the Agreement, and any and all references to the Agreement shall hereafter mean the Agreement as amended by this First Amendment.

2. The parties have agreed to amend the Agreement Exhibit C attached to the Agreement to updated figures for the Assumed Real Property Expenses for the City of Fergus Falls (Utilities), Otter Tail County (Real Estate Taxes), Otter Tail Power Company, Interstate Engineering, and Pemberton Law Office the **First Amended Exhibit C** attached hereto and is incorporated into the Agreement.

3. The parties have agreed to amend the Agreement at Section 1.6 to provide:

**1.6 Title Company.** Title Company means The Title Team located in Moorhead, Minnesota.

- 4. The parties have agreed to amend the Agreement at Section 1.7 to provide: **1.7 Tax Parcel ID Number**. The Real Property has been assigned Otter Tail County Tax Parcel ID #71-003-50-0195-030, #71-003-99-1810-000 and #71-003-99-2026-000.
- 5. The parties have agreed to amend the Agreement at Section 1.8 to provide:

**1.8 Closing and Closing Date.** Closing shall mean the transacting of the purchase and sale contemplated by this Agreement. Closing shall be extended. Closing Date shall be amended to mean on or before April 15, 2025.

6. The parties have agreed to amend the Agreement at Section 20.1 to include subparagraph (f):

**20.1 Termination**. Notwithstanding any other term or condition in this Agreement to the contrary, this Agreement may be terminated, and the transactions contemplated herein may be abandoned prior to Closing as follows:

f.) either party may terminate the Agreement by providing a Thirty-Day Notice to Terminate the Purchase Agreement. Upon termination pursuant to Section 20.1(f), there is no further liability and/or obligation of either party to the Agreement.

the form of which is attached hereto as **Exhibit D**.

7. This First Amendment may be executed in any number of counterparts, each of which shall be deemed to be an original as against any party whose signature appears thereon, and all of such counterparts shall together constitute one and the same instrument. This First Amendment shall become binding when one or more counterparts hereof, individually or taken together, shall bear the signatures of all of the parties reflected hereon as the signatories. This First Amendment may be executed and delivered by electronic means.

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the Effective Date.

BUYER: CITY OF FERGUS FALLS

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By: Ben Schierer, Mayor

Andrew Bremseth

By: Andrew Bremseth, City Administrator

## **SELLER:** WESTRIDGE MALL LIMITED PARTNERSHIP

\_\_\_\_\_

Mathematical By: Martin H. Graff Westridge Mall Associates, Inc.

Its: General Partner

## FIRST AMENDED EXHIBIT C: ASSUMED REAL PROPERTY EXPENSES

1.	Otter Tail Power Company	\$195,503.00
2.	Interstate Engineering	\$ 59,651.00
3.	Pemberton Law	\$ 38,000.00
4.	City of Fergus Falls (Utilities)	\$ 48,609.96
5.	Otter Tail County (Real Estate Taxes)	\$ 94,658.77
6.	Johnson Controls	\$ 772.00

## EXHIBIT D: THIRTY-DAY NOTICE TO TERMINATE PURCHASE AGREEMENT

WHEREAS, the City of Fergus Falls, a Minnesota municipal corporation, ("Buyer") and Westridge Mall Limited Partnership ("Seller"), entered into a Purchase Agreement for the sale of real estate with an Effective Date of October 21, 2024, ("Agreement"), a copy which is annexed hereto.

WHEREAS, the Buyer and Seller entered into a First Amendment to the Purchase Agreement with an effective date of December 18, 2024. ("First Amendment").

WHEREAS, pursuant to the Agreement and First Amendment, either party may terminate the Agreement by providing a Thirty-Day Notice to Terminate the Purchase Agreement.

NOW THEREFORE, \_\_\_\_\_\_, the Buyer/Seller hereby provides its thirty-day notice to terminate the Agreement and all amendments thereto.

## IF TERMINATED BY BUYER: CITY OF FERGUS FALLS

By: Ben Schierer, Mayor

By: Andrew Bremseth, City Administrator

## IF TERMINATEDBY SELLER: WESTRIDGE MALL LIMITED PARTNERSHIP

By: Martin H. Graff Westridge Mall Associates, Inc. Its: General Partner

# eSignature Details

## Signer ID:

Signed by: Sent to email: IP Address: Signed at:

**krViQcziEXS5ykb8jMixkZLn** Andrew Bremseth andrew.bremseth@fergusfallsmn.gov 156.98.81.253 Dec 23 2024, 7:37 am CST

**Signer ID:** Signed by: Sent to email: IP Address: Signed at:

sWcBhZSCAeWnPpu7u8f2iw2U Ben Schierer ben.schierer@fergusfallsmn.gov 64.118.8.19 Dec 23 2024, 11:10 am CST



# **Council Action Recommendation**

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Meeting Date: 1/6/2025 City Council

<u>Subject:</u> Mall Purchase Agreement Update and Establishment of a Mall Task Force

## **Recommendation:**

Resolution establishing a task force for the mall and appointing its membership

## Background/Key Points:

At the 12/16/24 City Council meeting, the City Council approved a 120-day extension to the Westridge Mall purchase agreement. The seller has agreed to this extension, moving the closing date to April 15, 2025. The seller also requested the addition of a 30-day cancellation clause. A signed extension is included in the packet.

To keep the discussions moving and to get further clarity on the purchase and future use, Mayor Hicks has suggested a task force to focus on the mall. He is suggesting the Council appoint Councilmembers Kilde and Mortenson, Mayor Hicks, and the City Administrator to this task force.

Mayor Hicks has suggested the task force focus on the following (not meant to be an exhaustive list):

-Understanding the relationship with the County/CDA if PA is assigned
-How does Economic Development by the County impact existing local efforts
-Potential Future Uses of the building or property
-How to separate current utilities to sustain existing businesses
-Grants/other available funding to help close the gap

It's anticipated that the task force would begin meeting sooner than later with the looming April 15, 2025, deadline. The task force will report back to the full Council its findings and proposed next steps.

**Budgetary Impact:** None

<u>Respectfully Submitted:</u> Andrew Bremseth, City Administrator

<u>Attachments:</u> Signed Purchase Agreement Amendment (Extension)