

## Fergus Falls Public Library Board Meeting Minutes

June 12, 2023, 5:00 p.m.

**Present:** Sharon Hintgen, President, Matt Lape, Vice President, Sarah Thacker, and Pete Wasberg.

**Absent:** Amber Leopold, Secretary.

**Library Staff/Guest Present:** Gail Hedstrom, Library Director.

**Call to order:** Sharon called the meeting to order at 5:01 p.m.

**Approve Agenda:** Matt moved, and Sarah seconded the agenda be approved as presented. Approved.

**Secretary's Report:** Pete moved, and Sharon seconded the Minutes be approved as presented. Approved.

**Financial Report:** Gail presented the bills and income for May 2023. Matt moved, and Sarah seconded the financial report be filed for audit. Approved.

**Director's Report:** Gail covered items from her monthly report.

- Legislative Report – update from the recently concluded MN Legislative session.
- Friends of the Library received a grant from the West Central Initiative to fund “Clean Up Kits.”
- Summer Reading Kickoff – over 700 registered and expect more to sign up at Summer Fest.
- 2023 Annual Report Review – one correction with program participation at over 15,000 rather than the 8,000 on the draft version.

### **New Business:**

- Arielle provided an overview of her upcoming opportunity as a Visiting Librarian at the American Library in Paris.

- Submit a Council Request for Action Form regarding the collection of materials to be named “The Warren & Jannette Lowe Arts, Cultural, & Travel Collection.” – Sarah moved, and Matt seconded. Approved.

**Old Business:**

- Named Collection policy/procedure, second reading. Moved by Pete and seconded by Matt. Approved.
- Art Exhibit Contract, second reading. Moved by Sharon and seconded by Sarah. Approved.
- Minnesota Public Library Trustee Handbook – reviewed pages 31-34 (to Non-statutory polices).

**Meeting adjourned:** 6:02 p.m.

**Next Meeting:** July 10 at 5:00 p.m.

Respectfully Submitted - Pete Wasberg