

Fergus Falls Public Library Board Meeting Minutes

09/11/23, 5:00 p.m.

Present: Sharon Hintgen, President, Matt Lape, Vice President, Amber Leopold, Secretary, Pete Wasberg, Sarah Thacker, members at large.

Absent: No one **Quorum present:** Yes

Library Staff/Guests Present: Gail Hedstrom, Library Director, Theresa Lee, Friends of the Library representative

Call to order: Sharon called the meeting to order at 5:02 pm.

Approve Agenda: Pete moved and Amber seconded the agenda be approved as presented. Approved.

Secretary Report: Sharon moved and Matt seconded the minutes from August 2023 be approved as presented. Approved.

Friends of the Library Liaison Report: The art auction was a success. The Friends are looking for new members to join the group.

Financial Report: Gail presented the income and expenses for August 2023. Amber moved and Pete seconded the financial report be filed for audit. Approved.

Director's Report: Gail presented key points from her monthly report.

- Update on Arielle in France.
- Foundation Photography and Warren and Jannette Lowe Collection.
- September Office of Broadband will hold a listening session regarding access concerns and interests.

Viking Library Board Report: No review this month.

New Business:

- Policy Review Bulletin Board-Reviewed.
- Policy Review Record Retention-First reading completed.
- Long Range Plans-Read aloud. Look at and make changes.

Old Business:

- Policy Review-Conflict of Interest. Second reading. Sarah made a motion to adopt/approve. Pete seconded.
- Policy Review-Cooperation with other libraries. Second reading. Matt made a motion to approve with one correction. Sharon seconded.
- Policy Review-Copyright. Second reading. Amber approved with bottom section removed. Sharon seconded.
- MN Lib Trustee Handbook. Second reading. Sarah approved. Pete seconded.

Action Items:

- Approval of agenda
- Approval of August 2023 minutes
- Financial report for August 2023 filed for audit

Meeting Adjourned: 6:10 p.m.

Next Meeting: Monday, October 9, 2023, 5:00 p.m.

Respectfully Submitted, Amber Leopold, Secretary