



112 West Washington Avenue

Fergus Falls, MN 56537

Phone: 218-332-5434

e-mail: building.zoning@ci.fergus-falls.mn.us

www.ci.fergus-falls.mn.us

Conditional Use Permit Application

Application fee should be made payable to The City of Fergus Falls upon submittal of completed application. Please complete the application by typing or printing in ink. Use additional paper if necessary.

1. Property Owner Information:

Company name: Dairy land
 Last name: Connelly First name: Patrick & Jean
 Address: 1220 N. Union City/State/Zip: Fergus Falls, MN 56537
 Phone number: 218-770-0037 "Pat" Email address: dairyland.ff@gmail.com

2. Applicant Information: (if different from above)

Company name: _____
 Last name: _____ First name: _____
 Address: _____ City/State/Zip: _____
 Phone number: _____ Email address: _____

3. Address(es) of Property Involved: (if different from above)

4. Zoning Designation: B-2

5. Comprehensive Plan Designation: NA

6. Statement of Intent: Briefly describe what will be done on or with the property requiring the conditional use approval.

Install a digital reader board sign under our Dairyland sign.
The sign will be no larger than 4 feet high by 10 feet wide.
(Most likely 4 feet x 8 feet) It will be two sided
The sign will be similar to the signs located at the Taco John's
and Alt Convention Center Properties

7. Additional Required Information:

a. **Legal Description and PIN:** Provide the Parcel Identification Number(s) and the complete legal description(s) of the property involved. *Section-34 Township 133 Corliss addn. lots 14, 15 & 16 BLK 1*

b. **Proposed Plans:** Including but not limited to, a sealed site plan, a landscape plan, grading and drainage plan, photometric plan, traffic study, and exterior building elevation drawings showing building materials may also be required if deemed necessary by the Building and Zoning Department. **Plans for residential applications may be on 8½" x 11" or 11" x 17". For commercial applications, please provide 1 full-size copy of all plans in both electronic format (preferably PDF) and printed format.**

c. **Written Narrative:** The written narrative should thoroughly address the following general items in addition to any specific requirements pertaining to the proposed use, which Section 7.52 (Conditional Use Permit) of the City Code directs the City Council to evaluate during consideration of conditional use applications:

- 1) The proposed use is not in conflict with the Comprehensive Plan;
- 2) The proposed use is not in conflict with any Regulating Maps or other adopted plans;
- 3) The proposed use is not in conflict with any City Code requirements;
- 4) The proposed use will not create an excessive burden on parks, streets and other public facilities; and
- 5) The proposed use will not be injurious to the surrounding neighborhood, will not negatively impact traffic or property values, and will not otherwise harm the public health, safety, and general welfare.

8. **Signature(s):** By signing below, you attest that the information above and attached is true and correct to the best of your knowledge.

Property Owner:  Date: 5-7-2020

Applicant: Patrick Connelly Date: _____



We are writing to express our desire to install a digital Electronic Messaging Board under our Dairyland sign. This sign will replace the current "Black Sign" that has been used as a temporary sign for over 20 years and most recently adapted as a permanent sign approximately 5 years ago.

We have included two images which reflect the layout of our sign being proposed. The conceptual design on page 2 shows the north facing display to be installed at an angle that will allow for the sign to be seen from North Union Avenue and not be directed right at our building. It is vital that we are allowed to position the sign in this manner or we will have to abandon the project.

The sign will be operated in a similar manner to our neighboring business (Taco John's and Alt Convention Center). We will follow the guidelines outlined in the City's zoning code. Our messages will display for a minimum of six seconds at a time, will not utilize video, and will not utilize flashing, strobing or blinking lights. Most specifically, we will manage the messaging of the sign to reflect our business and we will not use it for other business advertising. We understand the importance of being a good neighbor so we will turn off the sign between the hours of 11 pm and 6 am. Although we are a seasonal business, we will operate the sign 365 days a year.

We respect the intent of reaching out to our residential neighbors that fall within the boundaries of the zoning code we are following. We will be mindful of our neighbors who reside within 400 feet of the proposed sign. It is our belief that there is a very limited number, if any, households which will have a direct view of the sign being requested.

We welcome any questions you may have.

Respectfully submitted,

Pat and Jean Connelly, Owners

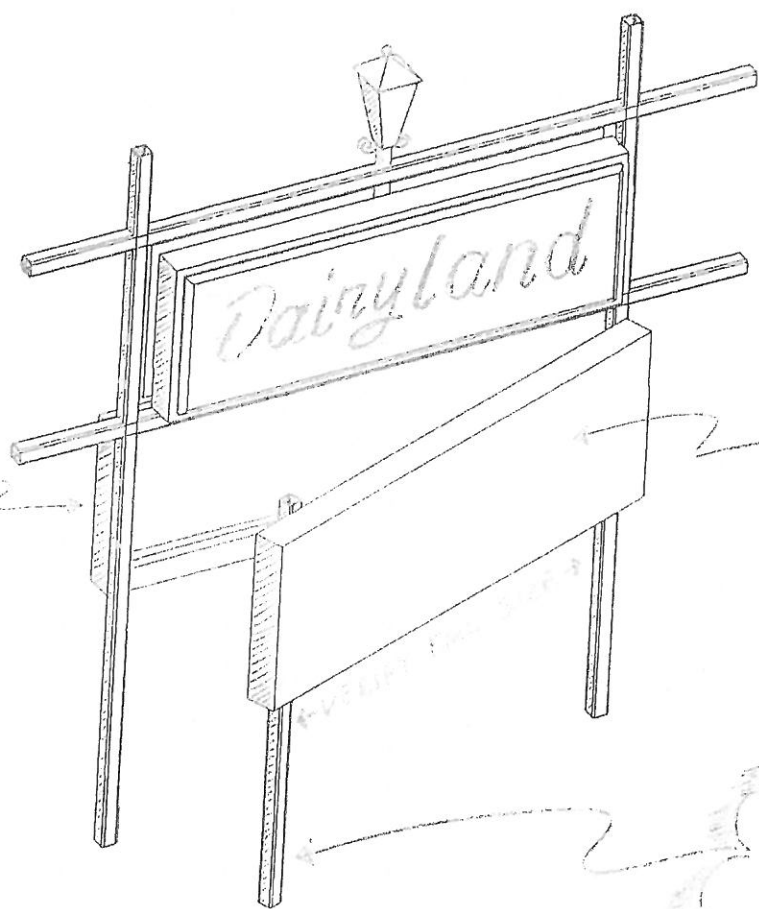
Dairyland

Image 1



4-16-13

CONCEPT
16378-1



EMC PARALLEL
ON NEW
STRINGERS
ON
EXISTING
STRUCTURE

EMC AT
REQUESTED
20° ANGLE
ON 2"
BACK STRINGERS

NEW 4x4x1/4"
STEEL TUBE
DIRECT LABELED
INTO
12" DIAMETER
5' DEEP FOOTING

IF 20° ANGLE FLANGERS 29" OUT & 19" OVER

