

Fergus Falls Public Library Board Meeting Minutes

05/13/2024, 5:00 p.m.

Present: President: Matt Lape, Vice President: Sarah Thacker, Secretary: Amber Leopold, Members At Large: Sharon Hingten, Pete Wasberg **Quorum present:** Yes

Library Staff/Guests Present: Library Director: Gail Hedstrom, Friends of the Library representative: Suzanne Demuth

Call to order: Matt called the meeting to order at 5:02 pm.

Approve Agenda: Agenda reviewed and approved.

Secretary Report: Secretary's report reviewed and approved.

Financial Report: Gail presented the income and expenses for April 2024. The financial report from the City was reviewed. Pete made a motion to file for audit with Otter Tail Power amount changed. Sharon seconded.

Director's Report: Gail presented key points from her monthly report. Students from Fergus Falls schools visited the library this Spring. Summer reading begins on 6/3/24. Summer tutoring will begin in June too. Five tutors were hired.

Legislative update: No update.

Art Committee: No meeting.

FFPL Library Foundation Liaison Report: Lundeen's donated thank-you notes to the Foundation. The Foundation discussed hiring a professional to help with fundraising.

Friends of the FFPL: The annual meeting was held on 4/23/24 from 6:30-7:30pm. Arielle spoke about her work in France. The Friends will be purchasing an outdoor table with memorial money for approximately \$1300.00. They will be serving ice cream at the Summer Reading event on 6/3/24.

Viking Library Board Report: The finance and HR coordinator position is being posted. The compensation and classification study has adopted the JET system.

Unfinished Business

- Photo release form, second reading-Sharon moved and Amber seconded. Approved.
- Photography session policy, second reading-Amber moved and Sarah seconded. Approved.
- Challenged book-Sharon moved, and Sarah seconded to the motion to reply to the book challenge.

New Business:

- Social Media Policy-First reading.
- Reading from the Trustee Handbook-Pages 43-44 read together.

Meeting Adjourned: 6:03 p.m.

Next Meeting: Monday, June 10, 2024, 5:00 p.m.

Respectfully Submitted,

Amber Leopold, Secretary