

## Fergus Falls Public Library Board Meeting Minutes

08/12/2024, 5:00 p.m.

**Present:** President: Matt Lape, Vice President: Sarah Thacker, Secretary: Amber Leopold, Members At Large: Sharon Hingten **Absent:** Pete Wasberg  
**Quorum present:** Yes

**Library Staff/Guests Present:** Library Director: Gail Hedstrom, Friends of the FFPL representative: Theresa Lee

**Call to order:** Matt called the meeting to order at 5:07 pm.

**Approve Agenda:** Agenda reviewed and approved.

**Secretary Report:** Secretary's report reviewed and approved. Sharon moved and Sarah seconded to approve minutes as mentioned.

**Financial Report:** Gail presented the income and expenses for July 2024. The financial report from the City was reviewed. Amber made a motion to file and Sharon seconded.

**Director's Report:** Gail presented key points from her monthly report. FFPL leads the State in library check-outs of State Park passes. Good turn out to the Escape Room event. In process of hiring a library custodial person. Re-labeling of books continues. New website provider needed due to high cost of current provider.

**Legislative update:** None

**FFPL Library Foundation Liaison Report:** The Foundation is working on a brochure, stickers, and a Facebook page. They want to help sponsor a fundraising event. Total assets as of August 2024 were \$443,000.

**Friends of the FFPL:** Silent art auction to take place the week of 08/22/24 in the Community Room of the FFPL.

**Viking Library Board Report:** New job posting for the technical services assistant.

**Unfinished Business:**

- Library Security Camera Policy-Second Reading. Sharon moved and Amber seconded to put the motion into place.

**New Business:**

- Budget 2025-Regional library aid-Sarah moved and Amber seconded.
- Guide to handling funds donated to the library-Informational

**6:02pm-Adjourn**

**Next Meeting:** September 9, 2024 at 5:00pm



- Challenged material letter-Sharon moved and Amber seconded the motion to go ahead with having FFPL Board Chair Matt Lape sign and mail the response to challenger.
- Social Media Policy-Pete moved to approve second reading. Sharon seconded.

**New Business:**

- Volunteer Policy and Guidelines-First reading completed.
- Meeting Date for November 2024-Changed to 11/18/24 from 11/11/24 due to holiday.

**Meeting Adjourned:** 5:58 p.m.

**Next Meeting:** Monday, July 8, 2024, 5:00 p.m.

Respectfully Submitted,

Amber Leopold, Secretary