

Fergus Falls Public Library Board Meeting Minutes

03/11/2024, 5:00 p.m.

Present: President: Matt Lape, Secretary: Amber Leopold, Members At Large: Sharon Hingten, Pete Wasberg **Absent:** Sarah Thacker **Quorum present:** Yes

Library Staff/Guests Present: Library Director: Gail Hedstrom, Friends of the Library representative: Mary Waller

Call to order: Matt called the meeting to order at 5:04 pm.

Approve Agenda: Agenda reviewed and approved.

Secretary Report: Secretary's report reviewed and approved.

Financial Report: Gail presented the income and expenses for February 2024. The financial report from the City was reviewed. Sharon made a motion to file for audit. Pete seconded.

Director's Report: Gail presented key points from her monthly report. Three new library aides have been hired. Five summer reading tutors have been hired. The library is a polling place; on election dates library employees come in early and stay late. This time will be used to work on a comprehensive inventory.

Legislative update: Legislative day at the Capitol February 26, 2024.

Art Committee: No update.

FFPL Library Foundation Liaison Report: No update.

Friends of the FFPL: Annual meeting to be held on 4/23/24 from 6:30-7:30pm.

Viking Library Board Report: No update.

Unfinished Business

- Access, Borrowing, Circulation policy second reading. Sharon moved, and Pete seconded to approve the policy pending changes.

New Business:

- First reading/reviewed 3D Printing policy.
- Read page 42 from the Trustee Handbook.

Meeting Adjourned: 6:05 p.m.

Next Meeting: Monday, April 8, 2024, 5:00 p.m.

Respectfully Submitted,

Amber Leopold, Secretary