



## City of Fergus Falls Committee of the Whole Agenda

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May 15, 2024

7:00 am

City Council Chambers

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A. Call to Order

B. Roll Call

C. Discussion Items

1. 2024 Street and Utility Project No. 1 (CP 5961)

Brian Yavarow

Requested Action: Recommendation to the council to accept the Preliminary Engineering Report for City Project 5961, the Junius Avenue reconstruction project; to set the preliminary improvement project hearing date for June 17, 2024 and to initiate PI 7225, the Hampden Avenue sanitary sewer rehabilitation project

2. 2024 Street and Utility Project No. 2 (CP 5959)

Brian Yavarow

Requested Action: Recommendation to the council to accept the Outdoor Lighting and Municipal Services Agreement between the City of Fergus Falls and Otter Tail Power Company

3. 2024 Sidewalk Program Rates (PI 6081)

Brian Yavarow

Requested Action: Recommendation to the council to initiate PI 6081, the 2024 sidewalk and driveway program and to approve the 2024 sidewalk assessment rates

4. Minnesota State Active Transportation (AT) Infrastructure Program (PI 5361)

Brian Yavarow

Requested Action: Recommendation to the council to accept Interstate Engineering's professional services design proposal in the amount of \$23,780.00 for the Randolph stairway improvement project

5. Sidewalk Sales Policy

Klara Beck

Requested Action: Recommendation to the council to approve the Sidewalk Sales Policy

6. Street Closure Policy

Klara Beck

Requested Action: Recommendation to the council to approve the Street Closures Policy

D. Additional Agenda Items

Announcements

May 20 City Council meeting 5:30 pm

May 27 Most city offices and facilities closed for observation of Memorial Day holiday. Garbage and recycling normally picked up on Monday will be moved to Tuesday the 28. Tuesday collection will move to Wednesday  
May 29

May 29 Committee of the Whole meeting 7:00 am

May 30 Splash Pad Grand Opening 4-6 pm

Adjourn



# Council Action Recommendation

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Page 1 of 2

**Meeting Date:**

May 15, 2024 – Committee of the Whole

May 20, 2024 – City Council

**Subject:**

City Project CP No. 5961 – 2024 Street and Utility Improvement Project No. 1

Junius Avenue Reconstruction Improvement Project

**Recommendation:**

- Accept the Preliminary Engineering Feasibility Report for CP No. 5961
- Set the Preliminary Improvement Project Hearing date for **June 17, 2024**
- Initiate PI No. 7225 – Hampden Sanitary Sewer Rehabilitation (Trenchless) project from Union Avenue to Mill Street

**Background/Key Points:**

The Preliminary Engineering Report (PER) is complete for the above referenced project. In general from an engineering standpoint, this project is feasible, cost effective, and necessary. Please refer to the attached report for detailed information.

A portion of this public improvement project is proposed to be special assessed per City Policy following MN Statue Chapter 429 requirements. The proposed amount funded by special assessments consists of a portion of the street that abuts the benefitting property. Because of this, property appraisals were completed to assist this Council and staff with the decision-making process by determining special benefit reasonableness of the proposed assessments to the individual benefitting properties.

Based on the appraisal report prepared by Patchin Messner Valuation Counselors from Burnsville, MN, they have determined the special benefit from this improvement to all subject properties within the proposed project's limits is reasonable in comparison to the City's preliminary assessment roles. The proposed commercial rate is \$85.00 / Lineal Foot. The sole residential property within this improvement area is proposed the same rate but at a 25% front footage reduction.

If acceptable, the next step is to schedule the **Preliminary Improvement Project Hearing for June 17, 2024 at 5:30 P.M. in these Council Chambers.** A legal publication along with individual notices will be sent to all subject properties.

A component of the PER consisted of the review the sanitary sewer alignment in this vicinity; PER Alternate 3A & 3B. Currently, a significant portion of the City's sanitary sewer conveyance system from the SE quadrant of the City (Page 34, PER) flows to Mill Street then westward beneath OTVR railroad tracks to Union Avenue. These sewer lines located within OTVR R/W are deteriorated but appear to be a trenchless Cured-In-Place Pipe (CIPP) candidate following the cleaning and televising process. The associated costs to

reroute this sewer to Washington Avenue or Union Avenue through Junius Avenue, ranges from \$1.3 to \$1.6 million. The costs to reroute this sewer line versus the lower cost to rehabilitate, especially because the existing sewer pipe's characteristics, I am recommending initiating Hampden Sanitary Sewer Rehabilitation (Trenchless) project.

**Budgetary Impact:**

The preliminary total estimated construction cost for the base construction is \$1,870,000. The preliminary funding sources are as:

- PIR Bonds (Street Special Assessment - Active)
- PIR Bonds (Street City Share – Municipal State Aid)
- City Sanitary Sewer Fund
- City Water Fund
- City Storm Sewer Fund

**Originating Department:**

Engineering Department

**Respectfully Submitted:**

Brian Yavarow - City Engineer

**Attachments:**

Preliminary Engineering Feasibility Report for PI No. 5961

**PRELIMINARY ENGINEERING REPORT  
JUNIUS AVENUE RECONSTRUCTION  
UNION AVENUE TO CASCADE STREET  
CP NO. 5961  
FERGUS FALLS, MINNESOTA**

**Prepared For:**

**City Engineering Department  
Fergus Falls, Minnesota**

**PREPARED BY:**



**FERGUS FALLS, MINNESOTA**

**April 2024**

**ER23 00 103**

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**PRELIMINARY ENGINEERING REPORT  
JUNIUS AVENUE RECONSTRUCTION  
UNION AVENUE TO CASCADE STREET  
CP NO. 5961  
FERGUS FALLS, MINNESOTA**

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

*Alexander Schwarzhoff*

5-9-2024

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Alexander Schwarzhoff, PE  
License No. 47119

Date

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**PRELIMINARY ENGINEERING REPORT  
JUNIUS AVENUE RECONSTRUCTION  
UNION AVENUE TO CASCADE STREET  
CP NO. 5961  
FERGUS FALLS, MINNESOTA**

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**ATTACHMENTS**

Attachment 1

**FIGURES**

- Figure 1 Location
- Figure 2 Existing Utilities
- Figure 3 Proposed Street Widths and Utilities
- Figure 4 Proposed Assessment Roles
- Figure 5 Area Served by 18" SAN Under RR

Attachment 2

- Table 1 Base Project EOPCC
- Table 2 Alternate #1 EOPCC
- Table 3 Alternate #2 EOPCC
- Table 4 Alternate #3A EOPCC
- Table 5 Alternate #3B EOPCC

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## I. EXECUTIVE SUMMARY

Interstate Engineering is pleased to submit this Preliminary Engineering Report to the City of Fergus Falls for review of proposed infrastructure to be reconstructed to provide the public with a sustainable system of roads, utilities, and sidewalks for the area around Junius Avenue from Union Avenue to Cascade Street. This report investigates the feasibility of the proposed infrastructure, provides alternates for project end location, and provides project cost estimates.

The location of the proposed project is shown in Figure 1 and consists of the following project components:

1. Base Project - Reconstruction of Junius Avenue (from Union Avenue to Cascade Street) including watermain, sanitary sewer, storm sewer, curb & gutter, surfacing, and sidewalks as needed to facilitate utility reconstruction.
2. Alternate 1 - Milling and bituminous overlay on Court Street (from Junius Avenue to Washington Avenue).
3. Alternate 2 - Milling and bituminous overlay on Mill Street (from Junius Avenue to Washington Avenue).
4. Alternate 3A - Rerouting the sanitary sewer that runs under the railroad South of Junius Avenue to Washington Avenue.
5. Alternate 3B - Rerouting the sanitary sewer that runs under the railroad South of Junius Avenue beneath Junius Avenue to Union Avenue.

The improvements are necessary to provide safe and adequate infrastructure.

Detailed estimated project costs (Construction + 25% Contingency) for each project component are provided in Attachment 2. The project costs are summarized as follows:

1. Base Project Junius Avenue	\$1,606,000
2. Alternate 1 Court Street Resurfacing	\$59,000
3. Alternate 2 Mill Street Resurfacing	\$66,000
4. Alternate 3A Reroute Sanitary Sewer to Washington	\$1,370,000
5. Alternate 3B Reroute Sanitary Sewer to Union	\$1,103,000

The project is proposed to be funded through city funds, state aid funds, and special assessments.

Note: Engineering and Contract Administration costs need to be added to above estimates to reach actual "total" project costs.

## II. INTRODUCTION

### A. Project Scope

The reason for this report is a request from the City of Fergus Falls to evaluate the feasibility of infrastructure improvements necessary to serve the proposed project location which is shown in Figure 1.

The added infrastructure necessary for this site includes watermain and services, storm sewer, sanitary sewer main and services, new roadway surfacing, curb & gutter, and some sidewalks, etc.

### B. Project Data

For the purpose of preparing the Conceptual Design Report information was collected and utilized from the following available sources:

- City Maps and Records of the sewer and water mains surrounding the site.
- Topographic survey.
- Aerial photography.
- Meetings with City of Fergus Falls staff.

## III. EXISTING CONDITIONS

### A. Utilities

Junius Avenue currently has a 6" watermain, 8" sanitary sewer main and 12" storm sewers. The age of these utilities would indicate that they are likely deteriorated and in need of replacement.

Court Street has sections of 8" watermain, 8" sanitary sewer main, and 12-18" storm sewers.

Mill Street also has sections of 8" watermain, 8" sanitary sewer main, and 12-18" storm sewers.

The sanitary sewer in the OTVR railroad R/W is 18".

The sanitary sewer located at the intersection of Junius Avenue and Mill Street runs to the South until it connects to sanitary sewer crossing under the railroad, and then flows West. The sanitary sewer that runs in the railroad R/W from Cascade Street to Union Avenue is ageing and the city would like to reroute and abandon the entire line. The sanitary sewer in Cascade Street was rerouted North to Washington Avenue as part of a previous project, so the only sanitary sewers still connected to this main are the sanitary sewer on Mill street to both the north and the south, a short 8" main from the south on Court Street and the service for the bathrooms in Dr. Allen Magnuson Park. The 12" sanitary sewer along Mill Street carries significant flow from the South due to a large area of service including the hospital. Therefore,

rerouting the sanitary sewer North along Mill Street would greatly reduce flow to the main heading West under the railroad.

**B. Pavement**

The pavement on Junius Avenue between Union Avenue and Court Street is heavily deteriorating and covered with cracks and has some major potholes. The section from Mill to Cascade Street also has major cracking and requires yearly patching. Junius Avenue has a pavement width ranging from 31 to 40 feet wide, with a majority of the segment being between 31-32 feet wide. These areas are too narrow to provide adequate travel lanes with parking on both sides of the road. Vehicles are often parked on both sides of the road in this area due to the County Courthouse and Bethlehem Lutheran Church.

Court and Mill Street are both nearing the end of their pavement life span and are two of the few remaining streets to be resurfaced around the downtown riverfront area.

**C. Sidewalk**

There are 9 curb ramps on Junius Avenue that do not meet ADA requirements. There are also sections of sidewalk with major cracking and settlement issues.

Court and Mill Street also have curb ramps that do not have truncated domes and should be updated to follow current ADA and MNDOT standards.

**D. Right-Of-Way (R/W)**

There is 75' of existing R/W along Junius Avenue. The centerline of the R/W is north of the existing centerline of the roadway. No additional R/W is needed to complete the reconstruction with widening discussed below in Alternative B. The roadway will be widened to the north. This will also move the centerline of the R/W closer to the centerline of the roadway.

**IV. ALTERNATIVES**

The main focus of this Preliminary Engineering Report is to present solutions for upgrading road and utility infrastructure for Junius Avenue and the surrounding area. Described below is a list of alternates which can be considered by the City.

**A. Do Nothing**

Doing nothing is always an alternative and therefore, is mentioned here. Without reconstructing the aging infrastructure, the pavement and utilities will continue to deteriorate and require additional maintenance.

**B. Base Project Junius Avenue Reconstruction**

1. Street

Construct a new bituminous street with a pavement width of 36 feet (not including curb and gutter) as shown in Figure 3. Along with replacing the curb and gutter on both sides, the sidewalk will be replaced as needed and curb

ramps that do not comply with ADA standards will be replaced along with areas of sidewalk that have major cracking or settlement issues. The proposed street will be a 10-ton pavement section constructed to Municipal State Aid Street (MSAS) standards.

2. Watermain

A new 8" PVC watermain will replace the existing 6" ductile iron watermain. Two hydrants will need to be replaced and relocated to meet Minnesota Fire Code spacing requirements.

The watermain work will also include replacing services from the main to the edge of the Right of Way.

3. Sanitary Sewer

Similar to watermain, a new 8" PVC sanitary sewer will replace the existing 8" clay pipe. Three manholes will also be required.

The sanitary sewer work will also include replacing services from the main to the edge of the Right of Way.

4. Storm Sewer

Six inlet structures will be replaced and two will be added near Union Avenue to better intercept storm water flows onto Union Ave. 12" storm sewer main will connect those inlets to existing mains on Mill Street or Union Avenue eventually draining to the Otter Tail River.

**C. Alternates 1 and 2 Mill and Court Street Resurfacing**

A 2" mill and 2" bituminous overlay would be completed from Junius Avenue to Washington Avenue. This extends the service life of the pavement and tie together the Junius Avenue reconstruction project with a separate proposed Washington Avenue reconstruction project. A cost estimate for the resurfacing of Court Street is shown in Table 2. A cost estimate for resurfacing Mill Street is shown in Table 3.

**D. Alternate 3 Reroute Sanitary Sewer from Railroad**

To reroute the sanitary sewer main that runs West along the railroad South of Junius Avenue it would have to run either North along Mill Street up to the existing main on Washington Avenue or North along Mill Street to Junius Avenue then run West along Junius Avenue to the existing main on Union Avenue. For both options the manhole that is currently just South of the railroad crossing on Mill Street would likely need to be replaced and moved South to protect the railroad crossing, which was reconstructed in 2019. The new pipe would need to be installed via trenchless jack and case techniques under the railroad crossing at Mill Street to bypass the main running under the railroad. The new sanitary main would be approximately 25 feet deep at the Mill Street and Junius Avenue intersection for both options. After

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construction the only service left connected to the sewer under the railroad after either of these options would be the bathroom in Dr. Allen Magnuson Park and an 8" main running south along Court Street that serves only the buildings between Vernon Avenue and the railroad crossing.

1. Alternate 3A Reroute to Washington Avenue

This alternate would extend the sanitary sewer main North from the railroad along Mill Street the main would be approximately 23 feet deep at the connection at Washington Avenue. This is deeper than the sanitary sewer on Washington Ave therefore, it would be required to connect to the 24" interceptor running along the North side of Washington Avenue. The shallower sanitary manhole in the center of the Washington Avenue intersection and the watermain that runs along the South side of Washington Avenue would need to be replaced through the intersection to make the connection. The entire Washington Avenue intersection would need to be closed to traffic for a few days to complete these replacements. Because of the size of excavation due to the sanitary sewer being 23 feet deep the estimate provided for this alternative includes full street reconstruction from curb to curb of Mill Street from Vernon Avenue to Washington Avenue. A cost estimate for rerouting the sanitary sewer and reconstructing Mill Street from Vernon Avenue to Washington Avenue is shown in Table 4. If this option is selected Alternate 1 would be unnecessary as that would be included in the street reconstruction for this option.

2. Alternate 3B Reroute to Union Avenue

This alternative would extend the sanitary sewer main from the railroad North along Mill Street to Junius Avenue, flow would then follow Junius West to the existing manhole in Union Avenue. The benefit of this option is that Junius Avenue is already being reconstructed so it would save 1 block of street reconstruction, but it would add 1 block of deep sanitary sewer main in Junius compared to the Base Project. The main would be approximately 33 feet deep on Junius at Court Street and 16 feet deep at Union Avenue. Traffic on Union Avenue would need to be reduced to 1 Southbound lane with either a detour or flaggers to direct traffic from the South while making the connection at Union. A cost estimate for this alternate including reconstructing Mill Street to Junius Avenue is shown in Table 5.

## **V. FUNDING**

The base project is proposed to be funded with State Aid funds, City funds, and special assessments. Based on the City policy for funding reconstruction projects City funds will be used to cover all utilities, curb & gutter, driveways, and sidewalks. With Junius being a commercial street less than 41 feet wide (36 feet without curb & gutter = pavement width) and an ADT less than 2000 the city will fund the center 17 feet of street construction leaving the other 19 feet to be split so each side of the street pays for 9.5 feet to be funded through special assessments. Special

assessments will cover the full 10-ton design because Junius Avenue is a commercial street. Special assessments will be based on frontage length for each property. Proposed special assessment roles are included in this report in Figure 4.

A “Special Benefits” property appraisal report has been prepared by a qualified firm for this project area. This report established general criteria to be used in preparing the proposed special assessments in order to meet the requirements of the Chapter 429 Statutes for special assessments. The proposed special assessments for this project have been prepared in conformance with the established valuations, criteria and methods noted in the report.

## **VI. SUMMARY**

Interstate Engineering, Inc. identified infrastructure improvements to provide more sustainable infrastructure to Junius Avenue and the surrounding area. Alternates were presented to fully reconstruct Junius Avenue, resurface Court and Mill Street, and reroute the sanitary sewer along the railroad South of Junius Avenue. The project is proposed to be funded through State Aid funds, City funds, and special assessments.

After reviewing video of the existing sanitary sewer along the railroad South of Junius Avenue, Interstate Engineering believes that segment would be a great candidate for a pipelining project in the near future. That option would provide a more economic and feasible means to maintain the sanitary sewer system for the future. Due to this, Interstate Engineering recommends proceeding with the Base Project Junius Ave Reconstruction at this time without any of the alternatives. To relieve some of the demand currently going to the sanitary sewer segment under the railroad, this project will re-route the sanitary sewer that currently runs from Junius Avenue and Mill Street (North of Junius) to the recently reconstructed Sanitary Sewer in Cascade Street.

After reviewing the details of this project, Interstate Engineering determined that this project is a necessary, cost effective, and feasible method to provide safer and more sustainable infrastructure to Junius Avenue and the surrounding area.



# ATTACHMENT 1

## FIGURES

<b>FIGURE</b>		<b>DESCRIPTION</b>
FIGURE 1		LOCATION AND LAYOUT
FIGURE 2		EXISTING UTILITIES
FIGURE 3		PROPOSED STREET WIDTHS AND UTILITIES
FIGURE 4		PROPOSED ASSESSMENT ROLES
FIGURE 5		AREA SERVED BY 18" SANITARY UNDER RR

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**FIGURE 1**  
**LOCATION**



Rev	No	Date	By	Description

JUNIUS AVE  
 CITY OF FERGUS FALLS  
 OTTER TAIL COUNTY, MINNESOTA  
**LOCATION MAP**

Drawn By: \_\_\_\_\_ JD \_\_\_\_\_  
 Checked By: \_\_\_\_\_ AS \_\_\_\_\_  
 Project No: ER23-00-103  
 Date: \_\_\_\_\_

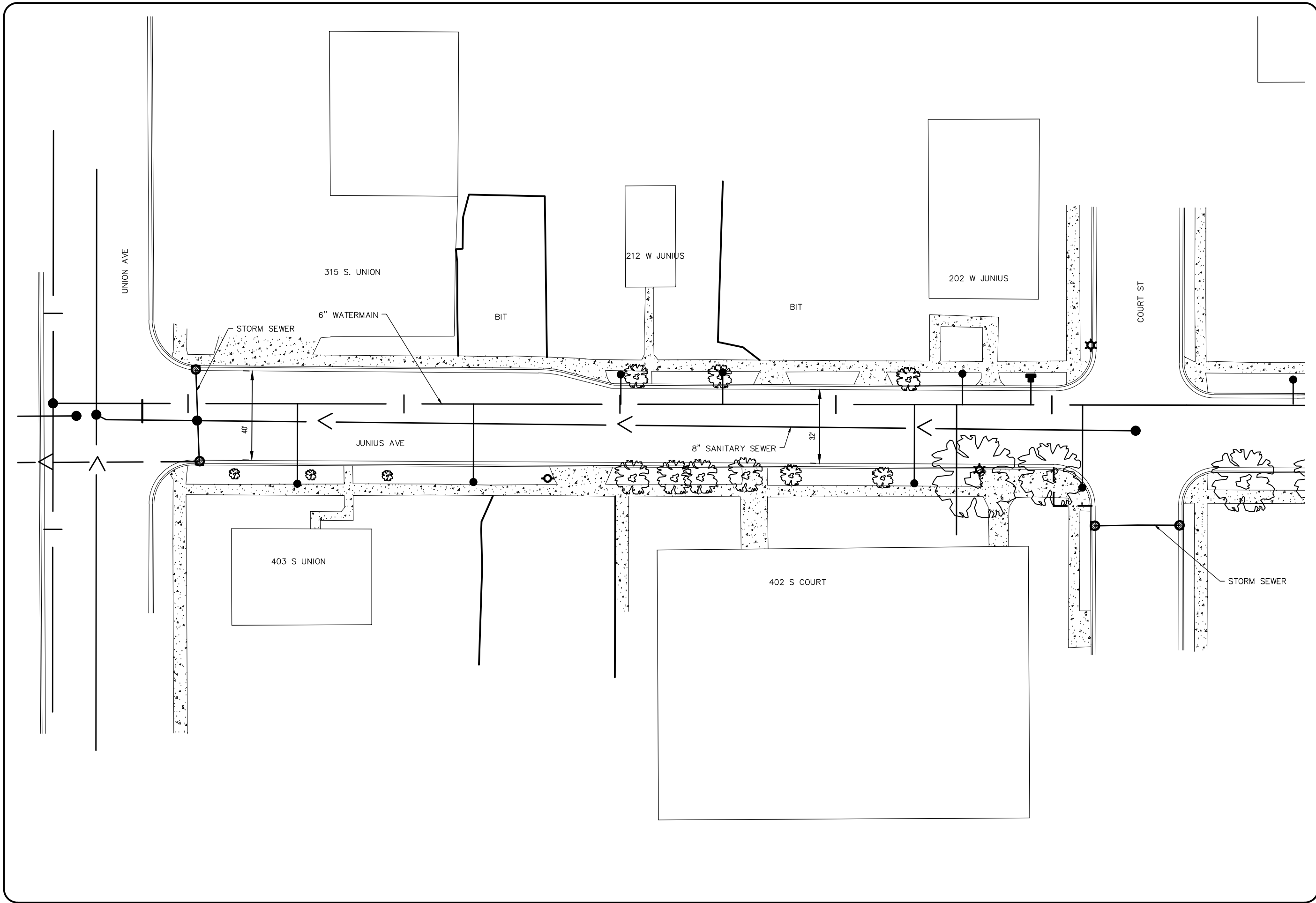
Interstate Engineering  
 116 East Washington Avenue  
 PO Box 316  
 Fergus Falls, MN 56508  
 Phone: 218-838-6608  
 www.interstateeng.com



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## **FIGURE 2**

### **EXISTING UTILITIES**



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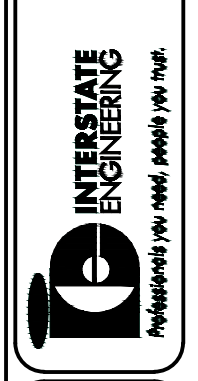
JUNIUS AVENUE STREET RECONSTRUCTION  
CITY OF FERGUS FALLS

**EXISTING UTILITIES**

Drawn By: CD  
 Surveyed By: JO  
 Checked By: AS  
 Designed By: MM

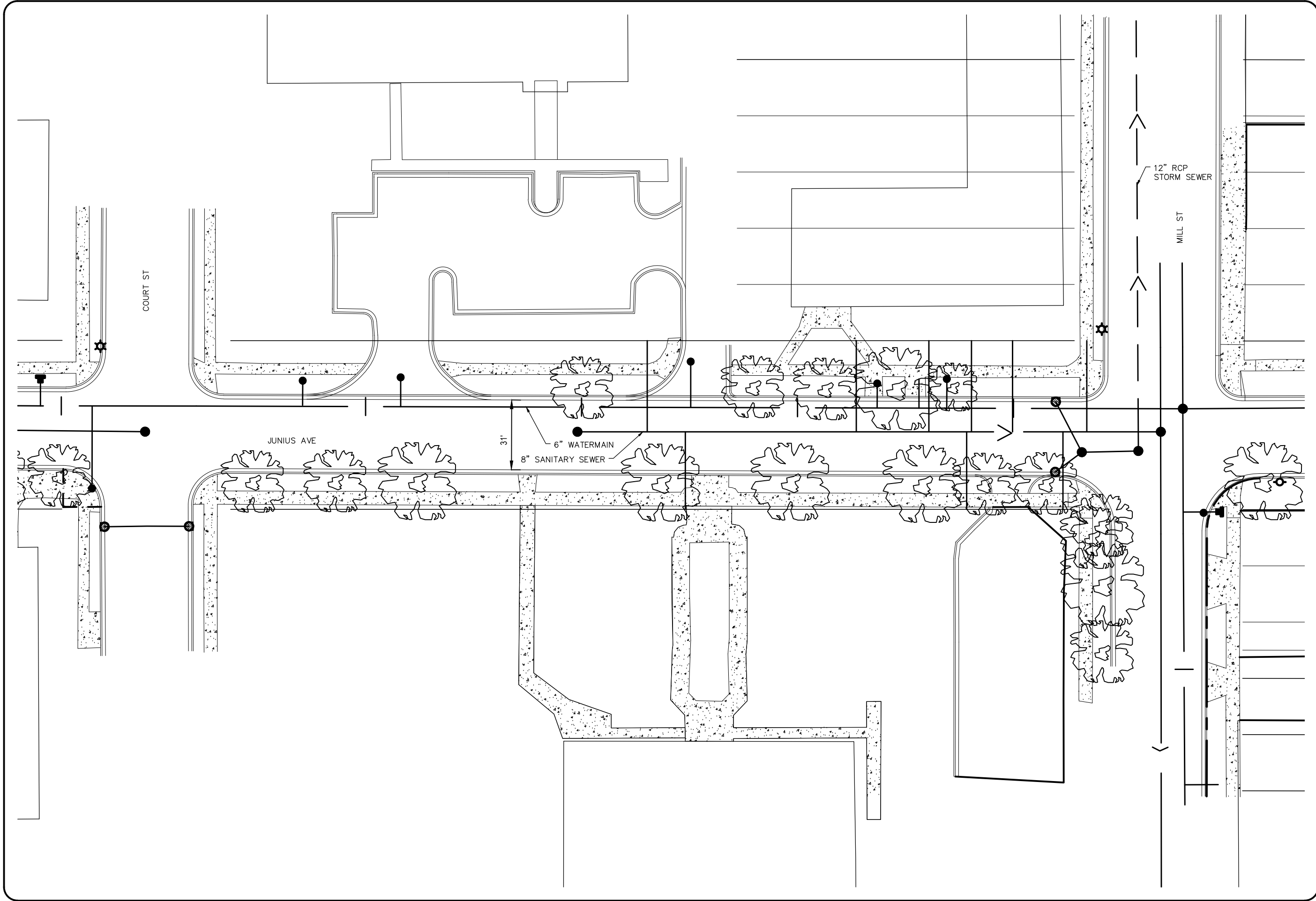
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 Date: 10/2/2023

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SECTION  
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Rev No	Date	By	Description

JUNIUS AVENUE STREET RECONSTRUCTION  
CITY OF FERGUS FALLS

**EXISTING UTILITIES**

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 Surveyed By: \_\_\_\_\_ JO \_\_\_\_\_ MM \_\_\_\_\_  
 Project No: ER23-00-103  
 Date: 10/2/2023

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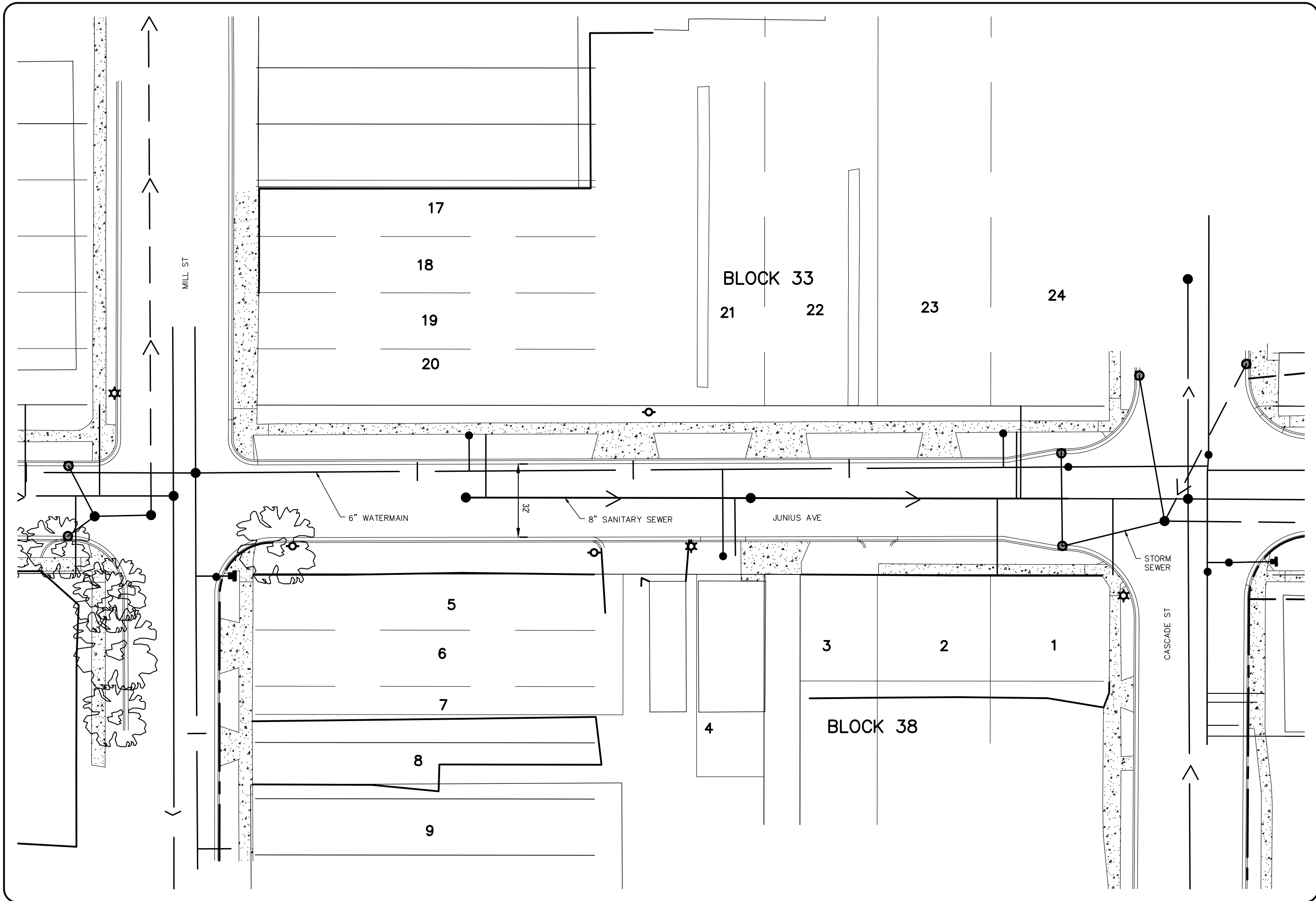


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SECTION  
**E**

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SHEET NO.





Rev No.	Date	By	Description

JUNIUS AVENUE STREET RECONSTRUCTION  
CITY OF FERGUS FALLS

**EXISTING UTILITIES**

Drawn By: CD  
Checked By: AS

Surveyed By: JO  
Designed By: MM

Project No: ER23-00-103  
Date: 10/2/2023

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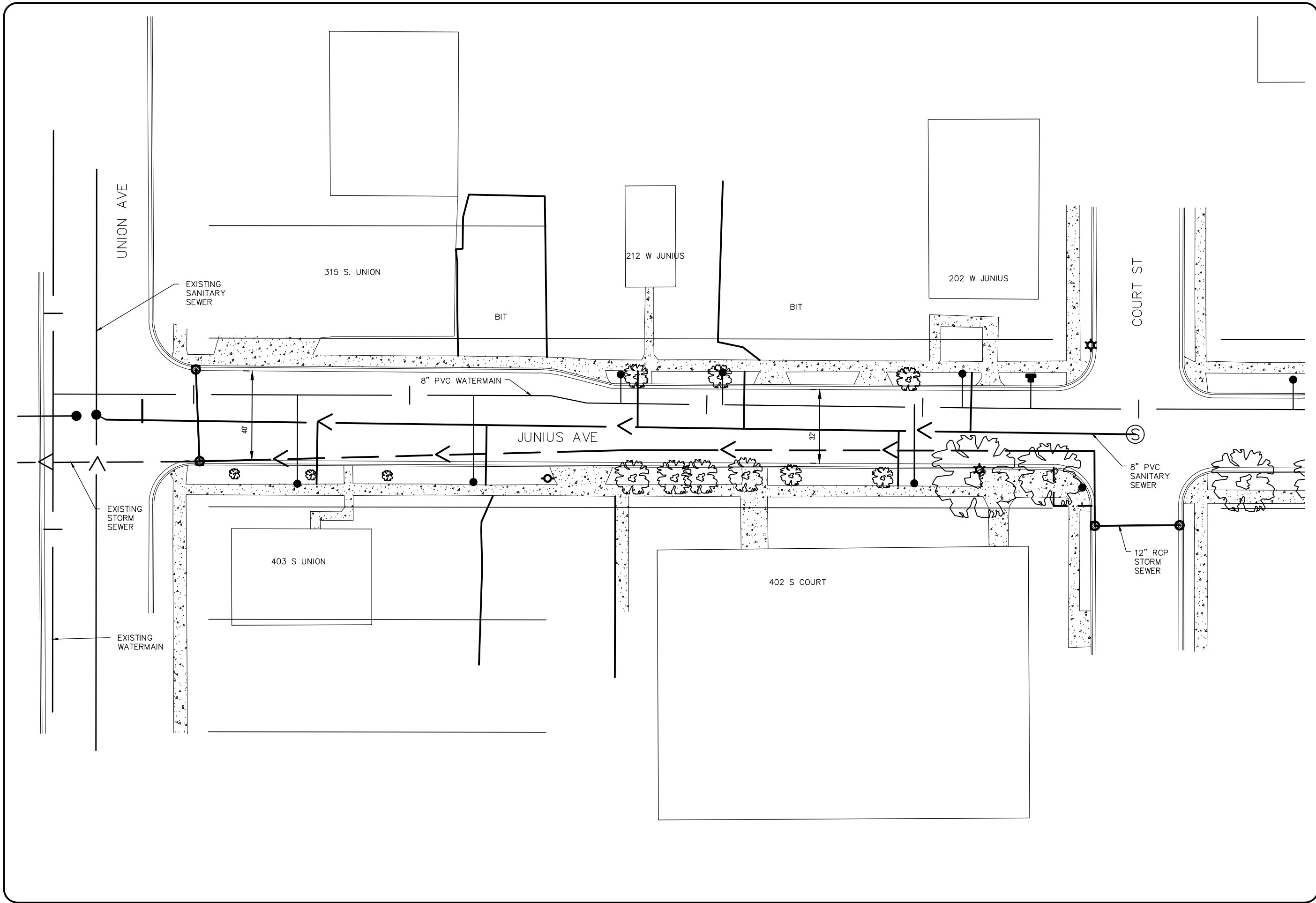
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## **FIGURE 3**

### **PROPOSED UTILITIES AND STREET WIDTHS**



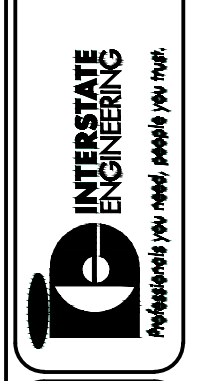
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**JUNIUS AVENUE STREET RECONSTRUCTION**  
CITY OF FERGUS FALLS

**PROPOSED UTILITIES**

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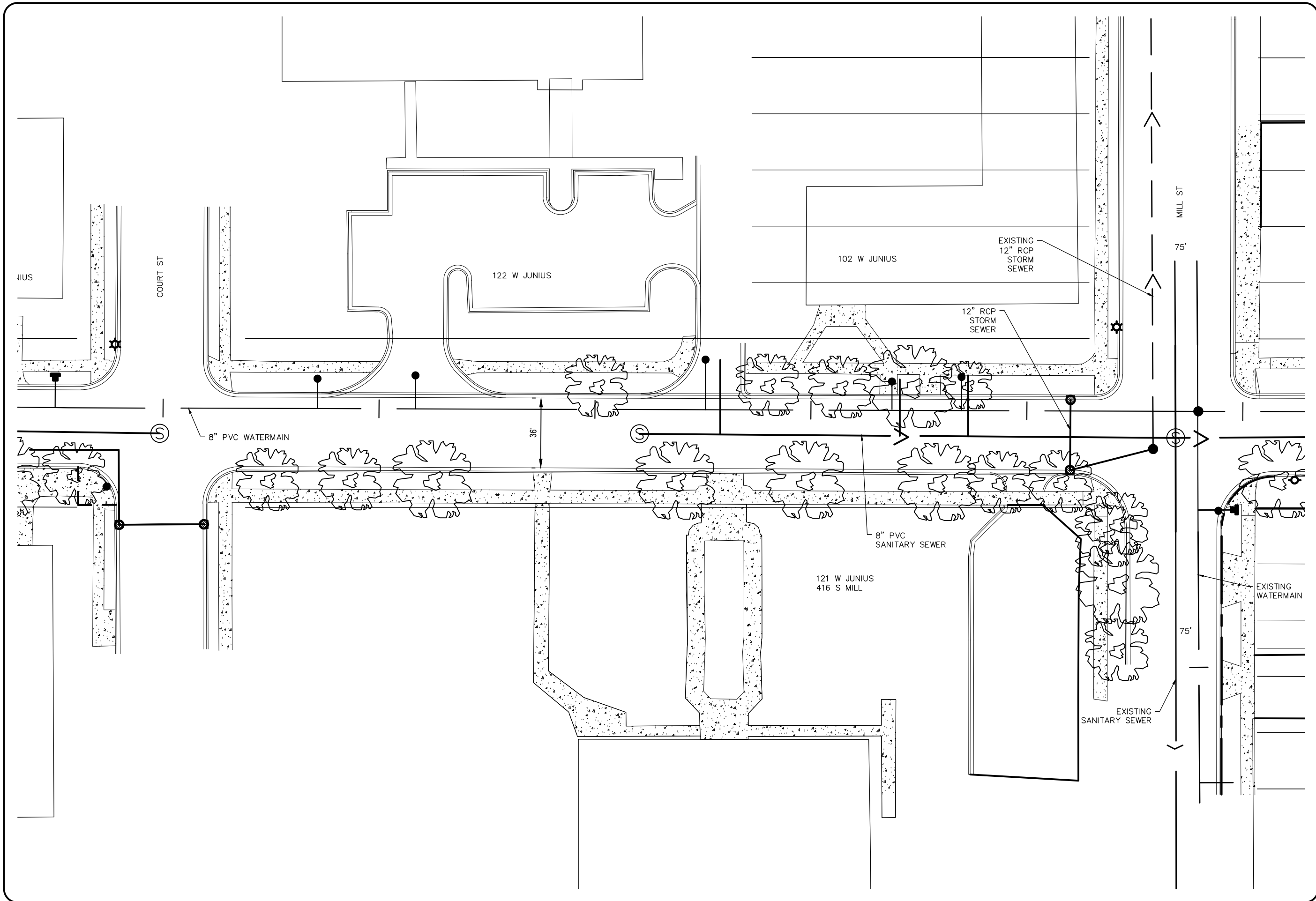
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SHEET NO.



Rev No	Date	By	Description

JUNIUS AVENUE STREET RECONSTRUCTION  
CITY OF FERGUS FALLS

**PROPOSED UTILITIES**

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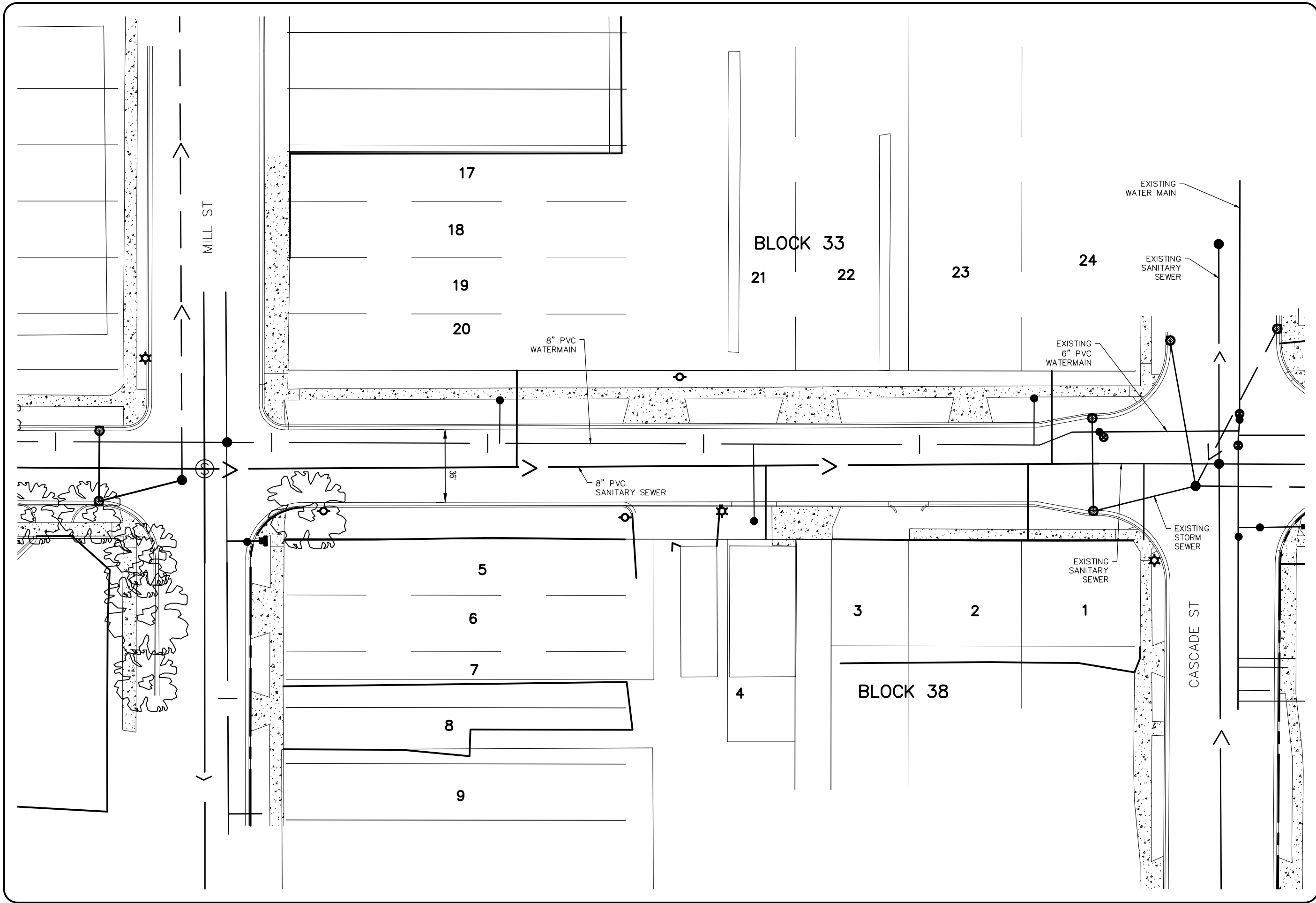


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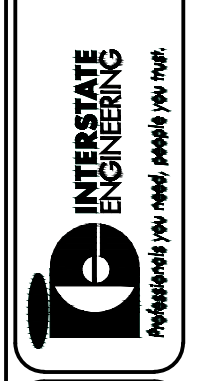
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**PROPOSED UTILITIES**

JUNIUS AVENUE STREET RECONSTRUCTION  
CITY OF FERGUS FALLS

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 Checked By: AS    Designed By: MM    Date: 10/2/2023

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SECTION  
**P**

SHEET NO.  
**3**



Rev No	Date	By	Description

JUNIUS AVE  
 CITY OF FERGUS FALLS  
 OTTER TAIL COUNTY, MINNESOTA  
**ALTERNATE 3A - REROUTE SANITARY**  
 Drawn By: \_\_\_\_\_ JD \_\_\_\_\_ Project No: ER23-00-103  
 Checked By: \_\_\_\_\_ AS \_\_\_\_\_ Designed By: \_\_\_\_\_ Date: \_\_\_\_\_

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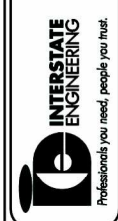

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SECTION  
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**4**  
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JUNIUS AVE  
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**ALTERNATE 3B - REROUTE SANITARY**  
 Drawn By: \_\_\_\_\_  
 Checked By: \_\_\_\_\_  
 Project No: ER23-00103  
 Date: \_\_\_\_\_

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## **FIGURE 4**

### **PROPOSED ASSESSEMENT ROLES**

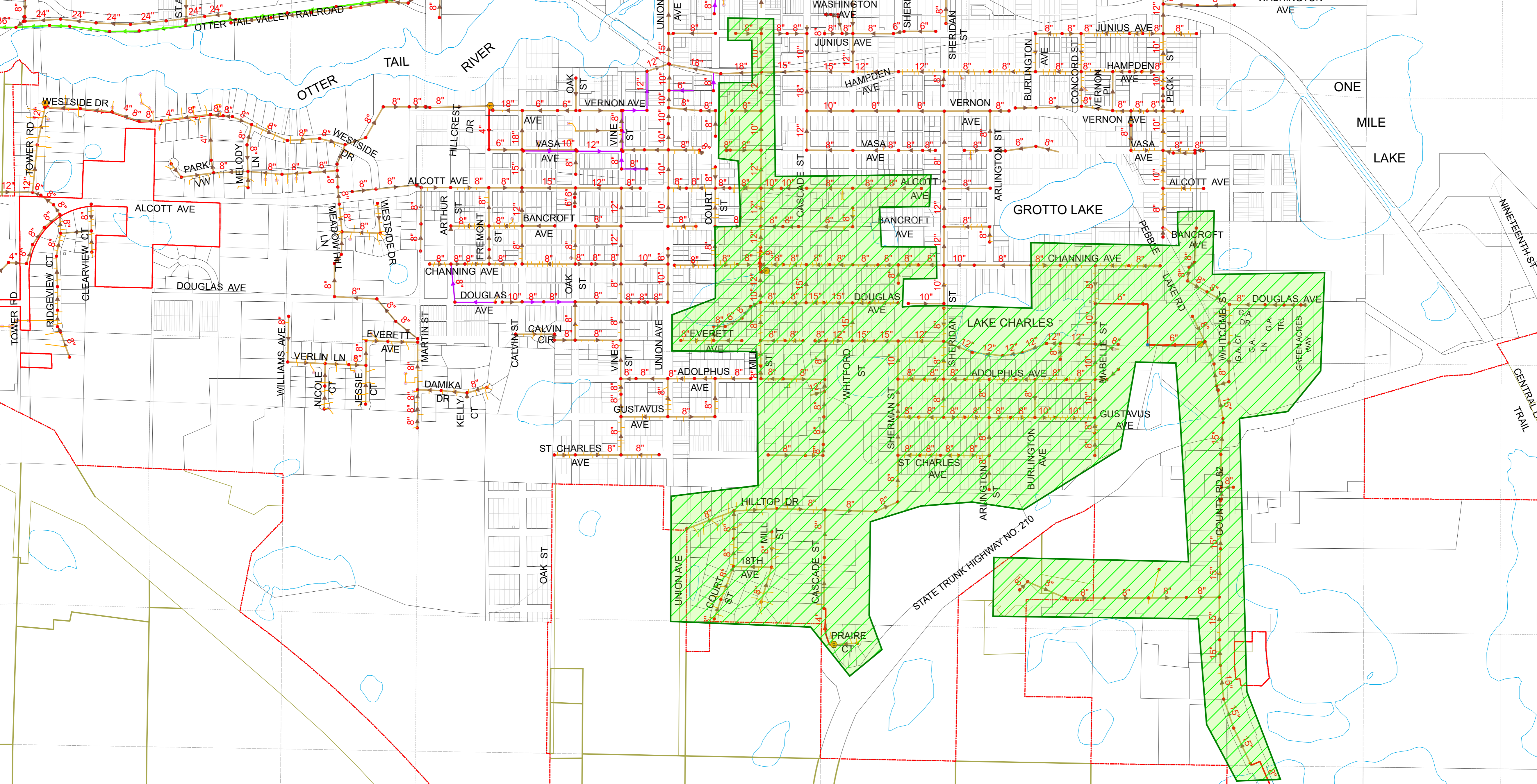
**PROPOSED SPECIAL ASSESMENT ROLES  
JUNIUS AVENUE RECONSTRUCTION  
PUBLIC IMPROVEMENT No. C.P. 5961  
FERGUS FALLS, MINNESOTA  
1/23/2024**

Parcel Nos.	LEGAL DESCRIPTION	ADDRESS	OWNER'S NAME	ACTUAL FRONTAGE (FRONT/SIDE) (LINEAL FEET)	ASSESSED FRONTAGE LENGTH (LINEAL FEET)	NOTES	PROPOSED ASSESMENT
<b>4TH WARD</b>							
<b>Junius Avenue: Union Ave to Court Street</b>							
71004990042000	S 40' LOT 8 & ALL LOTS 9 & 10 EX ELY 20' LOTS 8, 9 & 10 BLK 35	315 S UNION AVE	HOLIDAY STATION STORES INC	130.0	130.0	Corner Lot Junius Footage Used	\$ 10,341.26
71004990040000	ALL 5, 6 & 7 BLK 35 N 10' LOT 8, E 20' LOTS 8, 9 & 10 BLK 35 & 12.5' VAC ALLEY LYING E	225 W WASHINGTON AVE	CITY OF FERGUS FALLS	32.5		See City Share-Liquor Store	\$ -
71004990043000	LOT 11 BLK 35 & VAC ALLEY ADJ E&W, N&S	212 W JUNIUS AVE	JOHNSON, DANIEL P & EMILY A	62.5	47.0	Residential Property-25% reduction for residential vs commercial	\$ 3,738.76
71004990044000	LOT 12 BLK 35 EX N 14' & S 128' OF W 25' OF LOT 13 & S 98' OF E 25' OF 13 & S 98' OF LOT 14	202 W JUNIUS AVE	NEUMANN PROPERTIES	150.0	150.0	Corner Lot Junius Footage Used	\$ 11,932.22
71004990047000	W 75' OF LOTS 5 & 6 BLK 36 EX EASEMENT	403 S UNION AVE	HIGHLAND, RANDALL & CASEY C	75.0	75.0	Corner Lot Junius Footage Used	\$ 5,966.11
71004990048000	W 40' OF E 75' & EASEMENT ON E 16' OF W 75' OF LOTS 5 & 6 BLK 36	221 W JUNIUS AVE	FIRST LUTHERAN CHURCH-GARAGE	40.0	40.0		\$ 3,181.93
71004990046000	LOTS 1 THRU LOT 4 BLK 36 & E 35' LOT 5 & 6 & ALL 7 & 8, N 5' OF 9 & VAC ALLEYS ADJ	402 S COURT ST	FIRST LUTHERAN CHURCH	260.0	158.0	Corner Lot Court Street Footage Used	\$ 12,568.61
<b>Junius Avenue: Court Street to Mill Street</b>							
71004990034000	LOTS 13,14,15,16,17,18,19 & 20 BLK 34	122 W JUNIUS AVE	CITY OF FERGUS FALLS	200.0		See City Share-Public Safety Building	\$ -
71004990027002	S 20' OF 5 & ALL OF 6, 7, 8, 9, 10, 11 & LOT 12 BLK 34	102 W JUNIUS AVE	BETHLEHEM LUTHERAN CHURCH	150.0	150.0	Corner Lot Junius Footage Used	\$ 11,932.22
71004990049000	BLK 37	416 S MILL ST	OTTERTAIL COUNTY-Courthouse	375.0	375.0	Corner Lot Junius Footage Used	\$ 29,830.55
<b>1ST WARD</b>							
<b>Junius Avenue: Mill Street to Cascade Street</b>							
71001990137000	LOT 17 EX N 2.9' & LOTS 18, 19 & 20 BLK 33	321 S MILL ST	OTTERTAIL COUNTY-Parking Lot	150.0	97.1	Corner Lot Mill Street Footage Used	\$ 7,724.12
71001990139001	LOTS 21 & 22 BLK 33	121 E JUNIUS AVE	CITY OF FERGUS FALLS	100.0		See City Share-Parking Lot	\$ -
71001990123000	LOTS 1 THRU 4, 23 & 24 BLK 33	128 E WASHINGTON AVE	FM BANK	100.0	100.0	Corner Lot Junius Footage Used	\$ 7,954.81
71001990148000	LOTS 5 & 6 & N1/2 OF LOT 7 BLK 38 & PT VAC ALLEY ADJ.	401 S MILL ST	OTTERTAIL COUNTY-Parking Lot	162.5	62.5	Corner Lot Mill Street Footage Used	\$ 4,971.76
71001990150000	EX N 90' OF E 30' ALL OF LOT 4 BLK 38, S1/2 OF LOT 7, LOTS 8, 9, 10 & 11 BLK 38 & VAC ALLEYS ADJ	415 S MILL ST	BIMBO BAKERIES USA INC	32.5	32.5		\$ 2,585.31
71001990144000	N 1/3 OF E 135' OF LOTS 1, 2, & 3 BLK 38	402 S CASCADE ST	BIMBO BAKERIES USA INC	135.0	135.0	Corner Lot Junius Footage Used	\$ 10,739.00
71001990146000	E 30' OF LOT 4 BLK 38 EX TR	120 E JUNIUS AVE	NORMAN, SAMUEL & ABIGAIL J	30.0	15.0	50% frontage adjustment to compensate for low valuation	\$ 1,193.22
<b>City Share</b>							
71004990040000	ALL 5, 6 & 7 BLK 35 N 10' LOT 8, E 20' LOTS 8, 9 & 10 BLK 35 & 12.5' VAC ALLEY LYING E	225 W WASHINGTON AVE	CITY OF FERGUS FALLS		32.5	Back access to Liquor Store	\$ 2,585.31
71004990046000	N 1/3 OF E 135' OF LOTS 1, 2, & 3 BLK 38	402 S CASCADE ST	BIMBO BAKERIES USA INC		102.0	Corner Lot Court Street Footage Used	\$ 8,113.91
	Court Street R/W (Northside)			75.0	75.0	Street Right of Way	\$ 5,966.11
	Court Street R/W (Southside)			75.0	75.0	Street Right of Way	\$ 5,966.11
71004990034000	LOTS 13,14,15,16,17,18,19 & 20 BLK 34	122 W JUNIUS AVE	CITY OF FERGUS FALLS		200.0	Public Safety Building Corner Lot Junius Footage Use	\$ 15,909.63
	Alley R/W - Block 34 Original Plat			25.0	25.0	Alley Right of Way	\$ 1,988.70
	Mill Street R/W (Northside)			75.0	75.0	Street Right of Way	\$ 5,966.11
	Mill Street R/W (Southside)			75.0	75.0	Street Right of Way	\$ 5,966.11
71004990137000	LOT 17 EX N 2.9' & LOTS 18, 19 & 20 BLK 33	321 S MILL ST	OTTERTAIL COUNTY-Parking Lot		52.9	Corner Lot Mill Street Footage Usec	\$ 4,208.10
	Alley R/W - Block 33 Original Plat			25.0	25.0	Alley Right of Way	\$ 1,988.70
71001990139001	LOTS 21 & 22 BLK 33	121 E JUNIUS AVE	CITY OF FERGUS FALLS		100.0	Parking Lot	\$ 7,954.81
71001990148000	LOTS 5 & 6 & N1/2 OF LOT 7 BLK 38 & PT VAC ALLEY ADJ.	401 S MILL ST	OTTERTAIL COUNTY-Parking Lot		100.0	Corner Lot Junius Footage Usec	\$ 7,954.81
	Alley R/W - Block 38 Original Plat			15.0	15.0	Alley Right of Way	\$ 1,193.22
71004990043000	LOT 11 BLK 35 & VAC ALLEY ADJ E&W, N&S	212 W JUNIUS AVE	JOHNSON, DANIEL P & EMILY A	62.5	15.5	Residential Property-25% reduction for residential vs commerc	\$ 1,233.00
71001990146000	E 30' OF LOT 4 BLK 38 EX TR	120 E JUNIUS AVE	NORMAN, SAMUEL & ABIGAIL J	30.0	15.0	50% frontage adjustment to compensate for low valuation	\$ 1,193.22
<b>TOTAL CITY SHARE</b>							<b>\$ 78,187.86</b>
<b>TOTALS</b>				<b>2642.5</b>	<b>2550</b>		<b>\$202,847.75</b>

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**FIGURE 5**

**AREA SERVED BY 18" SANITARY UNDER RR**



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## ATTACHMENT 2

### TABLES

<b>TABLE</b>		<b>DESCRIPTION</b>
TABLE 1		BASE PROJECT EOPCC
TABLE 2		ALTERNATE #1 EOPCC
TABLE 3		ALTERNATE #2 EOPCC
TABLE 4		ALTERNATE #3A EOPCC
TABLE 5		ALTERNATE #3B EOPCC



**ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION  
BASE PROJECT  
JUNIUS AVENUE STREET RECONSTRUCTION  
PUBLIC IMPROVEMENT No. 5961  
FERGUS FALLS, MINNESOTA  
January 18, 2024**

**JUNIUS AVENUE**

ITEM NO.	SPEC. NUMBERS	ITEM DESCRIPTION	UNITS	UNIT PRICE	STREET		WATER		SANITARY		STORM		TOTAL	
					EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST
1	2021.501	MOBILIZATION	LUMP SUM	\$ 150,000.00	1	\$ 150,000.00							1	\$ 150,000.00
2	2101.502	CLEARING	EACH	\$ 500.00	10	\$ 5,000.00							10	\$ 5,000.00
3	2101.502	GRUBBING	EACH	\$ 500.00	10	\$ 5,000.00							10	\$ 5,000.00
4	2104.502	REMOVE MANHOLE	EACH	\$ 800.00			3	\$ 2,400.00	4	\$ 3,200.00	4	\$ 3,200.00	11	\$ 8,800.00
5	2104.502	REMOVE CATCH BASIN	EACH	\$ 800.00			4	\$ 3,200.00			6	\$ 4,800.00	10	\$ 8,000.00
6	2104.502	REMOVE GATE VALVE AND BOX	EACH	\$ 500.00				\$ 1,000.00					2	\$ 1,000.00
7	2104.502	REMOVE CURB STOP AND BOX	EACH	\$ 500.00			15	\$ 7,500.00					15	\$ 7,500.00
8	2104.502	REMOVE HYDRANT	EACH	\$ 1,000.00			2	\$ 2,000.00					2	\$ 2,000.00
9	2104.502	SALVAGE SIGN	EACH	\$ 75.00	8	\$ 600.00							8	\$ 600.00
10	2104.503	REMOVE WATER MAIN	LIN FT	\$ 20.00			1400	\$ 28,000.00					1400	\$ 28,000.00
11	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	\$ 25.00							260	\$ 6,500.00	260	\$ 6,500.00
12	2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT	\$ 20.00					1030	\$ 20,600.00			1030	\$ 20,600.00
13	2104.503	REMOVE WATER SERVICE PIPE	LIN FT	\$ 15.00			460	\$ 6,900.00					460	\$ 6,900.00
14	2104.503	REMOVE SANITARY SERVICE PIPE	LIN FT	\$ 15.00					900	\$ 13,500.00			900	\$ 13,500.00
15	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$ 8.00	2546	\$ 20,368.00							2546	\$ 20,368.00
16	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$ 5.00	280	\$ 1,400.00							280	\$ 1,400.00
17	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$ 15.00	5161	\$ 77,415.00							5161	\$ 77,415.00
18	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$ 15.00	463	\$ 6,945.00							463	\$ 6,945.00
19	2104.518	REMOVE CONCRETE WALK	SQ FT	\$ 2.00	5000	\$ 10,000.00							5000	\$ 10,000.00
20	2106.507	EXCAVATION - COMMON	CU. YD.	\$ 12.00	1200	\$ 14,400.00							1200 (P)	\$ 14,400.00
21	2106.507	COMMON EMBANKMENT (CV)	CU. YD.	\$ 20.00	180	\$ 3,600.00							180 (P)	\$ 3,600.00
22	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$ 350.00	10	\$ 3,500.00							10	\$ 3,500.00
23	2211.501	AGGREGATE BASE CLASS 5	TON	\$ 25.00	2325	\$ 58,125.00							2325	\$ 58,125.00
24	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$ 4.00	270	\$ 1,080.00							270	\$ 1,080.00
25	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	\$ 120.00	552	\$ 66,240.00							552	\$ 66,240.00
26	2360.502	TYPE SP 12.5 NON-WEARING COURSE MIX (3,C)	TON	\$ 120.00	691	\$ 82,920.00							691	\$ 82,920.00
27	2503.503	12" RC PIPE SEWER DESIGN 3006	LIN FT	\$ 75.00							533	\$ 39,975.00	533	\$ 39,975.00
28	2503.503	18" RC PIPE SEWER DESIGN 3006	LIN FT	\$ 100.00							50	\$ 5,000.00	50	\$ 5,000.00
29	2503.503	8" PVC PIPE SEWER (8'-17' DEEP)	LIN FT	\$ 75.00					1166	\$ 87,450.00			1166	\$ 87,450.00
30	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$ 3,000.00					2	\$ 6,000.00			2	\$ 6,000.00
31	2503.602	8"x4" PVC WYE	EACH	\$ 500.00					11	\$ 5,500.00			11	\$ 5,500.00
32	2503.603	4" PVC SANITARY SERVICE PIPE	LIN FT	\$ 60.00					410	\$ 24,600.00			410	\$ 24,600.00
33	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$ 3,000.00			4	\$ 12,000.00					4	\$ 12,000.00
34	2504.602	HYDRANT	EACH	\$ 8,000.00			2	\$ 16,000.00					2	\$ 16,000.00
35	2504.602	6" GATE VALVE AND BOX	EACH	\$ 3,000.00			2	\$ 6,000.00					2	\$ 6,000.00
36	2504.602	8" GATE VALVE AND BOX	EACH	\$ 3,600.00			4	\$ 14,400.00					4	\$ 14,400.00
37	2504.602	1" CORPORATION STOP	EACH	\$ 600.00			11	\$ 6,600.00					11	\$ 6,600.00
38	2504.602	1" CURB STOP & BOX	EACH	\$ 750.00			11	\$ 8,250.00					11	\$ 8,250.00
39	2504.602	1" TYPE K COPPER PIPE	LIN FT	\$ 40.00			400	\$ 16,000.00					400	\$ 16,000.00
40	2504.603	8" PVC WATERMAIN (C900)	LIN FT	\$ 100.00			1360	\$ 136,000.00					1360	\$ 136,000.00
41	2504.603	6" PVC WATERMAIN (C900)	LIN FT	\$ 85.00			40	\$ 3,400.00					40	\$ 3,400.00
42	2504.608	WATERMAIN FITTINGS	POUND	\$ 20.00			350	\$ 7,000.00					350	\$ 7,000.00
43	2506.502	CONST DRAINAGE STRUCTURE DESIGN F	EACH	\$ 7,000.00					3	\$ 21,000.00	5	\$ 35,000.00	8	\$ 56,000.00
44	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$ 3,000.00							5	\$ 15,000.00	5	\$ 15,000.00
45	2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$ 2,000.00							1	\$ 2,000.00	1	\$ 2,000.00
46	2506.602	CONNECT INTO EXISTING STORM SEWER	EACH	\$ 1,500.00							2	\$ 3,000.00	2	\$ 3,000.00
47	2521.518	CONCRETE WALK	SQ FT	\$ 8.00	5000	\$ 40,000.00							5000	\$ 40,000.00
48	2531.501	CONCRETE CURB & GUTTER B618	LIN FT	\$ 24.00	2546	\$ 61,104.00							2546	\$ 61,104.00
49	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$ 90.00	400	\$ 36,000.00							400	\$ 36,000.00
50	2563.601	TRAFFIC CONTROL	LUMP SUM	\$ 6,000.00	1	\$ 6,000.00							1	\$ 6,000.00
51	2545.502	LIGHT FOUNDATION DESIGN E	EACH	\$ 1,200.00	4	\$ 4,800.00							4	\$ 4,800.00
52	2545.502	LIGHTING UNIT TYPE 9-40	EACH	\$ 5,000.00	4	\$ 20,000.00							4	\$ 20,000.00
53	2545.503	2" NON-METALLIC CONDUIT	LIN FT	\$ 7.00	1000	\$ 7,000.00							1000	\$ 7,000.00
54	2545.503	UNDERGROUND WIRE 1/C 4 AWG	LIN FT	\$ 2.50	1000	\$ 2,500.00							1000	\$ 2,500.00
55	2564.602	INSTALL SIGN	EACH	\$ 750.00	8	\$ 6,000.00							8	\$ 6,000.00
56	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$ 250.00	8	\$ 2,000.00							8	\$ 2,000.00
57	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	\$ 5.00	100	\$ 500.00							100	\$ 500.00
58	2575.605	TURF ESTABLISHMENT	ACRE	\$ 20,000.00	0.4	\$ 8,000.00							0.4	\$ 8,000.00
59	2582.503	4" BROKEN LINE PAINT	LIN FT	\$ 3.00	400	\$ 1,200.00							400	\$ 1,200.00
60	2582.518	CROSSWALK MULTI-COMPONENT GROUND IN	SQ FT	\$ 15.00	672	\$ 10,080.00							672	\$ 10,080.00
						\$ 711,777.00		\$ 276,650.00		\$ 181,850.00		\$ 114,475.00		\$ 1,284,752.00

<b>TOTAL-JUNIUS AVENUE</b>	<b>\$ 1,284,752.00</b>	
<b>CONTINGENCY (25%)</b>	<b>\$ 321,248.00</b>	\$ 321,188.00
<b>PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 1,606,000</b>	\$ 1,606,000.00
<b>ENGINEERING, ADMINISTRATION, AND LEGAL (20%)</b>	<b>\$ 260,000</b>	
<b>ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 1,866,000</b>	

**ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION**  
**ALTERNATE 1 - COURT STREET REHABILITATION**  
**JUNIUS AVENUE STREET RECONSTRUCTION**  
**PUBLIC IMPROVEMENT No. 5961**  
**FERGUS FALLS, MINNESOTA**  
**January 18, 2024**

**COURT STREET**

ITEM NO.	SPEC. NUMBERS	ITEM DESCRIPTION	UNITS	UNIT PRICE	STREET		WATER		SANITARY		STORM		TOTAL	
					EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUAN.	EXTENDED COST
61	2021.501	MOBILIZATION	LUMP SUM	\$ 25,000.00	1	\$ 25,000.00		\$ -		\$ -		\$ -	1	\$ 25,000.00
62	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	\$ 2.50	1233	\$ 3,082.50		\$ -		\$ -		\$ -	1233	\$ 3,082.50
63	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$ 4.00	123	\$ 492.00		\$ -		\$ -		\$ -	123	\$ 492.00
64	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3.C)	TON	\$ 120.00	136	\$ 16,320.00		\$ -		\$ -		\$ -	136	\$ 16,320.00
65	2563.601	TRAFFIC CONTROL	LUMP SUM	\$ 2,000.00	1	\$ 2,000.00		\$ -		\$ -		\$ -	1	\$ 2,000.00
66	2582.503	4" BROKEN LINE PAINT	LIN FT	\$ 2.00	75	\$ 150.00		\$ -		\$ -		\$ -	75	\$ 150.00
						<b>\$ 47,044.50</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ 47,044.50</b>

<b>TOTAL-COURT STREET</b>	<b>\$ 47,044.50</b>	\$ 11,761.13
<b>CONTINGENCY (25%)</b>	<b>\$ 11,955.50</b>	\$ 59,000.00
<b>PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 59,000</b>	
<b>ENGINEERING, ADMINISTRATION, AND LEGAL (20%)</b>	<b>\$ 10,000</b>	
<b>ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 69,000</b>	

**ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION**  
**ALTERNATE 2 - MILL STREET REHABILITATION**  
**JUNIUS AVENUE STREET RECONSTRUCTION**  
**PUBLIC IMPROVEMENT No. 5961**  
**FERGUS FALLS, MINNESOTA**  
**January 18, 2024**

**MILL STREET RESURFACING**

ITEM NO.	SPEC. NUMBERS	ITEM DESCRIPTION	UNITS	UNIT PRICE	STREET		WATER		SANITARY		STORM		TOTAL	
					EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUAN.	EXTENDED COST
67	2021.501	MOBILIZATION	LUMP SUM	\$ 25,000.00	1	\$ 25,000.00		\$ -		\$ -		\$ -	1	\$ 25,000.00
68	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	\$ 2.50	1583	\$ 3,957.50		\$ -		\$ -		\$ -	1583	\$ 3,957.50
69	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$ 4.00	158	\$ 632.00		\$ -		\$ -		\$ -	158	\$ 632.00
70	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	\$ 120.00	174	\$ 20,880.00		\$ -		\$ -		\$ -	174	\$ 20,880.00
71	2563.601	TRAFFIC CONTROL	LUMP SUM	\$ 2,000.00	1	\$ 2,000.00		\$ -		\$ -		\$ -	1	\$ 2,000.00
72	2582.503	4" BROKEN LINE PAINT	LIN FT	\$ 2.00	75	\$ 150.00		\$ -		\$ -		\$ -	75	\$ 150.00
						\$ 52,619.50		\$ -		\$ -		\$ -		\$ 52,619.50

<b>TOTAL-MILL STREET</b>	<b>\$ 52,619.50</b>	
<b>CONTINGENCY (25%)</b>	<b>\$ 13,380.50</b>	\$ 13,154.88
<b>PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 66,000</b>	\$ 66,000.00
<b>ENGINEERING, ADMINISTRATION, AND LEGAL (20%)</b>	<b>\$ 10,000</b>	
<b>ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 76,000</b>	

**ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION  
ALTERNATE 3A - REROUTE TO WASHINGTON AVENUE  
JUNIUS AVENUE STREET RECONSTRUCTION  
PUBLIC IMPROVEMENT No. 5961  
FERGUS FALLS, MINNESOTA  
January 18, 2024**

**REROUTE SANITARY SEWER TO WASHINGTON**

ITEM NO.	SPEC. NUMBERS	ITEM DESCRIPTION	UNITS	UNIT PRICE	STREET		WATER		SANITARY		STORM		TOTAL	
					EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUAN.	EXTENDED COST
73	2021.501	MOBILIZATION	LUMP SUM	\$ 120,000.00	1	\$ 120,000.00		\$ -		\$ -		\$ -	1	\$ 120,000.00
74	2021.601	RAILROAD PROTECTIVE SERVICES	LUMP SUM	\$ 40,000.00	1	\$ 40,000.00		\$ -		\$ -		\$ -	1	\$ 40,000.00
75	2104.502	REMOVE MANHOLE	EACH	\$ 800.00		\$ -		\$ -	2	\$ 1,600.00	4	\$ 3,200.00	6	\$ 4,800.00
76	2104.502	REMOVE CATCH BASIN	EACH	\$ 800.00		\$ -		\$ -		\$ -	2	\$ 1,600.00	2	\$ 1,600.00
77	2104.502	REMOVE GATE VALVE AND BOX	EACH	\$ 500.00		\$ -	2	\$ 1,000.00		\$ -		\$ -	2	\$ 1,000.00
78	2104.502	REMOVE CURB STOP AND BOX	EACH	\$ 500.00		\$ -	6	\$ 3,000.00		\$ -		\$ -	6	\$ 3,000.00
79	2104.503	REMOVE WATER MAIN	LIN FT	\$ 20.00		\$ -	1120	\$ 22,400.00		\$ -		\$ -	1120	\$ 22,400.00
80	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	\$ 25.00		\$ -		\$ -		400	\$ 10,000.00		400	\$ 10,000.00
81	2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT	\$ 20.00		\$ -		\$ -	870	\$ 17,400.00		\$ -	870	\$ 17,400.00
82	2104.503	REMOVE WATER SERVICE PIPE	LIN FT	\$ 15.00		\$ -	200	\$ 3,000.00		\$ -		\$ -	200	\$ 3,000.00
83	2104.503	REMOVE SANITARY SERVICE PIPE	LIN FT	\$ 15.00		\$ -		\$ -	200	\$ 3,000.00		\$ -	200	\$ 3,000.00
84	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$ 8.00	2200	\$ 17,600.00		\$ -		\$ -		\$ -	2200	\$ 17,600.00
85	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$ 5.00	240	\$ 1,200.00		\$ -		\$ -		\$ -	240	\$ 1,200.00
86	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$ 15.00	5220	\$ 78,300.00		\$ -		\$ -		\$ -	5220	\$ 78,300.00
87	2106.507	EXCAVATION - COMMON	CU YD.	\$ 12.00	1200	\$ 14,400.00		\$ -		\$ -		\$ -	1200 (P)	\$ 14,400.00
88	2106.507	COMMON EMBANKMENT (CV)	CU YD.	\$ 20.00	200	\$ 4,000.00		\$ -		\$ -		\$ -	200 (P)	\$ 4,000.00
89	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$ 350.00	10	\$ 3,500.00		\$ -		\$ -		\$ -	10	\$ 3,500.00
90	2211.501	AGGREGATE BASE CLASS 5	TON	\$ 25.00	2413	\$ 60,325.00		\$ -		\$ -		\$ -	2413	\$ 60,325.00
91	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$ 4.00	522	\$ 2,088.00		\$ -		\$ -		\$ -	522	\$ 2,088.00
92	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3.C)	TON	\$ 120.00	575	\$ 69,000.00		\$ -		\$ -		\$ -	575	\$ 69,000.00
93	2360.502	TYPE SP 12.5 NON-WEARING COURSE MIX (3.C)	TON	\$ 120.00	718	\$ 86,160.00		\$ -		\$ -		\$ -	718	\$ 86,160.00
94	2503.503	12" RC PIPE SEWER DESIGN 3006	LIN FT	\$ 75.00		\$ -		\$ -		400	\$ 30,000.00		400	\$ 30,000.00
95	2503.503	15" PVC PIPE SEWER (10'-24" DEEP)	LIN FT	\$ 175.00		\$ -		\$ -	1070	\$ 187,250.00		\$ -	1070	\$ 187,250.00
96	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$ 3,000.00		\$ -		\$ -	2	\$ 6,000.00		\$ -	2	\$ 6,000.00
97	2503.602	8"x4" PVC WYE	EACH	\$ 500.00		\$ -		\$ -	6	\$ 3,000.00		\$ -	6	\$ 3,000.00
98	2503.603	4" PVC SANITARY SERVICE PIPE	LIN FT	\$ 60.00		\$ -		\$ -	200	\$ 12,000.00		\$ -	200	\$ 12,000.00
99	2503.603	24" STEEL CASING PIPE	LIN FT	\$ 450.00		\$ -		\$ -	50	\$ 22,500.00		\$ -	50	\$ 22,500.00
100	2503.603	15" HDPE PIPE SEWER-DIRECTIONAL DRILLED	LIN FT	\$ 250.00		\$ -		\$ -	50	\$ 12,500.00		\$ -	50	\$ 12,500.00
101	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$ 3,000.00		\$ -	4	\$ 12,000.00		\$ -		\$ -	4	\$ 12,000.00
102	2504.602	8" GATE VALVE AND BOX	EACH	\$ 3,600.00		\$ -	2	\$ 7,200.00		\$ -		\$ -	2	\$ 7,200.00
103	2504.602	1" CORPORATION STOP	EACH	\$ 600.00		\$ -	6	\$ 3,600.00		\$ -		\$ -	6	\$ 3,600.00
104	2504.602	1" CURB STOP & BOX	EACH	\$ 750.00		\$ -	6	\$ 4,500.00		\$ -		\$ -	6	\$ 4,500.00
105	2504.602	1" TYPE K COPPER PIPE	LIN FT	\$ 40.00		\$ -	200	\$ 8,000.00		\$ -		\$ -	200	\$ 8,000.00
106	2504.603	8" PVC WATERMAIN (C900)	LIN FT	\$ 100.00		\$ -	1120	\$ 112,000.00		\$ -		\$ -	1120	\$ 112,000.00
107	2504.608	WATERMAIN FITTINGS	POUND	\$ 20.00		\$ -	300	\$ 6,000.00		\$ -		\$ -	300	\$ 6,000.00
108	2506.502	CONST DRAINAGE STRUCTURE DESIGN F	EACH	\$ 7,000.00		\$ -	1	\$ 7,000.00		\$ -	3	\$ 21,000.00	4	\$ 28,000.00
109	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$ 3,000.00		\$ -		\$ -		\$ -	3	\$ 9,000.00	3	\$ 9,000.00
110	2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$ 2,000.00		\$ -		\$ -		\$ -	2	\$ 4,000.00	2	\$ 4,000.00
111	2506.602	CONNECT INTO EXISTING STORM SEWER	EACH	\$ 1,500.00		\$ -		\$ -		\$ -	1	\$ 1,500.00	1	\$ 1,500.00
112	2531.501	CONCRETE CURB & GUTTER B618	LIN FT	\$ 24.00	2200	\$ 52,800.00		\$ -		\$ -		\$ -	2200	\$ 52,800.00
113	2563.601	TRAFFIC CONTROL	LUMP SUM	\$ 6,000.00	1	\$ 6,000.00		\$ -		\$ -		\$ -	1	\$ 6,000.00
114	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$ 250.00	10	\$ 2,500.00		\$ -		\$ -		\$ -	10	\$ 2,500.00
115	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	\$ 5.00	100	\$ 500.00		\$ -		\$ -		\$ -	100	\$ 500.00
116	2575.605	TURF ESTABLISHMENT	ACRE	\$ 20,000.00	0.1	\$ 2,000.00		\$ -		\$ -		\$ -	0.1	\$ 2,000.00
						\$ 560,373.00		\$ 189,700.00		\$ 265,250.00		\$ 80,300.00		\$ 1,095,623.00

<b>TOTAL-REROUTE SANITARY SEWER WASHINGTON</b>	<b>\$ 1,095,623.00</b>
<b>CONTINGENCY (25%)</b>	<b>\$ 273,905.75</b>
<b>PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 1,370,000.00</b>
<b>ENGINEERING, ADMINISTRATION, AND LEGAL (20%)</b>	<b>\$ 220,000.00</b>
<b>ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 1,590,000.00</b>

**ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION  
ALTERNATE 3B - REROUTE TO UNION AVENUE  
JUNIUS AVENUE STREET RECONSTRUCTION  
PUBLIC IMPROVEMENT No. 5961  
FERGUS FALLS, MINNESOTA  
January 18, 2024**

**REROUTE SANITARY SEWER TO UNION**

ITEM NO.	SPEC. NUMBERS	ITEM DESCRIPTION	UNITS	UNIT PRICE	STREET		WATER		SANITARY		STORM		TOTAL	
					EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUANT.	EXTENDED COST	EST. QUAN.	EXTENDED COST
123	2021.501	MOBILIZATION	LUMP SUM	\$ 120,000.00	1	\$ 120,000.00		\$ -		\$ -		\$ -	1	\$ 120,000.00
124	2021.601	RAILROAD PROTECTIVE SERVICES	LUMP SUM	\$ 40,000.00	1	\$ 40,000.00		\$ -		\$ -		\$ -	1	\$ 40,000.00
125	2104.502	REMOVE MANHOLE	EACH	\$ 800.00		\$ -		\$ -	2	\$ 1,600.00	1	\$ 800.00	3	\$ 2,400.00
126	2104.502	REMOVE CATCH BASIN	EACH	\$ 800.00		\$ -		\$ -		\$ -	2	\$ 1,600.00	2	\$ 1,600.00
127	2104.502	REMOVE GATE VALVE AND BOX	EACH	\$ 500.00		\$ -	1	\$ 500.00		\$ -		\$ -	1	\$ 500.00
128	2104.502	REMOVE CURB STOP AND BOX	EACH	\$ 500.00		\$ -	3	\$ 1,500.00		\$ -		\$ -	3	\$ 1,500.00
129	2104.503	REMOVE WATER MAIN	LIN FT	\$ 20.00		\$ -	770	\$ 15,400.00		\$ -		\$ -	770	\$ 15,400.00
130	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	\$ 25.00		\$ -		\$ -		\$ -	30	\$ 750.00	30	\$ 750.00
131	2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT	\$ 20.00		\$ -		\$ -	720	\$ 14,400.00		\$ -	720	\$ 14,400.00
132	2104.503	REMOVE WATER SERVICE PIPE	LIN FT	\$ 15.00		\$ -	100	\$ 1,500.00		\$ -		\$ -	100	\$ 1,500.00
133	2104.503	REMOVE SANITARY SERVICE PIPE	LIN FT	\$ 15.00		\$ -		\$ -	100	\$ 1,500.00		\$ -	100	\$ 1,500.00
134	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$ 8.00	1500	\$ 12,000.00		\$ -		\$ -		\$ -	1500	\$ 12,000.00
135	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$ 5.00	40	\$ 200.00		\$ -		\$ -		\$ -	40	\$ 200.00
136	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$ 15.00	3350	\$ 50,250.00		\$ -		\$ -		\$ -	3350	\$ 50,250.00
137	2106.507	EXCAVATION - COMMON	CU. YD.	\$ 12.00	800	\$ 9,600.00		\$ -		\$ -		\$ -	800 (P)	\$ 9,600.00
138	2106.507	COMMON EMBANKMENT (CV)	CU. YD.	\$ 20.00	150	\$ 3,000.00		\$ -		\$ -		\$ -	150 (P)	\$ 3,000.00
139	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$ 350.00	10	\$ 3,500.00		\$ -		\$ -		\$ -	10	\$ 3,500.00
140	2211.501	AGGREGATE BASE CLASS 5	TON	\$ 25.00	1407	\$ 35,175.00		\$ -		\$ -		\$ -	1407	\$ 35,175.00
141	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$ 4.00	335	\$ 1,340.00		\$ -		\$ -		\$ -	335	\$ 1,340.00
142	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3.C)	TON	\$ 120.00	369	\$ 44,280.00		\$ -		\$ -		\$ -	369	\$ 44,280.00
143	2360.502	TYPE SP 12.5 NON-WEARING COURSE MIX (3.C)	TON	\$ 120.00	461	\$ 55,320.00		\$ -		\$ -		\$ -	461	\$ 55,320.00
144	2503.503	12" RC PIPE SEWER DESIGN 3006	LIN FT	\$ 75.00		\$ -		\$ -		\$ -	30	\$ 2,250.00	30	\$ 2,250.00
145	2503.503	15" PVC PIPE SEWER (10'-33' DEEP)	LIN FT	\$ 175.00		\$ -		\$ -	1450	\$ 253,750.00		\$ -	1450	\$ 253,750.00
146	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$ 3,000.00		\$ -		\$ -	1	\$ 3,000.00		\$ -	1	\$ 3,000.00
147	2503.602	8"x4" PVC WYE	EACH	\$ 500.00		\$ -		\$ -	3	\$ 1,500.00		\$ -	3	\$ 1,500.00
148	2503.603	4" PVC SANITARY SERVICE PIPE	LIN FT	\$ 60.00		\$ -		\$ -	100	\$ 6,000.00		\$ -	100	\$ 6,000.00
149	2503.603	24" STEEL CASING PIPE	LIN FT	\$ 450.00		\$ -		\$ -	50	\$ 22,500.00		\$ -	50	\$ 22,500.00
150	2503.603	15" HDPE PIPE SEWER-DIRECTIONAL DRILLED	LIN FT	\$ 250.00		\$ -		\$ -	50	\$ 12,500.00		\$ -	50	\$ 12,500.00
151	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$ 3,000.00		\$ -	1	\$ 3,000.00		\$ -		\$ -	1	\$ 3,000.00
152	2504.602	8" GATE VALVE AND BOX	EACH	\$ 3,600.00		\$ -	1	\$ 3,600.00		\$ -		\$ -	1	\$ 3,600.00
153	2504.602	1" CORPORATION STOP	EACH	\$ 600.00		\$ -	3	\$ 1,800.00		\$ -		\$ -	3	\$ 1,800.00
154	2504.602	1" CURB STOP & BOX	EACH	\$ 750.00		\$ -	3	\$ 2,250.00		\$ -		\$ -	3	\$ 2,250.00
155	2504.602	1" TYPE K COPPER PIPE	LIN FT	\$ 40.00		\$ -	100	\$ 4,000.00		\$ -		\$ -	100	\$ 4,000.00
156	2504.603	8" PVC WATERMAIN (C900)	LIN FT	\$ 100.00		\$ -	770	\$ 77,000.00		\$ -		\$ -	770	\$ 77,000.00
157	2504.608	WATERMAIN FITTINGS	POUND	\$ 20.00		\$ -	100	\$ 2,000.00		\$ -		\$ -	100	\$ 2,000.00
158	2506.502	CONST DRAINAGE STRUCTURE DESIGN F	EACH	\$ 7,000.00		\$ -	1	\$ 7,000.00		\$ -	1	\$ 7,000.00	2	\$ 14,000.00
159	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$ 3,000.00		\$ -		\$ -		\$ -	2	\$ 6,000.00	2	\$ 6,000.00
160	2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$ 2,000.00		\$ -		\$ -		\$ -	1	\$ 2,000.00	1	\$ 2,000.00
161	2506.602	CONNECT INTO EXISTING STORM SEWER	EACH	\$ 1,500.00		\$ -		\$ -		\$ -	1	\$ 1,500.00	1	\$ 1,500.00
162	2531.501	CONCRETE CURB & GUTTER B618	LIN FT	\$ 24.00	1500	\$ 36,000.00		\$ -		\$ -		\$ -	1500	\$ 36,000.00
163	2563.601	TRAFFIC CONTROL	LUMP SUM	\$ 6,000.00	1	\$ 6,000.00		\$ -		\$ -		\$ -	1	\$ 6,000.00
164	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$ 250.00	10	\$ 2,500.00		\$ -		\$ -		\$ -	10	\$ 2,500.00
165	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	\$ 5.00	100	\$ 500.00		\$ -		\$ -		\$ -	100	\$ 500.00
166	2575.605	TURF ESTABLISHMENT	ACRE	\$ 20,000.00	0.1	\$ 2,000.00		\$ -		\$ -		\$ -	0.1	\$ 2,000.00
167	2582.503	4" BROKEN LINE PAINT	LIN FT	\$ 3.00	225	\$ 675.00		\$ -		\$ -		\$ -	225	\$ 675.00
168	2582.518	CROSSWALK MULTI-COMPONENT GROUND IN	SQ FT	\$ 15.00	100	\$ 1,500.00		\$ -		\$ -		\$ -	100	\$ 1,500.00
						\$ 423,840.00		\$ 119,550.00		\$ 316,750.00		\$ 21,900.00		\$ 882,040.00

<b>TOTAL-REROUTE SANITARY SEWER UNION</b>	<b>\$ 882,040.00</b>
<b>CONTINGENCY (25%)</b>	<b>\$ 220,960.00</b>
<b>PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 1,103,000</b>
<b>ENGINEERING, ADMINISTRATION, AND LEGAL (20%)</b>	<b>\$ 180,000</b>
<b>ENGINEER'S OPINION OF PROBABLE COST FOR CONSTRUCTION</b>	<b>\$ 1,283,000</b>



# Council Action Recommendation

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Page 1 of 1

**Meeting Date:**

May 15, 2024 – Committee of the Whole

May 20, 2024 – City Council

**Subject:**

CP No. 5959 – 2023 Street and Utility Improvement Project No. 2

**Recommendation:**

1. Authorize staff to accept the Outdoor Lighting and Municipal Services Agreement between the City of Fergus Falls and Otter Tail Power Company

**Background/Key Points:**

C&L Excavating Inc. has begun the street and utility reconstruction of Stanton Avenue from Broadway Avenue to Union Avenue. The project is scheduled to be substantially completed this fall. Per the specifications, the final bituminous wearing will be installed in Spring, 2025.

Otter Tail Power Company is planning to install and operate four (4) overhead ornamental lighting poles associated with this project from Vine Street to Union Avenue, south side. Otter Tail Power Company is requesting the attached Outdoor Lighting and Municipal Services Agreement be accepted prior to starting the work.

Staff has reviewed the Agreement and recommends proceeding with this recommendation.

**Budgetary Impact:**

The proposed \$351.08 monthly expense for the four (4) overhead lights will be paid thru the Street Department Electric Utility account.

**Originating Department:**

Engineering Department

**Respectfully Submitted:**

Brian Yavarow, P.E. - City Engineer

**Attachments:**

OTP Lighting Agreement

**OUTDOOR LIGHTING AND MUNICIPAL SERVICES AGREEMENT**

THIS AGREEMENT is made by and between Otter Tail Power Company (the “Company”), a Minnesota corporation, and City of Fergus Falls, MN (the “Customer”).

In consideration of the mutual promises contained below, the parties agree as follows:

1. The Customer agrees to purchase and receive from the Company electric energy in accordance with the terms of this Agreement and all terms and conditions and Rules and Regulations (the “Terms”) established by the Company and filed in its approved tariff with the Minnesota Public Utilities Commission. These Terms shall include but not be limited to Customer’s payment for electrical energy in accordance with the Company’s rate schedule as filed with and approved by the Minnesota Public Utilities Commission, or such superseding rate(s) as may be approved in the future.
2. The Company shall provide and the Customer shall pay for the services specified in this Agreement for a term of one year with an effective date of the term to begin September 1 2024, and terminating September 1 2025, and thereafter shall be renewed for periods of one year each, unless written notice to the contrary is given by either party to the other not less than thirty (30) days before the expiration of this agreement or any renewal thereof. This agreement shall automatically terminate in the event the Customer discontinues all electric service or has its service disconnected by the Company for any reason. The termination of this agreement for any reason will not relieve Customer of any payments due to the Company for any service provided pursuant to this agreement and the Company’s tariffs, or for the full payment of amounts required pursuant to paragraph 15 of this agreement.
3. If Customer does not receive any one or more of the services described below, indicate by inserting “N/A” as appropriate.

**OUTDOOR LIGHTING**

**Work Order No. CR 1008920**  
**Electric Rate Sched. No. \_\_\_\_\_**  
**Rate Code No. \_\_\_\_\_**  
**Account No. \_\_\_\_\_**

4. The Customer elects to receive, and the Company shall provide, the following outdoor lighting service at the following location(s) Stanton Ave (Union & Vine) :

Outdoor Lighting - Company-Provided Equipment:

Number of Units	Unit Type	Wattage Rating	Monthly Charge
4	LEDDG7 (Granville)	68	\$351.08

Outdoor Lighting - Energy Only - Non-Metered

Number of Units	Unit Type	Connected kW per Unit	Monthly Charge

\_\_\_\_\_ Outdoor Lighting - Energy Only - Metered

5. If the Customer elects to receive service as Outdoor Lighting - Company-Provided Equipment or Outdoor Lighting - Energy Only - Non-Metered, the number of units or type of unit shall not be changed from that shown in Paragraph 4 above, except by mutual consent of the parties.
6. The Customer represents that it has provided accurate information to the Company and the Customer is eligible to receive Outdoor Lighting service pursuant to the Electric Rate Schedule(s) and Rate Code(s) identified above.
7. The following service Riders apply to the Customer's service: The Customer at this location is subject to all mandatory riders in effect at the time of the execution of this agreement, any riders approved by the Commission after the execution of this agreement, and any voluntary riders that the customer chooses to participate in during the entire term of this agreement. These Riders are also designated by the Rate Schedule(s) and Rate Code(s) identified above.

**MUNICIPAL PUMPING (GOVERNMENTAL ENTITY)**

**Work Order No.** \_\_\_\_\_  
**Electric Rate Sched. No.** \_\_\_\_\_  
**Rate Code No.** \_\_\_\_\_  
**Account No.** \_\_\_\_\_

8. The Company agrees to furnish, and the Customer agrees to pay for, electric service to operate the pumps for the Customer's present water supply system and present sewage system, and such additions to these systems as may be mutually agreed upon, in accordance with this Agreement and in the Terms.
9. The Customer represents that it has provided accurate information to the Company and the Customer is eligible to receive Municipal Pumping service pursuant to the Electric Rate Schedule(s) and Rate Code(s) identified above.
10. The following service Riders apply to the Customer's service: The Customer at this location is subject to all mandatory riders in effect at the time of the execution of this agreement, any riders approved by the Commission after the execution of this agreement, and any voluntary riders that the customer chooses to participate in during the entire term of this agreement. These Riders are also designated by the Rate Schedule(s) and Rate Code(s) identified above.

**FIRE SIRENS (GOVERNMENTAL ENTITY)**

**Work Order No.** \_\_\_\_\_  
**Electric Rate Sched. No.** \_\_\_\_\_  
**Rate Code No.** \_\_\_\_\_  
**Account No.** \_\_\_\_\_

11. The Company agrees to furnish, and the Customer agrees to pay for, electric service to operate the Customer's fire/warning sirens listed below.
12. The Customer represents that it has provided accurate information to the Company and the Customer is eligible to receive Fire Sirens service pursuant to the Electric Rate Schedule(s) and Rate Code(s) identified above.
13. The following service Riders apply to the Customer's service: The Customer at this location is subject to all mandatory riders in effect at the time of the execution of this agreement, any riders approved by the Commission after the execution of this agreement, and any voluntary riders that the customer chooses to participate in during the entire term of this agreement. These Riders are also designated by the Rate Schedule(s) and Rate Code(s) identified above.

Location	Metered		Horsepower	Account Number	Billing Amount
	Yes	No			



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**GENERAL PROVISIONS**

- 14. The Customer agrees that the Company shall not be liable for any losses, damages, or expenses (including but not limited to injury to persons, including death, or property damages) incurred by any persons for any delay, interruption, curtailment, suspension, disturbance or variability in its provision of electric service (including, but not limited to, any occurrence of voltage fluctuations or power surges) due to acts of God, or to any other cause whatsoever except the Company's own gross negligence or willful misconduct. The Company will not be liable for incidental or consequential damages, including, but not limited to, loss of profits resulting from the use of service or any delay, interruption, curtailment, suspension, disturbance or variability of electric service. The Company shall have the right to suspend temporarily the delivery of electric power hereunder for the purpose of making repairs or improvements of its system.
- 15. If applicable, the Company shall charge for and Customer shall pay any Excess Expenditures associated with Special Facilities as identified in Section 5.03 of the General Rules and Regulations. The total Excess Expenditures of Special Facilities identified is \$0.
- 16. All previous agreements, if any, between the parties covering the subject matter hereof are hereby cancelled and terminated as of the effective date specified in Paragraph 2 of this Agreement, except as specifically provided in this Agreement.

IN WITNESS WHEREOF, the parties execute this Agreement to be effective as of the date stated in Paragraph 2 above.

OTTER TAIL POWER COMPANY

By \_\_\_\_\_

Title Operations Manager Fergus Falls CSC

CUSTOMER

By \_\_\_\_\_

Title: \_\_\_\_\_



# Council Action Recommendation

**Meeting Date:**

May 15, 2024 – Committee of the Whole  
 May 20, 2024 – City Council

**Subject:**

P.I. No. 6081 – 2024 Sidewalk Program Rates

**Recommendation:**

- Initiate P.I. No. 6081– 2024 Sidewalk and Driveway Program
- Approve the 2024 Sidewalk Assessment Rates

**Background/Key Points:**

Staff has reviewed the unit rates from the 2023 Sidewalk and Driveway Program along with the materials/construction cost increases for 2024. Staff is recommending the following unit rate adjustments for the 2024 Program.

	Remove C & G	Remove Concrete	4" Concrete Walk (5 feet wide)	4" Concrete Walk (Irregular Width)	6" Concrete Walk/Drive
2023 Rate	\$28.00/L.F	\$6.50/S.F.	\$37.50/L.F.	\$8.00 /S.F.	\$9.00/S.F.
Prop. 2024 Rate	\$28.00/L.F	\$7.00/S.F.	\$37.50/L.F.	\$8.00/S.F.	\$11.00/S.F.
Change	+\$0.00	+\$0.50	+\$0.00	+\$0.00	+\$2.00

	Reinforcement	Curb & Gutter	Saw Bituminous	Saw Concrete
2023 Rate	\$1.75/S.F	\$45. 00/L.F.	\$15.00/L.F.	\$16.00/L.F.
Prop. 2024 Rate	\$1.75/S.F	\$40.00/L.F.	\$15.00/L.F.	\$18.00/L.F.
Change	+\$0.00	-\$5.00	+\$0.00	+\$2.00

These rates will be applied to all concrete sidewalk and driveway work within the R/W, which is initiated by a 100-percent (voluntary) petition by the property owner in the 2024 construction season. Each individual petition is written to represent the exact cost of the improvement as agreed upon utilizing the assessment rates noted herein.

**Budgetary Impact:**

The City budgets approximately \$30,000/year to cover its share of these sidewalk projects.

**Originating Department:**  
 Engineering Department

**Respectfully Submitted**  
 Brian Yavarow, P.E. – City Engineer



# Council Action Recommendation

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Page 1 of 1

**Meeting Date:**

May 15, 2024 – Committee of the Whole

May 20, 2024 – City Council

**Subject:**

PI No. 5361 - Minnesota State Active Transportation (AT) Infrastructure Program

SAP 126-590-001

**Recommendation:**

- Accept Interstate Engineering's professional services design proposal in the amount of \$23,780.00 for the Randolph stairway improvement project (AT Grant Option No.3)

**Background/Key Points:**

Interstate Engineering was solicited for a professional services proposal for a new stairway design and sidewalk improvements along Randolph Avenue adjacent to the KSS Alternative Learning Center. Last fall the City was awarded Active Transportation (AT) grant for Option No. 3 which is consistent with this proposal. If you recall, a new stairway with railing is proposed to replace an existing sidewalk with excessive/steep grades that students use frequently between buildings. KSS and I have received numerous reports of students slipping and falling using this sidewalk especially during the winter months due to the excessive grades.

**Budgetary Impact:**

Only specific construction costs are eligible expenses reimbursed thru this program. Landscaping planters, benches, bike racks, decorative fences, ornamental lighting, and other aesthetic treatments above the standard are generally not eligible. Other items that are not eligible include engineering, construction administration and inspection, right-of-way acquisition, water main, sanitary sewer, and private utility work.

The estimated total project cost is \$172,030.00. The Active Transportation grant contribution is \$145,563.00. The local match is estimated at \$26,466.00. Staff is proposing Municipal State Aid Construction funds for the local match.

**Originating Department:**

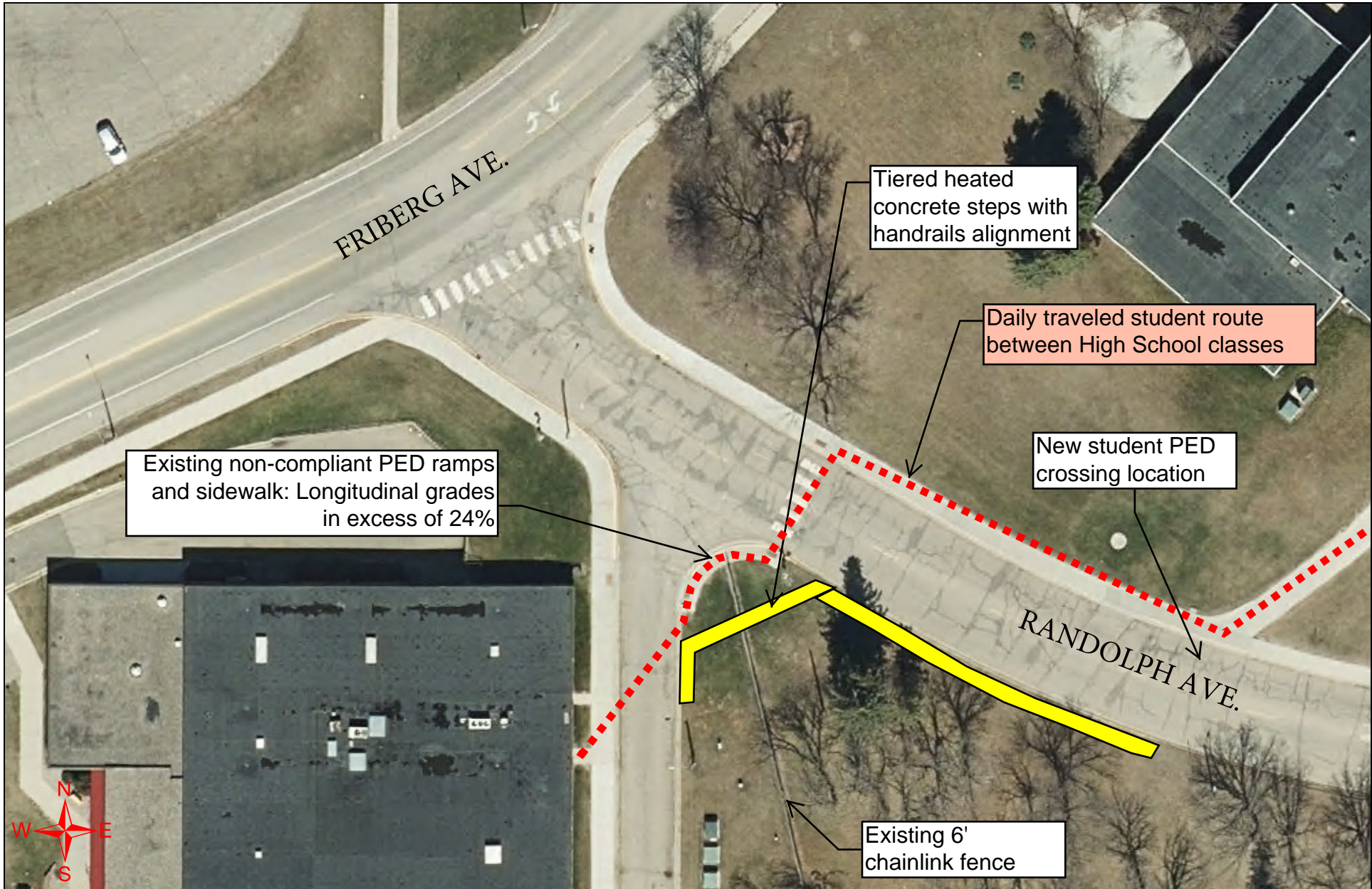
Engineering Department

**Respectfully Submitted:**

Brian Yavarow, P.E. – City Engineer

**Attachments:**

Stairway Exhibit

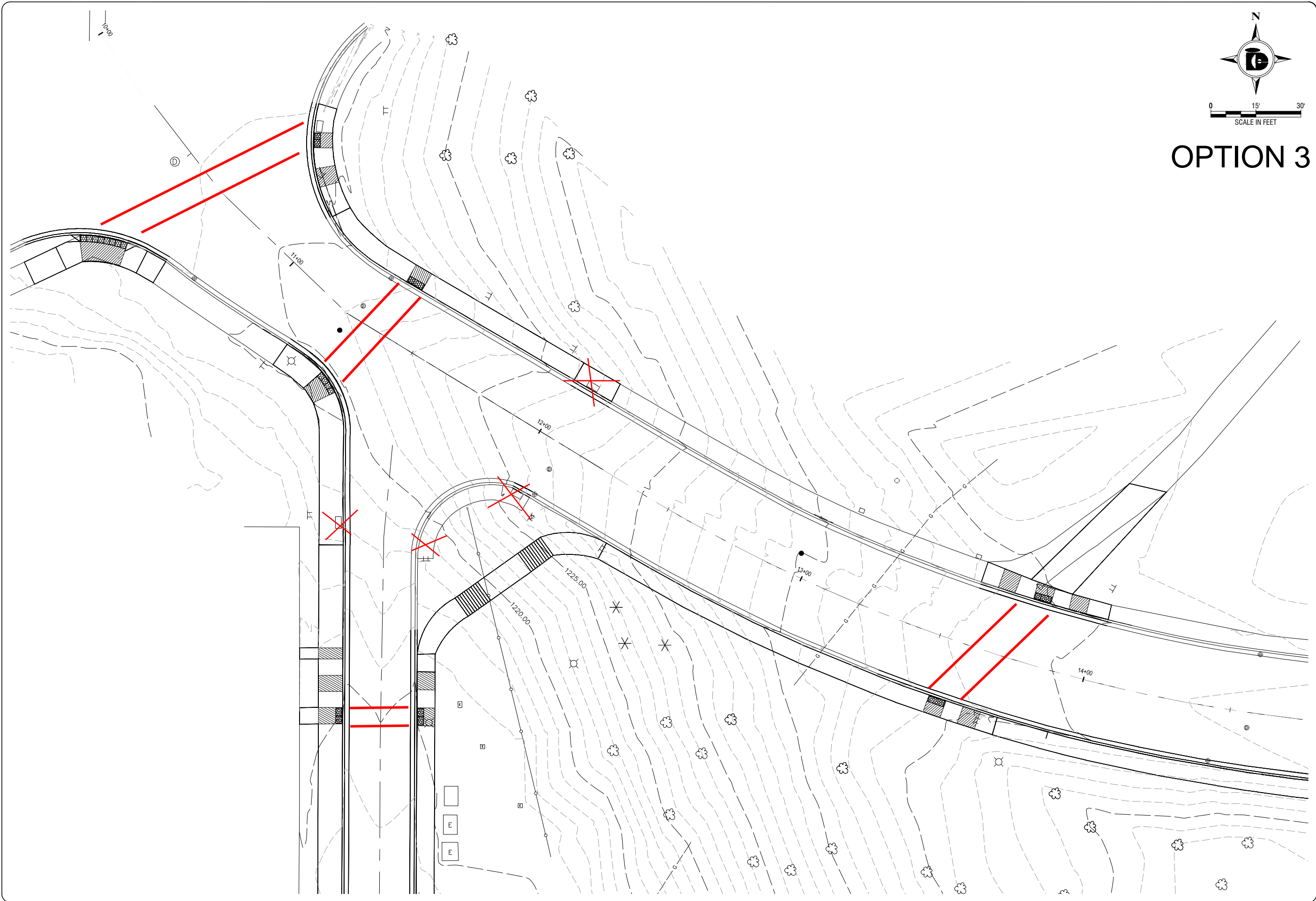


1 inch = 50 feet

State Active Transportation Infrastructure Program  
 Fergus Falls, MN - **Option No. 3**



This map has been compiled from information on file at the City of Fergus Falls Engineering Department. The City of Fergus Falls makes no representation and assumes no liability for errors, omissions, or inaccuracies contained on this map. This map should not be used for boundary survey information.

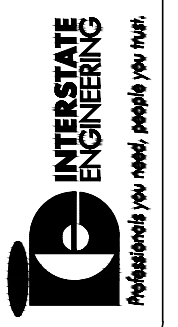


# OPTION 3

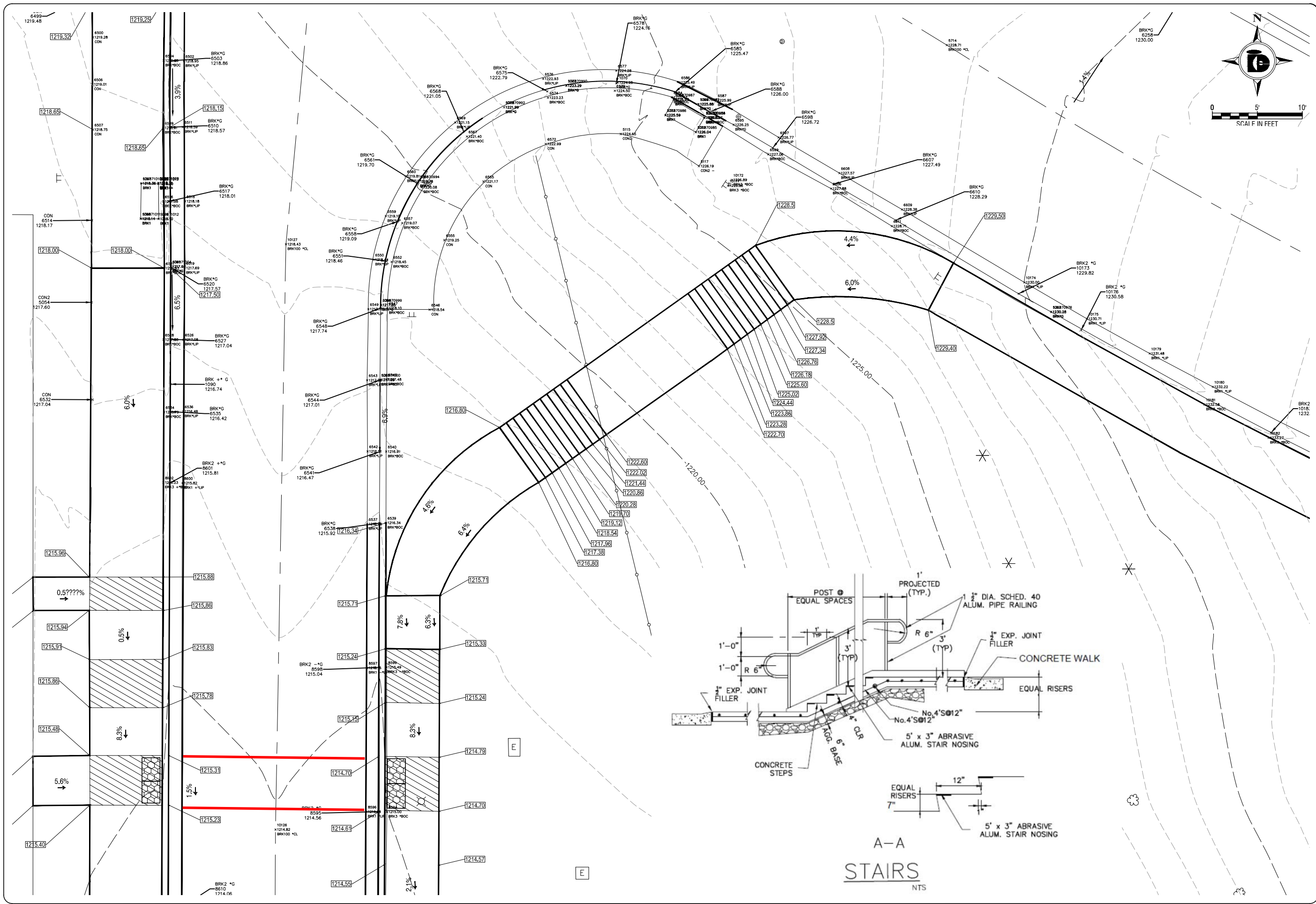
Rev No	Date	By	Description

PROJECT NAME		DEVELOPER/MUNICIPALITY NAME	
CITY/TOWN AND/OR COUNTY, STATE		CITY/TOWN AND/OR COUNTY, STATE	
PLAN SHEET		PLAN SHEET	
Drawn By: XXX	Surveyed By: XXX	Project No: X0000-000	Date: XX/20XX
Checked By: XXX	Designed By: XXX		

Interstate Engineering, Inc.  
P. O. Box 316  
116 East Washington Avenue  
Fergus Falls, MN 56538-0316  
Ph (218) 739-5545  
Fax (218) 739-4814  
www.interstateeng.com  
Other offices in Montana, North Dakota and South Dakota



C-1D



Rev No	Date	By	Description

PROJECT NAME	DEVELOPER/MUNICIPALITY NAME	CITY/TOWN AND/OR COUNTY, STATE

Drawn By:	XXX	Surveyed By:	XXX
Checked By:	XXX	Designed By:	XXX

Project No:	X000-0000
Date:	XX/XX/XX

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 <b>INTERSTATE ENGINEERING</b> <i>Professionals you need, people you trust.</i>
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C-1D
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### City of Fergus Falls Sidewalk Sale Policy

#### 1. Overview

1. This policy establishes the guidelines for conducting sidewalk sales in the City of Fergus Falls. The goal is to support local businesses and create a vibrant community environment while ensuring public safety and compliance with city ordinances.

#### 2. Authority

1. In accordance with [§ 151.007](#) of the Fergus Falls Code of Ordinances, the City Council has the authority to grant special permissions for the use of public streets, parking lots, or sidewalks for private reasons. This policy permits businesses to conduct sidewalk sales without the need for individual approval from the City Council, provided they meet the requirements outlined in the following sections.

#### 3. Frequency of Sidewalk Sales

1. Each business in Fergus Falls is allowed up to eight (8) sidewalk sales per calendar year.
2. A sidewalk sale may last for a maximum of two (2) consecutive days.
3. Businesses must not exceed the allowable number of sidewalk sales without seeking specific approval from the City Council.

#### 4. Location and Pedestrian Safety

1. Sidewalk sales must take place on the sidewalk adjacent to the business conducting the sale.
2. The sale must not obstruct pedestrian traffic or create safety hazards.
3. A minimum of five (5) feet of clear walkway must be maintained for pedestrian passage.

#### 5. Restrictions and Guidelines

1. No additional fee or application is required for these permitted sidewalk sales.
2. Sidewalk sales may not infringe upon on-street parking or city-owned parking lots unless specifically permitted by the City Council.
3. Businesses must ensure that no damage occurs to city property, and that all waste and materials are properly cleaned up after the sale.
4. The use of amplified sound or music must comply with existing noise ordinances.

#### 6. Consequences of Non-Compliance

1. Businesses that exceed the allowable number of sidewalk sales or violate any provision of this policy may be subject to fines, removal of unapproved materials, and/or suspension of sidewalk sale privileges.

The City Council reserves the right to revoke this policy or implement additional requirements if public safety or city regulations are compromised.



## STREET CLOSURE POLICY, APPLICATION & CONSENT FORM

112 W Washington Ave | Fergus Falls, MN 56537  
(218) 332-5400 | [city.hall@fergusfallsmn.gov](mailto:city.hall@fergusfallsmn.gov)

### City of Fergus Falls Street Closure Policy

The City of Fergus Falls has established the following parameters for obtaining a street closure permit for events.

#### PERMIT REQUIRED

- A permit is required to close any public street for any purpose, including neighborhood block parties but excluding National Night Out events. The cost of a street closure permit is \$50.
- Special event rental fees as part of the special event permit are applicable to street closures.

#### PERMIT APPLICATION

- Must be signed and completed by a resident or business impacted by, and responsible for, the street closure.
- Must be accompanied by signatures from a minimum of 75% of the impacted properties indicating their support for the block party.
- Must be submitted a minimum of sixty (60) days prior to the requested date to allow notification of various departments and community.

#### STREET CLOSURES

- Streets must be always accessible to emergency vehicles.
- Street closures are permitted only during the hours from sunrise to sunset.
- No portion of a street shall be closed that results in a remaining portion of the same street from having a convenient and adequate turnaround for the travelling public without encroaching on private property or using private driveways.

#### LIABILITY/RESPONSIBILITY

- The City assumes no responsibility or liability for the street closure or the activities of the event.
- The applicant agrees to comply with all local ordinances and cooperate with local law enforcement officials as requested.
- The applicant agrees to clean up any refuse from event.
- The City will coordinate the Police and Public Works Departments to ensure appropriate resources are allocated for traffic control, emergency response, and street cleaning.
- Depending on the nature of the event, applicants may be required to provide security personnel and/or additional waste management resources.
- The applicant agrees to accept responsibility for the timely return of any materials obtained from the City and the fee of replacing any missing, damaged or destroyed materials.





**STREET CLOSURE POLICY,  
APPLICATION & CONSENT FORM**

112 W Washington Ave | Fergus Falls, MN 56537  
(218) 332-5400 | [city.hall@fergusfallsmn.gov](mailto:city.hall@fergusfallsmn.gov)

**APPLICATION:**

Name of Street to Close: \_\_\_\_\_

Street Closed in Front of these Addresses: \_\_\_\_\_

\_\_\_\_\_

Event Description: \_\_\_\_\_

\_\_\_\_\_

Date of Closure: \_\_\_\_\_ From: \_\_\_\_\_ a.m. / p.m. To: \_\_\_\_\_ a.m. / p.m.

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NEIGHBORHOOD CONSENT:**

By signing below, I have no objection to the event taking place at the above location at the date and time indicated:

Printed Name & Signature

Address

- |     |       |       |
|-----|-------|-------|
| 1.  | _____ | _____ |
| 2.  | _____ | _____ |
| 3.  | _____ | _____ |
| 4.  | _____ | _____ |
| 5.  | _____ | _____ |
| 6.  | _____ | _____ |
| 7.  | _____ | _____ |
| 8.  | _____ | _____ |
| 9.  | _____ | _____ |
| 10. | _____ | _____ |



**STREET CLOSURE POLICY,  
APPLICATION & CONSENT FORM**

112 W Washington Ave | Fergus Falls, MN 56537  
(218) 332-5400 | [city.hall@fergusfallsmn.gov](mailto:city.hall@fergusfallsmn.gov)

- 11. \_\_\_\_\_
- 12. \_\_\_\_\_
- 13. \_\_\_\_\_
- 14. \_\_\_\_\_
- 15. \_\_\_\_\_
- 16. \_\_\_\_\_
- 17. \_\_\_\_\_
- 18. \_\_\_\_\_
- 19. \_\_\_\_\_
- 20. \_\_\_\_\_

(Please do not write below this line- to be completed by City Staff)

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Permit Approved By: \_\_\_\_\_  
(Staff Person)

Date Distribution List Notified: \_\_\_\_\_



## City of Fergus Falls Special Event Permit Application-2024

- Requests must be submitted at least three days prior to the event
- Charges are for DAILY rates
- Materials will not be rented to an out-of-town event
- Tax-exempt organizations must attach a certificate of exemption to avoid sales tax
- The city will drop off materials at one site. There will be a \$35 delivery charge unless otherwise indicated. Additional charges will be assessed if materials are dropped off or picked up in multiple locations
- You will be billed after the event is concluded

Event Name \_\_\_\_\_

Event Date \_\_\_\_\_ Hours \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

Event Location \_\_\_\_\_

*Please include a highlighted route map if applicable*

Does the event require a street closure? \_\_\_\_\_ YES (Type III barricades may be required) \_\_\_\_\_ NO

Does the event require police services? \_\_\_\_\_ YES (An additional fee may be assessed) \_\_\_\_\_ NO

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Billing Name and Address \_\_\_\_\_

*By signing this form, you are taking responsibility for the condition of the items you are reserving and agree to return all items in the same condition they were received.*

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### SEE BACK SIDE FOR RENTAL SCHEDULE AND FEES

Please return completed forms to:

City Administrator's Office

112 W Washington Ave

Fergus Falls, MN 56537

Email [city.hall@fergusfallsmn.gov](mailto:city.hall@fergusfallsmn.gov)

## City of Fergus Falls Special Event Rental Fees 2024

	<i>Price</i>	<i>Quantity</i>	<i>Total (charges may include tax)</i>
--	--------------	-----------------	----------------------------------------

<b>Picnic Tables</b>	\$35.00 each	_____	\$ _____
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Picnic tables can comfortably seat 6 adults per table

*Includes delivery within city limits. Up to 5 tables can be transported in one load. An additional delivery charge of \$35 will be added to each additional load.*

<b>Bleachers</b>	\$75.00 each	_____	\$ _____
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*Includes delivery within city limits*

<b>Bike Rack</b>	\$35.00 each	_____	\$ _____
------------------	--------------	-------	----------

*Includes delivery within city limits*

<b>Trash Containers</b>	\$5.00/day plus disposal fee		
65-gallon	_____		\$ _____
Disposal fee \$30 (up to 3 containers), \$60 (4 or more containers)			

### Barricades

Type I	\$3.00 each	_____	\$ _____
Type III	\$5.00 each	_____	\$ _____

*Up to 10 barricades can be transported in one load. An additional delivery charge of \$35 will be added if additional loads are required.*

<b>Cones</b>	\$1.00 each	_____	\$ _____
--------------	-------------	-------	----------

If you are requesting cones, barricades and/or trash containers and choose to pickup/drop off the materials yourself, you may request a waiver of the \$35 delivery/pickup fee. If you are picking up or dropping off materials yourself, the city will contact you to make arrangements.

Please sign here if requesting a delivery fee waiver \_\_\_\_\_

Please indicate what date and time you plan to pick up the items \_\_\_\_\_

Please indicate what date you plan to drop off the items \_\_\_\_\_

<b>Tax (if applicable)</b>	\$ _____
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<b>Total Fee</b>	\$ _____
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*Office Use Only: Rental Budget #101-36401 State Tax 101-22802 (6.85%) County Tax 101-22816 (.5%) City Tax (.5%) (as of Oct 1, 2023); Trash containers #609-37340, Disposal #609-37610, SWMT 609-22803 (17%)*