

**FERGUS FALLS CHARTER COMMISSION
2023 ANNUAL REPORT**

To: Seventh Judicial District Court Judge
From: Mark Hovland, Chair of the Fergus Falls Charter Commission

Commission Activities

The Fergus Falls Charter Commission met three times in 2023 on the following dates: April 11th, May 9th and September 12, 2023.

Items addressed included:

- Language revisions to Charter Section 2.07 were made regarding gender references. The revised language was forwarded to the City Attorney and City Council for approval and adoption.
- In order to clarify the process regarding the point at which newly elected council members assumed their duties following an election cycle, Charter Section 4.01 was amended and forwarded to the City Attorney and City Council for approval and adoption.
- The issue of salary increases for City Council members was discussed to see if Charter Section 2.05 should be changed. No Changes were recommended.
- There was discussion about the City Council Committee of the Whole meetings and whether they had authority to vote on issues or needed to bring them to a regular council meeting for formal or official action. No changes were recommended.
- **Four new members were appointed to the Charter Commission in 2023:** Duane Henry, Eric Shelstad, Chuck Hanson and Al Frank.

2023 Meeting Attendance (P-Present, A/E-Absent Excused, A-Absent):

Member	04/11	5/9	9/12
Tim Brennan	P	P	P
Sarah Duffy	A/E	P	A
Disk Felstul	P	A/E	P
Al Frank	P	P	P
Chuck Hanson	P	P	P
Duane Henry	P	P	P
Mark Hovland	P	P	P

Member	04/11	5/9	9/12
Desta Hunt	P	P	P
Mary Jo Igelstad	P	P	P
Gary Nelson	P	A/E	P
Dave Prazak	P	P	P
Eric Shelstad	A/E	A/E	P
Kris Svingen	P	P	P
JoEllen Thacker	P	P	P

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Election of Officers for 2023

An election of officers was held at the Annual Meeting on September 12, 2023 with the following results:

- Chair – Mark Hovland
- Vice Chair – Chuck Hanson
- Secretary – Tim Brennan

The following terms will expire on December 31, 2023: No terms will expire in 2023.

Scheduled Meetings:

The next regular meeting is scheduled for April 9, 2024 at 7:00 a.m. The 2024 Annual Meeting was set for September 10, 2024 at 7:00 a.m..