# City Of Fergus Falls 2024 Fee Schedule

State and local taxes will be charged where applicable

# ADMINISTRATIVE LICENSES, PERMITS AND FEES

#### **ADMINISTRATIVE FEES**

Copy 8.5" x 11" 25¢ per copy up to 100 pages

After 100 pages, figured at actual cost

Copy 11" x 17" 50¢
Copy color printing 8.5" x 11" 50¢

Fax 25¢ per sheet NSF checks \$25.00 Water re-connection fee \$50.00

Water re-connection fee/after hours \$100.00 plus \$50.00 reconnection fee Nuisance (defined in City Code Chapters 35 & 90) \$200.00 for the first notice plus \$100

for each additional notice sent in a calendar year. 3<sup>rd</sup> and any subsequent violations are a

misdemeanor

Administrative appeal fee \$500.00

Data request 25¢ per copy up to 100 pages

After 100 pages, figured at actual cost

City Hall meeting room rental \$20.00 per day (additional fees may apply if outside

City Hall business hours)

#### **ANIMALS**

Dog or Cat Licensing - spayed or neutered \$10.00 (two year license)

Dog or Cat Licensing - not spayed or neutered \$20.00 (two year license)

Dog or Cat Licensing – owner 65No chargeCommercial Kennel License\$35.00Dangerous Animal Registration Fee\$200.00

Chickens and Quails in R-1 and R-2 Zones \$20.00 (two year permit and requires neighbor

permission)

Animal Recovery Fee \$25.00 (fee will increase \$25.00 with each

(for pets running at large)subsequent recovery)Goats for Vegetative Management\$100 per application

#### LIQUOR, THC & TOBACCO

On Sale Full Liquor License \$2,500.00
On or Off Sale 3.2% Malt Liquor License \$275.00
Temporary On Sale 3.2% Malt Liquor License \$25.00 per day
Wine License \$200.00
Growler License \$275.00
Brewery License \$275.00
Tap Room License \$275.00
Tobacco License \$275.00

Tobacco License \$100.00 Hemp-derived THC Product Sales \$2,500.00 LICENSE FEES

Mechanical License \$200.00

(Heating, Ventilation and Air Conditioning)

**Excavator License** \$100.00 Demo/Hauler of Building Waste License \$100.00 Fireworks Sales License \$100.00 Junk Dealer License \$200.00 Loading Zone License \$100.00 Metal Recyclable Collection License \$100.00 Paving Contractors (Sidewalk) License \$100.00 Sign Hanger License \$100.00

Peddler/Solicitor/Transient Merchant License \$100.00 (up to 14 days)

\$250.00 (annual)

Building Moving Permit \$35.00

Building Moving Traffic Direction \$240.00 for first hour, \$75.00 per hour per

officer thereafter

Food Truck Permit \$100 for annual permit

\$50 for short term (three day) permit

City Council/Mayor Filing Fee \$5.00

**ADULT USE PERMITS** 

Adult Use Accessory License\$100.00Adult Use Primary License\$500.00Adult Use Investigation Fee\$400.00

PARKING STALLS

Parking stall rental \$30.00 per stall per month Parking stall rental/covered structure \$45.00 per stall per month

## **BUILDING DEPARTMENT INSPECTION FEES**

Outside of normal business hours \$65.00 per hour

(Minimum 2 hours)

Re-inspection fee assessed under provisions of Section 305(g) \$65.00 per hour Re-inspection, additional plan reviews and revisions \$65.00 per hour

(Minimum 1/2 hour)

Inspections for which no fee is specifically indicated \$65.00 per hour

(Minimum 1/2 hour)

Additional plan review required by changes, additions or revisions \$65.00 per hour

(Minimum 1/2 hour)

# BUILDING DEPARTMENT MECHANICAL PERMITS – RESIDENTIAL AND COMMERCIAL

#### **Fixed Fees**

Base Inspection Fee \$65.00 Residential/Commercial Furnace Change Out Fee \$65.00 Rooftop Change Out Fee \$95.00

New Gas Line Inspection Fee \$65.00 per line

Existing Gas Line, New Branch or Tee Fee \$32.50

includes installation of temporary LP and propane tanks

#### Valuation Fees

#### Mechanical Equipment Permit (fee based on total valuation)

\$1 to \$500 \$15.00 \$501 to \$1,000 \$35.00 \$1,001 to \$10,000 \$35.00

For the first \$1,000 plus \$6.50 for each additional \$1,000 or fraction thereof, up to and including \$10,000

\$10.001 to \$50.000 \$93.50

For the first \$10,000 plus \$4.00 for each additional \$1,000 or fraction thereof, up to and including \$50,000

\$50,001 to \$100,000 \$253.50

For the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof, up to and including \$100,000

\$100,001 and up \$378.50

For the first \$100,000 plus \$1.35 for each additional \$1,000 or fraction thereof

A Minnesota State Surcharge is applied to all fixed fee permits calculated at a rate of \$1.00 for total fees of up to \$2,010 or .0005 times the total fixed fee for fees of \$2,010 and over.

A Minnesota State Surcharge is applied to all valuation based permits calculated on the total construction value for each permit times .0005 for valuations up to \$1 M. See MN Statute 326B.148 for surcharge rates on construction values over \$1 M.

An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

In commercial, industrial, multifamily residential, one and two family dwellings and institutional structures, the permit fee shall be based on the valuation of the entire mechanical installation (materials and labor), which is to be declared on the permit application.

# BUILDING DEPARTMENT PLUMBING PERMITS – RESIDENTIAL AND COMMERCIAL

#### **Fixed Fees**

Water Availability Charge

Temporary Water Meter

1 11100 1 000	
Base Inspection Fee	\$65.00
(Drain, Waste, Vent and Waterline	2)
Water Heater Fee	\$35.00
Water Softener Fee	\$65.00
Lawn Sprinkler Fee	\$65.00
RPZ/PVB Fee	\$65.00
(Reduced Pressure Zone, Pressure	Vacuum Breaker Fee)
Grease/Sand Separator Fee	\$65.00
Flammable Waste Pit Fee	\$65.00
Plumbing Permit	
First four fixtures	\$35.00
Each additional fixture	\$5.00
Sewer Service Permit	\$40.00
Water Service Permit	\$40.00
Water and Sewer Combined Permit	\$50.00

\$450.00

 5/8" meters
 \$50.00 plus \$60 deposit + monthly fee \$13.35

 3/4" meters
 \$50.00 plus \$60 deposit + monthly fee \$26.85

 1" meters
 \$50.00 plus \$60 deposit + monthly fee \$41.50

 3" hydrant meters
 \$150.00 plus \$260 deposit + monthly fee \$105.75

A Minnesota State Surcharge is applied to all fixed fee permits calculated at a rate of \$1.00 for total fees of up to \$2,010 or .0005 times the total fixed fee for fees of \$2,010 and over.

An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

# BUILDING DEPARTMENT NEW & REMODEL CONSTRUCTION

#### RESIDENTIAL, COMMERCIAL, INDUSTRIAL & INSTITUTIONAL

The TOTAL FEE for a building permit would be determined by adding together:

Building Permit Fee (based on schedule(s) below)

Plus Plan Review Fee (65% x Building Permit Fee)

Plus MN State Surcharge

**Valuation Fees** 

**Building Permit Fees (based on total valuation)** 

\$1 to \$1,000 \$34.00

\$1,000 to \$25,000 \$34.00

For the first \$1,000 plus \$8.25 for each additional \$1,000 or fraction thereof, up to and including \$25,000

\$25,001 to \$50,000 \$232.00

For the first \$25,000 plus \$6.50 for each additional \$1,000 or fraction thereof, up to and including \$50,000

\$50,001 to \$100,000 \$397.00

For the first \$50,000 plus \$4.40 each additional \$1,000 or fraction thereof, up to and including \$100,000

\$100,000 and up \$617.00

For the first \$100,000 plus \$3.85 each additional \$1,000 or fraction thereof

A Minnesota State Surcharge is applied to all valuation based permits calculated on the total construction value for each permit times .0005 for valuations up to \$1 M. See MN Statute 326B.148 for surcharge rates on construction values over \$1 M.

An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

#### Other Fees

Building Demolition Permit-Residential \$50.00 each Building Demolition Permit-Commercial \$100.00 each The Minnesota State Surcharge does not apply to these permits.

#### **Solar Field**

Commercial Solar Fee \$4,500

# BUILDING DEPARTMENT WATER METER VALVE FEES

Water meter valve  $\sqrt[3]{4}$  x  $\sqrt[3]{4}$  to Copper \$166.68 Water meter valve  $\sqrt[3]{4}$  x  $\sqrt[3]{4}$  to Poly/Pex \$82.66 Water meter valve 1 x  $\sqrt[3]{4}$  to Copper \$175.17 Water meter valve 1 x  $\sqrt[3]{4}$  to Poly/Pex \$158.72 Multi-pipe adapter \$19.17

This is a variable fee schedule and may change with updated pricing throughout the year.

# COMMUNITY DEVELOPMENT, PLANNING AND ZONING

#### **PLANNING COMMISSION**

Conditional Use Permit	\$350.00
After the Fact Conditional Use Permit	\$700.00
Interim Use Permit	\$350.00
Planned Unit of Development (PUD)	\$350.00
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Plat- Preliminary \$500.00 plus \$30.00 per lot

Plat- Final (if separate) \$100.00

Special Planning Commission meeting \$500.00 in addition to application fee(s)

Variance \$350.00 Zoning Amendment- Map or Text \$700.00

**OTHER** 

Home Occupation Permit \$50.00 Zoning Letter \$50.00

#### **REVOLVING LOANS**

Please visit <u>Business Development for Fergus Falls</u> for more information about revolving loan funds.

#### Community Block Grant/Housing & Urban Development Loans

Minimum application fee \$250, or 1% of the loan, whichever is greater \$100 due up front with the remainder due at closing

# Minnesota Investment Fund (MIF) and Intermediary Relending Program (IRP) Loans

\$100 application fee, 1.5% origination fee plus all closing costs incurred

#### TAX INCREMENT FINANCING (TIF) AND ABATEMENT

For further information about TIF and Abatement, please reach out to the Community Development Department

Tax Increment Financing \$2,000.00 plus \$15,000.00 escrow Tax Abatement \$1,500.00 plus \$7,500.00 escrow

## **ENGINEERING FEES**

**ANNEXATION** 

Annexation Petition \$500.00

**RIGHT OF WAY/VACATION** 

Right of Way/Vacation \$500.00

LAND ALTERATION

Land Alteration \$50.00 Shoreline Alteration \$50.00

Solar Power Systems

Fee based off the building permit fee schedule
Towers/Antenna Fee

Fee based off the building permit fee schedule

Tower/Antenna Change-outs and Alterations \$50.00

Wind Energy Conversion System (WECS)

Fee based off the building permit fee schedule

Inspection when no city permit is issued (after the fact) \$65.00 per hour/Minimum 1/2 hour Modular/Manufactured Homes (mobile homes in courts) \$65.00 per hour/Minimum 1/2 hour

**EXCAVATION FEES** 

Excavating Permit \$70.00 plus restoration deposit (see below)

Sidewalk Permit Replacement\$15.00Sidewalk Permit New\$50.00Septic Tank Abandonment Permit\$50.00

## RESTORATION DEPOSITS ON CITY RIGHT OF WAYS

Boulevard Restoration (compaction, 3" topsoil and grass seed)	\$300.00
Gravel Street Restoration (compaction and 6" of gravel)	\$800.00
Combination Boulevard & Gravel Street Restoration	\$500.00
Sidewalk Replacement (4" thick)	\$1,000.00
Concrete Driveway Replacement (6" thick)	\$3,000.00
Concrete Curb & Gutter Replacement	\$600.00
Bituminous Restoration for 1/4 of street width	\$900.00
Bituminous Restoration for 1/2 of street width	\$1,800.00
Bituminous Restoration for 3/4 of street width	\$2,700.00
Bituminous Restoration for entire street width	\$3,600.00

#### FIRE DEPARTMENT

#### **CALLS FOR SERVICE**

All types unless listed below

City Residential/Business First 4 hours- No charge

Each additional hour based on usage

Rural Contract Residential/Business First 2 hours- No charge

Each additional hour based on usage

Non-Residential/Business First hour- No charge

Each additional hour based on usage

FIRE ALARM ACTIVATIONS (per calendar year)

First-Fourth Alarm No charge Fifth Alarm \$100.00

Sixth Alarm \$150.00 per each additional alarm

MOTOR VEHICLE CRASH

Extrication required Charge per hour based on usage

**HAZARDOUS MATERIALS** 

Includes fuel spills over 5 gallons

Charged per hour based on usage

Supplies charged at replacement cost

**TECHNICAL RESCUE** 

Confined space, high/low angle rope, Charged per hour based on usage

machinery extrication, trench, grain/storage bin

CARELESS/ ILLEGAL BURNING \$200.00 plus per hour charge based on usage

**USAGE RATES** 

Aerial Truck \$375.00 per hour (includes up to 4 personnel)

NFPA>1,000 GPM Pumper \$275.00 per hour (includes up to 4 personnel) Tanker \$200.00 per hour (includes 2 personnel)

Rescue Truck \$200.00 per hour (includes up to 4 personnel)
Wildland Truck \$150.00 per hour (includes 2 personnel)

Utility Terrain Vehicle \$ 75.00 per hour (includes 2 personnel)

Personnel \$20.00 per hour per person

Standby at potentially hazardous conditions

Half the per hour vehicle rate listed above

Planned Event- Medical Standby \$ 50.00 per hour per person (includes first

response medical equipment)

FIRE PROTECTION SYSTEM PERMIT \$50.00

FIRE SAFETY INSPECTION

Inspection due to non-compliance \$100.00 first hour, \$50.00 each additional

hour

**FUN HOUSE RENTAL** \$150.00 first event day

\$50.00 each additional event day

RECREATIONAL BURNING

Permit No charge First offense for burning without a permit Verbal warning

Second offense for burning without a permit \$100.00

Subsequent offenses \$200.00 per incident

**CONSUMABLES**Materials billed at replacement cost

# **GIS SERVICES**

<u>Item</u>	Maps	Aerial Photos	Zoning Map
8.5" x 11"	\$7.50	\$10.00	
11" x 17"	\$10.00	\$15.00	
24" x 36"	\$15.00	\$20.00	
36" x 36"	\$20.00	\$25.00	
36" x 50"	\$30.00	\$45.00	\$45.00

Voting Ward Maps 36" x 50"

\$15.00

Plan Sheet Copies All copies \$15.00

GIS special requests \$55.00 per hour

# LANDFILL FEES (RATES INCLUDE TAXES AND FEES)

Item	Unit Type	City Resident	Non-Resident
Compost	cubic yard	No Charge	No Charge
Trees/Brush	cubic yard	No Charge	\$15.00
MSW (garbage)	cubic yard	\$22.50	\$32.75
½ MSW	cubic yard	\$11.25	\$17.00
Garbage Bags	each	\$4.00	\$6.00
Demolition Debris	cubic yard	\$34.00	\$51.00
½ Demolition Debris	cubic yard	\$17.00	\$22.50
White Goods (appliances)	each	\$9.00	\$13.50
TV's/Monitors	each	\$20.00	\$30.00
Computer Scrap	each	\$5.00	\$7.50
Small Electronics	each	\$5.00	\$7.50
Car/Pickup Tires	each	\$6.00	\$9.00
Semi-Truck Tires	each	\$15.00	\$22.50
Tractor Tires	each	\$15.00	\$22.50
Oversized Tractor Tires	each	\$50.00	\$75.00
Tire Rim Removal	each	\$3.00	\$4.50
Batteries	each	No Charge	\$1.50
Fluorescent Lamps	each	\$1.00	\$1.50
Ballast	pounds	\$1.00	\$1.50
Bypass/Treated Lumber	cubic yard	\$31.00	\$46.50
½ Bypass/Treated Lumber	cubic yard	\$15.50	\$23.25
Handling Fee	each	\$100.00	\$150.00
Labor Charge per ½ hour	each	\$25.00	\$37.50

<sup>\*\$15.00</sup> fee to load mulch if assistance is requested/\$22.50 for non-resident

#### **Landfill Fines**

First Offense: Verbal warning to clean up load

Second Offense: \$100.00 plus labor, time and equipment to clean up load Third Offense: \$300.00 plus labor, time and equipment to clean up load Fourth Offense: \$500.00 plus labor, time and equipment to clean up load

## LIBRARY

**REPLACEMENTS** 

Library card replacement fee \$3.00

Lost or damaged library materials Replacement cost plus \$3.00 handling fee

PHOTOCOPIES AND FAXES

Black and White 20¢ per page Color 50¢ per page Fax (coming or going) 50¢ per page

#### **PARKS & RECREATION**

**CAMPGROUND FEES** 

Tents \$15.00 per night (7 night max)
Campers \$30.00 per night (7 night max)

**FIELDS** 

Disc Golf Tournament \$50.00 per day American Legion Field \$60.00 per game

Baseball Fields \$40.00 per practice (excludes youth baseball programs)

\$60.00 per game (excludes youth baseball programs)

Baseball Tournament \$175.00 or \$60 game per field/per day, no exclusions

All fields will begin with a dragged and lined field prior to each tournament

game

Softball Fields \$40.00 per practice (excludes youth softball programs)

\$60.00 per game (excludes youth softball programs)

Softball Tournament \$250.00 per day, no exclusions (up to four softball fields)

All fields will begin with a dragged and lined field prior to the start of

tournament play

Any additional dragging/lining requests will be charged \$40.00 per field

Soccer Fields \$40.00 per field/per day

#### PARK AND RECREATION PROGRAMS\*

 Rookie T-Ball
 \$45.00

 T-Ball
 \$65.00

 Toss
 \$65.00

 Girls Toss
 \$65.00

 Minors
 \$75.00

 Majors
 \$75.00

Late fee (youth ball) \$25.00 will be added to any late registrations

Adult Softball Team \$625.00

Late Fee (adult softball) \$25.00 will be added to any late payments

Kids Kamp (per 2 week session) \$190.00 (field trips included)

PERMITS AND RENTALS

Park Food Vending Permit (two day) \$15.00 if using city utilities

Community Garden Plots \$30.00 per plot

Mobile Stage Rental Fee \$500.00 per day/\$250.00 per additional day

Sound System \$300.00 per day (only rented to qualified operators)

Speakers Only \$100.00 per day

PICNIC SHELTERS AND TABLES

Outdoor Shelter Rental \$50.00 per day

Pebble Lake Indoor Shelter Rental \$175.00 per day (plus \$25.00 security deposit)

Picnic Table (in town delivery only) \$35.00 per table/per day

Riverfront Pavilion \$150.00 per day (plus \$100.00 security deposit)

**SPONSORSHIPS** 

Youth Sport Sponsorships \$300.00

Banner Sponsorships First year \$300.00. Each additional renewal year \$250.00

WARMING HOUSES

Outdoor Warming Houses \$50.00 per day (plus \$25.00 deposit)

COMMUNITY ARENA RENTAL (OCTOBER-MARCH)

Arena Non-User Groups \$195.00 per hour with ice Arena User Group Overage \$175.00 per hour with ice Leagues and Curling \$175.00 per hour with ice

**COMMUNITY ARENA RENTAL (APRIL-SEPTEMBER)** 

Arena Rate with Ice \$195.00

Arena Facility Rental \$250.00 per rink no ice) plus additional costs (example: staff

and refuse disposal)

#### POLICE DEPARTMENT

FALSE ALARMS (per calendar year)

False Alarm Fee/First-Fourth Alarm
No charge
False Alarm Fee/Fifth False Alarm
\$100.00

False Alarm Fee/Sixth False Alarm \$150.00 per each additional alarm

**GENERAL SERVICES** 

Photographs- Printed Color Photo on Paper \$1.50 each Photographs on CD \$5.00 Audio Productions on CD \$5.00

Security Services/Police Services/

Building Moves/Traffic Control \$75.00 per hour per officer - 2 hour minimum

Records Data Request \$0.25 per page plus cost for collecting data including

staff time, materials (disk/thumb drive)

Vehicle Impound Charge \$35.00

Impounded Vehicle Storage Fee \$5.00 per day outside/\$20.00 per day inside

Forfeiture Fee \$150.00

Ignition Interlock Device Installation \$100.00 fee to have a police officer on standby at the time of installation

## **PUBLIC WORKS MISC. FEES**

#### **EQUIPMENT**

Equipment fees are determined by the equipment and vehicles required in addition to city labor rates.

#### ROAD CLOSURE SIGNS

Closed \$2.00 each Pre-Warning \$3.00 each

**LABOR** 

Regular business hours: \$40.00 per hour

Saturdays: \$54.00 per hour (2 hour minimum) Sundays: \$70.00 per hour (4 hour minimum)

# REFUSE, DUMPSTER AND ROLL-OFF RENTAL FEES

#### REFUSE CONTAINER RENTALS

35-gallon refuse container \$5.00 per can per day rental **plus** \$25.00 disposal fee

for up to 3 containers

\$50.00 disposal fee for 4-6 containers

65-gallon refuse container \$5.00 per can per day rental **plus** \$30.00 disposal fee

for up to 3 containers

\$60.00 disposal fee for 4-6 containers

95-gallon refuse container \$5.00 per can per day rental **plus** \$35.00 disposal fee

for up to 3 containers

\$70.00 disposal fee for 4-6 containers

#### **DUMPSTER AND ROLL-OFF RENTAL FEES**

Dumpsters (all sizes) \$18.00 per month minimum

	<u>1-7 days</u>	8-15 days	16-31 days
20-yard roll-off	\$22.00	\$44.00	\$88.00
30-yard roll-off	\$25.00	\$50.00	\$100.00

#### **SPECIAL PICKUP FEE**

Dumpster \$46.00 per pick up
Roll-off \$140.00 per pick up

**DISPOSAL FEE** 

Demolition Debris \$34.00 per cubic yard

Municipal Solid Waste Based on container size or tonnage

**SANITIZING FEE** 

Dumpster/300 gallon tote \$100.00 Compactor 6 yard \$125.00 Compactor 20-40 yard \$175.00

LEACHATE AND SEPTAGE

Leachate Disposal \$50.00 per 1,000 gallons

Septage Disposal \$50.00 per load

# RENTAL HOUSING REGISTRATION

Annual registration due December 1

# **Rental Property Conversion Fee** \$500.00

A unit that has not previously been a registered rental property and is converted to a rental property shall pay a conversion fee. The onetime conversion fee includes the rental registration application and inspection fees for the first year. A rental property with a registration that has been expired for greater than one year will be subject to the full conversion fee and licensing inspection upon application for a rental registration.

Rental Registration Renewal Fee (rental properties currently registered annual fee)

Single Family Home \$20.00

Multi-Units \$20.00 per unit

Duplex, apartments, condos

Standard Rental Registration Renewal Fee (This is a rental fee for properties maintained as a standard

rental prior to November 18, 2018- Fees are not pro-rated)

Single Family Home \$120.00 Duplex \$140.00

Apartment 3-9 units \$200.00 plus \$20.00 per unit Apartments 10-20 units \$250.00 plus \$20.00 per unit Apartments 21+ units \$300.00 plus \$20.00 per unit

**Violation Fees** 

Re-Inspection Fee \$50.00 per unit
Complaint Based Inspection \$50.00 per unit
Late Rental Registration \$50.00 per unit
Reinstatement of Suspended License \$250.00 per unit
Operating Without a License Citable offense

**Abatement Violations** 

1<sup>st</sup> Violation \$50.00

2<sup>nd</sup> Violation \$150.00 and warning of license revocation

3<sup>rd</sup> Violation \$500.00 and revocation of license

# **SIGN PERMIT FEES**

"Signs" include any sign suspended from buildings, attached to the surface of a building, painted on wall type signs and pylon signs (not requiring footing inspections)

Sign Review \$30.00

Footing Inspections \$50.00 per sign

After the Fact Sign Permit Fees \$100.00 or double the permit fee, whichever is greater

## PERMANENT SIGN PERMITS (EXCLUDES BILLBOARDS)

Under 100 sq. ft. \$50.00

101 + sq. ft. \$50.00 plus \$0.40 per sq ft

#### **OTHER SIGN PERMITS**

Billboards \$150.00 per sign Temporary Signs \$50.00 per year