



City Council Agenda
August 21, 2023
5:30 pm in the City Council Chambers

Invocation –Pastor Duane Smith, Abundant Life Church
Pledge of Allegiance

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
- D. Public Hearings
- E. Awarding of Bids
 - 1. Resolution awarding the construction services contract for PI 9504, the Aquatic Center to Tradesmen Construction Inc. in the amount of \$9,179,086 (base bid plus alternates 1-7, 9 & 10) contingent upon the execution of Change Order No. 1
- F. Petitions, Communications and Petitions
- G. Consent Agenda
 - 1. Motion approving the open and closed minutes from the August 7, 2023 City Council meeting and the August 16, 2023 Committee of the Whole meeting
 - 2. Motion approving licenses
 - 3. Resolution accepting the project plans and specifications and authorizing the advertising of bids for PI 9502, the demolition of the old wastewater treatment plant
 - 4. Resolution approving the HRA levy of 0.0185% of the estimated taxable market value for 2024
 - 5. Motion directing staff to research how other cities allow goats for this purpose and to bring a proposed ordinance for the council to consider
 - 6. Motion directing staff and the City Attorney to establish a vacant building registration
 - 7. Resolution setting a final cost hearing for City Project 5959, the Stanton Avenue street reconstruction project for September 18, 2023 at 5:30 pm in the City Council Chambers
 - 8. Resolution declaring surplus items and authorizing their sale on Gov Deals
- H. Ordinance and Resolutions
 - 1. First reading Ordinance 43, Eighth Series, Use of Cannabis in Public
 - 2. Resolution initiating Public Improvement 5361, the Minnesota State Active Transportation Infrastructure Program and authorizing MnDOT to prepare the final grant agreement
- I. Presentation of Claims \$1,270,811.39
- J. Board, Committee and Department Reports
- K. Reports from Staff and Administrative Officers
- L. Old Business/Unfinished Business

M. New Business

N. Miscellaneous Announcements

August 30 7:00 am Committee of the Whole meeting

September 4 Most city offices and facilities closed for observation of Labor Day

September 5 5:30 pm City Council meeting

O. Adjournment

If you have special needs for accommodations, please call 332-5436 or TDD 1-800-627-3529 (Minnesota Relay Service).



Council Action Recommendation

Page 1 of 1

Meeting Date:

August 21, 2023 – City Council

Subject:

PI 9504 – Aquatic Center Improvement Project

Recommendation:

- Resolution awarding the construction services contract to Tradesmen Construction, Inc. in the amount of \$9,179,086.00 (Base Bid & Alt. No. 1 thru 7, 9, & 10) contingent Change Order No. 1 execution.

Background/Key Points:

On Thursday, July 27, 2023 sealed bids were received, publicly opened, and read aloud in these Council Chambers. A total of six (6) bids were received. Tradesmen Construction, Inc. submitted the lowest base bid in the amount of \$8,860,472.00. Tradesmen's twelve (12) bid alternates amounted to \$331,979.00. The total amount bid with all alternates is \$9,192,451.00. The Estimated Probable Construction Cost for the base bid work items was \$7,600,000. The bid alternates (Alt. No. 1 thru 12) were estimated at an additional \$830,000 for a total combined construction contract estimate of \$8,430,000. The bid tabulation is attached for reference.

Representative from JLG Architects will be in attendance to discuss the post bid results and provide supplement information for recommended action before you.

Budgetary Impact:

The local option sales tax to publicly finance the project bonds is the current funding mechanism. Presently, the City has the legislative authority for a \$10.8 million dollar Aquatic Center improvement.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow, P.E. – City Engineer

Attachments:

Bid Abstract
JLG Letter of Recommendation

List Addendas issued:

- ddendum #1, dated 7/13/202
- ddendum #2, dated 7/20/202
- ddendum #3, dated 7/24/202



ALTERNATES

Contractors	Bid Bond	Resp. Contractor	Add. 1	Add. 2	Add. 3	Base Bid	1 - Lap Pool Climbing Wall (ADD)	2- Flume Slide (ADD)	3 - Gusher Jets, Calyx Jets & Radial Jet (ADD)	4 - Three-leaf Spray (ADD)	5 - Two-Leaf Spray (ADD)	6 - Water Dome (ADD)	7 - Dual Shot Deck Jet (ADD)	8 - Pedestal Blaster (ADD)	9 - Water Trough Garden (ADD)	10 - Tot Slide (ADD)	11 - Omit North Sidewalk Extension (DEDUCT)	12 - Six Single Post Deck Shades (ADD)	
General Construction																			
Comstock Construction, Inc.	Yes	Yes	Yes	Yes	Yes	\$ 9,722,400.00	\$ 59,000.00	\$ 88,000.00	\$ 12,000.00	\$ 10,000.00	\$ 11,000.00	\$ 7,000.00	\$ 2,000.00	\$ 15,000.00	\$ 28,000.00	\$ 17,000.00	\$ (900.00)	\$ 135,000.00	
Gast Construction	Yes	Yes	Yes	Yes	Yes	\$ 9,825,000.00	\$ 69,000.00	\$ 121,000.00	\$ 17,700.00	\$ 16,000.00	\$ 16,100.00	\$ 12,000.00	\$ 4,700.00	\$ 22,700.00	\$ 37,400.00	\$ 26,800.00	\$ (5,400.00)	\$ (5,300.00)	
Breitbach Construction	Yes	Yes	Yes	Yes	Yes	\$ 9,270,000.00	\$ 56,265.00	\$ 84,780.00	\$ 11,210.00	\$ 9,395.00	\$ 9,925.00	\$ 6,020.00	\$ 1,830.00	\$ 14,465.00	\$ 26,580.00	\$ 15,510.00	\$ -	\$ 122,310.00	
Baratto Brothers	Yes	Yes	Yes	Yes	Yes	\$ 9,352,750.00	\$ 57,759.00	\$ 87,037.00	\$ 11,507.00	\$ 9,644.00	\$ 10,186.00	\$ 6,181.00	\$ 1,863.00	\$ 14,850.00	\$ 27,285.00	\$ 15,922.00	\$ (5,600.00)	\$ 125,762.00	
Brennan Construction of MN	Yes	Yes	Yes	Yes	Yes	\$ 9,890,000.00	\$ 70,000.00	\$ 125,000.00	\$ 18,000.00	\$ 16,500.00	\$ 16,500.00	\$ 12,500.00	\$ 4,800.00	\$ 23,500.00	\$ 38,000.00	\$ 27,500.00	\$ (5,000.00)	\$ 130,000.00	
Tradesmen Construction	Yes	Yes	Yes	Yes	Yes	\$ 8,860,472.00	\$ 52,500.00	\$ 84,850.00	\$ 11,350.00	\$ 9,985.00	\$ 10,510.00	\$ 6,625.00	\$ 2,215.00	\$ 14,815.00	\$ 27,100.00	\$ 16,075.00	\$ (1,450.00)	\$ 97,404.00	



JLG 22315 Fergus Falls Aquatics Center

RE: Recommendation for Award

August 17, 2023

Honorable Mayor and Council Members,

To/CC: (CC if not checked)

Brian Yavarow
City of Fergus Falls

JLG Architects and the overall design team have reviewed the bids received for the Roosevelt Pool Aquatics Center, received by the city on July 27, 2023. Based upon the bids received, JLG Architects is recommending that the City proceed in awarding the construction contract to the low bidder of Tradesmen Construction Inc. We would also recommend that the bid award include the following Alternates identified on the Bid Form:

- Alternate #1: Climbing Wall (\$52,500)
- Alternate #2: Flume Slide (\$84,850)
- Alternate #3: Gusher Jets (\$11,350)
- Alternate #4: Three Leaf Spray (\$9,985)
- Alternate #5: Two Leaf Spray: (\$10,510)
- Alternate #6: Water Dome (\$6,625)
- Alternate #7: Dual Shot Deck Jet (\$2,215)
- Alternate #9: Water Trough Garden (\$27,100)
- Alternate #10: Tot Slide (\$16,075)
- Alternate #12: Six Single Shading Structures (\$97,404)

The recommended contract award amount, based on the based bid value (\$8,860,472) plus the alternates listed above is \$9,179,086. The design team recognizes that this value puts the overall project budget approximately \$350,000 over the city's budget of \$10.8M (attachment A). JLG recommends the final execution of the contract be contingent upon an initial Charge Order deduct in excess of \$350,000. JLG Architects have been working diligently with the design team and the low bid contractor (Tradesmen Construction) to identify Value Engineering deducts (attachment B) that will be considered to get the overall projects costs below the city's budget of \$10.8M, with the goal of not reducing any amenities from the aquatics portion of the project. Please refer to the attached Value Engineering spreadsheet for the potential reductions in project scope identified.

We are confident that we can continue to work with the City of Fergus Falls, the Pool committee, and the Contractor to ensure that the City of Fergus Falls can get the most value out of their project under the budget identified and have an amazing new aquatics facility for the 2025 season.

Please reach out to JLG with any further questions.

Sincerely,

Adam D. Barnett, AIA
Principal Architect

22315 FERGUS FALLS AQUATICS - BUDGET SUMMARY

	A/E Estimate	TCI Bid Values
Construction Contract (Base Bid)	\$ 7,600,000	\$ 8,860,472
Awarded Alternates (1,2,3,4,5,6,7,9,10)	\$ 760,000	\$ 318,614
Total Contract Amount	\$ 8,360,000	\$ 9,179,086
Owner Contingency (5%)	\$ 400,000	\$ 400,000
TOTAL COST OF CONSTRUCTION (Contract Value + Contingency)	\$ 8,760,000	\$ 9,579,086
Owner Budgeted Soft Costs	\$ 1,558,404	\$ 1,558,404
TOTAL PROJECT COST (Total Construction + Soft Costs)	\$ 10,318,404	\$ 11,137,490
TOTAL PROJECT COST: Less Change Order #1 Deducts (\$350,000)		\$ 10,787,490

PROJECT VALUE ENGINEERING DEDUCTS LIST

The following list was developed in collaboration between the design team and the project low bidder Tradesmen Construction. Deductions to the project scope and contract will be issued post contract award via Work Change Proposal Requests issued by the design team to the Contractor and will be reviewed and finalized through deduct Change Orders.

NO.	ITEM	ESTIMATED DEDUCT VALUE
* 1	Omit epoxy flooring in lieu of sealed concrete (hardener sealer) at locker room floors	\$ (20,100.00)
2	Omit east entry canopy	\$ (98,000.00)
* 3	Omit east side planters in lieu of trellis piers	\$ (25,000.00)
4	Painted CMU in lieu of burnished block (epoxy paint at showers) at locker rooms	\$ (100,000.00)
* 5	Integral color CMU in lieu of burnished block at locker rooms	\$ (50,000.00)
6	Omit FRP (plastic) doors in lieu of hollow metal doors at interior rooms	\$ (25,000.00)
* 7	Black coated 8' Chain link fence in lieu of ornamental welded steel fence	\$ (120,000.00)
8	6'-0" high fence in lieu of 8'-0" (Chain Link)	\$ (4,000.00)
* 10	Omit galvanizing at steel for canopies	\$ (15,000.00)
12	Omit longboard aluminum siding in lieu of clear cedar shiplap siding	\$ (10,000.00)
13	Omit precast formliner pattern/texture at exterior walls	\$ (16,000.00)
* 16	Omit custom faceted sun shade at leisure pool	\$ (100,000.00)
17	Omit requirement of Procore Software for project management	\$ (15,000.00)
18	Builder's risk insurance carried by Owner in lieu of GC	\$ (10,000.00)
* 19	Omit the cost of a building permit from the contractors bid	\$ (45,000.00)
28	Provide ADA shower heads only at ADA showers	\$ (6,000.00)
29	Eliminate master mixing station. Run water through facility at 140 degrees.	\$ (8,000.00)
30	Reduce number of manhole structures down the hill to the basin.	\$ (10,000.00)
33	Reduce the amount of sand fill below the pool vessels. Needs input from Geotechnical engineer	\$ (50,000.00)
34	Omit A/C at check-in/ticketing counter	\$ (2,500.00)
35	Redesign A/C at concessions (only in storage and staff rooms)	\$ (6,500.00)
* 39	Reduce footing widths and rebar amounts based upon updated Geotechnical information	\$ (25,000.00)

* Indicates a deduct revision that will be included in Change Order Number 1 for final contractor pricing.

City Council Meeting
August 7, 2023

The Fergus Falls City Council held a regular meeting on Monday August 7, 2023 at 5:30 pm in the City Council Chambers. Pastor Tim Molter gave the invocation and the Pledge of Allegiance was recited. Mayor Schierer called the meeting to order at 5:32 pm. The following council members were in attendance: Kvamme, Rufer, Kremer, Thompson, Rachels, Hicks, Fish and Job.

Approval of Agenda

A motion and second were made by Rachels and Hicks to add direction to the City Attorney to draft an ordinance prohibiting the use of cannabis products in public to the consent agenda and the motion carried. A motion and second were made by Fish and Job adopting tonight's agenda with this addition and the motion carried.

Open Forum

Rich Wentzel, a rural Underwood resident asked the council to create a joint powers committee to secure the land for a possible future highway extension connecting County Road 1 and Highway 1 through the former Hoot Lake Power Plant site. He felt this new road connection would provide an essential transportation corridor and pedestrian trail and asked a roundabout at the intersection of Highway 210 and County Road 29 also be considered. The council took no action on this request.

Maura Morberg, a resident of the city asked the city to revise their "report a concern" request form on the city's website and have it available in paper format. She provided a handout of the form she would like to have available. The council took no action on this request.

Consent Agenda

The following items were approved under **Resolution #142-2023** by Rufer: Motion approving the minutes of the July 17, 2023, City Council meeting and the August 2, 2023, City Council work session. Motion approving the following licenses: Food Truck Permit Dang! That's Good, The Clucked Farmer, Los Jarocho Mexican Food; Excavator Mark & Brenda Construction/Delzer's, Mark Bergerud; Mechanical Richards HVAC and Solar; Sidewalk/Paving Buck's Paving; Chicken Permit Kisha Bailly; Demo Waste Hauler Casey Duckwitz Trucking; THC License Empire 2/Little Chief; Minnesota Lawful Gambling Permit Church of Our Lady of Victory for raffle, BINGO and tipboards at the church on September 17, 2023. Motion appointing Jim Fish to the Visit Fergus Falls board. Motion directing the City Attorney to draft an ordinance prohibiting the public use of cannabis products. The resolution was seconded by Thompson and was adopted.

Surplus Equipment/New Roll-Off Truck

Unit #240, a 2011 International Turck with 9,500 hours and 218,571 miles is being declared as surplus property. Staff is recommending the purchase of a 2023 Freightliner 114SD truck with a 475 HP Cummins diesel engine, an Allison 4500 transmission and other equipment to meet the city's needs. The new vehicle would be purchased from Northland Truck Sales at a cost of \$280,000 for the chassis and equipment with a \$33,000 trade-in value for Unit 240 for a total due of \$247,000. The equipment would be paid from the 2023 equipment fund budget. A photo and explanation of a roll off truck's function was shared. Rachels offered **Resolution #143-2023** declaring Unit #240 as surplus equipment and authorizing its trade-in and authorizing the purchase of the new truck, which was seconded by Fish and was adopted.

Historic District Eligibility Grant

In February of 2023 the Heritage Preservation Commission (HPC) received council authorization to submit a \$10,000 grant application to the State Historic Preservation Commission's Certified Local Government program to fund a study to determine eligibility of a possible downtown historic district. The application was approved and the HPC released an RFP to seek a consultant to perform this study. Pigeon Consulting was chosen for this work. Chris Schuelke, Chair of the Commission asked the council for authorization to enter into agreements with the State Historic Preservation Office and Pigeon Consulting for the study. The \$10,000 grant has a \$3,000 match which allows already completed studies of the downtown area, staff time and materials by the Otter Tail County Historical Society, City of Fergus Falls and Downtown Riverfront Council be considered. The boundaries of the study area are limited to the blocks comprising the local commercial corridor along from Union Avenue to Cascade Avenue along Lincoln Avenue. Other areas could be considered later if more funding was available. If the district is approved for national registration, it would provide grant opportunities as well as historic tax credits. Hicks offered **Resolution #144-2023** authorizing entering into agreements with the State Historic Preservation Office and Pigeon Consulting to study the eligibility of a possible downtown historic district with a \$10,000 grant and \$3,000 in-kind match, which was seconded by Rufer and was adopted.

Resolution of Accounts

Fish offered a resolution authorizing the payments and claims in the amount of \$2,264,250.85, which was seconded by Rufer and was adopted.

Meadow Hill Lane Parcel

The city was approached by a neighboring property owner of Parcel #71004500004000 located between 916 Meadow Hill Lane and 937 Westside Drive. They are interested in purchasing a portion of the parcel abutting their property. Staff felt a three-way split between the property owner and adjacent properties is feasible. The driveway portion would be sold to the property owner who has used the parcel for egress/ingress since the home was built in 1995. The parcel was likely retained as a future extension of Meadow Hills Lane. If it were sold, future access to any areas could be developed in that vicinity would only be accessible by Douglas Avenue. The land is not a right of way, but a parcel within the plat and is not eligible to be vacated. Council members asked about the city's future development plans and the importance of offering more than one access point to the development in this neighborhood. If the sale does not go through, an ingress/egress easement would be necessary. A motion and second were offered by Hicks and Rachels directing staff to pursue conversations regarding the possible land sale with the three affected property owners or allow the easement and the motion carried.

Closed Meeting/Settlement Agreement

The meeting adjourned to a closed meeting at 6:02 pm to discuss threatened litigation per Minnesota Statutes 13D.05, subd 3(b) and the council will reconvene. At 6:21 pm the council reconvened. Hicks offered **Resolution #145-2023** accepting a settlement agreement containing a mutual release of all claims that have been or could have been asserted with Shenehon in the amount of \$112,500, which was seconded by Fish and was adopted.

The meeting adjourned at 6:21 pm

Lynne Olson

Committee of the Whole Meeting
August 16, 2023

The Fergus Falls City Council met as a Committee of the Whole on August 16, 2023, at 7:00 am in the City Council Chambers. Mayor Schierer called the meeting to order, and the following council members were in attendance: Kvamme, Rufer, Kremeier, Rachels, Hicks, Fish and Job. Thompson was absent.

PI 9502, Demolition of Old Wastewater Treatment Plant

Plans and specifications are complete for PI 9502, the demolition of the old wastewater treatment plant. In November of 2022, the council accepted Otter Tail Power's Letter of Intent to acquire city owned property in this area to construct a new substation for their express feeder program. The project has been divided into two phases. Phase I demolition work covers the property required by the utility company at an estimated cost of \$582,590. Phase II would finish the demolition of the abandoned site for an estimated cost of \$614,770. Funding for the work would come from the Sanitary Sewer Enterprise Fund. A motion and second were made by Rachels and Hicks to recommend the council accept the project plans and specifications and authorize the advertising of bids and the motion carried.

PI 5361, Active Transportation Infrastructure Program

In October of 2022 the council authorized submitting a letter of intent to the Minnesota State Active Transportation Infrastructure Program and the application was denied. MnDOT recently notified the city they were allocating additional funding to the program and the city was awarded \$391,960. To receive the grant funds, the city must provide \$71,250 and a funding source has not yet been identified. Staff are reaching out to the Fergus Falls School District to participate in the funding as the proposed projects would address safety concerns around the schools. Staff were asked to contact MnDOT to see if they could only use a portion of the funds and lower the city's cost. A motion and second were made by Hicks and Fish to recommend the council initiate Public Improvement 5361 and authorize requesting MnDOT prepare the final Active Transportation Grant Agreement and the motion carried.

HRA Levy

Mikel Olson of the HRA requested authorization to levy a tax of 0.0185% of the estimated taxable market value within the city for 2024. He reviewed the need for the funds, the programs they administer that link residents with community services, provide affordable housing, and rehabilitate homes and rental properties. The 6,425 parcels in Fergus Falls are worth an estimated \$1,315,549,500 and the levy would provide \$240,000 of operational funding to the HRA. A motion and second were made by Hicks and Kvamme to recommend the council approve the HRA levy request of 0.0185% of the estimated taxable market value within the City of Fergus Falls and the motion carried.

Goats Allowed for Vegetation Purposes

Karen Terry explained the benefits and process of using goats to remove weeds, poison ivy and invasive species such as buckthorn. She asked the city to consider an ordinance allowing the temporary use of goats and electrified fences to remove unwanted vegetation. The animals would not be allowed to roam, kept as pets or be used in densely populated neighborhoods. The fence must be electrified to contain the goats and protect them from predators. It was suggested a second non-electrified fence and signage should be installed to deter people from getting too close to the animals. Tom Kingston, a resident of Pine Circle described his sloped, rugged, and overgrown yard and said goats would provide a safe solution to controlling the excessive vegetation. The council discussed

several natural parks or city owned property that could benefit from the use of goats. City ordinances do not allow goats in areas other than R-A and it was suggested adjacent property owners must provide written consent to the use of goats by their neighbors and the owner would carry insurance on the animals. A motion and second were made by Hicks and Kvamme to recommend the council direct staff to research how other cities allow goats for this purpose and to bring a proposed ordinance for the council to consider and the motion carried.

Vacant Property Registration

In 2009 the City Attorney drafted an ordinance establishing a vacant building registration, but the ordinance was not adopted. There is a growing number of vacant properties that have come into disrepair, and it puts an excessive demand on limited city resources to take on the role as their property manager, ensure they are safe and not a blight on the neighborhood. The owners of the vacant residential and commercial properties would be asked to register their properties with the city, like the rental registration process, provide contact information, their plans to maintain the property and provide an estimate of how long the property will be vacant. Council members questioned what incentive there is for property owners to pay a fee to register their property and is there a penalty to enforce the ordinance. The intent is to incentivize property owners to do something with the property sooner than later. The penalty for non-compliance would be citing the property owner with a misdemeanor and sending the issue through the court system. A motion and second were made by Rachels and Job to recommend the council direct staff to work with the City Attorney to establish a vacant building registration and the motion carried.

The meeting adjourned at 7:50 am

Lynne Olson

FOR COUNCIL MEETING — AUGUST 21, 2023

APPROVALS ON ALL LICENSES ARE CONTINGENT UPON PAPERWORK BEING FILLED OUT CORRECTLY AND COMPLETELY, AND ALL INSURANCES AND BONDS BEING CURRENT.

Legacy Tree Artist Permit

Brian Christensen

Sign Hanger

Spectrum Sign Systems



Council Action Recommendation

Page 1 of 2

Meeting Date:

August 16, 2023 – Committee of the Whole
August 21, 2023 – City Council

Subject:

PI 9502 –Old Wastewater Treatment Plant Demolition Project

Recommendation:

- Accept the project plans and specifications
- Authorization to advertise for bids

Background/Key Points:

Interstate Engineering, Inc. has substantially completed the project plans and specifications for the above reference project. The Estimated Probable Construction Cost for Phase 1 is \$582,590.00 and Phase 2 is \$614,770.00. The total combined demolition is \$1,197,360.00. The City must publicly advertise for bids pursuant to the “Competitive Bidding Requirements” monetary thresholds for a minimum 21-day publication.

Last November, the City Council accepted Otter Tail Power’s (OTP) Letter of Intent (LOI) to acquire City owned property. The subject property is located within the abandoned Wastewater Treatment Plant located west of Pisgah Dam along Tower Road. OTP is requesting this tract of land to construct a new electrical substation facility for the Express Feeder Project. This substation needs to be constructed prior to decommissioning existing facilities, such as the current substation located adjacent to the Former Dairy site, near Buse Street.

Due to potential demolition costs, the project will be bid with two phases. Phase 1 consisting of demolishing only what is needed to facilitate OTP’s space needs and Phase 2 consisting of demolishing all the abandoned facility. OTP is planning to start the new substation construction in spring, 2024 if acceptable to this Council, receiving favorable bid pricing, and accepting the pending Purchase Agreement, once prepared.

Budgetary Impact:

The project costs are proposed to be funded thru the Sanitary Sewer Enterprise Fund.

Originating Department:

Engineering Department

Respectfully Submitted:

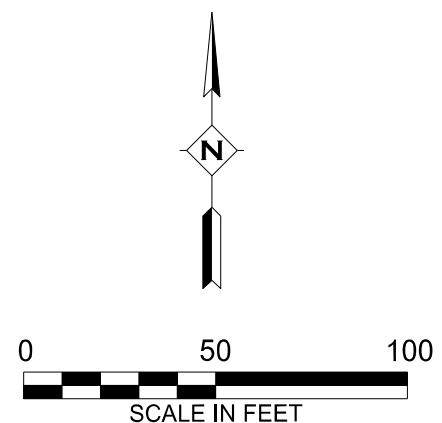
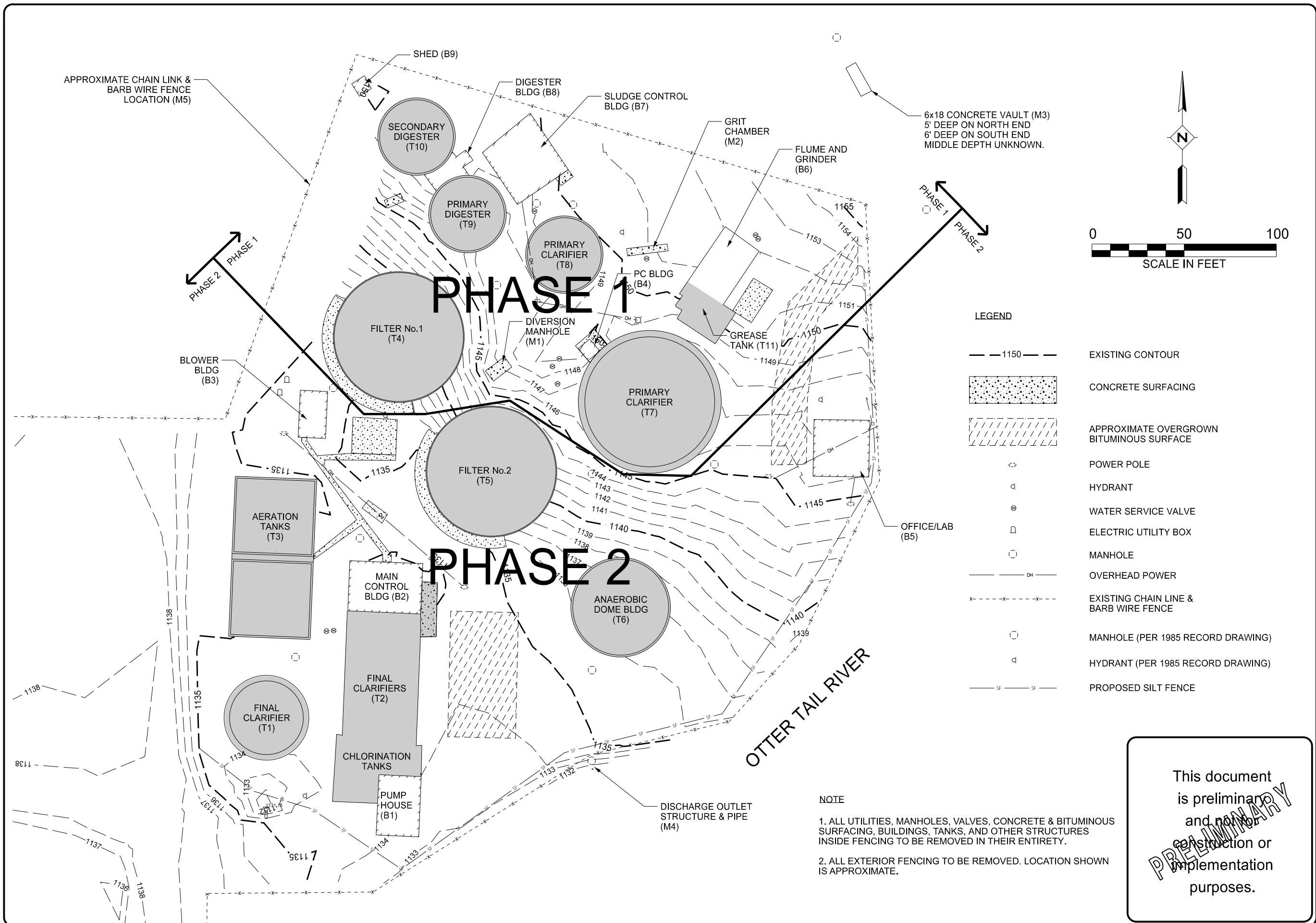
Brian Yavarow, P.E. – City Engineer

Attachments:

Exhibit Phase 1 & Phase 2



Old Waste Water Treatment Plant, Aerial Dated: Oct. 2009



LEGEND

--- 1150 ---	EXISTING CONTOUR
[Stippled pattern]	CONCRETE SURFACING
[Hatched pattern]	APPROXIMATE OVERGROWN BITUMINOUS SURFACE
⊠	POWER POLE
⊕	HYDRANT
⊗	WATER SERVICE VALVE
□	ELECTRIC UTILITY BOX
○	MANHOLE
— OH —	OVERHEAD POWER
-x-x-x-	EXISTING CHAIN LINE & BARB WIRE FENCE
○	MANHOLE (PER 1985 RECORD DRAWING)
⊕	HYDRANT (PER 1985 RECORD DRAWING)
— SF — SF —	PROPOSED SILT FENCE

NOTE

1. ALL UTILITIES, MANHOLES, VALVES, CONCRETE & BITUMINOUS SURFACING, BUILDINGS, TANKS, AND OTHER STRUCTURES INSIDE FENCING TO BE REMOVED IN THEIR ENTIRETY.
2. ALL EXTERIOR FENCING TO BE REMOVED. LOCATION SHOWN IS APPROXIMATE.

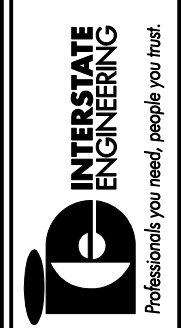
This document
is preliminary
and not for
construction or
implementation
purposes.

Rev No	Date	By	Description

WASTE WATER TREATMENT FACILITY FERGUS FALLS, MINNESOTA	
DEMO & TEMPORARY EROSION CONTROL	Project No: F1800121 Date: JANUARY 2019
Drawn By: JW	Surveyed By: AS
Checked By: WIS	Designed By: AS

Interstate Engineering, Inc.
P.O. Box 316
116 East Washington Avenue
Fergus Falls, MN 56538-0316
Ph (218) 739-5345
Fax (218) 739-4814
www.interstateeng.com

Offices in North Dakota, Minnesota, Montana and South Dakota



Fergus Falls Housing & Redevelopment Authority

Email: ffhra@fergusfallshra.com Website: www.fergusfallshra.com

HRA OFFICE and
TIMBER PLACE TOWNHOMES

1151 Friberg Avenue, Fergus Falls, MN 56537
Phone: (218) 739-3249
Fax: (218) 736-4706



RIVERVIEW HEIGHTS
205 North Sheridan Avenue
Fergus Falls, MN 56537
Phone: (218) 739-9498
Fax: (218) 736-4706

July 13, 2023

Andrew Bremseth, City Administrator
City of Fergus Falls
112 West Washington Ave.
Fergus Falls, MN 56537

Andrew:

This is a request by the Fergus Falls Housing and Redevelopment Authority (HRA) for 2024 operational funds according to Minnesota Statute 469.033 which allows the HRA to levy a tax of .0185% of estimated taxable market value within the City, with City approval. Again, as was the case in previous years, this levy amount is not included toward the total levy limit allowed the City of Fergus Falls by the State of Minnesota.

Tax levy funds continue to be vitally important to the Fergus Falls HRA as funds received from Federal and State programs are less than adequate to cover the cost of administration. Program funds directly assisting lower income families have been stable through 2023. However, a portion of the funding required for the administration of these programs is being passed on to local units of government in the areas the programs are benefiting.

According to the Otter Tail County Assessors office, Fergus Falls has 6,425 parcels worth an estimated \$1,315,549,500.00. Approving this request provides approximately \$240,000.00 in operating funds to the HRA, an increase of approximately \$15,000.00 from 2023.

This tax levy not only supports current administrative shortfalls but is helping to expand into other program areas within Fergus Falls, such as Garitz Grove. While local tax levy dollars are not being spent on construction, the time to coordinate a project of this size required additional administrative funds. This development will offer 24 units of Permanent Supportive Housing when complete and will serve a critical need in Fergus Falls by helping to end the cycle of some of our most vulnerable citizens becoming unhoused and facing few options for stability. Construction is underway with completion projected for December 2023.

The Fergus Falls HRA offers 68 units of Public Housing: 60 one-bedroom units at Riverview Heights and 8 three-bedroom scattered site duplexes. Our Public Housing units are full, and there is a waiting list of 76 applicants for Riverview Heights and 67 for family duplexes. Occupancy in Public Housing has been over 96% for more than 2 years. Timber Place is a 20-unit tax credit townhome complex consisting of two and three-bedroom units. All units are full and 16 families are on the waiting list.

The HRA's most recognized program is the voucher program providing reduced rent for families in regular market rate rentals in Fergus Falls, with the subsidy paid directly to landlords. Two



Providing Housing Opportunities in Fergus Falls since 1950

types of vouchers are being administered by the HRA: Mainstream and Housing Choice. Mainstream Vouchers, are special purpose vouchers that aid non-elderly applicants with a disability. An application was made in 2021, and we were awarded 40 new vouchers. This July we assisted 156 households with 'Housing Choice' Vouchers and 39 with the Mainstream program. Applications for vouchers outnumber our ability to assist. Our waiting list for rental assistance averages 200 with an anticipated wait time of 4-6 months. Funding is available to assist more applicants. However, the time it takes to maintain current participants has increased making it difficult to increase utilization with our existing staff.

As in years past, I hope this proposal will be given favorable consideration so that we may continue meeting the housing needs of lower-income families and individuals within the City of Fergus Falls. As the needs of our residents change, we must change too. I strongly believe that Fergus Falls HRA must add a Housing Navigator/Housing Case Manager position within the agency.

This position, when created, will help not only HRA participants, but any tenants seeking help with tenancy in Fergus Falls. From issues with rental history and late payments, to security deposits, to conflicts with neighbors or landlords, we've seen a steady increase in the time it takes to maintain current participants and assist new applicants. The simple truth is that our citizens need help navigating the challenges of securing safe, decent, and affordable housing. Approving the HRA request for 2024 levy funds will be an important step forward in creating this position.

If you have any questions, please feel free to call me.

Sincerely,



Mikel B. Olson, Executive Director
cc: Mayor, Ben Schierer

Using Goats for Brush Control

Goats are increasingly being recognized as beneficial ‘tools’ in land management because they are exceptional at clearing brush from public and private properties. Advantages of using goats rather than conventional brush control methods include decreased costs and emissions from gas-powered equipment, decreased costs and use of herbicides, decreased viability of noxious plant seeds, addition of natural fertilizer to soil, and strong human interest. Comprehensive management plans can be created to address a property owners’ land management goals and how goats can be a part of those plans.

Brief overviews of using goats to control unwanted brush:

<https://extension.umn.edu/news/rising-trend-goatscaping>

<https://www.burnsvillemn.gov/1956/Goat-Grazing>

<https://www.greatrivergreening.org/blog/using-goats-to-manage-invasive-species>

<https://www.greatrivergreening.org/blog/our-not-so-secret-weapon-in-the-fight-against-invasive-species-goats>

<https://content.govdelivery.com/accounts/STEARNS/bulletins/3621dc2?reqfrom=share&fbclid=IwAR3IbAeiAWPEF3IeZBohxk6AwEEviqNoLcO9ooafLNpoXx4-Y0viGHJphg0>

<https://cityofalbertlea.org/who-let-the-goats-out/>

Example city ordinance (Burnsville, MN):

<https://www.burnsvillemn.gov/DocumentCenter/View/19748/Prescribed-Grazing-For-Land-Management-Policy?bidId=>

Contact:

Karen Terry, Terry Prairie Goats, terryprairiegoats@gmail.com, 218-770-9301



Council Action Recommendation

Page 1 of 1

Meeting Date: 08/16/2023

Subject: Vacant Building Registration

Recommendation:

Recommendation to Council to direct City Staff work with City Attorney to establish a vacant building registration.

Background/Key Points:

- An excessive demand is being put on limited city resources to monitor and ensure the properties are maintained in a safe, good condition so they do not become a blight to the community.
- Establishes a program for identification and registration of vacant buildings. (*Commercial & Residential*)
- Determines the responsibilities of owners of vacant buildings and structures (*Commercial & Residential*)
- Provides for administration, enforcement, and penalties regarding this program and the regulations.
- An ordinance was looked at in 2009

Budgetary Impact:

Originating Department: Public Works

Respectfully Submitted: April Schubert-Zumach, Code Enforcement Officer

VACANT BUILDING FAQ

An excessive demand is being put on limited city resources to monitor and ensure the properties are maintained in a safe, good condition so they do not become a blight to the community.

What is the purpose of the vacant building program?

The purpose of the vacant building program is to:

- Ensure the property is maintained in a safe and healthy condition.
- Ensure the property does not become a public nuisance, target for vandalism and illegal activity, and blight the neighborhood.
- Identify properties that are life / safety hazards, distressed, unmarketable, and should be demolished.
- Maintain and improve the city's housing stock and preserve property values.
- Provide a mechanism to promote the community and these properties with the partnership of the private sector; provide sound, safe housing; and
- maintain the value in investments for current and future residents and businesses.

When is a property required to be registered as a vacant building?

A residential or commercial property where an entire building on a parcel has been vacant for more than 30 days. For example, this includes a single-family property, a single commercial building that is vacant on a parcel, and a multi-family building that does not have any occupants.

Some exemptions to vacant building registration include:

- A parcel of land that does not have a building located on it.
- Any multi-unit building on a single parcel that has one or more occupants is not considered vacant. Examples include an apartment complex that has a few units available for rent or a multi-tenant commercial property with a space available for rent.
- Extended vacationers or snowbirds - A resident on an extended vacation or alternative living arrangement, including over winter months (snowbird), with the intention to return to the property and live is exempt from registering the vacant building. However, a verified emergency contact number where the property owner is located must be provided and the property must be maintained by a local person / agent, so it does not appear to be vacant.
- Fire-damaged property - A building that has suffered fire damage is exempt from registration if the cleanup, repair, or demolition is completed within 90 days after the date of the fire, and if the exemption is requested in writing.

AN ORDINANCE ADDING CHAPTER-----TO

THE FERGUS FALLS CITY CODE CONCERNING VACANT BUILDINGS

(A) *Declaration of Policy.* The purpose of this chapter is to protect the public health, safety, and welfare by enactment of this ordinance that:

- (1) Establishes a program for identification and registration of vacant buildings.
- (2) Determines the responsibilities of owners of vacant buildings and structures.
- (3) Provides for administration, enforcement, and penalties regarding this program and the regulations.

(B) *Definitions.* Unless otherwise expressly stated, the following terms shall, for the purpose of this chapter, have the meanings indicated in this section.

CODE VIOLATIONS. Violations of any code adopted and/or enforced by the city, which may include but is not limited to the City Code, the State Building Code, Fire Code, and Zoning Code.

DANGEROUS STRUCTURE .A structure that is potentially hazardous to persons or property, including, but not limited to:

- (1) A structure which is in danger of partial or complete collapse;
- (2) A structure with any exterior parts which are loose or in danger of falling; or
- (3) A structure with any parts, such as floors, porches, railings, stairs, ramps, balconies or roofs, which are collapsed, in danger of collapsing or unable to support the weight of normally imposed loads, or otherwise determined to be hazardous or dangerous in their present condition.

ENFORCEMENT OFFICER. The Building Inspector or duly authorized representative.

OCCUPIED. A building that is used for legal occupancy.

OWNER. Those persons shown to be the record owner or owners on the records of the Otter Tail County Assessor, Otter Tail County Recorder, those identified as the owner or owners on a vacant building registration form, holder of an unrecorded contract for deed, a mortgagee or vendee in possession, a

mortgagor or vendor in possession, assignee of rents, receiver, executor, trustee, lessee, other person, firm or corporation in control of the freehold of the premises or lesser state therein. Any such person shall have a joint and several obligation for compliance with the provisions of this chapter.

SECURED BY OTHER THAN NORMAL MEANS. A building secured by means other than those used in the design of the building.

UNOCCUPIED. A building that is not being used for a legal occupancy.

UNSECURED. A building or portion of a building that is open to entry by unauthorized persons without the use of tools or ladders.

VACANT BUILDING. A commercial, industrial, multi-family, or residential building or portion of a building that is:

- (1) Unoccupied and unsecured;
- (2) Unoccupied and secured by other than normal means;
- (3) Unoccupied and a dangerous structure;
- (4) Unoccupied and condemned;
- (5) Unoccupied and has property maintenance or building code violations;
- (6) Condemned and illegally occupied;
- (7) Unoccupied and in the process of foreclosure identified by a notice of pendency filed with the Otter Tail County Recorder; or
- (8) Unoccupied and foreclosed upon as identified by the records of the Otter Tail County Recorder.

(C) *Vacant Building Registration.*

(1) The Owner of a vacant building shall register with the enforcement officer not later than thirty (30) days after any building in the city becomes a vacant building, as defined above, and every twelve (12) months thereafter so long as the building remains vacant. The Owner shall pay a vacant building fee in the amount as may be set from time to time by resolution by the City Council.

vacant building fee within thirty (30) days of being due shall be guilty of a misdemeanor.

(3) All vacant building fees shall be paid in full prior to the issuance of any building permits or approval to re-occupy the structure, with the exception of a demolition permit.

(4) All delinquent fees shall be paid by the owner prior to any transfer of an ownership interest in any vacant building. If the fees are not paid prior to any transfer, the new owner shall pay the annual fee no later than thirty (30) days after the transfer of ownership and subsequent annual fees shall be due on the new anniversary date. A new owner who fails to pay a vacant building fee within thirty (30) days after the transfer of ownership shall be guilty of a misdemeanor.

(5) The owner of a vacant building is responsible to clearly post in a predominant location inside the building a disclosure informing potential buyers of code violations, assessments, or delinquent utility charges against the property.

(6) The enforcement officer shall include in the file any property-specific written statements from community organizations, other interested parties or citizens regarding the history, problems, status or blighting influence of a vacant building.

(E) *Exemptions.* A building that has suffered fire damage shall be exempt from the registration requirement for a period of ninety (90) days after the date of the fire. The exemption may be extended if the property owner submits a request for extending the exemption in writing to the enforcement officer. This request shall include the following information supplied by the owner:

(1) A description of the premises,

(2) The names, phone numbers, e-mail, and addresses of the owner or owners, and

(3) A statement of intent to repair and reoccupy the building in an expedient manner.

(F) *Inspections.* The enforcement officer shall inspect any premises in the city for the purpose of enforcing and assuring compliance with the provisions of this chapter. Upon the request of the enforcement officer, an owner shall provide access to all interior portions of an unoccupied building in order to permit a complete inspection.

(G) *Sale of vacant building.* The new owner(s) shall register or re-register the vacant building with the enforcement officer within thirty (30) days of any transfer of an ownership interest in a vacant building.

(H) *Occupancy.* No vacant building may be occupied without an inspection and approval by the Building Inspector for occupancy. Occupancy shall not be granted if there are property maintenance violations on site or if the structure is deemed uninhabitable by the Building Inspector.

(E) *Violations a misdemeanor.* Any person violating any provision of this chapter or providing false information to the enforcement officer shall be guilty of a misdemeanor.

(F) Nothing in this chapter shall be deemed to abolish or impair existing remedies of the city authorized under the City Code or Minnesota Statutes Sections 463.15 through 463.26.

city.vacantbuildings 2/3/09

Proposed registration fee

A: Fees are due at the time of registration and renewal.

The fee schedule is as follows:

VACANT BUILDING REGISTRATION

Residential Property

Vacant Less Than 1 Year \$100.00 / Unit

Vacant 1+ Years \$200.00 / Unit

Commercial, Industrial, Non-Residential Property

Vacant Less Than 1 Year \$1,000.00

Vacant 1+ Years \$2,000.00

Administrative Registration Penalty \$100.00



Council Action Recommendation

Page 1 of 1

Meeting Date:

August 21, 2023 – City Council

Subject:

City Project CP No. 5959 – 2023 Street and Utility Improvement Project No. 2
Stanton Avenue Reconstruction Improvement Project

Recommendation:

- 1) Resolution setting the Final Cost Hearing Date for **September 18, 2023** for CP No. 5959

Background/Key Points:

The bid opening for the above referenced project is scheduled for Tuesday, August 22, 2023 at 2:00 PM. Bids will be received electronically by Moore Engineering. The overall project schedule accounts for holding the Final Assessment Hearing prior to awarding the construction services contract. If favorable bids are received, the lowest responsible bidder's itemized costs will be utilized to prepare the final assessment roles for each individual property. Final assessment notices along with a legal publication will be issued prior to the **September 18, 2023** final cost hearing. A recommendation to award the construction contract will be contingent on potential objections at the final hearing.

Budgetary Impact:

As presented at the preliminary cost hearing, this project is proposed to be funded by a combination of PIR 429 Bonds (Special Assessment Street), Municipal State Aid Street Funds (Construction), Sanitary Sewer Enterprise Fund, Water Enterprise Fund, and the Storm Water Enterprise Fund.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow, P.E. - City Engineer

Attachments:



Council Action Recommendation

Page 1 of 1

Meeting Date: 8-21-23

Subject: Surplus equipment

Recommendation:

Declare these items “surplus” and authorize their sale on “Gov. Deals”

Background/Key Points:

These items are no longer required for the operation of the Wastewater Treatment Plant:

Model RP200 Rotopress Unit Screenings Compactor
125 Hoffman Blower Unit
Heliflow 616 Blower Unit
800H Duplex Carter Sludge Pump

Budgetary Impact:

Proceeds will be returned to the Wastewater fund

Originating Department: Public Works/Wastewater Treatment

Respectfully Submitted: Len Taylor

Attachments:

ORDINANCE NO. 43, EIGHTH SERIES

**AN ORDINANCE OF THE CITY OF FERGUS FALLS, MINNESOTA
CREATING CITY CODE CHAPTER 135 USE OF CANNABIS IN PUBLIC**

THE CITY OF FERGUS FALLS DOES ORDAIN:

Section 1. **City Code Chapter 135 USE OF CANNABIS IN PUBLIC, is hereby created to read as follows:**

§ 135 USE OF CANNABIS IN PUBLIC.

- (A) It is unlawful to use cannabis flower, cannabis products, lower-potency hemp edibles and hemp-derived consumer products, as defined in Minn. Stat. §342.01, in public places anywhere in the City.
- (B) As used in this Section, public places include all areas contained within the City boundaries, except the following as defined in Minn. Stat. §342.09:
 - a. Private residences, including the curtilage and yard; and
 - b. Private property not generally accessible by the public, unless a person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles or hemp-derived consumer products on the property by the owner of the property; and
 - c. The premises of an establishment or event licensed to permit on-site consumption of cannabis flower, cannabis products, lower-potency hemp edibles or hemp-derived consumer products.
 - d. The use of cannabis is also prohibited under Minn. Stat. §144.414.
- (C) Violation of this Section is a petty misdemeanor as defined by Minnesota law.

Section 2. Summary Publication. Pursuant to Minn. Stat. §412.191 a summary of the Ordinance may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance.

Ordinance No. 43 adopted by the Fergus Falls City Council on the _____ day of _____, 2023, creates City Code Chapter 135, Use of Cannabis in Public.

Section 3. Effective date. The effective date of this ordinance shall be the _____ day of _____, 2023.

THIS ORDINANCE was introduced on the ___ day of _____, 2023, and adopted by the City Council of the City of Fergus Falls, Minnesota, on the ___ day of _____, 2023 by the following vote:

AYES:

NAYES:

ATTEST:

APPROVED:

City Administrator

Mayor



Council Action Recommendation

Page 1 of 1

Meeting Date:

August 16, 2023 – Committee of the Whole
August 21, 2023 – City Council

Subject:

2022 Minnesota State Active Transportation (AT) Infrastructure Program

Recommendation:

- Initiate Public Improvement No. 5361
- Authorization requesting MnDOT prepare the final AT Grant Agreement

Background/Key Points:

In October 2022 City Council meeting, this Council motioned authorizing staff to submit a Letter of Intent for the above referenced State program. The final application was submitted by the December 30, 2022 due date. In April, I informed this Council that the City's application was denied. A total of 81 applications were submitted with requests of \$29.5 million. Only nine (9) projects were awarded these funds back then.

This past month, MnDOT notified me indicating additional funds were allocated to this program and the City was awarded the total amount requested of \$391,960.00. Please refer to the attached notification letter. If acceptable, I will respond to the program administrator requesting the AT Grant Agreement be drafted.

Budgetary Impact:

Only specific construction costs are eligible expenses reimbursed thru this program. Landscaping planters, benches, bike racks, decorative fences, ornamental lighting, and other aesthetic treatments above the standard are generally not eligible. Other items that are not eligible include engineering, construction administration and inspection, right-of-way acquisition, water main, sanitary sewer, and private utility work.

The local share is estimated at \$71,250.00. Although staff is evaluating potential local funding sources, the specific funding source(s) has not been identified at this time. In the interim staff will work on identifying potential funding sources and present option it to this Council along with the AT Grant Agreement, once available.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow, P.E. – City Engineer

Attachments:

Letter - 2022 Minnesota State Active Transportation Infrastructure Program

July 27, 2023

Brian Yavarow
City of Fergus Falls
112 W. Washington Avenue
Fergus Falls, MN 56537

Re: 2022 Active Transportation (AT) Infrastructure Program Project Selection

Dear Brian Yavarow,

Thank you for applying for the Active Transportation (AT) Infrastructure Program. The concrete sidewalk, stairs, PED ramps, signs, etc. at four intersections project in the City of Fergus Falls was selected for Active Transportation (AT) Program funds appropriated by the legislature in 2023. We have identified up to \$391,960.00 in AT infrastructure funds for this project.

Enclosed is a State Fund Grantee User Guide that provides a summary of the process for developing and delivering a state general funded project. Your first step will be to request a State Aid Project (SAP) number for this project if you don't already have one (or SP number if you also have federal funding). Please work with your district state aid engineer (DSAE) throughout project development. Please send the SAP number to me immediately after it is issued.

The following are important notes to keep in mind:

- Items that are eligible for AT funds include reasonable elements associated with crossing improvements, off-street facilities, on-street facilities, permanent traffic control devices (not mobile), and in-kind replacements, including basic turf establishment.
- Landscaping planters, benches, bike racks, decorative fences, ornamental lighting, and other aesthetic treatments above the standard are generally not eligible. Other items that are not eligible include engineering, construction administration and inspection, right of way acquisition, and water main, sanitary sewer, or private utility work. Additionally, work on trunk highways or on trunk highway right of way, or on private right-of-way is not eligible. Projects that serve only a recreational or leisure purpose are also not eligible for the AT program is not eligible. Any items that are not eligible for AT funds will be the responsibility of the grantee (see [Program guide \(PDF\)](#)).
- Your agency will be required to execute an AT grant agreement prior to construction, which includes certification of right of way ownership by the agency and a resolution agreeing to finance any cost in excess of the grant amount before the grant can be authorized for reimbursement.
- The plan and engineer's estimate need to be developed with a column that identifies AT participating items. If more than one agency will ultimately own general funded improvements, the engineer's estimate will need separate columns for AT participating costs of each agency. Additionally, if this is the case, separate AT grant agreements will be required with each agency that will ultimately own general funded improvements.
- Regardless of the project location, the design will need to adhere to State Aid standards (which may differ from guidance provided in the MnDOT Bicycle Facility Design Manual), and the DSAE will need to review, approve, and sign plans.

- After DSAE plan approval, you will need a funding letter from the State Aid Programs office before advertising the construction contract. The AT amount in the funding letter will be based on a review of eligible items in the engineer's estimate.
- The State Aid Programs office will provide additional instructions for assembling and executing the AT grant agreement as part of the delivery of the funding letter.
- The final AT amount as included in one or more AT grant agreements will be based on the low bid documents. The AT grant amount is typically capped.
- The AT grant agreement should be fully executed before construction begins.

If you have questions, please contact Steven Prusak at steven.prusak@state.mn.us. I will be your main point of contact for this AT award.

Sincerely,

Steven B. Prusak, P.E.
State Aid Active Transportation Engineer

copy: Nathan Gannon, District 4 State Aid Engineer
Jeff Buschette, District 4 State Aid Assistant Engineer
Rashmi Brewer, State Aid State Programs Engineer
enclosure: State Fund Grantee User Guide

2022 Active Transportation (AT) Infrastructure Solicitation Program and Project Summary (UPDATED)

This document summarizes funding to the Active Transportation (AT) infrastructure program from the June 2021 omnibus transportation finance and policy bill² and the May 2023 omnibus transportation finance and policy bill⁵.

In June 2021, the total \$5 million in AT funding from the 2021 bill was split between infrastructure (\$3.5 million) and non-infrastructure (\$1.5 million) activities. A solicitation was released for the competitive AT infrastructure program on September 12, 2022. Applications were due on the submittal deadline of December 30, 2022. A total of 81 applications were submitted with requests of \$29.5 million in AT infrastructure funding.

On March 6, 2023, the AT Infrastructure Advisory Committee, representing local public organizations and tribal lands statewide, convened, and approved 9 projects for funding through the competitive AT infrastructure solicitation.

In May 2023, \$20.7 million in AT funding from the 2023 bill was split between infrastructure (\$17.7 million) and non-infrastructure (\$3 million) activities. On July 17, 2023, the AT Infrastructure Advisory Committee approved \$4.5 million in awards to additional 11 high-scoring projects from the 2022 AT infrastructure solicitation and reserved the remaining \$13.2 million for the upcoming 2023 AT infrastructure solicitation.

The following is a summary of 20 projects that were selected for funding through the competitive process. Those projects shaded below were selected in July 2023.

(1) Indicates first application out of two different submittals from same agency

² Minnesota 2021 Laws, 1st Special Session, Chapter 5, Article 1, Section 2, Subd. 2(b)

³ Note that no applications were received from federally recognized Indian tribes

(4) Additional \$95,300 awarded in July 2023 to complete full AT project fund request

⁵ Minnesota 2023 Laws, Regular Session, Chapter 68, Article 1, Section 20(b)

Table 1 Major MN Cities

Applicant Agency	District	Project Description	AT Award
Saint Paul Public Works (1)	M	Off-street multi-use trail and improvements along E Lafayette Frontage Road (MSAS 296)	\$ 385,000
City of Rochester (4)	6	Reconstruct three signalized intersections with ADA compliance improvements (Center Street E and Civic Center Drive, 3rd Ave SE and 4th Street SE, and 15th Ave SE and 8 ½ Street SE)	\$ 345,300
City of Duluth	1	Sidewalk and ADA improvements to the Duluth Aerial Lift Bridge	\$ 500,000

Table 2 Metro District Communities

Applicant Agency	District	Project Description	AT Award
City of Richfield (1)	M	New RRFBs and ADA improvements for RAB at 66th St (CSAH 53) and Richfield Pkwy	\$235,950
City of Fridley	M	Multi-use trail along west side of TH 47 between 61st Avenue and 69th Avenue	\$500,000
Dakota County Transportation (1)	M	Ped and bicycle crossing enhancements at multi-locations along Concord Blvd (CSAH 56) between TH-55 and I-494	\$500,000
City of North Saint Paul	M	Sidewalk on the north side of 11th Ave between McKnight Rd and Ariel St	\$456,047

Table 3 Greater MN State Aid Cities

Applicant Agency	District	Project Description	AT Award
City of Willmar	8	1.25 miles of 10-foot multiuse trail along 19th Avenue SW	\$500,000
City of St. Cloud	3	Sidewalks on 4th Street SE and trail west of TH 10 East Frontage Road	\$500,000
City of Fergus Falls	4	Concrete sidewalk, stairs, PED ramps, signs, etc. at four intersections	\$391,960
City of Red Wing	6	New sidewalks along north side of North Service Dr from existing sidewalk connections	\$500,000
City of New Ulm	7	RRFB installation at multiple intersections	\$180,000
City of Marshall	8	Construction of several city-wide pedestrian improvements	\$360,381

(1) Indicates first application out of two different submittals from same agency

² Minnesota 2021 Laws, 1st Special Session, Chapter 5, Article 1, Section 2, Subd. 2(b)

³ Note that no applications were received from federally recognized Indian tribes

(4) Additional \$95,300 awarded in July 2023 to complete full AT project fund request

⁵ Minnesota 2023 Laws, Regular Session, Chapter 68, Article 1, Section 20(b)

For more information visit: <http://www.dot.state.mn.us/active-transportation-program/infrastructure-grants.html>

Or contact: Steven Prusak, State Aid Active Transportation Engineer, 651-366-3827

steven.prusak@state.mn.us

Table 4 Small Cities and Townships

Applicant Agency	District	Project Description	AT Award
City of Pelican Rapids	4	Sidewalks, shared use paths, widened shoulders, and RRFBs along TH 59, TH 108 and CSAH 9	\$370,900
City of Melrose	3	Sidewalk and ADA access on 5th St NE/County Road 168	\$351,725
City of Plainview	6	Sidewalk and ADA improvements along 2nd Avenue NW from TH 42 to CSAH 8	\$383,542
Roseau County	2	Shared use path and ADA establishment along CSAH 74 and CSAH 75	\$500,000
City of Roseau	2	Pedestrian bridge over the Roseau River	\$275,000
City of Paynesville	3	Bituminous trail along the northern side of TH 55 from Burr St. to CR 130	\$500,000
City of St. James	7	Sidewalk on 9th St N, 11th Ave N, and 10th St N	\$216,115

Note: Only 2 township applications received

Table 5 Federally Recognized Tribes³

Applicant Agency	District	Project Description	AT Award
No applications received from federally recognized tribes			

(1) Indicates first application out of two different submittals from same agency

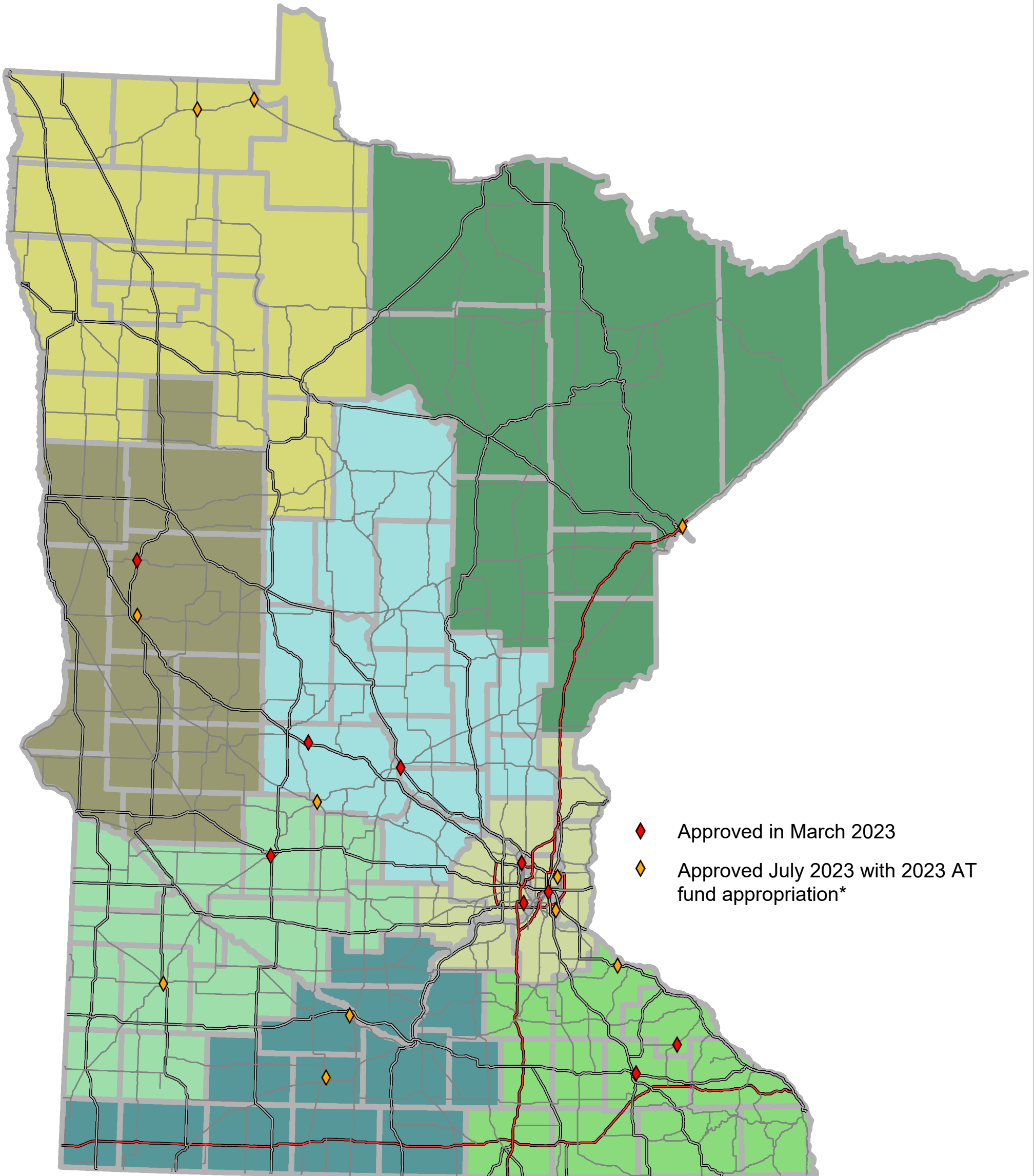
² Minnesota 2021 Laws, 1st Special Session, Chapter 5, Article 1, Section 2, Subd. 2(b)

³ Note that no applications were received from federally recognized Indian tribes

(4) Additional \$95,300 awarded in July 2023 to complete full AT project fund request

⁵ Minnesota 2023 Laws, Regular Session, Chapter 68, Article 1, Section 20(b)

2022 Active Transportation (AT) Infrastructure Project Selections Updates*



July 2023



Preferred sidewalk alignment

Alternate sidewalk alignment based on existing grades

Proposed drop off site



1 inch = 150 feet

State Active Transportation Infrastructure Program
 Fergus Falls, MN - **Option No. 1**



This map has been compiled from information on file at the City of Fergus Falls Engineering Department. The City of Fergus Falls makes no representation and assumes no liability for errors, omissions, or inaccuracies contained on this map. This map should not be used for boundary survey information.

**ENGINEERING DEPARTMENT, CITY of FERGUS FALLS
ENGINEER'S ESTIMATE**

Project Type: Curb & Gutter and Concrete Walk

Location: Cleveland Ave.- Cecil Ave. to 200' South of Beech Ave.

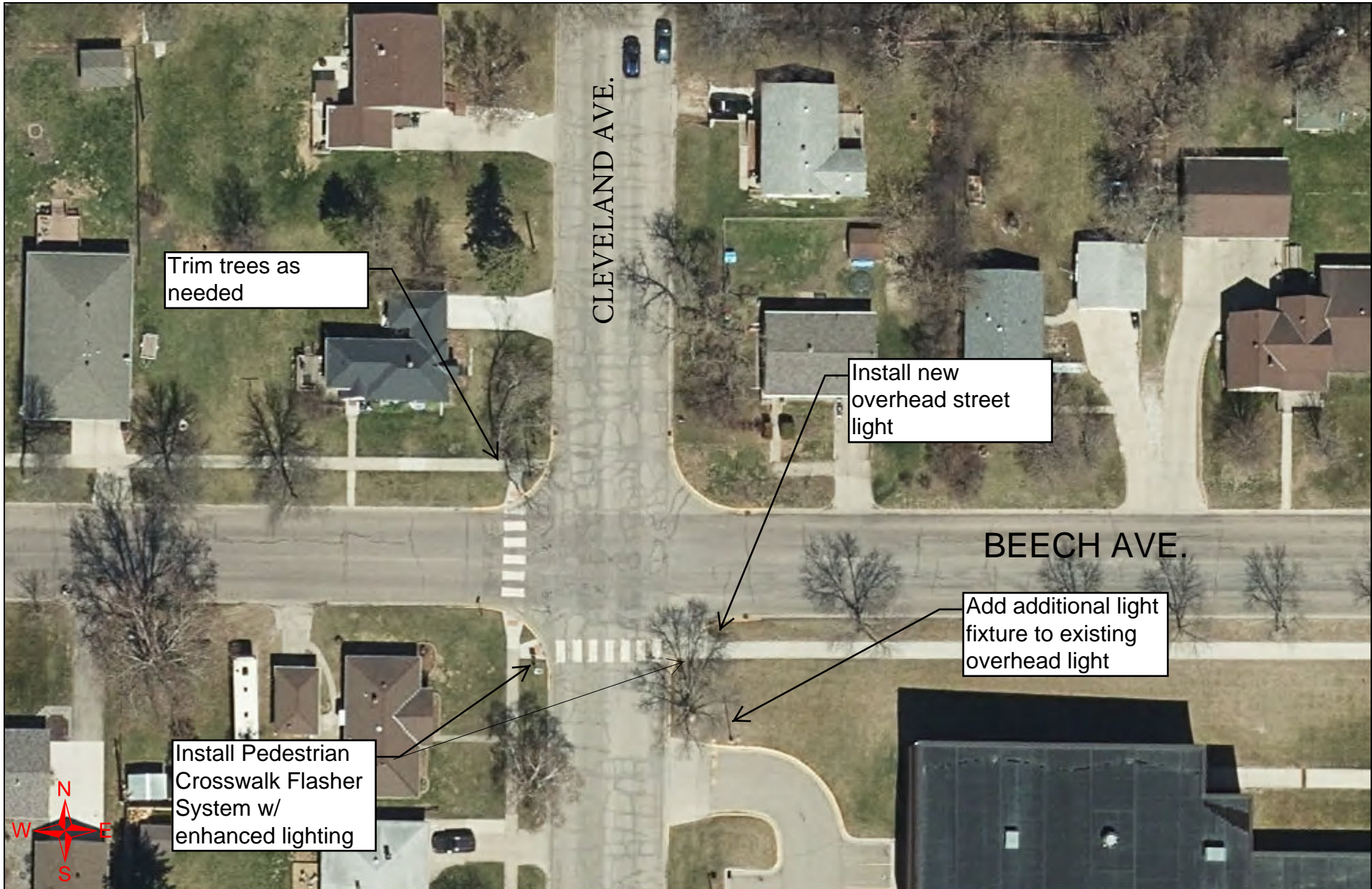
City Proj. No.: Option 1

Pub. Imp. No.: 5361

S. A. P. No.:

ITEM NO.	ITEM	UNIT	TOTAL PROJECT		
			ESTIMATED QUANTITY	UNIT COST	ESTIMATED COST
2021.501	MOBILIZATION	LS	0.25	\$20,000.00	\$5,000.00
2104.501	REMOVE WATER MAIN	L F		\$100.00	\$0.00
2104.501	REMOVE CURB & GUTTER	L F	30	\$25.00	\$750.00
2104.503	REMOVE CONCRETE PAVEMENT 4" & 6"	S F		\$35.00	\$0.00
2104.505	REMOVE BITUMINOUS PAVEMENT	S Y	7.00	\$35.00	\$245.00
2104.509	REMOVE HYDRANT	EACH		\$7,000.00	\$0.00
2104.509	REMOVE TREE	EACH		\$1,500.00	\$0.00
2104.513	SAWING BITUMINOUS PAVEMENT	L F	34	\$20.00	\$680.00
	RELOCATE POWER POLE			\$3,000.00	\$0.00
	INSTALL OVERHEAD LIGHT			\$1,000.00	\$0.00
	TREE TRIMMING			\$2,000.00	\$0.00
2105.501	COMMON EXCAVATION (P) (TRUCK HAUL)	C Y	121.00	\$30.00	\$3,630.00
2211.501	AGGREGATE BASE CLASS 5	TON	124	\$30.00	\$3,720.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	0.5	\$10.00	\$5.00
2360.501	TYPE SP 9.5 WEARING COURSE MIX (SPWEA230B)	TON	1.00	\$200.00	\$200.00
2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (SPNWB230B)	TON	2	\$200.00	\$400.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH		\$2,500.00	\$0.00
2504.602	INSTALL HYDRANT 9.0 BURY	EACH		\$8,000.00	\$0.00
2504.608	WATERMAIN FITTINGS	LB		\$100.00	\$0.00
2504.603	6" PVC HYDRANT LEAD C-900	L F		\$50.00	\$0.00
2521.501	4" CONCRETE WALK (SIDEWALK/APRON)	S F	5220	\$12.00	\$62,640.00
2521.501	6" CONCRETE DRIVEWAY PAVEMENT (SIDEWALK/APRON)	S F	140	\$10.00	\$1,400.00
2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	30	\$48.00	\$1,440.00
2531.618	TRUNCATED DOMES	SF	10	\$55.00	\$550.00
2563.601	TRAFFIC CONTROL	LS	0.25	\$5,000.00	\$1,250.00
2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	EACH		\$30,000.00	\$0.00
2573.533	SEDIMENT CONTROL LOG TYPE ROCK (6 L.F.)	EACH	1	\$200.00	\$200.00
2573.533	INLET PROTECTION	EACH		\$200.00	\$0.00
2574.525	COMMON TOPSOIL BORROW	C Y	70	\$50.00	\$3,500.00
2575.501	SEEDING	SY	560	\$7.00	\$3,920.00
2575.562	HYDRAULIC SOIL STABILIZER, TYPE 8 (BONDED FIBER MATRIX Fiber)	LB	405	\$7.00	\$2,835.00
	TESTING ALLOWANCE	LS	0.25	\$10,000.00	\$2,500.00

Total Cost Bid Items	\$94,865.00
Engineering (20%)	\$18,973.00
Contingencies (10%)	\$9,486.50
Total Project Cost	\$123,324.50



Trim trees as needed

Install new overhead street light

Add additional light fixture to existing overhead light

Install Pedestrian Crosswalk Flasher System w/ enhanced lighting



1 inch = 50 feet



State Active Transportation Infrastructure Program
Fergus Falls, MN - **Option No. 2**

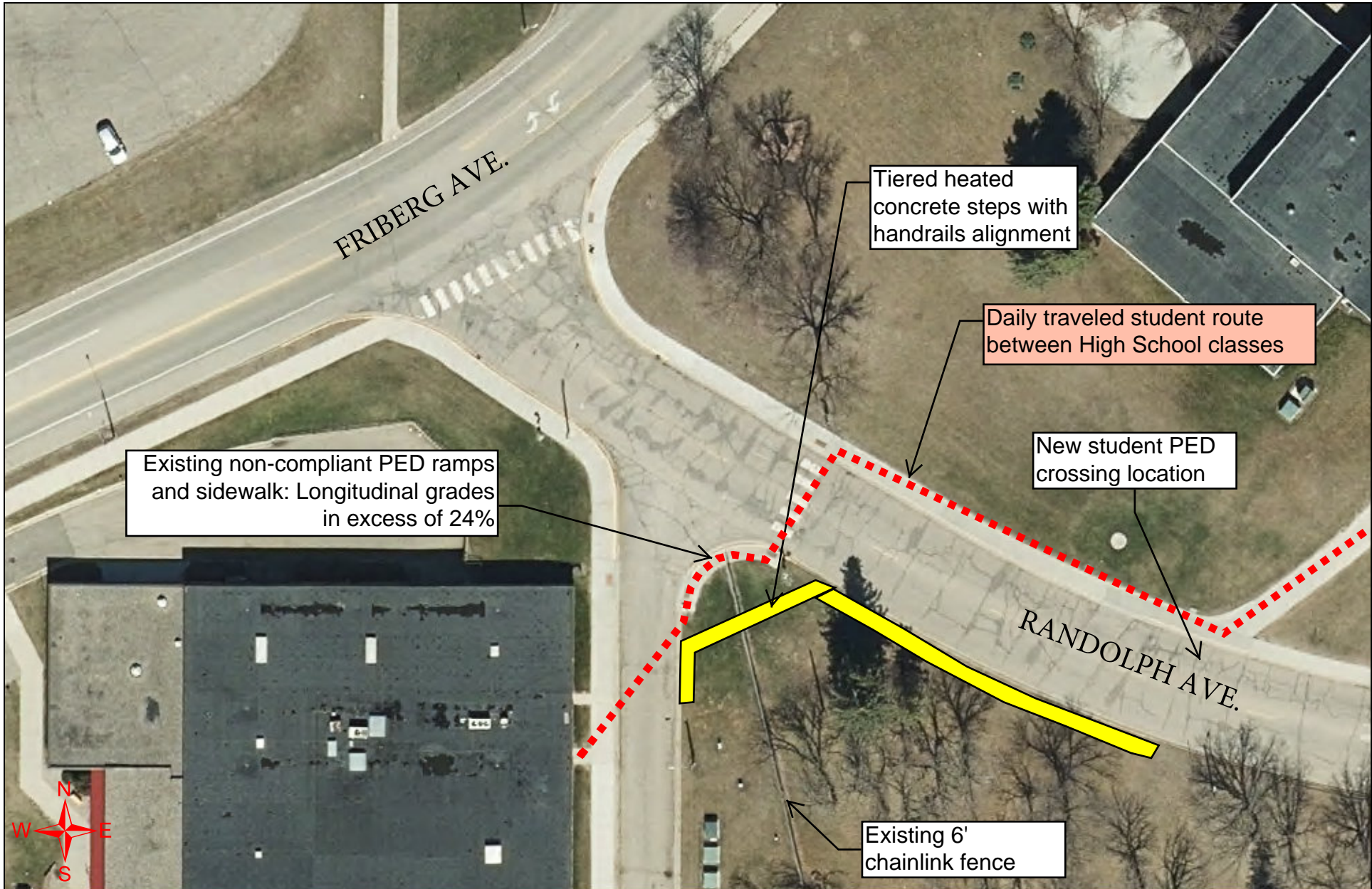
This map has been compiled from information on file at the City of Fergus Falls Engineering Department. The City of Fergus Falls makes no representation and assumes no liability for errors, omissions, or inaccuracies contained on this map. This map should not be used for boundary survey information.

**ENGINEERING DEPARTMENT, CITY of FERGUS FALLS
ENGINEER'S ESTIMATE**

Project Type: Curb & Gutter and Concrete Walk
Location: Beech & Cleveland Intersection
City Proj. No.: Option 2
Pub. Imp. No.: 5361
S. A. P. No.:

ITEM NO.	ITEM	UNIT	TOTAL PROJECT		
			ESTIMATED QUANTITY	UNIT COST	ESTIMATED COST
2021.501	MOBILIZATION	LS	0.25	\$20,000.00	\$5,000.00
2104.501	REMOVE WATER MAIN	L F		\$100.00	\$0.00
2104.501	REMOVE CURB & GUTTER	L F		\$25.00	\$0.00
2104.503	REMOVE CONCRETE PAVEMENT 4" & 6"	S F		\$35.00	\$0.00
2104.505	REMOVE BITUMINOUS PAVEMENT	S Y		\$35.00	\$0.00
2104.509	REMOVE HYDRANT	EACH		\$7,000.00	\$0.00
2104.509	REMOVE TREE	EACH		\$1,500.00	\$0.00
2104.513	SAWING BITUMINOUS PAVEMENT	L F		\$20.00	\$0.00
	RELOCATE POWER POLE	EACH		\$3,000.00	\$0.00
	INSTALL OVERHEAD LIGHT	EACH	2	\$1,000.00	\$2,000.00
	TREE TRIMMING	LS	1.00	\$2,000.00	\$2,000.00
2105.501	COMMON EXCAVATION (P) (TRUCK HAUL)	C Y		\$30.00	\$0.00
2211.501	AGGREGATE BASE CLASS 5	TON		\$30.00	\$0.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL		\$10.00	\$0.00
2360.501	TYPE SP 9.5 WEARING COURSE MIX (SPWEA230B)	TON		\$200.00	\$0.00
2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (SPNWB230B)	TON		\$200.00	\$0.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH		\$2,500.00	\$0.00
2504.602	INSTALL HYDRANT 9.0 BURY	EACH		\$8,000.00	\$0.00
2504.608	WATERMAIN FITTINGS	LB		\$100.00	\$0.00
2504.603	6" PVC HYDRANT LEAD C-900	L F		\$50.00	\$0.00
2521.501	4" CONCRETE WALK (SIDEWALK/APRON)	S F		\$12.00	\$0.00
2521.501	6" CONCRETE DRIVEWAY PAVEMENT (SIDEWALK/APRON)	S F		\$10.00	\$0.00
2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F		\$48.00	\$0.00
2531.618	TRUNCATED DOMES	SF		\$55.00	\$0.00
2563.601	TRAFFIC CONTROL	LS	0.25	\$5,000.00	\$1,250.00
2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	EACH	2	\$30,000.00	\$60,000.00
2573.533	SEDIMENT CONTROL LOG TYPE ROCK (6 L.F.)	EACH		\$200.00	\$0.00
2573.533	INLET PROTECTION	EACH		\$200.00	\$0.00
2574.525	COMMON TOPSOIL BORROW	C Y		\$50.00	\$0.00
2575.501	SEEDING	SY		\$7.00	\$0.00
2575.562	HYDRAULIC SOIL STABILIZER, TYPE 8 (BONDED FIBER MATRIX Fiber)	LB		\$7.00	\$0.00
	TESTING ALLOWANCE	LS	0.25	\$10,000.00	\$2,500.00

Total Cost Bid Items	\$72,750.00
Engineering (20%)	\$14,550.00
Contingencies (10%)	\$7,275.00
Total Project Cost	\$94,575.00

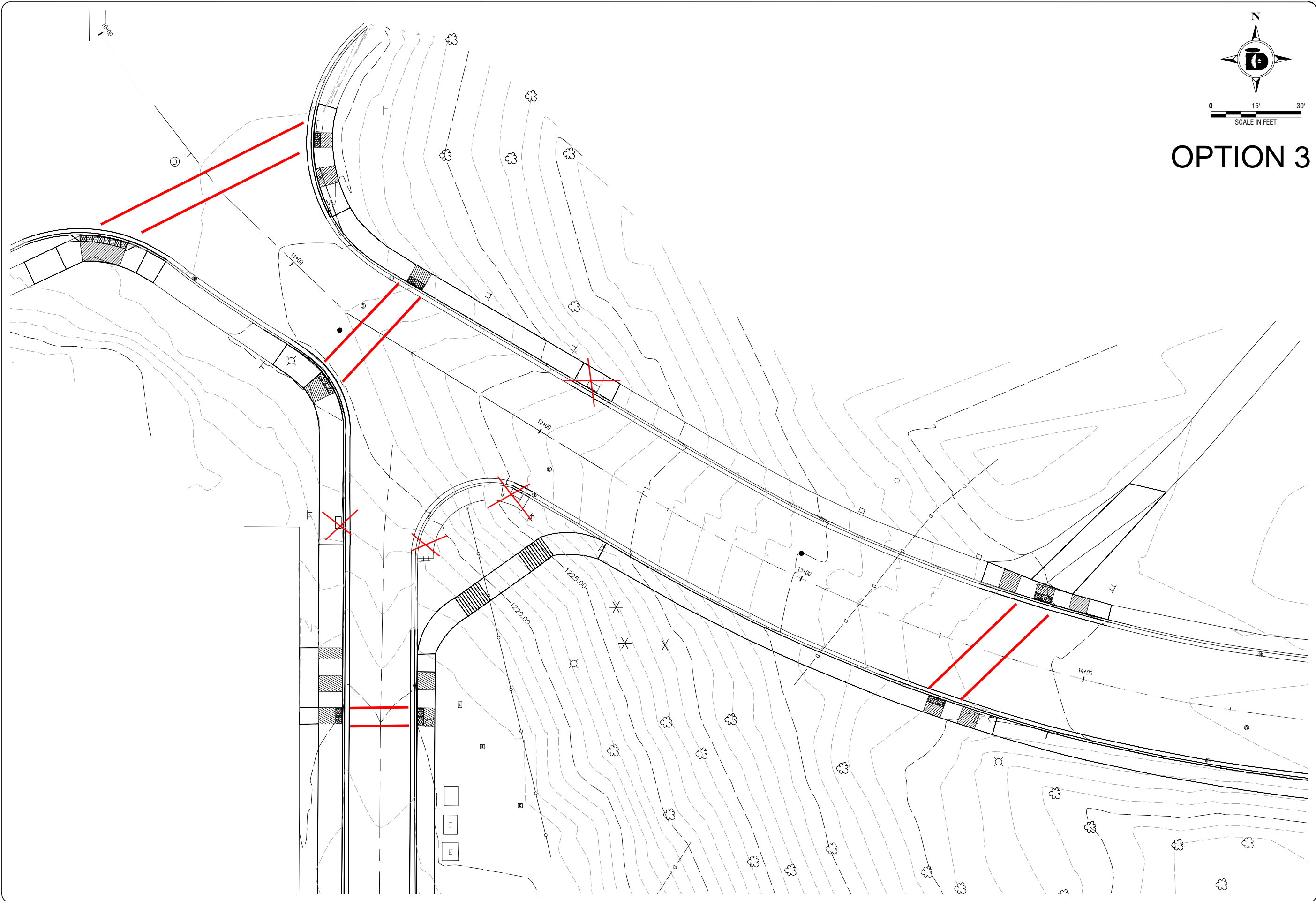


1 inch = 50 feet

State Active Transportation Infrastructure Program
 Fergus Falls, MN - Option No. 3



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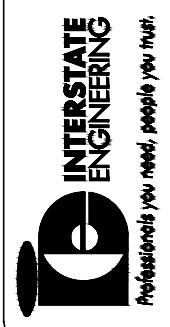


OPTION 3

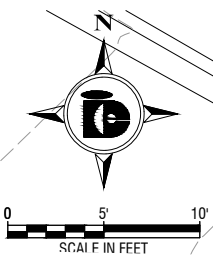
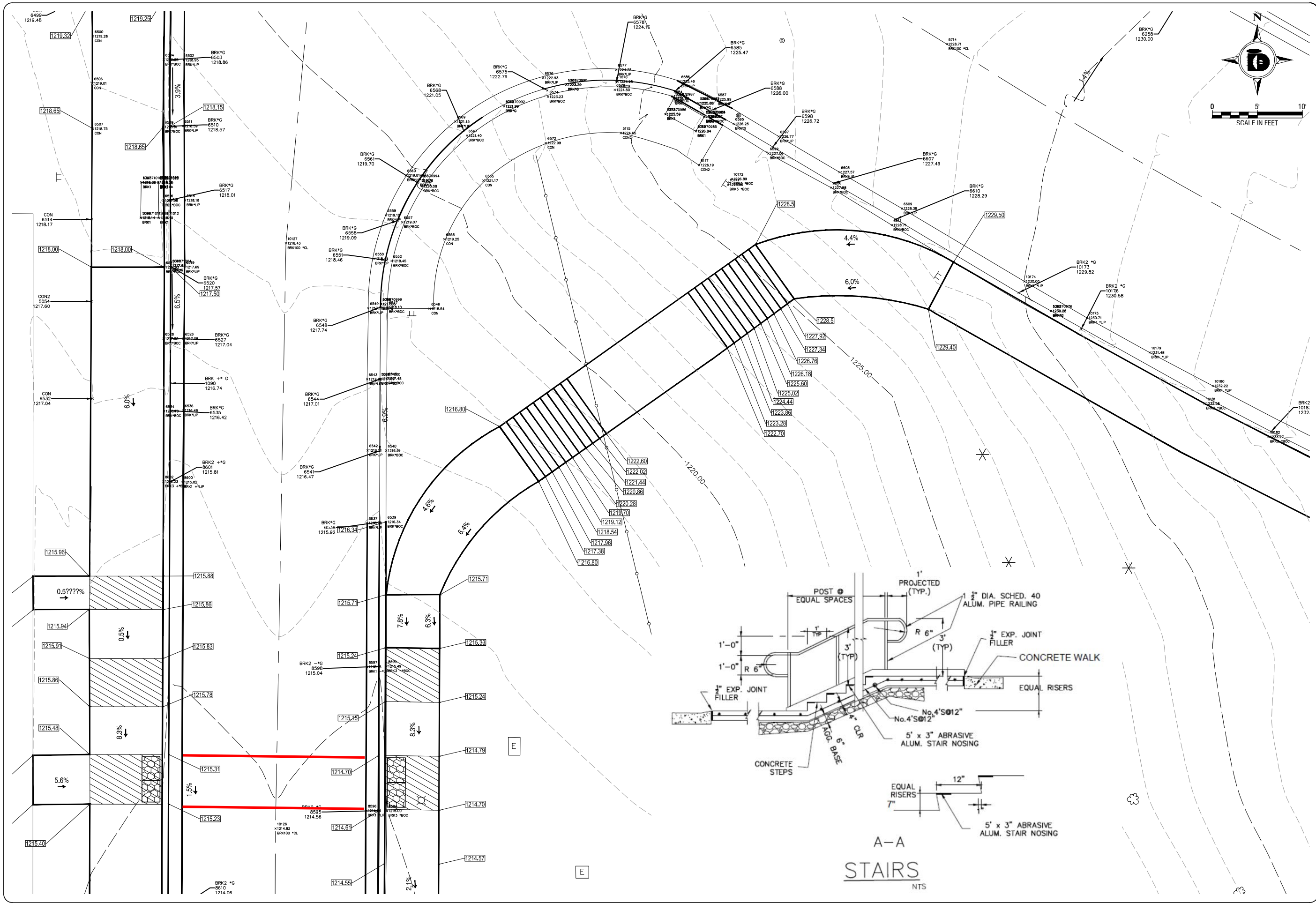
Rev No	Date	By	Description

PROJECT NAME			
DEVELOPER/MUNICIPALITY NAME			
CITY/TOWN AND/OR COUNTY, STATE			
PLAN SHEET			
Drawn By:	XXX	Surveyed By:	XXX
Checked By:	XXX	Designed By:	XXX
		Project No:	X000-00-000
		Date:	XX/20XX

Interstate Engineering, Inc.
 P. O. Box 316
 116 East Washington Avenue
 Fergus Falls, MN 56538-0316
 Ph (218) 739-5545
 Fax (218) 739-4814
 www.interstateeng.com
 Other offices in Montana, North Dakota and South Dakota



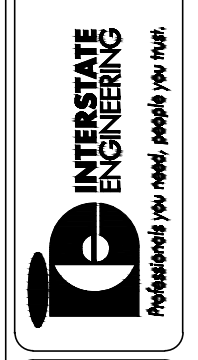
C-1D



Rev No	Date	By	Description

PROJECT NAME DEVELOPER/MUNICIPALITY NAME CITY/TOWN AND/OR COUNTY, STATE		Project No: XXX-XXXX	Date: XX/XX/XX
Drawn By: XXX	Surveyed By: XXX	Project No: XXX-XXXX	Date: XX/XX/XX
Checked By: XXX	Designed By: XXX	Project No: XXX-XXXX	Date: XX/XX/XX

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C-1D

**ENGINEERING DEPARTMENT, CITY of FERGUS FALLS
ENGINEER'S ESTIMATE**

Project Type: Curb & Gutter and Concrete Walk
Location: Randolph Ave
City Proj. No.: Option 3
Pub. Imp. No.: 5361
S. A. P. No.:

ITEM NO.	ITEM	UNIT	TOTAL PROJECT		
			ESTIMATED QUANTITY	UNIT COST	ESTIMATED COST
2021.501	MOBILIZATION	LS	0.25	\$20,000.00	\$5,000.00
2104.501	REMOVE WATER MAIN	LF		\$100.00	\$0.00
2104.501	REMOVE CURB & GUTTER	LF		\$25.00	\$0.00
2104.503	REMOVE CONCRETE PAVEMENT 4" & 6"	S F		\$35.00	\$0.00
2104.505	REMOVE BITUMINOUS PAVEMENT	S Y		\$35.00	\$0.00
2104.509	REMOVE HYDRANT	EACH		\$7,000.00	\$0.00
2104.509	REMOVE TREE	EACH		\$1,500.00	\$0.00
2104.513	SAWING BITUMINOUS PAVEMENT	LF		\$20.00	\$0.00
	RELOCATE POWER POLE			\$3,000.00	\$0.00
	INSTALL OVERHEAD LIGHT			\$1,000.00	\$0.00
	TREE TRIMMING			\$2,000.00	\$0.00
2105.501	COMMON EXCAVATION (P) (TRUCK HAUL)	C Y	180.00	\$30.00	\$5,400.00
2211.501	AGGREGATE BASE CLASS 5	TON		\$30.00	\$0.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL		\$10.00	\$0.00
2360.501	TYPE SP 9.5 WEARING COURSE MIX (SPWEA230B)	TON		\$200.00	\$0.00
2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (SPNWB230B)	TON		\$200.00	\$0.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH		\$2,500.00	\$0.00
2504.602	INSTALL HYDRANT 9.0 BURY	EACH		\$8,000.00	\$0.00
2504.608	WATERMAIN FITTINGS	LB		\$100.00	\$0.00
2504.603	6" PVC HYDRANT LEAD C-900	LF		\$50.00	\$0.00
2521.501	4" CONCRETE WALK (SIDEWALK/APRON)	S F	900	\$12.00	\$10,800.00
2521.501	6" CONCRETE DRIVEWAY PAVEMENT (SIDEWALK/APRON)	S F		\$10.00	\$0.00
2531.501	CONCRETE CURB & GUTTER DESIGN B618	LF		\$48.00	\$0.00
2531.618	TRUNCATED DOMES	SF	16	\$55.00	\$880.00
2563.601	TRAFFIC CONTROL	LS	0.25	\$5,000.00	\$1,250.00
2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	EACH		\$30,000.00	\$0.00
2573.533	SEDIMENT CONTROL LOG TYPE ROCK (6 L.F.)	EACH		\$200.00	\$0.00
2573.533	INLET PROTECTION	EACH		\$200.00	\$0.00
2574.525	COMMON TOPSOIL BORROW	C Y		\$50.00	\$0.00
2575.501	SEEDING	SY		\$7.00	\$0.00
2575.562	HYDRAULIC SOIL STABILIZER, TYPE 8 (BONDED FIBER MATRIX Fibe	LB		\$7.00	\$0.00
	CONCRETE STEPS W/ HANDRAILS	LS	1	\$72,000.00	\$72,000.00
	PED RAMP WITH WALK	LS	1	\$4,500.00	\$4,500.00
	SIDEWALK HEAT & WIRING BACK TO ROOSEVELT BLDG	LS	1	\$7,500.00	\$7,500.00
	LABOR TO INSTALL HEAT & WIRING BACK TO ROOSEVELT BLDG	LS	1	\$8,500.00	\$8,500.00
	MISCELLANEOUS MATERIALS TO GET POWER TO ROOSEVELT BLD	LS	1	\$7,000.00	\$7,000.00
	MISCELLANEOUS GRADING & RESTORATION	LS	1	\$7,000.00	\$7,000.00
2575.562	HYDRAULIC SOIL STABILIZER, TYPE 8 (BONDED FIBER MATRIX Fibe	LB		\$7.00	\$0.00
	TESTING ALLOWANCE	LS	0.25	\$10,000.00	\$2,500.00

Total Cost Bid Items	\$132,330.00
Engineering (20%)	\$26,466.00
Contingencies (10%)	\$13,233.00
Total Project Cost	\$172,029.00



BAIRD AVE.

6' wide concrete sidewalk with PED ramp

Relocate Fire Hydrant

FRIBERG AVE.



1 inch = 100 feet



State Active Transportation Infrastructure Program
Fergus Falls, MN - Option No. 4

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**ENGINEERING DEPARTMENT, CITY of FERGUS FALLS
ENGINEER'S ESTIMATE**

Project Type: Curb & Gutter and Concrete Walk

Location: Baird Ave.-Friberg Ave. to Invision South Driveway

City Proj. No.: Option 4

Pub. Imp. No.: 5361

S. A. P. No.:

ITEM NO.	ITEM	UNIT	TOTAL PROJECT		
			ESTIMATED QUANTITY	UNIT COST	ESTIMATED COST
2021.501	MOBILIZATION	LS	0.25	\$20,000.00	\$5,000.00
2104.501	REMOVE WATER MAIN	L F		\$100.00	\$0.00
2104.501	REMOVE CURB & GUTTER	L F	60	\$25.00	\$1,500.00
2104.503	REMOVE CONCRETE PAVEMENT 4" & 6"	S F	84	\$35.00	\$2,940.00
2104.505	REMOVE BITUMINOUS PAVEMENT	S Y	14.00	\$35.00	\$490.00
2104.509	REMOVE HYDRANT	EACH	1.00	\$7,000.00	\$7,000.00
2104.509	REMOVE TREE	EACH		\$1,500.00	\$0.00
2104.513	SAWING BITUMINOUS PAVEMENT	L F	68	\$20.00	\$1,360.00
	RELOCATE POWER POLE			\$3,000.00	\$0.00
	INSTALL OVERHEAD LIGHT			\$1,000.00	\$0.00
	TREE TRIMMING			\$2,000.00	\$0.00
2105.501	COMMON EXCAVATION (P) (TRUCK HAUL)	C Y	28.00	\$30.00	\$840.00
2211.501	AGGREGATE BASE CLASS 5	TON	27	\$30.00	\$810.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2	\$10.00	\$20.00
2360.501	TYPE SP 9.5 WEARING COURSE MIX (SPWEA230B)	TON	2.00	\$200.00	\$400.00
2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (SPNWB230B)	TON	4	\$200.00	\$800.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	1	\$2,500.00	\$2,500.00
2504.602	INSTALL HYDRANT 9.0 BURY	EACH	1	\$8,000.00	\$8,000.00
2504.608	WATERMAIN FITTINGS	LB		\$100.00	\$0.00
2504.603	6" PVC HYDRANT LEAD C-900	L F	10	\$50.00	\$500.00
2521.501	4" CONCRETE WALK (SIDEWALK/APRON)	S F	1050	\$12.00	\$12,600.00
2521.501	6" CONCRETE DRIVEWAY PAVEMENT (SIDEWALK/APRON)	S F	164	\$10.00	\$1,640.00
2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	60	\$48.00	\$2,880.00
2531.618	TRUNCATED DOMES	SF	12	\$55.00	\$660.00
2563.601	TRAFFIC CONTROL	LS	0.25	\$5,000.00	\$1,250.00
2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	EACH		\$30,000.00	\$0.00
2573.533	SEDIMENT CONTROL LOG TYPE ROCK (6 L.F.)	EACH	1	\$200.00	\$200.00
2573.533	INLET PROTECTION	EACH	1	\$200.00	\$200.00
2574.525	COMMON TOPSOIL BORROW	C Y	15	\$50.00	\$750.00
2575.501	SEEDING	SY	130	\$7.00	\$910.00
2575.562	HYDRAULIC SOIL STABILIZER, TYPE 8 (BONDED FIBER MATRIX Fiber)	LB	90	\$7.00	\$630.00
	TESTING ALLOWANCE	LS	0.25	\$10,000.00	\$2,500.00

Total Cost Bid Items	\$56,380.00
Engineering (20%)	\$11,276.00
Contingencies (10%)	\$5,638.00
Total Project Cost	\$73,294.00

ENGINEERING DEPARTMENT, CITY of FERGUS FALLS

ENGINEER'S ESTIMATE

Project Type: Curb & Gutter and Concrete Walk

Location: Various Location

City Proj. No.:

Pub. Imp. No. 5361

S. A. P. No.:

	Construction Cost	Construction Contingency	Engineering Design/Admin	Total
Option 1	\$94,865.00	\$9,486.50	\$18,973.00	\$123,324.50
Option 2	\$72,750.00	\$7,275.00	\$14,550.00	\$94,575.00
Option 3	\$132,330.00	\$13,233.00	\$26,466.00	\$172,029.00
Option 4	\$56,380.00	\$5,638.00	\$11,276.00	\$73,294.00
	\$356,325.00	\$35,632.50	\$71,265.00	\$463,222.50

State Request	\$391,957.50
Local Share	\$71,265.00
Total Estimated Project Cost	\$463,222.50

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY ADMINISTRATOR HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF FERGUS FALLS, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY ADMINISTRATOR HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HIMSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF FERGUS FALLS;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, THAT THE FOLLOWING BILLS AND CLAIMS BE AND THEREBY ARE, ORDERED PAID OUT OF THE FOLLOWING FUNDS:

General

AT&T MOBILITY	DATA PLANS/FIRE CHIEF PHONE	49.66
AT&T MOBILITY	DATA PLANS/PREVENTION CHIEF	44.63
AT&T MOBILITY	DATA PLANS/TRAINING CHIEF	44.63
AT&T MOBILITY	IPADS & CELL PHONE DATA	356.87
ADMINISTRATOR'S CONTINGENCY FD	JULY CGMC TRAVEL REIMBURSEMENT	327.66
ADMINISTRATOR'S CONTINGENCY FD	JULY DELUXE CHECK CHARGE	193.38
ADMINISTRATOR'S CONTINGENCY FD	JULY 2023 ANALYSIS SVC CHARGE	167.75
ADMINISTRATOR'S CONTINGENCY FD	JULY 2023 INTEREST EARNED	.02-
ADMINISTRATOR'S CONTINGENCY FD	RECORD ORDINANCE #40-VARIANCE	46.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PAVILION DEPOSIT-FM BK	100.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PAVILION DEPOSIT-HARTWE	100.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PAVILION DEPOSIT-JOHNSO	100.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PAVILION DEPOSIT-JOURNA	100.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PAVILION DEPOSIT-MONKE	100.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PAVILION DEPOSIT-OTP	100.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PLPS DEPOSIT-JOHNSON	25.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PLPS DEPOSIT-OTC DFL	25.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PLPS DEPOSIT-WASVICK	25.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PLPS DEPOSIT-WATKINS	25.00
ALEX AIR APPARATUS 2, LLC	JULY HYDRAULIC OIL	193.00
ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	1,111.71
ARAMARK	AUGUST LINEN SUPPLY	36.46
AMERITAS	AUGUST DENTAL INSURANCE	4,142.20
SEAN ANDERSON	CLEANING JULY 31-AUG 7	436.08
ASPEN MILLS INC	ONSTAD UNIFORM PURCHASE	69.66
BANKCARD CENTER	.9MM AMMO	192.16
BANKCARD CENTER	CERTIFICATE PAPER	13.95
BANKCARD CENTER	CITY HALL COFFEE	47.92
BANKCARD CENTER	CLEANING/KITCHEN SUPPLIES	50.46
BANKCARD CENTER	CONCESSION SUPPLIES	468.04
BANKCARD CENTER	CREDITS (FRAUD)	1,916.98-

General

BANKCARD CENTER	DUENOW UNIFORM PURCHASE	35.59
BANKCARD CENTER	EDUCATION-CODE UPDATES, AMMEND.	85.00
BANKCARD CENTER	FRAUDULENT CHARGES	919.54
BANKCARD CENTER	GOO GONE LIQUID	5.47
BANKCARD CENTER	JULY BLS PROVIDER ECARD	7.50
BANKCARD CENTER	JULY BURN HOUSE SUPPLIES-MBFTE	47.32
BANKCARD CENTER	JULY EMR COURSE MATERIAL	193.80
BANKCARD CENTER	JULY FLUORESCENT VINYL SIGNS	205.95
BANKCARD CENTER	JULY HONDA GASKET SET	14.34
BANKCARD CENTER	JULY INFANT/CHILD SMART PADS	120.67
BANKCARD CENTER	JULY KNEEL PAD, LOCKING PLIERS	27.60
BANKCARD CENTER	JULY MAINTENANCE SUPPLIES	7.76
BANKCARD CENTER	JULY MULTI-PURPOSE FOIL	12.60
BANKCARD CENTER	JULY NFPA MEMBERSHIP	175.00
BANKCARD CENTER	JULY OFFICE SUPPLIES	5.36
BANKCARD CENTER	JULY PREVENTION MATERIAL	205.70
BANKCARD CENTER	JULY PUBLISH ORDINANCE #38	85.49
BANKCARD CENTER	JULY PUBLISH ORDINANCE #39	188.85
BANKCARD CENTER	JULY PUBLISH ORDINANCE #42	104.63
BANKCARD CENTER	JULY TRAINING MATERIAL	139.52
BANKCARD CENTER	JULY VACATE PLATTED OAK ST ROW	81.66
BANKCARD CENTER	JULY WHEELBARROWS	269.98
BANKCARD CENTER	JUNE TRAINING BURN SUPPLIES	285.18
BANKCARD CENTER	KIDS KAMP SUPPLIES	198.25
BANKCARD CENTER	KIDS KAMP/BOWLING	140.00
BANKCARD CENTER	KITCHEN SUPPLIES	14.95
BANKCARD CENTER	LIEN UNIFORM PURCHASE	26.83
BANKCARD CENTER	MILLER CLASS FEE-LMC	100.00
BANKCARD CENTER	MILLER EVOC TRAINING MEAL	16.86
BANKCARD CENTER	MOBILE MOULTRIE MONTHLY	9.99
BANKCARD CENTER	MONTHLY ADOBE MEMBERSHIP	10.73
BANKCARD CENTER	MONTHLY EMAIL CONTACTS	35.00
BANKCARD CENTER	NATIONAL NIGHT OUT SUPPLIES	184.91
BANKCARD CENTER	NUISANCE IMAGE STORAGE	9.99
BANKCARD CENTER	OFFICE SUPPLIES	199.84
BANKCARD CENTER	PARKS/CITY HALL TEMPO	85.89
BANKCARD CENTER	PD COFFEE	23.96
BANKCARD CENTER	PD LED LIGHTS	646.00
BANKCARD CENTER	POSTAGE	40.92
BANKCARD CENTER	POW/MIA FLAG-TOWER BRIDGE	45.00
BANKCARD CENTER	RETURNED TRIAL SCOPE	11.51
BANKCARD CENTER	SUPREME LUBRICANT	42.84
BANKCARD CENTER	THUMB DRIVES	43.98

General

BANKCARD CENTER	TOOL THREAD CLEANER	34.11
BANKCARD CENTER	07/02-08/01/23 CREATIVE CLOUD	39.99
BANKCARD CENTER	2ND QTR FILING FORM 941	8.50
BANKCARD CENTER	2023 PEER SUPPORT TRAINING	100.00
BANKCARD CENTER	2024 CALENDARS	48.37
BEYER BODY SHOP, INC.	TOW DODGE CHALLENGER/23026862	150.00
BEYER BODY SHOP, INC.	TOW HYUNDAI/23026779-CRASH/INS	400.00
CHARTER COMMUNICATIONS	08/02-09/01/23 CABLE	44.88
CHARTER COMMUNICATIONS	08/04-09/03/2023 CABLE	52.62
COMMISSIONER OF REVENUE	2023 JULY SALES TAX	83,335.00
COOPERS TECHNOLOGY GROUP	AUGUST MARKERS	28.46
COOPERS TECHNOLOGY GROUP	AUGUST SHEET PROTECTORS	21.11
D ERVASTI SALES CO LLC	PITCHING RUBBER,CHALK,CONDIT.	1,772.60
DACOTAH PAPER CO	CORROSIVE LIQ.,SOAP,MILDEW CLN	303.29
DACOTAH PAPER CO	CREDIT SHORTED ON DELIVERY	85.56-
DACOTAH PAPER CO	DRAIN CLEANER	68.72
DACOTAH PAPER CO	SOAP H&B LNF PEARLUX	171.12
DACOTAH PAPER CO	SOAP,H&B LNF PEARLUX 4 GAL CS	85.56
DACOTAH PAPER CO	WALL MOUNT-SHARPS CONTAINERS	509.73
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	105,329.86
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	2,800.09
EQUIPMENT FUND	JULY FUEL CHARGES #3002	79.38
EQUIPMENT FUND	JULY FUEL CHARGES #3013	57.00
EQUIPMENT FUND	JULY FUEL CHARGES #3019	46.20
EQUIPMENT FUND	JULY FUEL CHARGES #3022	29.02
EQUIPMENT FUND	JULY FUEL CHARGES #3040	36.96
EQUIPMENT FUND	JULY FUEL CHARGES #3042	92.55
EQUIPMENT FUND	JULY REPAIRS/SERVICE #3009	508.06
EQUIPMENT FUND	JULY REPAIRS/SERVICE #3019	38.48
EQUIPMENT FUND	JULY REPAIRS/SERVICE #3042	330.68
FARMERS ELEVATOR OF FERGUS	GRASS SEED	210.00
FASTENAL COMPANY	AUG PARK SAFETY VENDING	40.53
FASTENAL COMPANY	AUG STREET SAFETY VENDING	40.53
FERGUS POWER PUMP, INC.	JUNE 27, 2023 DUST CONTROL	4,934.08
F. F. AREA FAMILY YMCA	2023 BEACH LIFEGUARD CONTRACT	8,333.33
FERGUS FALLS CONVENTION &	JUN 2023 LODGING TAX	18,357.01
FERGUS FALLS CONVENTION &	JUN 2023 LODGING TAX ADMIN	550.71-
FERGUS HOME & HARDWARE	AUG MALLET .5G INSECTICIDE	91.98
FINNLYTECH INC	FACILITY SCHEDULING CONFIGURAT	3,148.00
GALLS LLC	AUGUST NEW MEMBER UNIFORM	137.12
GALLS LLC	ONSTAD NEW HIRE UNIFORM PURCHA	86.17
GRAINGER INC	AUG CORDLESS INFLATOR (GLEN)	154.35
GRAINGER INC	AUG DRUM SPILL CONTAINMENT	298.85

General

GRAINGER INC	AUG SPILL PLATFORM RAMP	228.14
GRANITE ELECTRONICS	4 RADIO BATTERIES/2 MIC CLIPS	297.16
GREAT PLAINS NATURAL GAS CO	JULY NATURAL GAS EXPENSE	310.53
HIGH POINT NETWORKS LLC	HPN MONTHLY M365/GSUITE BACKUP	228.00
HOME DEPOT CREDIT SERVICES	AUG HEAVY DUTY WIPES	8.98
HOME DEPOT CREDIT SERVICES	AUG LINCOLN ALLEY WALL MATERIA	79.48
HOME DEPOT CREDIT SERVICES	AUG MISC TOOLS ARENA BRENT	133.88
HOME DEPOT CREDIT SERVICES	AUGUST EXTENSION CORD,3" SCREW	87.54
HOME DEPOT CREDIT SERVICES	AUGUST PAINTERS TOUCH BLACK	6.48
HOME DEPOT CREDIT SERVICES	AUGUST 80LB CONCRETE MIX,STUDS	52.05
HOME DEPOT CREDIT SERVICES	JUL DRYWALL FOR TRAINING	34.74
HOME DEPOT CREDIT SERVICES	JUL ROOSEVELT PARK PARTS	32.96
HOME DEPOT CREDIT SERVICES	JULY PROOF COIL CHAIN 5/16"X50	184.71
HOME DEPOT CREDIT SERVICES	JULY RAKES,RZB EDGES,PARIS KIT	394.77
HOME DEPOT CREDIT SERVICES	JULY RIDGID MEDIUM DUST BAG	19.97
HOME DEPOT CREDIT SERVICES	JULY 30" DIRECT DRIVE 5,000CFM	328.85
HOME DEPOT CREDIT SERVICES	JULY 80LB QUIKRETE CONCRETE	175.68
HOME DEPOT CREDIT SERVICES	JUN PARK SUPPLY ORDER (MICK)	366.68
JUST ADD WATER LANDSCAPE	SPRINKLERS,PIPE ELBOWS	200.20
KIESLER'S POLICE SUPPLY INC	SABRE RED FOG (MK-9)-6	332.36
KNUTSON LAWN SERVICE	CONTR MOWING 3509 P HILLS DR	260.00
KNUTSON LAWN SERVICE	CONTR MOWING 3513 P SHORES DR	260.00
KNUTSON LAWN SERVICE	CONTR.MOWING 3503 P.SHORES DR	130.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 104 LAURA LN	200.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 106 LAURA LN	75.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 128 S TOWER RD	130.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 403 FRIBERG	280.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 517 E VERNON	67.50
KNUTSON LAWN SERVICE	CONTRACT MOWING 530 E HAMPDEN	65.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 705 1ST AVE N	110.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 801 N CLEVELAN	65.00
LAKE REGION ELECTRIC COOP	JULY ELECTRICITY EXPENSE	2,379.10
LAKE REGION ELECTRIC COOP	JULY/SNOW REMOVAL/EQUIP BLDG	52.62
LOCATORS & SUPPLIES INC	AUG EAR PLUGS PARK AND REC	34.99
LOCATORS & SUPPLIES INC	AUG WHITE MARKING PAINT	84.95
LOCATORS & SUPPLIES INC	AUGUST MAX 1 EAR PLUGS	39.99
VICTOR LUNDEEN COMPANY	JULY LASER UTILITY BILLS	2,658.86
MARCO TECHNOLOGIES LLC	07/27-08/27/23 COPIER RENT	889.70
MASTER'S MARTIAL ARTS ACADEMY	2023 TAE-KWON DO SESSION II	324.00
MINN-DAKOTA/OTTER TAIL COACHES	IN-TOWN SHUTTLE/COUNTY MUSEUM	95.12
MINN-DAKOTA/OTTER TAIL COACHES	IN-TOWN SHUTTLE/RECYCLING CTR	95.12
MINNKOTA ENVIROSERVICES INC	SHREDDING JULY 2023	47.20
MOTION INDUSTRIES INC	BANDED V-BELTS	134.01

General

NAC	PD COMPASS HVAC COMPUTER UPGRA	4,711.00
NEO ELECTRICAL SOLUTIONS LLC	JULY MALSR REIL REPAIR	910.00
NYCKLEMOE & ELLIG, P.A.	AUGUST PROSECUTING SERVICES	9,492.50
OFFICE OF MNIT SERVICES	AUGUST INTERNET USAGE	338.62
OTTER TAIL LAKES COUNTRY ASSN	WELCOMING COMMUNITIES GRANT	2,000.00
OTTER TAIL COUNTY FAIR ASSN.	OTC TAX	1.17-
OTTER TAIL COUNTY FAIR ASSN.	STATE TAX	16.04-
OTTER TAIL COUNTY FIRE	2023 MEMBERSHIP DUES	50.00
OTTER TAIL COUNTY HIGHWAY DEPT	DECORATIVE ST LIGHTS	15.18
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	40,495.75
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	1,621.29
OTTER TAIL POWER COMPANY	JUNE WAGONS, WEEDS & WASTE	163.39
OTTER TAIL TELCOM	AUGUST ADDITIONAL LISTING	10.00
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	784.56
OTTER TAIL TELCOM	AUGUST TELEPHONE LINES	270.97
OTTER TAIL TELCOM	JULY LONG DISTANCE	6.18
POLICE DEPT CONTINGENCY FUND	UNLOCK TOWED DODGE/23026862	70.00
SKY CREW SERVICES, LLC	SEPTEMBER MANAGEMENT FEES	3,500.00
STEIN'S INC	CWT-26, 15 GALLON	294.07
STREICHER'S INC	4MM PROJECTILE IMPACT SPONGE	144.00
SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER INSPE	60.75
SUMMIT COMPANIES	08/01-10/31/23 MONITORING	110.00
SWANSTON EQUIPMENT CO	AUG PARK PARTS ORDER GLEN	135.46
VERIZON WIRELESS	AUGUST CELL PHONE EXPENSE	1,115.96
VERIZON WIRELESS	CELL/AIR CARDS 7/2-8/1	1,035.85
WADENA ASPHALT INC	AUG BIT MIX ALCOTT	1,190.00
WADENA ASPHALT INC	AUG BIT MIX 2 RIVERS ROAD	420.00
WEX	JULY FLEX/HSA PART FEE	142.45
ZIEGLER INC.	GENERATOR REPAIR FROM 6-22 INC	8,571.72
APRIL SCHUBERT-ZUMACH	REIMBURSE PLUNGERS FOR SCREENS	40.27
	F U N D T O T A L	333,269.28

P.A. General

A-1 LOCK & KEY LLC	EXTRACTED BROKE KEY	100.00
ACCURATE CONTROLS INC	REPROGRAMING DOOR CONTROL SYST	864.00
ATLAS OUTDOOR SERVICES LLC	AUGUST/CBHH SNOW/LAWN CARE	1,000.00
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	1,182.42
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	8.11

P.A. General

MARCO TECHNOLOGIES LLC	07/27-08/27/23 COPIER RENT	91.20
SUMMIT COMPANIES	MONTHLY MONITORING -AUG	34.00
UGSTAD PLUMBING INC	BOILER/GEN CK 07/06/23	90.00
UGSTAD PLUMBING INC	BOILER/GEN CK 07/18/23	90.00
UGSTAD PLUMBING INC	BOILER/GEN CK 07/28/23	90.00
UGSTAD PLUMBING INC	MONTHLY MAINT -PLBG & HTG JUL	90.00
WEX	JULY FLEX/HSA PART FEE	3.30
	F U N D T O T A L	3,643.03

Regional Treatment Center-City Operated

OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	210.21
	F U N D T O T A L	210.21

Public Library

ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	6.00
ARAMARK UNIFORM SERVICES	TOWELS AND MOPS	38.52
BAKER & TAYLOR INC	BOOKS	3,261.69
BAKER & TAYLOR INC	PROCESSING	266.24
BANKCARD CENTER	JULY #2 YELLOW PENCILS	11.52
BANKCARD CENTER	JULY BOOKS	223.74
BANKCARD CENTER	JULY DIGITAL MATERIALS	934.53
BANKCARD CENTER	JULY DVD'S	1,814.64
BANKCARD CENTER	JULY OPERATING SUPPLIES	263.37
BANKCARD CENTER	JULY PAPER RECEIPT ROLLS	139.98
BANKCARD CENTER	MEETING-FUNDAMENTALS/CATALOGIN	249.00
BANKCARD CENTER	MEETING-SERVING DEAF PATRONS	129.00
BANKCARD CENTER	MN LIBRARY ASSN MEMBERSHIP	260.00
BANKCARD CENTER	07/16/23-07/15/24 COMMON SENSE	30.00
BANKCARD CENTER	07/19/23-07/18/24 AMAZON RENEW	139.00
DACOTAH PAPER CO	WALL MOUNT-SHARPS CONTAINERS	117.63
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	6,748.72
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	54.42
GREAT PLAINS NATURAL GAS CO	JULY NATURAL GAS EXPENSE	23.00

Public Library

HOME DEPOT CREDIT SERVICES	AUG MISC SUPPLIES (JUSTIN)	86.06
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	1,900.14
OTTER TAIL TELCOM	AUGUST LIBRARY FAX LINE	35.17
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	146.28
U S A TODAY	USA TODAY NEWSPAPER	398.74
WEX	JULY FLEX/HSA PART FEE	15.26
	F U N D T O T A L	17,292.65

Bigwood Event Center

AL'S REFRIGERATION, INC.	MAY REPAIR WALK-IN COMPRESSOR	237.50
ARAMARK	AUGUST LINEN SUPPLY	394.38
BANKCARD CENTER	JULY FOOD-07/18-07/19/2023	117.72
BANKCARD CENTER	JULY FOOD-07/20/2023	130.09
BANKCARD CENTER	JULY FOOD-07/24/2023	71.93
BANKCARD CENTER	JULY FOOD-07/25/2023	50.40
BANKCARD CENTER	JULY GARBAGE BAGS	13.21
BJORN'S HEATING & AIR COND INC	CONNECTIONS,FUSE BLOWER BELT	997.26
CARDCONNECT	JUL CREDIT CARD FEES	77.35
VIKING COCA-COLA BOTTLING CO	JULY BEVERAGES	260.20
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	873.99
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	.68
MARCO TECHNOLOGIES LLC	07/29-08/29/23 COPIER RENT	126.20
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	2,873.87
OTTER TAIL TELCOM	AUGUST INTERNET ACCESS BW	91.64
PRECISION CATERING MINNESOTA	08/02/23 BAR SERVICE	150.00
PRECISION CATERING MINNESOTA	08/02/23 BEVERAGES	920.40
PRECISION CATERING MINNESOTA	08/02/23 FOOD	4,768.80
PRECISION CATERING MINNESOTA	08/02/23 LESS 15% BEVERAGES	115.05-
PRECISION CATERING MINNESOTA	08/02/23 LESS 15% FOOD	596.10-
TORKE COFFEE ROASTING COMPANY	AUGUST BEVERAGES-COFFEE	134.05
VERIZON WIRELESS	AUGUST CELL PHONE EXPENSE	48.81
WEX	JULY FLEX/HSA PART FEE	2.75
	F U N D T O T A L	11,630.08

Capital Improvement

Capital Improvement

BANKCARD CENTER	JULY PHASE II SIGN	40.00
BANKCARD CENTER	JULY 2023 MILL & OVERLAY BITUM	313.90
BOLTON & MENK INC	DTRF PH 2 CONST.ADMIN	28,226.33
BOLTON & MENK INC	UNION AVE MILL & OVERLAY	71.50
BRAUN INTERTEC CORPORATION	PROF SERVICE THROUGH 7/28/2023	9,397.00
JOEL CARLSON INC.	SEPTEMBER LEGISLATIVE FEES	2,285.00
DELZER CONSTRUCTION	PAY REQUEST #2	15,000.00
HOME DEPOT CREDIT SERVICES	AUG MISC PARTS FRIBERG PROJECT	12.47
HOME DEPOT CREDIT SERVICES	AUG 1/2" BLACK CAPS FRIBERG PR	7.88
HOME DEPOT CREDIT SERVICES	JUL FRIBERG AVE PROJ PARTS TRA	239.80
JLG ARCHITECTS	AQUATIC PROFESSIONAL SERVICES	101,800.44
MOODY'S INVESTORS SERVICE, INC	GO P.A. BONDS 2023A-RATING FEE	14,500.00
OTTER TAIL POWER COMPANY	JUNE UPDATE ON PROJECT 5314	40.86
OTTER TAIL POWER COMPANY	JUNE UPDATE ON PROJECT 5364	40.86
OTTER TAIL POWER COMPANY	JUNE UPDATE ON PROJECT 5959	40.86
OTTER TAIL POWER COMPANY	JUNE UPDATE ON PROJECT 5960	40.86
TAFT STETTINIUS HOLLISTER LLP	2022 CONTRACT MATTER	17,066.50
	F U N D T O T A L	189,124.26

Airport Capital Improvement

HDR ENGINEERING INC.	2023 AIRPORT PLAN PROF SERVICE	4,000.00
NATIONAL SEALANT & CONCRETE	PAY APP NO 2	174,093.02
NEO ELECTRICAL SOLUTIONS LLC	PAY APP. NO 1	112,738.40
	F U N D T O T A L	290,831.42

Liquor Store

AL'S REFRIGERATION, INC.	AUGUST COOLER-DEFROST TIMER	770.51
AL'S REFRIGERATION, INC.	AUGUST REPAIR WALK IN COOLER	285.00
THE AMERICAN BOTTLING COMPANY	AUGUST/MIX	607.84
ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	353.41
ARCTIC GLACIER USA INC	AUGUST/FREIGHT #3602321608	25.00
ARCTIC GLACIER USA INC	AUGUST/FREIGHT #3606322304	15.00
ARCTIC GLACIER USA INC	AUGUST/FREIGHT #3607321903	15.00

Liquor Store

ARCTIC GLACIER USA INC	AUGUST/ICE	#3602321608	404.49
ARCTIC GLACIER USA INC	AUGUST/ICE	#3606322304	432.97
ARCTIC GLACIER USA INC	AUGUST/ICE	#3607321903	625.06
ARTISAN BEER COMPANY	AUGUST/BEER		2,831.90
ARTISAN BEER COMPANY	AUGUST/MIX		71.50
BANKCARD CENTER	JULY AED REPLACEMENT BATTERY		366.66
BANKCARD CENTER	JULY MOOD PANDORA		57.86
BELLBOY CORPORATION	AUGUST/FREIGHT		98.58
BELLBOY CORPORATION	AUGUST/LIQUOR		5,388.75
BELLBOY CORPORATION	AUGUST/MIX		796.95
BEVERAGE WHOLESALERS INC	AUGUST/BEER		59,739.18
BEVERAGE WHOLESALERS INC	AUGUST/LIQUOR		4,062.00
BEVERAGE WHOLESALERS INC	AUGUST/MIX		339.09
BIGWOOD EVENT CENTER	NOVEMBER FERGUS FALLS TASTING		2,000.00
BRAUN VENDING INC	AUGUST SUPPLIES-WATER		28.00
BRAUN VENDING INC	AUGUST WATER COOLER RENT		16.00
BRAUN VENDING INC	AUGUST/SUPPLIES-WATER		21.00
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/BEER		172.00
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/FREIGHT		294.53
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/LIQUOR		11,162.28
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/MIX		825.88
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/WINE		3,172.00
CAYAN	JULY 2023 CR CD FEES		23,459.45
VIKING COCA-COLA BOTTLING CO	AUGUST/MIX		1,583.05
COMMISSIONER OF REVENUE	2023 JULY SALES TAX		10.39
COPPER TRAIL BREWING CO	AUGUST/BEER		477.12
D-S BEVERAGES, INC.	AUGUST/BEER		39,457.59
D-S BEVERAGES, INC.	AUGUST/LIQUOR		526.60
D-S BEVERAGES, INC.	AUGUST/MIX		889.20
DACOTAH PAPER CO	AUGUST SUPPLIES-BAGS		179.84
DACOTAH PAPER CO	JULY BAGS, ROLL THERMAL		260.29
MARGO DENBROOK	AUGUST PAINT		7.49
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE		8,432.47
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE		22.65
FERGUS BREWING COMPANY LLC	AUGUST/BEER		422.00
GREAT PLAINS NATURAL GAS CO	JULY NATURAL GAS EXPENSE		34.46
JOHNSON BROTHERS LIQUOR CO	AUGUST/FREIGHT		503.77
JOHNSON BROTHERS LIQUOR CO	AUGUST/LIQUOR		7,304.96
JOHNSON BROTHERS LIQUOR CO	AUGUST/MIX		166.60
JOHNSON BROTHERS LIQUOR CO	AUGUST/WINE		14,715.49
JUNKYARD BREWING COMPANY LLC	AUGUST/BEER		502.00
LEIGHTON BROADCASTING	JULY RADIO ADVERTISING		499.20
LIQUOR STORE	RECEIPT AUGUST RENT		358.00-

Liquor Store

MARCO TECHNOLOGIES LLC	07/27-08/27/23 COPIER RENT	186.96
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	4,305.28
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	310.95
PAUSTIS WINE COMPANY	AUGUST/FREIGHT	102.60
PAUSTIS WINE COMPANY	AUGUST/LIQUOR	1,400.66
PAUSTIS WINE COMPANY	AUGUST/WINE	5,453.00
PEPSI BEVERAGE COMPANY	AUGUST/MIX	634.90
PHILLIPS WINE & SPIRITS CO	AUGUST/FREIGHT	286.68
PHILLIPS WINE & SPIRITS CO	AUGUST/LIQUOR	13,540.00
PHILLIPS WINE & SPIRITS CO	AUGUST/MIX	211.30
PHILLIPS WINE & SPIRITS CO	AUGUST/WINE	3,676.00
SMALL LOT MN	AUGUST/FREIGHT	18.00
SMALL LOT MN	AUGUST/LIQUOR	1,469.54
SMALL LOT MN	AUGUST/WINE	1,928.52
SOUTHERN GLAZER'S OF MN	AUGUST/FREIGHT	214.90
SOUTHERN GLAZER'S OF MN	AUGUST/LIQUOR	18,493.94
SOUTHERN GLAZER'S OF MN	AUGUST/WINE	220.49
VERIZON WIRELESS	AUGUST CELL PHONE EXPENSE	120.39
VINOCOPIA INC	AUGUST/FREIGHT	28.75
VINOCOPIA INC	AUGUST/LIQUOR	830.00
VINOCOPIA INC	AUGUST/MIX	240.00
VINOCOPIA INC	AUGUST/WINE	1,272.00
WEX	JULY FLEX/HSA PART FEE	20.49
	F U N D T O T A L	249,040.41

Refuse Disposal

ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	290.54
AUTO VALUE - FERGUS FALLS	AUG CHASSIS BLACK TOP COAT	133.89
BANKCARD CENTER	JULY LIC.RENEWAL DEREK SHOL	30.65
CARR'S TREE SERVICE, INC.	AUG STORM DAMAGED TREE	800.00
COMMISSIONER OF REVENUE	2023 JULY SALES TAX	110.70
COMMISSIONER OF REVENUE	2023 JULY SWMT	31,059.00
WASTE MANAGEMENT	07/16-07/31/23 PRO SERVICES	12,020.53
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	15,180.25
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	64.21
FASTENAL COMPANY	AUG REFUSE SAFETY VENDING	40.53
JR OIL CO	AUG PICK UP USED FILTERS/ANTI	120.00
LOCATORS & SUPPLIES INC	AUG OPEN CUFF GLOVE	25.99

Refuse Disposal

MARCO TECHNOLOGIES LLC	07/27-08/27/23 COPIER RENT	323.40
OTTER TAIL COUNTY TREASURER	JULY TIPPING FEES	86,908.18
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	183.97
OTTER TAIL POWER COMPANY	JUNE SERVICE-MAIL BILLS	77.96
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	142.69
REVTRAK INC	JULY 2023 CR CD FEES	3,591.71
REVTRAK INC	JUNE 2023 CR CD FEES	3,075.61
SIGELMAN STEEL & SALVAGE CO	AUG ROLL OFF CONTAINER SHEET M	345.07
SIGELMAN STEEL & SALVAGE CO	AUG ROLL OFF SHEET METAL	353.00
VERIZON WIRELESS	AUGUST CELL PHONE EXPENSE	25.94
WEX	JULY FLEX/HSA PART FEE	16.50
	F U N D T O T A L	154,920.32

Sewage Treatment

ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	221.28
BANKCARD CENTER	JULY DETERGENT, BATTERIES,	149.32
BANKCARD CENTER	JULY REFUND	196.71-
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	11,009.06
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	43.94
FASTENAL COMPANY	AUG SEWER SAFETY VENDING	40.53
HAWKINS INC	AUG CYLINDERS	40.00
LAKE REGION ELECTRIC COOP	JULY ELECTRICITY EXPENSE	184.60
LEWIS MOTOR REPAIR	AUG YASKAWA 480V/3PH TYPE 1	1,142.38
MARCO TECHNOLOGIES LLC	07/27-08/27/23 COPIER RENT	301.50
MCMASTER-CARR SUPPLY CO	AUG NYLON PLASTIC WASHERS	144.03
MCMASTER-CARR SUPPLY CO	AUG SS WASHER 5/8" 16PK OF 5	236.91
MIDWEST FLO CAL LLC	AUG CALIBRATE INFL.-EFFLUENT	746.50
MOTION INDUSTRIES INC	JULY DRIVE BELTS	121.15
STEFAN NELSON	JULY MEAL REIMB.MWOA CONF.	94.53
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	10,933.59
OTTER TAIL POWER COMPANY	JUNE SERVICE-MAIL BILLS	77.96
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	141.42
PLUNKETT'S PEST CONTROL INC.	AUG SPRING/FALL EXT.PROGRAM	21.40
RMB ENVIRONMENTAL LABORATORIES	AUG ANALYSIS	1,584.72
REVTRAK INC	JULY 2023 CR CD FEES	3,591.71
REVTRAK INC	JUNE 2023 CR CD FEES	3,075.62
NEIL SLETTEN	REIMBURSEMENT MEALS, FUEL	110.19
SPEE*DEE DELIVERY SERVICE INC	JULY SHIPPING	68.78

Sewage Treatment

USA BLUEBOOK	AUG GATER GRIP SOCKETS	172.43
USA BLUEBOOK	AUG SEWAGE PUMP	1,669.95
VERIZON WIRELESS	AUGUST CELL PHONE EXPENSE	117.29
WEX	JULY FLEX/HSA PART FEE	13.75
	F U N D T O T A L	35,857.83

Water

ADMINISTRATOR'S CONTINGENCY FD	AUGUST UTILITIES REFUND	23.30
ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	145.12
BANKCARD CENTER	JULY FREEZER BAGS	7.98
BANKCARD CENTER	JULY FRIBERG TEMP WATER	15.44
BANKCARD CENTER	JUNE DEWALT 18V BATTERY	199.00
COSSETTE ELECTRIC LLC	JUNE REPL.BURNT CONTROL FUSE	138.00
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	8,010.15
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	64.22
JOHN DEERE FINANCIAL	JULY S/S HCS 5/8-11X3 1/2	51.26-
FARMERS ELEVATOR OF FERGUS	AUG GRASS SEED	630.00
FASTENAL COMPANY	AUG WATER SAFETY VENDING	40.53
GOIN' POSTAL FERGUS FALLS	AUG POSTAGE	14.80
GOIN' POSTAL FERGUS FALLS	AUG SHIPPING	136.08
GRAINGER INC	AUG 3/4" S/S HOSE CLAMPS	75.18
GRAYMONT (WI) LLC	JULY HIGH CALCIUM QUICKIME	8,180.99
HACH COMPANY	AUG SULFURIC ACID STD,SOLN	375.18
HAWKINS INC	AUG FERRIC SULFATE W/FUEL CHG	2,061.27
HAWKINS INC	AUG 140 LB AMMONIA CYLINDER	823.20
HOME DEPOT CREDIT SERVICES	JUL 1" BALL VALVE (TRAVIS)	49.36
MARCO TECHNOLOGIES LLC	07/27-08/27/23 COPIER RENT	299.91
METRO SALES, INC	07/08-08/07/23 COPIER RENT	63.68
METRO SALES, INC	07/08-08/07/23 COPIER USAGE	5.92
OTTER TAIL COUNTY FAIR ASSN.	HYD METER DEP (REC 230309)	260.00
OTTER TAIL COUNTY FAIR ASSN.	RENT 22 DAYS (105.75/MONTH)	77.66-
OTTER TAIL COUNTY FAIR ASSN.	41,700 GAL @ \$3.73/1,000	155.55-
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	7,918.20
OTTER TAIL POWER COMPANY	JUNE SERVICE-MAIL BILLS	77.96
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	160.89
PREFERRED CONTROLS INC	AUG CTY 1 BOOSTER ST. UPGRADE	5,304.00
RMB ENVIRONMENTAL LABORATORIES	AUG 1ST HALF BACTERIA MONITOR	223.25
RED OAK LAWN LLC	RET. METER DEP. REC 229928	60.00

Water

RED OAK LAWN LLC	RET.METER CONNECT REC 229928	50.00
REVTRAK INC	JULY 2023 CR CD FEES	3,591.72
REVTRAK INC	JUNE 2023 CR CD FEES	3,075.61
ARNO STEYN	2023 SAFETY BOOT REIMBURSEMENT	250.00
UGSTAD PLUMBING INC	AUG HOSE THREAD V BREAKER	25.00
VERIZON WIRELESS	AUGUST CELL PHONE EXPENSE	352.58
WEX	JULY FLEX/HSA PART FEE	22.00
	F U N D T O T A L	42,446.05

Storm Water

OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	178.46
VERIZON WIRELESS	AUGUST CELL PHONE EXPENSE	35.01
	F U N D T O T A L	213.47

Equipment

ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	395.82
AMERICAN WELDING & GAS, INC	AUG ARGON/CARBON DIOXIDE/CUT	289.55
AMERICAN WELDING & GAS, INC	AUG CYLINDER RENTAL (SHOP)	28.75
AUTO VALUE - FERGUS FALLS	AUG AUTOMIX PANEL BONDING	68.99
AUTO VALUE - FERGUS FALLS	AUG BRAKE ASSM UNIT 825	92.99
AUTO VALUE - FERGUS FALLS	AUG CREDIT RETURN 9004 BULB	6.99-
AUTO VALUE - FERGUS FALLS	AUG FEMALE FLAT-FACE FITT U283	55.98
AUTO VALUE - FERGUS FALLS	AUG FEMALE FLAT-FACE HYD FITTI	53.88
AUTO VALUE - FERGUS FALLS	AUG FEMALE JIC HYD FIT U-493	66.96
AUTO VALUE - FERGUS FALLS	AUG GATES HYD HOSE M2T	64.08
AUTO VALUE - FERGUS FALLS	AUG GRINDING WHEELS (FAB SHOP)	14.95
AUTO VALUE - FERGUS FALLS	AUG HOSE CONNECTOR UNIT 1186	3.49
AUTO VALUE - FERGUS FALLS	AUG HYD FITTINGS UNIT 283	160.90
AUTO VALUE - FERGUS FALLS	AUG INSIDE DOOR HANDLE U-42	98.99
AUTO VALUE - FERGUS FALLS	AUG LIFT STRUT SUPPORT (STK)	6.99
AUTO VALUE - FERGUS FALLS	AUG LIFT STRUTS UNIT 493	49.98
AUTO VALUE - FERGUS FALLS	AUG LIFT SUPPORTS UNIT 493	6.99
AUTO VALUE - FERGUS FALLS	AUG MALE PIPE SWIVEL HYD FITTI	45.98

Equipment

AUTO VALUE - FERGUS FALLS	AUG MALE PIPE SWIVEL UNIT 1165	34.18
AUTO VALUE - FERGUS FALLS	AUG MEGAFLEX HYD HOSE M2T	414.00
AUTO VALUE - FERGUS FALLS	AUG OIL FILTER UNIT 2082	6.06
AUTO VALUE - FERGUS FALLS	AUG OIL FILTER UNIT 243	5.51
AUTO VALUE - FERGUS FALLS	AUG OIL FILTER UNIT 59	5.99
AUTO VALUE - FERGUS FALLS	AUG ON-OFF-ON TOGGLE SWITCH	11.99
AUTO VALUE - FERGUS FALLS	AUG R134A FREON (STOCK)	359.99
AUTO VALUE - FERGUS FALLS	AUG SPRAY GUN KIT (SHOP)	141.51
AUTO VALUE - FERGUS FALLS	AUG STOCK BRAKE CLEANER	47.88
AUTO VALUE - FERGUS FALLS	AUG STOCK FILTER ORDER	106.00
AUTO VALUE - FERGUS FALLS	AUG STOCK GREASE SEAL	15.99
AUTO VALUE - FERGUS FALLS	AUG STOCK HYD FILTER	46.74
AUTO VALUE - FERGUS FALLS	AUG STOCK HYD FITTINGS	144.66
AUTO VALUE - FERGUS FALLS	AUG STOCK OIL FILTER	6.64
AUTO VALUE - FERGUS FALLS	AUG STOCK PART ORDER	108.95
AUTO VALUE - FERGUS FALLS	AUG STOCK PARTS ORDER	38.88
AUTO VALUE - FERGUS FALLS	AUG UNDERCOAT/GROMMETS/RETAINERS	48.46
AUTO VALUE - FERGUS FALLS	AUG WINDSHIELD WASH HOSE U-492	34.95
AUTO VALUE - FERGUS FALLS	AUG WIPER BLADE UNIT 2082	12.99
AUTO VALUE - FERGUS FALLS	AUG 1/4" T-STYLE AIR COUPLERS	10.98
AUTO VALUE - FERGUS FALLS	AUG 4 WIRE TRAILER CONNECTOR	12.98
BANKCARD CENTER	JULY ALUMINUM OX BLACK 50LBS	69.99
BANKCARD CENTER	JULY CHEMICAL TRANSFER PUMP	836.57
BANKCARD CENTER	JULY DOOR HINGES UNIT 42	422.15
BANKCARD CENTER	JULY PAINT, JACK UNIT 824	81.12
BANKCARD CENTER	JULY PUBLIC WORKS DECALS	60.00
BANKCARD CENTER	JULY WINCH, CYLINDER UNIT 824	274.98
BANKCARD CENTER	JULY 11" LED MINI LIGHT BAR	70.96
BANKCARD CENTER	JULY 5" LED STROBE LIGHTS	276.00
BANKCARD CENTER	JUNE COMPRESSOR UNIT 228	380.57
BANKCARD CENTER	2080 SWAT CALL OUT GAS FILL	38.17
BANKCARD CENTER	2086 SWAT CALL OUT GAS PURCHAS	69.46
CODE 4 SERVICES INC	2097 GUN MOUNT REPLACED	134.43
COMMISSIONER OF REVENUE	2023 JULY SPECIAL FUEL TAX	638.12
COMMISSIONER OF REVENUE	2023 JULY SALES TAX	54.91
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	6,506.10
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	20.28
EQUIPMENT FUND	JULY FUEL USAGE	341.11-
EQUIPMENT FUND	JULY REPAIRS/SERVICE	877.22-
FARGO FREIGHTLINER	AUG AIR COMPRESSOR UNIT 228	2,422.26
FARGO FREIGHTLINER	AUG CREDIT RETURNED AIR COMPRE	2,293.26-
FARGO FREIGHTLINER	AUG FUEL TANK STRAP/CLEVIS 227	47.68
FARGO FREIGHTLINER	AUG FUEL TANK SUPPORTS U-227	64.17

Equipment

FARGO FREIGHTLINER	AUG FUEL TANK UNIT 227	1,352.49
FARGO FREIGHTLINER	AUG SPRING SUSPENSION U-BOLTS	69.58
FARGO FREIGHTLINER	AUG SUPPORT CLAMPS UNIT 243	5.42
FARGO FREIGHTLINER	JUL A/C SWITCH UNIT 225	28.89
FARGO FREIGHTLINER	JUL AIR TANK CREDIT	712.00-
FARGO FREIGHTLINER	JUL CREDIT RETURNED PARTS	790.98-
FARGO FREIGHTLINER	JUL OIL GAUGE TUBE UNIT 226	194.19
JOHN DEERE FINANCIAL	AUG BLADE PINS UNIT 930	48.00
JOHN DEERE FINANCIAL	AUG CONTROL VALVE/DRIER U-621	122.42
JOHN DEERE FINANCIAL	AUG GUARD AND SCREWS U-280	789.53
JOHN DEERE FINANCIAL	AUG GUARD/COVER HARDWARE U-280	410.66
JOHN DEERE FINANCIAL	AUG MOWER BLADES UNIT 930	136.94
JOHN DEERE FINANCIAL	AUG QUICK LOCK (STOCK)	22.88
JOHN DEERE FINANCIAL	AUG SHIELD COVERS/PLATES/BRACK	2,040.69
JOHN DEERE FINANCIAL	AUG STOCK HYD O-RINGS	98.00
JOHN DEERE FINANCIAL	AUG 1" SPRAYER HOSE UNIT 1186	157.50
JOHN DEERE FINANCIAL	AUG 60" HEAVY DUTY ROTARY BROO	5,345.52
JOHN DEERE FINANCIAL	JUL CREDIT RETURNED GASKET	13.79-
JOHN DEERE FINANCIAL	JUL CREDIT RETURNED PARTS	581.68-
JOHN DEERE FINANCIAL	JUL HYDRAULIC QUICK COUPLERS	118.46
JOHN DEERE FINANCIAL	JUL MUFFLER UNIT 621	195.10
JOHN DEERE FINANCIAL	JUL PARK BRAKE SHIM/WASHER 280	17.58
JOHN DEERE FINANCIAL	JUL ROLL BAR PIN UNIT 944	67.30
JOHN DEERE FINANCIAL	JUL SEAL/GASKET UNIT 621	28.99
JOHN DEERE FINANCIAL	JUL STOCK RING SPACERS	30.24
FASTENAL COMPANY	AUG BAGS/SLING/SURFACE DISCS	57.07
FASTENAL COMPANY	AUG FLEET SAFETY VENDING	40.53
FASTENAL COMPANY	AUG SHOP SUPPLY STOCK ORDER	32.25
FASTENAL COMPANY	AUG SHOP SUPPLY VENDING	161.41
FASTENAL COMPANY	AUG STOCK SHOP SUPPLY ORDER	76.02
NAPA AUTO PARTS - FERGUS FALLS	AUG SEALED BEAM BULB UNIT 493	21.99
NAPA AUTO PARTS - FERGUS FALLS	AUG 24V BULBS FOR UNIT 493	3.18
GRAINGER INC	AUG LIFTING WEB SLINGS (SHOP)	180.35
GREAT PLAINS NATURAL GAS CO	JULY NATURAL GAS EXPENSE	247.46
GREYSTONE CONSTRUCTION	AUG BLDG MATERIALS/SALT SHED	70,000.00
HOME DEPOT CREDIT SERVICES	AUG WASP/ANT BAIT	46.73
LAKEWAY EXPRESS LLC	AUG NON OXYGENATED FUEL DELAGO	45.03
LAKEWAY EXPRESS LLC	JUL PARK NON-OXYGENATED FUEL	71.99
MTI DISTRIBUTING INC	AUG DECK RUBBER FLAP UNIT 954	50.39
MARCO TECHNOLOGIES LLC	07/27-08/27/23 COPIER RENT	77.32
MINNESOTA MOTOR COMPANY	AUG GUARD PACKAGE UNIT 2091	55.00
MINNESOTA MOTOR COMPANY	JULY CAR WASH	10.00
MINNESOTA MOTOR COMPANY	JULY CAR WASHES	25.00

Equipment

NELSON AUTO CENTER	AUG SELECTOR CABLE U-52	53.73
NELSON AUTO CENTER	AUG STOCK BRAKE PADS	105.97
OLSON OIL COMPANY INC	AUG BULK DEF FLUID (SHOP)	675.36
OLSON OIL COMPANY INC	AUG PREM RED DIESEL (DELAGOON)	2,136.97
OLSON OIL COMPANY INC	AUG PREM RED DIESEL (SHOP)	25,298.16
OLYMPIC SALES INC	AUG CART TIPPER PARTS U-216	159.13
OLYMPIC SALES INC	JUL GRIPPER HIGH PRESS SWITCH	53.99
O'REILLY AUTOMOTIVE INC	AUG LIFT SUPPORT BALL ENDS	8.74
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	1,212.60
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	35.77
PRODUCTIVITY PLUS ACCOUNT	AUG BUSHING UNIT 283	246.99
PRODUCTIVITY PLUS ACCOUNT	AUG DIAG DEAD BATTERIES & REPL	1,500.09
PRODUCTIVITY PLUS ACCOUNT	AUG FAN CLUTCH UNIT 621	392.86
PRODUCTIVITY PLUS ACCOUNT	AUG FIRE EXT MOUNT PARTS U-287	341.75
SANITATION PRODUCTS INC	AUG FLAPPER UNIT 262	893.61
SANITATION PRODUCTS INC	JUL CREDIT RETURNED PARTS	335.06-
SANITATION PRODUCTS INC	JUL CYL SEAL UNIT 225	133.31
SIGELMAN STEEL & SALVAGE CO	AUG FLATS FOR UNIT 251 (ADAM)	37.50
SIGELMAN STEEL & SALVAGE CO	AUG SCHEDULE 80 PIPE (ADAM)	9.00
SIGELMAN STEEL & SALVAGE CO	AUG 1" METAL FOR UNIT 262	25.54
VERIZON WIRELESS	AUGUST CELL PHONE EXPENSE	82.24
W L CONSTRUCTION SUPPLY LLC	JULY 14" DIAMOND BLADE	418.86
WALLWORK TRUCK CENTER F.F.	AUG CREDIT RETURNED LIGHTS	46.68-
WALLWORK TRUCK CENTER F.F.	AUG PUSH IN AIR LINE FITTINGS	30.40
WALLWORK TRUCK CENTER F.F.	AUG STOCK 1/4" AIR FITTINGS	69.96
WALLWORK TRUCK CENTER F.F.	AUG TAG AXLE BRAKES UNIT 225	530.00
WALLWORK TRUCK CENTER F.F.	AUG 2.5" MARKER LIGHTS U-243	46.68
WALLWORK TRUCK CENTER F.F.	AUG 2.5" RED LED LIGHTS U-243	64.48
WALLWORK TRUCK CENTER F.F.	JUL AIR LINE CONNECTORS U-3045	77.12
WALLWORK TRUCK CENTER F.F.	JUL CREDIT CORE RETURNS	200.00-
WALLWORK TRUCK CENTER F.F.	JUL 8 RIB BELT UNIT 216	79.18
WEX	JULY FLEX/HSA PART FEE	5.50
ZIEGLER INC.	CREDIT RETURNED WING POST PART	3,924.70-
ZIEGLER INC.	JUL DRUM SCRAPERS UNIT 476	189.35
	F U N D T O T A L	122,861.99

Employees Insurance

EMPLOYEES INSURANCE TRUST FUND	RECEIPT AUGUST HEALTH INSUR	163,273.02-
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Employees Insurance

EMPLOYEES INSURANCE TRUST FUND	RECEIPT AUGUST LIFE INSURANCE	3,078.60-
	F U N D T O T A L	166,351.62-

Flexible Benefit Agency

WEX	2023 FLEX PLAN REIMB	899.42
	F U N D T O T A L	899.42

PEG Access

BANKCARD CENTER	2ND QTR FILING FORM 941	8.50
LIQUOR STORE	AUGUST RENT	358.00
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	112.36
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	221.71
	F U N D T O T A L	700.57

Fergus Falls Convention and Visitor's Bureau, Inc.

BANKCARD CENTER	JULY INTERNET ON TABLET	5.55
BANKCARD CENTER	JULY MS TRAM EXPENSE	15.27
BANKCARD CENTER	JULY MS TRAM EXPENSES	119.59
BANKCARD CENTER	JULY VISIT FERGUS FALLS CARDS	61.19
BANKCARD CENTER	MAY CORE UPGRADE, PLUGIN UPDATE	55.00
BANKCARD CENTER	06/29-07/28/23 INTERNET	44.99
BANKCARD CENTER	2ND QTR FILING FORM 941	8.50
EVOLVE CREATIVE	HOSTING & MAINTENANCE UPGRADE	148.23
FERGUS FALLS CONVENTION &	JUN 2023 LODGING TAX	18,357.01-
FERGUS FALLS CONVENTION &	JUN 2023 LODGING TAX ADMIN	550.71
MINN-DAKOTA/OTTER TAIL COACHES	SHUTTLE/AREA HOTELS-07/25/23	325.00
MINN-DAKOTA/OTTER TAIL COACHES	SHUTTLE/KIRKBRIDE PARK-7/24/23	720.00
RICHES PROPERTIES LLC	SEPTEMBER RENT	525.00

8/21/2023

R E S O L U T I O N R E C O R D

Fergus Falls Convention and Visitor's Bureau, Inc.

F U N D T O T A L 15,777.98-

T O T A L A L L F U N D S 1,270,811.39

BE IT FURTHER RESOLVED, THAT THE CITY ADMINISTRATOR BE, AND HE HEREBY IS AUTHORIZED AND DIRECTED TO DRAW WARRANTS FOR THE ABOVE CLAIMS FROM THE RESPECTIVE FUNDS AS HEREIN INDICATED, AND THAT THE MAYOR AND CITY ADMINISTRATOR BE, AND THEY HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER SUCH WARRANTS.

THE ABOVE AND FOREGOING RESOLUTION WAS OFFERED AT A REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 21 DAY OF AUGUST BY ALDERMAN WHO MOVED ITS ADOPTION, WAS SECONDED BY ALDERMAN AND ADOPTED BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

WHEREUPON THE ABOVE RESOLUTION WAS DULY DECLARED ADOPTED.

ATTEST:

APPROVED:

CITY ADMINISTRATOR

MAYOR

8/21/2023

R E S O L U T I O N R E C O R D

COMMISSIONER OF REVENUE	115,208.12
OTTER TAIL COUNTY HIGHWAY DEPT	15.18
OTTER TAIL COUNTY TREASURER	86,908.18
A-1 LOCK & KEY LLC	100.00
AT&T MOBILITY	495.79
ACCURATE CONTROLS INC	864.00
ADMINISTRATOR'S CONTINGENCY FD	1,458.07
ALEX AIR APPARATUS 2, LLC	193.00
AL'S REFRIGERATION, INC.	1,293.01
THE AMERICAN BOTTLING COMPANY	607.84
ARAMARK UNIFORM SERVICES	2,562.40
ARAMARK	430.84
AMERICAN WELDING & GAS, INC	318.30
AMERITAS	4,142.20
SEAN ANDERSON	436.08
ARCTIC GLACIER USA INC	1,517.52
ARTISAN BEER COMPANY	2,903.40
ASPEN MILLS INC	69.66
ATLAS OUTDOOR SERVICES LLC	1,000.00
AUTO VALUE - FERGUS FALLS	2,533.38
BAKER & TAYLOR INC	3,527.93
BANKCARD CENTER	12,659.27
BELLBOY CORPORATION	6,284.28
BEVERAGE WHOLESALERS INC	64,140.27
BEYER BODY SHOP, INC.	550.00
BIGWOOD EVENT CENTER	2,000.00
BJORN'S HEATING & AIR COND INC	997.26
BOLTON & MENK INC	28,297.83
BRAUN VENDING INC	65.00
BRAUN INTERTEC CORPORATION	9,397.00
BREAKTHRU BEVERAGE MINNESOTA	15,626.69
CARDCONNECT	77.35
JOEL CARLSON INC.	2,285.00
CARR'S TREE SERVICE, INC.	800.00
CAYAN	23,459.45
CHARTER COMMUNICATIONS	97.50
VIKING COCA-COLA BOTTLING CO	1,843.25
CODE 4 SERVICES INC	134.43
COOPERS TECHNOLOGY GROUP	49.57
COPPER TRAIL BREWING CO	477.12
COSSETTE ELECTRIC LLC	138.00
D ERVASTI SALES CO LLC	1,772.60
D-S BEVERAGES, INC.	40,873.39
DACOTAH PAPER CO	1,610.62
WASTE MANAGEMENT	12,020.53
DELZER CONSTRUCTION	15,000.00
MARGO DENBROOK	7.49

8/21/2023

R E S O L U T I O N R E C O R D

EVOLVE CREATIVE	148.23
FARGO FREIGHTLINER	388.44
JOHN DEERE FINANCIAL	8,983.08
FARMERS ELEVATOR OF FERGUS	840.00
FASTENAL COMPANY	569.93
FERGUS BREWING COMPANY LLC	422.00
FERGUS POWER PUMP, INC.	4,934.08
F. F. AREA FAMILY YMCA	8,333.33
FERGUS HOME & HARDWARE	91.98
FINNLYTECH INC	3,148.00
GALLS LLC	223.29
NAPA AUTO PARTS - FERGUS FALLS	25.17
GOIN' POSTAL FERGUS FALLS	150.88
GRAINGER INC	936.87
GRANITE ELECTRONICS	297.16
GRAYMONT (WI) LLC	8,180.99
GREAT PLAINS NATURAL GAS CO	615.45
GREYSTONE CONSTRUCTION	70,000.00
HDR ENGINEERING INC.	4,000.00
HACH COMPANY	375.18
HAWKINS INC	2,924.47
HIGH POINT NETWORKS LLC	228.00
HOME DEPOT CREDIT SERVICES	2,349.07
JLG ARCHITECTS	101,800.44
JR OIL CO	120.00
JOHNSON BROTHERS LIQUOR CO	22,690.82
JUNKYARD BREWING COMPANY LLC	502.00
JUST ADD WATER LANDSCAPE	200.20
KIESLER'S POLICE SUPPLY INC	332.36
KNUTSON LAWN SERVICE	1,642.50
LAKE REGION ELECTRIC COOP	2,616.32
LAKEWAY EXPRESS LLC	117.02
LEIGHTON BROADCASTING	499.20
LEWIS MOTOR REPAIR	1,142.38
LOCATORS & SUPPLIES INC	185.92
VICTOR LUNDEEN COMPANY	2,658.86
MTI DISTRIBUTING INC	50.39
MARCO TECHNOLOGIES LLC	2,296.19
MASTER'S MARTIAL ARTS ACADEMY	324.00
MCMASTER-CARR SUPPLY CO	380.94
METRO SALES, INC	69.60
MIDWEST FLO CAL LLC	746.50
MINN-DAKOTA/OTTER TAIL COACHES	1,235.24
MINNESOTA MOTOR COMPANY	90.00
MINNKOTA ENVIROSERVICES INC	47.20
MOODY'S INVESTORS SERVICE, INC	14,500.00
MOTION INDUSTRIES INC	255.16

8/21/2023

R E S O L U T I O N R E C O R D

NAC	4,711.00
NATIONAL SEALANT & CONCRETE	174,093.02
NELSON AUTO CENTER	159.70
STEFAN NELSON	94.53
NEO ELECTRICAL SOLUTIONS LLC	113,648.40
NYCKLEMOE & ELLIG, P.A.	9,492.50
OFFICE OF MNIT SERVICES	338.62
OLSON OIL COMPANY INC	28,110.49
OLYMPIC SALES INC	213.12
O'REILLY AUTOMOTIVE INC	8.74
OTTER TAIL LAKES COUNTRY ASSN	2,000.00
OTTER TAIL COUNTY FAIR ASSN.	9.58
OTTER TAIL COUNTY FIRE	50.00
OTTER TAIL POWER COMPANY	72,506.43
OTTER TAIL TELCOM	2,358.23
PAUSTIS WINE COMPANY	6,956.26
PEPSI BEVERAGE COMPANY	634.90
PHILLIPS WINE & SPIRITS CO	17,713.98
PLUNKETT'S PEST CONTROL INC.	21.40
POLICE DEPT CONTINGENCY FUND	70.00
PRECISION CATERING MINNESOTA	5,128.05
PREFERRED CONTROLS INC	5,304.00
PRODUCTIVITY PLUS ACCOUNT	2,481.69
RMB ENVIRONMENTAL LABORATORIES	1,807.97
RED OAK LAWN LLC	110.00
REVTRAK INC	20,001.98
RICHES PROPERTIES LLC	525.00
SANITATION PRODUCTS INC	691.86
SIGELMAN STEEL & SALVAGE CO	770.11
SKY CREW SERVICES, LLC	3,500.00
NEIL SLETTEN	110.19
SMALL LOT MN	3,416.06
SOUTHERN GLAZER'S OF MN	18,929.33
SPEE*DEE DELIVERY SERVICE INC	68.78
STEIN'S INC	294.07
ARNO STEYN	250.00
STREICHER'S INC	144.00
SUMMIT COMPANIES	204.75
SWANSTON EQUIPMENT CO	135.46
TAFT STETTINIUS HOLLISTER LLP	17,066.50
TORKE COFFEE ROASTING COMPANY	134.05
UGSTAD PLUMBING INC	385.00
USA BLUEBOOK	1,842.38
U S A TODAY	398.74
VERIZON WIRELESS	2,934.07
VINOCOPIA INC	2,370.75
W L CONSTRUCTION SUPPLY LLC	418.86

8/21/2023

R E S O L U T I O N R E C O R D

WALLWORK TRUCK CENTER F.F.	651.14
WADENA ASPHALT INC	1,610.00
WEX	1,141.42
ZIEGLER INC.	4,836.37

TOTAL OTHER GOVERNMENT	202,131.48
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TOTAL OTHER VENDORS	1,068,679.91
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TOTAL ALL VENDORS	1,270,811.39
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