



City Council Agenda
March 6, 2023
5:30 pm in the City Council Chambers

Invocation – Pastor Eric Uggerud, Calvary Chapel Church
Pledge of Allegiance

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
- D. Public Hearings
 - 1. Preliminary Project Hearing for City Project 5960, 2023 Street and Utility Improvement Project No. 1(Summit: Broadway to Oak; Linden: Broadway to Oak; Laurel: First Ave to Broadway)
 - a. Resolution ordering the plans and specifications for City Project 5960
- E. Awarding of Bids
- F. Petitions and Communications
- G. Consent Agenda
 - 1. Motion approving the minutes from the February 21, 2023 City Council meeting
 - 2. Motion approving licenses
 - 3. Resolution authorizing the City of Fergus Falls to serve as the fiscal host for a Digital Equity Assessment Grant from the Minnesota Department of Economic Development / Office of Broadband Development
 - 4. Resolution accepting the Preliminary Engineering Report for City Project 5959, 2023 Street and Utility Improvement Project No. 2 (Stanton Avenue reconstruction project) and setting a preliminary hearing date for April 17, 2023, at 5:30 pm
- H. Ordinance and Resolutions
 - 1. Resolution approving a joint resolution for annexation with Fergus Falls Township
 - 2. Resolution approving a modification to the Lake Region Healthcare bonds (conduit debt)
- I. Presentation of Claims \$2,637,942.48
- J. Board, Committee and Department Reports
- K. Reports from Staff and Administrative Officers
- L. Old Business/Unfinished Business
- M. New Business
- O. Miscellaneous Announcements

March 15	7:00 am	Committee of the Whole meeting
	6:30-8 pm	Town Hall Meeting hosted by Council Member Kremeier
March 20	5:30 pm	City Council meeting

P. Adjournment

If you have special needs for accommodations, please call 332-5436 or TDD 1-800-627-3529 (Minnesota Relay Service).

The City of Fergus Falls holds an open forum session from 5:20-5:30 pm.
Those wishing to participate in the open forum must register by noon the day of the
City Council meeting in the City Administrator's office



Council Action Recommendation

Page 1 of 2

Meeting Date:

March 6, 2023 – City Council

Subject:

CP No. 5960 – 2023 Street and Utility Improvement Project No. 1: Preliminary Project Hearing

Recommendation:

- Resolution ordering the project plans and specifications

Background/Key Points:

Legal publications along with individual mailed notices have been sent to all benefitting properties. The preliminary project data as follows:

Type of Project:

Reconstruct Sanitary Sewer, Water Main, Storm Sewer, Sewer & Water Services and Bituminous Street, etc.

Location:

P.I. No. 5347, etc.: Summit Avenue – Broadway to Oak Street

P.I. No. 5348, etc.: Linden Street – Broadway to Oak Street

P.I. No. 5349, etc.: Laurel Street – First Avenue to Broadway

Legal Description:

Lots 3 – 11, Block 1 and Lots A, B, C & D: McLane's Addition

Lots 5 - 6 & 16 – 24, Block 3: McLane's 2nd Addition

Lots 13 – 22, Block 5: McLane's 2nd Addition

Lots 1 - 2 & 7 – 15, Block 6: McLane's 2nd Addition

Lots 3 – 22, Block 8: McLane's 2nd Addition

Parts of Sublot 2 of SW1/4 Section 34, T133N, R43W; including Lots 1- 5 and Lots S, V & W of Sublot 2.

All located within the City of Fergus Falls

Hearing Date:

March 6, 2023

Interest Rate:

Not to exceed 7%

Assessment:

15 years

Estimated Special Assessments Rates:

Bituminous Street w/Curb & Gutter (5 Ton Design) = \$ 84.28/LF

Cost Breakout:

Special Assess. Bituminous St. – 5 Ton (3,832.9 LF)	= \$ 323,000.00
City Share Bituminous Street – 5 Ton (571.5 LF)	= 48,000.00
City Share Bituminous Street – (Removals & Const.)	= 451,000.00
City Share – Sanitary Sewer & Services	= 631,000.00
City Share – Water Main & Services	= 692,000.00
City Share - Storm Sewer	= <u>144,000.00</u>

Total Project Cost = \$2,289,000.00

Financing:

PIR 429 Bonds (Special Assessment Street - Active)	= \$ 323,000.00 (14.1%)#1
PIR 429 Bonds – City Share (Street)	= 499,000.00 (21.8%)
Sanitary Sewer Fund	= 631,000.00 (27.6%)
Water Fund	= 692,000.00 (30.2%)
Storm Water Fund	= <u>144,000.00 (6.3%)</u>

TOTAL = \$ 2,289,000.00(100%)

Note: Some of the above items may be included in an increased PIR Bond for funding at the recommendation of the Finance Director.

#1: The percentage of the project being special assessed must be **at least 20%** of the PIR 429 Bond total. This project as proposed is **39.29 %** of the PIR 429 Bond total.
 $(\$323,000/\$822,000) = 39.29\%$

If acceptable, staff will finish the plans and specifications and be requesting authorization to advertise for bids in the coming weeks. Although the project schedule has not been determined, I will be recommending holding the Final Cost Hearing after bids are accepted.

Budgetary Impact:

See above.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow, P.E. - City Engineer

Attachments:

PI 5960 – Preliminary Assessment Notices

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 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA
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Project No. 59-60 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY
 Public Improvement No. 59-60 000 Location SUMMIT/LINDEN/LAUREL
 From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

29748
 BRUCE A & MARTHA M AUSTAD

71003500120000 708 W LAUREL ST

 Sect-34 Twp-133 Range-043 .25 AC W1/2 OF S1/2 OF LOT V OF SUB LOT
 2

27748 BREKKE LAKE RD
 FERGUS FALLS MN 56537 8026

Assessed	Project Rate		Amount Assessed	Comment	Project Total
52.80	84.28000	L.F.	4,449.98	BITUM STREET UNIT COST	4,449.98

100144
 DAVID J & EMALENE A ENGELSTAD

71003500121000 705 W LAUREL ST

 Sect-34 Twp-133 Range-043 .16 AC LOT W OF SUB LOT 2

705 W LAUREL ST
 FERGUS FALLS MN 56537 1832

Assessed	Project Rate		Amount Assessed	Comment	Project Total
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

138297
 JOSHUA JAMES CASPER

71003500124000 701 W LAUREL ST

 Sect-34 Twp-133 Range-043 .16 AC PT SL 2 SW 1/4 SEC 34. COMM SW C
 OR RES 1 SAWBRIDGE & LOWRY'S ADDN, N 299.5', S 89D E 350.03' BEI
 NG PT BG, S 89D E 50.12', S 151.04', N 88D W 50.55', N 150.59' TO
 BG

701 W LAUREL ST
 FERGUS FALLS MN 56537 1832

Assessed	Project Rate		Amount Assessed	Comment	Project Total
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

158503
 JESSICA R LOPEZ

71003500127000 709 W LAUREL ST

 Sect-34 Twp-133 Range-043 .16 AC LOT 1 OF SUB LOT 2

15715 CROOKED RD
 BATTLE LAKE MN 56515 9510

Assessed	Project Rate		Amount Assessed	Comment	Project Total
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

198219
 JONATHAN & EMILY STRINGHAM

71003500128000 711 W LAUREL ST

 Sect-34 Twp-133 Range-043 LOT 2 OF SUB LOT 2

711 W LAUREL ST
 FERGUS FALLS MN 56537 1832

Assessed	Project Rate	Amount Assessed	Comment	Project Total

CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA				

Project No. 59-60			Type of Public Improvement STREET & UTILITY REPLACEMENT	PRELIMINARY
Public Improvement No. 59-60 000			Location SUMMIT/LINDEN/LAUREL	
From BROADWAY/BROADWAY/FIRST			To OAK/OAK/BROADWAY	

50.00	84.28000 L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
173253	71003500129000	713 W LAUREL ST		
TASHA ANN KORBY				
		Sect-34 Twp-133 Range-043 .16 AC LOT 3 OF SUB LOT 2		
713 W LAUREL ST				
FERGUS FALLS MN 56537 1832				

Assessed	Project Rate	Amount Assessed	Comment	Project Total
50.00	84.28000 L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA

Project No. 59-60 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY
 Public Improvement No. 59-60 000 Location SUMMIT/LINDEN/LAUREL
 From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

MCLANE'S

181750
 RANDALL S FIELD

71003990861000 525 W SUMMIT AVE
 Lot 7 Block 1

Sect-34 Twp-133 Range-043 MCLANE'S ADDN LOT 7 BLK 1

525 W SUMMIT AVE
 FERGUS FALLS MN 56537 2014

Assessed	Project Rate		Amount Assessed	Comment	Project Total
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

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 From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

MCLANE'S ADDN

155220
 JUSTIN ADKINS

71003990857000 511 W SUMMIT AVE
 Lot 3 Block 1

Sect-34 Twp-133 Range-043 MCLANE'S ADDN LOT 3 BLK 1

511 W SUMMIT AVE
 FERGUS FALLS MN 56537 2014

Assessed	Project Rate	Amount Assessed	Comment	Project Total
50.00	84.28000 L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

156421
 KERRI HOLM

71003990858000 515 W SUMMIT AVE
 Lot 4 Block 1

Sect-34 Twp-133 Range-043 MCLANE'S ADDN LOT 4 BLK 1

515 W SUMMIT AVE
 FERGUS FALLS MN 56537 2014

Assessed	Project Rate	Amount Assessed	Comment	Project Total
50.00	84.28000 L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

141136
 FRANCIS J JOHNSON

71003990859000 517 W SUMMIT AVE
 Lot 5 Block 1

Sect-34 Twp-133 Range-043 MCLANE'S ADDN LOT 5 BLK 1

517 W SUMMIT AVE
 FERGUS FALLS MN 56537 2014

Assessed	Project Rate	Amount Assessed	Comment	Project Total
50.00	84.28000 L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

41851
 DAVID D SPIES

71003990860000 521 W SUMMIT AVE
 Lot 6 Block 1

Sect-34 Twp-133 Range-043 MCLANE'S ADDN LOT 6 BLK 1

36408 AUGUSTANA DR
 BATTLE LAKE MN 56515 9303

Assessed	Project Rate	Amount Assessed	Comment	Project Total
50.00	84.28000 L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

166238
 CHARLES E & KRISTY L WICKLUND

71003990862000 531 W SUMMIT AVE
 Block 1

Sect-34 Twp-133 Range-043 MCLANE'S ADDN LOTS 8 & 9 BLK 1

531 W SUMMIT AVE
 FERGUS FALLS MN 56537 2014

Assessed	Project Rate	Amount Assessed	Comment	Project Total
***** CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA *****				
Project No. 59-60			Type of Public Improvement STREET & UTILITY REPLACEMENT	PRELIMINARY
Public Improvement No. 59-60 000			Location SUMMIT/LINDEN/LAUREL	
From BROADWAY/BROADWAY/FIRST			To OAK/OAK/BROADWAY	

MCLANE'S ADDN

100.00	84.28000 L.F.	8,428.00	BITUM STREET UNIT COST	8,428.00
169343	71003990863000	220 N BROADWAY		
CHAD G & KATHRYN M LANDMANN		Block 1		
		Sect-34 Twp-133 Range-043 MCLANE'S ADDN N 90' OF LOTS 10 & 11 BLK		
		1		
23136 BIRCHWOOD ESTATES RD				
FERGUS FALLS MN 56537 4516				

Assessed	Project Rate	Amount Assessed	Comment	Project Total
138.00	84.28000 L.F.	11,630.64	BITUM STREET UNIT COST	11,630.64

 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA

Project No. 59-60 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY
 Public Improvement No. 59-60 000 Location SUMMIT/LINDEN/LAUREL
 From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

MCLANE'S 2ND

143861
 STEVEN C LEE & SANDRA SHEARER

71003991048000 638 W LAUREL ST
 Block 3

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN E 12 1/2' OF LOT 16 &
 ALL LOT 17 BLK 3 LIFE ESTATE WESLEY & ARLENE LEE

638 W LAUREL ST
 FERGUS FALLS MN 56537 1938

Assessed	Project Rate		Amount Assessed	Comment	Project Total
72.50	84.28000	L.F.	6,110.30	BITUM STREET UNIT COST	6,110.30

159352
 RODNEY C & ROSE M SELL ET AL

71003991052000 630 W LAUREL ST
 Lot 21 Block 3

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 21 BLK 3

10167 95TH ST SE
 OAKES ND 58474 9186

Assessed	Project Rate		Amount Assessed	Comment	Project Total
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

175037
 EMPIRE CAPITAL LLC

71003991090000 402 N BROADWAY
 Block 5

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN S 75' OF LOT 13, 14 &
 15 EX E 5' LOT 15 ALL IN BLK 5

110 N MILL ST
 FERGUS FALLS MN 56537 2135

Assessed	Project Rate		Amount Assessed	Comment	Project Total
75.00	84.28000	L.F.	6,321.00	BITUM STREET UNIT COST	6,321.00

60373
 DONNA SOLIN

71003991148000 523 W LINDEN ST
 Lot 6 Block 8

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 6 BLK 8

523 W LINDEN ST
 FERGUS FALLS MN 56537 2028

Assessed	Project Rate		Amount Assessed	Comment	Project Total
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

175713
 DONAVIN MARCZAK

71003991149000 527 W LINDEN ST
 Lot 7 Block 8

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 7 BLK 8

527 W LINDEN ST
 FERGUS FALLS MN 56537 2028

Assessed	Project Rate	Amount Assessed	Comment	Project Total
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From BROADWAY/BROADWAY/FIRST			To OAK/OAK/BROADWAY	

MCLANE'S 2ND

50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
194713	71003991150000		531 W LINDEN ST		
COREVIS INVESTMENTS LLC			Lot 8 Block 8		
			Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 8 BLK 8		

PO BOX 548
 ALEXANDRIA MN 56308 0548

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
189108	71003991152000		537 W LINDEN ST		
SUNNIE HEDSTROM BERG			Lot 10 Block 8		
			Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 10 & E 3' EX S 60' ' LOT 11 BLK 8		

537 W LINDEN ST
 FERGUS FALLS MN 56537 2028

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
53.00	84.28000	L.F.	4,466.84	BITUM STREET UNIT COST	4,466.84
57784	71003991153000		320 N BROADWAY		
MARYJANE WESTRA			Block 8		
			Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN EX S 60' & EX E 3' AL L LOT 11 & 12 BLK 8		

1220 N TOWER RD
 FERGUS FALLS MN 56537 4813

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
90.00	84.28000	L.F.	7,585.20	BITUM STREET UNIT COST	7,585.20

 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA

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 From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

MCLANE'S 2ND ADDN

105458
 BENJAMIN SALAZAR JR

71003991039000 612 W LAUREL ST
 Block 3

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN W 47' OF LOTS 5 & 6 &
 E 10' OF LOT 24 BLK 3

612 W LAUREL ST
 FERGUS FALLS MN 56537 1938

Assessed	Project Rate	L.F.	Amount Assessed	Comment	Project Total
57.00	84.28000		4,803.96	BITUM STREET UNIT COST	4,803.96

22572
 JEFFREY A & JULIE A WESTERBERG

71003991040000 501 N BROADWAY
 Block 3

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN EX W 47' ALL LOTS 5 &
 6 BLK 3

501 N BROADWAY
 FERGUS FALLS MN 56537 1925

Assessed	Project Rate	L.F.	Amount Assessed	Comment	Project Total
100.00	84.28000		8,428.00	BITUM STREET UNIT COST	8,428.00

168250
 MATTHEW J SOLIN

71003991049000 636 W LAUREL ST
 Lot 18 Block 3

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 18 BLK 3

636 W LAUREL ST
 FERGUS FALLS MN 56537 1938

Assessed	Project Rate	L.F.	Amount Assessed	Comment	Project Total
50.00	84.28000		4,214.00	BITUM STREET UNIT COST	4,214.00

190339
 JOHN C & SHARLEEN I PULIS

71003991050000 634 W LAUREL ST
 Lot 19 Block 3

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 19 BLK 3

634 W LAUREL ST
 FERGUS FALLS MN 56537 1938

Assessed	Project Rate	L.F.	Amount Assessed	Comment	Project Total
50.00	84.28000		4,214.00	BITUM STREET UNIT COST	4,214.00

175829
 BENJAMIN G & JENNIFER L STUMBO

71003991051000 632 W LAUREL ST
 Lot 20 Block 3

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 20 BLK 3

632 W LAUREL ST
 FERGUS FALLS MN 56537 1938

Assessed	Project Rate	Amount Assessed	Comment	Project Total
***** CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA *****				
Project No. 59-60			Type of Public Improvement STREET & UTILITY REPLACEMENT	PRELIMINARY
Public Improvement No. 59-60 000			Location SUMMIT/LINDEN/LAUREL	
From BROADWAY/BROADWAY/FIRST			To OAK/OAK/BROADWAY	

MCLANE'S 2ND ADDN

50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
131791	71003991053000	628 W LAUREL ST			
MICHAEL J & VANESSA SWEDENBURG		Lot 22 Block 3			
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 22 BLK 3			
628 W LAUREL ST		FERGUS FALLS MN 56537 1938			

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
29871	71003991054000	616 W LAUREL ST			
TODD A WHALEY & LOUISE HIXSON		Block 3			
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 23 & W 40' OF LOT 24 BLK 3			
616 W LAUREL ST		FERGUS FALLS MN 56537 1938			

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
90.00	84.28000	L.F.	7,585.20	BITUM STREET UNIT COST	7,585.20
161322	71003991092000	536 W LINDEN ST			
TIMOTHY JOHN MCCABE					
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN E 5' OF LOT 15 & ALL LOT 16 BLK 5			
536 W LINDEN ST		FERGUS FALLS MN 56537 2029			

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
55.00	84.28000	L.F.	4,635.40	BITUM STREET UNIT COST	4,635.40
177746	71003991093000	532 W LINDEN ST			
MAURA G MORBERG		Lot 17 Block 5			
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 17 BLK 5			
532 W LINDEN ST		FERGUS FALLS MN 56537 2029			

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
160813	71003991094000	530 W LINDEN ST			
TEDD MUCHOW					
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 18 BLK 5			
530 W LINDEN ST		FERGUS FALLS MN 56537 2029			

Assessed	Project Rate	Amount Assessed	Comment	Project Total

CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA				

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MCLANE'S 2ND ADDN

50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
169445	71003991095000	528 W LINDEN ST			
BRANDON FRIEDRICH		Lot 19 Block 5			
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 19 BLK 5			

528 W LINDEN ST
FERGUS FALLS MN 56537 2029

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
143564	71003991096000	526 W LINDEN ST			
LUI R DREWELow					
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 20 & W 25' OF LOT 21 BLK 5			

526 W LINDEN ST
FERGUS FALLS MN 56537 2029

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
75.00	84.28000	L.F.	6,321.00	BITUM STREET UNIT COST	6,321.00
160814	71003991097000	512 W LINDEN ST			
GARY L CORTNER & DAWN BRIMHALL		Block 5			
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 22 BLK 5 & E 25' OF LOT 21 BLK 5			

512 W LINDEN ST
FERGUS FALLS MN 56537 2029

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
75.00	84.28000	L.F.	6,321.00	BITUM STREET UNIT COST	6,321.00
24307	71003991100000	421 N BROADWAY			
CRAIG R & MARGARET J JOHANSEN					
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 1 & N 40' OF LOT 2 BLK 6			

421 N BROADWAY
FERGUS FALLS MN 56537 2020

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
90.00	84.28000	L.F.	7,585.20	BITUM STREET UNIT COST	7,585.20
174831	71003991105000	615 W LAUREL ST			
KRISTOFFER & M ANDERSON		Lot 7 Block 6			
		Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 7 BLK 6			

615 W LAUREL ST
FERGUS FALLS MN 56537 1937

Assessed Project Rate Amount Assessed Comment Project Total

 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA

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MCLANE'S 2ND ADDN

50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
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184917
 KATE & ALEXANDER MANNING

71003991106000 617 W LAUREL ST
 Lot 8 Block 6
 Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 8 BLK 6

617 W LAUREL ST
 FERGUS FALLS MN 56537 1937

Assessed 50.00	Project Rate 84.28000	L.F.	Amount Assessed 4,214.00	Comment BITUM STREET UNIT COST	Project Total 4,214.00
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112811
 JAMES A & MICHELLE A SHEARER

71003991107000 625 W LAUREL ST
 Lot 9 Block 6
 Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 9 BLK 6

625 W LAUREL ST
 FERGUS FALLS MN 56537 1937

Assessed 50.00	Project Rate 84.28000	L.F.	Amount Assessed 4,214.00	Comment BITUM STREET UNIT COST	Project Total 4,214.00
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168073
 LINDA CORNISH

71003991108000 627 W LAUREL ST
 Lot 10 Block 6
 Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 10 BLK 6

PO BOX 454
 FERGUS FALLS MN 56538 0454

Assessed 50.00	Project Rate 84.28000	L.F.	Amount Assessed 4,214.00	Comment BITUM STREET UNIT COST	Project Total 4,214.00
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175861
 DARYL PAUL JOHNSON

71003991109000 629 W LAUREL ST
 Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 11 BLK 6

35783 310TH AVE SE
 MCINTOSH MN 56556 9478

Assessed 50.00	Project Rate 84.28000	L.F.	Amount Assessed 4,214.00	Comment BITUM STREET UNIT COST	Project Total 4,214.00
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23949
 REBECCA L NELSON

71003991110000 633 W LAUREL ST
 Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 12 BLK 6

633 W LAUREL ST
 FERGUS FALLS MN 56537 1937

Assessed Project Rate Amount Assessed Comment Project Total
* * * * *
* * * * * CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA
* * * * *

Project No. 59-60 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY
Public Improvement No. 59-60 000 Location SUMMIT/LINDEN/LAUREL
From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

MCLANE'S 2ND ADDN

50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00
195363 71003991111000 637 W LAUREL ST
DOHERTY HOMES LLC
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 13 BLK 6

PO BOX 221
ALEXANDRIA MN 56308 0221

Assessed Project Rate Amount Assessed Comment Project Total
50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00
198929 71003991112000 641 W LAUREL ST
LISA A JOHNSON ET AL
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 14 BLK 6

641 W LAUREL ST
FERGUS FALLS MN 56537 1937

Assessed Project Rate Amount Assessed Comment Project Total
50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00
18927 71003991113000 643 W LAUREL ST
HARVEY C & SHIRLEY A MOEN Lot 15 Block 6
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 15 BLK 6

643 W LAUREL ST
FERGUS FALLS MN 56537 1937

Assessed Project Rate Amount Assessed Comment Project Total
56.80 84.28000 L.F. 4,787.10 BITUM STREET UNIT COST 4,787.10
185091 71003991145000 513 W LINDEN ST
EVAN BURKDOLL
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 3 BLK 8

513 W LINDEN ST
FERGUS FALLS MN 56537 2028

Assessed Project Rate Amount Assessed Comment Project Total
50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00
168243 71003991146000 515 W LINDEN ST
RAY & JAN WITTE
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 4 BLK 8

515 W LINDEN ST
FERGUS FALLS MN 56537 2028

Assessed Project Rate Amount Assessed Comment Project Total

CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA

Project No. 59-60 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY
Public Improvement No. 59-60 000 Location SUMMIT/LINDEN/LAUREL
From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

MCLANE'S 2ND ADDN

50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00

176279
ROBERTSON RENTAL PROP LLC

71003991147000 519 W LINDEN ST
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 5 BLK 8

2312 LAKEVIEW DR
FERGUS FALLS MN 56537 3905

Assessed Project Rate Amount Assessed Comment Project Total
50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00

190213
AYAD & JOANNE ALNAJI

71003991151000 535 W LINDEN ST
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 9 BLK 8

535 W LINDEN ST
FERGUS FALLS MN 56537 2028

Assessed Project Rate Amount Assessed Comment Project Total
50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00

166840
STEVEN D MEYER

71003991155000 548 W SUMMIT AVE
Block 8
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN PT OF "D" MCLANE'S AD
DN S OF OF LOT 13 & LOT 13 BLK 8

548 W SUMMIT AVE
FERGUS FALLS MN 56537 2015

Assessed Project Rate Amount Assessed Comment Project Total
50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00

123634
CINDY C JENSEN

71003991156000 544 W SUMMIT AVE
Block 8
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN PT OF "D" MCLANE'S AD
DN S OF LOT 14 & LOT 14 BLK 8

544 W SUMMIT AVE
FERGUS FALLS MN 56537 2015

Assessed Project Rate Amount Assessed Comment Project Total
50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00

180838
CARLISLE INVESTMENT PROP LLC

71003991157000 538 W SUMMIT AVE
Block 8
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN PT "C" & "D" MCLANE'S
ADDN S OF LOT 15 & LOT 15 BLK 8

38910 ELDORADO BEACH RD
BATTLE LAKE MN 56515 9359

Assessed Project Rate Amount Assessed Comment Project Total
* * * * *
* * * * * CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA * * * * *

Project No. 59-60 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY
Public Improvement No. 59-60 000 Location SUMMIT/LINDEN/LAUREL
From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

MCLANE'S 2ND ADDN

50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00

165003
RUTH E ROSENGREN

71003991158000 536 W SUMMIT AVE
Block 8
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 16 & W 25' OF LOT
17 BLK 8 & PT LOT "C" MCLANE'S ADDN S OF SAME

536 W SUMMIT AVE
FERGUS FALLS MN 56537 2015

Assessed Project Rate Amount Assessed Comment Project Total
75.00 84.28000 L.F. 6,321.00 BITUM STREET UNIT COST 6,321.00

96950
NATHAN L & LINDA M EIDE

71003991159000 528 W SUMMIT AVE
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN E1/2 OF LOT 17 BLK 8
& THAT PT LOT C MCLANE'S S OF E1/2 17, LOT 18 BLK 8 & PT OF LOTS
B & C MCLANE'S ADDN S OF LOT 18

528 W SUMMIT AVE
FERGUS FALLS MN 56537 2015

Assessed Project Rate Amount Assessed Comment Project Total
75.00 84.28000 L.F. 6,321.00 BITUM STREET UNIT COST 6,321.00

98030
SANDRA KAY & JON JAY RICHARDS

71003991162000 524 W SUMMIT AVE
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN PT OF "B" MCLANE'S AD
DN S OF LOT 19 & LOT 19 BLK 8

524 W SUMMIT AVE
FERGUS FALLS MN 56537 2015

Assessed Project Rate Amount Assessed Comment Project Total
50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00

29463
KENNETH A & KATHLEEN M IRISH

71003991163000 516 W SUMMIT AVE
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN PT OF "B" MCLANE'S AD
DN S OF LOT 20 & LOT 20 BLK 8

516 W SUMMIT AVE
FERGUS FALLS MN 56537 2015

Assessed Project Rate Amount Assessed Comment Project Total
50.00 84.28000 L.F. 4,214.00 BITUM STREET UNIT COST 4,214.00

194491
KRISTEN M FOSTER

71003991164000 512 W SUMMIT AVE
Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN LOT 21 & PT "A" & "B"
MCLANE'S ADDN S OF SAME LOT 21 BLK 8

512 W SUMMIT AVE
FERGUS FALLS MN 56537 2015

Assessed	Project Rate	Amount Assessed	Comment	Project Total

CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA				

Project No. 59-60	Type of Public Improvement	STREET & UTILITY REPLACEMENT	PRELIMINARY
Public Improvement No. 59-60 000	Location	SUMMIT/LINDEN/LAUREL	
From BROADWAY/BROADWAY/FIRST	To	OAK/OAK/BROADWAY	

MCLANE'S 2ND ADDN

50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
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110075
SARAH GULLICKSON

71003991165000 506 W SUMMIT AVE
Block 8

Sect-34 Twp-133 Range-043 MCLANE'S 2ND ADDN PT OF "A" MCLANE'S AD
DN S OF LOT 22 & 22 BLK 8

506 W SUMMIT AVE
FERGUS FALLS MN 56537 2015

Assessed	Project Rate	Amount Assessed	Comment	Project Total	
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA

Project No. 59-60 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY
 Public Improvement No. 59-60 000 Location SUMMIT/LINDEN/LAUREL
 From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

UNPLATTED 34 133 43

176380
 ROGER D SMITH SR

71003500117000 704 W LAUREL ST

Sect-34 Twp-133 Range-043 EX E 22 1/2' ALL S1/2 OF LOT S OF SUB L
 OT 2

704 W LAUREL ST
 FERGUS FALLS MN 56537 1833

Assessed	Project Rate	Amount Assessed	Comment	Project Total
50.00	84.28000 L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

199450
 DONALD MARTIN JR. & CHELSEA FRAZIER

71003500119000 706 W LAUREL ST

Sect-34 Twp-133 Range-043 .18 AC E1/2 OF S1/2 OF LOT V OF SUB LOT
 2 TR 52.8' X 150'

706 W LAUREL ST
 FERGUS FALLS MN 56537 1833

Assessed	Project Rate	Amount Assessed	Comment	Project Total
52.80	84.28000 L.F.	4,449.98	BITUM STREET UNIT COST	4,449.98

12300
 IND SCHOOL DIST 544

71003500120050 724 W LAUREL ST

Sect-34 Twp-133 Range-043 PT OF SUB LOT 2 N & W OF LOTS S & V (M
 CKINLEY SCHOOL)

601 RANDOLPH AVE
 FERGUS FALLS MN 56537 1669

Assessed	Project Rate	Amount Assessed	Comment	Project Total
250.00	84.28000 L.F.	21,070.00	BITUM STREET UNIT COST	21,070.00

144552
 BENJAMIN WEDLL & AMY BENNETT

71003500131000 717 W LAUREL ST

Sect-34 Twp-133 Range-043 LOT 5 OF SUB LOT 2

717 W LAUREL ST
 FERGUS FALLS MN 56537 1832

Assessed	Project Rate	Amount Assessed	Comment	Project Total
50.00	84.28000 L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

173190
 AMANDA MUDFORD

71003500132000 721 W LAUREL ST

Sect-34 Twp-133 Range-043 .16 AC PT SUBLLOT 2 OF SW1/4 SEC 34 COM
 SW COR RES 1 SAWBRIDGE & LOWRY'S ADDN N 149.75' TO PT OF BG N 149
 .75' N 89° E 49.92' S 149.87' S 89° W 50.29' TO BG

721 W LAUREL ST
 FERGUS FALLS MN 56537 1832

Assessed	Project Rate	Amount Assessed	Comment	Project Total
***** CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA *****				
Project No. 59-60			Type of Public Improvement STREET & UTILITY REPLACEMENT	PRELIMINARY
Public Improvement No. 59-60 000			Location SUMMIT/LINDEN/LAUREL	
From BROADWAY/BROADWAY/FIRST			To OAK/OAK/BROADWAY	

UNPLATTED 34 133 43

50.00	84.28000 L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00
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 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA

Project No. 59-60 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY
 Public Improvement No. 59-60 000 Location SUMMIT/LINDEN/LAUREL
 From BROADWAY/BROADWAY/FIRST To OAK/OAK/BROADWAY

UNPLATTED 34-133-43 .16

70254
 DOUGLAS P EGERSDORF

71003500130000 715 W LAUREL ST

Sect-34 Twp-133 Range-043 .16 AC LOT 4 OF SUB LOT 2

715 W LAUREL ST
 FERGUS FALLS MN 56537 1832

Assessed	Project Rate		Amount Assessed	Comment	Project Total
50.00	84.28000	L.F.	4,214.00	BITUM STREET UNIT COST	4,214.00

End of Processing

Total for this Public Improvement 323,036.80

City Council Minutes
February 21, 2023

The Fergus Falls City Council held a regular meeting on Tuesday February 21, 2023 at 5:30 pm in the City Council Chambers. Pastor Roger Sodsod gave the invocation and the Pledge of Allegiance was recited. Mayor Schierer called the meeting to order at 5:32 pm and the following council members were in attendance: Hicks, Fish, Job, Kvamme, Rufer, Kremeier, Thompson and Rachels.

Approval of Agenda

A motion and second were made by Thompson and Hicks approving tonight's agenda as presented and the motion carried.

Proclamation: Year of Charles Beck

Rebecca Petersen commented 2023 would have been the 100-year birthday of local artist Charles Beck. She commented on his work, the exhibitions and celebrations planned throughout the area this year in his honor. Mayor Schierer read a proclamation declaring 2023 as the Year of Beck.

Consent Agenda

The following items were approved under **Resolution #32-2023** by Thompson: A motion approving the following licenses: Mechanical Elite Heating and Air, DKS Properties/David Schroeder, Aquarius Home Services; Minnesota Lawful Gambling Permit Battle Lake Sportsman Club for raffle on May 3, 2023, at Fergus Falls High School (Heart 'O Lakes Fishing Club), Fergus Falls Sunrise Rotary/Rotary International for raffles March 22, 2023-May 30, 2023 at Spies Park and Toast; Chicken Permit Samantha Thatcher, 1414 W. Douglas, Dan & Rachel Venberg, 528 S. Oak. **Resolution #33-2023** accepting Bolton & Menk's professional services for topographic collection, design, and bidding assistance in the amount of \$264,100 and accepting Terracon's professional services for geotechnical work in the amount of \$19,250 for City Project 9148, DeLagoon Park improvements. **Resolution #34-2023** accepting the Preliminary Engineering Feasibility report for City Project 5960, the 2023 Street and Utility Improvement Project No. 1 and setting a preliminary improvement project hearing date for March 6, 2023, at 5:30 pm. **Resolution #35-2023** adopting the Fergus Falls Public Library Meeting Room Use Policy as recommended by the Library Board. **Resolution #36-2023** approving an amendment to the Investment Management Agreement with Galliard Capital Management (reducing fees) and the acceptance of an amended agreement with Principal Custody Solutions establishing custody fees. **Resolution #37-2023** approving a business assistance loan in the amount of \$200,000 to the Flour Mill LLC as recommended by Business Development for Fergus Falls. **Resolution #38-2023** approving a \$25,000 economic development loan and \$25,000 façade Loans for Imraya Properties LLC (Imran Khan) as recommended by Business Development for Fergus Falls. The resolution was seconded by Rufer and was adopted.

Kreimeier asked for amendments to the February 15, 2023 Committee of the Whole meeting and offered a motion approving the minutes from the February 6, 2023 City Council open and closed meetings and the February 15, 2023 Committee of the Whole meeting, which was seconded by Rachels and the motion carried.

Ordinance 31, Stormwater Management

Ordinance 31, Eighth Series, Stormwater Management was adopted by a roll call vote.

TIF District Hearing

Hicks stated his opposition to creating a TIF district for the FM Bank proposal to demolish and renovate the former Shopko site as a new location for the bank. He cited other financial institutions in the community and their projects that did not require public assistance. He was grateful for FM Bank's generosity in the community but did not want the taxpayers to give up \$300,000 in TIF financing over the next 7 years to make the project feasible. Fish offered **Resolution #39-2023** setting a public hearing for a redevelopment TIF District for FM Bank for April 17, 2023, at 5:30 pm, which was seconded by Kvamme and was adopted 5-3. Fish, Kvamme, Rufer, Thompson and Rachels voted in favor while Hicks, Job and Kremeier voted in opposition.

Water Quality Project at Lake Alice

Staff asked for authorization to seek a written agreement with Water Quality 3D for the Lake Alice water quality project. The agreement would memorialize the financial commitments of both parties, protect the city's interests, and ensure no surprise costs if the project is fully funded in the bonding bill. The agreement would not impede moving forward with the bonding request or staff applying for the permit from the DNR. Staff was asked to get an estimate on the amount of noise this equipment will generate. Hicks offered **Resolution #40-2023** directing staff to prepare an agreement prior to consenting to the city's participation in a water quality pilot project for Lake Alice, which was seconded by Job and was adopted.

Resolution of Accounts

Fish offered a resolution authorizing the payments and claims in the amount of \$1,548,386.71, which was seconded by Rufer. Kremeier asked an invoice to the Pemberton Law Firm in the amount of \$7,032.50 be removed until he has an opportunity to visit with City Attorney Rolf Nycklemoe. They were to have met last week, but the City Attorney was unable to attend. Nycklemoe apologized for not being able to attend and invited anyone wishing to talk about it contact him. Rachels also requested more information about the bill. He also confirmed the \$9,865.75 of repairs at the Pebble Lake Golf Course will go against their 2023 budget and questioned which budget will cover the \$4,600 charge to Tri-State Air Duct Cleaning for the golf course. This charge will be split between the General Government and golf course budget. Fish and Rufer each consented to reducing the amount of approved claims by \$7,032.50 (\$1,541,354.20 total) and bringing the Pemberton Law bill to the next council meeting and the resolution was adopted.

Phase II Artwork for Downtown Riverfront Project

In 2019 the city was awarded \$100,000 from the National Endowment for the Arts for public art in Phase II of the Downtown Riverfront project if the city provides matching funds. The Dell Trust has agreed to provide \$100,000 for public art to be included in the scope of this project. The Public Arts Commission has developed parameters for artists to provide a proposal and the proposals will be judged on the commission's criteria by a sub-committee of the Public Arts Commission and members of the Dell Trust. The City Council will have the final approval of the public art used in this project. After commenting on the valued partnership and history of the Dell Trust, a motion and second were made by Hicks and Kremeier directing staff to release a call for artists for Phase II of the Downtown Riverfront Project as recommended by the Public Arts Commission and the motion carried.

The meeting adjourned at 5:57 pm

Lynne Olson

FOR COUNCIL MEETING— MARCH 6, 2023

APPROVALS ON ALL LICENSES ARE CONTINGENT UPON PAPERWORK BEING FILLED OUT CORRECTLY AND COMPLETELY, AND ALL INSURANCES AND BONDS BEING CURRENT.

Excavator

Barry Construction of Fergus Falls



Council Action Recommendation

Page 1 of 1

Meeting Date: March 6, 2023

Subject: Request that the City of Fergus Falls serve as the fiscal host for a Digital Equity Assessment Grant from the Minnesota Department of Economic Development / Office of Broadband Development.

Recommendation:

The recommendation is that the City of Fergus Falls would serve as the fiscal host for a \$4,000 grant.

Background/Key Points:

Viking Library System and its member libraries are applying for a Digital Equity Assessment Grant from the Minnesota Department of Economic Development / Office of Broadband Development.

The Digital Equity Act, Office of Broadband Development (OBD) is facilitating a statewide planning process to identify Minnesota's digital inclusion goals. These assessments will inform Minnesota's digital equity plan. We want to ensure that our region's broadband needs and concerns are represented in this plan.

Budgetary Impact:

There is no budgetary impact. Time for submitting invoices and that of the finance department would be considered an in-kind contribution.

Originating Department:

Fergus Falls Public Library

Respectfully Submitted:

Gail Hedstrom / Library Director

Attachments:



Council Action Recommendation

Page 1 of 2

Meeting Date:

March 6, 2023 – City Council

Subject:

City Project CP No. 5959 – 2023 Street and Utility Improvement Project No. 2
Stanton Avenue Reconstruction Improvement Project

Recommendation:

- Accept the Preliminary Engineering Feasibility Report for PI No. 5959
- Set the Preliminary Improvement Project Hearing date for **April 17, 2023**

Background/Key Points:

The Preliminary Engineering Feasibility Report is complete for the above referenced project. In general from an engineering standpoint, this project is feasible, cost effective, and necessary. Please refer to the attached report for detailed information.

A portion of this public improvement project is proposed to be special assessed per City Policy following MN Statue Chapter 429 requirements. The proposed amount funded by special assessments consists of a portion of the street that abuts the benefitting property. Because of this, property appraisals were completed to assist this Council and staff with the decision-making process by determining special benefit reasonableness of the proposed assessments to the individual benefitting properties.

Based on the appraisal report prepared by Patchin Messner Valuation Counselors from Burnsville, MN, they have determined the special benefit from this improvement to all subject properties within the proposed project's limits is reasonable in comparison to the City's preliminary assessment roles.

If acceptable, the next step is to schedule the **Preliminary Improvement Project Hearing for April 17, 2023 at 5:30 P.M. in these Council Chambers**. A legal publication along with individual notices will be sent to all subject properties.

Budgetary Impact:

The preliminary estimated construction cost is \$2,020,000. Tentatively the funding sources are as:

- PIR Bonds (Street Special Assessment - Active)
- PIR Bonds (Street City Share – Municipal State Aid)
- City Sanitary Sewer Fund
- City Water Fund
- City Storm Sewer Fund

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow - City Engineer

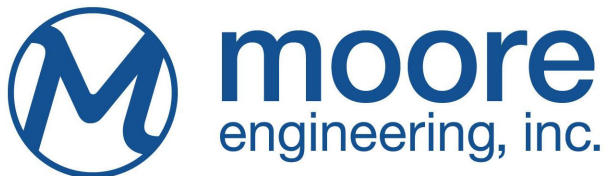
Attachments:

Preliminary Engineering Feasibility Report for PI No. 5959

City of Fergus Falls, Minnesota

Stanton Ave Reconstruction

Preliminary Engineering Report



February 2023
Moore Project No. 22557



1808 East Fir Avenue
Fergus Falls, MN 56537
P: 218.998.4041
F: 218.998.4042



February 2, 2023

City of Fergus Falls
Brian Yavarow
112 West Washington Ave
Fergus Falls, MN 56537-2568

RE: Fergus Falls, Minnesota
Preliminary Engineering Report
Moore Project No. 22557

Dear Mr. Yavarow,

Enclosed is a Preliminary Engineering Report for the reconstruction of Stanton Avenue, which includes the necessary street & utility improvements to Stanton Avenue (Broadway Street – Union Ave), South Oak Street (Lincoln Ave – Stanton Ave), & proposed multi-use path in Fergus Falls, Minnesota.

This report presents a proposed layout of necessary utilities, roadways, & multi-use path improvements, & preliminary cost estimates, alternatives, & project recommendations.

Please contact me if you have any questions or comments at 218.998.4041.

Respectfully Submitted,

Josiah Rostad

Josiah C. Rostad, PE
Project Engineer

City of Fergus Falls, Minnesota

Stanton Avenue Reconstruction

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly registered Professional Engineer under the laws of the State of Minnesota.

Josiah Rostad

Josiah C. Rostad, PE

Date: 02/20/2023 Reg. No.: 60526

**Stanton Avenue Reconstruction
Preliminary Engineering Report
Fergus Falls, Minnesota**

Letter of Transmittal

Certification Page

Table of Contents

1.0 Background 1
2.0 Existing Conditions 1
3.0 Proposed Improvements & Alternatives 2
4.0 Project Recommendation 5
5.0 Cost Summary 6
6.0 Assessments 6

Cost Estimates

Proposed Improvements

Proposed Special Assessment Breakdown

List of Exhibits

Exhibit 1 – Project Location Map

Exhibit 2 – Existing Conditions

Exhibit 3 – Proposed Utilities

Exhibit 4 – Proposed Multi-Use Path

Exhibit 5 – Special Assessment Breakdown

Exhibit 6 – Multi-Use Path Alternative No. 1

Exhibit 7 – Multi-Use Path Alternative No. 2

Exhibit 8 – Multi-Use Path Alternative No. 3

1.0 Background

The City of Fergus Falls has requested the investigation of the improvements needed on the following streets: Stanton Avenue (South Broadway – South Union Avenue) & South Oak Street (Stanton Avenue – West Lincoln Avenue) as well as the analysis of a proposed 10-foot multi-use path alignment. The project will be referred to as Project #22557 – Stanton Avenue Reconstruction & the project area can be found in the appendix under Exhibit 1.

Stanton Avenue is located one block Southwest of historic downtown Fergus falls. The project area is divided into commercial development East of South Oak Street & residential development on the West side. This area is the perfect location for commercial improvements with quick access to downtown & a scenic view of the Ottertail River. With future businesses looking at this area for development & the need for updated utilities to both commercial & residential owners, the existing infrastructure needs improvement.

This report investigates the needs for replacement of existing sanitary sewer, water main, & storm sewer utilities; & rehabilitation of deteriorated streets along with the installation of a new 10-foot multi-use path throughout the project area. The estimated costs & proposed assessments are presented to assist the City & affected property owners in determining the feasibility of the project.

2.0 Existing Conditions

Stanton Avenue was reconstructed in the early 1980's. This project included improvements to the city's central sanitary sewer interceptor line, storm sewer, & roadway. The interceptor line runs parallel with Stanton Ave (on the South side of the road) & turns South on Broadway. Portions of this line were constructed on wood pilings for adequate support as the underlying soil were not suitable for proper support. The interceptor line ranges in size from 27 inch (near Union Avenue) to 36 inch (near Broadway) & is composed of reinforced concrete pipe (RCP).

The existing watermain is located on the North side of the street & is 6 inches in diameter. The material is not recorded in existing record drawings, but due to the approximate time of construction & material shown in adjacent streets, is most likely ductile-iron pipe (DIP).

The existing sanitary sewer main (aside from the central interceptor as previously discussed) is in the approximate center of street at roughly 8-feet deep. These pipes range in size from 10 – 12 inches & are primarily composed of vitrified clay pipe (VCP).

The existing storm sewer within Stanton Avenue (except the intersection of Stanton & Vine) is primarily 12 inches in diameter & is composed of RCP. In 2003, South Vine Street was reconstructed, and a major portion of the project included storm sewer updates. In the intersection, there is an existing 66" & 78" RCP storm pipe that runs parallel with Vine.

The existing roadway asphalt ranges in width between 33-46.5 feet. That is measured from lip to lip of the existing curb & gutter. Based upon geotechnical report & borings, the material within the street ranges from silty sand to clay. Four of the six borings, terminated at <6.5 feet due to unknown material (Auger refusal on cobbles/boulders according to the report). This unknown material may cause difficulty for utility installation. Additionally, the report explains areas where fill had previously been placed ranging in depths of 4.5-11 feet in depth and ground water was encountered at approximately 11 feet. The existing roadway section is as follows:

Material:	Depth	Units
Asphalt	4.5-8.5	Inches
Aggregate	0-24	Inches

The existing sidewalk & curb is generally in good condition. There are multiple areas however that hold water, have broken/cracked sections, & are not in compliance with ADA standards.

Oak Street (from Stanton Avenue to Lincoln Street) is approximately 21 feet wide (lip to lip). The existing asphalt shows signs of wear & tear including longitudinal & transverse cracking & overall deterioration. The existing curb & gutter is in good condition aside from some minor cracking. The existing sidewalk has been reconstructed along the West side of the roadway but not on the East side. Sidewalk on the East side has cracked & broken panels throughout the full length. As for utilities, there is storm sewer in the intersections for drainage, but no water or sanitary sewer mains within the street.

In 2003 street & utility improvements were completed on South Vine Street. The street ranges in width from 41 – 41.5 feet (lip to lip). The improvements included the installation of 8” PVC water & sanitary sewer mains, service replacement to the right-of-way, & storm sewer, drainage & roadway improvements.

In 2022 North Union Ave was reconstructed from Stanton Avenue to West Lincoln Avenue. Improvements included the installation of PVC water & sanitary sewer, storm sewer, & roadway replacement. Additional parking was provided along the roadway with bike lanes & increased pedestrian access routes to Spies Park.

An existing conditions map can be found in the appendix under Exhibit 2.

3.0 Proposed Improvements & Alternatives

The following improvements are based on the existing conditions described in the previous section & additional improvements requested by the city. These improvements are needed to ensure efficient & safe distribution & collection of clean water, storm sewer, & sanitary sewer, ADA compliance & future expansion of commercial & residential development.

Multiple alternatives for improvement have been reviewed & deemed infeasible for one or more of the following reasons: cost effectiveness, usability, reliability, & constructability. Although some may present cheaper upfront costs, the service life is far less.

3.1. Utilities:

Aside from the utilities previously replaced along Stanton Avenue; water, sanitary, & storm sewer in the intersection of Broadway, South Vine, & North Union, the utilities within Stanton are deteriorating & need replacement.

The existing watermain will be replaced with 6 & 8-inch PVC C900. Approximately 1,031-feet of 6-inch & 365-feet of 8-inch watermain will be replaced along the North side of Stanton. This will tie into all 6 & 8-inch PVC C900 watermain stubs previously installed at Broadway, South Vine, & North Union. Along with the watermain replacement, new valves & hydrants will be installed for adequate isolation & fire coverage. Services within the project limits will be replaced with 1” copper service line from the main to the right-of-way, with new curb stops placed at the right-of-way. Additionally, there is 1-2” service line & 1-6” service line that will be replaced.

The sanitary sewer main draining from West to East along Stanton will be replaced with 8-inch PVC SDR 35 from Broadway to South Oak Street. From South Oak to Vine Street, a 12-inch PVC SDR 35 pipe will be installed to tie into the 12-inch PVC stub located approximately 60-feet West of the intersection of Vine & Stanton. Based upon the area served, 8-inch pipe is adequate to serve the existing drainage area. The services will be connected by PVC wyes at

the main & extended to the right-of-way. Proposed services will be installed as 6-inch PVC SDR26.

It is important to note that after review of the Geotechnical Report (located in Appendix A), excavation may be more difficult than normal due to the unknown material found in the borings.

The proposed utilities can be found in the appendix under Exhibit 3.

3.2. Utility Alternatives:

The alternative to replacing the existing water & sanitary sewer, is to leave them in place. Based on the age & material, this is not a reliable option with the additional improvements being performed on the street. With existing PVC extensions from the previous projects, it is best to replace the old pipe to reduce infiltration, leaks, & potential breaks.

Another option for the sanitary sewer is to reline the existing line. This option is only feasible if the existing lines are in decent condition with minor cracking, sagging, & minor pipe deformation. If the pipe is deformed, broken, or offset, relining is not an option. Based upon the televising, the existing line is not in adequate condition for relining.

3.3. Roadway:

Stanton Avenue improvements will include sidewalk & curb replacement for ADA compliance throughout the entire length of roadway & full width pavement & base replacement. The geotechnical report explains subgrade issues and recommendations for construction. Based on the 4-foot sub cut recommended by the geotechnical engineer, the existing pavement & curb & gutter will need to be replaced along the entire corridor. This will reduce the chances of uneven settlement that could cause potential roadway failure. The sidewalk will be brought up to ADA standards by means of removal & replacement in areas that are not in compliance on the North side of the roadway and will vary on the south side depending upon the multi-use path alignment selection. Stanton Avenue will be replaced with a 10-ton road section per the geotechnical engineer's recommendations.

Oak Street improvements will include pavement rehabilitation. The most economical method is to mill & overlay the existing street. This method repairs the surface defects without disturbing the subsurface material. Based on the existing conditions of the roadway, this method of rehab is sufficient.

The proposed roadway improvements can be found in the appendix under Exhibit 4.

3.4. Roadway Alternatives:

Instead of full width reconstruction of Stanton Avenue, the curb & gutter located on the North side of the roadway between Vine Street & Broadway could be left in place. Potential issues are unexpected differential settlement between the roadway & existing curb which lead to early pavement failure & drainage issues. The roadway has subgrade issues that need to be addressed to ensure the final product will last. This option is less expensive than the proposed improvement but has additional risk associated that can cause early failure and further issues down the road.

South Oak Street could utilize a full depth reconstruction. This would include removing pavement & sub-cutting approximately 12" of material. Upon completion of excavation, this void would be back filled with aggregate material & paved. Based on the condition of the street, this option is not necessary.

3.5. Multi-Use Path:

The proposed multi-use path will consist of a 10-foot concrete sidewalk located on the south side of Stanton Ave. This path will provide safe and convenient travel for pedestrians & cyclists by keeping them off the street and away from vehicular traffic.

The placement of this path requires that snow either be stored on-street or hauled off site. If snow storage is a requirement in this area, a minimum 10-foot buffer is required between the roadway and edge of the path. Additionally, a minimum 5-foot buffer is required in areas where signage is to be placed. This includes a minimum 2-foot offset from edge of pavement & 2-foot buffer from edge of path.

The multi-use path will run parallel and directly adjacent to the curb & gutter. It will be designed & constructed to meet all current ADA & MNDOT Facility Design Guide standards. By placing the path in this location, disturbance of the boulevard is minimized & offset from existing homes is maximized. The installation of this path will require the removal of most trees along the roadway. Tree removal is unavoidable due to the limited space within the right-of-way. The proposed layout can be in the appendix under Exhibit 4.

3.6. Multi-Use Path Alternatives:

Three alternatives have also been investigated for the proposed location of the multi-use path. Alternative No. 1 includes a 10-foot concrete path that runs parallel along the West side of Vine Street heading South and proceeding West along the river until it reaches Broadway. Alternative No. 2 utilizes the street along Stanton Avenue while maintaining parking on both sides of the street. Alternative No. 3 is like No. 2 but eliminates parking on the South side of Stanton. Alternative 2 & 3 are 10-foot asphalt paths.

Alternative No. 1 would provide the most scenic view as pedestrians would be traveling along the river side and away from the street. This alternative has a few red flags in terms of constructability and land acquisitions. Along this alignment there are many trees & railroad R/W. These factors will lead to expensive construction costs and safety concerns being near the train tracks. The city would need to acquire property (either through permanent easement, land acquisition, or other) for the placement of this path. This requires additional cost and aesthetic design to ensure homeowners are comfortable with the path being placed in their back yards. These factors make this option difficult to construct and more expensive. See "Exhibit 6."

Alternative No. 2 resembles the layout of Cascade Street from East Vernon Avenue to West Junius Avenue. The biggest difference is that this path would be for both pedestrians & cyclists, it would be 10 feet wide, & the parking lane would be on the inside (closer to the driving lane) than the multi-use path. This option (like the proposed option) will require the removal of most trees within the boulevard. There are also two concerns with the usability of this option. The first concern is the overall safety of pedestrians on the path as they would be walking on street. Unlike a concrete walk that is separated by curb & gutter, this option provides no separation between vehicles and pedestrians. This issue of separation is why the parking lane would be placed in between the path & roadway. This leads to the second concern regarding snow removal & parking in the winter. Snow removal technically wouldn't be an issue because the plows will still clear to the curb & gutter, but with vehicles parked in the correct spot, this will cause an issue for snowplows to remove snow from the path. Most likely what would happen during the winter months is that vehicles would be parked in the multi-use path, causing safety concerns for pedestrians. See "Exhibit 7."

Alternative No. 3 includes an on street multi-use path without a parking lane on the South side. This option offers the ability to save most trees within the boulevard but sacrifices the on-street parking for residents. Like alternative 2, there is a major safety concern as pedestrians would be walking near the traffic lane. Additionally, while saving the trees in the boulevard is a positive thing, the loss of the parking, in an already crowded area, may raise concern for residents. See "Exhibit 8."

NOTE: Alternative No. 2 & 3 should be avoided if possible. As mentioned in each alternate, these options present major safety concerns for pedestrians. According to MNDOT's "Facility Design Guide" this is a last resort option when all off-street options have been deemed infeasible. If either of these options is considered for construction, additional design & cost will need to be considered to provide safe travel for pedestrians. This could include delineators, additional stripping, a buffer barrier, and/or additional signage. From an engineering standpoint, these options are not recommended for selection.

4.0 Project Recommendation

It is in my opinion as an engineer that the following recommendation be considered for project #22557 Stanton Avenue Reconstruction:

4.1. Utility Improvement:

The watermain along Stanton Avenue should be replaced. This would include 6-inch PVC watermain from Broadway to Vine, 8-inch PVC Watermain from Vine to Union, hydrants, gate valves, & services from the main to the right-of-way. All previous projects (Broadway, Vine, & Union) stubbed out 6 & 8-inch PVC C900 for connection points, thus completing the replacement of the old watermain in this area.

The sanitary sewer (gravity main from Broadway to South Vine) should be replaced with 8 inch & 12 Inch PVC. Additionally, all services should be replaced from the main to the right-of-way with 6-inch PVC.

The storm sewer will require miscellaneous replacement for ADA improvements, multi-use path & the installation of the watermain & sanitary sewer.

Additionally, it is recommended to remove & replace material utilized for backfilling proposed piping due to the unknown (assumed to be rock) material found during the borings. Based upon the subcut proposed in the following section, this will include approximately 1,400 CY of Rock Excavation.

4.2. Roadway Improvement:

Stanton Avenue improvement recommendation is to replace the full width of the roadway to reestablish the crown, increase drainage, & repair subgrade failure. The roadway will be replaced with a 10-ton road section per the geotechnical engineer's report. This is the most feasible & cost-effective option.

Along with roadway replacement, it is recommended that all sidewalks within the right-of-way should be analyzed & reconstructed to meet ADA standards. This includes the reconstruction of all intersections & miscellaneous panels along the entire length of roadway.

The curb & gutter improvement recommendation is to completely reconstruct the whole corridor. This will reduce the chances of differential settlement cause by the existing subgrade

material. Additionally, from Union to South Vine additional parking and future commercial expansion improvements will be included.

South Oak Street improvement recommendation is to mill & overlay the existing street. Based on the existing condition of the street showing no signs of subgrade failure & maintained crown, this will be a sufficient method of construction for long term usability and cost effectiveness.

4.3. Multi-Use Path:

The recommendation for the construction of the multi-use path is to construct a 10' concrete sidewalk located on the south side of Stanton Ave adjacent to the curb & gutter (with a minimum 2' buffer). This path will provide safe and convenient travel for pedestrians & cyclists by keeping them off the street and away from vehicular traffic.

5.0 Cost Summary

5.1. Proposed Improvements:

The proposed improvement cost summary can be found in the Appendix under "Proposed Improvements." This estimate includes total cost of construction, contingencies, engineering/soft costs, and project total. The proposed improvements include all recommendations as stated in "Project Recommendation" section above.

The following is a breakdown of the engineer's opinion of probable cost:

Table 1				
Opinion of Probable Cost				
Total Project Cost				
	Total Project	City Cost	Assessable Cost (Residential)	Assessable Cost (Commercial)
Construction	\$2,076,000	\$1,818,800	\$97,600	\$159,600
Misc. Costs*	\$727,000	\$639,900	\$34,200	\$55,900
Grand Total	\$2,803,000	\$2,455,700	\$131,800	\$215,500

*Misc. Costs include legal, fiscal, admin, engineering, contingency and soil borings.

The City's portion of the assessable costs shown is approximately \$45,903.07.

6.0 Assessments

6.1. Proposed Improvements:

The special assessments were calculated in accordance with the City policy for funding reconstruction projects. This area has been split by residential & commercial/industrial. See Exhibit 5 for contributing areas. Stanton Avenue (Broadway – Oak) has a 455 vpd according to MNDOT's Traffic Mapping Application and is considered residential for this project. City policy allows for a residential property to be assessed on a per lineal foot basis for a 24-foot contributing street width on a 5-ton street design with traffic counts less than 2,000 vpd. Residential corner lots and residential lots with multiple frontage are assessed on the short side of the lot regardless if the short side is abutting the improvement. Oak – Union has a 2,550 vpd volume according to MNDOT's Traffic Mapping Application and is considered commercial/industrial. According to City policy, commercial/industrial properties are to be assessed on a per lineal foot basis for a 19-foot contributing street width on a 9-ton street design with traffic counts $>2,000 \leq 5,000$ VPD.

The assessable footage was broken down by parcel and denotes the assessable footage for each parcel as derived from the Otter Tail County GIS. Additional footage is also accounted for the City in multiple areas. These areas include instances where the City owns property, at alleys, and the long portion of the corner lots on streets which will receive improvements on both sides. Where corner lots exist, and a portion of the lot is not directly abutting the improvement an equitable adjustment was made to provide for the total potential assessable footage contributing to the project.

The residential front foot assessment rate for streets (residential 5-ton design with a traffic count of less than 2,000 vehicles per day) is determined by dividing the total associated street improvement costs by the total benefitting front footage which is calculated at 1,378 LF. A 5-ton road section (for the purpose of this report) consists of 4-inches of bituminous & 8-inches of class 5 along with geotextile fabric. **Based on this assessment methodology the residential costs per foot yields an estimated \$95.60.**

The commercial/industrial front foot assessment rate for streets (9-ton design with a traffic count of more than 2,000 & less than 5,000 vehicles per day) is determined by dividing the total associated street improvement costs by the total benefitting front footage which is calculated at 1,625 LF. A 9-ton road section (for the purpose of this report) consists of 6-inches of bituminous, 10-inches of class 5, 18-inches of select granular, & geotextile fabric. **Based on this assessment methodology the residential costs per foot yields an estimated \$132.48.**

Proposed Improvements
Fergus Falls, MN
Stanton Avenue Reconstruction
Engineer's Preliminary Opinion of Cost

BID ITEM NO. & DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	TOTAL
<u>Base Bid</u>				
1 2021.501 Mobilization	LS	\$145,000.00	1	\$145,000.00
2 2101.502 Clearing	EA	\$350.00	19	\$6,650.00
3 2101.502 Grubbing	EA	\$350.00	19	\$6,650.00
4 2104.502 Remove Pavement	SY	\$2.00	7,150	\$14,300.00
5 2104.502 Remove Manhole (Sanitary)	EA	\$1,000.00	4	\$4,000.00
6 2104.502 Remove Manhole or Catch Basin	EA	\$1,000.00	14	\$14,000.00
7 2104.502 Remove Hydrant	EA	\$750.00	1	\$750.00
8 2104.502 Remove Gate Valve	EA	\$200.00	4	\$800.00
9 2104.502 Remove Sign	EA	\$100.00	6	\$600.00
10 2104.503 Remove Curb & Gutter	LF	\$4.00	2,910	\$11,640.00
11 2104.503 Remove Storm Sewer (All Sizes)	LF	\$15.00	875	\$13,125.00
12 2104.518 Remove Sidewalk	SF	\$2.00	10,920	\$21,840.00
13 2104.518 Remove Asphalt Driveway Pavement	SF	\$2.50	165	\$412.50
14 2104.518 Remove Concrete Driveway Pavement	SF	\$2.50	1,612	\$4,030.00
15 2105.607 Common Excavation	CY	\$15.00	10,463	\$156,950.78
16 2105.607 Rock Excavation	CY	\$25.00	2,381	\$59,525.93
17 2105.607 Select Granular Borrow (CV) (Utility)	CY	\$30.00	2,381	\$71,431.11
18 2105.607 Select Granular Borrow (CV) (Roadway)	CY	\$30.00	7,089	\$212,678.19
19 2108.504 Geotextile Fabric Type 5	SY	\$3.00	7,506	\$22,518.87
20 2112.519 Subgrade Preparation	SY	\$2.50	7,506	\$18,765.72
21 2211.507 Aggregate Base (CV) Class 5	CY	\$50.00	1,877	\$93,828.61
22 2232.504 Mill Bituminous Surface	SY	\$5.00	740	\$3,700.00
23 2360.504 Type SP 12.5 Wearing Course Material (3,C) 4" Thick	SY	\$25.00	6,126	\$153,138.89
24 2360.504 Type SP 12.5 Wearing Course Material (3,C) 2" Thick	SY	\$12.50	740	\$9,250.00
25 2360.504 Type SP 12.5 Non-Wearing Course Material (3,C) 2" Thick	SY	\$12.50	6,126	\$76,569.44
26 2503.503 RC Pipe Sewer Design 3006 Class III (ALL SIZES)	LF	\$50.00	820	\$41,000.00
27 2503.602 Connect to Existing Sanitary Sewer	EA	\$750.00	1	\$750.00
28 2503.602 Connect to Existing Storm Sewer Manholes	EA	\$1,000.00	6	\$6,000.00
29 2503.602 Connect to Existing Sanitary Sewer Service	EA	\$250.00	26	\$6,500.00
30 2503.602 8"X6" PVC Wye	EA	\$750.00	22	\$16,500.00
31 2503.602 12"X6" PVC Wye	EA	\$1,000.00	4	\$4,000.00
32 2503.603 6" PVC Sanitary Service Pipe	LF	\$60.00	1,055	\$63,300.00
33 2503.603 8" PVC Sewer	LF	\$75.00	700	\$52,500.00
34 2503.603 12" PVC Sewer	LF	\$95.00	218	\$20,710.00
35 2504.602 Connect to Existing Water Main	EA	\$2,000.00	4	\$8,000.00
36 2504.602 Connect to Existing Water Service	EA	\$400.00	27	\$10,800.00
37 2504.602 6" Gate Valve & Box	EA	\$2,300.00	5	\$11,500.00
38 2504.602 1" Corporation Stop	EA	\$400.00	27	\$10,800.00
39 2504.602 1" Saddle	EA	\$400.00	27	\$10,800.00
40 2504.602 2" Corporation Stop	EA	\$500.00	1	\$500.00
41 2504.602 2" Saddle	EA	\$500.00	1	\$500.00
42 2504.602 8" Gate Valve & Box	EA	\$2,750.00	2	\$5,500.00
43 2504.602 1" Curb Stop & Box	EA	\$700.00	27	\$18,900.00
44 2504.602 2" Curb Stop & Box	EA	\$800.00	1	\$800.00

**Proposed Improvements
Fergus Falls, MN
Stanton Avenue Reconstruction**

Engineer's Preliminary Opinion of Cost

<i>BID ITEM NO. & DESCRIPTION</i>	<i>UNIT</i>	<i>UNIT PRICE</i>	<i>QUANTITY</i>	<i>TOTAL</i>
45 2504.602 Hydrant	EA	\$5,000.00	1	\$5,000.00
46 2504.603 1" Type K Copper Pipe	LF	\$60.00	1,015	\$60,900.00
47 2504.603 2" Type K Copper Pipe	LF	\$70.00	40	\$2,800.00
48 2504.603 6" PVC Watermain	LF	\$75.00	1,385	\$103,875.00
49 2504.603 8" PVC Watermain	LF	\$85.00	50	\$4,250.00
50 2506.502 Adjust Frame & Ring Casting	EA	\$500.00	7	\$3,500.00
51 2506.502 Construct Drainage Structure Design 4020 (All Sizes)	EA	\$6,000.00	15	\$90,000.00
52 2506.502 Construct Drainage Structure Design 4007	EA	\$7,500.00	3	\$22,500.00
53 2521.518 4" Concrete Walk	SF	\$6.50	15,719	\$102,173.50
54 2521.518 6" Concrete Walk	SF	\$9.00	3,991	\$35,919.00
55 2531.503 Concrete Curb & Gutter Design B618	LF	\$30.00	2,855	\$85,650.00
56 2531.504 6" Concrete Driveway Pavement	SY	\$100.00	361	\$36,100.00
57 2563.601 Traffic Control	LS	\$5,000.00	1	\$5,000.00
58 2564.518 Sign Panels Type C	SF	\$50.00	11	\$562.50
59 2573.501 Storm Drain Inlet Protection	LS	\$4,000.00	23	\$92,000.00
60 2573.501 Stabilized Construction Exit	LS	\$4,000.00	1	\$4,000.00
61 2573.502 Sediment Control Log Type Straw	LF	\$2.50	250	\$625.00
62 2574.504 Common Topsoil Borrow	CY	\$50.00	80	\$4,000.00
63 2575.501 Turf Establishment	LS	\$5,000.00	1	\$5,000.00

Construction Total	\$2,076,000.00
Contingencies	\$208,000.00
Engineering, Legal, & Administration	\$519,000.00

TOTAL PROJECT COST \$2,803,000.00

2023 MISC. STREETS - PRELIMINARY
Proposed Project: C.P. No. 5959
STANTON AVENUE: UNION TO BROADWAY
P.I. NOS. 5350, 7215 & 8230

ITEM NO.	ITEM	UNIT	DIRECT COST UNITS	CITY SHARE UNITS	TOTAL UNITS	UNIT COST	Street Assessable COST (Residential)	Street Assessable COST (Commercial)	Street CITY COST	Storm Water System CITY COST	San. Sewer System CITY COST	Water System CITY COST	EXTENDED COST
1	Mobilization	LS	1.00		1.00	\$145,000.00	\$18,125.00	\$18,125.00		\$36,250.00	\$36,250.00	\$36,250.00	\$145,000.00
2	Clearing	EA		19.00	19.00	\$350.00			\$6,650.00				\$6,650.00
3	Grubbing	EA		19.00	19.00	\$350.00			\$6,650.00				\$6,650.00
4	Remove Pavement	SY		7,150.00	7,150.00	\$2.00			\$14,300.00				\$14,300.00
5	Remove Manhole (Sanitary)	EA		4.00	4.00	\$1,000.00					\$4,000.00		\$4,000.00
6	Remove Manhole or Catch Basin	EA		14.00	14.00	\$1,000.00				\$14,000.00			\$14,000.00
7	Remove Hydrant	EA		1.00	1.00	\$750.00						\$750.00	\$750.00
8	Remove Gate Valve	EA		4.00	4.00	\$200.00						\$800.00	\$800.00
9	Remove Sign	EA		6.00	6.00	\$100.00			\$600.00				\$600.00
10	Remove Curb & Gutter	LF		2,910.00	2,910.00	\$4.00			\$11,640.00				\$11,640.00
11	Remove Storm Sewer (All Sizes)	LF		875.00	875.00	\$15.00				\$13,125.00			\$13,125.00
12	Remove Sidewalk	SF		10,920.00	10,920.00	\$2.00			\$21,840.00				\$21,840.00
13	Remove Asphalt Driveway Pavement	SF		165.00	165.00	\$2.50			\$412.50				\$412.50
14	Remove Concrete Driveway Pavement	SF		1,612.00	1,612.00	\$2.50			\$4,030.00				\$4,030.00
15	Common Excavation	CY	2,341.11	8,122.27	10,463.39	\$15.00	\$7,883.33	\$27,233.33	\$121,834.11				\$156,950.78
16	Rock Excavation	CY		2,381.04	2,381.04	\$25.00					\$29,762.96	\$29,762.96	\$59,525.93
17	Select Granular Borrow (CV) (Utility)	CY		2,381.04	2,381.04	\$30.00					\$35,715.56	\$35,715.56	\$71,431.11
18	Select Granular Borrow (CV) (Roadway)	CY	1,286.02	5,803.25	7,089.27	\$30.00		\$38,580.56	\$174,097.63				\$212,678.19
19	Geotextile Fabric Type 5	SY	3,081.67	4,424.62	7,506.29	\$3.00	\$5,160.00	\$4,085.00	\$13,273.87				\$22,518.87
20	Subgrade Preparation	SY	3,081.67	4,424.62	7,506.29	\$2.50	\$4,300.00	\$3,404.17	\$11,061.56				\$18,765.72
21	Aggregate Base (CV) Class 5	CY	722.64	1,153.93	1,876.57	\$50.00	\$19,111.11	\$17,020.83	\$57,696.67				\$93,828.61
22	Mill Bituminous Surface	SY	0.00	740.00	740.00	\$5.00	\$0.00	\$0.00	\$3,700.00				\$3,700.00
23	Type SP 12.5 Wearing Course Material (3,C) 4" Thick	SY	2,221.67	3,903.89	6,125.56	\$25.00	\$21,500.00	\$34,041.67	\$97,597.22				\$153,138.89
24	Type SP 12.5 Wearing Course Material (3,C) 2" Thick	SY	0.00	740.00	740.00	\$12.50	\$0.00	\$0.00	\$9,250.00				\$9,250.00
25	Type SP 12.5 Non-Wearing Course Material (3,C) 2" Thick	SY	3,081.67	3,043.89	6,125.56	\$12.50	\$21,500.00	\$17,020.83	\$38,048.61				\$76,569.44
26	RC Pipe Sewer Design 3006 Class III (ALL SIZES)	LF		820.00	820.00	\$50.00				\$41,000.00			\$41,000.00
27	Connect to Existing Sanitary Sewer	EA		1.00	1.00	\$750.00					\$750.00		\$750.00
28	Connect to Existing Storm Sewer Manholes	EA		6.00	6.00	\$1,000.00				\$6,000.00			\$6,000.00
29	Connect to Existing Sanitary Sewer Service	EA		26.00	26.00	\$250.00					\$6,500.00		\$6,500.00
30	8"X6" PVC Wye	EA		22.00	22.00	\$750.00					\$16,500.00		\$16,500.00
31	12"X6" PVC Wye	EA		4.00	4.00	\$1,000.00					\$4,000.00		\$4,000.00
32	6" PVC Sanitary Service Pipe	LF		1,055.00	1,055.00	\$60.00					\$63,300.00		\$63,300.00
33	8" PVC Sewer	LF		700.00	700.00	\$75.00					\$52,500.00		\$52,500.00
34	12" PVC Sewer	LF		218.00	218.00	\$95.00					\$20,710.00		\$20,710.00
35	Connect to Existing Water Main	EA		4.00	4.00	\$2,000.00						\$8,000.00	\$8,000.00
36	Connect to Existing Water Service	EA		27.00	27.00	\$400.00						\$10,800.00	\$10,800.00
37	6" Gate Valve & Box	EA		5.00	5.00	\$2,300.00						\$11,500.00	\$11,500.00
38	1" Corporation Stop	EA		27.00	27.00	\$400.00						\$10,800.00	\$10,800.00
39	1" Saddle	EA		27.00	27.00	\$400.00						\$10,800.00	\$10,800.00
40	2" Corporation Stop	EA		1.00	1.00	\$500.00						\$500.00	\$500.00
41	2" Saddle	EA		1.00	1.00	\$500.00						\$500.00	\$500.00
42	8" Gate Valve & Box	EA		2.00	2.00	\$2,750.00						\$5,500.00	\$5,500.00

2023 MISC. STREETS - PRELIMINARY
Proposed Project: C.P. No. 5959
STANTON AVENUE: UNION TO BROADWAY
P.I. NOS. 5350, 7215 & 8230

ITEM NO.	ITEM	UNIT	DIRECT COST UNITS	CITY SHARE UNITS	TOTAL UNITS	UNIT COST	Street Assessable COST (Residential)	Street Assessable COST (Commercial)	Street CITY COST	Storm Water System CITY COST	San. Sewer System CITY COST	Water System CITY COST	EXTENDED COST
43	1" Curb Stop & Box	EA		27.00	27.00	\$700.00						\$18,900.00	\$18,900.00
44	2" Curb Stop & Box	EA		1.00	1.00	\$800.00						\$800.00	\$800.00
45	Hydrant	EA		1.00	1.00	\$5,000.00						\$5,000.00	\$5,000.00
46	1" Type K Copper Pipe	LF		1,015.00	1,015.00	\$60.00						\$60,900.00	\$60,900.00
47	2" Type K Copper Pipe	LF		40.00	40.00	\$70.00						\$2,800.00	\$2,800.00
48	6" PVC Watermain	LF		1,385.00	1,385.00	\$75.00						\$103,875.00	\$103,875.00
49	8" PVC Watermain	LF		50.00	50.00	\$85.00						\$4,250.00	\$4,250.00
50	Adjust Frame & Ring Casting	EA		7.00	7.00	\$500.00			\$3,500.00				\$3,500.00
51	Construct Drainage Structure Design 4020 (All Sizes)	EA		15.00	15.00	\$6,000.00				\$90,000.00			\$90,000.00
52	Construct Drainage Structure Design 4007	EA		3.00	3.00	\$7,500.00					\$22,500.00		\$22,500.00
53	4" Concrete Walk	SF		15,719.00	15,719.00	\$6.50			\$102,173.50				\$102,173.50
54	6" Concrete Walk	SF		3,991.00	3,991.00	\$9.00			\$35,919.00				\$35,919.00
55	Concrete Curb & Gutter Design B618	LF		2,855.00	2,855.00	\$30.00			\$85,650.00				\$85,650.00
56	6" Concrete Driveway Pavement	SY		361.00	361.00	\$100.00			\$36,100.00				\$36,100.00
57	Traffic Control	LS		1.00	1.00	\$5,000.00			\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
58	Sign Panels Type C	SF		11.25	11.25	\$50.00			\$562.50				\$562.50
59	Storm Drain Inlet Protection	LS		23.00	23.00	\$4,000.00				\$92,000.00			\$92,000.00
60	Stabilized Construction Exit	LS		1.00	1.00	\$4,000.00				\$4,000.00			\$4,000.00
61	Sediment Control Log Type Straw	LF		250.00	250.00	\$2.50				\$625.00			\$625.00
62	Common Topsoil Borrow	CY		80.00	80.00	\$50.00			\$4,000.00				\$4,000.00
63	Turf Establishment	LS		1.00	1.00	\$5,000.00			\$5,000.00				\$5,000.00
Total Cost of Bid Items							\$97,579.44	\$159,511.39	\$870,587.16	\$297,000.00	\$292,488.52	\$358,203.52	\$2,075,370.03
Project Development Costs							\$34,152.81	\$55,828.99	\$304,705.51	\$103,950.00	\$102,370.98	\$125,371.23	\$726,379.51
TOTAL COSTS for C.P. # 5959							\$131,732.25	\$215,340.38	\$1,175,292.67	\$400,950.00	\$394,859.50	\$483,574.75	\$2,801,749.55

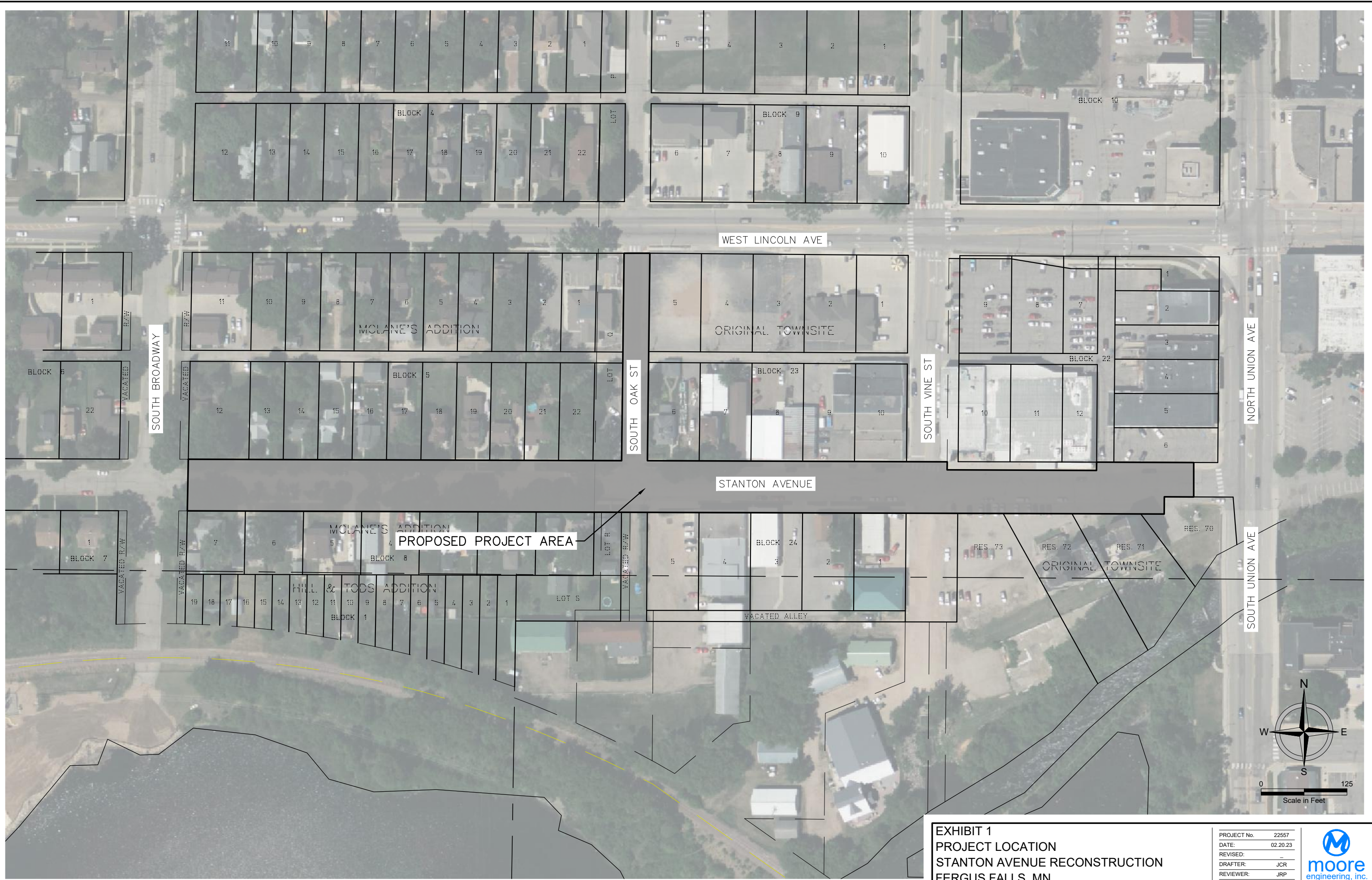


EXHIBIT 1
PROJECT LOCATION
STANTON AVENUE RECONSTRUCTION
FERGUS FALLS, MN

PROJECT No.	22557
DATE:	02.20.23
REVISED:	
DRAFTER:	JCR
REVIEWER:	JRP



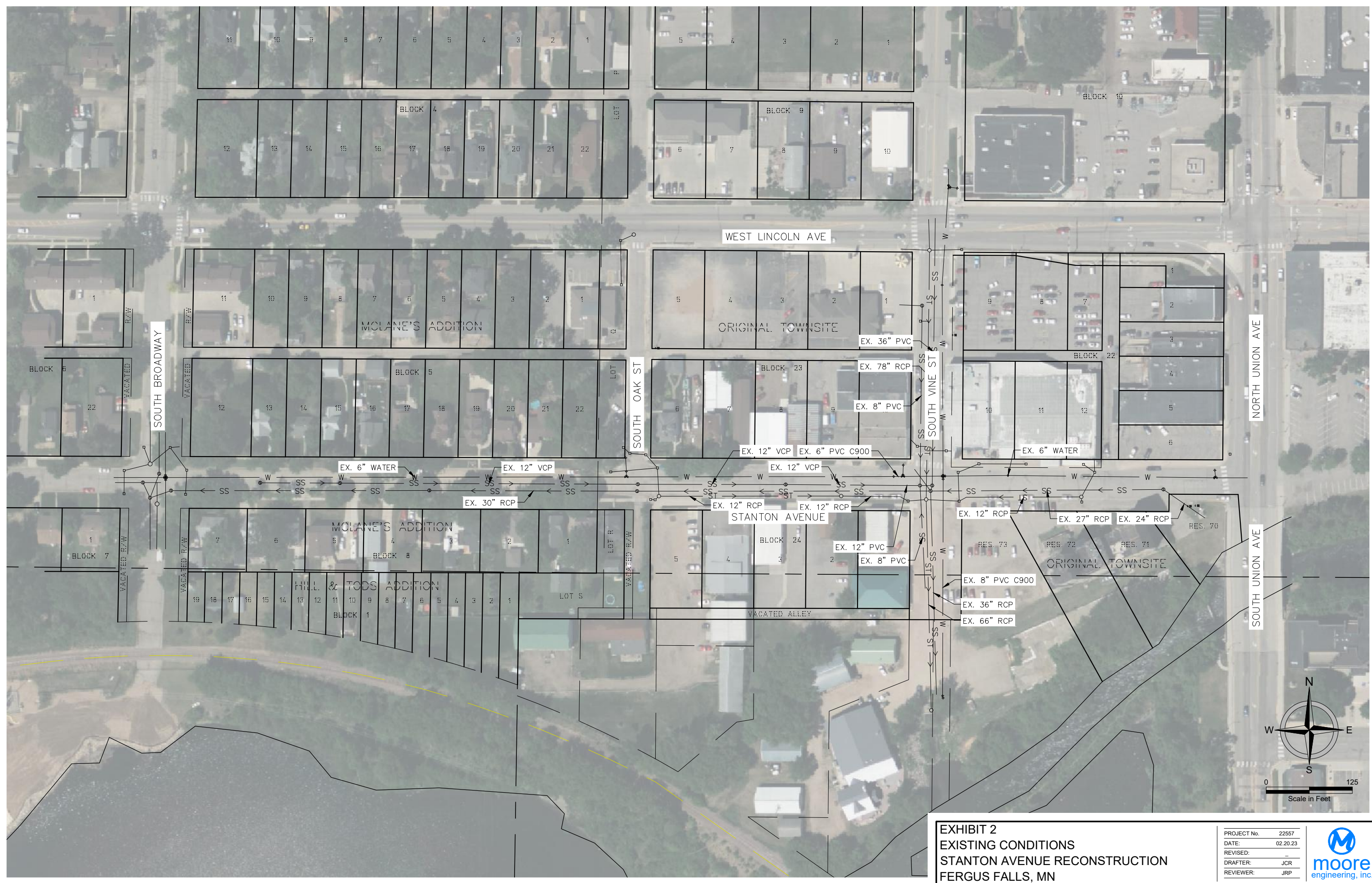


EXHIBIT 2
EXISTING CONDITIONS
STANTON AVENUE RECONSTRUCTION
FERGUS FALLS, MN

PROJECT No.	22557
DATE	02.20.23
REVISED:	
DRAFTER:	JCR
REVIEWER:	JRP



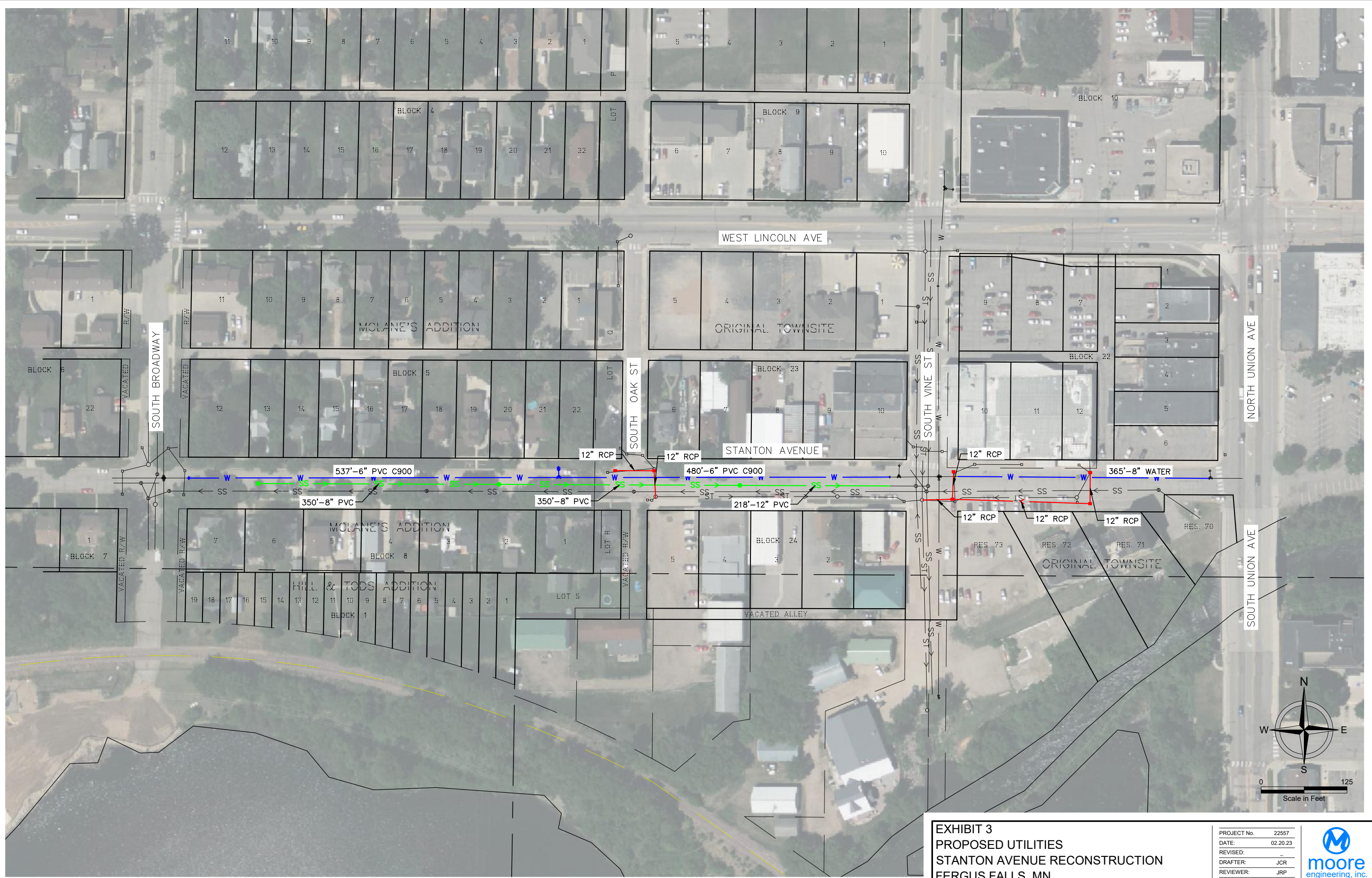


EXHIBIT 3
PROPOSED UTILITIES
STANTON AVENUE RECONSTRUCTION
FERGUS FALLS, MN

PROJECT No.	22557
DATE:	02.20.23
REVISED:	
DRAFTER:	JCR
REVIEWER:	JRP



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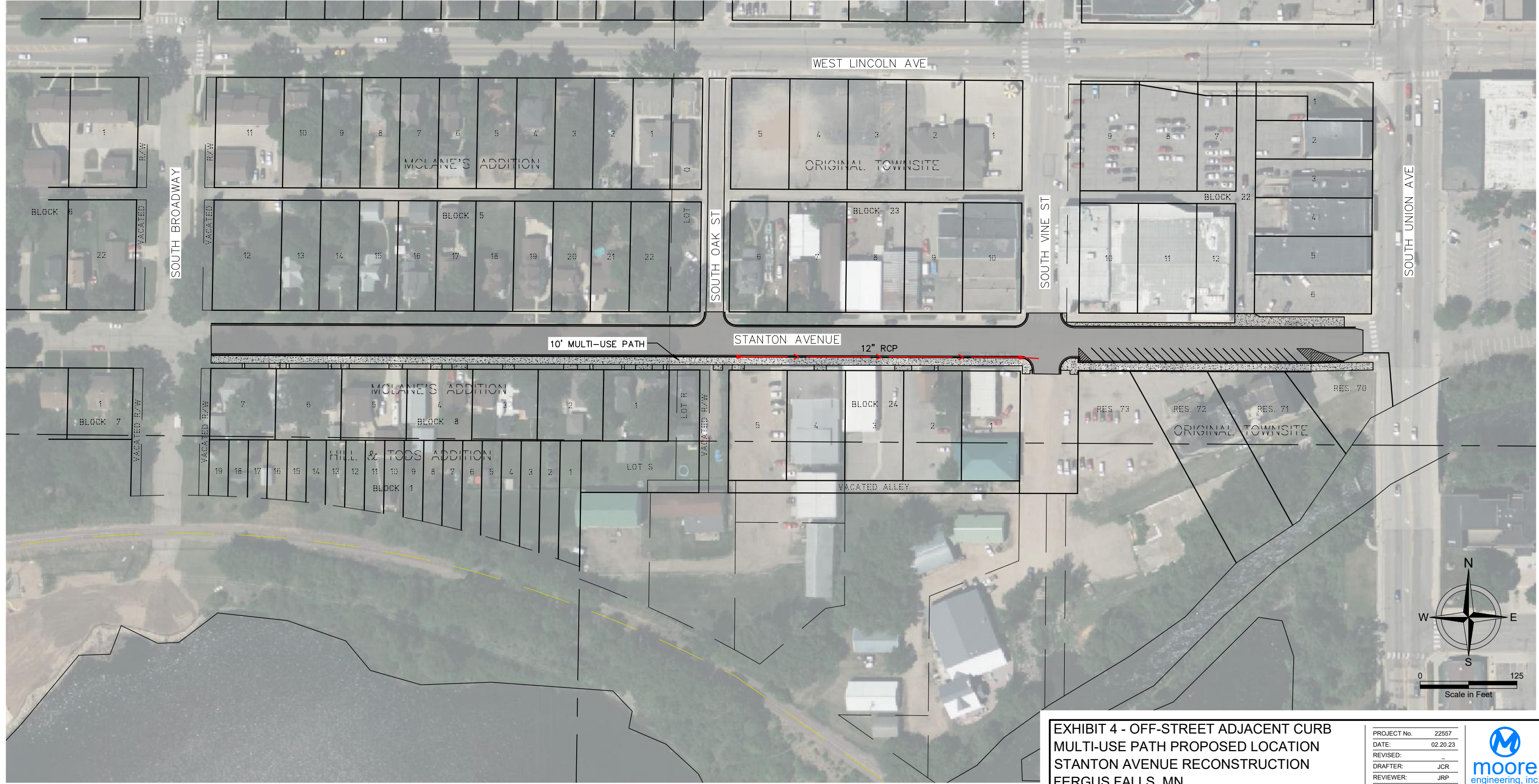
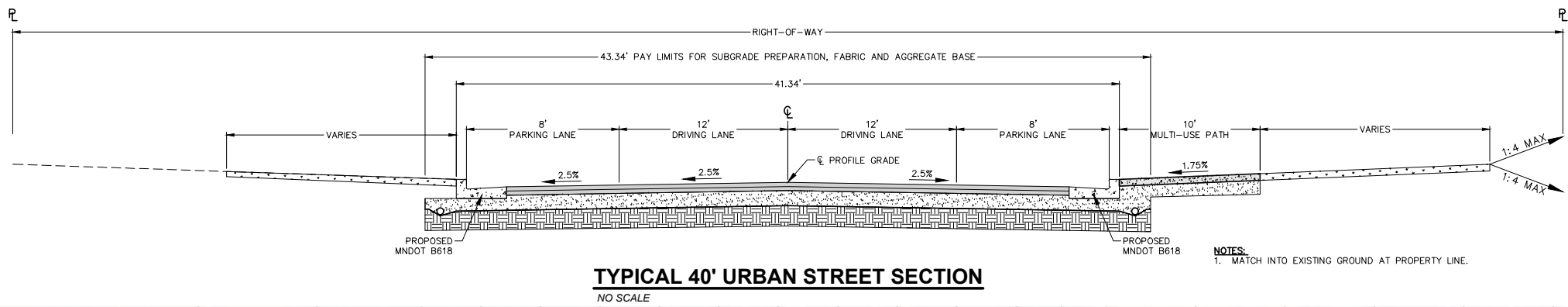


EXHIBIT 4 - OFF-STREET ADJACENT CURB MULTI-USE PATH PROPOSED LOCATION STANTON AVENUE RECONSTRUCTION FERGUS FALLS, MN

PROJECT No.	22557
DATE	02.20.23
REVISED:	
DRAFTER:	JCR
REVIEWER:	JRP



LEGEND:

- COMMERCIAL ASSESSMENT
- RESIDENTIAL ASSESSMENT
- CITY ASSESSMENT

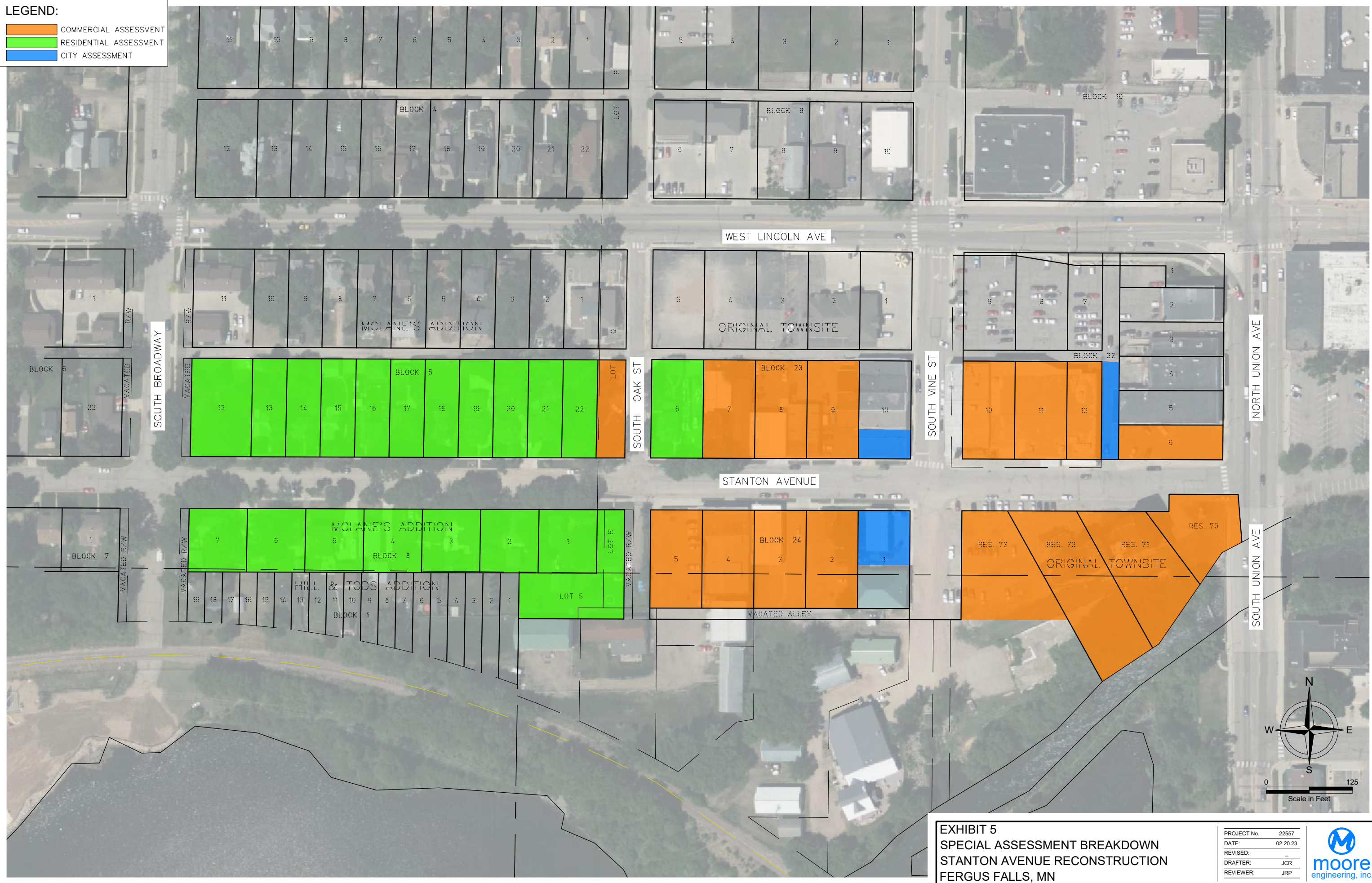
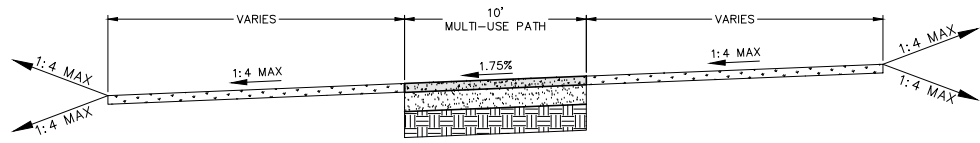


EXHIBIT 5
SPECIAL ASSESSMENT BREAKDOWN
STANTON AVENUE RECONSTRUCTION
FERGUS FALLS, MN

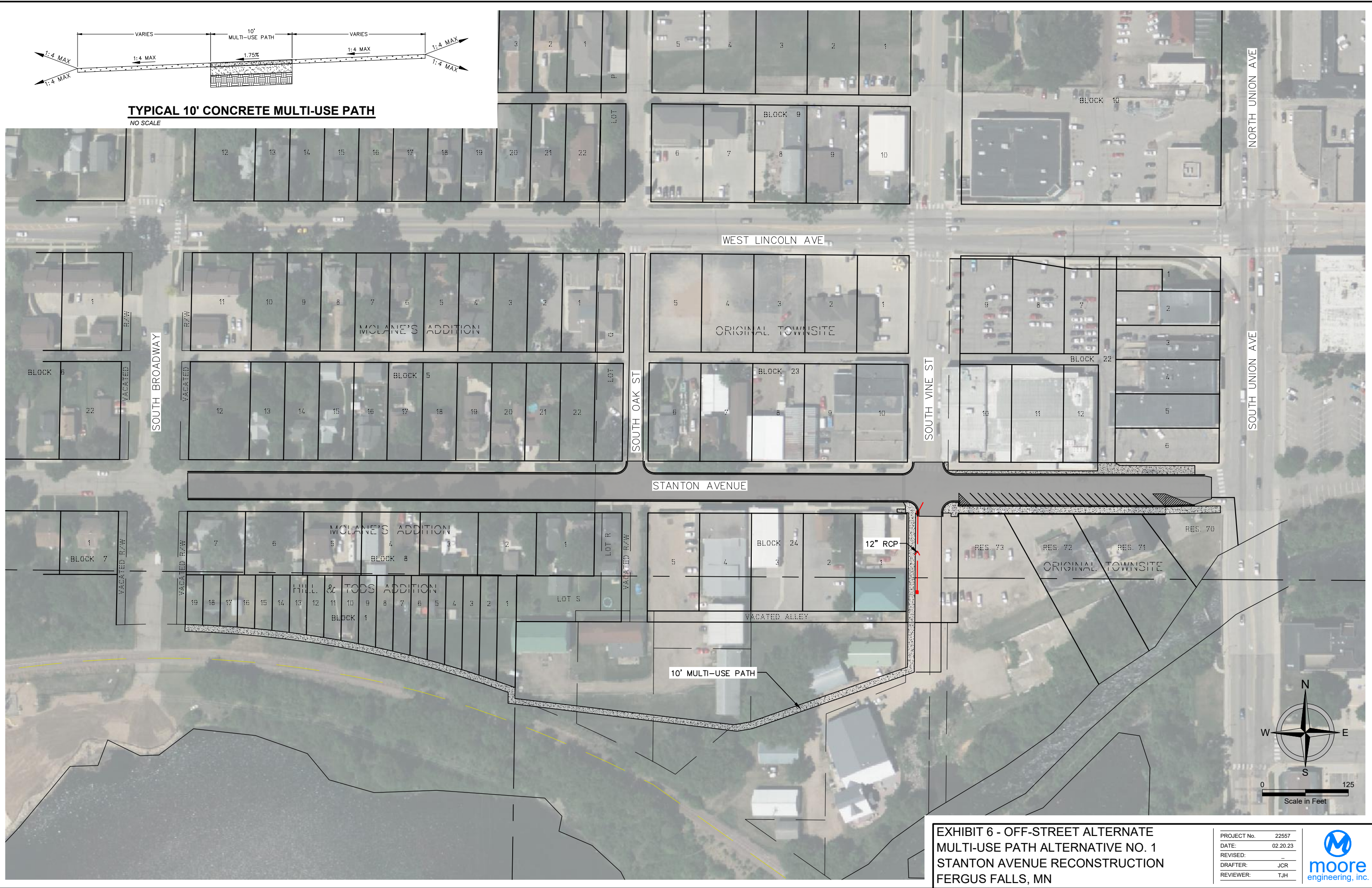
PROJECT No.	22557
DATE:	02.20.23
REVISED:	
DRAFTER:	JCR
REVIEWER:	JRP



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TYPICAL 10' CONCRETE MULTI-USE PATH
NO SCALE



**EXHIBIT 6 - OFF-STREET ALTERNATE
MULTI-USE PATH ALTERNATIVE NO. 1
STANTON AVENUE RECONSTRUCTION
FERGUS FALLS, MN**

PROJECT No.	22557
DATE	02.20.23
REVISED:	
DRAFTER:	JCR
REVIEWER:	TJH



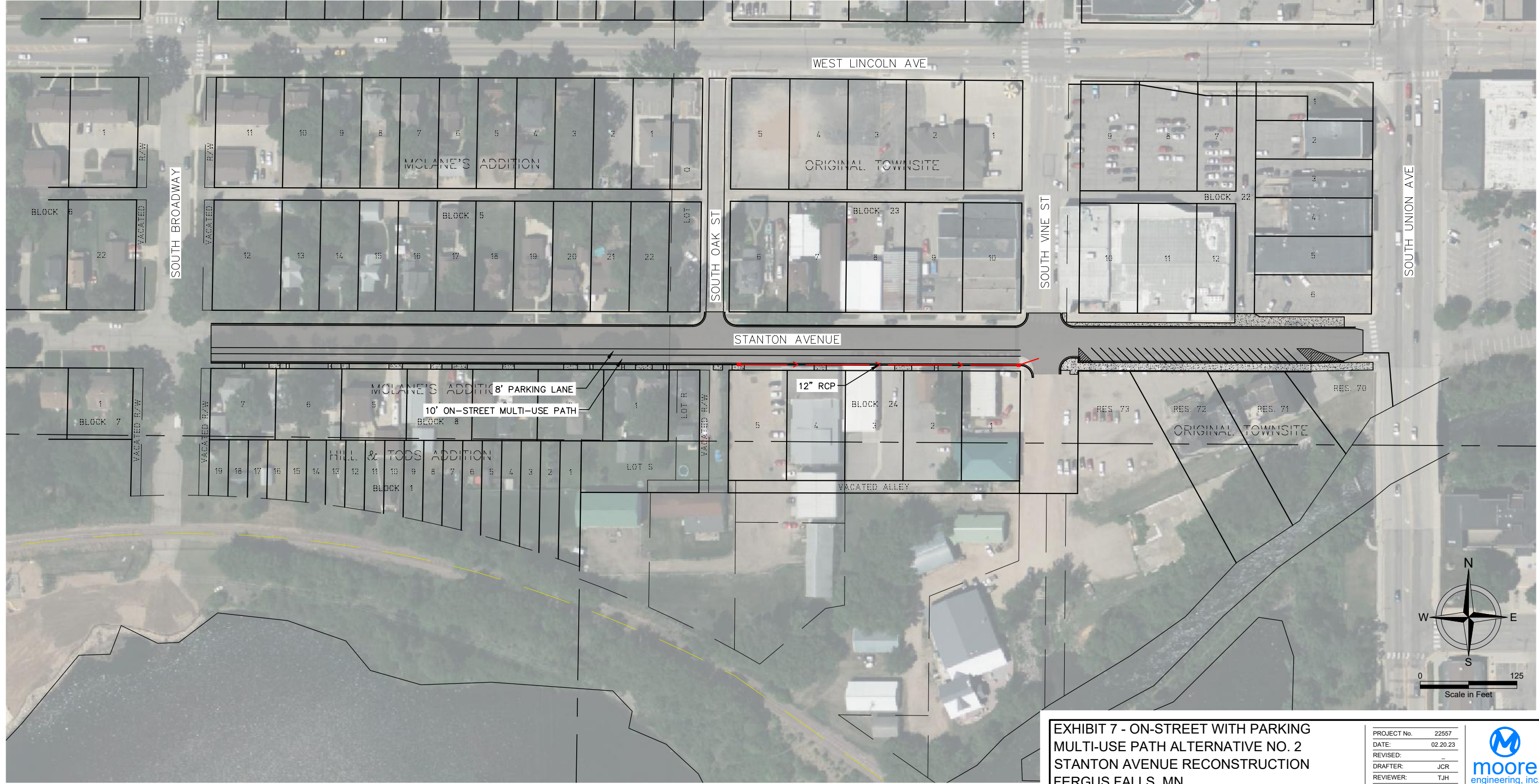
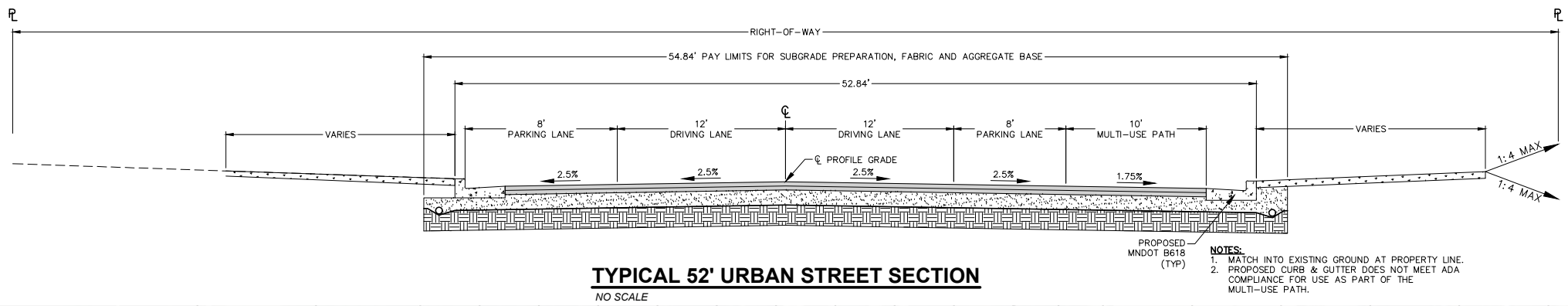
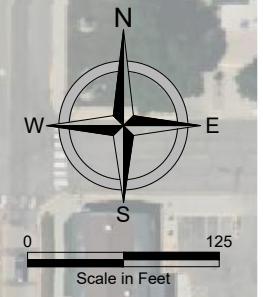
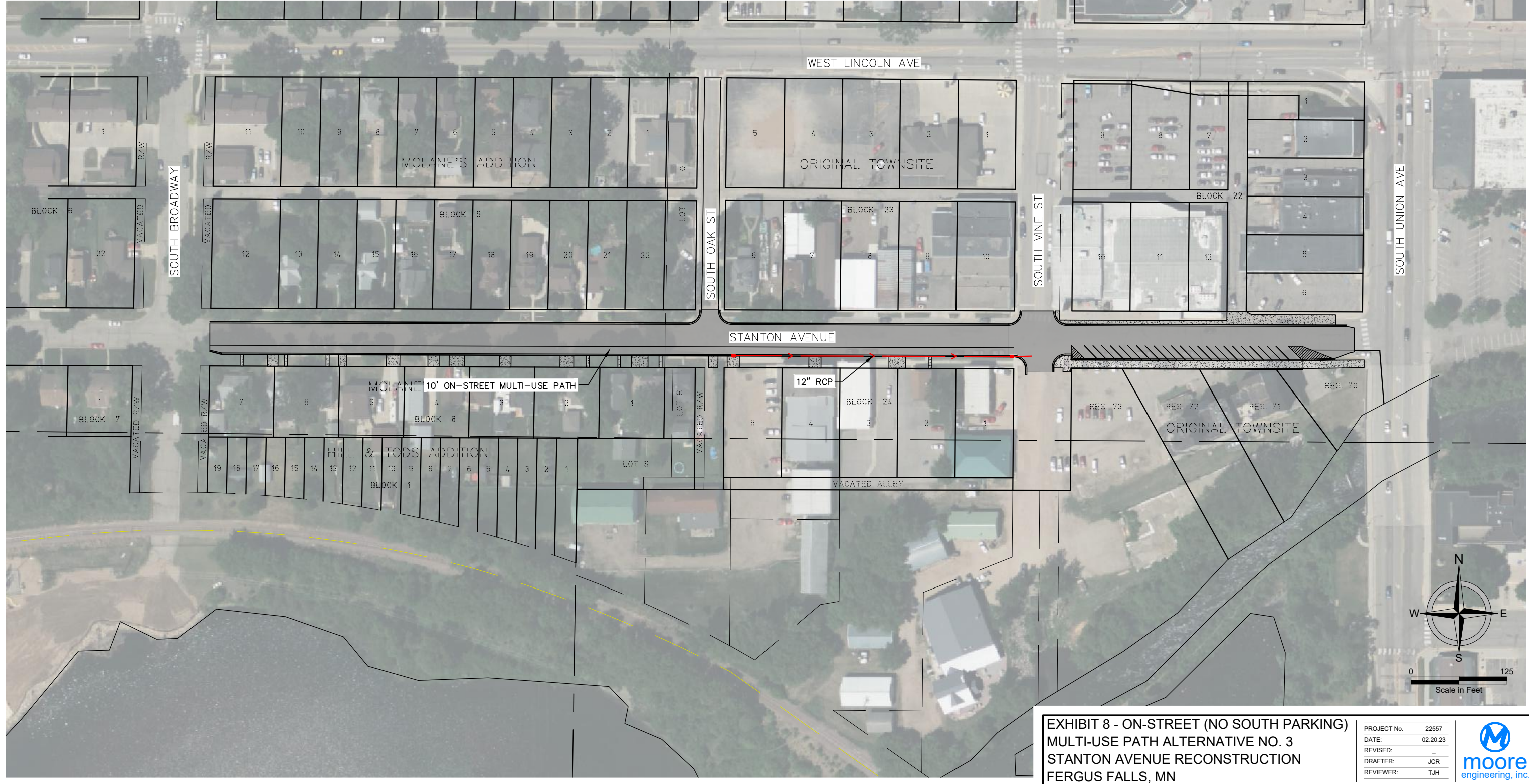
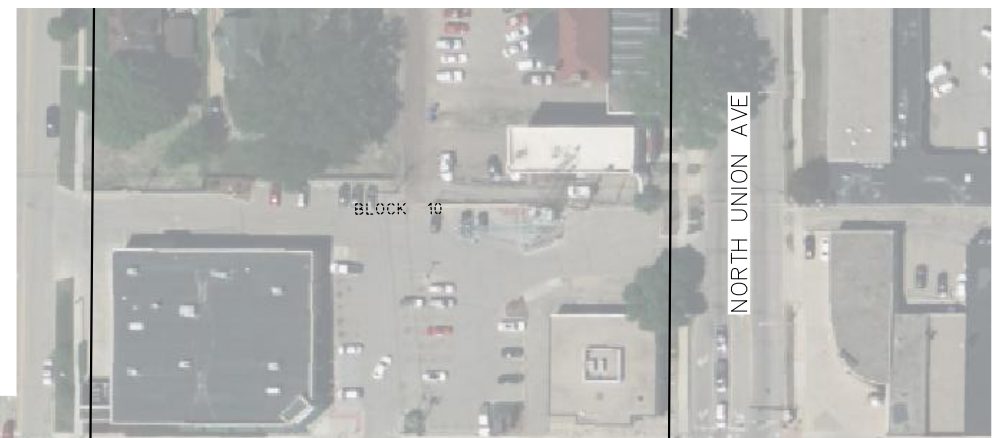
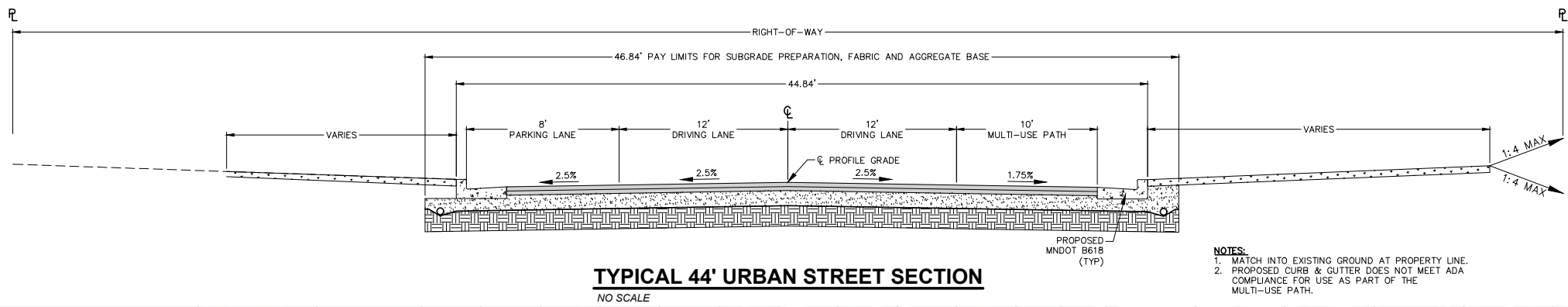


EXHIBIT 7 - ON-STREET WITH PARKING MULTI-USE PATH ALTERNATIVE NO. 2 STANTON AVENUE RECONSTRUCTION FERGUS FALLS, MN

PROJECT No.	22557
DATE	02.20.23
REVISED:	
DRAFTER:	JCR
REVIEWER:	TJH



FILE LOCATION: R:\Projects\22000\22557\CIVIL\PRESENTATION\22557_PER\Exhibits.dwg



**EXHIBIT 8 - ON-STREET (NO SOUTH PARKING)
MULTI-USE PATH ALTERNATIVE NO. 3
STANTON AVENUE RECONSTRUCTION
FERGUS FALLS, MN**

PROJECT No.	22557
DATE	02.20.23
REVISED:	
DRAFTER:	JCR
REVIEWER:	TJH



Council Action Recommendation

Page 1 of 2

Meeting Date:

March 6, 2023 – City Council

Subject:

Joint Resolution with Fergus Falls Township for Annexation requested by PPTF, LLC

Recommendation:

Approve the Joint Resolution for Orderly Annexation between the City of Fergus Falls and Fergus Falls Township

Background/Key Points:

The City and Township have been working towards a mutually acceptable joint resolution for the past few months related to annexation of approximately 160 acres that is contiguous to the City, as requested by the owner, PPTF, LLC.

We have reached an agreement that is acceptable to all parties and need both the City Council and Township to act on this resolution.

Some highlights of the joint resolution:

- PPTF property will be annexed immediately upon the order from the Office of Administrative Hearings
- PPTF, LLC will pay \$15,000 to Fergus Falls Township within 30 days of the order
- If an Ag processing plant is built on this property within 5 years (of the date of the order), PPTF will pay an additional \$15,000 to the Township
- The northernmost 50' of the property will be excluded from this annexation

The resolution also lays out the orderly annexation of the ethanol plant property (approximately 121.20 acres) by dictating the following:

- The City agrees it will not initiate annexation of the Ethanol (by ordinance or through petition) for 20 years
- The Township will not object to annexation if the plant is 100% property owner petitioned in the next 20 years
- The City would reimburse the Township for 5 years of existing real estate taxes on this parcel, either annually or through a lump sum

Unless extended, this orderly annexation agreement will terminate on December 31, 2042.

Once this resolution is approved by both the Township and the City, all of the documents will be submitted to the State and they have promised a quick turn around time. The Township is holding a special meeting on March 6th to approve this resolution.

Notice of this action was posted in the Fergus Falls Daily Journal on February 22, 2023.

Budgetary Impact:

Staff time, attorney fees, newspaper posting and \$3,500 to Office of Administrative hearings

Originating Department:

Administration

Respectfully Submitted:

Andrew Bremseth, City Administrator

Attachments:

Joint Resolution

Map of subject parcels

JOINT RESOLUTION

IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN THE CITY OF FERGUS FALLS AND FERGUS FALLS TOWNSHIP PURSUANT TO MINNESOTA STATUTES § 414.0325

WHEREAS, the City of Fergus Falls (“City) and Fergus Falls Township (“Town”) designate for orderly annexation, the following described lands located within Fergus Falls Township, County of Otter Tail, Minnesota:

NW1/4, except the North 50 feet thereof, of Section 29, Township 133, Range 43 West, Otter Tail County, Minnesota, comprising 162.87 acres more or less.

and

West 1/2 of Section 20, Township 133, Range 43 West, Otter Tail County, Minnesota, lying south of Railroad Right of Way, comprising 121.10 acres more or less.

and,

WHEREAS, the City and Town are in agreement as to the orderly annexation of the unincorporated land described; that both believe it will be to their benefit and to the benefit of their respective residents; and

WHEREAS, Minnesota Statutes § 414.0325 provides a procedure whereby the City and Town may agree on a process of orderly annexation of a designated area; and

WHEREAS, on February 22, 2023 a Notice of Intent to include property in an orderly annexation area was published pursuant to the requirements of Minnesota Statutes § 414.0325 Subd. 1b; and

WHEREAS, the City and Town have agreed to all the terms and conditions for the orderly annexation of the above-described lands within this resolution and have further agreed to confer jurisdiction on the Chief Administrative Law Judge over annexations of the above-described lands and over the various provisions of this resolution.

NOW, THEREFORE, BE IT RESOLVED, jointly by the City Council of the City of Fergus Falls and the Township Board of Fergus Falls Township as follows:

SECTION I. Immediate Annexation Property

1. **Immediate Annexation Property.** The following described land in Fergus Falls Township is subject to orderly annexation pursuant to Minnesota Statutes § 414.0325, and that the parties hereto agree that the land be immediately annexed:

NW1/4, except the North 50 feet thereof, of Section 29, Township 133, Range 43 West, Otter Tail County, Minnesota.

2. **Acreage/Population/Usage.** That the annexation area consists of approximately 160 acres, the population in the subject area is 0. Upon annexation the land shall be zoned as follows:

R-A, Agricultural- Residence District

3. **Jurisdiction.** The Town and the City agree by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, jurisdiction is conferred upon the Chief Administrative Law Judge so as to accomplish said orderly annexation of the Immediate Annexation Property identified in this Section I in accordance with the terms of this resolution.

4. **Municipal Reimbursement.** Minnesota Statutes § 414.036.

a. Reimbursement to Towns for lost taxes on annexed property.

The Town and PPTF, LLC have agreed PPTF, LLC shall pay to the Town \$15,000.00 for lost property taxes which shall be paid within thirty (30) days of the Chief Administrative Law Judge's order. The Town and PPTF, LLC have further agreed that if PPTF, LLC builds an Ag Processing Plant on the property within 5 years, PPTF, LLC shall make an additional payment of \$15,000.00 to the Town for lost future property taxes within thirty (30) days of the issuance of a building permit.

The City is absolved from any property tax payments with regards to the annexation of the Immediate Annexation Property in this Section I to the Town per this resolution.

b. Assessments and Debt.

That pursuant to Minnesota Statutes § 414.036 there are no special assessments.

5. **Review and Comment.** The City and Town have agreed to all the terms and conditions for the orderly annexation of the Immediate Annexation Property identified in Section I of this resolution and accordingly agree that no consideration by the Chief Administrative Law Judge is necessary. The City and Town agree that upon receipt of this resolution, passed and adopted by each party, the Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation of the Immediate Annexation Property identified in this Section I in accordance with the terms of the resolution.

SECTION II. Orderly Annexation Property

1. **Orderly Annexation Property.** The following described land in Fergus Falls Township is subject to orderly annexation pursuant to Minnesota Statutes § 414.0325, and that the parties hereto designate this area for orderly annexation, in accordance with the terms herein:

West 1/2 of Section 20, Township 133, Range 43 West, Otter Tail County, Minnesota, lying south of Railroad Right of Way.

2. **Acreage/Population/Usage.** That the designated area consists of approximately 121.10 acres, the population in the subject area is 0.

3. **Jurisdiction.** The Town and the City by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, confers jurisdiction upon the Chief Administrative Law Judge so as to accomplish said orderly annexation of the Orderly Annexation Property described in this Section II in accordance with the terms of this resolution.

4. **Conditions of Annexation.** The City agrees it will not adopt an annexation ordinance or initiate an annexation petition for a period of 20 years from the date of this Agreement. The Town and City agree the City may initiate annexation proceedings in connection with the Orderly Annexation Property described in this Section II of this Agreement at any time within the said 20-year period upon a Petition signed by 100% of the owners of the land requesting to be annexed and the City passing a Resolution adopting the same. The Town and City state that if the City receives such a Petition and the City passes a Resolution, this Agreement sets forth the conditions of annexation of the Orderly Annexation Property of this Section II, and that no consideration by the State of Minnesota Office of Administrative Hearings is necessary.

5. **Tax Levy and Municipal Reimbursement.** Minnesota Statutes § 414.036.

a. **Tax Levy.** The property taxes payable in the Orderly Annexation Property described in this Section II of this Agreement shall be paid to the City starting in the year following that in which the annexation occurs, provided said annexation becomes effective before August 1 of said year, and that the City shall levy on the annexed area for that levy year.

b. **Reimbursement to Towns for lost taxes on annexed property.** The City will reimburse the Town for property taxes at 100% of the property taxes for the year the property is annexed which shall be paid to the Town within 30 days of said annexation becomes effective, and the City agrees to make additional payments in this same amount each year for the next 4 years. The City reserves the right to make a lump sum payment of the entire remaining reimbursement amount at any time.

c. **Assessments and Debt.** That pursuant to Minnesota Statutes § 414.036 with respect to any special assessment assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the

annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, the City will reimburse the Town in substantially equal payments over a period of not less than two or no more than eight years as agreed by the City and the Town at the time of the proposed annexation.

6. **Review and Comment.** The City and Town have agreed to all the terms and conditions for the orderly annexation of the Orderly Annexation Property identified in Section II of this resolution and accordingly agree that no consideration by the Chief Administrative Law Judge is necessary. The Town and the City agree that upon receipt of a resolution, passed and adopted by the City of Fergus Falls based on a Petition signed by 100% of the owners of the land requesting to be annexed, the Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation of the Orderly Annexation Property described in this Section II in accordance with the terms of this Agreement.

SECTION III. Other Terms of Resolution.

- **Costs Associated with the Orderly Annexation Agreement.** Each party shall pay its own costs incurred in the negotiation, development, and implementation of this Agreement.
- **Effective Date.** This Joint Resolution and Agreement is effective upon its adoption by the respecting governing bodies of the Township and the City, as provided by law.
- **Termination of Prior Agreements.** Any prior agreements or joint resolutions existing between the parties pertaining to annexation of property from the Town to the City shall be considered terminated upon the effective date of this Joint Resolution.
- **Adopt and Enforce Regulations.** The City and Township agree to enact, adopt, and strictly enforce all such resolutions, ordinances, or regulations, as may be or shall be necessary to give full effect to the stipulations contained in this Joint Resolution.
- **Amendments.** Any amendments to this Joint Resolution and Orderly Annexation Agreement will require adoption and approval by the City and the Town.
- **Termination of Orderly Annexation Agreement.** The parties agree that they will consider potential changes and adjustments to this Agreement as requested by either party. Unless the parties have agreed to an extension, this Agreement shall terminate on December 31, 2042.
- **Authorization.** The appropriate officers of the City and the Town are hereby authorized to carry the terms of this Joint Resolution and Agreement into effect.

Adopted by affirmative vote of all the members of the Fergus Falls Township Board of Supervisors this _____ day of _____ 2023.

FERGUS FALLS TOWNSHIP

ATTEST:

By: _____
Chairperson
Board of Supervisor

By: _____
Township Clerk

Adopted by affirmative vote of the City Council of Fergus Falls, this _____ day of
_____ 2023.

CITY OF FERGUS FALLS

ATTEST:

By: _____
Ben Schierer, Mayor

By: _____
Andrew Bremseth, City Administrator

CITY OF FERGUS FALLS 2023 FERGUS FALLS TOWNSHIP ANNEXATION



Ethanol Plant - 121.10 Acres



Except the North 50' of the NW 1/4 of Section 29 - 3.07 Acres




PPTC LLC - 159.80 Acres

Municipal Boundary Line

COUNTY ROAD NO. 116

I-94 INTERSTATE HIGHWAY

Legend

-  2023 Annexation - PPTC LLC
-  Ethanol Plant Property
-  Municipal Boundary

NOTICE OF INTENT TO INCLUDE PROPERTY IN AN ORDERLY ANNEXATION AGREEMENT

The City of Fergus Falls and Fergus Falls Township are considering adopting a Joint Resolution for an Orderly Annexation Agreement which designates areas as appropriate for immediate annexation and areas that may be annexed in the future from the Township to the City. The boundaries of the areas proposed to be included in the Orderly Annexation Agreement are legally described as follows:

- NW1/4, except the North 50 feet thereof, of Section 29, Township 133, Range 43 West, Otter Tail County, Minnesota.
- West 1/2 of Section 20, Township 133, Range 43 West, Otter Tail County, Minnesota, lying south of Railroad Right of Way.

At least ten days before the municipality or the township adopts an orderly annexation agreement, this Notice of Intent must be published in a newspaper of general circulation in both the township and the municipality pursuant to Minnesota Statutes Section 414.0325 Subd. 1b.

The Joint Resolution including the Orderly Annexation Agreement which includes the full legal description and depiction of the subject area to be annexed to the City of Fergus Falls is available to view at the Fergus Falls City Hall, 112 West Washington Avenue, Fergus Falls, MN and is also available for viewing at the City's website at www.ci.fergus-falls.mn.us

The Fergus Falls City Council will consider adopting the Joint Resolution at its regular meeting on Monday March 6, 2023, at 5:30 pm in the City Council Chambers located at 112 West Washington Avenue, Fergus Falls, MN 56537.

The Fergus Falls Township will consider adopting the Joint Resolution at a special meeting on Monday March 6, 2023, at 6:00 pm at the Fergus Falls Township Hall located at 19135 250th Street, Fergus Falls, MN 56537.

Andrew Bremseth
Fergus Falls City Administrator

Published February 22, 2023

For any questions please contact Lynne Olson at 218-332-5404 or by email at lynne.olson@ci.fergus-falls.mn.us

MEMORANDUM

TO: City of Fergus Falls, Minnesota
FROM: Catherine Courtney; Dan Andersen
DATE: March 2, 2023
RE: **Resolution Regarding Modification of Conduit Note**

Enclosed is a resolution for consideration by the City Council at its upcoming meeting on March 6, 2023. As more fully set forth below, the resolution approves the amendment of certain interest rate mechanisms in a conduit note issued by the City of Fergus Falls (the “City”) for the benefit of Lake Region Healthcare Corporation, a Minnesota nonprofit corporation (the “Borrower”). The proposed amendments do not affect the City’s obligations under the note—the City will continue to have no duty to make any payments or pledge any security to the repayment of the note, both of which remain the responsibility of the Borrower.

Background

Acting as an issuer of conduit bonds, the City issued its Healthcare Facilities Revenue Note, Series 2014 (Lake Region Healthcare Corporation Project) (the “Note”) to Bremer Bank, National Association (the “Bank”), on November 13, 2014. The City loaned the proceeds of the Note to the Borrower for the purpose of financing certain facilities of the Borrower in the City. The Borrower agreed to repay and secure the Note to the Bank. The City did not pledge any payment or security in connection with the Note.

Pursuant to the enclosed notice, the Bank has advised the City that the interest rate on the Note is a variable rate based on the London Interbank Offered Rate (“LIBOR”)—a key benchmark rate for setting the interest rates on adjustable rate loans around the world. On June 30, 2023, LIBOR is being phased out and will no longer be available. This necessitates a change to the benchmark rate used to set interest rates on the Note.

Proposed Council Action

Under the terms of the Note, the Bank has the discretion to select a comparable benchmark rate to replace LIBOR upon its unavailability. In order to document this change, the Bank has requested that the City and the Borrower enter into an amendment to the Note in the form of an Allonge to Note (the “Allonge”). A substantially final version of the Allonge is enclosed with this memorandum.

March 2, 2023
Page 2

The City is being asked to approve the execution of the Allonge evidencing the new rates for the Note. Enclosed with this memorandum is a draft resolution for your consideration that approves the form of the Allonge and authorizing its execution.

Effect

The Allonge does not affect the City's obligations under the Note or create any new liabilities for the City. The City will not be responsible for paying any bank or legal fees in connection with the execution of the Allonge or for making any payments or pledging any security to the repayment of the Note. The Bank is coordinating the drafting and execution of the documents, and Bond Counsel will be issuing an opinion that the revisions do not adversely affect the tax-exempt status of the Note.

If you have any questions, please call Dan Andersen at 612.977.8290.

CITY OF FERGUS FALLS, MINNESOTA

RESOLUTION NO. _____

**A RESOLUTION CONSENTING TO AMENDMENTS TO THE
CITY'S HEALTHCARE FACILITIES REVENUE NOTE, SERIES 2014 (LAKE REGION
HEALTHCARE CORPORATION PROJECT)**

WHEREAS, pursuant to a resolution of the City adopted on October 6, 2014, the City of Fergus Falls, Minnesota (the "City"), issued its Healthcare Facilities Revenue Note, Series 2014 (Lake Region Healthcare Corporation Project) (the "Note"), in the original aggregate principal amount of \$8,000,000 to Bremer Bank, National Association, a national banking association (the "Lender"); and

WHEREAS, pursuant to a Loan Agreement dated as of November 13, 2014 (the "Loan Agreement"), between the City and Lake Region Healthcare Corporation, a Minnesota nonprofit corporation (the "Borrower"), the City loaned the proceeds of the Note to the Borrower for the purpose of financing (a) the design, development, construction, equipping and furnishing of (i) an approximately 81,000 square-foot replacement medical office and clinic building, (ii) a same day surgery facility, (iii) related infrastructure improvements and parking lots, and (iv) demolition of existing buildings and other surplus improvements, all to be located at 111 West Vernon Avenue in the City (collectively, the "Project"), and the Borrower agreed to repay the Note in specified amounts and at specified times sufficient to pay in full when due the principal of, premium, if any, and interest on the Note; and

WHEREAS, pursuant to a Pledge Agreement (the "Pledge Agreement") dated as of the date of the Loan Agreement, between the City and the Lender, the City pledged and granted a security interest in all of its rights, title, and interest in the Loan Agreement to the Lender (except for certain rights of indemnification and to reimbursement for certain costs and expenses); and

WHEREAS, the Note is currently owned by the Lender; and

WHEREAS, the City has been advised by the Lender that (a) the interest rate on the Note is currently a variable rate to be adjusted, first, on November 15, 2024, based upon the 10 Year LIBOR/Swap Rate (as defined in the Note), plus a spread, and, second, on November 15, 2034, based upon the 5 Year LIBOR/Swap Rate (as defined in the Note), plus a spread, and (b) the 10 Year LIBOR/Swap Rate and the 5 Year LIBOR/Swap Rate are being phased out effective June 30, 2023, and will no longer be available after that date; and

WHEREAS, the Borrower and the Lender have agreed to replace the 10 Year LIBOR/Swap Rate with the 10 Year Treasury Constant Maturity Rate and the 5 Year LIBOR/Swap Rate with the 5 Year Treasury Constant Maturity Rate, as further described in the Allonge to Note (the "Allonge"), a substantially final form of which has been provided to the City (the "Modification"); and

WHEREAS, the Lender has advised the City that the 10 Year Treasury Constant Maturity Rate, as modified by the proposed spread applicable to the rate, is a rate comparable to the 10 Year LIBOR/Swap Rate, as modified by the existing spread applicable to the rate, and that the 5 Year

Treasury Constant Maturity Rate, as modified by the proposed spread applicable to the rate, is a rate comparable to the 5 Year LIBOR/Swap Rate, as modified by the existing spread applicable to the rate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, as follows:

1. The City approves the Modification and authorizes the execution of the Allonge.
2. The Allonge is hereby in all respects approved, subject to modifications that do not alter the substance of the transaction and that are approved by Taft Stettinius & Hollister LLP as bond counsel to the City; provided that delivery of the Allonge shall be conclusive evidence of approval.
3. The Mayor and the City Administrator are hereby authorized to execute and deliver the Allonge and any other related documents on behalf of the City.
4. This Resolution shall be in full force and effect from and after its passage.

Adopted by the City Council of the City of Fergus Falls, Minnesota, this 6th day of March, 2023.

By: _____
Its: Mayor

ATTEST:

By: _____
Its: City Administrator

ALLONGE TO NOTE

This Allonge to Note is dated and effective as of _____, 2023 (the "Effective Date") and is attached to and made a part of that certain Healthcare Facilities Revenue Note, Series 2014 (the "Note"), dated November 13, 2014, issued by the City of Fergus Falls, Otter Tail County, Minnesota (the "Issuer"), in the original principal amount of \$8,000,000.00 in favor of Bremer Bank, National Association, a national banking association ("Lender").

Due to the unavailability of the LIBOR/Swap Rate (as defined in the Note) after June 30, 2023, and as contemplated by the terms of the Note in the event of such unavailability, paragraph 3 of the Note is hereby deleted and replaced in its entirety with the following:

"3. The interest rate hereunder will reset on November 15, 2024, for an additional ten year term (the "First Reset Date") and on November 15, 2034, for an additional five year term (the "Second Reset Date"). On the First Reset Date, the interest rate on this Note will be adjusted to a rate per annum equal to 66.5% times the sum of 160 basis points plus the 10 Year Treasury Constant Maturity Rate (defined below) in effect as of such First Reset Date (the "First Adjusted Rate"). On the Second Reset Date, the interest rate on this Note will be adjusted to a rate per annum equal to 66.5% times the sum of 150 basis points plus the 5 Year Treasury Constant Maturity Rate (defined below) in effect as of such Second Reset Date (the "Second Adjusted Rate"). All such adjustments to the interest rate shall be made and become effective as of each respective Reset Date and the interest rate as adjusted shall remain in effect through and including the day immediately preceding each respective Reset Date or the Final Maturity Date, as applicable. The interest rate will be calculated on a 365/360 basis; that is, by applying the ratio of the interest rate over a year of 360 days, multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding.

As used herein, the term "10 Year Treasury Constant Maturity Rate" means an interest rate subject to change from time to time based on changes in an independent index which is the business day rate on the U.S. Treasury securities adjusted to a constant maturity of 10 years as is published in the Federal Reserve Statistical Release and Historical Data and the "5 Year Treasury Constant Maturity Rate" means an interest rate subject to change from time to time based on changes in an independent index which is the business day rate on the U.S. Treasury securities adjusted to a constant maturity of 5 years as is published in the Federal Reserve Statistical Release and Historical Data (each, an "Index"). The Index is not necessarily the lowest rate charged by Lender on its loans. If an Index becomes unavailable during the term of this loan, the Index shall be a substantially comparable index for determining the adjusted interest rate as selected by the Lender in its sole discretion."

(signature page to follow)

(signature page to Allonge)

IN WITNESS WHEREOF, the undersigned representatives of the Issuer, the Lender and the Borrower have executed this Allonge to Note as of the Effective Date.

ISSUER: City of Fergus Falls, Minnesota

By: _____
Its Mayor

By: _____
Its Administrator

(signature page to Allonge)

Agreed to and accepted as of the Effective Date.

LENDER:

Bremer Bank, National Association

By _____
Its _____

(signature page to Allonge)

Agreed to and accepted as of the Effective Date.

BORROWER:

Lake Region Healthcare Corporation

By _____
Its _____

1218.743-Allonge

NOTICE OF INTEREST RATE CHANGE

_____, 2023

Lake Region Healthcare Corporation
712 South Cascade
Fergus Falls, MN 56537

City of Fergus Falls, Minnesota
112 West Washington
Fergus Falls, MN 56538-0868

Taft
2200 IDS Center
80 South Eighth Street
Minneapolis, MN 55402
Attn: Catherine Courtney, Esq.

Re: City of Fergus Falls, Minnesota Healthcare Facilities Revenue Note, Series 2014 (Lake Region Healthcare Corporation Project) dated November 13, 2014, in the principal amount of \$8,000,000 (the “Note”) issued to Bremer Bank, National Association (“Lender”)

Ladies and Gentlemen:

As you are aware, the interest rate for the Note commencing on November 15, 2024, is based on the 10-Year LIBOR/Swap Rate and the interest rate on the Note commencing November 15, 2034 is based on the 5-Year LIBOR/Swap Rate. The LIBOR/SWAP Rates will no longer be available commencing July 1, 2023. The terms of the Note provide, in part, as follows:

“If the Index is no longer published by Bloomberg, LP (or equivalent service selected by the Lender) or otherwise made available, the Index shall be a substantially comparable index for determining the adjusted interest rate as selected by the Lender in its sole discretion.”

The Lender hereby notifies you that effective July 1, 2023, the LIBOR/Swap Rates shall be replaced with the 10 Year Treasury Constant Maturity Rate and the 5 Year Treasury Constant Maturity Rate, which is an interest rate subject to change from time to time based on changes in an independent index which is the business day rate on the U.S. Treasury securities adjusted to a constant maturity of 10 years or 5 years, as applicable, as is published in the Federal Reserve Statistical Release and Historical Data. This is a rate that is comparable to the LIBOR/SWAP rate under the Note.

Enclosed herewith is an Allonge to the Note (the "Allonge") which evidences the new rates for the Note. We would request the City of Fergus Falls, as the Issuer, and Lake Region Healthcare Corporation, as the Borrower, execute the enclosed Allonge and return it to the undersigned at the following address:

Bremer Bank, National Association
701 Atlantic Avenue
Morris, MN 56267
Attn: Rod J. Votava

Bremer Bank, National Association

By: _____
Its: _____

/enclosure

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY ADMINISTRATOR HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF FERGUS FALLS, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY ADMINISTRATOR HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HIMSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF FERGUS FALLS;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, THAT THE FOLLOWING BILLS AND CLAIMS BE AND THEREBY ARE, ORDERED PAID OUT OF THE FOLLOWING FUNDS:

General

ARC DOCUMENT SOLUTIONS LLC	FEBRUARY MAINTENANCE GIS PRINT	217.19
ARC DOCUMENT SOLUTIONS LLC	FEBRUARY 34"X300' BOND PAPER	107.04
ARC DOCUMENT SOLUTIONS LLC	MAINTENANCE GIS PRINTER	217.19
ADMINISTRATOR'S CONTINGENCY FD	CANCEL EXCAVATOR LICENSE APPL	100.00
ADMINISTRATOR'S CONTINGENCY FD	FEB EMT REFRESHER COURSE	159.99
ADVANCED FIRST AID INC	FEB AED REPLACEMENT BATTERY	175.00
ADVANCED FIRST AID INC	FEBRUARY DEFIBRILLATION PADS	62.00
AMERICAN LEGAL PUBLISHING CORP	03/03/23-03/03/24 INTERNET REN	495.00
SEAN ANDERSON	CLEANING WEEKS OF FEB 13-20	436.08
ANYTIME PLUMBING LLC	REPLACED SHOWER HEADS	195.00
AVESIS THIRD PARTY ADMIN INC	MARCH VISION INSURANCE	30.14
BANKCARD CENTER	ASSET KEEPER RENEWAL	429.00
BANKCARD CENTER	BAGS FOR OPEN HOUSE	864.00
BANKCARD CENTER	BANNER FOR JOB FAIRS	195.00
BANKCARD CENTER	BATTERIES	54.63
BANKCARD CENTER	BLDG INSP.STUDY GUIDE D.REGER	79.00
BANKCARD CENTER	BUSINESS CARDS	64.77
BANKCARD CENTER	CANDY FOR JOB FAIR	23.24
BANKCARD CENTER	CARBON MONOXIDE DETECTOR	169.64
BANKCARD CENTER	CARDS FOR JOB FAIR	10.74
BANKCARD CENTER	CEDERBERG UNIFORM PURCHASE	438.61
BANKCARD CENTER	DECEMBER ALUMINUM SHOE SHOVEL	59.99
BANKCARD CENTER	DRIVES FOR KARGER DOWNLOADS	178.25
BANKCARD CENTER	DRUG KITS	52.93
BANKCARD CENTER	DUENOW/HEINEN DMT HOTEL	298.68
BANKCARD CENTER	DVD LABELS	37.40
BANKCARD CENTER	DVDS	114.62
BANKCARD CENTER	EZCLOCK,LABELS,ADHESIVE TAPE	272.14
BANKCARD CENTER	GLOVES	278.16
BANKCARD CENTER	HEINEN UNIFORM PURCHASE	219.98
BANKCARD CENTER	JAN BATES SIDE ZIP DUTY BOOTS	155.96-

General

BANKCARD CENTER	JAN BRIGGS&STRATTON AIR FILTER	17.66
BANKCARD CENTER	JAN EMT RECERTIFICATION FEE	25.00
BANKCARD CENTER	JAN LIGHTNING USB-C ADAPTER	6.88
BANKCARD CENTER	JAN MEDICAL RESPONSE SUPPLIES	84.20
BANKCARD CENTER	JAN REFUND OFFICE PARTITION	3,717.32-
BANKCARD CENTER	JAN SMALL ENGINE AIR FILTER	25.90
BANKCARD CENTER	JAN TONER CARTRIDGE,IMAGING UN	339.00
BANKCARD CENTER	JAN 4K MINI DISPLAYPORT CABLE	30.21
BANKCARD CENTER	JAN 6" SIDE ZIP DUTY BOOTS	149.95
BANKCARD CENTER	JANUARY ADAPTER	14.90
BANKCARD CENTER	JANUARY ADOBE CREATIVE CLOUD	39.99
BANKCARD CENTER	JANUARY APPY PIE LLC	60.00
BANKCARD CENTER	JANUARY BATTERIES SIZE D	74.00
BANKCARD CENTER	JANUARY BATTERY	41.99
BANKCARD CENTER	JANUARY CABLE MATTERS 4K MINI	18.94
BANKCARD CENTER	JANUARY ENGINE MAINTENANCE	12.98
BANKCARD CENTER	JANUARY FIRE TRAINING-LEHMANN	285.00
BANKCARD CENTER	JANUARY HP 12A BLACK TONER	95.59
BANKCARD CENTER	JANUARY LODGING-KVAMME	171.92
BANKCARD CENTER	JANUARY MEETING-LODGING	386.54
BANKCARD CENTER	JANUARY MINI DISPLAYPORT CABLE	117.60
BANKCARD CENTER	JANUARY OFFICER TRAIN-LIPSON	200.00
BANKCARD CENTER	JANUARY SCREEN SAVER	32.20
BANKCARD CENTER	JANUARY SHOVEL HANDLE	13.98
BANKCARD CENTER	JANUARY UNIFORMS NEW HIRES	119.96
BANKCARD CENTER	JOB FAIR BANNER	190.00
BANKCARD CENTER	JOB FAIR BANNER (CANCELLED)	167.11
BANKCARD CENTER	LEBLANC FORFEITURE GAS FEE/220	20.00
BANKCARD CENTER	LIEN UNIFORM PURCHASE	110.00
BANKCARD CENTER	MN STATE FIRE CHIEFS ASSN DUES	280.00
BANKCARD CENTER	MN STATE FIRE CHIEFS-LIPSON	235.00
BANKCARD CENTER	MN 8 HR CODE CHANGE/DOWNLOAD	140.00
BANKCARD CENTER	MOBILE MOULTRIE MONTHLY FEE	9.99
BANKCARD CENTER	MOCIC 2023 DUES	150.00
BANKCARD CENTER	MONTHLY ADOBE MEMBERSHIP	10.73
BANKCARD CENTER	NAME BADGES	35.04
BANKCARD CENTER	NUISANCE IMAGE STORAGE	9.99
BANKCARD CENTER	OFFICE SUPPLIES	59.38
BANKCARD CENTER	OPEN HOUSE BADGES	385.43
BANKCARD CENTER	OPEN HOUSE POLICE CARS	170.90
BANKCARD CENTER	OPEN HOUSE POLICE HATS	272.58
BANKCARD CENTER	REFUND ANNUAL PREMIUM	396.00-
BANKCARD CENTER	REFUND MEMBERSHIP DUES	30.00-

General

BANKCARD CENTER	REGISTRATION J.SCHUETZLE	20.00
BANKCARD CENTER	RETURNED RADIO FOR SERVICE	11.72
BANKCARD CENTER	RIGGLE KEYBOARD	39.99
BANKCARD CENTER	SONSTEBO UNIFORM PURCHASE	6.29
BANKCARD CENTER	STAMPS	15.90
BANKCARD CENTER	SUPPLIES FOR JOB FAIR	65.35
BANKCARD CENTER	TRAINING CIVIL 3D APP. HARRING	150.00
BANKCARD CENTER	TRAVEL/LODGING	567.64
BANKCARD CENTER	YOUNG TRAINING CLASS FEE	615.82
BANKCARD CENTER	01/01-12/31/23 MNIAAI DUES	25.00
BANKCARD CENTER	11 MONTHS 2023 APPY PIE LLC	540.52
BANKCARD CENTER	2022 EDITION GAAFR DOWNLOAD	129.00
BANKCARD CENTER	2023 ANNUAL CONFERENCE	495.00
BANKCARD CENTER	2023 LEGISLATIVE ACTION DAY	85.00
BANKCARD CENTER	4TH QTR 2022 FILING FORM 941	8.50
BEYER BODY SHOP, INC.	TOW FORD BRONCO/23006377	275.00
BEYER BODY SHOP, INC.	TOW JEEP CHEROKEE/23005378	275.00
BRAUN INTERTEC CORPORATION	PROF SERV THROUGH 2/10/2023	2,388.50
CHARTER COMMUNICATIONS	CABLE 2/18-3/17/23	32.97
CHARTER COMMUNICATIONS	FEBRUARY FIXED IP ADDRESS	19.99
CHARTER COMMUNICATIONS	FEBRUARY INTERNET	119.99
CHARTER COMMUNICATIONS	MARCH FIXED IP ADDRESS	19.99
CHARTER COMMUNICATIONS	MARCH INTERNET	119.99
COMMISSIONER OF TRANSPORTATION	EQUIPMENT CALIBRATION-MAT INSP	340.70
COOPERS TECHNOLOGY GROUP	NEW OFFICE CHAIRS FOR RECORDS	2,631.60
EQUIPMENT FUND	FEB FUEL CHARGES #3002	89.86
EQUIPMENT FUND	FEB FUEL CHARGES #3006	56.10
EQUIPMENT FUND	FEB FUEL CHARGES #3013	113.31
EQUIPMENT FUND	FEB FUEL CHARGES #3040	108.07
EQUIPMENT FUND	FEB FUEL CHARGES #3041	53.50
EQUIPMENT FUND	FEB FUEL CHARGES #3042	56.09
EQUIPMENT FUND	FEB REPAIRS/SERVICE #3002	106.31
EQUIPMENT FUND	FEB REPAIRS/SERVICE #3006	72.93
EQUIPMENT FUND	FEB REPAIRS/SERVICE #3019	1,954.04
EQUIPMENT FUND	FEB REPAIRS/SERVICE #3042	822.59
EQUIPMENT FUND	MARCH EQUIPMENT RENT	114,157.90
4M FUND	FEB 2023 SERVICE CHARGE	54.62
FASTENAL COMPANY	FEB M10WBP FILTERS (MONTE)	633.20
FERGUS FALLS CONVENTION &	DEC 2022 LODGING TAX	76.00
FERGUS FALLS SUMMERFEST INC	2023 FIREWORKS-PYROTECHNICS	3,500.00
FIRST CARE TACTICAL LLC	FIRST AID KITS FOR LE	252.97
GALLS LLC	DELANEY UNIFORM PURCHASE	47.49
GALLS LLC	FOREMAN UNIFORM PURCHASE	50.99

General

GALLS LLC	FOREMAN UNIFORM RETURN	41.99-
GALLS LLC	HAKEN UNIFORM PURCHASE	99.90
GENERAL FUND	ALLOCATE 2022 TIF ADMIN	1,007.08-
GENERAL FUND	FEBRUARY LONG DISTANCE CHARGE	87.76-
GENERAL FUND	FEBRUARY COPIER USE	450.22
GENERAL FUND	FEBRUARY POSTAGE USE	415.68
GENERAL FUND	TRANSFER FEBRUARY COPIER USE	583.84-
GENERAL FUND	TRANSFER FEBRUARY POSTAGE USE	668.53-
GENERAL FUND	1ST QTR 2023 FIXED EXPENDITURE	471,811.35-
GOODIN COMPANY	LAV FAUCET W/SPEED CON DRAIN	348.41
GRAINGER INC	FEB STATION RESET BULBS	2.68
GRANITE ELECTRONICS	FEBRUARY WIND SCREENS FOR MICS	41.00
GREAT PLAINS FIRE	FEBRUARY E5 PRIMER REPAIR	625.00
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	2,122.67
HOME DEPOT CREDIT SERVICES	FEB BOOT TRAY/SWIFFER/BRUSH	28.91
HOME DEPOT CREDIT SERVICES	FEB DRAIN KIT/WIRE ARENA	18.45
HOME DEPOT CREDIT SERVICES	FEB MISC MATERIAL CITY HALL	29.90
HOME DEPOT CREDIT SERVICES	FEB SAND PAPER, HOOK&LOOP PAD	71.54
HOME DEPOT CREDIT SERVICES	FEB SWIFFER/CLEANER/WET JET	44.91
HOME DEPOT CREDIT SERVICES	FEB WASHER/SCREWS (ARENA)	9.41
HOME DEPOT CREDIT SERVICES	FEB 5/8" BENT PIN,SANDER,DISC	219.90
HOME DEPOT CREDIT SERVICES	FEBRUARY BRUSHES	18.44
INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	68.82
J.P. COOKE COMPANY	2ND HOT FILE STAMP	46.45
KNUTSON LAWN SERVICE	SNOW REMOVAL 524 S MILL	213.00
KNUTSON LAWN SERVICE	SNOW REMOVAL 702 S OAK ST	976.00
KNUTSON LAWN SERVICE	SNOW REMOVAL 705 E VERNON	871.00
LAKE REGION HEALTHCARE CORP	JAN PRE-EMPLOY DRUG SCREEN	37.50
LEAGUE OF MINNESOTA CITIES	2023 REGIONAL SAFETY TRAINING	71.95
LOCATORS & SUPPLIES INC	FEB FIRST AID KIT	269.85
VICTOR LUNDEEN COMPANY	FEBRUARY NAME BADGES	58.00
MACQUEEN EQUIPMENT INC	FEBRUARY T4 PUMP GAUGE	161.91
MARCO TECHNOLOGIES LLC	COPIER CONTRACT 2/10-3/10/23	355.61
METRO SALES, INC	01/18-02/17/23 COPIER RENT	152.98
METRO SALES, INC	01/18-02/17/23 COPIER USAGE	28.49
MGS GLOBAL SERVICES	LENOVO X3250M5 5458 SUPPORT1YR	325.00
MN STATE FIRE DEPT ASSN	2023 MSFDA DUES	450.00
MISSION MECHANICAL INC	INSTALL FURNACES,AIR CONDITION	28,256.57
MOBOTREX INC	FEB GREEN 12" ROUND LED ARROW	240.00
NYCKLEMOE & ELLIG, P.A.	MARCH RETAIN FEE/OFFICE ALLOW	7,245.83
OFFICE OF MNIT SERVICES	JANUARY INTERNET ACCESS	274.48
OTC HUMANE SOCIETY INC	JAN ANIMAL BORDING	582.00
OTTER TAIL TELCOM	MAR. TELEPHONE LINES	2,395.73

General

PEMBERTON LAW, P.L.L.P.	JAN 2023 INVESTIGATIVE SERVICE	7,032.50
POLICE DEPT CONTINGENCY FUND	BERGREN LDF DUES	200.00
POLICE DEPT CONTINGENCY FUND	MATTSON UNIFORM PURCHASE	181.26
POLICE DEPT CONTINGENCY FUND	YOUNG UNIFORM PURCHASE	41.87
PUBLIC UTILITIES DEPARTMENT	FEB UTILITIES/522 E HAMPDEN	36.28
PUBLIC UTILITIES DEPARTMENT	FEBRUARY PUBLIC UTILITIES	3,152.54
RAF MEDIA	2023/21 PORTRAIT PHOTO SESSION	525.00
SIRCHIE ACQUISITION CO, LLC	CYANOACRYLATE COMP 20 GRAM	110.04
THE SMOKE-EATER PUBLICATIONS	2023 ANNUAL SUBSCRIPTION	25.00
SPEE*DEE DELIVERY SERVICE INC	SHIPPING FEES	67.56
SPEE*DEE DELIVERY SERVICE INC	STANDARD SHIPPING	60.91
STEIN'S INC	FEB SQUEEGEE/BLADE (ARENA)	85.09
USABLE LIFE	MARCH LIFE INSURANCE	79.20
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPESNE	1,101.06
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/FEB 2023	3,939,710.62
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3140LJMY9	261,196.79-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3140LJQS8	214,928.41-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3140QMAN1	246,100.94-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3140QNSY9	257,784.50-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3140QN3H3	344,068.65-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/83162CS38	290,000.00-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/91282CGH8	283,291.80-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/91282CGM7	72,484.22-
WEST TOOL & DESIGN, INC.	FEB SIGN BOARD MAGNUSON PARK	35.00
WIMACTEL INC	FEBRUARY TELEPHONE EXPENSE	198.00
	F U N D T O T A L	1,693,766.36

P.A. General

FERGUS FALLS PORT AUTHORITY	2021 RECLASS DAIRY APPRAISAL	9,000.00-
GENERAL FUND	FEBRUARY LONG DISTANCE CHARGE	3.96
GENERAL FUND	FEBRUARY COPIER USE	68.52
GENERAL FUND	FEBRUARY POSTAGE USE	1.92
NOVA FIRE PROTECTION, LLC	SEMI-ANNUAL SPRINKLER INSPECTI	135.00
OTTER TAIL TELCOM	MAR. TELEPHONE LINES	6.36
UGSTAD PLUMBING INC	BOILER/GEN CK 02/07/23	90.00
UGSTAD PLUMBING INC	BOILER/GEN CK 02/13/23	90.00
UGSTAD PLUMBING INC	MARCH RETAINER FEE	125.00
UGSTAD PLUMBING INC	REPAIRS TO TUB FILLER FAUCET	201.90

P.A. General

UGSTAD PLUMBING INC	REPLACE SHOWER NOZZLE RM 153	90.00
UGSTAD PLUMBING INC	REPLACE SINK FAUCET RM 130	247.50
UGSTAD PLUMBING INC	REPLACED BROKEN AIREATOR RM172	209.00
UGSTAD PLUMBING INC	VACUME BREAKER ON TUB FILLER	424.34
	F U N D T O T A L	7,306.50-

Regional Treatment Center-City Operated

BANKCARD CENTER	RTC CUDDEBACK DIGITAL	20.00
HOME DEPOT CREDIT SERVICES	FEB AA BATTERIES (JIM RTC)	40.84
	F U N D T O T A L	60.84

Public Library

ARAMARK UNIFORM SERVICES	FEBRUARY LINEN SUPPLY	30.53
BAKER & TAYLOR INC	BOOK	2,987.72
BAKER & TAYLOR INC	FREIGHT SURCHARGE BOOKS	29.88
BAKER & TAYLOR INC	PROCESSING BOOKS	183.40
BANKCARD CENTER	JANUARY BOOKS	48.23
BANKCARD CENTER	JANUARY COVER CLEAR LAMINATE	114.38
BANKCARD CENTER	JANUARY DVD'S	125.61
BANKCARD CENTER	JANUARY LABEL PROTECTORS	153.98
BANKCARD CENTER	JANUARY 50 ROLLS THERMAL PAPER	71.99
CITY OF PERHAM	REIMBURSE LOST BOOK	30.00
COLE PAPERS INC	BLUE LINER-RECYCLING BAGS	107.00
THE FORUM	FORUM SUBSCRIPTION	294.20
GENERAL FUND	FEBRUARY LONG DISTANCE CHARGE	33.50
GENERAL FUND	1ST QTR 2023 FIXED EXPENDITURE	1,632.50
HOOPLA	DIGITAL BOOKS	949.40
MIDWEST TAPE EXCHANGE	FEBRUARY DVD'S	235.35
OTTER TAIL TELCOM	MAR. TELEPHONE LINES	76.27
PUBLIC UTILITIES DEPARTMENT	FEBRUARY PUBLIC UTILITIES	289.85
READ NATURALLY	EXTRA READING SOFTWARE	1,794.00
	F U N D T O T A L	9,187.79

Bigwood Event Center

ARAMARK	FEBRUARY LINEN SUPPLY	560.35
ARAMARK	FEBRUARY/LINEN SUPPLY	216.63
BANKCARD CENTER	JANUARY BEVERAGES	68.05
BANKCARD CENTER	JANUARY GARBAGE BAGS	15.14
BANKCARD CENTER	JANUARY OPERATING SUPPLIES	24.65
BANKCARD CENTER	JANUARY VACUUM CLEANER BAGS	32.00
CLOVER	FEB POS MONTHLY CHARGE	144.85
GENERAL FUND	1ST QTR 2023 FIXED EXPENDITURE	849.00
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	3,996.16
OTTER TAIL TELCOM	MAR. TELEPHONE LINES	198.47
PUBLIC UTILITIES DEPARTMENT	FEBRUARY PUBLIC UTILITIES	501.02
TWEETON REFRIGERATION	FEBRUARY ICE MACHINE RENTAL	180.00
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPESNE	51.20
	F U N D T O T A L	6,837.52

Community Arena

MARK CHRISTOPHERSON	PROF SERV COMPRESSOR START UP	17,669.00
	F U N D T O T A L	17,669.00

T.I. #IV-10/CDS Development, LLC

GENERAL FUND	ALLOCATE 2022 TIF ADMIN	200.00
	F U N D T O T A L	200.00

T.I. #4-11 H9, LLC

GENERAL FUND	ALLOCATE 2022 TIF ADMIN	53.19
	F U N D T O T A L	53.19

3/06/2023

R E S O L U T I O N R E C O R D

T.I. #IV-12 Aura Fabricators

GENERAL FUND	ALLOCATE 2022 TIF ADMIN	300.00
	F U N D T O T A L	300.00

T.I. 4-13 River's Edge Investments, LLC

GENERAL FUND	ALLOCATE 2022 TIF ADMIN	153.89
	F U N D T O T A L	153.89

T.I. IV-9/Lutheran Brethren Homes Inc

GENERAL FUND	ALLOCATE 2022 TIF ADMIN	300.00
	F U N D T O T A L	300.00

IRP Revolving Loan

GENERAL FUND	FEBRUARY COPIER USE	2.24
	F U N D T O T A L	2.24

CDBG/HUD Revolving Loan

GENERAL FUND	FEBRUARY COPIER USE	39.92
GENERAL FUND	FEBRUARY POSTAGE USE	.60
SELAND'S FLOOR COVERING	NEW FLOORING/1005 PL RD/#507	6,738.29
	F U N D T O T A L	6,778.81

G.O. Sales Tax Rev. Bonds, Series 2017

BAKER TILLY MUNICIPAL	ARBITRAGE COMPLIANCE RPT-2017A	3,100.00
	F U N D T O T A L	3,100.00

Capital Improvement

ADMINISTRATOR'S CONTINGENCY FD	FEB RECORD DTRF PHASE 2 EASEME	46.00
BANKCARD CENTER	BIT.ST.INSPE. CERT. HARRINGTON	250.00
BANKCARD CENTER	3D PRACT.APP.TRNG D.REGER	150.00
JOEL CARLSON INC.	MARCH LEGISLATIVE FEES	2,285.00
FERGUS FALLS PORT AUTHORITY	2021 RECLASS DAIRY APPRAISAL	9,000.00
FRONTIER PRECISION INC	REPLACED ANTENNA RADIO MODULE	840.00
INTERSTATE ENGINEERING INC.	PROF SERV 1/8/23-1/21/23	14,798.00
INTERSTATE ENGINEERING INC.	PROF SERV 12/31/2022-2/4/2023	17,421.05
MCCOY ENVIRONMENTAL INC	PHASE I WW TREATMENT PLANT	1,875.00
STANTEC CONSULTING SERVICE INC	RTC PHASE 3 STABILIZATION	5,504.88
	F U N D T O T A L	52,169.93

Liquor Store

THE AMERICAN BOTTLING COMPANY	FEBRUARY/MIX	287.18
ARCTIC GLACIER USA INC	FEBRUARY/FREIGHT #3603304703	15.00
ARCTIC GLACIER USA INC	FEBRUARY/ICE #3603304703	358.30
ARTISAN BEER COMPANY	FEBRUARY/BEER	1,261.10
ARTISAN BEER COMPANY	FEBRUARY/MIX	34.60
BANKCARD CENTER	JANUARY MOOD PANDORA	57.86
BELLBOY CORPORATION	FEB/MISC PURCHASES-LIGHTERS	140.00
BELLBOY CORPORATION	FEBRUARY/FREIGHT	21.45
BELLBOY CORPORATION	FEBRUARY/LIQUOR	1,712.90
BELLBOY CORPORATION	FEBRUARY/MIX	96.70
BEVERAGE WHOLESALERS INC	FEBRUARY/BEER	28,416.69
BEVERAGE WHOLESALERS INC	FEBRUARY/LIQUOR	3,685.75
BEVERAGE WHOLESALERS INC	FEBRUARY/MIX	148.45
BREAKTHRU BEVERAGE MINNESOTA	FEBRUARY/FREIGHT	119.26
BREAKTHRU BEVERAGE MINNESOTA	FEBRUARY/LIQUOR	7,981.13
BREAKTHRU BEVERAGE MINNESOTA	FEBRUARY/MIX	128.94

Liquor Store

BREAKTHRU BEVERAGE MINNESOTA	FEBRUARY/WINE	572.00
BREAKTHRU BEVERAGE MINNESOTA	MARCH/FREIGHT	113.10
BREAKTHRU BEVERAGE MINNESOTA	MARCH/LIQUOR	4,133.06
BREAKTHRU BEVERAGE MINNESOTA	MARCH/MIX	220.87
BREAKTHRU BEVERAGE MINNESOTA	MARCH/WINE	1,688.00
CAYAN	FEB 2023 MONTHLY SERVICE FEE	160.37
VIKING COCA-COLA BOTTLING CO	FEBRUARY/MIX	390.85
VIKING COCA-COLA BOTTLING CO	MARCH/MIX	548.05
COPPER TRAIL BREWING CO	MARCH/BEER	311.16
D-S BEVERAGES, INC.	FEBRUARY/BEER	12,697.61
D-S BEVERAGES, INC.	FEBRUARY/LIQUOR	592.40
D-S BEVERAGES, INC.	FEBRUARY/MIX	758.90
D-S BEVERAGES, INC.	FEBRUARY/WINE	100.50
D-S BEVERAGES, INC.	MARCH/BEER	2,489.00
DACOTAH PAPER CO	FEBRUARY BAGS, ROLL THERMAL	376.42
FERGUS BREWING COMPANY LLC	FEBRUARY/BEER	502.00
GENERAL FUND	FEBRUARY LONG DISTANCE CHARGE	2.04
GENERAL FUND	1ST QTR 2023 FIXED EXPENDITURE	163,051.50
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	789.08
JOHNSON BROTHERS LIQUOR CO	FEBRUARY/FREIGHT	1,023.12
JOHNSON BROTHERS LIQUOR CO	FEBRUARY/LIQUOR	46,324.50
JOHNSON BROTHERS LIQUOR CO	FEBRUARY/MIX	157.30
JOHNSON BROTHERS LIQUOR CO	FEBRUARY/WINE	9,472.02
LEAGUE OF MINNESOTA CITIES	2023 REGIONAL SAFETY TRAINING	143.90
THE MCKINNON COMPANY INC	FEBRUARY/MIX-RED BULL	77.38
OTTER TAIL TELCOM	MAR. TELEPHONE LINES	83.56
OUTSTATE BREWING COMPANY	FEBRUARY/BEER	1,863.00
PAUSTIS WINE COMPANY	FEBRUARY/FREIGHT	59.40
PAUSTIS WINE COMPANY	FEBRUARY/WINE	3,184.00
PEPSI BEVERAGE COMPANY	FEBRUARY/MIX	361.10
PHILLIPS WINE & SPIRITS CO	FEBRUARY/FREIGHT	287.86
PHILLIPS WINE & SPIRITS CO	FEBRUARY/LIQUOR	10,409.14
PHILLIPS WINE & SPIRITS CO	FEBRUARY/MIX	470.65
PHILLIPS WINE & SPIRITS CO	FEBRUARY/WINE	3,783.49
PUBLIC UTILITIES DEPARTMENT	FEBRUARY PUBLIC UTILITIES	450.35
SOUTHERN GLAZER'S OF MN	FEBRUARY/FREIGHT	149.83
SOUTHERN GLAZER'S OF MN	FEBRUARY/LIQUOR	15,659.80
SOUTHERN GLAZER'S OF MN	FEBRUARY/WINE	134.28
SUMMIT COMPANIES	03/01-05/31/23 MONITORING SVC	75.00
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPESNE	128.22
VER-TECH INC	ANNUAL PM SERVICE ON BALER	324.76
VINOCOPIA INC	MARCH/FREIGHT	21.00
VINOCOPIA INC	MARCH/LIQUOR	1,595.50

Liquor Store

VINOCOPIA INC	MARCH/MIX	120.00
VINOCOPIA INC	MARCH/WINE	124.00
	F U N D T O T A L	330,445.38

Refuse Disposal

BANKCARD CENTER	JAN S.W.LANDFILL TRAINING	490.32
COSSETTE ELECTRIC LLC	FEB REPLACE EXIT LIGHT	149.68
WASTE MANAGEMENT	02/01-02/15/23 PRO SERVICES	2,129.02
EQUIPMENT FUND	MARCH EQUIPMENT RENT	42,700.75
GENERAL FUND	FEBRUARY LONG DISTANCE CHARGE	.19
GENERAL FUND	1ST QTR 2023 FIXED EXPENDITURE	80,060.50
LEAGUE OF MINNESOTA CITIES	2023 REGIONAL SAFETY TRAINING	71.95
LEAGUE OF MN CITIES INS TRUST	DECEMBER INDEMNITY-255352	1,000.00
LOCATORS & SUPPLIES INC	FEB COATED/LEATHER PALM GLOVES	55.96
METRO SALES, INC	01/18-02/17/23 COPIER RENT	16.56
METRO SALES, INC	01/18-02/17/23 COPIER USAGE	13.44
OTTER TAIL COUNTY TREASURER	JANUARY TIPPING FEES	81,349.92
OTTER TAIL TELCOM	MAR. TELEPHONE LINES	25.42
PUBLIC UTILITIES DEPARTMENT	FEBRUARY PUBLIC UTILITIES	864.97
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPESNE	25.95
WASTEWATER TREATMENT FUND	FEB ASH CELL 7,560 GALLONS	340.20
WASTEWATER TREATMENT FUND	FEB DEMO CELL 18,150 GALLONS	816.75
	F U N D T O T A L	210,111.58

Sewage Treatment

BANKCARD CENTER	JAN ALARM	59.94
BANKCARD CENTER	JAN BROOM,HOSE,ADPT POLY	162.25
BANKCARD CENTER	JAN COUPLING,BUSHING,TAPE	127.48
BANKCARD CENTER	JAN PAIL,SCREWDRIVERS,P.BROOM	162.95
BANKCARD CENTER	JAN WATER SAVER FLAPPER	6.98
CLIMATE MAKERS INC	FEB BALDOE 1.5HP,ACTUATOR	3,501.75
CLIMATE MAKERS INC	FEB BOILER TRIP AIR ACTUATOR	561.50
WASTE MANAGEMENT	FEB DISPOSAL	609.91

Sewage Treatment

EQUIPMENT FUND	MARCH EQUIPMENT RENT	12,335.41
EXTRA PACKAGING LLC	FEB DEWATERING LINER	1,850.00
GENERAL FUND	FEBRUARY LONG DISTANCE CHARGE	13.82
GENERAL FUND	1ST QTR 2023 FIXED EXPENDITURE	85,196.60
GOPHER STATE ONE CALL	FEB BILLABLE TICKETS	9.00
GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	3,404.50
HAWKINS INC	FEB CHLORINE,S.DIOXIDE CYL.	50.00
LEAGUE OF MINNESOTA CITIES	2023 REGIONAL SAFETY TRAINING	71.95
METRO SALES, INC	01/18-02/17/23 COPIER RENT	16.56
METRO SALES, INC	01/18-02/17/23 COPIER USAGE	13.43
MIDWEST FLO CAL LLC	FEB CALIBRATE INFL./EFFL.OCM'S	707.00
OTTER TAIL TELCOM	MAR. TELEPHONE LINES	25.42
PUBLIC UTILITIES DEPARTMENT	FEBRUARY PUBLIC UTILITIES	665.48
RMB ENVIRONMENTAL LABORATORIES	FEB ANALYSIS	1,249.31
RANGE DATA INC	DEC INTERNAL ALARM SYSTEM	8,446.85
RANGE DATA INC	04/01/22-04/01/23 CLOUD FEE	5,400.00
SPEE*DEE DELIVERY SERVICE INC	FEB SHIPPING	35.12
SPEE*DEE DELIVERY SERVICE INC	FEB STANDARD SHIPPING	34.87
SUNSHINE FILTERS OF	MAR FILTER ELEMENTS	328.78
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPESNE	117.35
WASTEWATER TREATMENT FUND	RECEIPT TO FEB LEACHATE	1,156.95-
	F U N D T O T A L	124,007.26

Water

ADMINISTRATOR'S CONTINGENCY FD	FEB EXCEL CLASS REIMBURSEMENT	25.00
AMERICAN PAYMENT CENTERS	QUARTERLY BOX RENTAL	93.00
BANKCARD CENTER	JAN MN32 CONTACT HR.D.SCHLESKE	212.50
BANKCARD CENTER	JANUARY WRENCH	34.69
COSSETTE ELECTRIC LLC	FEB REPAIR PUMPING HOUSE	92.00
EQUIPMENT FUND	MARCH EQUIPMENT RENT	4,712.58
FERGUSON WATERWORKS #1657	FEB 3" EXPANSION JOINT TRAVIS	122.86
FERGUSON WATERWORKS #1657	FEB 6" & 8" BUTTERFLY VALVE	2,984.26
GENERAL FUND	FEBRUARY LONG DISTANCE CHARGE	8.74
GENERAL FUND	FEBRUARY COPIER USE	22.94
GENERAL FUND	FEBRUARY POSTAGE USE	245.65
GENERAL FUND	1ST QTR 2023 FIXED EXPENDITURE	77,130.10
GOPHER STATE ONE CALL	FEB BILLABLE TICKETS	9.00
GRAYMONT (WI) LLC	FEB HIGH CALCIUM QUICKLIME	8,075.35

Water

GREAT PLAINS NATURAL GAS CO	FEBRUARY NATURAL GAS EXPENSE	3,201.61
HAWKINS INC	FEB CHLORINE/AMMONIA CYLINDERS	50.00
HOME DEPOT CREDIT SERVICES	FEB GLOVES/HOLDER/TOWELS WTP	77.53
HOME DEPOT CREDIT SERVICES	FEB KLEAN STRIP STRIPPER WTP	18.97
LAKE REGION HEALTHCARE CORP	JAN PRE-EMPLOY DRUG SCREEN	37.50
LEAGUE OF MINNESOTA CITIES	2023 REGIONAL SAFETY TRAINING	71.92
LOCATORS & SUPPLIES INC	FEB ORANGE NITRILE GLOVES WTP	27.99
METRO SALES, INC	01/18-02/17/23 COPIER RENT	16.55
METRO SALES, INC	01/18-02/17/23 COPIER USAGE	13.43
MINNESOTA GFOA	MN GFOA MEMBERSHIP RENEWAL	70.00
OTTER TAIL TELCOM	MAR. TELEPHONE LINES	25.42
PUBLIC UTILITIES DEPARTMENT	FEBRUARY PUBLIC UTILITIES	180.06
RMB ENVIRONMENTAL LABORATORIES	FEB 2ND HALF BACTERIA MONITOR	150.28
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPESNE	301.64
	F U N D T O T A L	98,011.57

Storm Water

BANKCARD CENTER	JAN CONST.TRNG. M.HARRINGTON	130.00
BANKCARD CENTER	JAN EROSION CONT. D.REGER	115.00
BANKCARD CENTER	JAN MECA-MS4 TRAINING	240.00
EQUIPMENT FUND	MARCH EQUIPMENT RENT	11,236.00
GENERAL FUND	1ST QTR 2023 FIXED EXPENDITURE	24,726.15
GOPHER STATE ONE CALL	FEB BILLABLE TICKETS	9.00
NYCKLEMOE & ELLIG, P.A.	PIONEER ROAD/STORM/RECORD FEE	149.25
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPESNE	35.01
	F U N D T O T A L	36,640.41

Equipment

AUTO VALUE - FERGUS FALLS	FEB AIR FILTER UNIT 283	50.70
AUTO VALUE - FERGUS FALLS	FEB ATR-20 AMP FUSE	6.49
AUTO VALUE - FERGUS FALLS	FEB BATTERY TERMINAL LUG U-296	12.98
AUTO VALUE - FERGUS FALLS	FEB BLEND DOOR ACTUATOR U-5	34.99
AUTO VALUE - FERGUS FALLS	FEB BRAKE PADS UNIT 80	68.99

Equipment

AUTO VALUE - FERGUS FALLS	FEB BRAKE PARTS CLEANER	53.88
AUTO VALUE - FERGUS FALLS	FEB CARB AND CHOKE CLEANER	65.88
AUTO VALUE - FERGUS FALLS	FEB CHECK VALVE UNIT 1191	27.99
AUTO VALUE - FERGUS FALLS	FEB CREDIT RETURNED RED WIRE	6.99-
AUTO VALUE - FERGUS FALLS	FEB DBL ENDED STUD UNIT 263	3.99
AUTO VALUE - FERGUS FALLS	FEB DBL ENDED STUDS UNIT 263	59.85
AUTO VALUE - FERGUS FALLS	FEB FUEL LINE UNIT 294	8.34
AUTO VALUE - FERGUS FALLS	FEB FUEL/AIR FILTER U-296	66.96
AUTO VALUE - FERGUS FALLS	FEB GREASE ZERKS (SHOP)	7.49
AUTO VALUE - FERGUS FALLS	FEB HEADLAMP PIGTAIL (STK)	4.49
AUTO VALUE - FERGUS FALLS	FEB STOCK AIR FILTER	45.36
AUTO VALUE - FERGUS FALLS	FEB STOCK PARTS ORDER	79.86
AUTO VALUE - FERGUS FALLS	FEB THERMOSTAT UNIT 2100	14.99
AUTO VALUE - FERGUS FALLS	FEB THREADLOCKER (SHOP)	28.99
AUTO VALUE - FERGUS FALLS	FEB 22" WINTER WIPER BLADES	69.95
AUTO VALUE - FERGUS FALLS	FEB 26" WINTER WIPER BLADES	101.94
AUTO VALUE - FERGUS FALLS	FEB 4 WIRE FLAT TRAILER CONNEC	5.49
BANKCARD CENTER	JAN CUMMINS AIR CONTROL VALVE	1,385.04
BANKCARD CENTER	JAN EATON SPICER DIFFERENTIAL	1,135.00
BANKCARD CENTER	JAN FUEL FOR RANGER	33.78
BANKCARD CENTER	JAN LATCH BOXES, STERILE 32 QT	34.88
BANKCARD CENTER	JAN LIGHTED ROCKER SWITCH	18.54
BANKCARD CENTER	JAN MN DECALS J.OLSON,C.BAUER	68.50
BANKCARD CENTER	JAN NITROGEN KIT, REGULATOR	948.29
BANKCARD CENTER	JAN SHOCK ABSORBER, ROTOR&BRAKE	884.09
BANKCARD CENTER	JAN 1.5X1.5X3/16, 4X8X25	594.50
BANKCARD CENTER	JAN 14" METAL CUTTING CHOP SAW	849.00
BANKCARD CENTER	JAN 25' LIGHTED EXTENTION CORD	253.70
BANKCARD CENTER	JANUARY FUEL SWIVEL	41.99
BANKCARD CENTER	JANUARY GARAGE FLOORING TILE	47.88
BANKCARD CENTER	JANUARY GASKET & SEAL KIT	31.26
BANKCARD CENTER	JANUARY GEAR, GEAR, OUTPUT	422.79
BANKCARD CENTER	JANUARY LATCH BOXES, 9T ALCOHOL	36.36
BANKCARD CENTER	JANUARY NEW PLATE UNIT 228	21.52
BANKCARD CENTER	JANUARY SOLDER REWORK	45.00
BANKCARD CENTER	JANUARY 64945-44IN	599.99
CODE 4 SERVICES INC	2091 PRINTER REPLACED	417.30
COSSETTE ELECTRIC LLC	FEB UNHOOK FAB SHOP EQUIPMENT	93.35
EQUIPMENT FUND	FEB FUEL USAGE	476.93-
EQUIPMENT FUND	FEB REPAIRS/SERVICE	2,955.87-
EQUIPMENT FUND	MARCH EQUIPMENT RENT	1,666.69
EQUIPMENT FUND	TRANSFER MARCH EQUIPMENT RENT	186,809.33-
FARGO FREIGHTLINER	FEB BRAKE DRUM 16.5X7 (STK)	286.24

Equipment

FARGO FREIGHTLINER	FEB CREDIT MAIN PNBD	229.11-
JOHN DEERE FINANCIAL	FEB ACS COUPLER FITTINGS (STK)	11.76
JOHN DEERE FINANCIAL	FEB STOCK WHEEL/BEARING	103.21
JOHN DEERE FINANCIAL	FEB 1 1/4" BOLT/NUT U-296	42.27
FASTENAL COMPANY	FEB BULK HARDWARE STK ORDER	722.59
FASTENAL COMPANY	FEB SHOP SUPPLY ORDER	96.46
GENERAL FUND	FEBRUARY LONG DISTANCE CHARGE	22.07
GENERAL FUND	1ST QTR 2023 FIXED EXPENDITURE	39,165.00
NAPA AUTO PARTS - FERGUS FALLS	FEB FLOOR DRY (CITY SHOP)	131.89
H & L MESABI COMPANY INC	FEB CURB RUNNERS (STOCK)	322.00
INTERSTATE BATTERY SYSTEM	FEB STOCK BATTERY	120.95
LAKE REGION HEALTHCARE CORP	JAN PRE-EMPLOY DRUG SCREEN	37.50
LAKES COUNTRY SERVICE COOP	JAN PRE-EMPLOY DRUG SCREEN	35.00
LAKEWAY EXPRESS LLC	FEB PREMIUM FUEL FOR RANGER	12.10
LAWSON PRODUCTS INC	FEB CUT OF WHEELS/DRILL BITS	265.56
MCMASTER-CARR SUPPLY CO	FEB PLUMBING PARTS U-65	155.60
MINNESOTA MOTOR COMPANY	JANUARY CAR WASHES	28.00
OLSON OIL COMPANY INC	FEB CREDIT STORE FUEL PURCHASE	448.71-
OLSON OIL COMPANY INC	FEB LANDFILL #1 RED DIESEL FUE	1,934.73
OLSON OIL COMPANY INC	FEB LANDFILL #2 RED DIESEL FUE	1,628.03
OLYMPIC SALES INC	FEB DOOR LATCH CLAMP U-228	281.38
OTTER TAIL TELCOM	MAR. TELEPHONE LINES	57.21
PUBLIC UTILITIES DEPARTMENT	FEBRUARY PUBLIC UTILITIES	657.76
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPESNE	82.28
WALLWORK TRUCK CENTER F.F.	FEB BEARINGS/SEALS UNIT 263	327.08
WALLWORK TRUCK CENTER F.F.	FEB EGR GASKET UNIT 215	10.16
WALLWORK TRUCK CENTER F.F.	FEB OIL SEAL UNIT 266	39.34
WALLWORK TRUCK CENTER F.F.	FEB OIL SEALS UNIT 266	98.26
WALLWORK TRUCK CENTER F.F.	FEB PRS TEMP SENSOR UNIT 215	102.05
WALLWORK TRUCK CENTER F.F.	FEB S-CAM UNIT 226	111.42
WALLWORK TRUCK CENTER F.F.	FEB 1" HEATER HOSE (SHOP)	66.30
ZIEGLER INC.	FEB CAT HYDO ADV 10W OIL U486	118.64
ZIEGLER INC.	FEB HYD COUPLER UNIT 486	176.09
ZIEGLER INC.	FEB PIN/HINGE ASSM UNIT 296	1,471.58
ZIEGLER INC.	FEB PRIMING PUMP UNIT 1191	444.80
ZIEGLER INC.	FEB SWITCH ASSM UNIT 296	100.15
ZIEGLER INC.	FEB WASHER PUMP/NOZZLES U-294	114.99
	F U N D T O T A L	131,097.44-

Employees Insurance

Employees Insurance

LAKES COUNTRY SVC COOP	MARCH HEALTH INSURANCE	180,480.86
SUN LIFE FINANCIAL	MARCH LIFE INSURANCE	3,025.66
	F U N D T O T A L	183,506.52

Flexible Benefit Agency

MII LIFE INCORPORATED	2022 FLEX PLAN REIMB	114.20
WEX	2023 FLEX PLAN REIMB 2/13/23	81.35
WEX	2023 FLEX PLAN REIMB 2/15/23	238.00
WEX	2023 FLEX PLAN REIMB 2/16/23	55.57
WEX	2023 FLEX PLAN REIMB 2/17/23	49.00
WEX	2023 FLEX PLAN REIMB 2/19/23	18.47
WEX	2023 FLEX PLAN REIMB 2/23/23	104.87
	F U N D T O T A L	661.46

PEG Access

BANKCARD CENTER	CANCELLED WEB NETWORK SOLUTION	64.95-
BANKCARD CENTER	4TH QTR 2022 FILING FORM 941	8.50
SUMMIT COMPANIES	03/01-05/31/23 MONITORING SVC	75.00
	F U N D T O T A L	18.55

Fergus Falls Convention and Visitor's Bureau, Inc.

BANKCARD CENTER	EXPLORE MN/MALL OF AMERICA	550.00
BANKCARD CENTER	EXPLORE MN/TOURIST GUIDE-AIRPO	550.00
BANKCARD CENTER	JANUARY LOGO DESIGN	72.97
BANKCARD CENTER	01/06/23-01/05/24 PHOTO PLAN	128.72
BANKCARD CENTER	01/20/23-01/19/24 ZOOM ONE PRO	112.68
BANKCARD CENTER	4TH QTR 2022 FILING FORM 941	8.50
BCBS OF MINNESOTA	MARCH HEALTH INSURANCE	990.06

3/06/2023

R E S O L U T I O N R E C O R D

Fergus Falls Convention and Visitor's Bureau, Inc.

FERGUS FALLS CONVENTION & GENERAL FUND	DEC 2022 LODGING TAX	76.00-
GENERAL FUND	FEBRUARY LONG DISTANCE CHARGE	3.44
OTTER TAIL TELCOM	FEBRUARY POSTAGE USE	4.68
	MAR. TELEPHONE LINES	19.07
	F U N D T O T A L	2,364.12
	T O T A L A L L F U N D S	2,637,942.48

BE IT FURTHER RESOLVED, THAT THE CITY ADMINISTRATOR BE, AND HE HEREBY IS AUTHORIZED AND DIRECTED TO DRAW WARRANTS FOR THE ABOVE CLAIMS FROM THE RESPECTIVE FUNDS AS HEREIN INDICATED, AND THAT THE MAYOR AND CITY ADMINISTRATOR BE, AND THEY HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER SUCH WARRANTS.

THE ABOVE AND FOREGOING RESOLUTION WAS OFFERED AT A REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 06 DAY OF MARCH BY ALDERMAN WHO MOVED ITS ADOPTION, WAS SECONDED BY ALDERMAN AND ADOPTED BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

WHEREUPON THE ABOVE RESOLUTION WAS DULY DECLARED ADOPTED.

ATTEST:

APPROVED:

CITY ADMINISTRATOR

MAYOR

3/06/2023

R E S O L U T I O N R E C O R D

CITY OF PERHAM	30.00
COMMISSIONER OF TRANSPORTATION	340.70
4M FUND	54.62
OTTER TAIL COUNTY TREASURER	81,349.92
ARC DOCUMENT SOLUTIONS LLC	541.42
ADMINISTRATOR'S CONTINGENCY FD	330.99
ADVANCED FIRST AID INC	237.00
THE AMERICAN BOTTLING COMPANY	287.18
AMERICAN LEGAL PUBLISHING CORP	495.00
ARAMARK UNIFORM SERVICES	30.53
ARAMARK	776.98
AMERICAN PAYMENT CENTERS	93.00
SEAN ANDERSON	436.08
ANYTIME PLUMBING LLC	195.00
ARCTIC GLACIER USA INC	373.30
ARTISAN BEER COMPANY	1,295.70
AUTO VALUE - FERGUS FALLS	812.61
AVESIS THIRD PARTY ADMIN INC	30.14
BAKER & TAYLOR INC	3,201.00
BAKER TILLY MUNICIPAL	3,100.00
BANKCARD CENTER	18,620.30
BELLBOY CORPORATION	1,971.05
BEVERAGE WHOLESALERS INC	32,250.89
BEYER BODY SHOP, INC.	550.00
BCBS OF MINNESOTA	990.06
BRAUN INTERTEC CORPORATION	2,388.50
BREAKTHRU BEVERAGE MINNESOTA	14,956.36
JOEL CARLSON INC.	2,285.00
CAYAN	160.37
CHARTER COMMUNICATIONS	312.93
MARK CHRISTOPHERSON	17,669.00
CLIMATE MAKERS INC	4,063.25
CLOVER	144.85
VIKING COCA-COLA BOTTLING CO	938.90
CODE 4 SERVICES INC	417.30
COLE PAPERS INC	107.00
COOPERS TECHNOLOGY GROUP	2,631.60
COPPER TRAIL BREWING CO	311.16
COSSETTE ELECTRIC LLC	335.03
D-S BEVERAGES, INC.	16,638.41
DACOTAH PAPER CO	376.42
WASTE MANAGEMENT	2,738.93
EXTRA PACKAGING LLC	1,850.00
FARGO FREIGHTLINER	57.13
JOHN DEERE FINANCIAL	157.24
FASTENAL COMPANY	1,452.25
FERGUS BREWING COMPANY LLC	502.00

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R E S O L U T I O N R E C O R D

FERGUS FALLS SUMMERFEST INC	3,500.00
FERGUSON WATERWORKS #1657	3,107.12
FIRST CARE TACTICAL LLC	252.97
THE FORUM	294.20
FRONTIER PRECISION INC	840.00
GALLS LLC	156.39
NAPA AUTO PARTS - FERGUS FALLS	131.89
GOODIN COMPANY	348.41
GOPHER STATE ONE CALL	27.00
GRAINGER INC	2.68
GRANITE ELECTRONICS	41.00
GRAYMONT (WI) LLC	8,075.35
GREAT PLAINS FIRE	625.00
GREAT PLAINS NATURAL GAS CO	13,514.02
H & L MESABI COMPANY INC	322.00
HAWKINS INC	100.00
HOME DEPOT CREDIT SERVICES	578.80
HOOPLA	949.40
INNOVATIVE OFFICE SOLUTIONS	68.82
INTERSTATE BATTERY SYSTEM	120.95
INTERSTATE ENGINEERING INC.	32,219.05
J.P. COOKE COMPANY	46.45
JOHNSON BROTHERS LIQUOR CO	56,976.94
KNUTSON LAWN SERVICE	2,060.00
LAKE REGION HEALTHCARE CORP	112.50
LAKES COUNTRY SERVICE COOP	35.00
LAKES COUNTRY SVC COOP	180,480.86
LAKEWAY EXPRESS LLC	12.10
LAWSON PRODUCTS INC	265.56
LEAGUE OF MINNESOTA CITIES	431.67
LEAGUE OF MN CITIES INS TRUST	1,000.00
LOCATORS & SUPPLIES INC	353.80
VICTOR LUNDEEN COMPANY	58.00
MII LIFE INCORPORATED	114.20
MACQUEEN EQUIPMENT INC	161.91
MARCO TECHNOLOGIES LLC	355.61
MCCOY ENVIRONMENTAL INC	1,875.00
THE MCKINNON COMPANY INC	77.38
MCMASTER-CARR SUPPLY CO	155.60
METRO SALES, INC	271.44
MGS GLOBAL SERVICES	325.00
MIDWEST FLO CAL LLC	707.00
MIDWEST TAPE EXCHANGE	235.35
MINNESOTA GFOA	70.00
MINNESOTA MOTOR COMPANY	28.00
MN STATE FIRE DEPT ASSN	450.00
MISSION MECHANICAL INC	28,256.57

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R E S O L U T I O N R E C O R D

MOBOTREX INC	240.00
NOVA FIRE PROTECTION, LLC	135.00
NYCKLEMOE & ELLIG, P.A.	7,395.08
OFFICE OF MNIT SERVICES	274.48
OLSON OIL COMPANY INC	3,114.05
OLYMPIC SALES INC	281.38
OTC HUMANE SOCIETY INC	582.00
OTTER TAIL TELCOM	2,912.93
OUTSTATE BREWING COMPANY	1,863.00
PAUSTIS WINE COMPANY	3,243.40
PEMBERTON LAW, P.L.L.P.	7,032.50
PEPSI BEVERAGE COMPANY	361.10
PHILLIPS WINE & SPIRITS CO	14,951.14
POLICE DEPT CONTINGENCY FUND	423.13
PUBLIC UTILITIES DEPARTMENT	6,798.31
RMB ENVIRONMENTAL LABORATORIES	1,399.59
RAF MEDIA	525.00
RANGE DATA INC	13,846.85
READ NATURALLY	1,794.00
SELAND'S FLOOR COVERING	6,738.29
SIRCHIE ACQUISITION CO, LLC	110.04
THE SMOKE-EATER PUBLICATIONS	25.00
SOUTHERN GLAZER'S OF MN	15,943.91
SPEE*DEE DELIVERY SERVICE INC	198.46
STANTEC CONSULTING SERVICE INC	5,504.88
STEIN'S INC	85.09
SUMMIT COMPANIES	150.00
SUN LIFE FINANCIAL	3,025.66
SUNSHINE FILTERS OF	328.78
TWEETON REFRIGERATION	180.00
UGSTAD PLUMBING INC	1,477.74
USABLE LIFE	79.20
VERIZON WIRELESS	1,842.71
VER-TECH INC	324.76
VINOCOPIA INC	1,860.50
WALLWORK TRUCK CENTER F.F.	754.61
WELLS FARGO - INVESTMENTS	1,969,855.31
WEST TOOL & DESIGN, INC.	35.00
WEX	547.26
WIMACTEL INC	198.00

TOTAL OTHER GOVERNMENT 81,775.24

TOTAL OTHER VENDORS 2,556,167.24

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R E S O L U T I O N R E C O R D

TOTAL ALL VENDORS

2,637,942.48

FERGUS SPEAKS

● TOWN HALL MEETING ●

Wednesday, March 15th

6:30 PM - 8:00 PM

City Hall Council Chambers

(Enter West Door)

Everyone is welcome
to express their opinion.

