



City Council Agenda
July 18, 2022
5:30 pm in the City Council Chambers

Invocation – Tim Molter, Calvary Chapel
Pledge of Allegiance

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
- D. Public Hearings
- E. Awarding of Bids
- F. Petitions and Communications
- G. Consent Agenda
 - 1. Motion approving the minutes from the July 5, 2022, City Council meeting and the July 13, 2022 Committee of the Whole meeting
 - 2. Motion approving licenses
 - 3. Resolution declaring vehicles and duty pistols as surplus items and authorizing their disposal for trade-in value
 - 4. Resolution approving the county-wide multi-hazard plan
 - 5. Resolution approving fire contracts with the townships of Aurdal, Buse, Fergus Falls and Orwell and authorizing the Mayor and City Administrator to sign the contracts
 - 6. Resolution accepting SEH's professional services agreement for alternate bid option design for PI 9348, the airport fuel system replacement in the amount of \$18,200
 - 7. Motion directing the City Attorney to draft changes to City Code 72.45, Mobile Food Trucks
 - 8. Resolution authorizing the installation of pedestrian curb cuts in the alley behind the 200 block of W Lincoln Avenue
 - 9. Resolution accepting the donation of disc golf equipment
- H. Ordinance and Resolutions
 - 1. Second reading Ordinance 29, Eighth Series, Discontinuation of the Local Option Sales Tax, effective September 30, 2022
- I. Presentation of Claims \$1,432,527.45
- J. Board, Committee and Department Reports
- K. Reports from Staff and Administrative Officers
 - 1. Motion directing the Planning Commission to study and recommend zoning updates for the sale of CBD products

L. Old Business/Unfinished Business

M. New Business

N. Miscellaneous Announcements

July 27 7:00 am Committee of the Whole meeting

August 1 5:30 pm City Council meeting

August 2-16 Candidate filing period

August 9 Primary election. Polls open 7 am-8 pm

O. Adjournment

If you have special needs for accommodations, please call 332-5436 or TDD 1-800-627-3529 (Minnesota Relay Service).

The City of Fergus Falls holds an open forum session from 5:20-5:30 pm.
Those wishing to participate in the open forum must register by noon the day of the
City Council meeting in the City Administrator's office.

City Council Minutes
July 5, 2022

The Fergus Falls City Council held a regular meeting on Tuesday July 5, 2022, at 5:30 pm in the City Council Chambers. Lake Region Healthcare Chaplain Deb Forester gave the invocation, and the Pledge of Allegiance was recited. Mayor Schierer called the meeting to order at 5:33 pm. The following council members were in attendance: Fish, Hagberg, Kvamme, Rufer, Thompson, Arneson, Gustafson and Hicks.

Approval of Agenda

A motion and second were made by Hagberg and Thompson approving tonight's agenda with the addition of a variance and two conditional use permits allowing moving structures as recommended by the Planning Commission to the consent agenda and the motion carried.

PI 5314 Reject Bids

Bids were opened on June 15, 2022, for PI 5314, Union: Fir to Lincoln; Lincoln: Union to Friberg resurfacing project and ped ramps. The Engineer's estimate was \$1.2 million. The low bid received was from Central Specialties in the amount of \$2,548,657.16. The bidders cited the high price of fuel, lack of available workforce and materials for the higher-than-expected pricing. There are no additional federal funds available to cover the federal share of the increased project cost and if the city were to use their Municipal State Aid funds to cover the increased cost, it would result in the city's available construction funds and would delay the city's other scheduled projects. The \$960,000 in federal funds would remain encumbered and available for future use. Staff recommends rejecting all bids and rebidding the project at a future date when the conditions are more favorable. Thompson offered **Resolution #138-2022** accepting the bids for PI 5314, the Union and Lincoln Avenue street improvement project received on June 15, 2022, which was seconded by Fish and the resolution was defeated by a 0-8 vote.

Consent Agenda

The following items were approved under **Resolution #139-2022** by Rufer: Motion approving the minutes from the June 21, 2022, City Council meeting. Motion approving the following licenses: Paving/Sidewalk S & C Construction Co.; Building Waste Hauler/Disposal Leitch Excavating; Minnesota Lawful Gambling Permit Church of Our Lady of Victory for raffle on September 18 at 207 N Vine Street. **Resolution #140-2022** certifying election judges for the August 9, 2022, Primary Election. Motion appointing Cedar Walters to the Natural Resources Advisory Committee. **Resolution #141-2022** approving a variance to build an addition not meeting the required rear yard setback at 507 W Maple Avenue as requested by Craig and Bethany Hestness. **Resolution #142-2022** approving a Conditional Use Permit allowing the moving of a pre-existing structure from 613 E Channing Avenue to 1104 E Mt Faith Avenue as requested by Roger Rosengren. **Resolution #143-2022** approving a Conditional Use Permit allowing the moving of a pre-existing structure from 1319 N Cleveland Avenue to 805 E Channing Avenue as requested by Rogness Contracting Services for Hillcrest Lutheran Academy. The resolution was seconded by Gustafson and was adopted.

Ordinance 29, Eighth Series

Hicks introduced Ordinance 29, Eighth Series, Discontinuation of the Local Option Sales Tax, effective September 30, 2022, and it was declared to have its first reading.

Ordinance 28, Eighth Series

Ordinance 28, Eighth Series, Amending the zoning map from R-A and I-2 to R-4 at 301 S Buse Street as requested by the Port Authority was adopted by a roll call vote.

License Agreement

Justin Templeton presented a two-year contract with the Minnesota Driver and Vehicle Services at the Bigwood Event Center. Written driver and CDL testing would be conducted in the Fergus Room on Mondays and Tuesdays. The state has been running this service on a trial basis out of the Bigwood since February and would like to continue on a long-term basis, July 1, 2022-June 30, 2024. The service would provide revenue to the city and provide a needed service to the community. Hicks offered **Resolution #144-2022** authorizing the city to enter into a license agreement with the State of Minnesota for Driver Vehicle Services to operate out of the Bigwood Event Center for a time period of July 1, 2022 through June 30, 2024 and the motion carried.

Resolution of Accounts

Fish offered a resolution authorizing the payments and claims in the amount of \$3,253,460.90, which was seconded by Hagberg and was adopted.

The meeting adjourned at 5:46 pm

Lynne Olson

Committee of the Whole
July 13, 2022

The Fergus Falls City Council met as a Committee of the Whole on July 13, 2022, at 7:00 am in the City Council Chambers. Mayor Schierer called the meeting to order, and the following council members were in attendance: Fish, Hagberg, Kvamme, Thompson, Arneson, Gustafson and Hicks. Rufer was absent.

Surplus Property

The Police Department is seeking authorization to declare Units 2084 and 2085, 2018 Ford Police Interceptor vehicles and twenty-four duty pistols as surplus items. The items would be sold or traded towards the purchase of new equipment through the state contract. A motion and second were made by Hicks and Gustafson to recommend the council declare vehicles and duty pistols as surplus items and authorize their disposal for trade-in value and the motion carried.

County-Wide Multi-Hazard Plan

The city and county recently completed a hazard mitigation planning process. The plan identified relevant hazards and potential action plans for the city such as providing education and awareness on personal preparedness for severe weather events and outages, encouraging residents to sign up for Smart911 notifications, obtaining backup generators for City Hall, wastewater and freshwater facilities, developing partnerships for training in emergency responses and addressing the need for a storm shelter at DeLagoon Campground and mobile home parks. A motion and second were made by Fish and Hagberg to recommend the council approve the county-wide multi-hazard plan and the motion carried.

Fire Department Township Contracts

The Fergus Falls Fire Department provides fire protection to surrounding townships through contracts. The five-year contracts have recently been updated, reviewed and approved by each of the surrounding township. A motion and second were made by Hicks and Thompson to recommend the council approve the fire contracts with the townships of Aurdal, Buse, Fergus Falls and Orwell and authorize the Mayor and City Administrator to sign the fire contracts and the motion carried.

Sales Tax Questions Update

In the 2021 legislative session, the city was given authorization to seek local option sales tax to fund the construction of an aquatics center and improvements at DeLagoon Park. The City Council must approve and provide the approved language to the County Auditor by August 26 in order to be ready for voters to consider at the November 8 General Election. The \$5.2 million in improvements at DeLagoon Park includes updates to the campground, sewer and water extensions, soccer and softball restrooms and concession buildings, baseball and softball field lighting. The city has authorization for a \$7.8 million aquatics center project. The updated project estimates were closer to \$10 million, and the city requested an additional \$3 million in the 2022 tax bill. The state legislature failed to adopt the tax bill, and the city has been working with our lobbyist and bond counsel to determine if the city can pose the question of a \$10.8 million project to the voters. Bond counsel has written the ballot questions and clarification is needed to show the funding source for both projects is a one-half of one percent sales tax, not a total of 1%. If the City Council decides to proceed with the two projects, they need to approve the proposed ballot language at a meeting in August.

RTC Phase 3 Update

The City Engineer reported the 30% plans for the RTC preservation projects were sent to the State Historical Preservation Office (SHPO) in early June, but they have not yet commented on the plans. The 60% plan review will be sent to them next week and requires another 30-day review time. The same process will be followed at the 90% review time. The city is waiting for SHPO to provide the comments in the prescribed timeline before moving forward with any project.

Airport Fuel System

The current fuel system design at the airport consists of a new 100LL and Jet A above ground tank fuel system. Due to supply issues and current market pricing, it does not appear there will be sufficient funding to proceed with the full replacement project. The City Engineer explained if funding only permits the replacement of one new fuel system, the 100LL system would be preferred. He, in conjunction with SEH and Endpoint Solution are recommending amending the bid documents to include a new underground tank facility, similar to the existing system as an alternate bid option. Bids for this project are scheduled for late July. A motion and second were made by Kvamme and Hagberg to recommend the council accept SEH's professional services agreement for alternate bid option design in the amount of \$18,200 and the motion carried.

Food Truck Ordinance

Staff made changes to the city's mobile food truck ordinance based off previous council and business owner feedback. Proposed changes included:

- Updated definitions
- Remove the prohibition of vending on Lincoln Avenue between Oak Street and Friberg Avenue and near the school
- Remove the operating hour restrictions on private property
- Add language that all food trucks shall meet all requirements needed to obtain licenses from the local health authority (Otter Tail County) and the State of Minnesota
- Remove the prohibition of connecting to public utilities
- Add language to reflect the state law that limits food trucks to parking in one spot for more than 21 consecutive days
- Remove the required dimensions of a food truck
- Remove language requiring signage to be attached to a vehicle/trailer and clarify any signage must allow for the safe passage of pedestrians
- Remove language restricting the decibel level of the generator and restricting sounds discernable beyond the unit
- Add language stating the vending site must be cleaned of all litter and garbage generated by the unit and customers before the unit leaves the location
- Implementing a mobile food truck license for operation within the city limits.

The license would be implemented in 2023 and ensure compliance with county and state regulations for food trucks as well as a payment to cover the cost of using city utilities. The proposed fee would be \$100 for the year and a short-term (three day) license for \$50.00. It was recommended staff verify MPCA decibel limits, remove language prohibiting signage projecting above a unit, requiring generators being self-contained or on the unit and removing the penalties as proposed in the draft language. Staff will work with the City Attorney on these changes and get additional feedback from food truck operators.

Edible Cannabinoids

The State of Minnesota recently allowed the sale of certain edibles and beverages infused with tetrahydrocannabinol (THC), the cannabis ingredient extracted from hemp. Language in the state law authorizes certain amounts of both delta-8 and delta-9 in edible CBD products. The new law prohibits the sale of any product containing CBD or THC otherwise derived from hemp to be sold to those under 21 years of age. Regulation of edible CBD products falls under the state Board of Pharmacy and staff feel the regulation at the state level is sufficient. They do not recommend introducing separate licensing for the sale or regulation of CBD products within the city at this time. Staff does feel it is appropriate to regulate the sale of CBD products in the city's zoning code, similar to the sales of alcohol and tobacco products. Staff recommended issuing a 90-day moratorium on the sale of edible CBD products containing certain amounts of delta-8 and delta-9 cannabinoids in all residential zones and within 500 feet of schools. They also requested directing the Planning Commission to recommend zoning updates in restricting sales to the appropriate business zones. Hicks was opposed to a moratorium and the message the city wants to restrict and asked if a resident could obtain a conditional use permit to sell these products from their home. Klara Beck said foods sold from residential properties would need to comply with the laws in the cottage food industry. Andrew Bremseth said if the zoning isn't specified, it could be allowed throughout the city, including in residential areas or near schools.

Jasmine Sonmor spoke against additional regulation of this industry after explaining the sales of hemp-derived THC has been legal since 2018. The city's intent is not to regulate the industry but determine the most appropriate zoning for sales of these products. The Planning Commission would be requested to study the matter and make a recommendation to the council only regarding the zoning. Emily McCune, representing her business Sugar High Cannabis Consulting and Dispensary was not opposed to zoning regulations, but did not feel a moratorium was necessary. She explained prior to the newest changes in the Minnesota State Laws, she would have only been allowed to carry other manufacturer's products that had been lab tested, certified and produced in a licensed kitchen. The new regulations will allow her business to manufacture, package and sell their products, which she intends to do when her business opens in August.

A motion and second were made by Arneson and Fish to recommend the council direct the Planning Commission to study and recommend zoning updates to restrict the sale of edible CBD products containing certain amounts of delta-8 and delta-9 cannabinoids to the appropriate business zones and the motion carried.

Letters from Business Owners

Two business owners with access to the Phase I Riverfront Pavilion parking lot have reported numerous incidents due to the transitional curbing from the lot to the business door. Staff recommended adding curb cuts to the Viking Café and Flower Mill access points. A motion and second were made by Hicks and Fish to recommend the council direct staff to install curb cuts in these locations for safety purposes and the motion carried.

The meeting adjourned at 8:00 am

Lynne Olson

FOR COUNCIL MEETING— JULY 18, 2022

APPROVALS ON ALL LICENSES ARE CONTINGENT UPON PAPERWORK BEING FILLED OUT CORRECTLY AND COMPLETELY, AND ALL INSURANCES AND BONDS BEING CURRENT.

Paving/Sidewalk

B & D Concrete

Cityside Improvements



Council Action Recommendation

Meeting Date: July 13, 2022

Subject: Surplus Property

Recommendation: Declare the following items surplus and sell or trade them towards the purchase of new:

Background/Key Points:

Unit 2084 2018 Ford Police Interceptor VIN: 1FM5K8AR6JGA71638
Unit 2085 2018 Ford Police Interceptor VIN: 1FM5K8AR8JGA71639

	Serial Number	Model
Duty Pistols	LSE821	Glock 21
	WCX981	Glock 21
	VYF591	Glock 21
	WCX979	Glock 21
	WCX983	Glock 21
	WCX978	Glock 21
	WCX982	Glock 21
	VYF589	Glock 21
	VYF585	Glock 21
	SPV234	Glock 22
	VYF588	Glock 21
	VLR199	Glock 21
	VYF587	Glock 21
	VYF590	Glock 21
	VLP965	Glock 21
	WCX976	Glock 21
	WCX977	Glock 21
	WCX975	Glock 21
	VLS866	Glock 21
	VYF593	Glock 21
	WCX980	Glock 21
	VYF586	Glock 21
	WCX984	Glock 21
	VYF592	Glock 21

Budgetary Impact: \$4,400 cost for the pistol replacement.
Vehicle replacements are budgeted.

Originating Department: Public Safety

Respectfully Submitted: Kile Bergren, Chief of Public Safety



Council Action Recommendation

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Meeting Date: July 13, 2022

Subject: Multi-hazard Mitigation Plan

Recommendation: Approve Resolution of County Wide Multi-Hazard Plan

Background/Key Points: The City of Fergus Falls, along with Otter Tail County, participated in a county wide hazard mitigation plan. The plan took an all hazards approach and looked for mitigation strategies for a number of potential events. A copy of the relevant hazards and potential action plans specific to the city is included with the recommendation.

Budgetary Impact: N/A.

Originating Department: Public Safety

Respectfully Submitted: Kile Bergren, Chief of Public Safety

City of Fergus Falls Mitigation Action Chart

CITY OF FERGUS FALLS Mitigation Action Chart						
#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Possible Funding
1	All-Hazards	Education & Awareness Programs	Encourage all city residents to sign-up for the county's Smart911 emergency notification alert system.	Existing High Ongoing	City Admin, City EM	City
2	Severe Winter & Summer Storms	Education & Awareness Programs	Provide education and outreach to residents on personal preparedness for severe weather events and extended power outages.	Existing High Ongoing	City Admin, City EM	City
3	Severe Winter & Summer Storms	Mitigation Preparedness & Response Support	Obtain a backup generator for our City Hall and waste water and fresh water treatment facilities to ensure continuity of city services in the event of a power failure.	Existing High TBD	City Admin, City PW & Utilities	City
4	Severe Winter & Summer Storms	Mitigation Preparedness & Response Support	Work in partnership with other agencies on planning and training activities for emergency response following a disaster.	Existing High Ongoing	City Admin, City EM	City
5	Severe Summer Storms	Structure & Infrastructure Projects	Address the need for construction of a storm shelter or tornado safe room at our city-owned Delagoon Park & Campground and our mobile home parks.	New High TBD	City Admin, City EM in coord with OTCEM	City, TBD

Comments on Implementation & Integration

A link to sign up for the OTC Smart911 system is provided on the city webpage and social media.

We use our city webpage and department Facebook pages to share information on severe weather and emergency preparedness.

The city will purchase generators as city funding allows.

We continue working in partnership with the Salvation Army, American Red Cross, and local faith-based groups to aid in sheltering and preparedness activities for when faced with a disaster.

Currently guests staying at the campground have to drive over 2 miles to the fire station to seek shelter, which is not advisable during a storm. The mobile home parks also lack a storm shelter. The city will work with Otter Tail County Emergency Management to assess and discuss possible construction projects, as well as where outside supportive funding could come from.



Council Action Recommendation

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Meeting Date: July 13th, 2022 Committee of the Whole

Subject: Fire Department Township Contracts

Recommendation: Council Resolution to approve the fire contracts with the townships of Aurdal, Buse, Fergus Falls & Orwell. Authorize the mayor and city administrator to sign the fire contract.

Background/Key Points: The Fire Department has a long history of providing fire protection to our surrounding Townships through contracts. The Fire Department hosted a meeting in January to discuss contract renewal and provide a question-and-answer session for township officials. Prior to the meeting the proposed contract was reviewed by the City Administrator and City Attorney. All townships received an updated version of the contract and have since signed and returned it.

Budgetary Impact: The township contracts provide approximately \$90,000 towards the annual Fire Department budget.

Originating Department: Fire Department

Respectfully Submitted: Ryan Muchow

Attachments: Township Contract

FIRE SERVICES AGREEMENT BETWEEN
THE CITY OF FERGUS FALLS AND THE TOWNSHIPS
OF AURDAL, BUSE, FERGUS FALLS AND ORWELL

THIS AGREEMENT is made and entered into this _____ day of _____, 2022~~16~~, between the CITY OF FERGUS FALLS, a municipal corporation organized under the laws of the State of Minnesota, (the "City"), and the TOWNSHIP OF AURDAL, a municipal corporation of the County of Otter Tail and State of Minnesota; the TOWNSHIP OF BUSE, a municipal corporation of the County of Otter Tail and State of Minnesota; the TOWNSHIP OF FERGUS FALLS, a municipal corporation of the County of Otter Tail and State of Minnesota; and the TOWNSHIP OF ORWELL, a municipal corporation of the County of Otter Tail and State of Minnesota, (collectively the "Township(s)");

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

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1. Townships agree to purchase from City, and City agrees to provide Townships, fire protection services as explained, or limited, within this agreement.
2. The Fire Department of City will answer any and all fire calls to Township and will respond to such calls with suitable firefighting apparatus and equipment, consisting of at least six (6) firefighters, a water tanker and two units capable of pumping water provided weather or other circumstances permit such proper response. The fire department Incident Commander shall exercise judgment to determine how best to allocate the available resources of the City fire department under the circumstances of a given situation which may include calling for additional fire department units (including the ladder truck) to respond to the scene. Failure to provide fire services because of weather, road conditions, unavailability of apparatuses and equipment, or other conditions beyond the control of the City shall not be deemed a breach of this contract. The decision of the Chief of the Fire Department or other Fire Department officer in charge shall be final in such matter. The Parties understand and agree the City will endeavor to provide the fire services to the best of its ability given the

circumstances, but the City makes no guarantee that the services it actually provides in a given situation will meet any particular criteria or standard.

3. The parties agree the City shall not be liable to Township for loss or damage of any kind whatever resulting from any failure to prevent, control or extinguish any fire, whether such loss or damage is caused by the negligence of the officers, agents, or employees of the City or its Fire Department, or otherwise.

4. The parties agree the City will make no claim against Township on account of damage to the property of the City while in the fire service of Township.

5. The City shall maintain general liability insurance for its services protecting itself against damage claims of its firefighters for personal injuries sustained while in the service of Township, and further will carry general liability insurance and agrees to hold the Township harmless from the negligent acts of its firefighters while engaged in firefighting services.

6. The agreement shall commence on ~~April~~ ~~January~~ 1, 20~~22~~~~17~~ and shall expire 5 years from that date unless terminated earlier as provided herein.

7. Each Township agrees to pay City an annual payment amount payable in four equal installments on the fifteenth day of January, April, July and October of each year during the term of this agreement.

The annual payment amount shall be determined annually according to the following formula:

Township Population + Use + Market Valuation divided by 3

Population shall be the most recent figures available.

Use 5 year average usage figures to include all chargeable calls within established boundaries excluding Mutual Aid.

Market Value shall be the most recent tax assessed market value for taxable and non-taxable structures.

Percentages will be arrived at for City and Township based on this formula.

City will provide new Percentages to Township each year along with Fire Department adopted budget figures.

8. This contract shall commence on the effective date indicated above and shall expire 5 years from that date unless terminated earlier as provided herein

9. Any party, upon one calendar year written notice to the other party, may cancel this agreement and a copy of such notice shall be transmitted to the Minnesota State Insurance Commissioner; upon the expiration of such year, the rights and liabilities hereunder shall cease and this agreement shall be deemed terminated as it relates to the City and the Township.

10. In addition to the foregoing, the City shall have the right to make a charge to the owners of the property or responsible party subject to a Fire Department response call or to the insurer as compensation for the firefighters of the City's Fire Department present at such fire call. Such charge shall be based upon the City Fire Department Fee Schedule, as adopted yearly by the City Council. ~~at the rate of \$300.00 for the first hour, or part thereof, and \$200.00 an hour for each hour thereafter.~~ The City and Township agree that after the city has made three attempts to collect from the property owner the charge to the property owner for the fire call and the owner fails to pay the city, the Township will certify the amount of the fire call charge to the county to levy against the property taxes. All monies collected for fire call charges so certified shall be paid to the City. In the event that the City provides other equipment by virtue of its mutual aid fire agreements with other municipalities, the cost to the property owner shall be as provided for in this paragraph. In the event that the property owner is responsible for calling other fire departments to respond to said fire emergency, then and in that event the property owner shall be responsible for any and all additional costs incurred by said Fire Department.

11. The Township may select one of its members to meet and confer with the Tax Levy Board of City for the purpose of reviewing and providing input for the City's Fire Department budget and providing input in any other

related matters referenced in this contract which shall take place annually prior to the submission of the Fire Department's budget request to the Tax

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Levy Board and prior to the submission of the Tax Levy Board's proposed annual budget to the City Council of City.

12. Any and all notices required to be served pursuant to this agreement shall be complete if mailed, by postage prepaid, to the following entities- addresses:

To City:Office of the City Administrator

~~City Hall, P. O. Box 868
Fergus Falls, Minnesota~~

To Township:Aurdal Town Clerk

~~Township Hall
Fergus Falls, Minnesota~~

Buse Town Clerk

~~Township Hall
Fergus Falls, Minnesota~~

Fergus Falls Town Clerk

~~Township Hall
Fergus Falls, Minnesota~~

Orwell Town Clerk

~~Township Hall
Fergus Falls, Minnesota~~

13. This agreement contains the entire agreement between the parties and no alterations, variations, modifications, of waivers of the provisions of this agreement are valid unless reduced to writing, signed by the City and the Townships, and attached hereto.

14. This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating, a joint powers agreement, joint venture, or joint enterprise between the parties.

15. This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in Otter Tail County, State of Minnesota.

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16. The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

17. This agreement contains all of the terms agreed upon between City and Township with respect to the subject matter hereof and any and all former understandings whether oral or written are hereby superseded by this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the dated indicated above.



CITY OF FERGUS FALLS

BY _____
Its Mayor

BY _____ Its City Administrator

STATE OF MINNESOTA

COUNTY OF OTTER TAIL

The foregoing agreement was acknowledged before me this _____ day of _____, 2022~~16~~, by _____ and _____, the Mayor and City Administrator of the City of Fergus Falls, a municipal corporation, on behalf of said corporation.

Notary Public, Otter Tail Co., MN

ATTESTED:TOWNSHIP OF AURDAL

BY _____
Its Chairman

BY _____
Its Town Clerk

STATE OF MINNESOTA

COUNTY OF OTTER TAIL

The foregoing agreement was acknowledged before me this _____ day of _____, 20~~22~~¹⁶, by _____ and _____, the Chairman and Clerk of the Township of Aurdal, a municipal corporation, on behalf of said corporation.

Notary Public, Otter Tail Co., MN

ATTESTED:TOWNSHIP OF BUSE

BY _____
Its Chairman

BY _____
Its Town Clerk

STATE OF MINNESOTA

COUNTY OF OTTER TAIL

The foregoing agreement was acknowledged before me this _____ day of _____, 20~~22~~¹⁶, by _____ and _____, the Chairman and Clerk of the Township of Buse, a municipal corporation, on behalf of said corporation.

Notary Public, Otter Tail Co., MN

ATTESTED:TOWNSHIP OF FERGUS FALLS

BY _____
Its Chairman

BY _____
Its Town Clerk

STATE OF MINNESOTA

COUNTY OF OTTER TAIL

The foregoing agreement was acknowledged before me this _____ day of
| _____, 20~~22~~¹⁶, by _____ and
_____, the Chairman and Clerk of the Township of
Fergus Falls, a municipal corporation, on behalf of said corporation.

Notary Public, Otter Tail Co., MN

ATTESTED:TOWNSHIP OF ORWELL

BY _____
Its Chairman

BY _____
Its Town Clerk

STATE OF MINNESOTA

COUNTY OF OTTER TAIL

The foregoing agreement was acknowledged before me this _____ day of _____, 20~~22~~¹⁶, by _____ and _____, the Chairman and Clerk of the Township of Orwell, a municipal corporation, on behalf of said corporation.

Notary Public, Otter Tail Co., MN



Council Action Recommendation

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Meeting Date:

July 13, 2022 – Committee of the Whole

July 18, 2022 – City Council

Subject:

PI No. 9348 – Airport Fuel System Replacement (Jet A & 100LL)

Recommendation:

- Accept SEH's professional services agreement for alternate bid option design in the amount of \$18,200.00

Background/Key Points:

The current fuel system design consists of a new 100LL and Jet A above ground tank fuel system. Based on feedback from fuel system suppliers and current market pricing of similar fuel system projects, we determined sufficient funding is not available to proceed with the full replacement. In fact, funding might only permit one new fuel system. In this case the 100 LL system would be preferred system to replace.

Because of this, I recommend enhancing the bidding documents to include a new underground tank facility, similar to the existing system, as an alternate bid option. We believe there is savings by replacing the system (underground) which will be closer to the existing dispenser cabinet.

SEH and Endpoint Solution (fuel system subconsultant) and staff have developed a final design amendment. By accepting this, an underground facility would be incorporated into the bidding documents as an alternate.

The tentative bid opening is scheduled for late July, 2022. Once all costs are known the final budget will be presented to this Council for contract award contingent on receiving a State Grant agreement.

Budgetary Impact:

SEH's fees are eligible reimbursable expenses thru the State Airport Grant program.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow, P.E. - City Engineer

Attachments:



Council Action Recommendation

Page 1 of 1

Meeting Date: July 18, 2022

Subject: Donation of Disc Golf equipment and services from Big Cat Disc Golf LLC

Recommendation: The Parks and Recreation Board recommends the city accept the following services and equipment Brett Burch dba Big Cat Disc Golf LLC.

- 9 Permanent Disc Golf Baskets
- 9 Tee pad Signposts
- Course Design
- Installation

Background/Key Points:

Brett, a Disc golf enthusiast and proponent, presented the idea of the donation and a novice course in Roosevelt Park to complement the 27 hole course in DeLagoon Park to the Park Board in December of 2021. The Park Board feels that Brett's idea of a course in Roosevelt Park would be a great added amenity to this particular park and to the city's park system as a whole. In the spring of 2022 Brett and Mick Johnson mapped out what is felt would be a nice beginner course in Roosevelt Park. The layout had a couple of the "holes" planned for placement on school property. Having obtained permission from ISD 544 to place the "holes" on school property, the installation is ready to go.

Brett has asked that if, in the future, it is decided that the course is no longer desired at Roosevelt Park, the city move it to a new site or return the equipment back to him.

Budgetary Impact:

Minimal staff time

Originating Department: Public Works

Respectfully Submitted: Len Taylor

Attachments:

ORDINANCE NO. 29, EIGHTH SERIES

AN ORDINANCE OF THE CITY OF FERGUS FALLS
REPEALING CITY CODE SECTIONS 36.30 THROUGH 36.40.

THE CITY OF FERGUS FALLS DOES ORDAIN:

Section 1. At the special election held November 8, 2016, the voters of the City of Fergus Falls approved the imposition of a one-half of one percent sales and use tax to finance all or a portion of the costs of expansion and betterment of the Fergus Falls Public Library located at 205 East Hampden Avenue in the City all as described more fully in City Resolution #314-2016 approved December 19, 2016. The Minnesota legislature, by the laws of Minnesota for 2017, 1st Special Session chapter 1, article 5, section 20, authorized the city to impose an additional sales and use tax within the City to pay the costs of collecting and administering the tax and securing and paying debt service on bonds issued to finance all or part of the costs of the expansion and betterment of the Fergus Falls Public Library located at 205 East Hampden Avenue in the City. The city approved the act by enacting City Ordinance #90, Seventh Series, and codified as City Code Sections 36.30 through 36.40, SALES AND USE TAX, which is repealed in its entirety.

Section 2. Effective Date. The effective date of this ordinance shall be the 30th day of September, 2022.

THIS ORDINANCE was introduced on _____, 2022, and adopted by the City Council of the City of Fergus Falls, Minnesota, on the _____ day of _____, 2022, by the following vote:

AYES:

NAYS:

ATTEST:

APPROVED:

City Administrator

Mayor

Published in the Fergus Falls Daily Journal on _____, 2022.

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY ADMINISTRATOR HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF FERGUS FALLS, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY ADMINISTRATOR HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HIMSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF FERGUS FALLS;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, THAT THE FOLLOWING BILLS AND CLAIMS BE AND THEREBY ARE, ORDERED PAID OUT OF THE FOLLOWING FUNDS:

General

AT&T MOBILITY	DATA PLANS/FIRE CHIEF PHONE	49.59
AT&T MOBILITY	DATA PLANS/PREVENTION CHIEF	44.55
AT&T MOBILITY	DATA PLANS/TRAINING CHIEF	44.55
AT&T MOBILITY	IPADS & CELL PHONE DATA	356.71
ADMINISTRATOR'S CONTINGENCY FD	DOUBLE DECKER BUS RENTAL	400.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND PARK SHELTER/OLV	40.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PLPS DEPOSIT-SUAESI	25.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/YOUTH SOFTBALL	145.00
ADMINISTRATOR'S CONTINGENCY FD	150TH BIRTHDAY ENTERTAINMENT	1,200.00
ADS ON BOARDS	HOCKEY BOARD CLEANING/SEAL	1,000.00
AL'S REFRIGERATION, INC.	JUNE REPAIR ICE MACHINE	142.00
ARAMARK UNIFORM SERVICES	JUNE LINEN SUPPLY	1,324.29
SEAN ANDERSON	CLEANING WEEKS OF JULY 20-27	423.89
AXON ENTERPRISE INC	TASER	4,734.44
BANKCARD CENTER	ADDRESS,SHIPPING,MULTI LABELS	189.00
BANKCARD CENTER	ADOBE CREATIVE CLOUD	52.99
BANKCARD CENTER	AIRCRAFT REGISTRATION RENEWAL	25.00
BANKCARD CENTER	ARAMARK CREDIT	47.59-
BANKCARD CENTER	ARAMARK MAT RENTAL	97.26
BANKCARD CENTER	BERGREN UNIFORM PURCHASE	259.99
BANKCARD CENTER	BLACK TONER	214.15
BANKCARD CENTER	CANCELLATION RECERT. COURSE	595.00-
BANKCARD CENTER	CERTIFICATE OF ACHIEVEMENT	460.00
BANKCARD CENTER	CITY HALL COFFEE	53.96
BANKCARD CENTER	CONCESSION SUPPLIES	450.51
BANKCARD CENTER	DOWELS FOR SWAT TRAINING	5.34
BANKCARD CENTER	ETHICA WEBINAR/B.YAVAROW	60.00
BANKCARD CENTER	FAULTY TONER CARTRIDGE RETURN	214.15-
BANKCARD CENTER	FURNACE FILTERS	111.86
BANKCARD CENTER	GARAGE SUPPLIES	53.13
BANKCARD CENTER	GEG UNL PLUMB.RENEW WALLINGTON	19.00

General

BANKCARD CENTER	GOLF COURSE FAUCETS-PARTS	7.50
BANKCARD CENTER	JUNE ACTIVE SHOOTER/HOSTILE	162.89
BANKCARD CENTER	JUNE APPY PIE LLC	60.00
BANKCARD CENTER	JUNE CORD DETANGLER, USB HUB	65.79
BANKCARD CENTER	JUNE ETHERNET EXTENTION CABLE	14.58
BANKCARD CENTER	JUNE EXTENSION SPRING	161.59
BANKCARD CENTER	JUNE HYDRAULIC KIT, PLUG & CAP	142.50
BANKCARD CENTER	JUNE MEETING-LODGING/HICKS	569.60
BANKCARD CENTER	JUNE MEETING-LODGING/KVAMME	317.98
BANKCARD CENTER	JUNE MEETING-LODGING/THOMPSON	491.78
BANKCARD CENTER	JUNE ONLINE AD/COMM SPECIALIST	195.00
BANKCARD CENTER	JUNE ORANGE VINYL ROLL UP SIGN	257.57
BANKCARD CENTER	JUNE RECHARGE WIRELESS MOUSE	77.84
BANKCARD CENTER	JUNE RECOIL STARTER ASSEMBLY	20.94
BANKCARD CENTER	JUNE SEBO FILLER BOX/VACUUM	34.99
BANKCARD CENTER	JUNE STRATEGIC PLANNING MTG	27.25
BANKCARD CENTER	JUNE STRING TRIMMER LINE	113.98
BANKCARD CENTER	JUNE TIME CLOCK INK CARTRIDGES	31.80
BANKCARD CENTER	JUNE TONER CARTRIDGE	44.29
BANKCARD CENTER	JUNE TRAINING SUPPLIES	85.88
BANKCARD CENTER	JUNE WOUND SIMULATOR	201.50
BANKCARD CENTER	JUNE 2020 CREDIT CARDS	604.84-
BANKCARD CENTER	JUNE 2022 CREDIT CARDS	604.84
BANKCARD CENTER	KIDS KAMP SUPPLIES	79.05
BANKCARD CENTER	MAY CANVA SUBSCRIPTION PURCHAS	57.91
BANKCARD CENTER	MAY SIGN STAND	36.22
BANKCARD CENTER	MAY SUPPLIES-HOSE	43.14
BANKCARD CENTER	MONTHLY ADOBE MEMBERSHIP	10.78
BANKCARD CENTER	MOULTRIE MONTHLY	9.99
BANKCARD CENTER	OFFICE SUPPLIES	114.48
BANKCARD CENTER	PHONE CHARGING CORDS	23.93
BANKCARD CENTER	PHONE CORDS	10.99
BANKCARD CENTER	PITNEY BOWES LEASE	243.00
BANKCARD CENTER	POSTAGE	19.20
BANKCARD CENTER	POSTAGE TO BCA	9.90
BANKCARD CENTER	PRIME MEMBERSHIP	139.00
BANKCARD CENTER	PVC PIPE-CITY HALL SPRINKLER	10.64
BANKCARD CENTER	REGISTER GOVERN ACCTG TODAY	159.00
BANKCARD CENTER	REPLACEMENT CLOCK NORTH RINK	218.57
BANKCARD CENTER	SEARAT EQUIPMENT	107.99
BANKCARD CENTER	SHIRKEY NEW PHONE CASE	14.99
BANKCARD CENTER	SUBSCRIPTION GOOGLE STORAGE	9.99
BANKCARD CENTER	SWAT SUPPLIES	73.31

General

BANKCARD CENTER	TAKE2 ADULT & INFANT DIVERSITY	740.00
BANKCARD CENTER	TONER	588.89
BANKCARD CENTER	WEST UNIFORM PURCHASE	64.98
BANKCARD CENTER	WEST/ESTEP TRAINING FEE	140.00
BANKCARD CENTER	1.91 H X 9.39 W EXTERIOR PANEL	152.43
BANKCARD CENTER	2022 ICMA ANNUAL CONFERENCE	750.00
BANKCARD CENTER	2022 ICMA CONFERENCE AIRFARE	444.32
BANKCARD CENTER	33# CUT STEEL	71.72
BANKCARD CENTER	4-DIAL UMPIRE INDI	21.52
BEYER BODY SHOP, INC.	TOW CHEVY EQUINOX/22020805	125.00
BEYER BODY SHOP, INC.	TOW STOLEN CHEVY VAN/22021777	200.00
CHARTER COMMUNICATIONS	07/02-08/01/22 CABLE	40.18
CHARTER COMMUNICATIONS	07/04-08/03/22 CABLE	47.92
COLE PAPERS INC	PH4 HEPA FILTER BAGS	166.06
COMMERCIAL REFRIGERATION SYS	JUNE CHILLER RENTAL	24,450.00
COMMISSIONER OF REVENUE	JUNE 2022 SALES TAX	79,128.00
COOPERS TECHNOLOGY GROUP	JULY LAMINATING POUCHES	26.15
COOPERS TECHNOLOGY GROUP	JUNE 3 SPEED BLACK FAN	24.23
COSSETTE ELECTRIC LLC	JUL FIXED BROKEN UNDERGROUND	191.73
COSSETTE ELECTRIC LLC	JUL REPAIR SHORTED WIRE LINCOL	162.22
COSSETTE ELECTRIC LLC	JUL 10 AMP CONTROL FUSES	173.90
COSSETTE ELECTRIC LLC	SITE WORK GAS METER-ARENA	89.00
COSSETTE ELECTRIC LLC	522 E HAMPDEN DISC. SERVICES	89.00
DACOTAH PAPER CO	CREDIT FRESHNER SHORT ON TRUCK	41.30-
DACOTAH PAPER CO	SQUEEGEES	91.25
DACOTAH PAPER CO	TOWEL, DETGNT, SOAP, BLEACH, TISS.	1,187.89
DAILY JOURNAL	JUNE HEARING-LRHC	125.13
DAILY JOURNAL	JUNE PLANNING COMMISSION MTG	144.38
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	98,719.76
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	2,616.30
EQUIPMENT FUND	JUNE FUEL CHARGES #0951	38.32
EQUIPMENT FUND	JUNE FUEL CHARGES #3002	52.50
EQUIPMENT FUND	JUNE FUEL CHARGES #3004	59.76
EQUIPMENT FUND	JUNE FUEL CHARGES #3006	76.31
EQUIPMENT FUND	JUNE FUEL CHARGES #3009	101.26
EQUIPMENT FUND	JUNE FUEL CHARGES #3013	122.20
EQUIPMENT FUND	JUNE FUEL CHARGES #3019	73.63
EQUIPMENT FUND	JUNE FUEL CHARGES #3040	224.45
EQUIPMENT FUND	JUNE FUEL CHARGES #3042	64.55
EQUIPMENT FUND	JUNE REPAIRS/SERVICE #0951	477.89
EQUIPMENT FUND	JUNE REPAIRS/SERVICE #3004	104.26
EQUIPMENT FUND	JUNE REPAIRS/SERVICE #3005	414.52
EQUIPMENT FUND	JUNE REPAIRS/SERVICE #3006	271.11

General

EQUIPMENT FUND	JUNE REPAIRS/SERVICE #3009	134.76
EQUIPMENT FUND	JUNE REPAIRS/SERVICE #3022	83.07
FASTENAL COMPANY	JUL #128 WORM CLAMP (JASON)	152.75
FASTENAL COMPANY	JUL PARK SAFETY VENDING	63.92
FASTENAL COMPANY	JUL ST SAFETY VENDING	31.96
FERGUS POWER PUMP, INC.	DUST CONTROL 6/21-6/28/2022	19,555.36
GALLS LLC	ANNIVERSARY BADGE	297.59
GALLS LLC	ANNIVERSARY BADGES	877.80
GALLS LLC	DUENOW NEW VEST CARRIER	252.00
GALLS LLC	DUENOW RETURN CARRIER	265.00-
GALLS LLC	HAKEN RETURN UNIFORM PURCHASE	32.20-
GALLS LLC	SHIRKEY DUTY VEST	1,330.29
GALLS LLC	SONSTEBO RETURN SPEED PLATE	591.30-
GENERAL FUND	JUNE COPIER USE	213.88
GENERAL FUND	JUNE LONG DISTANCE CHARGES	125.22-
GENERAL FUND	JUNE POSTAGE USE	344.41
GENERAL FUND	TRANSFER JUNE COPIER USE	379.28-
GENERAL FUND	TRANSFER JUNE POSTAGE USE	855.74-
GOODIN COMPANY	PLUMBING MATERIALS	19.00
GRAND FORKS FIRE EQUIPMENT LLC	JULY LT HELMETS	664.32
GRAND FORKS FIRE EQUIPMENT LLC	JUNE UNIFORMS/HELMET	313.65
GRANITE ELECTRONICS	CEDERBERG RADIO REPAIR	152.00
GREAT PLAINS NATURAL GAS CO	JUNE NATURAL GAS EXPENSE	420.71
ANTHONY HICKS	JUNE MEETING-MILEAGE	248.63
HOME DEPOT CREDIT SERVICES	JUL CONS ADHESIVE/SCOTCHBLUE	56.58
HOME DEPOT CREDIT SERVICES	JUL WHITE/BLACK SPRAY PAINT	197.28
HOME DEPOT CREDIT SERVICES	JULY PREEN EXTND CNTRL WD PRVN	99.88
HOME DEPOT CREDIT SERVICES	JUN GALV NIPPLE/TAPE BROADWAY	7.80
HOME DEPOT CREDIT SERVICES	JUN WASHER/NIPPLE (JASON S)	17.43
HOME DEPOT CREDIT SERVICES	JUN 2" COUPLER/ADAPTER (JASON)	3.80
HOME DEPOT CREDIT SERVICES	JUNE HEAVY DUTY SCOTCH TAPE	23.88
HOME DEPOT CREDIT SERVICES	JUNE METAL PISTOL GRIP NOZZLE	25.92
HOME DEPOT CREDIT SERVICES	JUNE 48X96 WHITE CORR PLASTIC	29.98
INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	166.43
JUST ADD WATER LANDSCAPE	SERV CALL 2" SOLENOID,CONNECT	96.36
KNUTSON LAWN SERVICE	CONTRACT MOWING RR PROPERTY	260.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 1806 MINNEHUTA	195.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 403 FRIBERG	87.50
KNUTSON LAWN SERVICE	CONTRACT MOWING 519 E FIR	65.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 617 W BIRCH	175.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 715 W LAUREL	110.00
KNUTSON LAWN SERVICE	CONTRACT MOWING 804 N AURDAL	87.50
SCOTT KVAMME	JUNE MEETING-MEALS, MILEAGE	296.82

General

LAKE REGION ELECTRIC COOP	JUNE ELECTRICITY EXPENSE	1,987.22
LAKE REGION ELECTRIC COOP	JUNE/SNOW REMOVAL/EQUIP BLDG	86.11
LAKE REGION HEALTHCARE CORP	BLOOD DRAW/22017025	96.00
LAKELAND MENTAL HEALTH CENTER	JUNE/EMPLOYEE ASSIST-1139147	100.00
LAKES COUNTRY SERVICE COOP	APRIL PRE-EMPLOY DRUG SCREENS	59.00
LAKEWAY EXPRESS LLC	JULY STATION FUEL CANS	39.20
LEAGUE OF MN CITIES INS. TRUST	3RD QTR 2022 INSURANCE PREMIUM	95,726.00
LEAGUE OF MN CITIES INS. TRUST	3RD QTR 2022 WORKERS' COMP	100,589.00
LEIGHTON BROADCASTING INC	JUNE RADIO AD-150TH BIRTHDAY	525.00
LEITCH EXCAVATING INC	522 E HAMPDEN DEMO	9,000.00
VICTOR LUNDEEN COMPANY	JULY COACHING & SPONSOR CERTIF	35.00
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	9,595.60
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	147.95
M-R SIGN COMPANY INC	JUL UNITUFF DELINEATORS (STK)	208.00
M-R SIGN COMPANY INC	JUN 12X12 STOP SIGNS	109.41
MARCO TECHNOLOGIES LLC	06/27-07/27/22 COPIER RENT	762.22
MINN-DAKOTA/OTTER TAIL COACHES	SHUTTLE IN-TOWN/BOWLING ALLEY	95.12
MN DEPT OF PUBLIC SAFETY	CJDN ACCESS FEE	390.00
NATURES GARDEN WORLD	APR PRO-MIX SOIL	65.97
NATURES GARDEN WORLD	23"H.B. PETUNIAS	2,873.82
NEO ELECTRICAL SOLUTIONS LLC	PROF SERV UPDATE RECORDS	6,175.00
NYCKLEMOE & ELLIG, P.A.	JULY PROSECUTING SERVICES	9,225.00
O'DAY EQUIPMENT INC	PHONE SUPPORT 7/27/2022	52.50
OTTER TAIL POWER COMPANY	JUNE ELECTRIC/522 E HAMPDEN	10.93
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	37,446.24
OTTER TAIL POWER COMPANY	MAY 150TH BIRTHDAY INSERT	229.62
OTTER TAIL POWER COMPANY	PEACE OFFICERS REPORT OF CHILD	99.70
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	685.84
OTTER TAIL TELCOM	JULY TELEPHONE LINES	2,418.76
OVERHEAD DOOR CO	JUNE CLOSED 2ND DOOR FROM WEST	85.00
POLICE DEPT CONTINGENCY FUND	FOREMAN UNIFORM PURCHASE	231.17
POLICE DEPT CONTINGENCY FUND	SHIRKEY UNIFORM EXPENSES	70.00
PRO-WEST & ASSOCIATES, INC	TECH ASST.	596.89
SKY CREW SERVICES, LLC	APR SNOW REMOVAL 2.0 HR	80.00
SKY CREW SERVICES, LLC	AUGUST MANAGEMENT FEES	5,500.00
SKY CREW SERVICES, LLC	FEB SNOW REMOVAL 89.0 HR	3,560.00
SKY CREW SERVICES, LLC	JAN SNOW REMOVAL 82.00 HR	3,280.00
SKY CREW SERVICES, LLC	MARCH SNOW REMOVAL 67.0 HR	2,680.00
SKY CREW SERVICES, LLC	MAY MOWING SERVICE 8.0 HR	320.00
STATE TREASURER	2ND QTR 2022 SURCHARGE	4,356.29
STATE TREASURER	2ND QTR 2022 SURCHARGE RETEN	174.25-
STENERSON BROTHERS LUMBER CO	JUL CREDIT RETURNED SHORING BO	212.15-
STENERSON BROTHERS LUMBER CO	JUL MATERIAL FOR FORM BOARDS	138.59

General

STENERSON BROTHERS LUMBER CO	JUL SHORING BOARDS UNION BRIDG	548.10
FRANKLIN STOCK	REIMB. LIGHTS FOR N SHED	52.03
STRUCTURAL MATERIALS INC	JUL 1600 WHITE CONCRETE PIGMEN	250.31
SWEDBERG NURSERY	LILAC,JAPANESE IVORY SILK	825.00
UNCLE EDDIES ICE CREAM PARLOR	JUNE ICE CREAM/150TH BIRTHDAY	1,250.00
USABLE LIFE	JULY LIFE INSURANCE	72.60
VERIZON WIRELESS	AIR/CELL JUN 2-JUL 1	1,084.50
WSB	MAY STRATEGIC PLANNING FRAMEWO	2,743.50
	F U N D T O T A L	559,495.53

P.A. General

AL'S REFRIGERATION, INC.	CLEANED ICE MAKER & FILTERS	595.00
ATLAS OUTDOOR SERVICES LLC	JULY/CBHH SNOW/LAWN CARE	1,000.00
COMSTOCK CONSTRUCTION INC	EXTERIOR DOOR LIGHT FLASHING	833.00
COMSTOCK CONSTRUCTION INC	INSTALLED SHADE SAIL AT CBHH	756.00
COMSTOCK CONSTRUCTION INC	REPAIRED COURT YARD GATE CBHH	394.31
COMSTOCK CONSTRUCTION INC	SHINGLE REPAIRS AT CBHH	668.15
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	1,108.62
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	8.11
GENERAL FUND	JUNE COPIER USE	14.38
GENERAL FUND	JUNE LONG DISTANCE CHARGES	5.08
JOHNSON CONTROLS INC	AIR HANDLING UNIT SERVICE -MAR	1,346.83
JOHNSON CONTROLS INC	MONTHLY MAINT-HVAC JUN 2022	801.00
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	50.00
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	3.30
OTTER TAIL TELCOM	JULY TELEPHONE LINES	6.40
SUMMIT COMPANIES	MONTHLY MONITORING -JUL	32.50
UGSTAD PLUMBING INC	BOILER/GEN CK 06/21/22	90.00
UGSTAD PLUMBING INC	MONTHLY MAINT -PLBG & HTG JUN	90.00
	F U N D T O T A L	7,802.68

Regional Treatment Center-City Operated

BANKCARD CENTER	RTC CUDEBACK DIGITAL	20.00
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Regional Treatment Center-City Operated

OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	277.17
	F U N D T O T A L	297.17

Public Library

ARAMARK UNIFORM SERVICES	JUNE LINEN SUPPLY	6.16
BANKCARD CENTER	JUNE BOOKS	80.71
BANKCARD CENTER	JUNE DIGITAL MATERIALS	922.38
BANKCARD CENTER	JUNE DRY ERASE MARKERS	10.27
BANKCARD CENTER	JUNE DVD'S	98.41
BANKCARD CENTER	JUNE EQUIPMENT PARTS	267.38
BANKCARD CENTER	JUNE LAMINATOR SHEETS, MARKERS	23.34
BANKCARD CENTER	JUNE TONER CARTRIDGE	173.50
COOPERS TECHNOLOGY GROUP	TIMECLOCK, LATHEM 1600E	175.00
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	6,717.54
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	47.66
GENERAL FUND	JUNE LONG DISTANCE CHARGES	51.30
GREAT PLAINS NATURAL GAS CO	JUNE NATURAL GAS EXPENSE	28.58
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	1,187.50
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	13.75
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	1,638.92
OTTER TAIL POWER COMPANY	JUNE POSTAGE	167.07
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	147.48
OTTER TAIL TELCOM	JULY TELEPHONE LINES	76.74
US BANK EQUIPMENT FINANCE	03/21-06/21/22 OVERAGE	68.20
US BANK EQUIPMENT FINANCE	06/21-07/21/22 COPIER LEASE	551.70
	F U N D T O T A L	12,453.59

Bigwood Event Center

BANKCARD CENTER	JUNE ADOBE MEMBERSHIP	16.17
BANKCARD CENTER	JUNE CREDIT LINEN SUPPLY	39.38-
BANKCARD CENTER	JUNE FOOD PURCHASES	127.70
BANKCARD CENTER	JUNE MAINTENANCE SUPPLIES	243.39
BANKCARD CENTER	JUNE OPERATING SUPPLIES	256.96

Bigwood Event Center

BEVERAGE WHOLESALERS INC	JUNE/BEER	528.40
BEVERAGE WHOLESALERS INC	JUNE/BEER & WINE	142.05
BIGWOOD CONTINGENCY FUND	JUNE BATTERY POWERED SPEAKER	226.54
BIGWOOD CONTINGENCY FUND	JUNE CATERING	440.00
BIGWOOD CONTINGENCY FUND	JUNE LATE FEES	345.50
BIGWOOD CONTINGENCY FUND	JUNE OPERATING SUPPLIES	434.40
CARDCONNECT	JUN CREDIT CARD FEES	313.29
CLOVER	JUN POS MONTHLY SERVICE	91.65
VIKING COCA-COLA BOTTLING CO	JULY/BEVERAGES-COKE PRODUCTS	1,088.50
COMMISSIONER OF REVENUE	JUNE 2022 SALES TAX	15,470.88
COOPERS TECHNOLOGY GROUP	TIMECLOCK, LATHEM 1600E	350.00
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	3,469.44
GENERAL FUND	JUNE LONG DISTANCE CHARGES	.09
JOHNSON BROTHERS LIQUOR CO	JUNE/BEVERAGES-WINE	177.50
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	499.97
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	8.25
MARCO TECHNOLOGIES LLC	06/29-07/29/22 COPIER RENT	119.86
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	2,118.07
OTTER TAIL TELCOM	JULY TELEPHONE LINES	198.59
PHILLIPS WINE & SPIRITS CO	JUNE/BEVERAGES-WINE	193.50
	F U N D T O T A L	26,821.32

T.I. #4-11 H9, LLC

H9 LLC	SEMI-ANNUAL PAYMENT/INTEREST	8,068.02
H9 LLC	SEMI-ANNUAL PAYMENT/PRINCIPAL	7,027.05
	F U N D T O T A L	15,095.07

CDBG/HUD Revolving Loan

GENERAL FUND	JUNE COPIER USE	24.86
GENERAL FUND	JUNE POSTAGE USE	2.32
	F U N D T O T A L	27.18

P.I.R. Bond and Interest 2019B

NORTHLAND TRUST SERVICES, INC.	ANNUAL PAYMENT/FEES	495.00
NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	14,250.00
	F U N D T O T A L	14,745.00

G.O. Port Authority Bonds, Series 2021A

NORTHLAND TRUST SERVICES, INC.	ANNUAL PAYMENT/FEES	495.00
NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	14,526.95
	F U N D T O T A L	15,021.95

Capital Improvement

A-1 LOCK & KEY LLC	KEY CUTTING-FARMERS MARKET	57.30
A-1 LOCK & KEY LLC	PAVILLION CYLINDER RE-KEY	248.76
ASTECH ASPHALT SURFACE TECH	2021 BIT SEAL COAT P.APP NO 1	78,361.37
ASTECH ASPHALT SURFACE TECH	2022 SEAL COAT PAY APP NO 1	97,775.43
BOLTON & MENK INC	AQUATIC CENTER REDESIGN	2,925.00
BOLTON & MENK INC	PROF SERV 5/14/22 THRU 6/10/22	16,900.00
BOLTON & MENK INC	PROF SERV. DELAGOON PARK PLAN	2,542.00
BOLTON & MENK INC	PROF SERV.4/16/22 THRU 6/10/22	670.00
DAILY JOURNAL	JUNE LINCOLN:UNION-FRIBERG-SUM	558.25
HOME DEPOT CREDIT SERVICES	JUN PIPE/COUPLING MAGNUSSON PA	13.18
HOME DEPOT CREDIT SERVICES	JUN 3/4" ADAPTER MAGNUSSON PAR	11.84
LOCATORS & SUPPLIES INC	MARKING PAINT	111.98
SWEDBERG NURSERY	2 HONEYLOCUST,AMERICAN ACCLAIM	330.00
TAFT STETTINIUS HOLLISTER LLP	2022 CONTRACT MATTER	9,405.00
	F U N D T O T A L	209,910.11

Airport Capital Improvement

DAILY JOURNAL	JUNE AIRPORT FUEL SYSTEM REPLA	750.75
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Airport Capital Improvement

F U N D T O T A L

750.75

Liquor Store

AL'S REFRIGERATION, INC.	JUNE MIDDLE AC COMPRESSOR	276.01
THE AMERICAN BOTTLING COMPANY	JULY/MIX	463.22
ARAMARK UNIFORM SERVICES	JUNE LINEN SUPPLY	278.74
ARCTIC GLACIER USA INC	JULY/FREIGHT #3602218211	7.50
ARCTIC GLACIER USA INC	JULY/FREIGHT #3602219006	7.50
ARCTIC GLACIER USA INC	JULY/FREIGHT #3603218910	17.50
ARCTIC GLACIER USA INC	JULY/FREIGHT #3607218911	7.50
ARCTIC GLACIER USA INC	JULY/ICE #3602218211	416.92
ARCTIC GLACIER USA INC	JULY/ICE #3602219006	860.02
ARCTIC GLACIER USA INC	JULY/ICE #3603218910	437.78
ARCTIC GLACIER USA INC	JULY/ICE #3607218911	302.12
ARCTIC GLACIER USA INC	JUNE/FREIGHT #3602218105	17.50
ARCTIC GLACIER USA INC	JUNE/ICE #3602218105	651.00
ARTISAN BEER COMPANY	JULY/BEER	2,337.65
ARTISAN BEER COMPANY	JULY/MIX	84.50
ARTISAN BEER COMPANY	JUNE/BEER	25.56-
BANKCARD CENTER	JULY/FREIGHT	13.20
BANKCARD CENTER	JULY/MISC PURCHASES	44.38
BANKCARD CENTER	JUNE FACEBOOK ADS	50.00
BANKCARD CENTER	JUNE LOGITECH WIRELESS COMBO	27.99
BANKCARD CENTER	JUNE 3X5 CASHIER MATS	918.13
BANKCARD CENTER	MAY BURST RECTANGULAR & STAR	316.95
BANKCARD CENTER	MAY MOOD PANDORA	58.12
BELLBOY CORPORATION	JULY/FREIGHT	428.38
BELLBOY CORPORATION	JULY/LIQUOR	22,776.95
BELLBOY CORPORATION	JULY/MISC PURCHASES	276.00
BELLBOY CORPORATION	JULY/MIX	706.00
BEVERAGE WHOLESALERS INC	JULY/BEER	75,097.97
BEVERAGE WHOLESALERS INC	JULY/MIX	893.10
BEVERAGE WHOLESALERS INC	JULY/WINE	555.20
BRAUN VENDING INC	JULY WATER COOLER RENT	7.00
BRAUN VENDING INC	JULY/WATER COOLER RENT	9.00
BRAUN VENDING INC	JUNE/SUPPLIES-WATER	14.00
BREAKTHRU BEVERAGE MINNESOTA	JULY/FREIGHT	276.59
BREAKTHRU BEVERAGE MINNESOTA	JULY/LIQUOR	11,750.07

Liquor Store

BREAKTHRU BEVERAGE MINNESOTA	JULY/MIX	738.57
BREAKTHRU BEVERAGE MINNESOTA	JULY/WINE	1,651.10
BREAKTHRU BEVERAGE MINNESOTA	JUNE/BEER	66.69-
BREAKTHRU BEVERAGE MINNESOTA	JUNE/FREIGHT	1.15
BREAKTHRU BEVERAGE MINNESOTA	JUNE/LIQUOR	641.59-
BREAKTHRU BEVERAGE MINNESOTA	JUNE/MIX	140.83-
BREAKTHRU BEVERAGE MINNESOTA	JUNE/WINE	161.28
CAYAN	JUNE 2022 CR CD FEES	18,366.22
VIKING COCA-COLA BOTTLING CO	JULY/MIX	237.80
COMMISSIONER OF REVENUE	JUNE 2022 SALES TAX	29.08
COOPERS TECHNOLOGY GROUP	JUNE CALCULATOR INK ROLLER	10.24
COOPERS TECHNOLOGY GROUP	TIMECLOCK, LATHEM 1600E	175.00
D-S BEVERAGES, INC.	JULY/BEER	45,550.64
D-S BEVERAGES, INC.	JULY/LIQUOR	1,199.59
D-S BEVERAGES, INC.	JULY/MIX	806.00
D-S BEVERAGES, INC.	JUNE/BEER	4,550.00
DACOTAH PAPER CO	JULY/MISC PURCHASE-COLD CUPS	90.58
DACOTAH PAPER CO	JULY/ROLL THERMAL, BAGS	313.74
DACOTAH PAPER CO	JULY/SUPPLIES-BAGS	279.91
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	8,351.14
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	16.57
GENERAL FUND	JUNE LONG DISTANCE CHARGES	3.32
GREAT PLAINS NATURAL GAS CO	JUNE NATURAL GAS EXPENSE	32.76
JOHNSON BROTHERS LIQUOR CO	JULY/FREIGHT	126.25
JOHNSON BROTHERS LIQUOR CO	JULY/LIQUOR	214.49-
JOHNSON BROTHERS LIQUOR CO	JULY/WINE	4,916.80
JUNKYARD BREWING COMPANY LLC	JULY/BEER	769.00
LIQUOR STORE	RECEIPT JULY RENT	358.00-
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	1,143.75
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	16.50
MAVERICK WINE LLC	JUNE/FREIGHT	25.00
MAVERICK WINE LLC	JUNE/LIQUOR	220.02
MAVERICK WINE LLC	JUNE/WINE	623.76
THE MCKINNON COMPANY INC	JULY/MIX-RED BULL	179.50
NATURES GARDEN WORLD	JUNE/LIQUOR STORE SUPPLIES	547.60
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	4,385.32
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	312.45
OTTER TAIL TELCOM	JULY TELEPHONE LINES	83.96
OUTSTATE BREWING COMPANY	JULY/BEER	1,640.00
OUTSTATE BREWING COMPANY	JUNE/BEER	1,721.00
PEPSI BEVERAGE COMPANY	JULY/MIX	215.84
PHILLIPS WINE & SPIRITS CO	JULY/FREIGHT	110.50
PHILLIPS WINE & SPIRITS CO	JULY/LIQUOR	2,124.60

Liquor Store

PHILLIPS WINE & SPIRITS CO	JULY/MIX	315.92
PHILLIPS WINE & SPIRITS CO	JULY/WINE	1,793.15
SIGNATURE HOME TECHNOLOGIES	JULY, AUGUST, SEPT MONITOR SVC	73.74
SMALL LOT WINE	JUNE/FREIGHT	9.00
SMALL LOT WINE	JUNE/WINE	224.04
SOUTHERN GLAZER'S OF MN	JULY/FREIGHT	176.67
SOUTHERN GLAZER'S OF MN	JULY/LIQUOR	19,035.78
TALKING WATERS BREWING CO LLC	JULY/BEER	890.00
	F U N D T O T A L	243,182.17

Refuse Disposal

ARAMARK UNIFORM SERVICES	JUNE LINEN SUPPLY	291.87
BANKCARD CENTER	JUNE SS ROLLER BEARING WHEEL	49.78
CPACEX	JUL ULTRA POWERPAK EXTREME	193.42
COMMISSIONER OF REVENUE	JUNE 2022 SALES TAX	54.07
COMMISSIONER OF REVENUE	JUNE 2022 SWMT	31,495.00
WASTE MANAGEMENT	06/16-06/30/22 PRO SERVICES	9,073.67
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	14,670.20
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	64.21
FASTENAL COMPANY	JUL REFUSE SAFETY VENDING	31.96
GENERAL FUND	JUNE LONG DISTANCE CHARGES	.55
LAKES COUNTRY SERVICE COOP	MAY RANDOM DRUG SCREEN	29.50
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	1,608.13
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	16.50
MARCO TECHNOLOGIES LLC	06/27-07/27/22 COPIER RENT	184.58
RISTON NORGRN	2022 SAFETY BOOT REIMBURSEMENT	153.15
OTTER TAIL COUNTY TREASURER	JUNE TIPPING FEES	100,621.56
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	207.53
OTTER TAIL POWER COMPANY	MAY SERVICE-MAIL BILLS	76.35
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	143.29
OTTER TAIL TELCOM	JULY TELEPHONE LINES	25.58
REVTRAK INC	JUNE 2022 CR CD FEES	2,640.23
WASTEWATER TREATMENT FUND	JUNE ASH CELL 10,920 GAL	491.40
WASTEWATER TREATMENT FUND	JUNE DEMO CELL 18,500 GAL	832.50
	F U N D T O T A L	162,955.03

Sewage Treatment

ARAMARK UNIFORM SERVICES	JUNE LINEN SUPPLY	224.97
BANKCARD CENTER	JUNE PVC UNION,ADAPTERS	40.22
BANKCARD CENTER	JUNE RUBBER SEALANT,ROPE,TAPE	20.80
BANKCARD CENTER	JUNE SHIPPING	63.30
BANKCARD CENTER	JUNE WIFI SMART WEATHERSTATION	194.16
BANKCARD CENTER	JUNE 80# SM MORTAR S	106.79
BANKCARD CENTER	MAY PVC CAP,COUPLER,ADAPTERS	97.23
CARTER PUMP LLC	JULY CHAMBER,CYLINDERS,VALVES	654.73
CITYSIDE IMPROVEMENTS LLC	JUNE 640 W 7TH SEWER REPAIR	5,114.00
CORE & MAIN LP	JUL 25X2 DI ADJ RINGS	1,723.88
CORE & MAIN LP	JUNE MISC PVC	106.97
COSSETTE ELECTRIC LLC	JUNE REPAIR GATE CARD READER	591.99
COSSETTE ELECTRIC LLC	JUNE REPL. CONDUIT UNDERGROUND	1,326.38
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	8,879.56
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	37.18
ENVIRONMENTAL TOXICITY CONTROL	JULY CHRONIC TOXICITY TEST	1,400.00
FASTENAL COMPANY	JUL SEWER SAFETY VENDING	31.96
FASTENAL COMPANY	JUL T ROD/HARDWARE (SEWER)	194.05
GENERAL FUND	JUNE LONG DISTANCE CHARGES	11.19
GOODIN COMPANY	JULY 1" BRS PRO-PR	46.61
GOPHER STATE ONE CALL	JUNE BILLABLE TICKETS	119.25
HAWKINS INC	APR ALUMINUM SULFATE LIQ	6,119.67
HOME DEPOT CREDIT SERVICES	JUN BRASS BUSHINGS (TRAVIS)	8.64
HOME DEPOT CREDIT SERVICES	JUN 1/4" CLOSE NIPPLES	5.48
HOTSY MINNESOTA	JUL #8 RIPS AW (DARYL)	321.95
LAKE REGION ELECTRIC COOP	JUNE ELECTRICITY EXPENSE	178.51
LOCATORS & SUPPLIES INC	JUL BLUE/GREEN MARKING PAINT	337.94
LOCATORS & SUPPLIES INC	JUL MAGNET HEAD CLAMP/MARKING	114.94
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	1,235.63
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	11.00
MARCO TECHNOLOGIES LLC	06/27-07/27/22 COPIER RENT	184.58
MCMASTER-CARR SUPPLY CO	JULY SS THREADED RODS	307.87
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	12,977.57
OTTER TAIL POWER COMPANY	MAY SERVICE-MAIL BILLS	76.34
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	140.17
OTTER TAIL TELCOM	JULY TELEPHONE LINES	25.58
RMB ENVIRONMENTAL LABORATORIES	JULY ANALYSIS	353.00
RMB ENVIRONMENTAL LABORATORIES	JUNE ANALYSIS	362.00
REVTRAK INC	JUNE 2022 CR CD FEES	2,640.23
SPEE*DEE DELIVERY SERVICE INC	JUNE SHIPPING	63.88
WASTEWATER TREATMENT FUND	RECEIPT TO JUNE LEACHATE	1,323.90-
	F U N D T O T A L	45,126.30

Water

ADMINISTRATOR'S CONTINGENCY FD	JULY UTILITIES REFUND	352.70
ADMINISTRATOR'S CONTINGENCY FD	JUNE UTILITIES REFUND	618.86
ALDEN POOL & MUNICIPAL SUPPLY	MAR HI-E DRY DUCT KIT	139.00
ARAMARK UNIFORM SERVICES	JUNE LINEN SUPPLY	314.81
BANKCARD CENTER	JUNE MULTI-WAN VPN ROUTER	59.99
BANKCARD CENTER	JUNE RUBBER SEALANT, ROPE, TAPE	20.80
BANKCARD CENTER	JUNE 80# SM MORTAR S	213.60
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	8,871.96
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	64.22
FASTENAL COMPANY	JUL WATER SAFETY VENDING	31.96
FERGUSON WATERWORKS #1657	JUL 1.5" MACH 10 R900I USG MET	964.80
FERGUSON WATERWORKS #1657	JUL 5/8" T10 P/C USG REGISTERS	4,864.12
GENERAL FUND	JUNE COPIER USE	101.50
GENERAL FUND	JUNE LONG DISTANCE CHARGES	12.73
GENERAL FUND	JUNE POSTAGE USE	258.63
GOPHER STATE ONE CALL	JUNE BILLABLE TICKETS	119.25
GAIL GREEN	WATER BACKUP/910 N VINE	4,287.96
HAWKINS INC	JUNE CHLORINE	1,184.00
LAKES COUNTRY SERVICE COOP	MAY RANDOM DRUG SCREEN	29.50
LEITCH EXCAVATING INC	INV UNDERPAID (SEE PO 120402)	63.00
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	988.13
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	19.25
MARCO TECHNOLOGIES LLC	06/27-07/27/22 COPIER RENT	238.62
NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	26,125.00
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	5,918.48
OTTER TAIL POWER COMPANY	MAY CITY WATER QUALITY REPORT	229.62
OTTER TAIL POWER COMPANY	MAY 150TH BIRTHDAY INSERT	76.34
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	165.18
OTTER TAIL TELCOM	JULY TELEPHONE LINES	25.58
RMB ENVIRONMENTAL LABORATORIES	APR MONITORING	30.00
RMB ENVIRONMENTAL LABORATORIES	JULY 2 LEAD TESTING/RESAMPLES	40.00
RMB ENVIRONMENTAL LABORATORIES	JUNE 2ND HALF BACT. MONITORING	105.00
REVTRAK INC	JUNE 2022 CR CD FEES	2,640.23
WADENA ASPHALT INC	JUNE TIC 32385 15 TN	975.00
WADENA ASPHALT INC	JUNE TIC 32412 15 TN	975.00
WADENA ASPHALT INC	JUNE TIC 33028-29 23 TN	1,495.00
WADENA ASPHALT INC	JUNE TIC 33049 22 TN	1,430.00
WADENA ASPHALT INC	JUNE TIC 33108 6 TN	372.00
WADENA ASPHALT INC	JUNE TICK 32397 15 TN	975.00
	F U N D T O T A L	65,396.82

Storm Water

BANKCARD CENTER	JUNE RUBBER SEALANT, ROPE, TAPE	20.81
BANKCARD CENTER	JUNE 80# SM MORTAR S	106.80
GOPHER STATE ONE CALL	JUNE BILLABLE TICKETS	119.25
NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	11,200.00
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	180.03
OTTER TAIL POWER COMPANY	JUNE STORM MANAGEMENT INSERT	1,483.06
	F U N D T O T A L	13,109.95

Equipment

ARAMARK UNIFORM SERVICES	JUNE LINEN SUPPLY	518.57
AUTO VALUE - FERGUS FALLS	JUL AIR COMPRESSOR AIR DRYER	2,038.97
AUTO VALUE - FERGUS FALLS	JUL AIR FILTER UNIT 627	35.59
AUTO VALUE - FERGUS FALLS	JUL ALUMINUM CLEANER/SPRAYER	40.47
AUTO VALUE - FERGUS FALLS	JUL CREDIT HOSE/INV 5341453	53.83-
AUTO VALUE - FERGUS FALLS	JUL FILTERS FOR UNIT 238	180.39
AUTO VALUE - FERGUS FALLS	JUL FUEL LINE/CREDIT 5341463	53.83
AUTO VALUE - FERGUS FALLS	JUL FUEL LINE/STRAPS (SHOP)	25.94
AUTO VALUE - FERGUS FALLS	JUL GREEN 50/50 COOLANT U-627	25.98
AUTO VALUE - FERGUS FALLS	JUL LIGHT BULB PIGTAIL SOCKETS	8.98
AUTO VALUE - FERGUS FALLS	JUL OIL FILTER (STOCK)	4.16
AUTO VALUE - FERGUS FALLS	JUL OIL FILTER UNIT 242	27.09
AUTO VALUE - FERGUS FALLS	JUL OIL FILTER UNIT 455	5.20
AUTO VALUE - FERGUS FALLS	JUL OIL/AIR FILTER U-51	20.77
AUTO VALUE - FERGUS FALLS	JUL ON-OFF-ON TOGGLE SWITCH	10.99
AUTO VALUE - FERGUS FALLS	JUL PERMATEX/THREADLOCKER	105.97
AUTO VALUE - FERGUS FALLS	JUL PIGTAIL/SOCKET U-280	11.22
AUTO VALUE - FERGUS FALLS	JUL STOCK AIR FILTERS	86.84
AUTO VALUE - FERGUS FALLS	JUL STOCK ATM5 FUSES	19.43
AUTO VALUE - FERGUS FALLS	JUL STOCK OIL FILTER	5.20
AUTO VALUE - FERGUS FALLS	JUL TIRE PATCH KIT (SHOP)	38.99
AUTO VALUE - FERGUS FALLS	JUL 10-36 DOUBLE LIP SEAL 1157	6.99
AUTO VALUE - FERGUS FALLS	JUL 7 POLE TRAILER SIDE U-810	19.99
AUTO VALUE - FERGUS FALLS	JUL 8OZ FUEL TREATMENT U-280	8.89
AUTO VALUE - FERGUS FALLS	JUL 9006 BULB PIGTAIL U-226	4.49
BUY-MOR PARTS & SERVICE LLC	JUL FRONT ENGINE OIL LEAK REPA	2,575.44
BANKCARD CENTER	GAS UNIT #2099	22.34
BANKCARD CENTER	JUNE KOLPIN RHINO GRIP, STRAPS	151.44
BANKCARD CENTER	JUNE MEZ PRESSURE WASHER PROJE	196.65

Equipment

BANKCARD CENTER	JUNE MOTOR FUEL UNIT 3005	39.62
BANKCARD CENTER	JUNE ORANGE DISPOSABLE GLOVES	116.15
BANKCARD CENTER	JUNE POWER STOP	68.77
BANKCARD CENTER	JUNE PURPLE POWER TRUCK CLEAN	29.98
BANKCARD CENTER	JUNE RATCHET TIE DOWN	86.21
BANKCARD CENTER	JUNE SEAT CUSHION FABRIC	105.01
BANKCARD CENTER	JUNE TIRE REPAIR CARBIDE	29.98
BANKCARD CENTER	JUNE TUBELESS TIRE REPAIR	64.66
BANKCARD CENTER	JUNE 1X1X12 STEEL/UNIT 2086	67.27
COMMISSIONER OF REVENUE	JUNE 2022 SPECIAL FUEL TAX	875.24
COMMISSIONER OF REVENUE	JUNE 2022 SALES TAX	101.97
COSSETTE ELECTRIC LLC	JUL REWIRE CIRCUIT FOR NEW COP	136.89
COSSETTE ELECTRIC LLC	JUL TROUBLE SHOT PANEL SHED 2	141.69
EMERGENCY AUTOMOTIVE	JUL MAG MOUNT LED LIGHTBARS	551.00
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	4,812.70
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	27.04
EQUIPMENT FUND	JUNE FUEL USAGE	812.98-
EQUIPMENT FUND	JUNE REPAIRS/SERVICE	1,485.61-
FARGO FREIGHTLINER	JUL CAB AIR BAG UNIT 228	74.00
JOHN DEERE FINANCIAL	JUL SKID COVER/CONNECTOR U-280	518.51
FASTENAL COMPANY	JUL SHOP SUPPLY HARDWARE ORDER	63.41
FASTENAL COMPANY	JUL SHOP SUPPLY VENDING	26.04
GENERAL FUND	JUNE LONG DISTANCE CHARGES	26.23
GOODIN COMPANY	JUNE PRESSURE WASHER PARTS	692.92
GREAT PLAINS NATURAL GAS CO	JUNE NATURAL GAS EXPENSE	320.19
HOME DEPOT CREDIT SERVICES	JUL TAPE/ADHESIVE UNIT 2086	27.93
INTERSTATE ENGINEERING INC.	PROF SERV. 2/28/22-3/26/22	1,175.00
LAKEWAY EXPRESS LLC	JUL PREM FUEL DELAGOON MONTE	82.41
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	566.24
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	5.50
MTI DISTRIBUTING INC	JUL DOOR HANDLE/HRDWR U-954	44.15
MTI DISTRIBUTING INC	JUL WLDMT/CAPS UNIT 1186	44.54
MARCO TECHNOLOGIES LLC	06/27-07/27/22 COPIER RENT	75.44
MCMASTER-CARR SUPPLY CO	JUL BRASS FITTINGS UNIT 3013	62.39
MCMASTER-CARR SUPPLY CO	JUN 1" SHACKLE ON TRENCH BOX	78.62
MINNESOTA MOTOR COMPANY	JUNE CAR WASH	5.00
MOTION INDUSTRIES INC	JUL STEERING COLUMN BEARING	27.14
NORTHWEST TIRE INC	JUL P225/60R16 BSTN ECOPIA	95.00
NORTHWEST TIRE INC	2088 ALIGNMENT/ROTATE TIRE WEA	168.99
OLSON OIL COMPANY INC	JUN KEROSENE SHOP PRESS WASHER	112.34
O'REILLY AUTOMOTIVE INC	JUL FUEL FILTER (CODY)	9.09
O'REILLY AUTOMOTIVE INC	JUN STOCK OIL FILTER	4.99
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	1,708.73

Equipment

OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	36.07
OTTER TAIL TELCOM	JULY TELEPHONE LINES	57.56
PRODUCTIVITY PLUS ACCOUNT	JUN BUCKET TEETH UNIT 288	186.98
ROAD DOCTORS LLC	JUL 3" 45 BOXED ELBOW U-483	416.79
ROSE CITY CANOPY INC	JUNE CHK CANOPY-SHOP LOCATION	225.00
SANITATION PRODUCTS INC	JUL LIMIT SWITCH U-225	228.99
SNAP-ON TOOLS CORPORATION	JUL 7IN STRPR CRMP CUTTER SHOP	56.25
SUMMIT COMPANIES	INSPECT/PARKS,VEHICLES,EQUIPME	1,094.50
SYN-TECH SYSTEMS INC	JUL GREEN ODB 9 PIN CABLES	250.00
WALLWORK TRUCK CENTER F.F.	JUL HUB CAP/SEALS U-243	57.86
WALLWORK TRUCK CENTER F.F.	JUL 6" EXH CLAMP/MUDFLAPS	110.31
ZARNOTH BRUSH WORKS INC	JUL STOCK BROOM ORDER	2,988.92
ZIEGLER INC.	JUL HYD COUPLER (STOCK)	185.79
	F U N D T O T A L	23,062.39

Employees Insurance

EMPLOYEES INSURANCE TRUST FUND	RECEIPT JULY HEALTH INSURANCE	155,600.92-
EMPLOYEES INSURANCE TRUST FUND	RECEIPT JULY LIFE INSURANCE	2,881.29-
LAKES COUNTRY SVC COOP	JULY 22 HEALTH INSUARANCE	171,381.24
UNITED STATES TREASURY	2021 PCORI FEE (FORM 720)	598.12
	F U N D T O T A L	13,497.15

Flexible Benefit Agency

MII LIFE INCORPORATED	2022 FLEX PLAN REIMB	2,014.11
	F U N D T O T A L	2,014.11

PEG Access

LIQUOR STORE	JULY RENT	358.00
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PEG Access

OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	124.88
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	222.60
	F U N D T O T A L	705.48

Fergus Falls Convention and Visitor's Bureau, Inc.

ADMINISTRATOR'S CONTINGENCY FD	PINE TO PRAIRIE LOGO TRADEMARK	50.00
BANKCARD CENTER	JUNE HOST SIGNATURE EVENTS	14.10
BANKCARD CENTER	JUNE LUNCH FOR HOTEL MEETING	219.59
BANKCARD CENTER	JUNE LUNCH WITH FILM CREW	62.71
BANKCARD CENTER	JUNE PHONE CASE/PROTECTOR	16.17
BANKCARD CENTER	JUNE ZOOM.US	16.16
BANKCARD CENTER	MACVB EDUCATION SUMMIT	234.26
BANKCARD CENTER	MAY FACEBOOK ADS	135.75
GENERAL FUND	JUNE COPIER USE	24.66
GENERAL FUND	JUNE LONG DISTANCE CHARGES	14.73
GENERAL FUND	JUNE POSTAGE USE	250.38
OTTER TAIL TELCOM	JULY TELEPHONE LINES	19.19
	F U N D T O T A L	1,057.70

T O T A L A L L F U N D S	1,432,527.45
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BE IT FURTHER RESOLVED, THAT THE CITY ADMINISTRATOR BE, AND HE HEREBY IS AUTHORIZED AND DIRECTED TO DRAW WARRANTS FOR THE ABOVE CLAIMS FROM THE RESPECTIVE FUNDS AS HEREIN INDICATED, AND THAT THE MAYOR AND CITY ADMINISTRATOR BE, AND THEY HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER SUCH WARRANTS.

THE ABOVE AND FOREGOING RESOLUTION WAS OFFERED AT A REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 18 DAY OF JULY BY ALDERMAN WHO MOVED ITS ADOPTION, WAS SECONDED BY ALDERMAN AND ADOPTED BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

WHEREUPON THE ABOVE RESOLUTION WAS DULY DECLARED ADOPTED.

ATTEST:

APPROVED:

CITY ADMINISTRATOR

MAYOR

7/18/2022

R E S O L U T I O N R E C O R D

COMMISSIONER OF REVENUE	127,154.24
MN DEPT OF PUBLIC SAFETY	390.00
OTTER TAIL COUNTY TREASURER	100,621.56
STATE TREASURER	4,182.04
UNITED STATES TREASURY	598.12
A-1 LOCK & KEY LLC	306.06
AT&T MOBILITY	495.40
ADMINISTRATOR'S CONTINGENCY FD	2,831.56
ADS ON BOARDS	1,000.00
ALDEN POOL & MUNICIPAL SUPPLY	139.00
AL'S REFRIGERATION, INC.	1,013.01
THE AMERICAN BOTTLING COMPANY	463.22
ARAMARK UNIFORM SERVICES	2,959.41
SEAN ANDERSON	423.89
ARCTIC GLACIER USA INC	2,725.34
ARTISAN BEER COMPANY	2,396.59
ASTECH ASPHALT SURFACE TECH	176,136.80
ATLAS OUTDOOR SERVICES LLC	1,000.00
AUTO VALUE - FERGUS FALLS	2,732.54
AXON ENTERPRISE INC	4,734.44
BUY-MOR PARTS & SERVICE LLC	2,575.44
BANKCARD CENTER	14,947.34
BELLBOY CORPORATION	24,187.33
BEVERAGE WHOLESALERS INC	77,216.72
BEYER BODY SHOP, INC.	325.00
BIGWOOD CONTINGENCY FUND	1,446.44
BOLTON & MENK INC	23,037.00
BRAUN VENDING INC	30.00
BREAKTHRU BEVERAGE MINNESOTA	13,729.65
CPACEX	193.42
CARDCONNECT	313.29
CARTER PUMP LLC	654.73
CAYAN	18,366.22
CHARTER COMMUNICATIONS	88.10
CITYSIDE IMPROVEMENTS LLC	5,114.00
CLOVER	91.65
VIKING COCA-COLA BOTTLING CO	1,326.30
COLE PAPERS INC	166.06
COMMERCIAL REFRIGERATION SYS	24,450.00
COMSTOCK CONSTRUCTION INC	2,651.46
COOPERS TECHNOLOGY GROUP	760.62
CORE & MAIN LP	1,830.85
COSSETTE ELECTRIC LLC	2,902.80
D-S BEVERAGES, INC.	52,106.23
DACOTAH PAPER CO	1,922.07
DAILY JOURNAL	1,578.51
WASTE MANAGEMENT	9,073.67

7/18/2022

R E S O L U T I O N R E C O R D

EMERGENCY AUTOMOTIVE	551.00
ENVIRONMENTAL TOXICITY CONTROL	1,400.00
FARGO FREIGHTLINER	74.00
JOHN DEERE FINANCIAL	518.51
FASTENAL COMPANY	628.01
FERGUS POWER PUMP, INC.	19,555.36
FERGUSON WATERWORKS #1657	5,828.92
GALLS LLC	1,869.18
GOODIN COMPANY	758.53
GOPHER STATE ONE CALL	357.75
GRAND FORKS FIRE EQUIPMENT LLC	977.97
GRANITE ELECTRONICS	152.00
GREAT PLAINS NATURAL GAS CO	802.24
GAIL GREEN	4,287.96
H9 LLC	15,095.07
HAWKINS INC	7,303.67
ANTHONY HICKS	248.63
HOME DEPOT CREDIT SERVICES	529.62
HOTSY MINNESOTA	321.95
INNOVATIVE OFFICE SOLUTIONS	166.43
INTERSTATE ENGINEERING INC.	1,175.00
JOHNSON BROTHERS LIQUOR CO	5,006.06
JOHNSON CONTROLS INC	2,147.83
JUNKYARD BREWING COMPANY LLC	769.00
JUST ADD WATER LANDSCAPE	96.36
KNUTSON LAWN SERVICE	980.00
SCOTT KVAMME	296.82
LAKE REGION ELECTRIC COOP	2,251.84
LAKE REGION HEALTHCARE CORP	96.00
LAKELAND MENTAL HEALTH CENTER	100.00
LAKES COUNTRY SERVICE COOP	118.00
LAKES COUNTRY SVC COOP	171,381.24
LAKEWAY EXPRESS LLC	121.61
LEAGUE OF MN CITIES INS. TRUST	196,315.00
LEIGHTON BROADCASTING INC	525.00
LEITCH EXCAVATING INC	9,063.00
LOCATORS & SUPPLIES INC	564.86
VICTOR LUNDEEN COMPANY	35.00
MII LIFE INCORPORATED	19,131.06
M-R SIGN COMPANY INC	317.41
MTI DISTRIBUTING INC	88.69
MARCO TECHNOLOGIES LLC	1,565.30
MAVERICK WINE LLC	868.78
THE MCKINNON COMPANY INC	179.50
MCMASTER-CARR SUPPLY CO	448.88
MINN-DAKOTA/OTTER TAIL COACHES	95.12
MINNESOTA MOTOR COMPANY	5.00

7/18/2022

R E S O L U T I O N R E C O R D

MOTION INDUSTRIES INC	27.14
NATURES GARDEN WORLD	3,487.39
NEO ELECTRICAL SOLUTIONS LLC	6,175.00
RISTON NORNGREN	153.15
NORTHLAND TRUST SERVICES, INC.	67,091.95
NORTHWEST TIRE INC	263.99
NYCKLEMOE & ELLIG, P.A.	9,225.00
O'DAY EQUIPMENT INC	52.50
OLSON OIL COMPANY INC	112.34
O'REILLY AUTOMOTIVE INC	14.08
OTTER TAIL POWER COMPANY	69,431.97
OTTER TAIL TELCOM	4,791.02
OUTSTATE BREWING COMPANY	3,361.00
OVERHEAD DOOR CO	85.00
PEPSI BEVERAGE COMPANY	215.84
PHILLIPS WINE & SPIRITS CO	4,537.67
POLICE DEPT CONTINGENCY FUND	301.17
PRODUCTIVITY PLUS ACCOUNT	186.98
PRO-WEST & ASSOCIATES, INC	596.89
RMB ENVIRONMENTAL LABORATORIES	890.00
REVTRAK INC	7,920.69
ROAD DOCTORS LLC	416.79
ROSE CITY CANOPY INC	225.00
SANITATION PRODUCTS INC	228.99
SIGNATURE HOME TECHNOLOGIES	73.74
SKY CREW SERVICES, LLC	15,420.00
SMALL LOT WINE	233.04
SNAP-ON TOOLS CORPORATION	56.25
SOUTHERN GLAZER'S OF MN	19,212.45
SPEE*DEE DELIVERY SERVICE INC	63.88
STENERSON BROTHERS LUMBER CO	474.54
FRANKLIN STOCK	52.03
STRUCTURAL MATERIALS INC	250.31
SUMMIT COMPANIES	1,127.00
SWEDBERG NURSERY	1,155.00
SYN-TECH SYSTEMS INC	250.00
TAFT STETTINIUS HOLLISTER LLP	9,405.00
TALKING WATERS BREWING CO LLC	890.00
UGSTAD PLUMBING INC	180.00
UNCLE EDDIES ICE CREAM PARLOR	1,250.00
USABLE LIFE	72.60
US BANK EQUIPMENT FINANCE	619.90
VERIZON WIRELESS	1,084.50
WSB	2,743.50
WALLWORK TRUCK CENTER F.F.	168.17
WADENA ASPHALT INC	6,222.00
ZARNOTH BRUSH WORKS INC	2,988.92

7/18/2022

R E S O L U T I O N R E C O R D

TOTAL OTHER GOVERNMENT	232,945.96
TOTAL OTHER VENDORS	1,199,581.49
TOTAL ALL VENDORS	1,432,527.45



City Council Action Recommendation

Page 1 of 1

Meeting Date:

July 13, Committee of the Whole

Subject:

City Response to Edible Cannabinoids

Recommendation:

Issue a moratorium on the sale of edible CBD products containing certain amounts of delta-8 and delta-9 cannabinoids in all R zones and within 500 feet of schools and direct the Planning Commission to perform zoning updates restricting sales to appropriate business zones.

Background/Key Points:

It is now legal to sell certain edibles and beverages infused with tetrahydrocannabinol (THC), the cannabis ingredient extracted from hemp. The new law was passed by the Legislature as part of Chapter 98. The language authorizes certain amounts of both delta-8 and delta-9 in edible CBD products.

At present, regulation of edible CBD products falls under the state Board of Pharmacy. City staff feel this regulation at the state level is sufficient and do not recommend introducing separate licensing for the sale of CBD products within City limits at this time.

City staff do feel it appropriate to introduce a certain level of regulation of the sale of CBD products into the City zoning code, which also contemplates the sale of tobacco and alcohol and restricts those sales to business zones. The appropriate way for zoning updates to occur is first through the Planning Commission, who will recommend updates to the City Council for final approval.

Budget Impact:

N/A

Originating Department:

Community Development

Respectfully Submitted:

Klara Beck

Community Development Manager