



City Council Agenda
August 16, 2021
5:30 pm in the City Council Chambers

Invocation –Pastor Clay Mitchell, The Naz
Pledge of Allegiance

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
- D. Public Hearings
- E. Awarding of Bids
 - 1. Resolution accepting the quote from Ben Wolden Landscaping for PI 9769, the Court Street parking lot improvement project in the amount of \$64,350.95
- F. Petitions and Communications
 - 1. Resolution acknowledging the retirement of Mary Jo Igelstad and recognizing her 46 years of service to the City of Fergus Falls
 - 2. Resolution acknowledging the retirement of Kathy Sporre and recognizing her 30 years of service to the City of Fergus Falls
- G. Consent Agenda
 - 1. Motion approving the minutes from the August 2, 2021 City Council meeting and the August 11, 2021 Committee of the Whole meeting
 - 2. Motion approving licenses
 - 3. Resolution authorizing the installation of Opticom emergency vehicle preemption systems on all traffic lights within the city
 - 4. Resolution accepting a matching grant award from the MN DNR Fire Department Assistance Program to the City of Fergus Falls Fire Department
 - 5. Resolution directing staff to determine budgetary needs for comprehensive plan and to report the options back to the council
 - 6. Resolution certifying miscellaneous bills
 - 7. Motion directing staff to provide quotes and a plan for upgrading the city's email system
 - 8. Resolution approving a variance extension for the construction of a detached garage at 228 W Adolphus Ave
- H. Ordinance and Resolutions
 - 1. First reading of Ordinance 17, Eighth Series, Amending the zoning map from R-1 to R-4 for Campus Addition as requested by Prairie View Development
 - 2. Resolution setting a public hearing for the use of Tax Increment Financing for the former mill property for October 18, 2021 at 5:30 pm in the City Council Chambers
 - 3. Resolution authorizing the submission of an application to DEED's Redevelopment Grant program to help fund the redevelopment of the former mill property

4. Resolution affirming the council's support for Tax Increment Financing contingent upon the "but/for" analysis for the former mill property
 5. Resolution authorizing staff and the City Attorney to draft a Purchase Agreement between St. Francis Health Services and the City of Fergus Falls for a portion of the city owned parcel of land located at 702 S Tower Road
- I. Presentation of Claims \$1,774,715.74
 - J. Board, Committee and Department Reports
 - K. Reports from Staff and Administrative Officers
 1. Update on Port Authority Pre-Sale Summary for Bond Issuance
 - L. Old Business/Unfinished Business
 1. Resolution adopting the Regional Treatment Center Master Plan
 - M. New Business
 - N. Miscellaneous Announcements
 - September 1 7:00 am Committee of the Whole meeting
 - September 6 Most city offices and facilities closed in observance of Labor Day
 - September 7 5:30 pm City Council meeting
 - O. Adjournment

If you have special needs for accommodations, please call 332-5436 or TDD 1-800-627-3529 (Minnesota Relay Service).

The City of Fergus Falls holds an open forum session from 5:20-5:30 pm.
Those wishing to participate in the open forum must register by noon the day of the City Council meeting in the City Administrator's office.



City Council Action Recommendation

Page 1 of 1

Meeting Date:

August 16, 2021 – City Council

Subject:

P.I. No. 9769 – Court Street Parking Lot Improvement

Recommendation:

- Accept the quote from Ben Wolden Landscaping in the amount of \$64,350.95

Background/Key Points:

On Monday, August 9, 2021 quotes were due for the above referenced project. Ben Wolden Landscaping submitted the lowest quote in the amount of \$64,350.95. The Engineer's Opinion of Probable Cost was \$76,000.00.

If acceptable, work could begin in the near future. Substantial completion is scheduled this fall.

Budgetary Impact:

The City has committed \$50,000.00 in general MSA funds towards this project. The Vedeen Trust and representatives will provide the remaining project funds.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow, P.E. - City Engineer

Attachments:

Tabulation of Quotes

**ENGINEERING DEPARTMENT, CITY OF FERGUS FALLS
TABULATION OF QUOTES**

Bid Opening Date: August 9th at 12:00 P.M.
Project Title: 308 North Court Str. Parking Lot
Pub. Imp. No.: 9769
Project Type: Grading, Concrete Bituminous
Location: 308 North Court Str. Parking Lot

P.I. 9769, 308 N. Court Str. Parking Lot

ITEM NO.	ITEM	UNIT	ESTIMATED QUANTITY	Ben Wolden Landscaping		Central Specialties Inc.		Mark Sand & Gravel Co.	
				UNIT COST	COST	UNIT COST	COST	UNIT COST	COST
2021.501	MOBILIZATION	LS	1	\$2,500.00	\$2,500.00	\$15,350.00	\$15,350.00	\$ 45,000.00	\$45,000.00
2101.501	CLEARING & GRUBBING	LS	1	\$3,500.00	\$3,500.00	\$500.00	\$500.00	\$ 25,000.00	\$25,000.00
2104.501	REMOVE CURB AND GUTTER	LF	33	\$4.00	\$132.00	\$25.00	\$825.00	\$ 85.00	\$2,805.00
2104.503	REMOVE CONCRETE PAVEMENT 4" & 6"	S F	511	\$2.00	\$1,022.00	\$3.00	\$1,533.00	\$ 6.50	\$3,321.50
2105.501	COMMON EXCAVATION (P) (PARKING LOT)	C Y	363	\$7.00	\$2,538.55	\$35.00	\$12,692.75	\$ 85.00	\$30,825.25
2105.501	COMMON EXCAVATION (P) (WALK & POND)	C Y	129	\$6.00	\$774.90	\$35.00	\$4,520.25	\$ 85.00	\$10,977.75
2211.501	AGGREGATE BASE CLASS 5	TON	220	\$9.95	\$2,189.00	\$30.00	\$6,600.00	\$ 35.00	\$7,700.00
2105.504	GEOTEXTILE FABRIC TYPE 5	SY	105	\$2.00	\$210.00	\$3.00	\$315.00	\$ 22.00	\$2,310.00
0.000	PLANT MEDIUM-POND	CY	18	\$45.00	\$810.00	\$200.00	\$3,600.00	\$ 225.00	\$4,050.00
0.000	CONSTRUCTION SAND - POND	CY	38	\$8.00	\$304.00	\$75.00	\$2,850.00	\$ 225.00	\$8,550.00
0.000	PEA ROCK- POND	CY	12	\$32.00	\$384.00	\$100.00	\$1,200.00	\$ 225.00	\$2,700.00
0.000	RIVER ROCK - POND	CY	30	\$35.00	\$1,050.00	\$100.00	\$3,000.00	\$ 225.00	\$6,750.00
0.000	CONST. RAIN GUARDIAN BUNKER (INSTALL ONLY)	EACH	1	\$250.00	\$250.00	\$1,500.00	\$1,500.00	\$ 22,500.00	\$22,500.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	28	\$6.00	\$168.00	\$0.01	\$0.28	\$ 35.00	\$980.00
2360.501	TYPE SP 9.5 WEARING COURSE MIX (SPWEA230B)	TON	50	\$132.00	\$6,600.00	\$125.00	\$6,250.00	\$ 145.00	\$7,250.00
2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (SPNWB230B)	TON	100	\$135.00	\$13,500.00	\$125.00	\$12,500.00	\$ 145.00	\$14,500.00
2503.511	6" PVC PIPE,SDR 35 STORM SEWER	L.F.	68	\$7.75	\$527.00	\$30.00	\$2,040.00	\$ 135.00	\$9,180.00
2503.511	4" PVC PIPE,SDR 35 PERFERATED STORM SEWER	L.F.	166	\$6.75	\$1,120.50	\$30.00	\$4,980.00	\$ 135.00	\$22,410.00
2503.602	6"X6" PVC WYE	EACH	1	\$65.25	\$65.25	\$180.00	\$180.00	\$ 2,500.00	\$2,500.00
2503.602	4"X4" PVC WYE	EACH	2	\$34.25	\$68.50	\$60.00	\$120.00	\$ 2,500.00	\$5,000.00
2503.602	6"X4" PVC REDUCER	EACH	1	\$36.50	\$36.50	\$75.00	\$75.00	\$ 2,500.00	\$2,500.00
2503.602	4" 45° BEND PVC FITTING	EACH	1	\$22.75	\$22.75	\$25.00	\$25.00	\$ 2,500.00	\$2,500.00
2503.602	6" CLEANOUT	EACH	1	\$65.25	\$65.25	\$700.00	\$700.00	\$ 2,500.00	\$2,500.00
2503.602	4" CLEANOUT	EACH	2	\$20.50	\$41.00	\$500.00	\$1,000.00	\$ 2,500.00	\$5,000.00
0.000	6" DROP IN GRATE DIP CASTING WITH LUGS BY NYLOPLAST	EACH	1	\$195.00	\$195.00	\$400.00	\$400.00	\$ 5,000.00	\$5,000.00
2521.501	4" CONCRETE DRIVEWAY PAVEMENT (SIDEWALK/APRON)	S.F.	767	\$6.00	\$4,602.00	\$8.50	\$6,519.50	\$ 22.40	\$17,180.80
2521.501	6" CONCRETE DRIVEWAY PAVEMENT (SIDEWALK/APRON)	S F	184	\$8.00	\$1,472.00	\$12.75	\$2,346.00	\$ 32.50	\$5,980.00
2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	302	\$42.00	\$12,684.00	\$45.65	\$13,786.30	\$ 85.00	\$25,670.00
2563.601	TRAFFIC CONTROL	LS	1	\$500.00	\$500.00	\$270.00	\$270.00	\$ 12,000.00	\$12,000.00
2573.502	SILT FENCE, TYPE MS	LF	309	\$5.00	\$1,545.00	\$3.00	\$927.00	\$ 12.00	\$3,708.00
2573.533	SEDIMENT CONTROL LOG TYPE ROCK (6 L.F.)	EACH	3	\$30.00	\$90.00	\$40.00	\$120.00	\$ 1,000.00	\$3,000.00
2573.533	INLET PROTECTION	EACH	4	\$30.00	\$120.00	\$140.00	\$560.00	\$ 500.00	\$2,000.00
2573.535	STABILIZED CONSTRUCTION EXIT (ROCK ENTRANCE)	EACH	1	\$500.00	\$500.00	\$100.00	\$100.00	\$ 6,500.00	\$6,500.00
2574.525	COMMON TOPSOIL BORROW	C Y	77	\$30.00	\$2,310.00	\$50.00	\$3,850.00	\$ 135.00	\$10,395.00
2575.501	SEEDING	SY	703	\$1.25	\$878.75	\$2.00	\$1,406.00	\$ 11.50	\$8,084.50
2575.562	HYDRAULIC SOIL STABILIZER, TYPE 8 (BONDED FIBER MATRIX Fiber	LB	525	\$3.00	\$1,575.00	\$3.00	\$1,575.00	\$ 10.00	\$5,250.00

Total Bid Price \$64,350.95 \$114,216.08 \$351,577.80

RESOLUTION #__-2021
RETIREMENT OF MARY JO IGELSTAD

WHEREAS, Mary Jo Igelstad has submitted her intent to retire effective August 20, 2021 and,

WHEREAS, Mary Jo began her employment with the City of Fergus Falls on April 10, 1975 as a Permanent part-time Library Assistant and,

WHEREAS, Mary Jo became a full-time Library Aide I on August 12, 1977 and she has remained in this position until the present time,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fergus Falls, Minnesota, to accept Mary Jo Igelstad's resignation and thank her for her 46 years of dedicated service to the City of Fergus Falls.

The above and foregoing resolution was offered at a regular meeting of the City Council held on August 16, 2021 by Council Member _____ who moved its adoption, was seconded by Council Member _____ and adopted by the following vote:

AYES:

NAYS:

Whereupon the above resolution was duly adopted.

ATTEST:

ADOPTED:

City Administrator

Mayor

RESOLUTION #__-2021
RETIREMENT OF KATHY SPORRE

WHEREAS, Kathy Sporre has submitted her intent to retire effective August 30, 2021 and,

WHEREAS, Kathy began employment at the City of Fergus Falls on January 7, 1991 as a Receptionist/Office Coordinator at the Senior Center and,

WHEREAS, on July 15, 2007 she became the Program Supervisor for the Senior Center and she has remained in this position until the present time,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fergus Falls, Minnesota, to accept Kathy Sporre's resignation and thank her for 30 years of dedicated service to the City of Fergus Falls.

The above and foregoing resolution was offered at a regular meeting of the City Council held on August 16, 2021 by Council Member who moved its adoption, was seconded by Council Member and adopted by the following vote:

AYES:

NAYS:

Whereupon the above resolution was duly adopted.

ATTEST:

ADOPTED:

City Administrator

Mayor

City Council Minutes
August 2, 2021

The Fergus Falls City Council held a regular meeting on Monday August 2, 2021 at 5:30 pm in the City Council Chambers. Scott Kvamme gave the invocation and the Pledge of Allegiance was recited. Council members in attendance were Kvamme, Rufer, Thompson, Arneson, Gustafson, Hicks, Hagberg and Fish.

Approval of Agenda

A motion and second were made by Fish and Hagberg approving tonight's agenda as presented and the motion carried.

Conduit Debt for Lake Region Healthcare

The city has been asked to issue conduit debit for a health care revenue note for Lake Region Healthcare to finance the acquisition of an electronic messaging system. The amount of the note would not exceed \$21 million. Camie Patterson explained the need for this system and the benefits it will provide to local healthcare services. A public hearing was opened. As no one appeared, the hearing was closed at 5:35 pm. Hagberg offered **Resolution #151-2021**, a resolution relating to the Municipal Development Act; authorizing the issuance of revenue notes on behalf of Lake Region Healthcare Corporation; and authorizing execution and delivery of documents relating thereto, which was seconded by Arneson and was adopted with Rufer and Gustafson abstaining.

Bid Award for PI 5333

Bids were opened for PI 5333, the Union Avenue street and pedestrian project from Junius Avenue to Lincoln Avenue. The low bid was from Central Specialties in the amount of \$722,900.18. 80% of the funding for this municipal state aid street project would come from federal funds while the remaining 20% will be funded by the state. Hicks felt this was a high cost for a three block project when so many other roadways need improvements. Bids were likely higher due to the work being completed in live traffic conditions. Gustafson offered **Resolution #152-2021** awarding the construction services contract to Central Specialties, Inc. in the amount of \$722,900.18, which was seconded by Fish and was adopted.

Consent Agenda

The following items were approved under **Resolution #153-2021** by Thompson: Motion approving the minutes from the July 19, 2021 City Council meeting and the July 28, 2021 Committee of the Whole meeting. Motion approving the following licenses: Paving Buck's Paving, Ferguson Asphalt Paving Inc. **Resolution #154-2021** authorizing the Fergus Falls HRA to levy a tax of 0.0185% for the estimated taxable market value within the city in 2022. **Resolution #155-2021** initiating PI 5344, the Randolph Avenue and Friberg Avenue resurfacing project, accepting Interstate Engineering's professional services proposal for the design in the not to exceed amount of 60,000 and ordering the project plans and specifications. **Resolution #156-2021** accepting Blandin grant funds in the amount of \$5,000 for Ferber Park. Motion postponing the previously scheduled tax abatement public hearing. **Resolution #157-2021** approving a variance for an accessory building in the side yard at 623 Woodland Drive as requested by Neil and Alison Haugerud. **Resolution #158-2021** approving a Conditional Use Permit to allow a ground floor apartment in a B-3 zone at 214 E Cavour Avenue as requested by Molly Nelson. **Resolution #159-2021** authorizing staff to work with a TIF consultant for redevelopment of the mill property. The resolution was seconded by Rufer and was adopted.

Kvamme asked for three items relating to the RTC campus be removed from the consent agenda for further discussion. A motion and second were offered by Kvamme and Fish directing the City Attorney to draft an ordinance to rezone Campus Addition from R-1 to R-4 (Lots 1 through 7 inclusive and Lot 8 except for the south 20 feet of Block 1 and from R-1 to R-2 (Lots 9 through 12 inclusive and the south 20 feet of Lot 8 in Block 1 and the adjoining halves of rights of way); Lots 1 through 11 inclusive in Block 2 and Outlot B and Lots 1 through 10 inclusive in Block 3 and adjoining halves of rights of way) as requested by Campus Development Group LLP, (Prairie View Development as applicant) and the motion carried.

Kvamme felt it was prudent to wait on approving a housing project for Prairie View Development until the council reviews the recently completed RTC master plan. He wanted to see if the plan calls for specific development in the land being considered for the project said it is possible the report may contain suggestions or restrictions for the types of structures in the historic area. Kvamme offered a motion to bring the proposed variance and preliminary plat on the Campus Addition to the August 11 Committee of the Whole meeting to allow the council time to view the RTC master plan and suggested uses for this area. The motion was seconded by Hicks who agreed the council should review the master plan prior to making any commitments. He asked if the proposed development had multiple entrances and exits to the property which was confirmed in the proposed plat. Developer Donavan Rogness was asked to comment how a two week delay would affect their project. They want to get foundation footings in the ground this construction season and said if there are stipulations their project must follow that would substantially increase the cost, it would change their development plans. Mayor Schierer said the state preservation office (SHPO) can make suggestions, but not requirements for the property. He felt they would be more concerned with redevelopment in the horseshoe portion of the main complex, not in the bare land this development is proposed in. City staff commented on the timeframe in which the developer's applications must be reviewed. A variance has a 60 day time period to make a decision, while a preliminary plat has 120 days. Rufer did not feel the master plan should bind the city or pass unnecessary costs onto the developer. He was opposed to delaying a development opportunity on the RTC campus which has stood vacant for many years. Rogness was asked if he plans to use historic tax credits for his project and he confirmed they are not. Arneson agreed it was time to move forward on redevelopment of the RTC campus and was in favor of the council making a decision tonight so the city does not delay the developer's timeline. There were questions about the bare land being a part of the campus and staff confirmed Jeff Schlossman expanded the boundaries of the campus, but there are no tax credits available for new construction. This redevelopment would not affect tax credits for future uses in the horseshoe of the main RTC complex. The motion to delay the variance and preliminary plat was called to a vote and failed with Kvamme casting the only vote in favor of the delay.

Campus Addition Variance

Arneson offered **Resolution #160-2021** approving a variance to reduce the rear yard setback in the R-2 zone by 2 feet for property located in Campus Addition (Lots 2 through 5 in Block 1; Lots 1 through 4 in Block 2; and Lots 1 through 8 in Block 3 and adjoining halves of rights of way) of the proposed re-plat of Campus View Estates Addition as requested by Campus Development Group LLP, (Prairie View Development as applicant), which was seconded by Thompson and was adopted with Kvamme voting in opposition.

Campus Addition Preliminary Plat

Arneson offered **Resolution #161-2021** approving a preliminary plat for a nineteen lot subdivision “Campus View Estates”, a re-plat of Campus Addition as requested by Campus Development Group, LLP, (Prairie View Development as applicant), which was seconded by Fish and was adopted with Kvamme voting in opposition.

Ordinance 16, Eighth Series

Ordinance 16 authorizes the Port Authority to issue bonds in a maximum amount of \$3,000,000 for the downtown riverfront project. The city intends to use \$400,000 from proceeds from the liquor store and possibly American Rescue Plan Act funds to lessen the size of the bond issuance. The city has also requested an additional \$1,000,000 from the state for Phase 2 of this project, which would reduce the amount of proposed bonding. Four bonding scenarios and the proposed debt service schedules were reviewed. The ordinance was adopted by a roll call vote.

Variance 107 E Oriole Drive

A variance has been requested to construct and place a 20 x 16 shed in the side yard with a zero percent setback to the neighboring property line at 107 E Oriole Drive, in an R-2 zone. Ellen Sauer-Draeger said their lot is pie shaped with no rear property line. They need a variance to place a shed in the side yard as accessory buildings are not allowed in a front or side yard. They cannot place the shed in the rear 1/3 of the backyard as they have a pool in this area. They checked with the neighboring property who is amenable to the shed’s placement as long as it doesn’t interfere with the site line of their garage. Kvamme offered an amendment to the proposed resolution to approve the variance. He offered **Resolution #162-2021** approving a variance for the installation of an 8’ x 10’ shed with a 5 foot setback in the side yard, which was seconded by Hicks. Kvamme felt the requested shed size was too large for the area and wanted more separation to the neighboring property. He said the agreement may exist between current property owners, but could cause problems in the future. City staff said the setback in a R-2 zone is 3 feet. This item was reviewed by the Planning Commission, but came to the council without a recommendation as there was a tie vote. The property owners are requesting a larger shed to meet their needs and there is no additional space to move the shed over, so they are requesting a zero foot setback. The resolution to approve a variance to allowing 8’ x 10’ shed with a 5 foot setback was called to a vote and failed with only Kvamme voting in favor of the resolution. Fish offered **Resolution #163-2021** approving a variance for a 20 x 16 detached accessory building in the side yard with a zero foot setback along the west property line at 107 E Oriole Drive, which was seconded by Hagberg and was adopted 7-1 with Kvamme voting in opposition.

Purchase Agreement Extension with River’s Edge Investments

The purchase agreement extension with River’s Edge Investments will be expiring on September 1. Donovan Rogness said when they bid the project earlier this year, the bids were much higher than expected due to the soaring costs of building and construction supplies. The ultimate goal of the development group is to proceed with the project to redevelop the formerly owned city parking lot for a multi-use structure. They plan to bid the project again, find alternate financing sources or find additional ways to reduce the cost. Hagberg offered **Resolution #164-2021** extending the purchase agreement with River’s Edge Investments LLC for the city owned parking lot near the former Shopko with a closing date on or before May 1, 2022, which was seconded by Thompson and was adopted.

Bigwood Event Center Management Services

Earlier this year Ruhr Development informed the city they were not going to renew the contract to manage the Bigwood Event Center. Due to COVID-19 concerns, the event center was shut down most of 2020 and 2021. The demand for event space is strong again and a number of weddings and other large events have been booked for 2022. The city has been looking at other options to run the facility and have been meeting with LHR Hospitality Management on a new management model. LHR would oversee the operations of the event center for three years while they train a Sales Manager and Operations Manager. These two positions would be city employees. Starting up this facility will require LHR's expertise in rebranding the facility, developing and expanding revenue streams, and creating the concept of a catering facility rather than providing full food and beverage services on site. LRH would hire and employ the staff needed for set-up/tear-down and bartending. The city would pay LRH \$60,000 per year for their contract and the fee is structured so that in years 2 and 3, some would be paid as a performance bonus if deliverables are met, but the fee would not exceed \$60,000.

A five year performance was reviewed showing the projected revenues and expenses. The first three years are expected to operate at a loss with the goal of cash flowing as clientele is built up. The projections are not guarantees and staff wanted to be transparent the facility may not make money the first few years. The city is proposing using American Rescue Plan Act (ARPA) funds or the General Fund rather than using levy funds. The impact of COVID on the hospitality industry justifies the use of the ARPA funds. If the council approves the management services contract, the city would begin the process of hiring the two city employees needed for these positions and it is possible the facility could be up and running later in 2021. Hicks questioned the cost of adding two additional city employees and asked why the city would hire event center employees, but the airport management is hired as consultants. Mayor Schierer said it may not be a perfect scenario, but he believed this is the correct path to be on if the city wants the Bigwood to grow into being a self-sufficient operation. Gustafson offered **Resolution #165-2021** authorizing the Mayor and City Administrator to enter into a three year contract with LHR Hospitality Management for the management of the Bigwood Event Center that was seconded by Rufer was adopted.

Airport Management/FBO Contract with Sky Crew Services

Sky Crew Services signed the Airport Manager/FBO contract as presented to the council last week with no further revisions. Hicks offered **Resolution #166-2021** approving an Airport Management/FBO contract with Sky Crew Services, which was seconded by Rufer and was adopted with Thompson voting in opposition.

Resolution of Accounts

Fish offered a resolution authorizing the payments and claims in the amount of \$882,247.21, which was seconded by Hagberg and was adopted.

After a number of announcements, the meeting adjourned at 6:41 pm.

Lynne Olson

Committee of the Whole
August 11, 2021

The Fergus Falls City Council met as a Committee of the Whole on August 11, 2021 at 7:00 am in the City Council Chambers. Mayor Schierer called the meeting to order and the following council members were in attendance: Kvamme, Rufer, Thompson, Arneson, Gustafson, Hicks and Fish. Hagberg was absent.

Opticom Traffic Signal Project

Chief Kile Bergren asked for the council's blessing to install Opticom emergency vehicle preemption systems in all traffic lights within the city. The system reduces the risk to both the public and emergency vehicles as it detects approaching emergency vehicles and turns the lights green while preventing all other traffic from proceeding through intersections at that time. The cost of the installation is \$90,000 would be covered by state aid funds. A second phase of the project is to outfit each public safety vehicle with infrared emitters at an estimated cost of \$500-\$1,000 per vehicle. This cost would be absorbed by the department's equipment fund or forfeiture budget. All emergency vehicles have the ability to use the traffic signal detection devices and it will be able to detect multiple emergency vehicles approaching the same area. This technology is compatible with traffic signals in other communities which will be helpful in mutual aid situations. City snowplows could also be outfitted for the transmitters. There are more advanced options the city could use, but wouldn't be applicable in a community of our size. A motion and second were made by Fish and Arneson to recommend the council approve the installation of Opticom emergency vehicle preemption systems in all traffic lights within the city and the motion carried.

MN DNR Grant for Fire Department

The Fire Department is eligible to receive a MN DNR Fire Assistance Program grant for rural fire protection equipment. Personal protective gear including wildland helmet lights, water supply appliances and nozzles and outfitting Engine 13 with a brush guard and winch would be purchased. The total project cost is \$6,548 and the grant amount is \$3,274. The remaining funds would come from the department's capital fund budget. A motion and second were made by Hicks and Gustafson to recommend the council accept a matching grant award from the MN DNR Fire Department Assistance Program for the Fergus Falls Fire Department and the motion carried.

Coalition of Greater MN Cities Update

Elizabeth Wefel of the Coalition of Greater Minnesota Cities provided an annual update on the priorities, goals and issues their organization supports for cities around the state. Fergus Falls is one of 110 member cities who has the Coalition advocating for LGA funding, economic development, child care, broadband service, annexation and land use, transportation, environment and energy issues, labor and employment concerns. Wefel shared information about the organization's goals, the legislative session and answered questions about environmental concerns.

Comprehensive Plan

City staff sought council direction on the creation of a comprehensive plan. The studies the city has completed over the years would be incorporated into a comprehensive plan. The plan would determine community goals for community development and would establish the purpose, zoning and activities allowed on each land parcel to provide compatibility and continuity. The plan would be developed using a combination of staff time, consultant work and community member input. Staff

would look into possible planning grant opportunities as a funding source, but the overall plan cost would be incorporated into the city's 2022 budget. Mayor Schierer as well as each council member attending expressed their support for directing staff to determine budgetary needs for a comprehensive plan. They agreed wide reaching extensive community engagement is vital to this plan's development as well as frequent review by the council. There was consensus that having a comprehensive plan would benefit staff, developers and the community as a whole by providing clear guidelines for development. The Planning Commission, Port Authority and Greater Fergus Falls would also be used in the plan's creation and utilization to provide a unified vision for the community. A motion and second were made by Gustafson and Arneson to recommend the council direct staff to determine budgetary needs for a comprehensive plan and to report back to the council with options on the creation of a comprehensive plan and the motion carried.

New Business

Hicks asked staff to upgrade the city's email system to Microsoft Outlook as too many messages are not going through the current system. Andrew Bremseth said the IT staff has been working on obtaining quotes for a new system that would be incorporated into the city's 2022 budget. A motion and second were made by Hicks and Rufer to direct staff to provide quotes and a plan for upgrading the city's email system and the motion carried.

The meeting adjourned at 7:45 am

Lynne Olson

FOR COUNCIL MEETING—AUGUST 16, 2021

APPROVALS ON ALL LICENSES ARE CONTINGENT UPON PAPERWORK BEING FILLED OUT CORRECTLY AND COMPLETELY, AND ALL INSURANCES AND BONDS BEING CURRENT.

Mechanical

Cool Sys Light Commercial Solutions
Town and Country Heating Cooling & Refrigeration
LakeSide Plumbing & Heating Inc.

Minnesota Lawful Gambling Permit

Ducks Unlimited Maidens of the Marshes for bingo and raffle on October 3, 2021 at the VFW



Council Action Recommendation

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Meeting Date: August 11, 2021

Subject: Opticom Signal Light Project

Recommendation: Approve project

Background/Key Points: We are looking at installing Opticom emergency vehicle preemption systems in all traffic lights within the city. The system allows traffic lights to detect approaching emergency vehicles and turns the traffic signal to green giving them safer passage through intersections. The project would include upfitting the Opticom system to existing traffic signals and the majority of the cost would be covered by Municipal State Aid. The second phase of the project would entail upfitting public safety vehicles with IR emitters with funding from the equipment fund or forfeitures. The project would reduce risk to emergency responders and the public, as well as reducing risk to the city.

Budgetary Impact: \$90,000 base project estimate.

Originating Department: Public Safety

Respectfully Submitted: Kile Bergren, Chief of Public Safety



Council Action Recommendation

Page 1 of 1

Meeting Date: 8/11/2021 – Committee of the Whole

Subject: 2022 MN DNR Volunteer Fire Assistance Matching Grant (VFA)

Recommendation: Council to approve accepting a matching grant awarded to the Fire Department from the MN DNR Fire Department Assistance Program.

Background/Key Points: The Fire Department is eligible to receive this grant due to the rural areas it protects. The grant dollars will be applied to Personal Protective Gear, specifically wildland helmet lights, water supply appliances (gate valves and gated Y valves), and nozzles. The funds will also be used for outfitting one of our wildland fire fighting engines (Engine 13) with a brush guard and winch.

Budgetary Impact: The total project cost is \$6,548.00. The grant award amount is \$3,274.00. The Fire Department will utilize current budget dollars to match the award amount.

Originating Department: Fire Department

Respectfully Submitted: Ryan Muchow

Attachments:



Memo

Page 1 of 1

Meeting Date:

August 11- Committee of the Whole

Subject:

Comprehensive Plan Discussion

Recommendation:

Provide staff with direction regarding the creation of a Comprehensive Plan for Fergus Falls.

Background/Key Points:

Wikipedia, bastion of internet knowledge, tells us that “Comprehensive planning is a process that determines community goals and aspirations in terms of community development.” The comprehensive plan “is the foundation for establishing goals, purposes, zoning and activities allowed on each land parcel to provide compatibility and continuity to the entire region as well as each individual neighborhood. It has been one of the most important instruments in city and regional planning since the early twentieth century.”

Currently, the City of Fergus Falls does not have a comprehensive plan, but a comprehensive plan would not start from scratch. The City may synthesize the deliverables from the many smaller plans that have been created over the years into the overarching framework of a comprehensive plan.

Since we are in the midst of the budget process for 2022, staff requests that Council:

- a. Give staff an idea of their interest in budgeting in 2022 for a comprehensive plan, and subsequently;
- b. Give directive to research and report back on the creation of a comprehensive plan, the process of which may uncover development and land use priorities and empower staff and Council to make informed, proactive steps toward improving our city.

Budgetary Impact:

With this directive, staff will determine budgetary needs for proper comprehensive planning and report back to Council with options for the creation of a comprehensive plan.

Originating Department:

Community Development

Respectfully Submitted:

Klara Beck, Community Development Manager

MEMO TO: Mayor and City Council
 FROM: William K Sonmor, Finance Director
 DATE: 8/10/2021
 SUBJECT: 2021 Certifications - Miscellaneous Invoices

Please certify the following accounts receivable amounts for collection by the Otter Tail County Auditor with taxes against said property.

Owner/Mailing address	Amount	Service	Service Address	Parcel No.
WILLIAM ANDERSON & R JOBE 315 W DOUGLAS FERGUS FALLS, MN 56537	536.96	Replace frozen meter 10/28/2020 and Repair water meter 4/29/2021	315 W Douglas Ave	71004990401003
IRFAN & DOSA BEGANOVIC 407 W FIR AVE APT 12 FERGUS FALLS, MN 56537	172.90	Mowing on 6/9/21	634 W Stanton Ave	71003990971000
GARY L. CORTNER & DAWN BRIMHALL 512 W LINDEN ST FERGUS FALLS, MN 56537	172.94	Mowing on 6/25/2020	512 W Linden St	71003991097000
ARTHURO VILLAGOMEZ FRANCO 304 1ST STREET SE PELICAN RAPIDS, MN 56572-4503	204.33	Mowing on 5/24/2021	213 W Bancroft	71004990327000
ERICA M GARZA 605 S PECK ST FERGUS FALLS, MN 56537	267.24	Mowing on 6/15/2021	605 S Peck St	71001990607000
BRIAN & S BRATON GILBUENA 530 W LINCOLN AVE FERGUS FALLS, MN 56537	290.44	Replace frozen meter 3/9/2021	530 W Lincoln Ave	71003990931000
MARCOS GOMEZ PROP XIV LLC 7500 180TH ST E PRIOR LAKE, MN 55372-9103	172.90	Mowing on 6/7/21	524 Western Ave	71003500195014
ROBERT W & CAROL A GREVE 1145 FRIBERG AVE APT 331 FERGUS FALLS, MN 56537	204.33	Mowing on 6/2/2021	821 W Summit Ave	71003991237000

RICHARD GRIMM 212 GLENDALE STREET HAMPTON, SC 29924	739.04	Diseased tree removal	419 W Lakeside Dr	71003990676000
BRADLEY HERBERG 926 N ADA AVE FERGUS FALLS, MN 56537	338.69	Diseased tree removal	926 N Ada Ave	71002990275000
BH LLC / BEN HERZOG 213 W VERNON AVE FERGUS FALLS, MN 56537	204.34	Mowing on 6/9/2021	1237 Northern Ave	71002991009000
SAMUEL HERZOG 213 W VERNON AVE FERGUS FALLS, MN 56537	172.90	Mowing on 6/9/2021	801 N Cleveland Ave	71002990705000
JENNIFER KOHLER 722 W CHANNING AVE FERGUS FALLS, MN 56537	81.69	Repair frozen meter 3/9/2021	716 E Junius Ave	71001990253000
AUGUSTUS M MAKOVSKY 401 W DOUGLAS AVE FERGUS FALLS, MN 56537	172.90	Mowing on 6/2/2021	401 W Douglas Ave	71004990392000
MICHAEL PAULUS 415 WOODLAND DR FERGUS FALLS, MN 56537	298.69	Mowing on 6/2/2021	415 Woodland Dr	71002992100000
SHANNON PHILLIPS 27361 COUNTY HIGHWAY 27 FERGUS FALLS, MN 56537	455.84	Mowing on 6/15/2020 Mowing on 7/8/2020	825 W Stanton Ave	71003500184001
MELISSA RASTEDT 800 W LINDEN ST FERGUS FALLS, MN 56537	454.48	Repair frozen meter	800 W Linden St	71003500097900
WAYNE D RIPLEY ATTN JOHN OHMAN PO BOX 346 PELICAN RAPIDS, MN 56572-0346	2,200.26	Mowing on 5/28/2020, 6/15/2020,7/8/2020 7/23/2020, 8/10/2020, 9/10/2020 & 6/15/2021	804 N Aurdal Ave	71002990484001

FRANK ROBLES 715 N CLEVELAND AVE FERGUS FALLS, MN 56537	162.70	Repair meter 3/1/2021	715 & 715 1/2 N Cleveland Ave	71002990719000
ROGER SCHLESKE 311 10TH AVE SW PELICAN RAPIDS, MN 56572-4423	172.94	Mowing on 7/2020	515 E Cherry Ave	71002991052000
COREY & GABRIELLE STACK 911 W MAGNETIC ST MARQUETTE, MI 49855-2632	348.90	Snow removal on 1/7/2021 and Mowing on 6/2/2021	710 S Oak Street	71004990102000
LUCAS A WOOLHOUSE 13428 182ND AVE NW ELK RIVER, MN 55330-5617	141.22	Repair meter	702 E. Junius Ave	71001990254000
SHALAN WYNN 18170 GLEN LAKES CT RENO, NV 89508-6002	172.90	Mowing on 6/15/21	419 W Cherry Ave	71003990450000



Council Action Recommendation

Page 1 of 1

Meeting Date: August 16, 2021 – City Council

Subject: Variance Extension Request for a Detached Garage at 228 Adolphus Avenue West (V-2019-02)

Recommendation: Adopt a resolution approving a final extension to a variance request V-2019-02 through November 16, 2021, a variance to allow a detached accessory building (garage) to be located within the required front and side yard setbacks of a home located in an R-1 zone at 228 Adolphus Avenue West.

Background/Key Points: On July 1, 2019, the City Council passed a resolution allowing a variance for the construction of a detached accessory building (garage) to be located within the required front and side yard setbacks of a home located in an R-1 zone at 228 Adolphus Avenue West as requested by Wendy Digre. A property owner must act on a variance within one year. This meant the variance was set to expire July 1, 2020.

An applicant may request that the City Council grant an extension to act on the variance. An extension request was brought to the June 15, 2020 City Council meeting where a resolution was passed allowing a 6-month extension through January 1, 2021.

The applicant did not construct the garage or apply for a building permit before this extended deadline. The applicant inquired about the status of the variance on July 30, 2021 and was informed it had expired. The applicant is requesting another extension.

Staff recommend extending the variance for three months (to expire November 16, 2021) with the following condition:

1. No further extensions will be granted. If the variance is not acted upon by November 16, 2021, a new variance application must be filed with the Planning Commission.

Budgetary Impact: None

Originating Department: Community Development

Respectfully Submitted: Karin Flom, City Planner

Attachments: Original Variance Application (2019)

V-2019-01
Received: 5/20
PC:
Council:



112 West Washington Avenue

Fergus Falls, MN 56537

Phone: 218-332-5434

e-mail: building.zoning@ci.fergus-falls.mn.us

www.ci.fergus-falls.mn.us

Variance

Application fee should be made payable to The City of Fergus Falls upon submittal of completed application. Please complete the application by typing or printing in ink. Use additional paper if necessary.

1. Property Owner Information:

Company name: _____

Last name: Diare First name: Wendy

Address: 228 W. Adolphus Ave City/State/Zip: Fergus Falls, Mn. 56537

Phone number: 218-770-4958 Email address: WendyDiare1202@yahoo.com

2. Applicant Information: (if different from above)

Company name: _____

Last name: _____ First name: _____

Address: _____ City/State/Zip: _____

Phone number: _____ Email address: _____

3. Address(es) of Property Involved: (if different from above)

4. Zoning Designation: R-1

5. Comprehensive Plan Designation: NA

6. Statement of Intent: State exactly what is intended to be done on or with the property which does not conform to City Code requirements. Build a detached garage next to house.

7. Additional Required Information: a. Legal Description and PIN: Provide the Parcel Identification Number(s) and the complete legal description(s) of the property involved.

Parcel # - 71004990457000

Plat / Legal Description:

Section-03 Township-132 Range-043

NELSON'S ADDN

LOTS 3 & 4 EX E 75' BLK 1

b. Written Narrative: This narrative should fully explain the “practical difficulty” that justifies the departure from the strict application of the Code. Neither mere inconvenience nor reduction in value is sufficient on its own to justify a variance, and the inability to put property to its highest and best use is not considered a practical difficulty. The problem that justifies the variance must be caused by conditions beyond the control of the applicant. The applicant cannot create the condition that requires the variance.

c. Proposed Plans: Including but not limited to a scaled site plan, a landscape plan, grading and drainage plan, and exterior building elevation drawings showing building materials may also be required if deemed necessary by the Building and Zoning Department. Such plans shall be on 8½"x 11" or 11"x 17" paper or in PDF digital format. In cases of multiple variances, the applicant may be required to submit a property boundary and building survey.

8. Signature(s): By signing below, you attest that the information above and attached is true and correct to the best of your knowledge.

Property Owner: Wendy Dwyer Date: 5/20/19
Applicant: Wendy Dwyer Date: 5/20/19

Applications for Variance must be received by the close-of-business on the second and fourth Friday of each month; Applications received after this date will not be processed until the following deadline date.

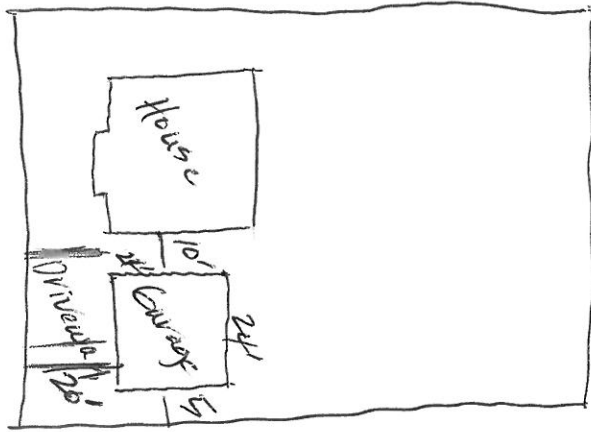
6. Statement of Intent

I am applying to locate a detached 2-stall garage on my property that is cohesive to the existing home located on the top of West Adolphus Avenue. The city code requires that my garage be placed in the rear 1/3 of my yard, however, this is impossible due to the slope and hill. I am asking for a variance for the location of my garage to be in the front yard alongside the current house. It makes sense to be able to put the property to its best use by adding the garage on top of the hill by the present driveway and house. I am seeking a variance of 5' from the property line instead of 10' to get a 24 x 24 garage set in there. I am also asking for a variance for a reduced setback from the street of 20' instead of the 35' required. This would make it even with the existing house and consistent with the rest of the neighboring property. This would also result in a more convenient, accessible structure.

Thank you and if you have any more questions feel free to call me at 218-770-4958.

Wendy Digre

Union Ave.



W. Adolphus Ave



FERGUSFALLSALLWORKING.mxd

1 inch = 44 feet

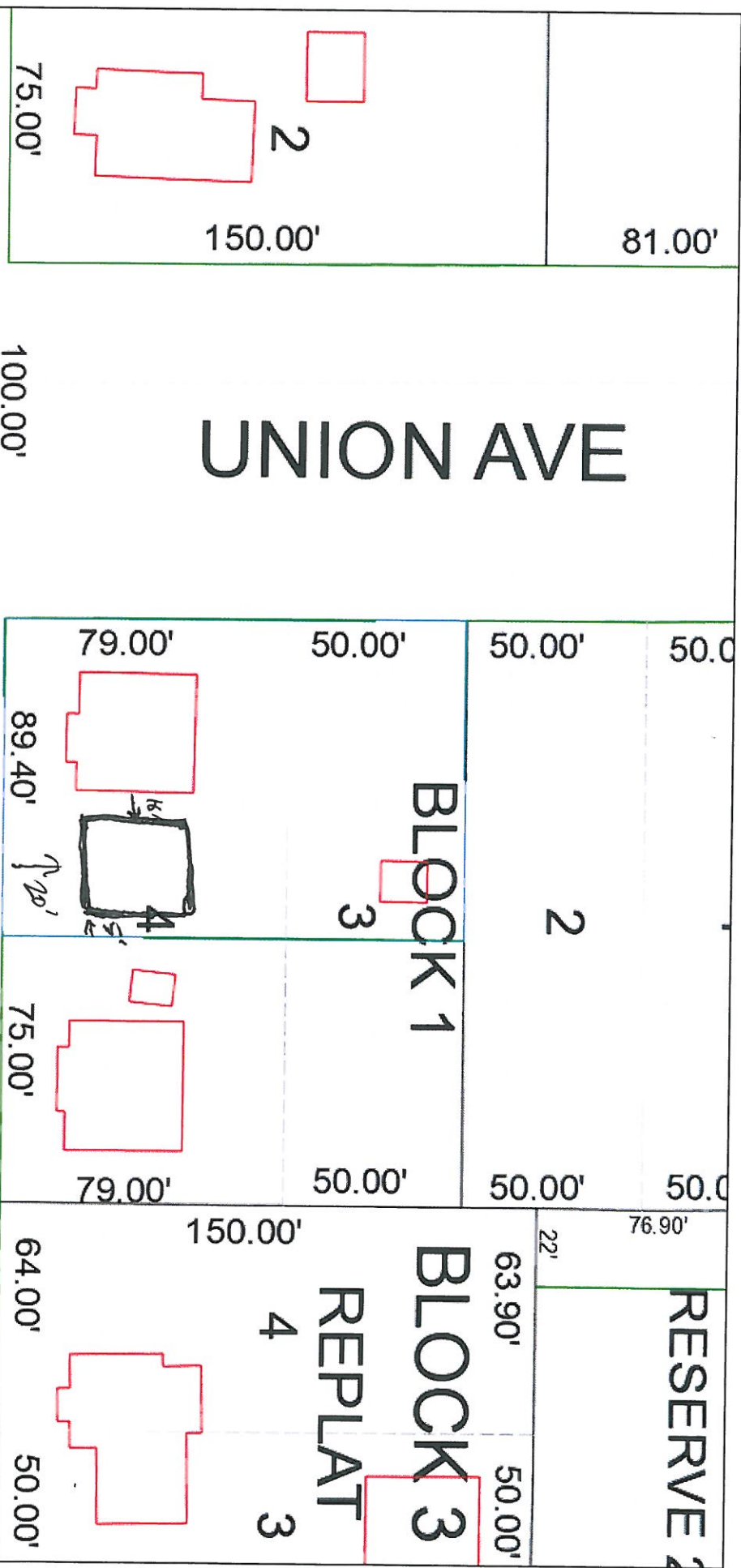
This map has been compiled from information on file at the City of Fergus Falls Engineering Department. The City of Fergus Falls makes no representation and assumes no liability for errors, omissions, or inaccuracies contained on this map. This map should not be used for boundary survey information.

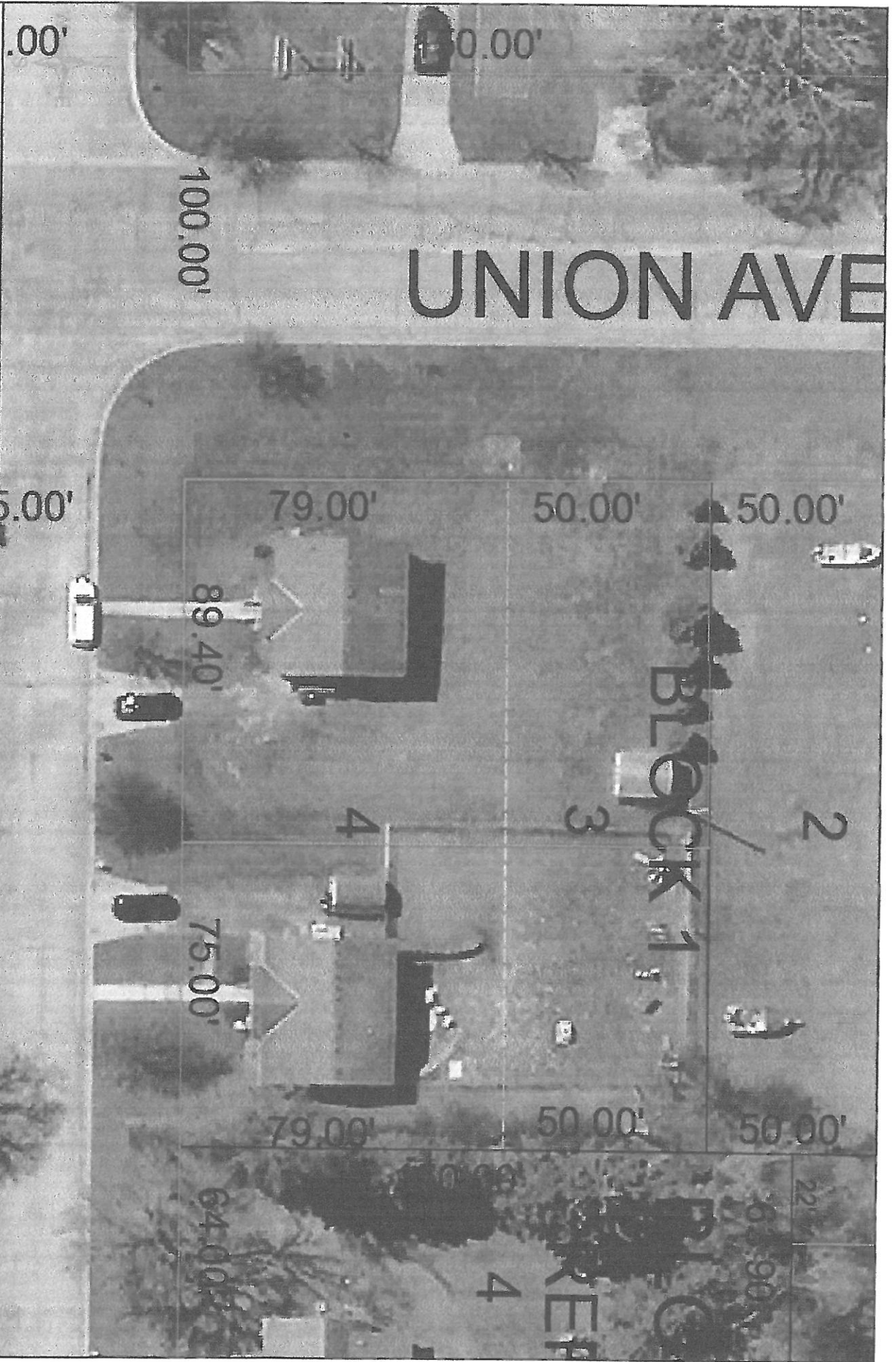


75.00'

100.00'

UNION AVE





1 inch = 33 feet

228 W Adolphus Ave.

This map has been compiled from information on file at the City of Fergus Falls Engineering Department. The City of Fergus Falls makes no representation and assumes no liability for errors, omissions, or inaccuracies contained on this map. This map should not be used for boundary survey information.

ORDINANCE NO. 17, EIGHTH SERIES

AN ORDINANCE AMENDING CITY CODE SECTION 7.03 (ORIGINALLY ADOPTED AS PART OF ORDINANCE NO. 324), THEREBY AMENDING THE ZONING MAP PROVIDED FOR IN SUBDIVISION 2 OF SAID SECTION BY CHANGING THE BOUNDARY LINES OF CERTAIN DISTRICTS AND CHANGING THE CLASS OF DISTRICTS OF CERTAIN LANDS.

THE CITY OF FERGUS FALLS DOES ORDAIN:

Section 1. Hearing. Pursuant to due notice, a hearing was held by the Planning Commission on July 26, 2021, upon the changes herein described and all parties desiring to be heard thereon were afforded such opportunity.

Section 2. First Amendment. That the following tracts of land located within the corporate limits of the City of Fergus Falls and described as follows:

Lots 1 through 7 inclusive and Lot 8 except the South 20.00 feet thereof, all in Block 1 of CAMPUS ADDITION to the City of Fergus Falls. Together with the adjoining northwesterly half of Campus Drive and adjoining westerly half of Park Street.

should be and are hereby removed from an R-1 One Family Residence District and placed in an R-4 Multiple Family Resident District.

Section 3. Second Amendment. That the following tracts of land located within the corporate limits of the City of Fergus Falls and described as follows:

Lots 9 through 13 inclusive and the South 20.00 feet of Lot 8 in Block 1 and Lots 1 through 11 inclusive in Block 2 and Outlot B and Lots 1 through 10 inclusive in Block 3, all in CAMPUS ADDITION to the City of Fergus Falls. Together with the adjoining westerly half of Park Street, the adjoining northeasterly half of North Union Avenue, the adjoining southeasterly half of Campus Drive lying northerly of the easterly extension of the north line of the South 20.00 feet of Lot 8, Block 1 of said plat of CAMPUS ADDITION, and all of adjoining Campus Drive lying southerly of the easterly extension of the north line of the South 20.00 feet of Lot 8, Block 1 of said plat of CAMPUS ADDITION.

should be and are hereby removed from an R-1 One Family Residence District and placed in an R-2 One-and-Two Family Residence District.

Section 4. Effective Date. The effective date of this ordinance shall be the _____ day of _____, 2021.

THIS ORDINANCE was introduced on _____, 2021, and adopted by the City Council of the City of Fergus Falls, Minnesota, on the _____ day of _____, 2021, by the following vote:

AYES:

NAYS:

ATTEST:

APPROVED:

City Administrator

Mayor

Published in the Fergus Falls Daily Journal on _____, 2021.

barb/clients/city/ordnocs/eighth series/ord17



Memo

Page 1 of 1

Meeting Date:

August 16- City Council Meeting

Subject:

Request for 3 separate resolutions:

1. Resolution setting a public hearing for the use of Tax Increment Financing for the former mill property for October 18, 2021 at 5:30 pm in the City Council Chambers
2. Resolution to submit an application to DEED's Redevelopment Grant program to help fund redevelopment of the former mill property
3. Resolution affirming the council's support for Tax Increment Financing contingent upon the "but/for" analysis for the former mill property

Recommendation:

Pass the above resolutions to enable various aspects of the redevelopment of the mill site to move forward.

Background/Key Points:

Mr. Kevin Bartram, owner of the former Red River Milling Company building, requests the assistance of the City in the redevelopment of his historic property.

1. Mr. Bartram requests a public hearing for the use of Tax Increment Financing for the former Mill property for October 18, 2021 at 5:30 pm in the City Council Chambers.
2. Greater Fergus Falls and Mr. Bartram requests the City submit an application to DEED's Redevelopment Grant Program, of which a funding match of 50% is required from the City. This match, and the City's obligation to accept funding from DEED, will be contingent upon the City offering TIF financing.
3. Mr. Bartram requests a resolution affirming Council's willingness to explore Tax Increment Financing for his project. Any discussion of TIF would take place following Baker Tilly's analysis of the project and opinion that the project would not happen but for the use of TIF (the but/for test). Baker Tilly's analysis will also help determine an appropriate amount of TIF financing should the project be a fit.

Budgetary Impact:

Any budgetary impact is contingent upon possible TIF financing.

Originating Department:

Community Development

Respectfully Submitted:

Klara Beck, Community Development Manager



Memo

Page 1 of 1

Meeting Date:

August 16- City Council Meeting

Subject:

Possible Sale of City Property at 702 S Tower Rd.

Recommendation:

Move to allow staff and City Attorney to draft a Purchase Agreement between St. Francis Health Services and the City of Fergus Falls for a portion of the City-owned parcel of land at 702 S Tower Rd.

Background/Key Points:

St. Francis Health Services, a non-profit based out of Morris, MN whose services include assisted living, home healthcare, a full range of therapies, senior housing, skilled nursing care, and community and residential services to people with developmental and mental disabilities and mental illness, have expressed interest in purchasing a portion of City-owned land at 702 S Tower Rd. Their goal is to move a house they own in Barrett, MN into our community in order to offer contracted services for a local organization.

702 Tower Rd has been identified as an appropriate site for their usage and needs. The lot may be split to retain City access to utilities while still allowing enough space for their operations.

Budgetary Impact:

The sale of a portion of land to a non-profit entity.

Originating Department:

Community Development

Respectfully Submitted:

Klara Beck, Community Development Manager

Attached:

LOI

July 28, 2021

Ms. Klara Beck
Community Development Manager
City of Fergus Falls
112 W. Washington Ave.
Fergus Falls, MN 56537

Ms. Beck and/or To Whom This May Concern:

Please accept this communication as our letter of intent to purchase the separated parcel known as 702 Tower Road S; Fergus Falls MN as preliminarily identified below for a purchase price of \$10,000. Attached to this document, the relevant board resolution providing my authority to proceed. If accepted, please provide me with direction as to our next steps.



Sincerely,



Carol A. Raw, CEO/President
St. Francis Health Services of Morris, Inc.
801 Nevada Avenue
Morris MN 56267

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY ADMINISTRATOR HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF FERGUS FALLS, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY ADMINISTRATOR HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HIMSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF FERGUS FALLS;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, THAT THE FOLLOWING BILLS AND CLAIMS BE AND THEREBY ARE, ORDERED PAID OUT OF THE FOLLOWING FUNDS:

General

AT&T MOBILITY	DATA PLANS	49.92
AT&T MOBILITY	IPADS & CELL PHONE DATA	244.16
ADMINISTRATOR'S CONTINGENCY FD	AUGUST/JURY DUTY MILEAGE REIMB	7.02
ADMINISTRATOR'S CONTINGENCY FD	AUGUST/SERVICE AWARD	100.00
ADMINISTRATOR'S CONTINGENCY FD	NOTARY RENEWAL/OLSON	120.00
ADMINISTRATOR'S CONTINGENCY FD	RECORD CUP/214 E CAVOUR	46.00
ADMINISTRATOR'S CONTINGENCY FD	RECORD VARIANCE/107 E ORIOLE	46.00
ADMINISTRATOR'S CONTINGENCY FD	RECORD VARIANCE/623 WOODLAND	46.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/KIDS KAMP-FINSETH	75.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/KIDS KAMP-FOGALE	75.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/KIDS KAMP-HAGBERG	75.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/KIDS KAMP-JOHNSON	75.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/KIDS KAMP-SOLIAH	75.00
ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	1,155.71
AMERICAN PLANNING ASSOCIATION	APA MEMBERSHIP & MN CHAPTER	341.00
SEAN ANDERSON	CLEANING JULY 19-26	410.78
BANKCARD CENTER	BATTERY CHARGER RETURNED	102.47-
BANKCARD CENTER	BOERHAVE UNIFORM PURCHASE	62.21
BANKCARD CENTER	BULBS FOR COLD STORAGE	13.88
BANKCARD CENTER	CITY HALL COFFEE	35.92
BANKCARD CENTER	CONCESSION SUPPLIES	245.66
BANKCARD CENTER	CREATIVE CLOUD RENEWAL	52.99
BANKCARD CENTER	EVIDENCE BAGS	467.49
BANKCARD CENTER	FILTERS	78.20
BANKCARD CENTER	FLAG	12.70
BANKCARD CENTER	FURNACE FILTERS	242.58
BANKCARD CENTER	JULY APPYPIE LLC	60.00
BANKCARD CENTER	JULY BE FIRE SAFE TATTOOS	105.00
BANKCARD CENTER	JULY BUSY BUDDY HEADSET LIGHT	64.67
BANKCARD CENTER	JULY DISPOSABLE RAZORS	10.98
BANKCARD CENTER	JULY E INK TABLET	564.59

General

BANKCARD CENTER	JULY EVERPURE CARTRIDGE	31.00
BANKCARD CENTER	JULY FIREFIGHTER PLASTIC BADGE	360.00
BANKCARD CENTER	JULY FLANGE REPAIR RING&EXTENT	30.97
BANKCARD CENTER	JULY GLUE TRAP, D-CON BAIT	21.46
BANKCARD CENTER	JULY MOTOR FUEL-UNIT #3002	45.28
BANKCARD CENTER	JULY ONE PART PARTITIONS	2,986.00
BANKCARD CENTER	JULY PAINT WASH STATION	22.77
BANKCARD CENTER	JULY RUBBING ALCOHOL, SYRINGE	25.47
BANKCARD CENTER	JULY SCREW DRIVER STOP REPAIR	119.02
BANKCARD CENTER	JULY SILICONE WRISTBANDS	390.00
BANKCARD CENTER	JULY SMARTDRAW SOFTWARE	119.40
BANKCARD CENTER	JULY TONER DRUM & CARTRIDGE	72.90
BANKCARD CENTER	JULY TURNTABLE, INK CARTRIDGES	27.46
BANKCARD CENTER	JULY UNIFORMS	273.00
BANKCARD CENTER	JULY USB ADAPTER, USB CABLE	31.95
BANKCARD CENTER	JULY WATER FOUNTAIN MAINTENANC	115.50
BANKCARD CENTER	JULY WILDLAND BACKPACK PARTS	68.30
BANKCARD CENTER	JULY 923 N PARK EXPENSES	14.35
BANKCARD CENTER	JUNE BURNING PERMITS	79.00
BANKCARD CENTER	JUNE RESERVATION CONFIRMATION	615.00
BANKCARD CENTER	KIDS KAMP/BOWLING	220.00
BANKCARD CENTER	KITCHEN SUPPLIES	12.66
BANKCARD CENTER	MONTHLY ADOBE MEMBERSHIP	10.78
BANKCARD CENTER	MOULTRIE MONTHLY	9.99
BANKCARD CENTER	NATIONAL NIGHT OUT ITEMS	384.47
BANKCARD CENTER	OFFICE SUPPLIES	30.65
BANKCARD CENTER	PD COFFEE	17.96
BANKCARD CENTER	POSTAGE INK	80.74
BANKCARD CENTER	RENNER UNIFORM PURCHASE	44.99
BANKCARD CENTER	SONSTEBO UNIFORM PURCHASE	171.97
BANKCARD CENTER	SUBSCRIPTION BLDG ESTIMATING	79.00
BANKCARD CENTER	SWAT BATTERIES	18.99
BANKCARD CENTER	TRNG BATTERIES	8.67
BANKCARD CENTER	2ND QTR 2021 FILING FORM 941	8.50
BANKCARD CENTER	2021 ICMA REGISTRATION/HOTEL	720.00
BEYER BODY SHOP, INC.	TOW BURNED BMW/21026504	250.00
BUILDERS FIRSTSOURCE INC	AUG 4" SCREWS (PARK DEPT)	21.99
CENTURYLINK	AUGUST TELEPHONE EXPENSE	64.00
CHARTER COMMUNICATIONS	08/02-09/01/21 CABLE	40.18
CHARTER COMMUNICATIONS	08/04-09/03/21 CABLE	47.92
COLE PAPERS, INC.	CLEANING SUPPLIES	288.21
COMMISSIONER OF REVENUE	2021 JULY SALES TAX	88,264.00
COOPERS TECHNOLOGY GROUP	AUG STAPLES, STENO BOOKS, POSTIT	5.19

General

DACOTAH PAPER CO	TISSUE, TOWEL, SOAP	303.32
DAILY JOURNAL	JULY SENIOR CENTER COORDINATOR	240.00
DAILY JOURNAL	JULY/NELSON, DRAEGER, PRAIRIE VW	308.00
DAILY JOURNAL	YEARLY SUBSCRIPTION	155.40
DAILY JOURNAL	2020 SUMMARY FINANCIALS	2,502.50
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	91,077.13
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	2,646.71
EQUIPMENT FUND	JULY FUEL CHARGES #3002	65.37
EQUIPMENT FUND	JULY FUEL CHARGES #3006	39.58
EQUIPMENT FUND	JULY FUEL CHARGES #3009	35.63
EQUIPMENT FUND	JULY FUEL CHARGES #3010	34.83
EQUIPMENT FUND	JULY FUEL CHARGES #3013	121.70
EQUIPMENT FUND	JULY FUEL CHARGES #3019	83.74
EQUIPMENT FUND	JULY FUEL CHARGES #3022	30.19
EQUIPMENT FUND	JULY FUEL CHARGES #3042	37.05
EQUIPMENT FUND	JULY REPAIRS/SERVICE #0951	107.60
EQUIPMENT FUND	JULY REPAIRS/SERVICE #3041	75.39
EQUIPMENT FUND	JULY REPAIRS/SERVICE #3042	50.53
4M FUND	JUL 2021 SERVICE CHARGE	56.90
FASTENAL COMPANY	AUG PARK SAFETY VENDING	139.68
FASTENAL COMPANY	AUG STREET SAFETY SUPPLY	63.09
FASTENAL COMPANY	AUG STREET SAFETY VENDING	115.04
FERGUS FALLS CONVENTION &	JUN 2021 LODGING TAX	16,729.17
FERGUS FALLS CONVENTION &	JUN 2021 LODGING TAX ADMIN	501.88-
FERGUSON ASPHALT PAVING INC	LOCAL TAX	.24-
FERGUSON ASPHALT PAVING INC	OTC TAX	.24-
FERGUSON ASPHALT PAVING INC	STATE TAX	3.20-
FERGUSON WATERWORKS #2516	AUG 1.5" CAM LOCK FOR SPRAY HO	16.27
GALLS LLC	CEDERBERG UNIFORM PURCHASE	235.05
GALLS LLC	HAKEN UNIFORM PURCHASE	243.82
GALLS LLC	HAKEN UNIFORM RETURN	298.20-
GALLS LLC	HARRINGTON UNIFORM RETURN	74.99-
GALLS LLC	HARRINGTON UNIFORM PURCHASE	88.93
GALLS LLC	KITZMAN UNIFORM PURCHASE	146.04
GALLS LLC	RENNER UNIFORM PURCHASE	148.23
GENERAL FUND	JULY COPIER USE	229.06
GENERAL FUND	JULY LONG DISTANCE CHARGES	39.32-
GENERAL FUND	JULY POSTAGE USE	263.29
GENERAL FUND	TRANSFER JULY COPIER USE	308.56-
GENERAL FUND	TRANSFER JULY POSTAGE USE	872.69-
GOIN' POSTAL FERGUS FALLS	AUG FREIGHT TRAFFIC CONTROLLER	72.18
GOODIN COMPANY	JULY BAT CLOSET FLUSH VALVE	1,452.58
GRAND FORKS FIRE EQUIPMENT LLC	AUGUST/TO GEAR 4 SETS	8,803.90

General

GRAND FORKS FIRE EQUIPMENT LLC	JULY HELMET FRONT	39.45
GREAT PLAINS NATURAL GAS CO	JULY NATURAL GAS EXPENSE	316.01
GREATER FERGUS FALLS CORP	3RD QTR 2021 BUDGET ALLOCATION	12,500.00
HOME DEPOT CREDIT SERVICES	AUG SERVICE PROJECT (MICK)	130.67
HOME DEPOT CREDIT SERVICES	AUG 3/8" CHAIN (JASON H)	38.50
HOME DEPOT CREDIT SERVICES	JUL 2GAL CONCRETE CURE SPRAYER	34.97
HOME DEPOT CREDIT SERVICES	JULY VIGORO 500 PK STAPLES	79.96
HOME DEPOT CREDIT SERVICES	JULY WASH ZINC, ZINC COMB RND	8.96
HOME DEPOT CREDIT SERVICES	JUN MATTE NICKEL PAINT MARCIA	12.76
JUST ADD WATER	STAINLESS STEEL SPRINKLERS	890.20
MATTHEW KOON	LOCAL TAX	.23-
MATTHEW KOON	OTC TAX	.23-
MATTHEW KOON	STATE TAX	3.15-
LAKE REGION ELECTRIC COOP	JULY ELECTRICITY EXPENSE	1,660.85
LAKE REGION ELECTRIC COOP	JULY/SNOW REMOVAL/EQUIP BLDG	43.76
LEAGUE OF MN CITIES INS. TRUST	4TH QTR 2021 INSURANCE PREMIUM	94,934.00
MII LIFE INCORPORATED	AUGUST FLEX/HSA PART FEE	134.20
M-R SIGN COMPANY INC	AUG AIRPORT SIGNS	102.70
M-R SIGN COMPANY INC	AUG BLACK/YELLOW DOTS HAZARD S	96.00
M-R SIGN COMPANY INC	AUG DISABLED PARKING/10' POSTS	561.54
MTI DISTRIBUTING INC	AUG 2" IRRIGATION PARTS MICK	145.08
MTI DISTRIBUTING INC	AUG 5" VALVE DELAGOON (MICK)	49.29
MARCO-FARGO	07/27-08/27/21 COPIER RENT	589.08
MASTER'S MARTIAL ARTS ACADEMY	TAE-KWON DO-SESSION II	198.00
MINN-DAKOTA/OTTER TAIL COACHES	SHUTTLE IN-TOWN/BOWLING ALLEY	82.00
NATIONAL FIRE PROTECTION ASSOC	2021 FIRE PREVENTION WEEK	201.95
NEW HORIZONS ENERGY	JULY/PROPANE-SRE BUILDING	543.51
NYCKLEMOE & ELLIG, P.A.	AUGUST PROSECUTING SERVICES	8,937.50
OFFICE OF MNIT SERVICES	JULY INTERNET USAGE	274.48
OTTER TAIL COUNTY TREASURER	JULY FIRE CONTRACT DATA	22.22
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	29,064.94
OTTER TAIL TELCOM	AUG TELEPHONE LINES	2,437.37
OTTER TAIL TELCOM	AUG. ADDITIONAL LISTING	10.00
OTTER TAIL TELCOM	AUG. TELEPHONE LINES	201.24
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	763.80
OTTER TAIL TELCOM	JULY LONG DISTANCE	12.99
PERRIN MOBILE MEDICAL SERVICES	AUGUST RANDOM DRUG SCREEN	118.25
WILLIAM PETERSEN	AUGUST JANITORIAL SERVICES	950.00
POLICE DEPT CONTINGENCY FUND	CEDERBERG TRAINING MEALS	70.00
POLICE DEPT CONTINGENCY FUND	KITZMAN TRAINING MEALS	61.42
POLICE DEPT PETTY CASH	ESTEP TRNG MEAL	11.05
PRO-LAWN	WEED SPRAY APP 104/106 LAURALN	96.00
SHERWIN WILLIAMS CO	AUG EASY OUT FILTERS (SAM)	29.96

General

STENERSON BROTHERS LUMBER CO	AUG 6" EXPANSION JOINT 203 E E	57.50
VERIZON WIRELESS	CELL/AIR SERVICE JULY 2-AUG 1	1,032.71
VERIZON WIRELESS	4 NEW AIRCARDS	499.95
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/01F020679	837,848.32-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3620AUSK1	.01-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3620A7UT0	4.26-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/57582PUE8	49,086.03-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/90376PDM0	90,000.00-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/91282CCB5	46,177.89-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVESTMENTS - JUL	2,046,233.02
WELLS FARGO BANK MINNESOTA NA	04/01-06/30/21 INVESTMENT FEES	14,667.86
	F U N D T O T A L	1,421,549.84

P.A. General

A-1 LOCK & KEY LLC	REPLACE DEAD LATCH AT CBHH	173.00
ATLAS OUTDOOR SERVICES LLC	AUGUST/CBHH SNOW/LAWN CARE	1,000.00
BANKCARD CENTER	JULY BACKUP BATTERY-CBHH	24.85
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	1,126.60
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	7.44
GENERAL FUND	JULY COPIER USE	17.86
GENERAL FUND	JULY LONG DISTANCE CHARGES	.43
JOHNSON CONTROLS INC	MONTHLY MAINT -HVAC JULY	422.95
MII LIFE INCORPORATED	AUGUST FLEX/HSA PART FEE	3.30
OTTER TAIL TELCOM	AUG TELEPHONE LINES	6.54
UGSTAD PLUMBING, INC.	BOILER/GEN CK 07/22/21	85.00
UGSTAD PLUMBING, INC.	BOILER/GEN CK 07/28/21	85.00
UGSTAD PLUMBING, INC.	KITCHEN SINK LEAK RM 165	106.25
UGSTAD PLUMBING, INC.	MONTHLY MAINT -PLBG & HTG JUL	85.00
	F U N D T O T A L	3,144.22

Regional Treatment Center-City Operated

BANKCARD CENTER	CUDDEBACK DIGITAL RTC	20.00
FASTENAL COMPANY	AUG D BATTERIES/N95 MASKS JIM	22.63

Regional Treatment Center-City Operated

FASTENAL COMPANY	AUG 5/8" FENDER WASHERS (JIM)	12.00
HOME DEPOT CREDIT SERVICES	AUG AA BATTERIES (JIM N)	33.96
HOME DEPOT CREDIT SERVICES	AUG HEAVY DUTY LOCTITE (JIM N)	10.72
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	294.76
	F U N D T O T A L	394.07

Public Library

ADMINISTRATOR'S CONTINGENCY FD	ONLINE FINE PAYMENT	46.86
ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	5.94
BAKER & TAYLOR INC	BOOKS	898.24
BAKER & TAYLOR INC	PROCESSING FOR BOOKS	101.03
BANKCARD CENTER	ANNUAL AMAZON PRIME MEMBERSHIP	119.00
BANKCARD CENTER	JULY BOOKS	2,014.39
BANKCARD CENTER	JULY COMMON SENSE PLUS	30.00
BANKCARD CENTER	JULY DIGITAL MATERIALS	1,370.28
BANKCARD CENTER	JULY DVD'S	247.48
BANKCARD CENTER	JULY OPERATING SUPPLIES	430.69
BANKCARD CENTER	JULY SUPPLIES-RAIN GARDEN	30.94
BANKCARD CENTER	JUNE FACEBOOK ADS	15.00
BANKCARD CENTER	ZOOM VIDEO MONTHLY FEE	16.16
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	8,987.51
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	47.43
GENERAL FUND	JULY LONG DISTANCE CHARGES	16.13
GENERAL FUND	JULY POSTAGE USE	66.81
GREAT PLAINS NATURAL GAS CO	JULY NATURAL GAS EXPENSE	23.72
HOOPLA	DIGITAL MATERIALS	2,499.31
MII LIFE INCORPORATED	AUGUST FLEX/HSA PART FEE	17.88
MEDTOX LABORATORIES INC	JUNE PRE-EMPLOY DRUG SCREEN	31.41
MIDWEST PRINTING COMPANY	WINDOW ENVELOPES	110.00
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	1,940.69
OTTER TAIL TELCOM	AUG TELEPHONE LINES	71.91
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	147.76
TAG UP	NAME TAGS AIDES	18.00
US BANK EQUIPMENT FINANCE	03/21-06/21/21 COPIER OVERAGE	135.81
US BANK EQUIPMENT FINANCE	07/21-08/21/21 COPIER LEASE	540.30
VIKING LIBRARY SYSTEM	BARCODES	103.61
VINCO INC	JULY FIXED LOOSE WIRE/PLAYROOM	127.50
	F U N D T O T A L	20,211.79

Bigwood Event Center

BIGWOOD EVENT CENTER FUND	2021 BIGWOOD OPERATIONS	25,000.00-
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	2,328.68
OTTER TAIL TELCOM	AUG TELEPHONE LINES	6.54
OTTER TAIL TELCOM	AUG. INTERNET	101.59
	F U N D T O T A L	22,563.19-

IRP Revolving Loan

GENERAL FUND	JULY COPIER USE	.04
	F U N D T O T A L	.04

CDBG/HUD Revolving Loan

GENERAL FUND	JULY COPIER USE	3.52
N.F. FIELD ABSTRACT LLC	O&E REPORT -OUTSTATE BREWING	85.00
	F U N D T O T A L	88.52

Capital Improvement

DAILY JOURNAL	JULY UNION/WASHINGTON-LINCOLN	866.25
FERGUSON ASPHALT PAVING INC	PAY APP #2	22,330.73
HOUSTON ENGINEERING INC	PRO SERVICES THROUGH 07/03/21	4,849.00
INTERSTATE ENGINEERING INC.	06/20-07/24/21 PRO SERVICES	2,904.54
MOORE ENGINEERING INC	BURLINGTON AVENUE PROJECT	452.50
MOORE ENGINEERING INC	CONCORD STREET IMPROVEMENT	17,407.50
	F U N D T O T A L	48,810.52

Liquor Store

Liquor Store

ADMINISTRATOR'S CONTINGENCY FD	AUGUST SERVICE AWARD	100.00
ALEXANDRIA FREIGHT SERVICE INC	AUGUST/FREIGHT	40.00
THE AMERICAN BOTTLING COMPANY	AUGUST/MIX	340.14
ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	226.25
ARCTIC GLACIER USA INC	AUGUST/ICE #3606121014	46.20
ARCTIC GLACIER USA INC	AUGUST/ICE #3602121709	565.00
ARCTIC GLACIER USA INC	JULY/ICE #3606121008	265.00
ARTISAN BEER COMPANY	AUGUST/BEER	2,494.10
BANKCARD CENTER	JULY MOOD PANDORA	58.12
BANKCARD CENTER	JUNE/FREIGHT	64.93
BANKCARD CENTER	JUNE/MISC PURCHASES	572.88
BELLBOY CORPORATION	AUGUST/LIQUOR	1,462.05
BELLBOY CORPORATION	AUGUST/MIX	66.40
BEVERAGE WHOLESALERS INC	AUGUST/BEER	38,201.42
BEVERAGE WHOLESALERS INC	AUGUST/MIX	208.10
BEVERAGE WHOLESALERS INC	AUGUST/WINE	697.20
BEVERAGE WHOLESALERS INC	JULY/BEER	4,816.60
BEVERAGE WHOLESALERS INC	JULY/MIX	54.00
BEVERAGE WHOLESALERS INC	JULY/WINE	20.80
BIGWOOD EVENT CENTER FUND	2021 BIGWOOD OPERATIONS	25,000.00
BRAUN VENDING INC	AUGUST WATER COOLER RENT	16.00
BRAUN VENDING INC	AUGUST/SUPPLIES-WATER	31.25
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/BEER	324.80
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/FREIGHT	164.33
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/LIQUOR	9,090.18
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/MIX	222.04
BREAKTHRU BEVERAGE MINNESOTA	AUGUST/WINE	1,190.20
CAYAN	JULY 2021 CR CD FEES	16,007.78
VIKING COCA-COLA BOTTLING CO	AUGUST/MIX	700.25
COMMISSIONER OF REVENUE	2021 JULY SALES TAX	10.48
COOPERS TECHNOLOGY GROUP	AUG STAPLES,STENO BOOKS,POSTIT	2.48
COOPERS TECHNOLOGY GROUP	JULY DOUBLE 3-TIER LOCKERS	1,798.00
COPPER TRAIL BREWING CO	JULY/BEER	343.40
DCR BREWING CO	AUGUST/BEER	171.00
DACOTAH PAPER CO	JULY/SUPPLIES-BAGS	237.18
DISGRUNTLED BREWERY LLC	JULY/BEER	252.00
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	9,990.17
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	15.19
GENERAL FUND	JULY LONG DISTANCE CHARGES	.71
GOODIN COMPANY	JULY GARBAGE DISPOSAL	258.12
GREAT PLAINS NATURAL GAS CO	JULY NATURAL GAS EXPENSE	31.23
H BOYD NELSON INC	AUGUST/BEER	42,793.05
H BOYD NELSON INC	AUGUST/MIX	350.00

Liquor Store

H BOYD NELSON INC	JULY/BEER	8,047.45
H BOYD NELSON INC	JULY/MIX	48.80
HOME DEPOT CREDIT SERVICES	AUGUST 1000LB FURNITURE DOLLEY	47.96
HOME DEPOT CREDIT SERVICES	JULY BUI SCUFF DEFENSE 2750	36.97
HOME DEPOT CREDIT SERVICES	JULY PUTTY KNIFE, PATCH-N-PAINT	18.18
JOHNSON BROTHERS LIQUOR CO	AUGUST/FREIGHT	274.72
JOHNSON BROTHERS LIQUOR CO	AUGUST/LIQUOR	5,510.49
JOHNSON BROTHERS LIQUOR CO	AUGUST/MIX	357.60
JOHNSON BROTHERS LIQUOR CO	AUGUST/WINE	6,533.68
LIQUOR STORE	RECEIPT AUGUST RENT	358.00-
MII LIFE INCORPORATED	AUGUST FLEX/HSA PART FEE	20.48
THE MCKINNON COMPANY INC	AUGUST/MIX	71.80
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	4,607.50
OTTER TAIL TELCOM	AUG TELEPHONE LINES	75.38
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	295.80
PEPSI BEVERAGE COMPANY	AUGUST/MIX	659.40
PHILLIPS WINE AND SPIRITS CO	AUGUST/FREIGHT	81.51
PHILLIPS WINE AND SPIRITS CO	AUGUST/LIQUOR	6,354.93
PHILLIPS WINE AND SPIRITS CO	AUGUST/MIX	210.00
PHILLIPS WINE AND SPIRITS CO	AUGUST/WINE	368.48
SOUTHERN GLAZER'S OF MN	AUGUST/FREIGHT	146.77
SOUTHERN GLAZER'S OF MN	AUGUST/LIQUOR	8,817.87
SOUTHERN GLAZER'S OF MN	AUGUST/MIX	19.00
VINOCOPIA INC	AUGUST/FREIGHT	47.50
VINOCOPIA INC	AUGUST/LIQUOR	1,318.43
VINOCOPIA INC	AUGUST/MIX	120.00
VINOCOPIA INC	AUGUST/WINE	2,188.00
WINE MERCHANTS INC	AUGUST/FREIGHT	1.49
WINE MERCHANTS INC	AUGUST/WINE	224.00
	F U N D T O T A L	205,445.22

Refuse Disposal

ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	285.21
COMMISSIONER OF REVENUE	2021 JULY SALES TAX	49.05
COMMISSIONER OF REVENUE	2021 JULY SWMT	29,560.00
COOPERS TECHNOLOGY GROUP	AUG STAPLES, STENO BOOKS, POSTIT	1.70
WASTE MANAGEMENT	07/16-07/31/21/ PRO SERVICES	1,526.53
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	13,419.36

Refuse Disposal

EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	58.90
FASTENAL COMPANY	AUG REFUSE SAFETY VENDING	28.88
GENERAL FUND	JULY LONG DISTANCE CHARGES	.62
HOUSTON ENGINEERING INC	2021 GROUNDWATER MONITORING	1,728.00
HOUSTON ENGINEERING INC	2021 GW REPORTING	1,482.00
MII LIFE INCORPORATED	AUGUST FLEX/HSA PART FEE	16.50
MARCO-FARGO	07/27-08/27/21 COPIER RENT	129.21
OTTER TAIL COUNTY TREASURER	JULY TIPPING FEES	91,845.42
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	181.87
OTTER TAIL TELCOM	AUG TELEPHONE LINES	26.15
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	143.43
PERRIN MOBILE MEDICAL SERVICES	AUGUST RANDOM DRUG SCREEN	157.00
REVTRAK INC	JULY 2021 CR CD FEES	2,727.50
WASTEWATER TREATMENT FUND	JULY ASH CELL LEACHATE	453.60
WASTEWATER TREATMENT FUND	JULY DEMO CELL LEACHATE	180.00
	F U N D T O T A L	144,000.93

Sewage Treatment

ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	221.75
BANKCARD CENTER	JULY BLACK TIES, NETTING	145.70
BANKCARD CENTER	JULY OFFICE SUPPLIES	72.69
BANKCARD CENTER	JULY REFILL KIT	8.98
BANKCARD CENTER	JULY SUPPLIES	101.06
CENTURYLINK	AUGUST TELEPHONE EXPENSE	64.00
COOPERS TECHNOLOGY GROUP	AUG STAPLES, STENO BOOKS, POSTIT	2.75
CORE & MAIN LP	AUG SEWER PARTS FOR 2 RIVERS	1,594.78
CORE & MAIN LP	AUG VALVE BOX ASSM 2 RIVERS RD	662.56
COSSETTE ELECTRIC LLC	AUG TROUBLE SHOOT/REPLACE FLOA	696.55
COSSETTE ELECTRIC LLC	AUG 480V 30 PLUGS (3)	56.67
COSSETTE ELECTRIC LLC	JUNE WIRED TIMERS, SWITCH, COVER	626.23
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	10,035.15
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	40.30
FASTENAL COMPANY	AUG 1/2" SS HARDWARE 2 RIVERS	123.01
GENERAL FUND	JULY LONG DISTANCE CHARGES	3.95
GOPHER STATE ONE CALL	JULY BILLABLE TICKETS	82.80
LAKE REGION ELECTRIC COOP	JULY ELECTRICITY EXPENSE	175.27
LOCATORS & SUPPLIES INC	AUG BLUE MARKING PAINT JUSTIN	41.99
LOCATORS & SUPPLIES INC	AUG STREAMLIGHT LITEBOX TRAVIS	103.50

Sewage Treatment

MII LIFE INCORPORATED	AUGUST FLEX/HSA PART FEE	11.00
MARCO-FARGO	07/27-08/27/21 COPIER RENT	129.21
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	10,732.67
OTTER TAIL TELCOM	AUG TELEPHONE LINES	26.15
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	140.17
PLUNKETT'S PEST CONTROL INC.	AUG SPRING/FALL EXT. SERVICE	20.00
RMB ENVIRONMENTAL LABORATORIES	AUG ANALYSIS	842.00
RMB ENVIRONMENTAL LABORATORIES	JULY ANALYSIS	492.00
REVTRAK INC	JULY 2021 CR CD FEES	2,727.50
SPEE DEE DELIVERY SERVICE INC	AUG SHIPPING FEES	49.92
SPEE DEE DELIVERY SERVICE INC	JULY SHIPPING	27.96
USA BLUEBOOK	JULY BARNES EJECTOR PUMP	884.95
USA BLUEBOOK	JULY SEWAGE PH BUFFERS	282.18
WASTEWATER TREATMENT FUND	JULY ASH CELL RECEIPT TO LEACH	453.60-
WASTEWATER TREATMENT FUND	JULY DEMO RECEIPT TO LEACHATE	180.00-
	F U N D T O T A L	30,591.80

Water

ADMINISTRATOR'S CONTINGENCY FD	AUGUST UTILITIES REFUND	87.10
ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	305.70
BANKCARD CENTER	JULY CELL PHONE CHARGERS	25.31
BANKCARD CENTER	JULY HOSE SPLITTER	31.98
BANKCARD CENTER	JULY SQUEEZE BOTTLES	16.98
BANKCARD CENTER	JULY TOOL FOR WATER DEPT	12.93
BANKCARD CENTER	JULY 3/4" FP BALL VALVE FPT	14.78
CENTURYLINK	AUGUST TELEPHONE EXPENSE	186.00
COOPERS TECHNOLOGY GROUP	AUG STAPLES, STENO BOOKS, POSTIT	2.49
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	6,776.77
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	52.70
59 FINISHING INC	AUG POWDER COAT WINDOW GRATES	129.24
FASTENAL COMPANY	AUG GLAV EYE BOLTS/WASHERS FOR	61.66
FASTENAL COMPANY	AUG WATER SAFETY VENDING	57.11
FERGUSON ASPHALT PAVING INC	HYD METER RENT 7 DAYS	24.71-
FERGUSON ASPHALT PAVING INC	HYD. METER DEP. REC.#221931	260.00
FERGUSON ASPHALT PAVING INC	WATER USAGE 6,200 GAL	21.83-
FERGUSON WATERWORKS #2516	AUG STOCK VALVE BOX PARTS ORDE	567.84
FERGUSON WATERWORKS #2516	AUG STOCK WATER PARTS ORDER	1,066.54
FERGUSON WATERWORKS #2516	AUG VALVE BOX TOPS (STOCK)	619.32

Water

FERGUSON WATERWORKS #2516	AUG 16" VALVE BOX TOP	72.54
FERGUSON WATERWORKS #2516	AUG 2" CURB BOX REPAIR TOP	30.59
FERGUSON WATERWORKS #2516	AUG 3/4" CTS COMP X METER VLV	543.20
FERGUSON WATERWORKS #2516	AUG 3/4" METER REGISTER	188.65
GENERAL FUND	JULY COPIER USE	39.32
GENERAL FUND	JULY LONG DISTANCE CHARGES	1.81
GENERAL FUND	JULY POSTAGE USE	246.23
GOIN' POSTAL FERGUS FALLS	AUG SHIPPING FEE	13.00
GOPHER STATE ONE CALL	JULY BILLABLE TICKETS	82.80
GRAYMONT (WI) LLC.	JULY HIGH CALCIUM QUICKLIME	5,393.37
HAWKINS INC	JULY AMMONIA ANHYDROUS	645.00
HAWKINS INC	JULY CHLORINE	725.00
HOME DEPOT CREDIT SERVICES	AUG HINGES/HASP BRENT FOR WTP	17.00
HOME DEPOT CREDIT SERVICES	AUG NYLON ROPE WATER LAGOON BO	37.50
MATTHEW KOON	HYDRANT METER DEP. REC.221472	60.00
MATTHEW KOON	RENT 6/21/21 TO 7/20/21	41.50-
MATTHEW KOON	WATER USAGE 1,230 GAL	4.33-
LOCATORS & SUPPLIES INC	AUG STREAMLIGHT LITEBOX TRAVIS	103.50
MII LIFE INCORPORATED	AUGUST FLEX/HSA PART FEE	16.50
MARCO-FARGO	07/27-08/27/21 COPIER RENT	129.22
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	9,640.00
OTTER TAIL TELCOM	AUG TELEPHONE LINES	26.15
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	161.98
PERRIN MOBILE MEDICAL SERVICES	AUGUST RANDOM DRUG SCREEN	76.25
RMB ENVIRONMENTAL LABORATORIES	JULY 2ND HALF BACT. MONITORING	110.00
REVTRAK INC	JULY 2021 CR CD FEES	2,727.50
	F U N D T O T A L	31,269.19

Storm Water

GOPHER STATE ONE CALL	JULY BILLABLE TICKETS	82.80
LANDTEAM INCORPORATED	PORT AUTH.WETLAND DELINEATION	3,250.00
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	114.39
STANTEC CONSULTING SERVICE INC	PLGC WETLAND DELINEATION	7,487.57
	F U N D T O T A L	10,934.76

Equipment

Equipment

ARAMARK UNIFORM SERVICES	JULY LINEN SUPPLY	440.61
AMERICAN WELDING & GAS, INC	AUG .50 SLIP TYPE NOZZLE	29.40
AUTO VALUE - FERGUS FALLS	AUG ATC FUSEHOLDER (STOCK)	6.99
AUTO VALUE - FERGUS FALLS	AUG BATTERY WIRE PARTS U-2086	14.45
AUTO VALUE - FERGUS FALLS	AUG CABIN AIR FILTER U-284	30.74
AUTO VALUE - FERGUS FALLS	AUG CREDIT FOR RETURNED PARTS	27.19-
AUTO VALUE - FERGUS FALLS	AUG CREDIT FOR WRONG SHAFT	81.99-
AUTO VALUE - FERGUS FALLS	AUG CV AXLE SHAFT UNIT 80	87.99
AUTO VALUE - FERGUS FALLS	AUG DOT 3 BRAKE FLUID	11.98
AUTO VALUE - FERGUS FALLS	AUG FILTER ORDER UNIT 283	84.17
AUTO VALUE - FERGUS FALLS	AUG FRONT PADS UNIT 3004	49.99
AUTO VALUE - FERGUS FALLS	AUG HVAC BLEND DOOR ACTUATOR	36.99
AUTO VALUE - FERGUS FALLS	AUG OIL FILTER UNIT 2091	3.54
AUTO VALUE - FERGUS FALLS	AUG OIL FILTER/SHAFT/STABILIZE	110.52
AUTO VALUE - FERGUS FALLS	AUG OIL/FUEL FILTER UNIT 242	90.51
AUTO VALUE - FERGUS FALLS	AUG STOCK AIR FILTERS	27.72
AUTO VALUE - FERGUS FALLS	AUG STOCK FILTER ORDER	79.01
AUTO VALUE - FERGUS FALLS	AUG STOCK HOSE CLAMPS	6.90
AUTO VALUE - FERGUS FALLS	AUG STOCK HYD FITTINGS	53.58
AUTO VALUE - FERGUS FALLS	AUG STOCK OIL FILTER	3.54
AUTO VALUE - FERGUS FALLS	AUG STONE SET (FAB SHOP)	10.98
AUTO VALUE - FERGUS FALLS	AUG STONE SETS (FAB SHOP)	13.98
AUTO VALUE - FERGUS FALLS	AUG WHEEL SEAL UNIT 3004	16.98
AUTO VALUE - FERGUS FALLS	AUG WHEEL SEALS CEMENT TRAILER	86.97
AUTO VALUE - FERGUS FALLS	AUG 3030LS BRAKE CHAMBERS	110.74
AUTO VALUE - FERGUS FALLS	JUL AIR FILTER UNIT 57	4.42
AUTO VALUE - FERGUS FALLS	JUL EVAPORATOR UNIT 50	127.40
BANKCARD CENTER	JULY ANT BAIT	8.59
BANKCARD CENTER	JULY CABLE SEAL & CONNECTOR	35.14
BANKCARD CENTER	JULY CLASS IV RECEIVER HITCH	265.51
BANKCARD CENTER	JULY CLEANERS	36.95
BANKCARD CENTER	JULY DARK THREAD CUTTING OIL	45.74
BANKCARD CENTER	JULY DRY ICE NUGGET	36.28
BANKCARD CENTER	JULY EQUIPMENT PARTS	487.39
BANKCARD CENTER	JULY HOSE SPLITTER,HOSE NOZZLE	49.97
BANKCARD CENTER	JULY METRIC WRENCH, HAMMER	104.72
BANKCARD CENTER	JULY PAINT ROOM DOOR	8.26
BANKCARD CENTER	JULY RANGER REAR A-ARMS #3044	442.23
BANKCARD CENTER	JULY RANGER REAR OFFSET A-ARMS	469.19
BANKCARD CENTER	JULY REPELLENT	15.08
BANKCARD CENTER	JULY RIDE-RITE AIR SPRING KIT	583.70-
BANKCARD CENTER	JULY ROTATING SHAFT,CLAMP BLK	375.00
BANKCARD CENTER	JULY SINK FAUCET	115.40

Equipment

BANKCARD CENTER	2086 GAS	37.97
CENTURYLINK	AUGUST TELEPHONE EXPENSE	194.00
COMMISSIONER OF REVENUE	2021 JULY SPECIAL FUEL TAX	564.30
COMMISSIONER OF REVENUE	2021 JULY SALES TAX	86.47
COOPERS TECHNOLOGY GROUP	AUG STAPLES,STENO BOOKS,POSTIT	1.39
EMPLOYEES INSURANCE TRUST FUND	AUGUST HEALTH INSURANCE	4,471.31
EMPLOYEES INSURANCE TRUST FUND	AUGUST LIFE INSURANCE	18.91
EQUIPMENT FUND	JULY FUEL USAGE	448.09-
EQUIPMENT FUND	JULY REPAIRS/SERVICE	233.52-
FARGO FREIGHTLINER	AUG BRAKES FOR BOTH DRIVE AXLE	1,077.72
FARGO FREIGHTLINER	AUG CAB AIR SPRING UNIT 226	67.32
JOHN DEERE FINANCIAL	AUG HYD HOSE FOR PLATE PACKER	202.98
JOHN DEERE FINANCIAL	AUG PLATE PACKER HYD ADAPTER	13.92
JOHN DEERE FINANCIAL	AUG REPAIR UNIT 953 1600 MOWER	4,399.67
JOHN DEERE FINANCIAL	JUL CREDIT ON RETURNED PARTS	247.60-
FASTENAL COMPANY	AUG FLEET SAFETY VENDING	45.21
FASTENAL COMPANY	AUG JET BANDSAW BLADE (BRENT)	73.58
FASTENAL COMPANY	AUG SHOP SUPPLY VENDING	3.72
GENERAL FUND	JULY LONG DISTANCE CHARGES	9.13
NAPA AUTO PARTS - FERGUS FALLS	AUG BRAKE ADJ CABLE CEMENT TRL	2.89
NAPA AUTO PARTS - FERGUS FALLS	AUG CREDIT ON RETURNED SEALS	99.48-
NAPA AUTO PARTS - FERGUS FALLS	AUG FRONT AXLE SEAL UNIT 3004	45.98
NAPA AUTO PARTS - FERGUS FALLS	AUG FRONT WHEEL SEAL U-3004	152.98
NAPA AUTO PARTS - FERGUS FALLS	AUG OIL FILTER UNIT 59	9.99
NAPA AUTO PARTS - FERGUS FALLS	AUG WHEEL CYL CUPS CEMENT TRL	5.78
NAPA AUTO PARTS - FERGUS FALLS	AUG WHEEL CYLINDER CUPS	5.78
GREAT PLAINS NATURAL GAS CO	JULY NATURAL GAS EXPENSE	230.54
GROWMARK INC	AUG ISO32 / UNITED SYN ATF OIL	942.30
HOME DEPOT CREDIT SERVICES	AUG SHOP SINK PLUMBING PARTS	56.42
HOME DEPOT CREDIT SERVICES	AUG SOLDER/FLUX (SHOP)	45.43
LAWSON PRODUCTS INC	AUG DRILL BITS/FLAP DISC SHOP	56.08
LAWSON PRODUCTS INC	AUG QUICKPEEL SOLVENT (SHOP)	92.64
MII LIFE INCORPORATED	AUGUST FLEX/HSA PART FEE	5.64
M-R SIGN COMPANY INC	AUG NOT A STEP STICKER (SHOP)	10.00
MARCO-FARGO	07/27-08/27/21 COPIER RENT	118.74
MINNESOTA MOTOR COMPANY	JULY CAR WASHES	43.00
NORTHWEST TIRE INC	AUG TIRE TUBES CEMENT TRAILER	54.58
OLSON OIL COMPANY INC	AUG PREM DIESEL RED W/ADD SHOP	18,427.20
O'REILLY AUTOMOTIVE INC	AUG CREDIT RH CALIPER/CORES	180.18-
O'REILLY AUTOMOTIVE INC	AUG FRONT BRAKE CALIPERS U3004	270.36
O'REILLY AUTOMOTIVE INC	AUG WHEEL SEAL CEMENT TRAILER	27.40
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	1,674.07
OTTER TAIL TELCOM	AUG TELEPHONE LINES	58.84

Equipment

OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	36.14
PERRIN MOBILE MEDICAL SERVICES	AUGUST RANDOM DRUG SCREEN	37.50
POLICE DEPT CONTINGENCY FUND	2096 MOTORCYCLE CHOCK	125.00
SCR SOLUTIONS INC	AUG BREAK BLACK IRON FOR ROLLO	270.00
SNAP-ON TOOLS CORPORATION	AUG PNEUMATIC PUMP/DOLLY PARK	675.00
SNAP-ON TOOLS CORPORATION	JUN RETURN THROTTLE DEPRESSOR	7.55-
SWANSTON EQUIPMENT CO	AUG BLADE SHARPENING	30.00
SWANSTON EQUIPMENT CO	AUG CREDIT WRONG BILLING FROM	30.00-
SWANSTON EQUIPMENT CO	AUG DIRECTIONAL VALVE U-239	127.42
SWANSTON EQUIPMENT CO	JUL CARBIDE AUGER TOOTH U-486	60.46
WALLWORK TRUCK CENTER F.F.	AUG STOCK FUEL FILTERS	660.06
WALLWORK TRUCK CENTER F.F.	JUL TAG AXLE BRAKES U226/U225	980.12
ZARNOTH BRUSHWORKS	AUG GLOBAL MAIN BROOM/TYMCO GU	1,078.49
ZIEGLER INC.	AUG CAT SEO SYN 0W40 OIL U-486	88.94
	F U N D T O T A L	39,869.62

Employees Insurance

EMPLOYEES INSURANCE TRUST FUND	RECEIPT AUGUST HEALTH INS	145,884.00-
EMPLOYEES INSURANCE TRUST FUND	RECEIPT AUGUST LIFE INSURANCE	2,887.58-
	F U N D T O T A L	148,771.58-

Flexible Benefit Agency

MII LIFE INCORPORATED	2021 FLEX PLAN REIMB	1,598.17
	F U N D T O T A L	1,598.17

PEG Access

ADMINISTRATOR'S CONTINGENCY FD	PRO SVCS/"BIG FRIDAY" CAMERA	120.00
ADMINISTRATOR'S CONTINGENCY FD	PRO SVCS/"BIG FRIDAY" VOICE	250.00

PEG Access

AL'S REFRIGERATION, INC.	JUNE REPLACE COMPRESSOR	2,035.52
BANKCARD CENTER	2ND QTR 2021 FILING FORM 941	8.50
CHARTER COMMUNICATIONS	06/26-07/25/21 CABLE	8.89
CHARTER COMMUNICATIONS	07/26-08/25/21 CABLE	8.89
DAILY JOURNAL	JULY/KIDS SCOOP-FFSP FFSS	120.00
DAILY JOURNAL	JUNE/KIDS SCOOP-FFSP FFSS	96.00
LIQUOR STORE	AUGUST RENT	358.00
DON MOLLERUD	PRO SVCS/PARADE-VOICE OVER	125.00
OTTER TAIL POWER COMPANY	JULY ELECTRICITY EXPENSE	195.29
OTTER TAIL TELCOM	AUGUST TELEPHONE EXPENSE	222.79
TYLER SCHWARTZ	PRO SVCS/"BIG FRIDAY" CAMERA	125.00
	F U N D T O T A L	3,673.88

Fergus Falls Convention and Visitor's Bureau, Inc.

BANKCARD CENTER	JULY MEALS-SKATEBOARD EVENT	159.15
BANKCARD CENTER	JULY MEETING EXPENSE	19.95
BANKCARD CENTER	JULY POSTAGE VISITOR GUIDES	51.42
BANKCARD CENTER	JULY WRISTBANDS	9.59
BANKCARD CENTER	JULY ZOOM.US	16.16
BANKCARD CENTER	JUNE FACEBOOK ADS	89.19
BANKCARD CENTER	2ND QTR 2021 FILING FORM 941	8.50
FERGUS FALLS CONVENTION &	JUN 2021 LODGING TAX	16,729.17-
FERGUS FALLS CONVENTION &	JUN 2021 LODGING TAX ADMIN	501.88
GENERAL FUND	JULY COPIER USE	18.76
GENERAL FUND	JULY LONG DISTANCE CHARGES	6.54
GENERAL FUND	JULY POSTAGE USE	296.36
OTTER TAIL TELCOM	AUG TELEPHONE LINES	19.61
	F U N D T O T A L	15,532.06-
	T O T A L A L L F U N D S	1,774,715.74

BE IT FURTHER RESOLVED, THAT THE CITY ADMINISTRATOR BE, AND HE HEREBY IS AUTHORIZED AND DIRECTED TO DRAW WARRANTS FOR THE ABOVE CLAIMS FROM THE RESPECTIVE FUNDS AS HEREIN INDICATED, AND THAT THE MAYOR AND CITY ADMINISTRATOR BE, AND THEY HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER SUCH WARRANTS.

THE ABOVE AND FOREGOING RESOLUTION WAS OFFERED AT A REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 16 DAY OF AUGUST BY ALDERMAN WHO MOVED ITS ADOPTION, WAS SECONDED BY ALDERMAN AND ADOPTED BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

WHEREUPON THE ABOVE RESOLUTION WAS DULY DECLARED ADOPTED.

ATTEST:

APPROVED:

CITY ADMINISTRATOR

MAYOR

8/16/2021

R E S O L U T I O N R E C O R D

COMMISSIONER OF REVENUE	118,534.30
4M FUND	56.90
OTTER TAIL COUNTY TREASURER	91,867.64
A-1 LOCK & KEY LLC	173.00
AT&T MOBILITY	294.08
ADMINISTRATOR'S CONTINGENCY FD	1,343.98
ALEXANDRIA FREIGHT SERVICE INC	40.00
AL'S REFRIGERATION, INC.	2,035.52
THE AMERICAN BOTTLING COMPANY	340.14
ARAMARK UNIFORM SERVICES	2,641.17
AMERICAN PLANNING ASSOCIATION	341.00
AMERICAN WELDING & GAS, INC	29.40
SEAN ANDERSON	410.78
ARCTIC GLACIER USA INC	876.20
ARTISAN BEER COMPANY	2,494.10
ATLAS OUTDOOR SERVICES LLC	1,000.00
AUTO VALUE - FERGUS FALLS	960.91
BAKER & TAYLOR INC	999.27
BANKCARD CENTER	16,939.91
BELLBOY CORPORATION	1,528.45
BEVERAGE WHOLESALERS INC	43,998.12
BEYER BODY SHOP, INC.	250.00
BRAUN VENDING INC	47.25
BREAKTHRU BEVERAGE MINNESOTA	10,991.55
BUILDERS FIRSTSOURCE INC	21.99
CAYAN	16,007.78
CENTURYLINK	508.00
CHARTER COMMUNICATIONS	105.88
VIKING COCA-COLA BOTTLING CO	700.25
COLE PAPERS, INC.	288.21
COOPERS TECHNOLOGY GROUP	1,814.00
COPPER TRAIL BREWING CO	343.40
CORE & MAIN LP	2,257.34
COSSETTE ELECTRIC LLC	1,379.45
DCR BREWING CO	171.00
DACOTAH PAPER CO	540.50
DAILY JOURNAL	4,288.15
WASTE MANAGEMENT	1,526.53
DISGRUNTLED BREWERY LLC	252.00
59 FINISHING INC	129.24
FARGO FREIGHTLINER	1,145.04
JOHN DEERE FINANCIAL	4,368.97
FASTENAL COMPANY	745.61
FERGUSON ASPHALT PAVING INC	22,540.51
FERGUSON WATERWORKS #2516	3,104.95
GALLS LLC	488.88
NAPA AUTO PARTS - FERGUS FALLS	123.92

8/16/2021

R E S O L U T I O N R E C O R D

GOIN' POSTAL FERGUS FALLS	85.18
GOODIN COMPANY	1,710.70
GOPHER STATE ONE CALL	248.40
GRAND FORKS FIRE EQUIPMENT LLC	8,843.35
GRAYMONT (WI) LLC.	5,393.37
GREAT PLAINS NATURAL GAS CO	601.50
GREATER FERGUS FALLS CORP	12,500.00
GROWMARK INC	942.30
H BOYD NELSON INC	51,239.30
HAWKINS INC	1,370.00
HOME DEPOT CREDIT SERVICES	609.96
HOOPLA	2,499.31
HOUSTON ENGINEERING INC	8,059.00
INTERSTATE ENGINEERING INC.	2,904.54
JOHNSON BROTHERS LIQUOR CO	12,676.49
JOHNSON CONTROLS INC	422.95
JUST ADD WATER	890.20
MATTHEW KOON	10.56
LAKE REGION ELECTRIC COOP	1,879.88
LANDTEAM INCORPORATED	3,250.00
LAWSON PRODUCTS INC	148.72
LEAGUE OF MN CITIES INS. TRUST	94,934.00
LOCATORS & SUPPLIES INC	248.99
MII LIFE INCORPORATED	1,823.67
M-R SIGN COMPANY INC	770.24
MTI DISTRIBUTING INC	194.37
MARCO-FARGO	1,095.46
MASTER'S MARTIAL ARTS ACADEMY	198.00
THE MCKINNON COMPANY INC	71.80
MEDTOX LABORATORIES INC	31.41
MIDWEST PRINTING COMPANY	110.00
MINN-DAKOTA/OTTER TAIL COACHES	82.00
MINNESOTA MOTOR COMPANY	43.00
MOORE ENGINEERING INC	17,860.00
DON MOLLERUD	125.00
NATIONAL FIRE PROTECTION ASSOC	201.95
NEW HORIZONS ENERGY	543.51
N.F. FIELD ABSTRACT LLC	85.00
NORTHWEST TIRE INC	54.58
NYCKLEMOE & ELLIG, P.A.	8,937.50
OFFICE OF MNIT SERVICES	274.48
OLSON OIL COMPANY INC	18,427.20
O'REILLY AUTOMOTIVE INC	117.58
OTTER TAIL POWER COMPANY	60,774.86
OTTER TAIL TELCOM	4,992.33
PEPSI BEVERAGE COMPANY	659.40
PERRIN MOBILE MEDICAL SERVICES	389.00

8/16/2021

R E S O L U T I O N R E C O R D

WILLIAM PETERSEN	950.00
PHILLIPS WINE AND SPIRITS CO	7,014.92
PLUNKETT'S PEST CONTROL INC.	20.00
POLICE DEPT CONTINGENCY FUND	256.42
POLICE DEPT PETTY CASH	11.05
PRO-LAWN	96.00
RMB ENVIRONMENTAL LABORATORIES	1,444.00
REVTRAK INC	8,182.50
SCR SOLUTIONS INC	270.00
TYLER SCHWARTZ	125.00
SHERWIN WILLIAMS CO	29.96
SNAP-ON TOOLS CORPORATION	667.45
SOUTHERN GLAZER'S OF MN	8,983.64
SPEE DEE DELIVERY SERVICE INC	77.88
STANTEC CONSULTING SERVICE INC	7,487.57
STENERSON BROTHERS LUMBER CO	57.50
SWANSTON EQUIPMENT CO	187.88
TAG UP	18.00
UGSTAD PLUMBING, INC.	361.25
USA BLUEBOOK	1,167.13
US BANK EQUIPMENT FINANCE	676.11
VERIZON WIRELESS	1,532.66
VIKING LIBRARY SYSTEM	103.61
VINCO INC	127.50
VINOCOPIA INC	3,673.93
WALLWORK TRUCK CENTER F.F.	1,640.18
WELLS FARGO - INVESTMENTS	1,023,116.51
WELLS FARGO BANK MINNESOTA NA	14,667.86
WINE MERCHANTS INC	225.49
ZARNOTH BRUSHWORKS	1,078.49
ZIEGLER INC.	88.94

TOTAL OTHER VENDORS 1,564,256.90

TOTAL ALL VENDORS 1,774,715.74

Fergus Falls Port Authority, Minnesota Pre-Sale Summary for Issuance of Bonds

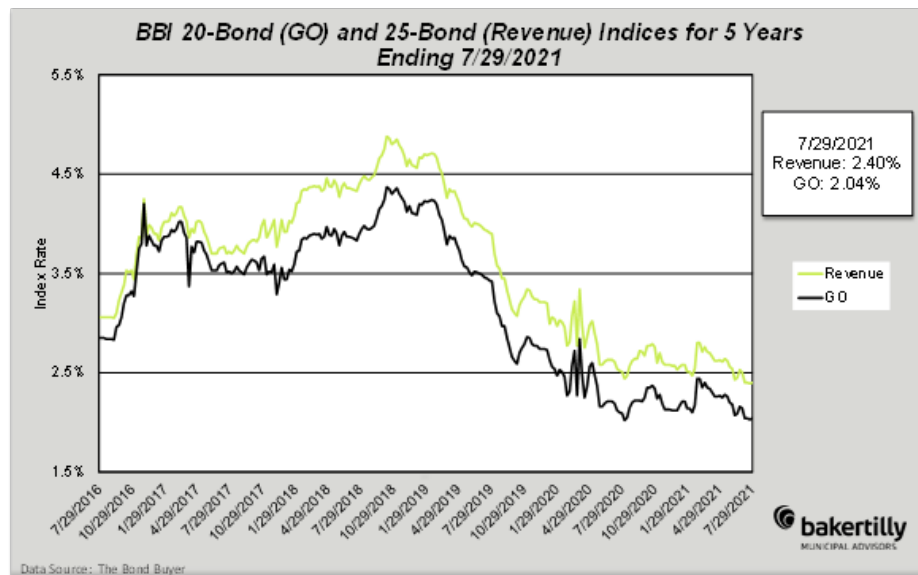
\$1,465,000 General Obligation Bonds, Series 2021A

The City of Fergus Falls, Minnesota (the "City") has requested that the Fergus Falls Port Authority (the "Port Authority") assist the City in the issuance of bonds fund projects related to the construction of a downtown riverfront corridor improvement project (the "Bonds"). This document provides information relative to the proposed issuance.

KEY EVENTS:	The following summary schedule includes the timing of key events that will occur relative to the bond issuance:
July 19, 2021	Port Authority Board adopted a resolution requesting the City's general obligation pledge to the Bonds
August 16, 2021	Port Authority Board considers resolution authorizing the sale of the Bonds
Week of September 6, 2021	Rating conference is conducted
September 7, 2021	Fergus Falls City Council considers resolution consenting to issuance of the Bonds
September 20, 2021, 10:00 a.m.	Competitive proposals are received
September 20, 2021, 4:00 p.m.	Port Authority Board considers award of the Bonds
October 21, 2021	Proceeds are received

RATING: An application will be made to Moody's Investors Service (Moody's) for ratings on the Bonds. The Port Authority's general obligation debt is currently rated "Aa3" by Moody's.

THE MARKET: Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high grade municipal bonds in the 20th year for general obligation bonds rated Aa2 by Moody's or AA by S&P (the BBI 20-Bond GO Index) and the 30th year for revenue bonds rated A1 by Moody's or A+ by S&P (the BBI 25-Bond Revenue Index). The following chart illustrates these two indices over the past five years:



PURPOSE: Proceeds of the Bonds, along with available City funds, will be used to finance projects related to the construction of a downtown riverfront corridor improvement project to include a river market, public arts space, interactive water components, and related publicly owned infrastructure and amenities, in addition to the construction of trails and plaza areas (the "Downtown Riverfront Project").

AUTHORITY: Statutory Authority: The Bonds are being issued pursuant to Minnesota Statutes Chapter 475 and Sections 469.060 and 469.075, as amended, and City Ordinance No. 16, Eighth Series (the "Ordinance").

Statutory Requirements: Pursuant to Minnesota Statutes the consent of the City Council must be given to the Port Authority to issue and sell general obligation bonds to which the full faith, credit and resources of the City may be pledged as security. The Ordinance, which was introduced on July 19, 2021 and becomes effective on August 22, 2021, satisfies this requirement.

The City Ordinance authorizes the issuance of bonds in a not to exceed amount of \$3,000,000.

SECURITY AND SOURCE OF PAYMENT: Pursuant to Minnesota Statutes, the Port Authority is authorized to pay principal of, and interest on the Bonds from Port Authority income from any source. The Bonds will be general obligations of the Port Authority for which the Authority will pledge the City's full faith and credit and power to levy direct general ad valorem taxes. The Port Authority will make its first levy for the Bonds in 2021 for first collection beginning in 2022. Beginning with the August 1, 2022 interest payment, each year's collection of taxes, and available City funds, will be used to pay the August 1 interest payment due in the collection year and the February 1 principal and interest payment due in the following year.

STRUCTURING SUMMARY: In consultation with Port Authority staff, the Bonds have been structured to result in an approximately level annual debt service requirement over a term of 15 years. Contributions in the amounts of \$400,000 and \$245,000 from the City's Liquor Store Fund and Water and Sewer Fund, respectively have been applied to reduce the amount of the Bonds.

SCHEDULES ATTACHED: Schedules attached for the Bonds include a sources and uses of funds and estimated debt service, given current market conditions.

RISKS/SPECIAL CONSIDERATIONS: The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

SALE TERMS AND MARKETING: Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: Bonds maturing on or after February 1, 2031 may be prepaid at a price of par plus accrued interest on or after February 1, 2030.

Bank Qualification: The Port Authority does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for this calendar year; therefore, the Bonds are designated as bank qualified.

Post Issuance Compliance

POST ISSUANCE COMPLIANCE:

The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: (i) compliance with federal arbitrage requirements and (ii) compliance with secondary disclosure requirements.

Federal arbitrage requirements include a wide range of implications that have been taken into account as this issue has been structured. Post-issuance compliance responsibilities for this tax-exempt issue include both rebate and yield restriction provisions of the IRS Code. In general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings, moneys held for debt service payments (which are considered to be proceeds under the IRS regulations), and/or reserves. Under certain circumstances any "excess earnings" will need to be paid to the IRS to maintain the tax-exempt status of the Bonds. Any interest earnings on gross bond proceeds or debt service funds should not be spent until it has been determined based on actual facts that they are not "excess earnings" as defined by the IRS Code.

The arbitrage rules provide for spend-down exceptions for proceeds that are spent within either a 6-month, 18-month or, for certain construction issues, a 24-month period each in accordance with certain spending criteria. Proceeds that qualify for an exception will be exempt from rebate. These exceptions are based on actual expenditures and not based on reasonable expectations, and expenditures, including any investment proceeds will have to meet the spending criteria to qualify for the exclusion. The Port Authority expects to meet the 18-month spending exception.

Regardless of whether the issue qualifies for an exemption from the rebate provisions, yield restriction provisions will apply to Bond proceeds (including interest earnings) unspent after three years and the debt service fund throughout the term of the Bonds. These moneys should be monitored until the Bonds are retired.

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the Port Authority to commit to providing the information needed to comply under a continuing disclosure agreement.

Baker Tilly Municipal Advisors currently provides both continuing disclosure and arbitrage compliance services to the Port Authority and will work with Port Authority staff to include the Bonds under the existing Agreement for Municipal Advisory Services.

SUPPLEMENTAL INFORMATION AND BOND RECORD:

Supplementary information will be available to staff including detailed terms and conditions of sale, comprehensive structuring schedules and information to assist in meeting post-issuance compliance responsibilities.

Upon completion of the financing, a bond record will be provided that contains pertinent documents and final debt service calculations for the transaction.

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly, is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2021 Baker Tilly Municipal Advisors, LLC

\$1,465,000

Fergus Falls Port Authority, Minnesota
 General Obligation Bonds, Series 2021A
 Downtown Riverfront Project

Sources & Uses

Dated 10/21/2021 | Delivered 10/21/2021

Sources Of Funds

Par Amount of Bonds.....	\$1,465,000.00
Liquor Store Fund.....	400,000.00
Water and Sewer Fund.....	245,000.00
Total Sources.....	\$2,110,000.00

Uses Of Funds

Deposit to Project Construction Fund.....	1,406,471.00
Additional Deposit to Project Fund.....	645,000.00
Costs of Issuance.....	40,175.00
Total Underwriter's Discount (1.000%).....	14,650.00
Rounding Amount.....	3,704.00
Total Uses.....	\$2,110,000.00

\$1,465,000

Fergus Falls Port Authority, Minnesota
General Obligation Bonds, Series 2021A
Downtown Riverfront Project

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2022	-	-	-	-	-
02/01/2023	85,000.00	0.425%	22,474.52	107,474.52	112,848.25
02/01/2024	90,000.00	0.450%	17,227.50	107,227.50	112,588.88
02/01/2025	95,000.00	0.550%	16,822.50	111,822.50	117,413.63
02/01/2026	95,000.00	0.700%	16,300.00	111,300.00	116,865.00
02/01/2027	95,000.00	0.750%	15,635.00	110,635.00	116,166.75
02/01/2028	95,000.00	0.900%	14,922.50	109,922.50	115,418.63
02/01/2029	95,000.00	1.050%	14,067.50	109,067.50	114,520.88
02/01/2030	95,000.00	1.150%	13,070.00	108,070.00	113,473.50
02/01/2031	100,000.00	1.250%	11,977.50	111,977.50	117,576.38
02/01/2032	100,000.00	1.450%	10,727.50	110,727.50	116,263.88
02/01/2033	100,000.00	1.600%	9,277.50	109,277.50	114,741.38
02/01/2034	100,000.00	1.700%	7,677.50	107,677.50	113,061.38
02/01/2035	105,000.00	1.800%	5,977.50	110,977.50	116,526.38
02/01/2036	105,000.00	1.850%	4,087.50	109,087.50	114,541.88
02/01/2037	110,000.00	1.950%	2,145.00	112,145.00	117,752.25
Total	\$1,465,000.00	-	\$182,389.52	\$1,647,389.52	\$1,729,759.00

SIGNIFICANT DATES

Dated.....	10/21/2021
Delivery Date.....	10/21/2021
First Coupon Date.....	8/01/2022

Yield Statistics

Bond Year Dollars.....	\$12,491.94
Average Life.....	8.527 Years
Average Coupon.....	1.4600571%
Net Interest Cost (NIC).....	1.5773327%
True Interest Cost (TIC).....	1.5754198%
Bond Yield for Arbitrage Purposes.....	1.4485627%
All Inclusive Cost (AIC).....	1.9324233%

IRS Form 8038

Net Interest Cost.....	1.4600571%
Weighted Average Maturity.....	8.527 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary.



Fergus Falls Regional Treatment Center Historic Campus Master Plan and Reuse Feasibility

July 31, 2021





INTRODUCTION AND EXECUTIVE SUMMARY

Introduction and Executive summary

The Master Plan for the Fergus Falls Regional Treatment Center campus will guide **informed decisions** about the future of the campus. Central to this effort will be **stewardship** of the historic structures and land that remain.

Key aspects of the master planning process:

- **Public Engagement**
- Condition Assessment - an overview of the vacant Kirkbride building
- Condition Assessment – over of open space, both parkland and fallow land outside the City
- Review of Historic Integrity of Campus Elements



Plausible Reuse

Community Engagement & Survey Findings

Community Engagement was Required and Creates More Successful Outcomes

Fergus Falls Community Engagement Activities

- **Coordination with Advisory Committee**
- **Coordination with staff**
- **Updates published on the City's website and in the Daily Journal**
- **Stakeholder interviews**
- **Community meetings**
- **Advisory Committee-directed community survey to gauge support**

| Reuse Study Survey Findings

Background:

Survey took place February 7 to March 6, 2020

Electronic and hard copy

1,403 responses:

- 417 from people outside the Fergus Falls / Otter Tail County area
- 986 from the Fergus Falls / Otter Tail County area

Five questions to learn about:

- perspectives on the feasibility of reusing the RTC
- community-identified concerns to guide development and analysis of reuse options
- specific reuse ideas

On Feasibility of Reusing the RTC:

Those who believe reuse IS feasible feel that:

- The buildings are a historic treasure
- Reusing the RTC could present benefits to the City
- Retrofitting the building(s) is within the realm of possibility

- 72 % of respondents believe reusing the RTC is feasible
- 10 % are not sure
- 18 % feel reusing the RTC is not feasible

Those who believe reuse is NOT feasible feel that:

- The costs to retrofit the RTC would be too high
- The building(s) are too old and obsolete and can't be retrofitted to accommodate today's needs
- Too much time and money would be required to find a market-worthy reuse

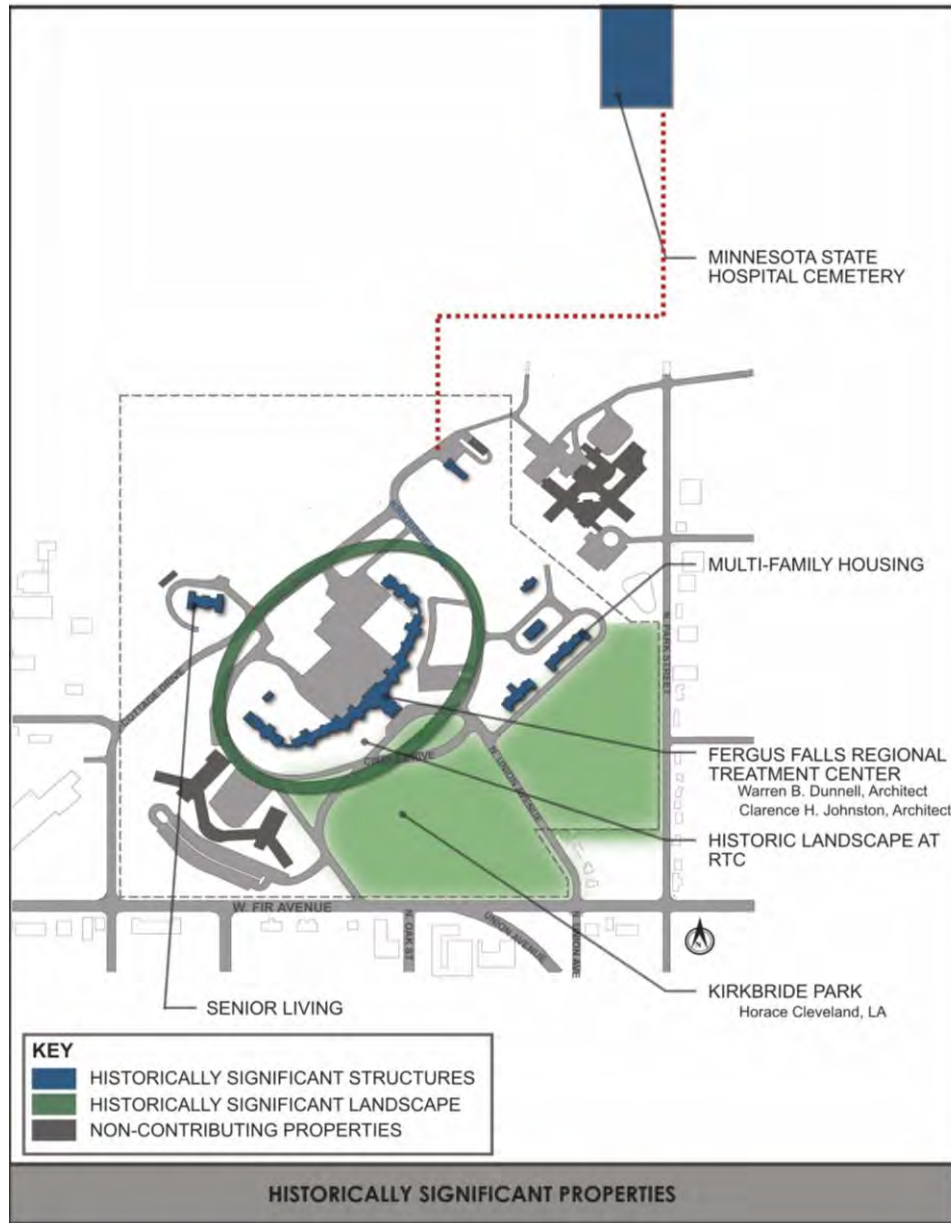
Conclusions



1. A **majority** of survey respondents **support reuse** of the Regional Treatment Center.
2. Those who oppose reusing the RTC are in a minority. Nevertheless, they **raise points that should be considered** when future planning and strategizing are conducted. Their **concerns are centered on the economic health of the community** and the **need to balance the costs of preserving/reusing the RTC and the costs of addressing unmet local and regional needs.**
3. **Economic vitality is at the core of both support and opposition, and alternatives for reuse that have the highest chances of gaining broad community support are those that:**
 - are **economically sustainable,**
 - can **increase Fergus Falls' regional draw,**
 - **do not create** an unreasonably high **tax burden**
 - result in a **positive economic impact** where there are **benefits** the community can realize
 - **balance** costs and benefits **over the long term**

| MASTER PLAN



Evaluation of Significance



BUILDING	OBSERVATIONS	REFERENCE PHOTO
5	<p>15. East Center Wing constructed in 1897 and is a mirror image of the West Center Wing.</p> <p>Windows no longer weather tight. The roof shows moderate deterioration. Some areas of missing mortar.</p> <p>Overall condition is fair.</p>	
5	<p>16. East Center Wing curvilinear link to Administration Building, mirror image of West Center Wing.</p> <p>Windows no longer weather tight. Historic windows on the front façade were removed and in-filled with glass block. The roof shows moderate deterioration. Some areas of missing mortar.</p> <p>Overall condition is fair.</p>	

Landscape

Core parcels

- Historic integrity: Good
- Physical condition: Good

Privately owned parcels

- Historic integrity: Good.
- Physical condition: Good.

Existing Conditions and Status

Buildings

Kirkbride building

- Historic integrity: Exterior - Good. Interior - Poor
- Physical condition: Fair.

Memorial building

- Historic integrity: Good.
- Physical condition: Fair.

Privately owned buildings

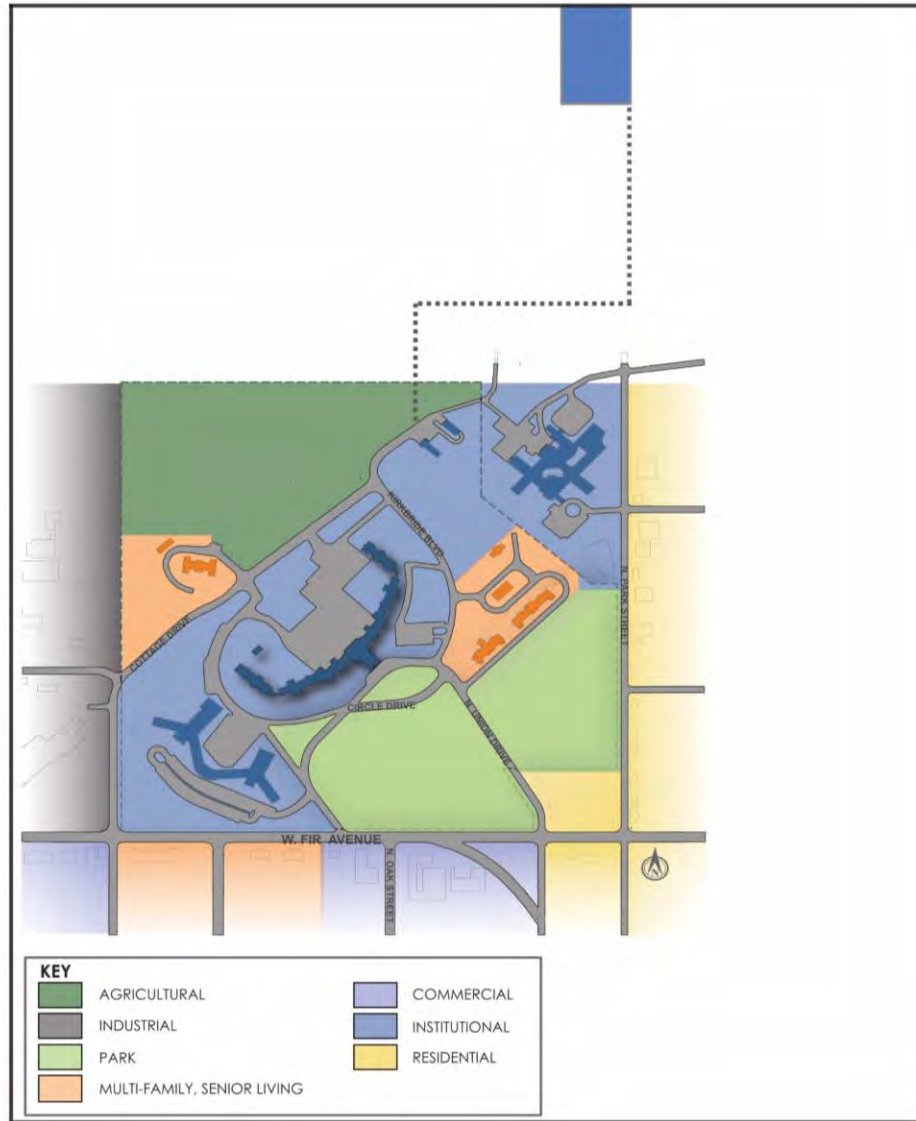
(Nurses' Cottage, Men's Dormitories)

- Historic integrity: Exteriors - Good. Interiors - Fair.
- Physical condition: Good.

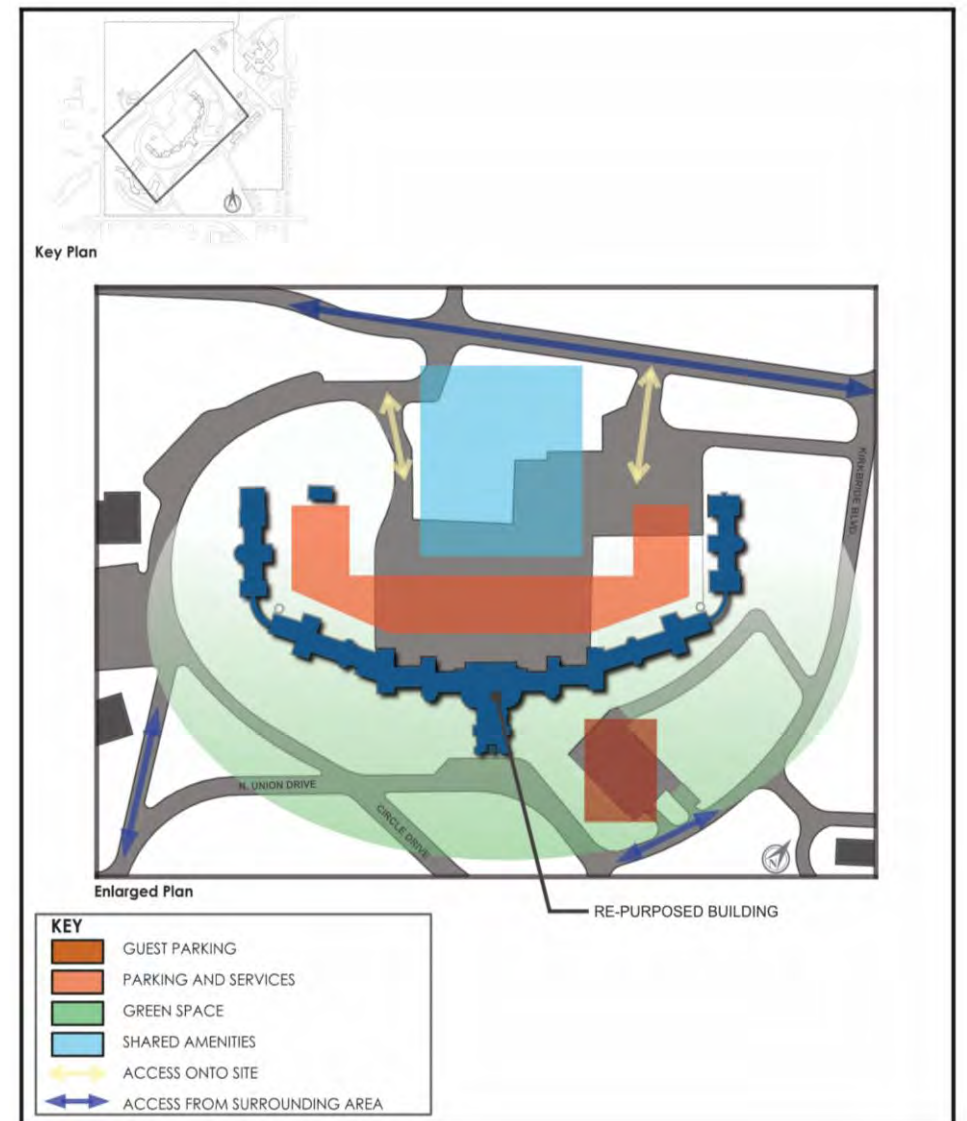
County owned buildings

- Historic integrity: N/A, outside Period of Significance.
- Physical condition: Good.

Existing Land Use

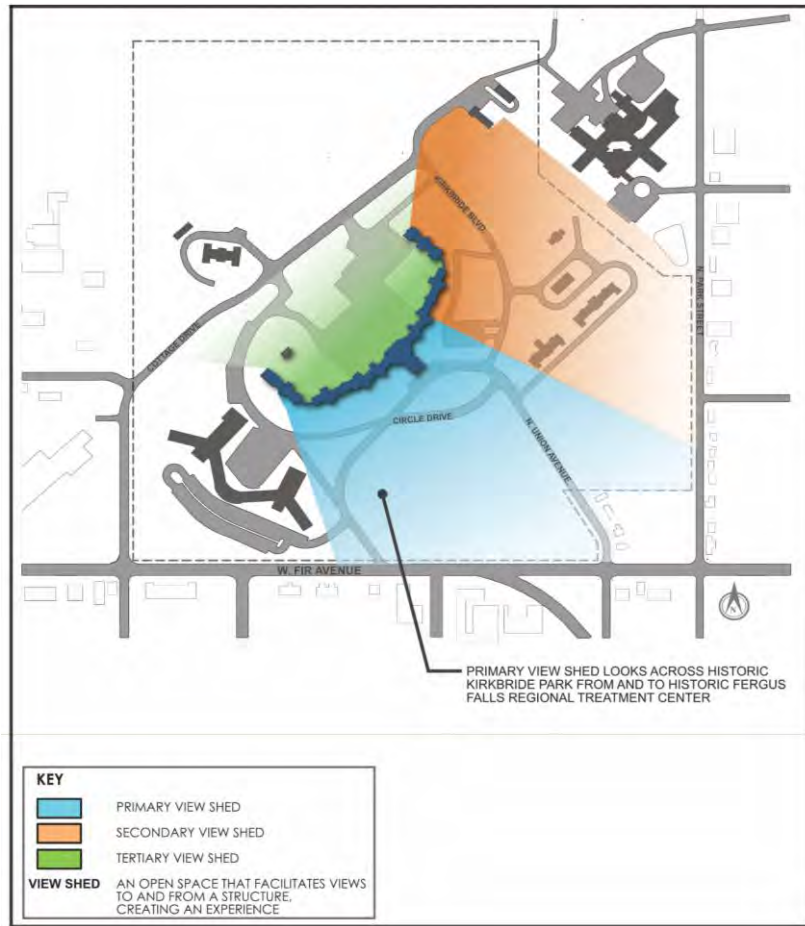


Proposed Land Use



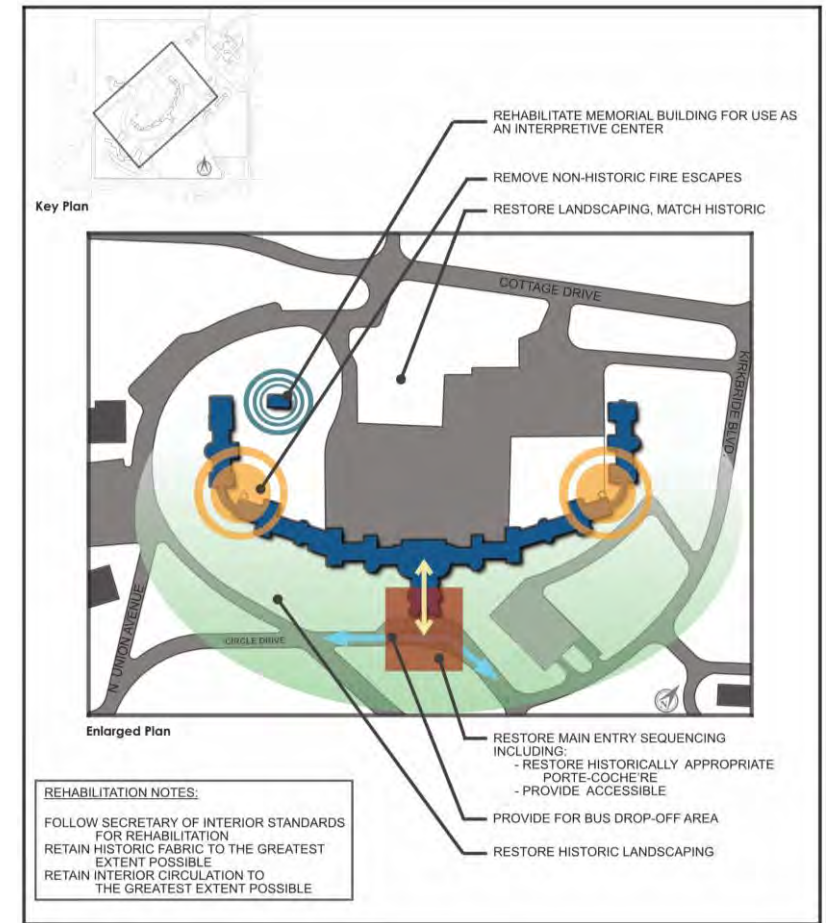
Design Standards

Viewsheds



- Appropriate Uses
- Viewsheds
- Site access and circulation
- Building massing and height
- Exterior materials
- Parking and site development
- Human-scale site amenities and resources

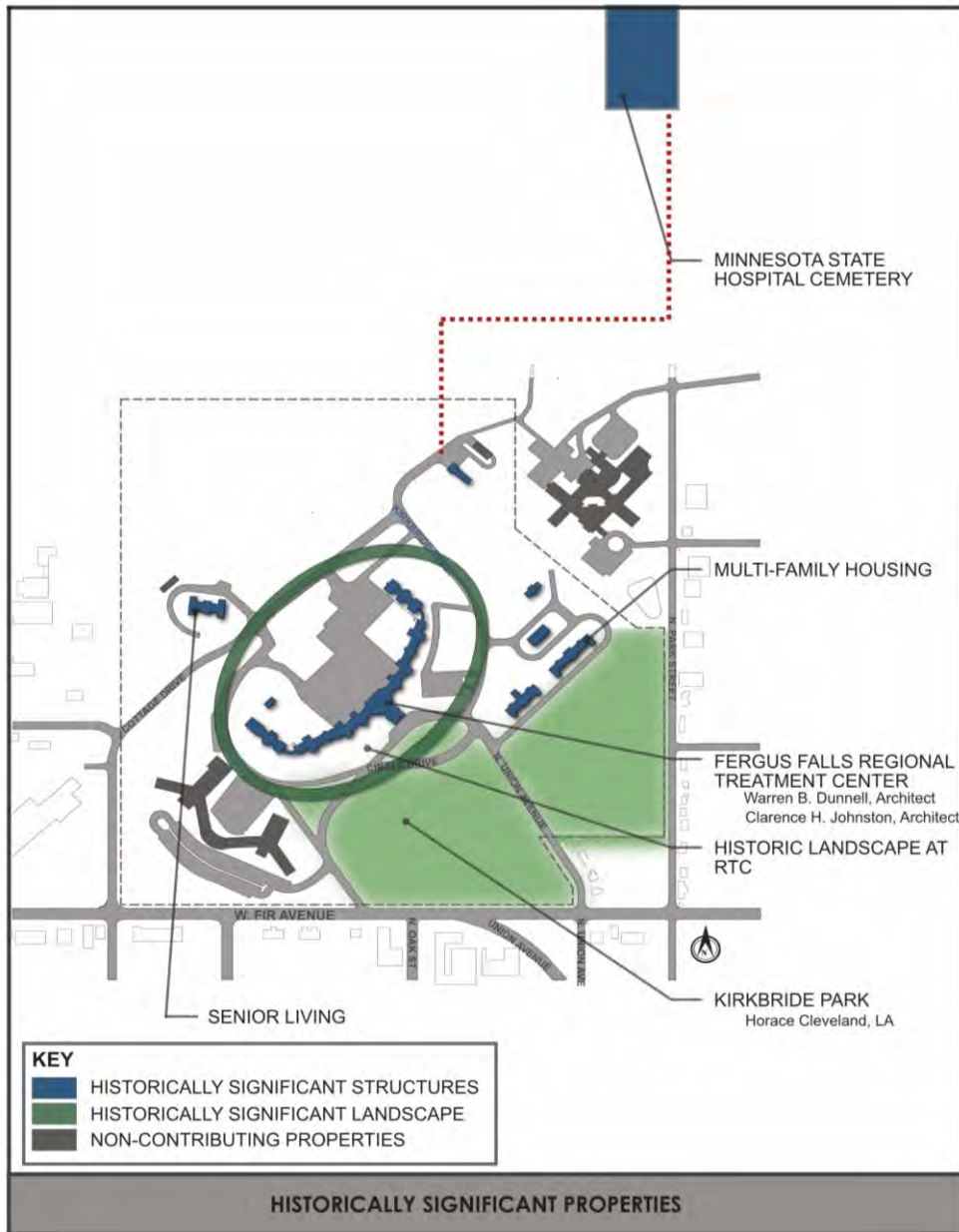
Proposed Rehabilitation



Guiding Principles & Planning Approach

Guiding Principles

- Historic preservation
- Economic catalyst
- Financially sustainable
- Attractive and accessible to the community and visitors
- Transparency



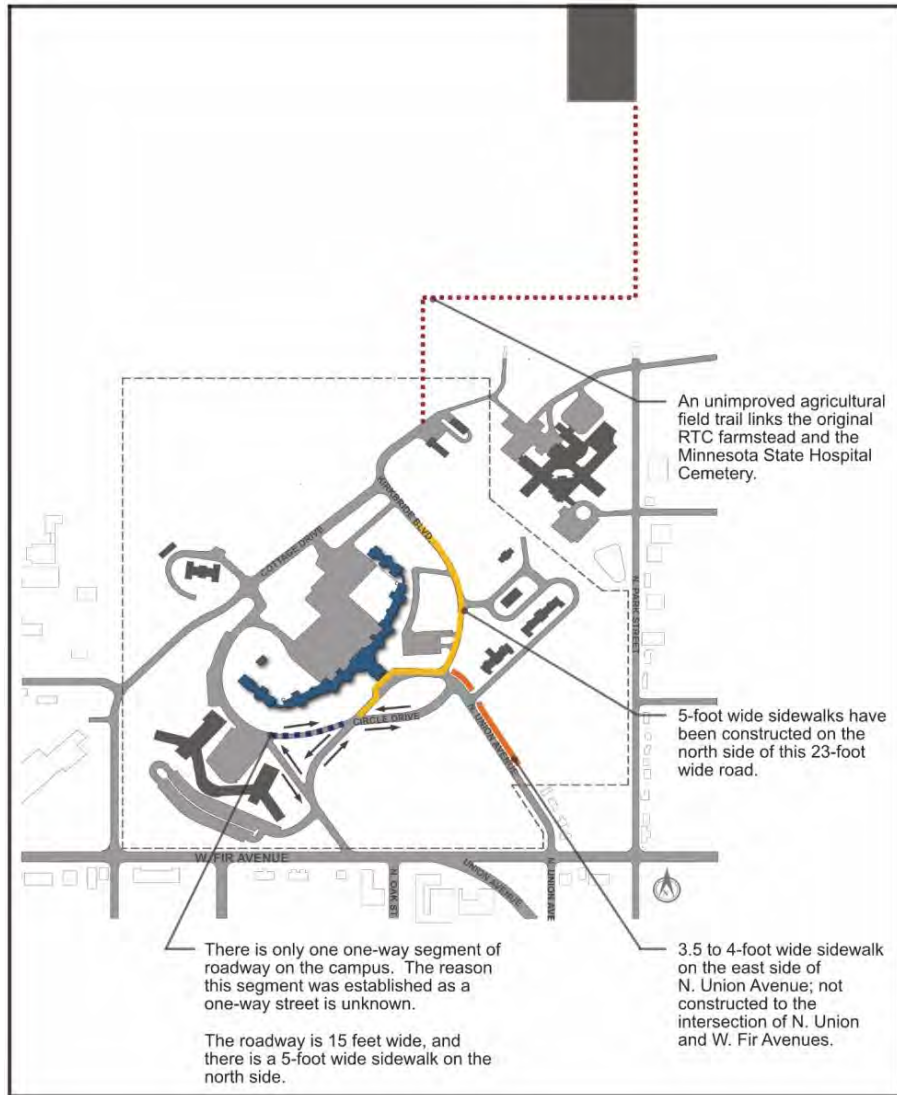
Focus of Transportation Improvements

Accommodate Multi-Modal Movement and Circulation

With reuse transportation needs will change:

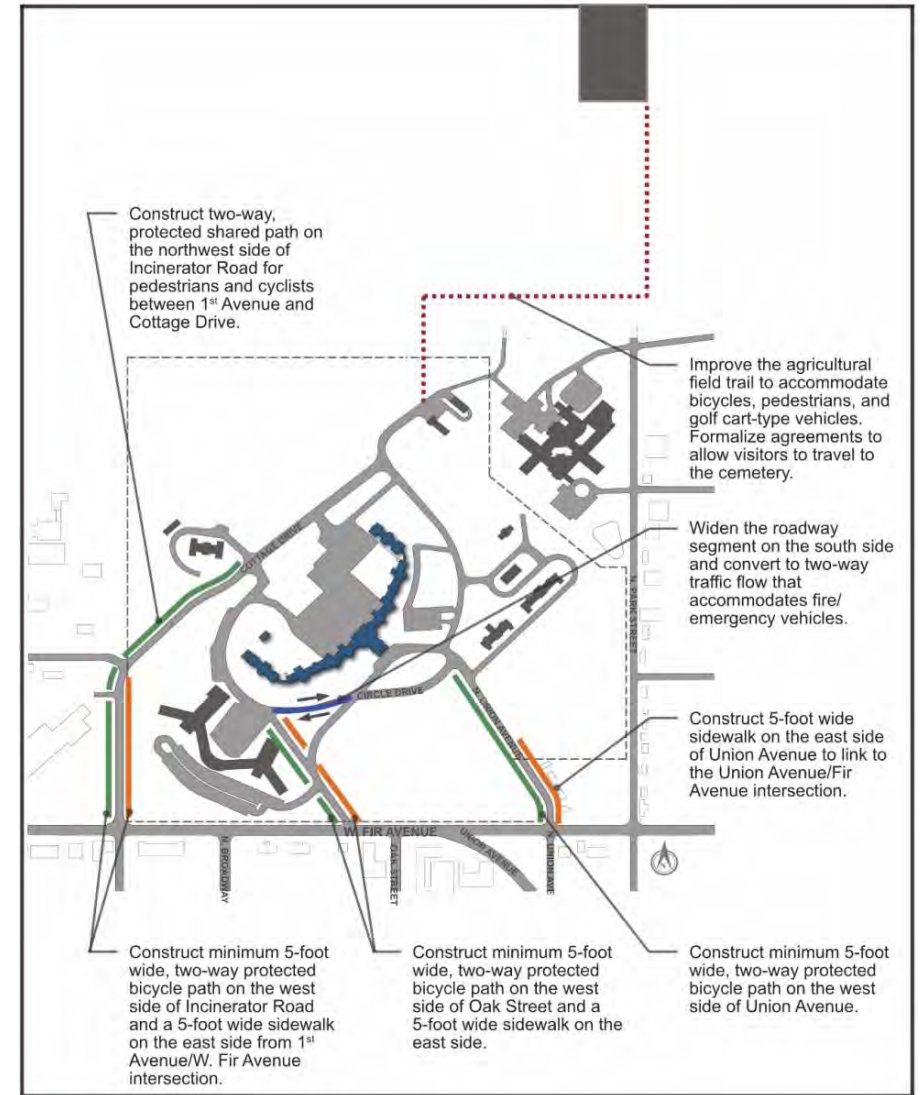
- **Residents and their guests**
- **Increased number of visitors and tourists**
- **Not everyone will have a car**
- **Walking, biking, and transit**

Existing On-Site Circulation



- Continuous sidewalks
- Bicycle paths
- Trail to historic cemetery
- One-way street segment to two-way
- Parking for guests and tourists
- Accommodate buses

Conceptual Future On-Site Circulation



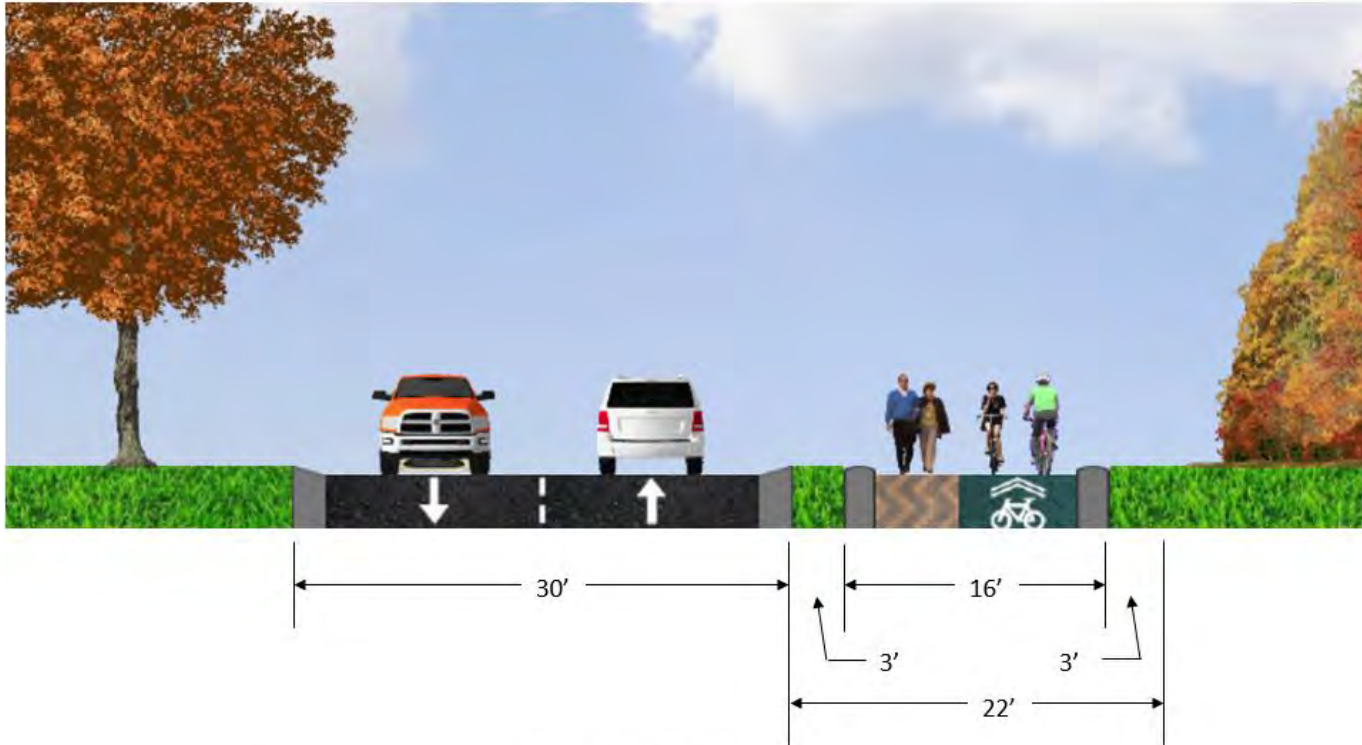
Pedestrian & Bicycle Linkages to the Community



- Identify gateway entrances for traffic control, monuments and enhancements
- ADA accommodations
- Recommended observations to determine future need for pedestrian/bicycle traffic control devices

Pedestrian & Bicycle On-Site Circulation Facility

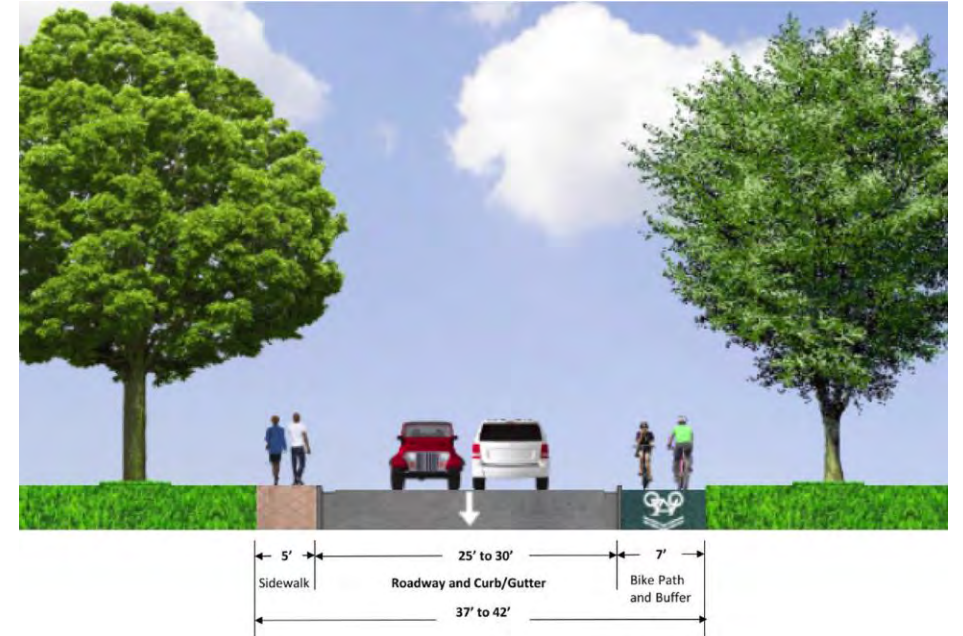
Shared pedestrian/bicycle path
where there is **ample space**



Shared Pedestrian/Bicycle Path

Looking South on Incinerator Road from the Incinerator Road/Circle Avenue Intersection

Separated pedestrian/ bicycle path
where there is **limited space**



| REUSE STRATEGIES



| Approach to Reuse Analysis

The **focus** is on uses that make the facility, campus and grounds more **attractive** and **accessible** to the community and visitors and provide an additional source of revenue.

- Small scale retail that supports anchor tenants
- Food and lodging for families of treatment participants
- Arts, including culinary arts, in the form of a food hub or folk school, drawing on campus' history with an orchard and garden
- Offices for small businesses, government or non-profit organizations

| Reuse Market Analysis

- Review of similar facilities – Wilmar, Owatonna, Traverse City, MI
- Consideration of 8 reuse options; in-depth analysis of 2
- Residential healing for PTSD, brain trauma not viable due to co-diagnosis, market trends & insurance
- Continuum of housing is viable
 - ✓ Ownership & rental
 - ✓ Mixed income
 - ✓ Senior
 - ✓ Veterans
 - ✓ Supportive



Housing – Consistent with Community Goals & Supported by Market Studies

2019 Fergus Falls

Housing Task Force Goals

- Goal 1: Increase the available housing inventory of both new and existing housing units in Fergus Falls.
- Goal 2: Support affordable housing for all.
- Goal 3: Maintain the homes we have.
- Goal 4: Promote housing resources and development opportunities.

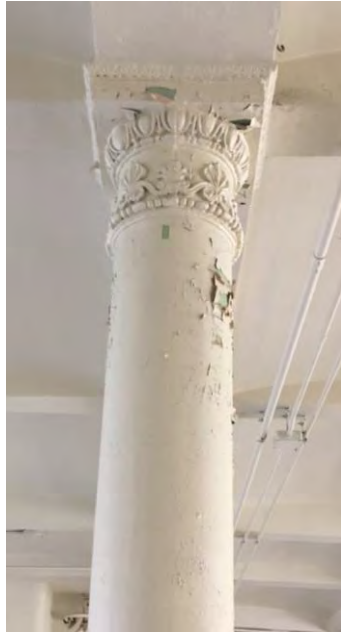
Recent market studies

- City of Fergus Falls Housing Study Update – October 2014
- 2019 Fergus Falls Housing Task Force Report (March 2019)
- Otter Tail County Permanent Supportive Housing (Maxfield, May 2020)

| Housing

- Recently completed housing studies document market opportunities
- Attractive campus setting
- Building layout well suited to housing
- “East and West Detached” offer opportunities to phase development or segment markets
- Could complement other uses
- Viable project for state & federal housing finance programs and historic tax credits

| Campus Overview and Planning

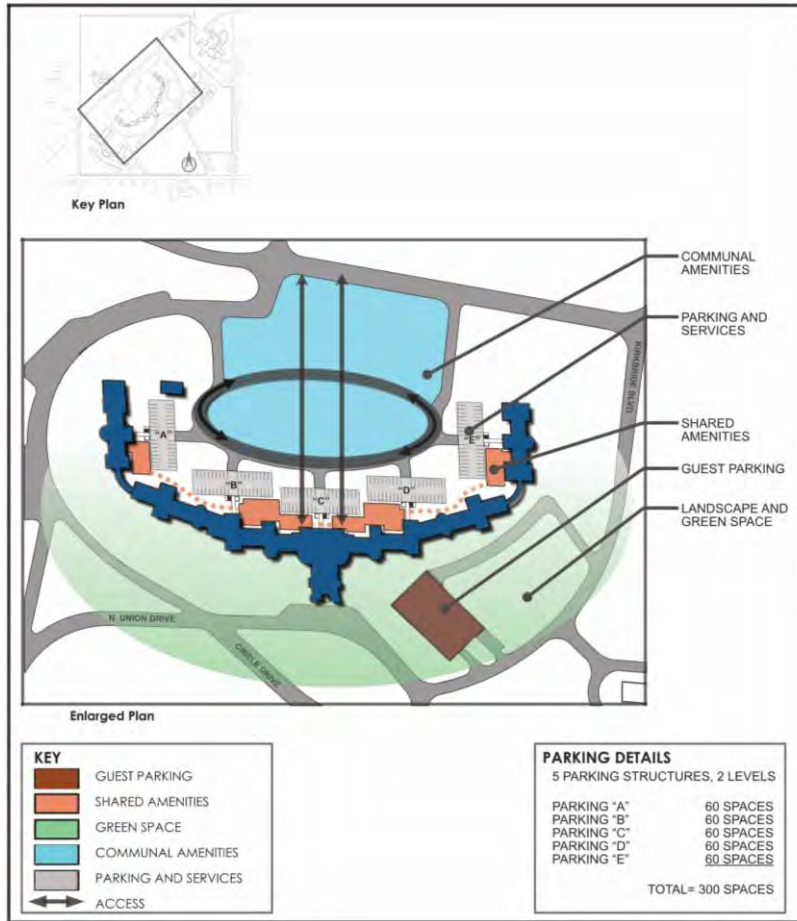


Existing Kirkbride Condition Observations

- The complex is in **solid condition** and is **structurally stable**
- RTC is **well-built** and has **significant potential** for reuse
- Interior has some remaining historic elements
- Tower has significant historic interior features
- Isolated areas of concern (flat roofs at West Detached)
- Groundwater infiltration
- Ventilation systems
- Campus is good overall condition and structural soundness make it an **excellent candidate for reuse**

Proposed Land Use – Kirkbride

Typical Proposed Building Layout



COLLABORATIVE DesignGroup, Inc.
121 Main Street SE, Suite 240
Minneapolis, Minnesota 55414
P: 612.332.3654 F: 612.552.3628
www.cdg-mn.com

Fergus Falls RTC Master Plan
Fergus Falls, MN

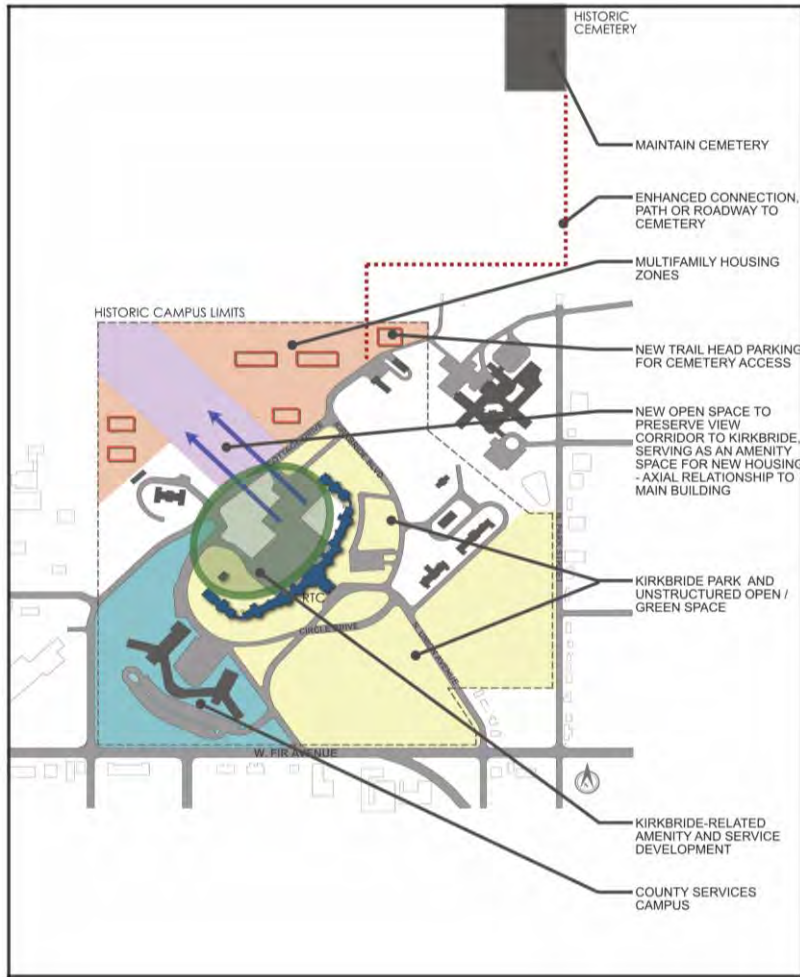
REVISION LOG		
No.	Date	Description

Author: JAKTT/DPD
Checked: JAKTT/DPD
Date: 10/20/2023
Scale: 1/16" = 1'-0"

L1 - BUILDING 28

A28.1

25 Year Outlook



**Maintain stewardship
Continue to follow Guiding Principles**



Thank you!

 COLLABORATIVE DesignGroup, inc.



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