



City Council Agenda
July 19, 2021
5:30 pm in the City Council Chambers

Invocation – Duane Smith, Abundant Life Assembly
Pledge of Allegiance

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
- D. Public Hearings
- E. Awarding of Bids
- F. Petitions and Communications
- G. Consent Agenda
 - 1. Motion approving the minutes of the July 6, 2021 City Council meeting
 - 2. Motion approving licenses
 - 3. Resolution authorizing the city to be the fiscal host for the 150th Anniversary (2022), accepting donations for the celebration and directing such donations to the city's General Fund
 - 4. Motion appointing Krystyne Knutson/Frandson to the Human Rights Commission
- H. Ordinance and Resolutions
 - 1. First Reading of Ordinance 16, Eighth Series, Authorizing the issuance of not to exceed \$3,000,000 General Obligation Bonds by the Fergus Falls Port Authority; providing for the form and details thereof; and authorizing the Fergus Falls Port Authority to pledge the full faith, credit and resources of the City of Fergus Falls for the security and payment of said bonds
 - 2. Resolution authorizing staff to submit an application for a 50% matched grant through DEED's Business Development Infrastructure program.
 - 3. Resolution initiating PI 5342, 7210 & 8225; combining PI 534, 7210 & 8225 into City Project 5957 and accepting Moore Engineering's professional services proposal for design in the amount of \$108,00
- I. Presentation of Claims \$1,053,849.15
- J. Board, Committee and Department Reports
- K. Reports from Staff and Administrative Officers
 - 1. Resolution affirming the City Council's support for Prairie View Development (Donavan Rogness) application for subsidy by agreeing to retain the services of Baker Tilly for TIF Analysis and consultation in place of tax abatement

L. Old Business/Unfinished Business

M. New Business

N. Miscellaneous Announcements

July 28 7:00 am Committee of the Whole meeting

August 2 5:30 pm City Council meeting

O. Adjournment

If you have special needs for accommodations, please call 332-5436 or TDD 1-800-627-3529 (Minnesota Relay Service).

The City of Fergus Falls holds an open forum session from 5:20-5:30 pm.
Those wishing to participate in the open forum must register by noon the day of the
City Council meeting in the City Administrator's office.

City Council Meeting
July 6, 2021

The Fergus Falls City Council held a regular meeting on July 6, 2021 at 5:30 pm in the City Council Chambers. Pastor Tim Molter gave the invocation and the Pledge of Allegiance was recited. Council members in attendance were Fish, Hagberg, Kvamme, Thompson, Arneson, Gustafson and Hicks. Rufer was absent.

Approval of Agenda

A motion and second were made by Fish and Hagberg to approve tonight's agenda with the addition of a resolution approving a special sales tax law and the motion carried.

Bid Award PI 5337

PI 5337 is the 2021 mill and overlay project. Mark Lee Asphalt & Paving submitted the low bid in the amount of \$178,345.50. The City Engineer requested the council authorize the addition of adjacent street segments, not to exceed 25% (\$44,586.38). The total project cost is \$273,231.88. Kvamme offered **Resolution #129-2021** awarding the construction services contract to Mark Lee Asphalt & Paving in the amount of \$178,345.50 and authorizing the addition of street segments to the base contract in an amount not to exceed 25%. The resolution was seconded by Thompson and was adopted.

Bid Award PI 5338

PI 5338 is the 2021 seal coat project. ASTECH Corp submitted the low bid in the amount of \$141,363.95. The total project cost is \$169,200. Fish offered **Resolution #130-2021** awarding the construction services contract to ASTECH Corp. in the amount of \$141,363.95, which was seconded by Gustafson and was adopted.

Consent Agenda

The following items were approved under **Resolution #131-2021** by Hicks: Motion approving the minutes from the June 21, 2021 City Council meeting and the June 30, 2021 Committee of the Whole meeting. Motion approving the following licenses: Paving/Sidewalk Taves Construction Inc.; Minnesota Lawful Gambling Permit Fergus Falls Fish and Game Club for raffle at West Otter Tail County Fairgrounds on August 12, 2021; Full Liquor License Zens Steak and Seafood. **Resolution #132-2021** authorizing the funding of a request for public art restoration and preservation. **Resolution #133-2021** initiating PI 5314 and accepting the professional services agreement with Moore Engineering for preliminary design work in the amount of \$71,600. **Resolution #134-2021** approving a preliminary plat for a two lot subdivision of Timber Cove Addition at 1151 Friberg Avenue as requested by the Housing and Redevelopment Authority of Fergus Falls. The resolution was seconded by Hagberg and was adopted. Three items originally presented on the consent agenda were requested to be removed.

Hicks asked if the traffic lights could be adjusted for the benefit of pedestrian traffic in conjunction with PI 5333. The City Engineer will take the request into consideration of the project. Hicks offered **Resolution #135-2021** accepting the plans and specifications for PI 5333, the Union Avenue street and pedestrian improvement project and authorizing the advertising of bids. The resolution was seconded by Gustafson and was adopted.

Kvamme asked the citizen request to have a bike trail from the city limits to Broken Down Dam incorporated into the solar farm project be considered. It was clarified the Conditional Use Permit would not include the construction of a trail as a requirement, but the request would be noted in the comments. Kvamme offered [Resolution #136-2021](#) approving a Conditional Use Permit to develop, construct, operate and maintain a solar photovoltaic project in a R-A zone on 21 parcels as requested by Otter Tail Power Company. The resolution was seconded by Arneson and was adopted.

Hicks asked if the Westridge Mall was current on their utility bill prior to approving their plat. The agreement is contingent upon all city utilities and property taxes being paid in full prior to the plat being recorded. Hicks offered [Resolution #137-2021](#) approving a final plat for a two lot subdivision of Westridge Addition at 2001 W Lincoln Avenue as requested by the Westridge Mall Limited Partnership contingent upon approval of the Development Agreement. The resolution was seconded by Hagberg and was adopted.

Westridge Mall Development Agreement

The Development Agreement with the Westridge Mall was contingent upon the final plat previously discussed being approved. The final plat allows the subdivision of a parcel into one containing the footprint of the Dollar Store, some adjacent floor space and adjacent parking area, a standalone building along the frontage road and another containing the remainder of the existing Westridge mall footprint and parking lots. The Development Agreement outlines the separation of utilities, a common fire wall suppression system and compliance with all federal, state and local laws including permits, licensees, zoning, environmental and regulation. The city is requiring an easement in the event water must be shut off. Fish offered [Resolution #138-2021](#) approving a Development Agreement with Westridge Mall Limited Partnership, which was seconded by Thompson and was adopted.

Conduit Debt Hearing Date Set

Lake Region Healthcare Corporation requested the city issue revenue notes on their behalf. Camie Patterson stated the request would not exceed \$21,000,000 and the funds would finance the acquisition of an electronic medical records system. This project will enable Lake Region Healthcare to continue providing healthcare services in the community and help their organization recruit and retain staff. The principal and interest will be solely paid by the revenues of Lake Region Healthcare Corporation. Although there is no budget impact to the city, state law requires a public hearing is conducted prior to issuing conduit debt. The public hearing date would be Monday August 2, 2021 at 5:30 pm. Arneson offered [Resolution #139-2021](#) approving a resolution calling for an August 2, 2021 public hearing for a financing under Minnesota Statutes, Sections 469.152 through 469.165, as amended, on behalf of Lake Region Healthcare Corporation. The resolution was seconded by Hagberg and was adopted.

Dairy Property Purchase Agreement Extension

The City and Port Authority as the buyer and seller are each seeking an extension until October 1, 2021 to complete the appraisal process on the dairy property. A second addendum to the purchase agreement would need to be signed by both parties. Hicks offered [Resolution #140-2021](#) approving an extension to the closing date for the dairy property purchase agreement until October 1, 2021, which was seconded by Arneson and was adopted.

Airport Management Agreement

A rough draft of the Fixed Base Operator Airport Management Agreement between the City of Fergus Falls and Sky Crew Services, LLC was provided to the council on June 21. The working group met with their representatives to review and make revisions to a final draft which is being considered today. Arneson offered **Resolution #141-2021** approving the Fixed Based Operator Airport Management Agreement with Sky Crew Services, LLC, which was seconded by Hagberg.

Thompson was opposed to the agreement being awarded to Sky Crew Services. He said the city hired a professional consultant from the aviation community and went against their recommendation. He questioned if they had the qualifications or training necessary for this position and stated he would be voting against the resolution. Kvamme commended the working group on their efforts to put together this contract and the level of detail put into the document. He felt the amount of council involvement and oversight in this process could scare off future potential contract holders. He agreed with Thompson's reasons for voting in opposition and felt the city should be supporting the consultant's recommendation. Mayor Schierer felt a detailed contract is necessary when a business is managing a significant city asset, such as the airport. Hicks felt there were too many details in the agreement that were not requested in the RFP process. Arneson explained the working group incorporated the deliverables that Sky Crew promised during their interview into the agreement. The resolution was called to a vote and was adopted 5-2. Hicks, Fish, Hagberg, Arneson and Gustafson voted in favor while Kvamme and Thompson voted in opposition.

Sales Tax Resolution

The city submitted a request for authorization to seek voter approval for two projects which would be paid through a one-half of one cent sales tax. This request was included in the Omnibus Tax Bill recently signed into law. The state requires subdivisions 2 and 3 under MN Statute 645.021 be satisfied to make the special law effective. A resolution approving the law along with a certificate of approval must be filed with the Secretary of State's office. Once it is complete, the city would have the authority to seek voter approval for two projects in the November 2022 General Election. The cost estimate for the aquatic center project is \$7.8 million plus bond costs and issuance and the improvements at Delagoon Park are estimated at \$5.2 million plus bond and issuance costs. Voters would vote on each project separately. If one or both projects are successful, the sales tax would go into effect after the bonds for the library project have been paid, which is anticipated in late 2022. Fish offered **Resolution #142-2021** approving the special sales tax law for Fergus Falls contained in the Omnibus Tax Bill (2021 First Special Session Chapter 14), which was seconded by Thompson and was adopted.

Resolution of Accounts

Fish offered a resolution authorizing the payments and claims in the amount of \$2,647,722.52, which was seconded by Hagberg and was adopted.

The meeting adjourned at 6:02 pm

Lynne Olson

FOR COUNCIL MEETING—JULY 19, 2021

APPROVALS ON ALL LICENSES ARE CONTINGENT UPON PAPERWORK BEING FILLED OUT CORRECTLY AND COMPLETELY, AND ALL INSURANCES AND BONDS BEING CURRENT.

Mechanical

CR Plumbing

John's Heating & A/C

Sign Hanger

Next Signs

Paving

Derosier Masonry

Northern Edge Contracting



Council Action Recommendation

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Meeting Date: July 19, 2021 City Council Meeting

Subject: Fiscal Host for 150th Anniversary (2022)

Recommendation: Resolution authorizing the City of Fergus Falls to be the fiscal host for the 150th Anniversary, to accept any donations for the celebration and to direct such donations to the city's General Fund.

Background/Key Points: The City of Fergus Falls will be celebrating their 150th anniversary in 2022. Area organizations, businesses and non-profits are providing opportunities for education, entertainment, reflection, connection and celebration around Fergus Falls' culture, history and future.

A comprehensive, year-long commemoration is being planned. A list of activities, celebrations and events is being compiled and will be finalized in September of 2021. Any donations made to city would be used towards a community improvement project. The city will also be hosting a website for this special 150th anniversary celebration.

The city is working with numerous community partners including A Center for the Arts, Otter Tail County Museum, Chamber of Commerce, Visit Fergus Falls and the Downtown Riverfront Council.

Budgetary Impact: None

Originating Department: Administration

Respectfully Submitted: Lynne Olson

Attachments: None



Council Action Recommendation

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Meeting Date: July 19, 2021

Subject: Bonding – Downtown Riverfront Project

Recommendation: Introduce an ordinance authorizing the Fergus Falls Port Authority to issue general obligation bonds to finance the Downtown Riverfront improvement project and pledge the full faith, credit, and resources of the City of Fergus Falls for the security and payment of the bonds.

Background/Key Points: The City of Fergus Falls is in need of general obligation bond proceeds to finance a portion of the Downtown Riverfront improvement project. The project is comprised of two phases. Construction has begun on Phase 1 during 2021. Phase 2 construction will take place in a subsequent year.

Estimated project costs are as follows:

Phase 1	\$4,773,471	G.O. Bonds Needed	\$2,051,471
Phase 2	<u>2,101,336</u>	G.O. Bonds Needed	<u>1,008,336</u>
Total	\$6,874,807	Total Bonds	\$3,059,807

Note: As previously discussed with the City Council, we intend to reduce the amount of bonds with contributions from the Liquor Store and possible use of American Rescue Plan funds (ARPA).

The City has also submitted a request for State Bonding funds to be considered for Phase 2 during the 2022 State Legislative Session.

The maximum bonding authority is proposed to be established at \$3,000,000 to cover the need indicated above.

Budgetary Impact: The 2021 bond issue for the Phase 1 improvements is estimated to be in the range of \$1,400,000 – \$1,700,000 as indicated by the Phase 1 need reduced by Liquor Store contributions and ARPA funds.

Originating Department: Finance

Respectfully Submitted: Bill Sonmor, Finance Director

Attachments:
Ordinance

CHARTER

ORDINANCE NO. 16, EIGHTH SERIES

AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$3,000,000 GENERAL OBLIGATION BONDS BY THE FERGUS FALLS PORT AUTHORITY; PROVIDING FOR THE FORM AND DETAILS THEREOF; AND AUTHORIZING THE FERGUS FALLS PORT AUTHORITY TO PLEDGE THE FULL FAITH, CREDIT AND RESOURCES OF THE CITY OF FERGUS FALLS FOR THE SECURITY AND PAYMENT OF SAID BONDS.

THE CITY OF FERGUS FALLS DOES ORDAIN:

Section 1. Recitals.

(a) the Fergus Falls Port Authority (the "Port Authority") has the powers described in Minnesota Statutes, Section 469.075, including the powers of a housing and redevelopment authority under Minnesota Statutes, Sections 469.001 through 469.047, or other law, and the powers of a port authority pursuant to Minnesota Statutes, Section 469.049, or other law; and

(b) the Port Authority proposes to finance projects related to the construction of a downtown riverfront corridor improvement project to include a river market, public arts space, interactive water components, and related publicly owned infrastructure and amenities, in addition to the construction of trails and plaza areas (the "Downtown Riverfront Project") in the exercise of its legal powers and in furtherance of its goals and purposes, and requires financing for the Project; and

(c) the City and the Port Authority believe that it is desirable and necessary that general obligation bonds be issued to provide funds to assist in the financing of the Downtown Riverfront Project.

Section 2. Bonding Authorization. Pursuant to and in accordance with the provisions of this Ordinance and the provisions of Minnesota Statutes, Sections 469.060 and 469.075 and Chapter 475, the consent of the City Council is hereby given to the Port Authority to issue and sell the Port Authority's general obligation bond or bonds to which the full faith, credit and resources of the City may and shall be pledged as payment and security therefor, in one or more series, in fully registered form, and in the aggregate principal amount not to exceed \$3,000,000 (the "Bonds"), for the purpose of providing funds to assist in financing the Downtown Riverfront Project, together with such costs of issuance and related costs as may be incidental to the issuance of the Bonds. The Port Authority shall set the date, denominations, place of payment, form, and details of the Bonds, and the City Council hereby consents to the issuance and details of said Bonds, as so determined by the Port Authority. The City Council hereby gives specific consent to the pledge of the City's full faith, credit, and resources to the payment and security of the Bonds. The issuance of the Bonds shall be further subject to the consent and approval of the City Council by resolution as to the form, content, and specific details of the Bonds and their rate or rates of interest.

Section 3. Effective Date. The effective date of this Ordinance shall be the 22nd day of August, 2021 following the date of its publication in the official newspaper of the City and Port Authority.

THIS ORDINANCE was introduced on the 19th day of July, 2021, and adopted by the City Council of the City of Fergus Falls, Minnesota, on the 2nd day of August, 2021, by the following vote:

AYES:

NAYS:

ATTEST:

APPROVED:

City Administrator

Mayor

Published in the Fergus Falls Daily Journal on August 7, 2021.



Memo

Page 1 of 1

Meeting Date:

July 19- City Council

Subject:

Resolution allowing submission of Business Development Infrastructure Application

Recommendation:

Authorize staff to submit an application for a 50% matched grant through DEED's Business Development Infrastructure program.

Background/Key Points:

Economic development partner Greater Fergus Falls has approached Community Development, Engineering, and Finance Department staff with preliminary details for the placement of a new manufacturing business in Fergus Falls. At present, the Port Authority-owned site where the new manufacturing building could be located is not serviced by a road or City utilities.

The Minnesota Department of Employment and Economic Development (DEED) has the authority to make grants to cities to provide up to 50 percent of the capital costs of public infrastructure necessary for an eligible economic development project. Greater Fergus Falls staff reports that this manufacturing project is eligible for funds and requests that the City of Fergus Falls make an application to DEED to extend International Drive and City utilities to service the potential new manufacturing building. The extension of International Drive would also serve to expand the existing industrial park, opening the door to future development.

Budgetary Impact:

50 percent of the capital costs of the public infrastructure requested is estimated to be \$1,000,000. Funding sources for this match could come from general obligation bonds, enterprise funds, and the American Rescue Plan Act funds.

Originating Department:

Community Development

Respectfully Submitted:

Klara Beck, Community Development Manager

Attachments:

Port Authority property and conceptual extension of International Drive
BDPI Background Info from Application

AUTHORIZING LEGISLATION

Minnesota Statute 116J.436

BACKGROUND/PURPOSE

The Minnesota Department of Employment and Economic Development (DEED) has the authority to make grants to counties or cities to provide up to 50 percent of the capital costs of public infrastructure necessary for an eligible economic development project. The purpose of the grants is to keep or enhance jobs in the area, increase tax base, or to expand or create new economic development.

ELIGIBLE APPLICANTS

Eligible applicants are statutory or home rule cities or counties located outside the metropolitan area, as defined in section 473.121, subdivision 2.

ELIGIBLE PROJECTS

An eligible project is expected to result in or will attract substantial public and private capital investment and provide substantial economic benefit to the county or city in which the project would be located. The project is expected or will create or retain full-time jobs. An economic development project for which a county or city may be eligible to receive a grant includes:

1. Manufacturing
2. Technology
3. Warehousing and distribution
4. Research and development
5. Agricultural processing, defined as transforming, packaging, sorting, or grading livestock or livestock products into goods that are used for intermediate or final consumption, including goods for nonfood use
6. Industrial park development that would be used by any other business listed as an eligible business even if no business has committed to locate in the industrial park at the time the grant application was made

INELIGIBLE PROJECTS

Ineligible projects include:

1. Retail
2. Office space development, except as incidental to an eligible purpose

Projects cannot be relocating substantially the same operation from another location in the state, unless the DEED determines the project cannot be reasonably accommodated within the county or city in which the business is currently located, or the business would otherwise relocate to another state.

PUBLIC INFRASTRUCTURE

Public infrastructure is defined as publicly owned physical infrastructure necessary to support economic development projects, including, but not limited to, sewers, water supply systems, utility extensions, streets, wastewater treatment systems, storm water management systems, and facilities for pretreatment of wastewater to remove phosphorus.

A limited amount of funding is also available for site preparation of property owned and to be used by private entities.

MAXIMUM GRANT AMOUNT

A county or city may receive no more than \$2,000,000 in two years for one or more projects.

APPLICATION REQUIREMENTS/TIMETABLE

Applications will be accepted and awarded on an open application basis (pipeline) until all funds are committed. Please submit **one original and one copy** of the application to DEED at the address listed below. Electronic or fax submissions will not be accepted.

Minnesota Department of Employment and Economic Development/Community Finance
1st National Bank Building
332 Minnesota Street, Suite E200
St. Paul, Minnesota 55101-1351

Resolution

A resolution indicating applicant eligibility, approval of the project, and the commitment of matching and any other funds necessary to complete the project, must be completed and submitted with the application. (A sample resolution has been provided for your convenience). You may choose to re-format this resolution but make sure to include all of the statements that appear in the sample resolution.

Legal Description

A legal description of where the public infrastructure will be placed may be needed in the grant agreement and potentially a legal declaration recorded on the property. Do not prematurely record a declaration prior to being awarded the grant.

Conflict of Interest

The "Conflict of Interest Disclosure Form" provided must be completed, signed and submitted with the application.

OTHER IMPORTANT PROGRAM INFORMATION

The following information is not directly addressed in authorizing legislation, but are helpful tips and administrative guidance for applying and administering a BDPI grant.

Cities or Counties considering an application are encouraged to contact DEED prior to completing the application. Interaction with DEED staff could provide valuable input regarding eligibility, selection, and availability of funds.

The Applicant must be the owner of the proposed public infrastructure.

Construction projects cannot be awarded to a contractor (by the city or county) or started prior to being awarded the grant.

Hospitals, medical clinics, housing, hotels, casinos and sports facilities and other type of development may be ineligible projects. If you have a project that is not a clear match with those listed under Eligible projects, please contact DEED staff prior to applying.

Placing an ineligible business in an area served by BDPI infrastructure may cause default and grant repayment.

Funds cannot be used for privately owned infrastructure. A limited amount of funding may be available for site preparation of property owned and to be used by private entities.

The required 50 percent match must be used on grant eligible capital costs.

BDPI funds will be the last funds committed to a project. The match, and any other funds that are necessary to complete the project, will need to be committed and documented as full funding at the time of the application. Full funding documentation for the project will need to be approved by DEED and the Department of Management and Budget (MMB) prior to an award notice.

**ENGINEERING DEPARTMENT, CITY of FERGUS FALLS
ENGINEER'S ESTIMATE**

Project Type: Sanitary Sewer, Water Main, Storm Sewer, Grading and Bituminous Pavement

Location: International Dr.

City Proj. No.:

Pub. Imp. No.:

S. A. P. No.:

ITEM NO.	ITEM	UNIT	TOTAL PROJECT			ROAD		STORM SEWER		WATER MAIN		SANITARY SEWER	
			ESTIMATED QUANTITY	UNIT COST	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST
2021.501	MOBILIZATION	LS	1	\$38,000.00	\$38,000.00	0.25	\$9,500.00	0.25	\$9,500.00	0.25	\$9,500.00	0.25	\$9,500.00
2104.501	REMOVE WATER MAIN	L F		\$2.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2104.501	REMOVE SEWER PIPE (STORM)	L F		\$3.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2104.501	REMOVE SEWER PIPE (SANITARY)	L F		\$2.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2104.501	REMOVE CURB & GUTTER	L F		\$4.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2104.503	REMOVE CONCRETE PAVEMENT 4" & 6"	S F		\$3.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2104.505	REMOVE BITUMINOUS PAVEMENT	S Y		\$3.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2104.509	REMOVE MANHOLE	EACH		\$500.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2104.509	REMOVE CATCH BASIN	EACH		\$500.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2104.509	REMOVE GATE VALVE & BOX	EACH		\$200.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2104.513	SAWING BITUMINOUS PAVEMENT	L F		\$3.00	\$0.00	0	\$0.00		\$0.00		\$0.00		\$0.00
2105.501	COMMON EXCAVATION (P)	C Y	5,534.00	\$10.00	\$55,340.00	5,534	\$55,340.00		\$0.00		\$0.00		\$0.00
2211.501	AGGREGATE BASE CLASS 5	TON	11,500.00	\$18.00	\$207,000.00	11,500	\$207,000.00		\$0.00		\$0.00		\$0.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	524	\$1.00	\$524.00	524	\$524.00		\$0.00		\$0.00		\$0.00
2360.501	TYPE SP 9.5 WEARING COURSE MIX (SPWEA230B)	TON	902	\$70.00	\$63,140.00	902	\$63,140.00		\$0.00		\$0.00		\$0.00
2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (SPNWB230B)	TON	1,804.00	\$70.00	\$126,280.00	1,804	\$126,280.00		\$0.00		\$0.00		\$0.00
2501.511	12" RC PIPE CULVERT CLASS III	L F	300	\$35.00	\$10,500.00		\$0.00	300	\$10,500.00		\$0.00		\$0.00
2501.511	12" RC APRON CULVERT CLASS III	EACH	6	\$1,000.00	\$6,000.00		\$0.00	6	\$6,000.00		\$0.00		\$0.00
2503.511	6" PVC PIPE SEWER, SDR 26 (RISER/LEAD)	L F		\$28.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2503.511	12" PVC PIPE SEWER, SDR 26 9'-12' Dp.	L F	1846	\$40.00	\$73,840.00		\$0.00		\$0.00		\$0.00	1,846	\$73,840.00
2503.511	4" PVC PIPE FORCE MAIN SEWER, SDR 18	L F	2270	\$35.00	\$79,450.00		\$0.00		\$0.00		\$0.00	2,270	\$79,450.00
2503.511	LIFT STATION	L F	1	\$200,000.00	\$200,000.00		\$0.00		\$0.00		\$0.00	1	\$200,000.00
2503.511	8" PVC PIPE SEWER, SDR 26 18'-21' Dp.	L F		\$45.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	\$1,100.00	\$1,100.00		\$0.00		\$0.00		\$0.00	1	\$1,100.00
2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH		\$500.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH		\$700.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2503.602	8"X6" PVC WYE	EACH		\$200.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2504.601	TEMPORARY WATER SERVICE	LS		\$4,200.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2504.602	ADJUST GATE VALVE & BOX	EACH		\$300.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	1	\$1,800.00	\$1,800.00		\$0.00		\$0.00	1	\$1,800.00		\$0.00
2504.602	CONNECT TO EXISTING WATER SERVICE	EACH		\$500.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2504.602	INSTALL HYDRANT 9.0 BURY	EACH	1	\$4,500.00	\$4,500.00		\$0.00		\$0.00	1	\$4,500.00		\$0.00
2504.602	16" GATE VALVE & BOX	EACH	1	\$16,000.00	\$16,000.00		\$0.00		\$0.00	1	\$16,000.00		\$0.00
2504.602	1" CURB STOP & BOX	EACH		\$200.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2504.602	6" x 1" Tapping Saddle	EACH		\$200.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2504.602	1" Corporation Stop	EACH		\$200.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2504.602	6"X 6" TEE FITTING	EACH		\$350.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2504.602	16" 45° BEND FITTING	EACH	5	\$800.00	\$4,000.00		\$0.00		\$0.00	5	\$4,000.00		\$0.00
2504.602	16" X 6" REDUCER FITTING	EACH	1	\$350.00	\$350.00		\$0.00		\$0.00	1	\$350.00		\$0.00
2504.603	1" TYPE K COPPER PIPE	L F		\$40.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2504.603	16" PVC WATERMAIN C-900	L F	2,312.00	\$78.00	\$180,336.00		\$0.00		\$0.00	2,312	\$180,336.00		\$0.00
2504.603	6" PVC HYDRANT LEAD C-900	L F		\$30.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2506.501	CONST DRAINAGE STRUCTURE DESIGN F & G (SANITARY SEWER)	L F	60	\$400.00	\$24,000.00		\$0.00		\$0.00		\$0.00	60.00	\$24,000.00
2506.501	CONST DRAINAGE STRUCTURE DESIGN 4022 48" (STORM)	L F		\$300.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2506.516	CASTING ASSEMBLY, Curb Inlet (NEENAH 3067)	EACH		\$500.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2506.516	CASTING ASSEMBLY (MNDOT 700-7 & 716)	EACH	5	\$280.00	\$1,400.00		\$0.00		\$0.00		\$0.00	5	\$1,400.00
2506.516	CASTING ASSEMBLY (MNDOT 700-7 & 715)	EACH		\$280.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2506.522	ADJUST FRAME & RING CASTING, (MANHOLE)	EACH		\$250.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2521.501	4" CONCRETE WALK (SIDEWALK/APRON)	S F		\$7.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2521.501	6" CONCRETE DRIVEWAY PAVEMENT (SIDEWALK/APRON)	S F		\$8.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	4045	\$32.00	\$129,440.00	4,045	\$129,440.00		\$0.00		\$0.00		\$0.00
2563.601	TRAFFIC CONTROL	LS	1	\$6,000.00	\$6,000.00	0.25	\$1,500.00	0.25	\$1,500.00	0.25	\$1,500.00	0.25	\$1,500.00
2573.533	SEDIMENT CONTROL LOG TYPE ROCK (6 L.F.)	EACH	30	\$100.00	\$3,000.00		\$0.00	30	\$3,000.00		\$0.00		\$0.00
2573.533	INLET PROTECTION	EACH		\$150.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
2573.535	STABILIZED CONSTRUCTION EXIT (ROCK ENTRANCE)	EACH	1	\$500.00	\$500.00		\$0.00	1	\$500.00		\$0.00		\$0.00
2574.525	COMMON TOPSOIL BORROW	C Y	600	\$32.00	\$19,200.00	600	\$19,200.00		\$0.00		\$0.00		\$0.00
2575.501	SEEDING	SY	5356	\$3.50	\$18,746.00	5,356	\$18,746.00		\$0.00		\$0.00		\$0.00
2575.562	HYDRAULIC SOIL STABILIZER, TYPE 8 (BONDED FIBER MATRIX Fiber)	LB	3885	\$3.50	\$13,597.50	3,885	\$13,597.50		\$0.00		\$0.00		\$0.00
	TESTING ALLOWANCE	LS	1	\$10,000.00	\$10,000.00	0.25	\$2,500.00	0.25	\$2,500.00	0.25	\$2,500.00	0.25	\$2,500.00
Total Cost of Bid Items					\$1,294,043.50		\$646,767.50		\$33,500.00		\$220,486.00		\$393,290.00
Construction Contingencies @ 10%					\$129,404.35		\$64,676.75		\$3,350.00		\$22,048.60		\$39,329.00
Design & Construction Administration @ 20%					\$258,808.70		\$129,353.50		\$6,700.00		\$44,097.20		\$78,658.00
Total Estimate					\$1,682,256.55		\$840,797.75		\$43,550.00		\$286,631.80		\$511,277.00



Council Action Recommendation

Page 1 of 1

Meeting Date:

July 19, 2021 – City Council

Subject:

International Drive Street and Utility Extension Project

Recommendation:

- Initiate PI No.'s 5342, 7210, & 8225
- Combined PI No.'s 5342, 7210, & 8225 into CP 5957
- Accept Moore Engineering's professional services proposal for design in the amount of \$108,000.00

Background/Key Points:

If the Council's intentions is to start construction this fall for the above referenced project, I recommend the project design be initiated and commence given the time of year. Moore Engineering, Inc. (MEI) was solicited for a professional services agreement for design. In general, services will consist of topographic collection, street, storm, sanitary, sanitary lift station, and watermain design. Due to the vicinity of wetlands along the preliminary street alignment, wetland delineation and mitigation (unknown) will also need to be evaluated during the design phase.

Contingent Minnesota Department of Employment and Economic Development (DEED) grant outcome, the City has the ability to suspend design work per the agreement. In turn, MEI would invoice the City for the costs incurred by MEI. At a minimum, I would recommend geometric street design and potential wetland impacts be determined in the event design suspension is contemplated.

Budgetary Impact:

This consultant fee will be funded thru future project funding allocations.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow - City Engineer

Attachments:

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY ADMINISTRATOR HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF FERGUS FALLS, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY ADMINISTRATOR HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HIMSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF FERGUS FALLS;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, THAT THE FOLLOWING BILLS AND CLAIMS BE AND THEREBY ARE, ORDERED PAID OUT OF THE FOLLOWING FUNDS:

General

A-1 LOCK & KEY LLC	SERVICE CALL, DUPLICATE KEYS	25.38
AT&T MOBILITY	DATA PLANS	49.95
AT&T MOBILITY	IPADS & CELL PHONE DATA	319.22
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PLPS DEPOSIT-ATCHISON	25.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PLPS DEPOSIT-SKILES	25.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PLPS DEPOSIT-STIGEN	25.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND/PLPS DEPOSIT-WICKER	25.00
AGGREGATE INDUSTRIES MGMT, INC	JUL WEST LINCOLN (DAVE C)	405.00
ARAMARK	JUNE LINEN SUPPLY	1,028.95
SEAN ANDERSON	CLEANING WEEKS JUNE 21-28	410.78
BANKCARD CENTER	AMEM ANNUAL DUES	100.00
BANKCARD CENTER	CAMERA BATTERIES	27.02
BANKCARD CENTER	CERTIFICATE OF ACHIEVEMENT	460.00
BANKCARD CENTER	CONCESSION SUPPLIES	212.73
BANKCARD CENTER	CREATIVE CLOUD RENEWAL	52.99
BANKCARD CENTER	DOG PARK WATER ACCESS COVER	22.77
BANKCARD CENTER	EVIDENCE ROOM SUPPLIES	42.05
BANKCARD CENTER	FOREMAN DMT CLASS FEE	75.00
BANKCARD CENTER	HOHRMAN UNIFORM PURCHASE	133.21
BANKCARD CENTER	INVESTIGATION SUPPLIES	121.87
BANKCARD CENTER	JUNE AMEM ANNUAL CONFERENCE	225.00
BANKCARD CENTER	JUNE ANT KILLER	4.49
BANKCARD CENTER	JUNE APPYPIE LLC	60.00
BANKCARD CENTER	JUNE BA SHIELDS	192.00
BANKCARD CENTER	JUNE COUPLING, HOSE CLAMP, CART	101.47
BANKCARD CENTER	JUNE DOWN PAYMENT-LODGING	100.00
BANKCARD CENTER	JUNE DRUM UNIT, TONER	57.96
BANKCARD CENTER	JUNE EVERPURE CARTRIDGE	30.20
BANKCARD CENTER	JUNE FUEL FOR SMALL ENGINES	46.92
BANKCARD CENTER	JUNE GENERATOR MATERIALS	81.09
BANKCARD CENTER	JUNE HACKSAW FRAME, BLADES	37.93

General

BANKCARD CENTER	JUNE HAND SANITIZER	71.58
BANKCARD CENTER	JUNE INCIDENT RESPONSE-WATER	28.50
BANKCARD CENTER	JUNE LIGHT BULBS	14.95
BANKCARD CENTER	JUNE MEETING REGISTRATIONS	131.28
BANKCARD CENTER	JUNE NAILS, LIGHT BULBS, CART	97.26
BANKCARD CENTER	JUNE NUMERIC LABELS	41.70
BANKCARD CENTER	JUNE OFFICER'S MTG MEALS	42.11
BANKCARD CENTER	JUNE OTTERBOX FOR CELL PHONE	15.70
BANKCARD CENTER	JUNE OUTPUT CONNECTORS 8-BLACK	255.00
BANKCARD CENTER	JUNE PAINT FOR LADDER TRUCK	5.97
BANKCARD CENTER	JUNE PET LICENSES	61.50
BANKCARD CENTER	JUNE REHAB SUPPLIES E2 & E3	73.62
BANKCARD CENTER	JUNE RETURN SUPPLIES	7.49-
BANKCARD CENTER	JUNE SAMSUNG GALAXY S10 GLASS	295.82
BANKCARD CENTER	JUNE SUMMERFEST PARADE EXPENSE	65.36
BANKCARD CENTER	JUNE SUPPLIES-ANGLE	101.21
BANKCARD CENTER	JUNE SUPPLIES-CARDS	30.53
BANKCARD CENTER	JUNE 20LB PROPANE EXCHANGE	17.25
BANKCARD CENTER	JUNE 6 VOLT LITHIUM BATTERIES	27.99
BANKCARD CENTER	KIDS KAMP SUPPLIES	227.80
BANKCARD CENTER	MATTSON UNIFORM PURCHASE	18.23
BANKCARD CENTER	MAY ALLEN WRENCH	6.72
BANKCARD CENTER	MAY ALLEN WRENCHES, PUSH BAR	24.97
BANKCARD CENTER	MAY PRE-EMPLOYMENT DRUG SCREEN	25.00
BANKCARD CENTER	MILLER TRNG CLASS FEE	99.00
BANKCARD CENTER	MONTHLY ADOBE MEMBERSHIP	10.78
BANKCARD CENTER	MOULTRIE MONTHLY	9.99
BANKCARD CENTER	NFPA NATIONAL FIRE PROTECTION	1,520.50
BANKCARD CENTER	OFFICE SUPPLIES	16.96
BANKCARD CENTER	PB TONER LEASE	243.00
BANKCARD CENTER	PLUMBING LICENSE RENEW/WALLING	19.00
BANKCARD CENTER	RENNER/DUENOW FTO SCHOOL HOTEL	817.90
BANKCARD CENTER	SUBSCRIPTION BLDG ESTIMATING	79.00
BANKCARD CENTER	TONER CARTRIDGE	232.89
BANKCARD CENTER	TONER CARTRIDGES	553.38
BANKCARD CENTER	WASH BAY SUPPLIES	9.87
BANKCARD CENTER	YOUTH SOFTBALL SUPPLIES	21.32
BEYER BODY SHOP, INC.	TOW CHEVY PICKUP/21020969	550.00
BEYER BODY SHOP, INC.	TOW HONDA CIVIC/21021372	100.00
BEYER BODY SHOP, INC.	TOW HYUNDAI/21021790	665.00
BLUESTONE TECHNOLOGIES INC	SUPPORT SERVICES CONTRACT	4,800.00
BRADCO RESTORATION, INC	SR CENTER MASONRY REPAIRS	12,500.00
BRIDGE COMMUNICATIONS LLC	BRIDGE OPERATOR CLIENT	600.00

General

BRIDGE COMMUNICATIONS LLC	BRIDGE OPERATOR SERVER	450.00
BUGBEE'S LOCKSMITH	JULY REPLACE LATCHBOLT ON DOOR	72.50
CARR'S TREE SERVICE, INC.	JUNE BLVD TREE REMOVAL	2,550.00
CENTURYLINK	JULY TELEPHONE EXPENSE	64.00
CHARTER COMMUNICATIONS	07/02-08/01/21 CABLE	40.18
CHARTER COMMUNICATIONS	07/04-08/03/21 CABLE	47.92
COLLABORATIVE DESIGN GROUP INC	JUNE PROFESSIONAL SERVICES	3,258.77
COMMISSIONER OF REVENUE	ESTIMATED 2021 JUNE SALES TAX	56,178.00-
COMMISSIONER OF REVENUE	2021 JUNE SALES TAX	79,447.00
COOPERS TECHNOLOGY GROUP	JULY FILE FOLDER LABELS	5.18
COOPERS TECHNOLOGY GROUP	JULY/PRESSURIZED PENS	6.05
COOPERS TECHNOLOGY GROUP	JUNE TOP TAB FOLDERS, SORTER	61.93
COOPERS TECHNOLOGY GROUP	JUNE/SUPPLIES-PRO GEL PENS	5.29-
COSSETTE ELECTRIC LLC	REWIRE NEW DOORS/HOCKEY RINK	981.28
DACOTAH PAPER CO	JULY CAN LINERS, TP, TOWELS, CLNR	867.00
DAILY JOURNAL	JUNE/CLASS DISPLAY EMPLOYMENT	138.00
DAILY JOURNAL	JUNE/HEARING-OTP, HAUGERUD, HRA	163.63
DIAMOND VOGEL PAINTS	JUL GLASS CROSSWALK BEADS	650.00
DIAMOND VOGEL PAINTS	JUL WHITE STREET PAINT	1,383.00
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	91,077.13
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	2,622.20
EQUIPMENT FUND	JUNE FUEL CHARGES #0951	50.62
EQUIPMENT FUND	JUNE FUEL CHARGES #3002	96.54
EQUIPMENT FUND	JUNE FUEL CHARGES #3004	19.66
EQUIPMENT FUND	JUNE FUEL CHARGES #3013	85.96
EQUIPMENT FUND	JUNE FUEL CHARGES #3019	27.23
EQUIPMENT FUND	JUNE FUEL CHARGES #3041	45.78
EQUIPMENT FUND	JUNE FUEL CHARGES #3042	24.11
EQUIPMENT FUND	JUNE REPAIRS/SERVICE #0951	134.62
EQUIPMENT FUND	JUNE REPAIRS/SERVICE #3013	1,632.80
EQUIPMENT FUND	JUNE REPAIRS/SERVICE #3019	154.68
EQUIPMENT FUND	JUNE REPAIRS/SERVICE #3042	67.38
FASTENAL COMPANY	JUN PARK SAFETY VENDING	32.58
FASTENAL COMPANY	JUN STREET SAFETY VENDING	5.57
F. F. AREA FAMILY YMCA	JULY CONTRACT BEACH	8,333.33
F. F. AREA FAMILY YMCA	JUNE CONTRACT BEACH	8,333.33
FERGUS FALLS CONVENTION &	MAY 2021 LODGING TAX	11,088.05
FERGUS FALLS CONVENTION &	MAY 2021 LODGING TAX ADMIN	332.64-
GALLS LLC	CEDERBERG UNIFORM PURCHASE	65.09
GALLS LLC	DUENOW UNIFORM PURCHASE	128.95
GALLS LLC	JOHNSON UNIFORM PURCHASE	150.86
GALLS LLC	SILBERNAGEL UNIFORM PURCHASE	485.03
GENERAL FUND	JUNE COPIER USE	195.84

General

GENERAL FUND	JUNE LONG DISTANCE CHARGES	51.50-
GENERAL FUND	JUNE POSTAGE USE	376.39
GENERAL FUND	TRANSFER JUNE COPIER USE	333.16-
GENERAL FUND	TRANSFER JUNE POSTAGE USE	1,433.02-
GOODIN COMPANY	JULY STOP REPAIR KITS	63.08
GREAT PLAINS FIRE	JULY T4 REGULATOR REPAIR	1,217.39
GREAT PLAINS NATURAL GAS CO	JUNE NATURAL GAS EXPENSE	312.98
GREAT PLAINS NATURAL GAS CO	JUNE NATURAL GAS-GENERATOR	5.70
GUARDIAN	JULY DENTAL PREMIUM	3,824.77
HOME DEPOT CREDIT SERVICES	JUL PIPE THREAD/GALV 1.25" CAP	20.60
HOME DEPOT CREDIT SERVICES	JULY BATHROOM FAN, FAN TAPE	81.11
HOME DEPOT CREDIT SERVICES	JULY PIPE,NIPPLE,ELBOW,ADAPTER	40.39
HOME DEPOT CREDIT SERVICES	JUN HARDWARE DOWNTOWN BANNER	18.22
HOME DEPOT CREDIT SERVICES	JUNE ELECTRONIC BATTERIES	12.94
HOME DEPOT CREDIT SERVICES	JUNE POLY LEAF RAKE	43.92
HOME DEPOT CREDIT SERVICES	JUNE SCREWS	12.98
INTERSTATE ENGINEERING INC.	PROF SERV 4/13/21 TO 5/29/21	907.50
INTERSTATE ENGINEERING INC.	PROF SERV. 1079 E WASHINGTON	460.16
LAKE REGION ELECTRIC COOP	JUNE ELECTRICITY EXPENSE	1,278.84
LAKE REGION ELECTRIC COOP	JUNE/SNOW REMOVAL/EQUIP BLDG	77.88
LAKE REGION HEALTHCARE CORP	JUNE PRE-EMPLOY DRUG SCREEN	112.50
LAKE REGION HEALTHCARE CORP	JUNE PRE-EMPLOY SCREENS	380.05
LANDRUM & BROWN, INCORPORATED	PRO SERVICES 06/01-06/30/21	1,925.00
LOCATORS & SUPPLIES INC	JUL 8' TYPE 3 BARRICADE BOARDS	359.55
VICTOR LUNDEEN COMPANY	JULY/CERTIFICATE PAPER	11.95
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	5,310.74
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	134.20
M-R SIGN COMPANY INC	JUL 4' SIGN BASES (STOCK)	504.75
MARCO-FARGO	06/27-07/27/21 COPIER RENT	589.08
MIDWEST PRINTING COMPANY	JULY DOOR HANGERS-ELM TREE DIS	70.00
MIDWEST PRINTING COMPANY	JULY TREE TAGS NUMBERED	205.00
MN DEPT OF PUBLIC SAFETY	CJDN ACCESS FEE	390.00
NEW HORIZONS ENERGY	JUNE PROPANE/MAIN TERMINAL	1,443.58
NYCKLEMOE & ELLIG, P.A.	JULY PROSECUTING SERVICES	8,937.50
OFFICE OF MNIT SERVICES	JUNE INTERNET USAGE	251.63
OTTER ELECTRIC LLC	REPAIRS TO ELECTRICAL BUILDING	244.05
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	1,596.91
OTTER TAIL TELCOM	JULY ADDITIONAL LISTING	10.00
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	763.64
OTTER TAIL TELCOM	JULY TELEPHONE LINES	2,632.05
OTTER TAIL TELCOM	JUNE LONG DISTANCE	7.89
WILLIAM PETERSEN	JULY JANITORIAL SERVICES	950.00
POLICE DEPT CONTINGENCY FUND	FOREMAN UNIFORM PURCHASE	240.00

General

POLICE DEPT CONTINGENCY FUND	HAKEN UNIFORM ALTERATIONS	30.00
POLICE DEPT CONTINGENCY FUND	REPAIR GARAGE DOOR LOCK	90.00
QUADIENT LEASING USA INC	05/02-08/01/21 LEASE PAYMENT	145.41
QUALIFICATION TARGETS	TARGETS	338.52
S@N SEALCOATING & CRACKSEALING	CRACK SEAL / OTP RENTED LOT	1,774.00
JESSE SCHNEEBERGER	TENNIS - SESSION II	1,701.00
SPECIALTY SOLUTIONS LLC	JUNE LANDSCAPE DT, MULCH	1,100.80
STATE TREASURER	2ND QTR 2021 SURCHARGE	5,419.43
STATE TREASURER	2ND QTR 2021 SURCHARGE RETEN	216.58-
SWANSTON EQUIPMENT CO	JUL FUEL HOSE (JASON)	13.07
SWEDBERG NURSERY	LILAC, IVORY SILK	750.00
KEVIN J SWENSON	GOLF CAMP - SESSION I	360.00
TAG UP	STICKERS, PLAQUES	530.70
VERIZON WIRELESS	CELL/AIR SERVICE JUNE 2-JUL 1	1,114.61
WADENA ASPHALT INC	JUNE HOTMIX	240.00
WIMACTEL INC	JULY TELEPHONE EXPENSE	132.00
	F U N D T O T A L	235,103.18

P.A. General

A-1 LOCK & KEY LLC	FIXED LOCK PATIENT BEDROOM	60.00
ACCURATE CONTROLS INC	SECURITY SYSTEM PROGRAMMING	629.00
AL'S REFRIGERATION, INC.	ICE MACHINE PATIENT KITCHEN	4,968.00
ATLAS OUTDOOR SERVICES LLC	JULY CBHH SNOW/LAWN CARE	1,000.00
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	1,126.60
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	7.44
GENERAL FUND	JUNE COPIER USE	21.70
GENERAL FUND	JUNE LONG DISTANCE CHARGES	1.53
JOHNSON CONTROLS INC	MONTHLY MAINT -HVAC JUN	672.99
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	61.50
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	3.30
OTTER TAIL TELCOM	JULY TELEPHONE LINES	6.54
UGSTAD PLUMBING, INC.	BOILER/GEN CK 06/23/21	85.00
UGSTAD PLUMBING, INC.	HOT WATER HEATER REPAIRS	203.04
UGSTAD PLUMBING, INC.	MONTHLY MAINT -PLBG & HTG JUN	170.00
UGSTAD PLUMBING, INC.	REBUILT RPZ VALVE	198.00
UGSTAD PLUMBING, INC.	REPLACED TEMPERING VALVE RM177	474.50
	F U N D T O T A L	9,689.14

Regional Treatment Center-City Operated

BANKCARD CENTER	CUDDEBACK DIGITAL RTC	20.00
HOME DEPOT CREDIT SERVICES	JUN 4X8 PLYWOOD SHEETS (RTC)	384.90
	F U N D T O T A L	404.90

Public Library

ARAMARK	JUNE LINEN SUPPLY	41.01
BAKER & TAYLOR INC	ADULT BOOKS	2,002.31
BAKER & TAYLOR INC	JUVENILE BOOKS	2,536.75
BAKER & TAYLOR INC	OFFICE SUPPLIES	245.46
BANKCARD CENTER	JUNE BOOKS	998.62
BANKCARD CENTER	JUNE COTTON ROUNDS	14.99
BANKCARD CENTER	JUNE DIGITAL MATERIALS	76.00
BANKCARD CENTER	JUNE DVD'S	448.75
BANKCARD CENTER	JUNE OFFICE SUPPLIES	42.15
BANKCARD CENTER	JUNE OPERATING SUPPLIES	120.28
BANKCARD CENTER	JUNE POSTAGE STAMPS	168.00
BANKCARD CENTER	JUNE WASHABLE MARKERS	37.40
BANKCARD CENTER	JUNE WOOD GLUE, CASTERS	9.68
BANKCARD CENTER	JUNE/BOOKS	250.82
BANKCARD CENTER	JUNE/SUPPLIES-CANOPY	159.95
BANKCARD CENTER	MAY FACEBOOK ADS	5.00
BANKCARD CENTER	MAY OPERATING SUPPLIES	32.13
BANKCARD CENTER	ZOOM VIDEO MONTHLY FEE	16.16
BLACKSTONE PUBLISHING	BOOKS ON CD	69.88
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	8,987.51
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	47.43
EXHIBIT ENVOY	TEXTURES OF REMEMBRANCE:	937.50
GENERAL FUND	JUNE LONG DISTANCE CHARGES	21.33
GENERAL FUND	JUNE POSTAGE USE	40.29
GREAT PLAINS NATURAL GAS CO	JUNE NATURAL GAS EXPENSE	24.34
LAKE REGION HEALTHCARE CORP	JUNE PRE-EMPLOY DRUG SCREEN	112.50
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	1,635.62
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	17.88
MIDWEST TAPE EXCHANGE	BOOK ON CD	38.24
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	147.76
OTTER TAIL TELCOM	JULY TELEPHONE LINES	71.91
US BANK EQUIPMENT FINANCE	06/21-07/21/21 COPIER LEASE	540.30
	F U N D T O T A L	19,897.95

Bigwood Event Center

GRAINGER INC	JUNE PLEATED AIR FILTERS	305.28
OTTER TAIL TELCOM	JULY INTERNET	101.59
OTTER TAIL TELCOM	JULY TELEPHONE LINES	6.54
	F U N D T O T A L	413.41

T.I. #4-11 H9, LLC

H9 LLC	SEMI-ANNUAL PAYMENT/INTEREST	8,311.49
H9 LLC	SEMI-ANNUAL PAYMENT/PRINCIPAL	4,809.28
	F U N D T O T A L	13,120.77

Tax Abatement - Platte Properties

PLATTE PROPERTIES LLC	2021 TAX ABATEMENT PMT 7	8,763.85
	F U N D T O T A L	8,763.85

T.I. #IV-12 Aura Fabricators

AURA CAPITAL LLC	SEMI-ANNUAL PAYMENT/INTEREST	1,047.74
AURA CAPITAL LLC	SEMI-ANNUAL PAYMENT/PRINCIPAL	33,755.84
	F U N D T O T A L	34,803.58

Tax Abatement - Fergus Care Center LLC

FERGUS CARE CENTER LLC	2021 TAX ABATEMENT PMT 1	4,826.42
	F U N D T O T A L	4,826.42

Tax Abatement - Northstar Behavioral Health, LLC

NORTHSTAR BEHAVIORAL HEALTH	2021 TAX ABATEMENT PMT 1	17,810.16
	F U N D T O T A L	17,810.16

IRP Revolving Loan

GENERAL FUND	JUNE COPIER USE	.50
	F U N D T O T A L	.50

CDBG/HUD Revolving Loan

GENERAL FUND	JUNE COPIER USE	15.78
GENERAL FUND	JUNE POSTAGE USE	.51
	F U N D T O T A L	16.29

P.I.R. Bond and Interest 2019B

NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/FEES	495.00
NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	15,250.00
	F U N D T O T A L	15,745.00

Capital Improvement

BANKCARD CENTER	JUNE LAMINATING PAPERS	10.00
BANKCARD CENTER	MATERIALS TO SECURE AREA	60.14
BRAUN INTERTEC CORPORATION	PROF. SERVICE THRU 5/28/2021	3,966.10
CENTRAL SPECIALTIES, INC.	PAY APPLICATION #2	101,769.09
DAILY JOURNAL	JUNE 2021 ANNUAL SEAL COAT	211.75

Capital Improvement

DAILY JOURNAL	JUNE 2021 MILL & OVERLAY	211.75
DAILY JOURNAL	JUNE 2021 ST & UTILITY IMP #1	192.50
OTTER TAIL POWER COMPANY	JUNE ELECTRICITY EXPENSE	29.44
	F U N D T O T A L	106,450.77

P.I.R. Projects

CITY OF FERGUS FALLS	1/633/005-SP AS PAYOFF/PRINC	33,374.86
	F U N D T O T A L	33,374.86

Liquor Store

ADMINISTRATOR'S CONTINGENCY FD	JULY/VETS HOME PRODUCT	79.92
ALEXANDRIA FREIGHT SERVICE INC	JULY/FREIGHT	104.40
THE AMERICAN BOTTLING COMPANY	JULY/MIX	270.77
ARAMARK	JUNE LINEN SUPPLY	228.11
ARCTIC GLACIER USA INC	JULY/ICE #3602118404	767.60
ARCTIC GLACIER USA INC	JULY/ICE #3603118111	382.55
ARCTIC GLACIER USA INC	JULY/ICE #3607119006	486.85
ARCTIC GLACIER USA INC	JULY/ICE #3609118211	136.85
ARCTIC GLACIER USA INC	JULY/ICE #3602118406	263.20
ARCTIC GLACIER USA INC	JULY/ICE #3603118114	84.00
ARCTIC GLACIER USA INC	JULY/ICE #3609118212	83.30
ARTISAN BEER COMPANY	JULY/BEER	3,655.65
BANKCARD CENTER	JUNE MOOD PANDORA	58.12
BANKCARD CENTER	JUNE PLUMBING REPAIR KIT	101.39
BANKCARD CENTER	JUNE/FLUOR ORANGE BORDER	91.05
BANKCARD CENTER	JUNE/MISC PURCHASES	1,534.87
BANKCARD CENTER	JUNE/MIX	46.50
BELLBOY CORPORATION	JULY/LIQUOR	1,789.25
BELLBOY CORPORATION	JULY/MISC-COOLERS, LIGHTERS	160.00
BELLBOY CORPORATION	JULY/MIX	610.20
BEVERAGE WHOLESALERS INC	JULY/BEER	57,733.57
BEVERAGE WHOLESALERS INC	JULY/MIX	634.45
BEVERAGE WHOLESALERS INC	JULY/WINE	1,640.36

Liquor Store

BRAUN VENDING INC	JULY WATER COOLER RENT	16.00
BRAUN VENDING INC	JULY/SUPPLIES-WATER	37.50
BREAKTHRU BEVERAGE MINNESOTA	JULY/BEER	451.80
BREAKTHRU BEVERAGE MINNESOTA	JULY/FREIGHT	121.10
BREAKTHRU BEVERAGE MINNESOTA	JULY/LIQUOR	6,968.10
BREAKTHRU BEVERAGE MINNESOTA	JULY/MIX	712.11
BREAKTHRU BEVERAGE MINNESOTA	JULY/WINE	980.00
CAYAN	JUNE 2021 CR CD FEES	14,836.15
VIKING COCA-COLA BOTTLING CO	JULY/MIX	572.00
COMMISSIONER OF REVENUE	2021 JUNE SALES TAX	52.06
COOPERS TECHNOLOGY GROUP	JULY/PRESSURIZED PENS	2.92
COOPERS TECHNOLOGY GROUP	JUNE/SUPPLIES-PRO GEL PENS	2.54-
COPPER TRAIL BREWING CO	JULY/BEER	171.44
DCR BREWING CO	JULY/BEER	162.50
DACOTAH PAPER CO	JULY/BAGS, ROLL THERMAL	291.09
DACOTAH PAPER CO	JULY/ROLL THERMAL, BAGS	286.31
DEFIANT DISTRIBUTORS, LLC	JULY/LIQUOR	119.00
MARGO DENBROOK	JANUARY - JUNE BANK MILEAGE	116.59
DRUMCONRATH BREWING COMPANY	JULY/BEER	196.25
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	9,624.17
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	15.19
FERGUS BREWING COMPANY LLC	JULY/BEER	345.60
GENERAL FUND	JUNE LONG DISTANCE CHARGES	.96
GREAT PLAINS NATURAL GAS CO	JUNE NATURAL GAS EXPENSE	35.49
H BOYD NELSON INC	JULY/BEER	82,885.34
H BOYD NELSON INC	JULY/MIX	1,284.25
HOME DEPOT CREDIT SERVICES	JULY PAINT, BRUSHES, ROLLER, TRAY	114.23
JOHNSON BROTHERS LIQUOR CO	JULY/BEER	168.00
JOHNSON BROTHERS LIQUOR CO	JULY/FREIGHT	240.05
JOHNSON BROTHERS LIQUOR CO	JULY/LIQUOR	4,858.46
JOHNSON BROTHERS LIQUOR CO	JULY/MIX	429.10
JOHNSON BROTHERS LIQUOR CO	JULY/WINE	4,289.87
LIQUOR STORE	RECEIPT JULY RENT	358.00-
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	995.00
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	20.48
THE MCKINNON COMPANY INC	JULY/MIX-RED BULL	35.90
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	295.80
OTTER TAIL TELCOM	JULY TELEPHONE LINES	75.38
PAUSTIS WINE COMPANY	JULY/WINE	2,052.50
PEPSI BEVERAGE COMPANY	JULY/MIX	220.38
PHILLIPS WINE AND SPIRITS CO	JULY/FREIGHT	389.88
PHILLIPS WINE AND SPIRITS CO	JULY/LIQUOR	22,427.36
PHILLIPS WINE AND SPIRITS CO	JULY/MIX	776.50

Liquor Store

PHILLIPS WINE AND SPIRITS CO	JULY/WINE	2,186.90
SIGNATURE HOME TECHNOLOGIES	JULY, AUGUST, SEPT MONITOR SVC	73.74
SOUTHERN GLAZER'S OF MN	JULY/FREIGHT	423.18
SOUTHERN GLAZER'S OF MN	JULY/LIQUOR	18,161.17
SOUTHERN GLAZER'S OF MN	JULY/MIX	238.96
SOUTHERN GLAZER'S OF MN	JULY/WINE	3,142.00
SOUTHERN GLAZER'S OF MN	JUNE/FREIGHT	144.30
SOUTHERN GLAZER'S OF MN	JUNE/LIQUOR	7,416.11
SOUTHERN GLAZER'S OF MN	JUNE/WINE	1,214.00
WINE MERCHANTS INC	JULY/FREIGHT	11.92
WINE MERCHANTS INC	JULY/WINE	820.00
	F U N D T O T A L	262,087.51

Refuse Disposal

ADMINISTRATOR'S CONTINGENCY FD	ND WASTE HAULER PERMIT FEE	200.00
ARAMARK	JUNE LINEN SUPPLY	358.06
CARR'S TREE SERVICE, INC.	JUNE STORM DAMAGE TREE REMOVE	1,338.75
CHEMSEARCH	JUL DEOSCENT DEODORIZER	404.20
COMMISSIONER OF REVENUE	ESTIMATED 2021 JUNE SWMT	27,888.00-
COMMISSIONER OF REVENUE	2021 JUNE SALES TAX	35.10
COMMISSIONER OF REVENUE	2021 JUNE SWMT	28,992.00
COOPERS TECHNOLOGY GROUP	JULY/PRESSURIZED PENS	1.99
COOPERS TECHNOLOGY GROUP	JUNE/SUPPLIES-PRO GEL PENS	1.74-
WASTE MANAGEMENT	06/16-06/30/21/PRO SERVICES	5,690.25
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	13,991.93
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	58.90
FASTENAL COMPANY	JUN REFUSE SAFETY VENDING	25.25
GENERAL FUND	JUNE LONG DISTANCE CHARGES	.69
GREEN LIGHTS RECYCLING INC	JUNE RECYCLING	1,946.71
INDIGITAL INC	SCANNING 2019 AUDIT WORKPAPERS	95.80
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	1,553.76
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	16.50
MACQUEEN EQUIPMENT INC	JUL 30 300 GALLON TUBS/BLUE	14,883.87
MARCO-FARGO	06/27-07/27/21 COPIER RENT	129.21
MIDWEST PRINTING COMPANY	JULY RECYCLING REMINDERS	130.00
NEW HORIZONS ENERGY	JUNE LANDFILL PROPANE	1,821.46
OTTER TAIL COUNTY TREASURER	JUNE TIPPING FEES	101,438.05
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	143.43

Refuse Disposal

OTTER TAIL TELCOM	JULY TELEPHONE LINES	26.15
QUADIENT LEASING USA INC	05/02-08/01/21 LEASE PAYMENT	48.46
REVTRAK INC	JUNE 2021 CR CD FEES	2,298.93
WASTEWATER TREATMENT FUND	JUNE ASH CELL LEACHATE	378.00
WASTEWATER TREATMENT FUND	JUNE DEMO CELL LEACHATE	585.00
	F U N D T O T A L	148,702.71

Sewage Treatment

ARAMARK	JUNE LINEN SUPPLY	289.14
BANKCARD CENTER	JUNE BATTERY/CHARGER	99.00
BANKCARD CENTER	JUNE KEROSENE	13.89
BANKCARD CENTER	JUNE OILER	24.99
BANKCARD CENTER	JUNE ROUNDUP SUPER CONC.	154.98
BANKCARD CENTER	JUNE VINYL ROLLER, FAN	93.34
CENTURYLINK	JULY TELEPHONE EXPENSE	64.00
COOPERS TECHNOLOGY GROUP	JULY/PRESSURIZED PENS	3.22
COOPERS TECHNOLOGY GROUP	JUNE/SUPPLIES-PRO GEL PENS	2.80-
JOHN CRANE INC	JUNE CARTER PUMP PACKING	1,180.07
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	10,607.72
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	40.30
FASTENAL COMPANY	JUN SEWER SAFETY VENDING	12.59
GENERAL FUND	JUNE LONG DISTANCE CHARGES	5.99
GOPHER STATE ONE CALL	JUNE BILLABLE TICKETS	92.25
INDIGITAL INC	SCANNING 2019 AUDIT WORKPAPERS	95.80
LAKE REGION ELECTRIC COOP	JUNE ELECTRICITY EXPENSE	178.13
LOCATORS & SUPPLIES INC	JUN WHITE FLAGS (PROPOSED LOCA	121.47
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	898.76
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	11.00
MARCO-FARGO	06/27-07/27/21 COPIER RENT	129.22
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	140.72
OTTER TAIL TELCOM	JULY TELEPHONE LINES	26.15
PLUNKETT'S PEST CONTROL INC.	SPRING & FALL EXTERIOR SERVICE	20.00
QUADIENT LEASING USA INC	05/02-08/01/21 LEASE PAYMENT	48.46
RMB ENVIRONMENTAL LABORATORIES	JULY ANALYSIS	460.00
RMB ENVIRONMENTAL LABORATORIES	JUNE ANALYSIS	214.00
RMB ENVIRONMENTAL LABORATORIES	MAY ANALYSIS	107.00
REVTRAK INC	JUNE 2021 CR CD FEES	2,298.93
SPECIALTY SOLUTIONS LLC	JUNE LANDSCAPE DT, MULCH	550.40

Sewage Treatment

SPEE DEE DELIVERY SERVICE INC	JULY SHIPPING	27.96
SPEE DEE DELIVERY SERVICE INC	JUNE ANALYSIS	27.89
SPEE DEE DELIVERY SERVICE INC	JUNE SHIPPING	27.96
SPEE DEE DELIVERY SERVICE INC	JUNE SHIPPING FEE	27.96
USA BLUEBOOK	JUNE CHERNE MUNI-BALL PLUG 6'	358.13
VAN BERGEN & MARKSON, INC.	JUNE ITT A-C BARE PUMP	20,436.75
WASTEWATER TREATMENT FUND	RECEIPT TO JUNE LEACHATE	963.00-
	F U N D T O T A L	37,922.37

Water

ADMINISTRATOR'S CONTINGENCY FD	JULY UTILITIES REFUND	74.88
ADMINISTRATOR'S CONTINGENCY FD	JULY/LAND SALE-BALLWEG	365.50
ALDEN POOL & MUNICIPAL SUPPLY	MAY HI-E DRY DEHUMIDIFIER	3,617.00
ARAMARK	JUNE LINEN SUPPLY	232.90
BANKCARD CENTER	JUNE CENTRAL DEHUMIDIFIER PART	344.96
BANKCARD CENTER	JUNE LICENSE RENEWAL/KNUTSON	19.00
BANKCARD CENTER	JUNE 150' POULTRY NETTING	39.99
CARR'S TREE SERVICE, INC.	TREE REMOVAL 704 W SUMMIT	616.25
CENTURYLINK	JULY TELEPHONE EXPENSE	186.00
COOPERS TECHNOLOGY GROUP	JULY/PRESSURIZED PENS	2.92
COOPERS TECHNOLOGY GROUP	JUNE/SUPPLIES-PRO GEL PENS	2.54-
ZACHARY EIFERT	JULY BOOSTER PUMP REIMBURSE	1,000.00
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	7,353.63
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	52.70
GENERAL FUND	JUNE COPIER USE	88.30
GENERAL FUND	JUNE LONG DISTANCE CHARGES	3.92
GENERAL FUND	JUNE POSTAGE USE	271.15
GOPHER STATE ONE CALL	JUNE BILLABLE TICKETS	92.25
GRAYMONT (WI) LLC.	JUNE HIGH CALCIUM QUIKLIME	5,528.31
HAWKINS INC	JUNE FERRIC SULFATE	1,249.15
HAWKINS INC	JUNE HYDROFLUOSILICIC ACID	1,138.50
HAWKINS INC	JUNE LPC-5	1,980.85
HOME DEPOT CREDIT SERVICES	JUL MISC OUTLET ITEMS (WTP)	10.40
HOME DEPOT CREDIT SERVICES	JUN MISC PLUMBING SUPPLIES	24.05
INDIGITAL INC	SCANNING 2019 AUDIT WORKPAPERS	95.81
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	1,110.35
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	16.50
MARCO-FARGO	06/27-07/27/21 COPIER RENT	129.21

Water

MAXAIR, LLC	JUNE REPAIR SERVICE/AIR DRYER	1,503.15
MIDWEST PRINTING COMPANY	JULY/BUSINESS CARDS-OLSON	75.00
NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	40,200.00
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	161.70
OTTER TAIL TELCOM	JULY TELEPHONE LINES	26.15
QUADIANT LEASING USA INC	05/02-08/01/21 LEASE PAYMENT	48.46
RMB ENVIRONMENTAL LABORATORIES	1ST HALF JULY BACT MONITORING	125.00
REVTRAK INC	JUNE 2021 CR CD FEES	2,298.93
SCR SOLUTIONS INC	MAY NEW LIME SLAKER PROJECT	11,900.00
SPECIALTY SOLUTIONS LLC	JUNE LANDSCAPE DT, MULCH	550.40
STENERSON BROTHERS LUMBER CO	JUL BOARDS FOR CURBING FORMS	218.80
	F U N D T O T A L	82,749.53

Storm Water

BANKCARD CENTER	JUNE SUPPLIES-ANGLE	102.23
GOPHER STATE ONE CALL	JUNE BILLABLE TICKETS	92.25
SELAND'S FLOOR COVERING	CARPET 725 W MAPLE	627.10
	F U N D T O T A L	821.58

Equipment

ARAMARK	JUNE LINEN SUPPLY	352.96
AMERICAN WELDING & GAS, INC	JUN DRAG SHIELD CAPS (BRENT)	76.06
AUTO VALUE - FERGUS FALLS	JUL AIR FILTER RETURN CREDIT	11.28-
AUTO VALUE - FERGUS FALLS	JUL BRAKE CALIPERS UNIT 2091	276.24
AUTO VALUE - FERGUS FALLS	JUL BRAKE MASTER CYL UNIT 80	91.98
AUTO VALUE - FERGUS FALLS	JUL BRAKE PADS UNIT 49	45.98
AUTO VALUE - FERGUS FALLS	JUL BRAKE PADS UNIT 81	35.99
AUTO VALUE - FERGUS FALLS	JUL BRAKE ROTORS U-2087	125.98
AUTO VALUE - FERGUS FALLS	JUL CALIPER CORE CREDIT U-2091	138.26-
AUTO VALUE - FERGUS FALLS	JUL EXCHANGE WRONG ROTORS	125.98-
AUTO VALUE - FERGUS FALLS	JUL FRONT ROTORS UNIT 2087	177.98
AUTO VALUE - FERGUS FALLS	JUL HAND HELD TRANSFER PUMP	12.99
AUTO VALUE - FERGUS FALLS	JUL HYD FITTING (GRAPPLE)	25.89

Equipment

AUTO VALUE - FERGUS FALLS	JUL MALE FLAT FACE ORING FITTI	47.38
AUTO VALUE - FERGUS FALLS	JUL MEGAFLEX HYD HOSE (STK)	534.00
AUTO VALUE - FERGUS FALLS	JUL MERCON LV ATF UNIT 2087	59.94
AUTO VALUE - FERGUS FALLS	JUL PARTS RETURN CREDIT	225.01-
AUTO VALUE - FERGUS FALLS	JUL STOCK HYDRAULIC FILTER	30.53
AUTO VALUE - FERGUS FALLS	JUL STOCK PARTS ORDER	118.91
AUTO VALUE - FERGUS FALLS	JUL STOCK WIPER BLADES	32.96
AUTO VALUE - FERGUS FALLS	JUL STOP LEAK/R-134A (SHOP)	40.97
AUTO VALUE - FERGUS FALLS	JUL TRAILER PLUG UNIT 42	41.99
AUTO VALUE - FERGUS FALLS	JUL WATER PUMP/THERMOSTAT U-39	114.98
AUTO VALUE - FERGUS FALLS	JUL WRONG BILLING CREDIT ON PO	225.01
AUTO VALUE - FERGUS FALLS	JUL 85W140 GEAR OIL UNIT 958	23.97
AUTO VALUE - FERGUS FALLS	JUN DOT3 BRAKE FLUID U-80	5.99
AUTO VALUE - FERGUS FALLS	JUN ON/OFF TOGGLE SWITCH U-484	12.99
AUTO VALUE - FERGUS FALLS	JUN SPRAY ADHESIVE (SHOP)	16.99
AUTO VALUE - FERGUS FALLS	JUN STOCK FILTERS/FITTINGS	90.46
BANKCARD CENTER	JUNE BLANK FOAM 1/4"-1" U-280	129.00
BANKCARD CENTER	JUNE BOLT ON O-RING UNIT #3047	13.98
BANKCARD CENTER	JUNE CLEANER/DEGREASER	22.99
BANKCARD CENTER	JUNE CONVEX SECURITY MIRROR	29.99
BANKCARD CENTER	JUNE ELECTRIC METER FLEX ASSEM	266.79
BANKCARD CENTER	JUNE JETSTREAM PORTABLE COOLER	1,018.46
BANKCARD CENTER	JUNE MOTOR FUEL	35.41
BANKCARD CENTER	JUNE RIDE-RITE AIR SPRING KIT	583.70
BANKCARD CENTER	JUNE SHOP SS SINK	365.25
BANKCARD CENTER	JUNE SUPER DUTY REAR WHEEL	712.37
BANKCARD CENTER	JUNE SUPPLIES-ANGLE	24.84
BANKCARD CENTER	JUNE TITAN BRAKE ACTUATORS	30.00
BANKCARD CENTER	JUNE TUBE	33.63
BANKCARD CENTER	MAY RETURN TIRES	118.64-
BANKCARD CENTER	MAY TIRES	107.49
BROCK WHITE COMPANY LLC	JUL ROCKER SWITCH UNIT 499	24.00
CENTURYLINK	JULY TELEPHONE EXPENSE	194.00
COMMISSIONER OF REVENUE	2021 JUNE SPECIAL FUEL TAX	641.54
COMMISSIONER OF REVENUE	2021 JUNE SALES TAX	47.84
COOPERS TECHNOLOGY GROUP	JULY/PRESSURIZED PENS	1.62
COOPERS TECHNOLOGY GROUP	JUNE/SUPPLIES-PRO GEL PENS	1.41-
EMPLOYEES INSURANCE TRUST FUND	JULY HEALTH INSURANCE	4,471.31
EMPLOYEES INSURANCE TRUST FUND	JULY LIFE INSURANCE	18.91
EQUIPMENT FUND	JUNE FUEL USAGE	349.90-
EQUIPMENT FUND	JUNE REPAIRS/SERVICE	1,989.48-
FARGO FREIGHTLINER	JUL TIE ROD ASM UNIT 242	281.42
JOHN DEERE FINANCIAL	JUL JOHN DEERE GREY SPRAY PAIN	26.38

Equipment

JOHN DEERE FINANCIAL	JUL SEALING TRIM/CAB FILTERS	389.88
JOHN DEERE FINANCIAL	JUL STEP UNIT 299	85.87
JOHN DEERE FINANCIAL	JUN DEF FLUID	138.00
FASTENAL COMPANY	JUL MISC HARDWARE SHOP JUSTIN	68.72
FASTENAL COMPANY	JUL SHOP SUPPLY STOCK ORDER	246.36
FASTENAL COMPANY	JUN FLEET SAFETY VENDING	5.04
FASTENAL COMPANY	JUN SHOP SUPPLY VENDING	53.84
FASTENAL COMPANY	JUN WHITE PAINT/3/8 EYE BOLTS	24.18
GENERAL FUND	JUNE LONG DISTANCE CHARGES	10.33
NAPA AUTO PARTS - FERGUS FALLS	JUL FLOOR DRY SHOP	112.90
NAPA AUTO PARTS - FERGUS FALLS	JUL GATES HYD ADAPTER	2.99
NAPA AUTO PARTS - FERGUS FALLS	JUN FUEL FILTER UNIT 484	16.69
GREAT PLAINS NATURAL GAS CO	JUNE NATURAL GAS EXPENSE	246.52
GROWMARK INC	JUL STOCK 5W20/ISO32/15W40 OIL	1,869.95
HOME DEPOT CREDIT SERVICES	JUL FLY SWATTERS	1.30
HOME DEPOT CREDIT SERVICES	JUL ON/OFF TOGGLE SWITCH	3.97
HOME DEPOT CREDIT SERVICES	JUN BROWN REFUSE CONTAINER PAI	9.16
HOME DEPOT CREDIT SERVICES	JUN EYE BOLT HOLD DOWN U-1015	7.48
HOME DEPOT CREDIT SERVICES	JUN RETURN EYE BOLTS CREDIT	3.68-
HOME DEPOT CREDIT SERVICES	JUN SCREEN FOR TORO MOWERS	7.84
HOME DEPOT CREDIT SERVICES	JUN VALVE/BUSHINGS SHOP WATER	62.50
HOME DEPOT CREDIT SERVICES	JUN 1/2" VINYL TUBING (SHOP)	5.18
LAKEWAY EXPRESS LLC	JUL NON OXYGENATED FUEL JASON	65.38
LOCATORS & SUPPLIES INC	JUL LITEBOX BATTERY	45.00
MII LIFE INCORPORATED	JULY ER HSA CONTRIBUTION	768.23
MII LIFE INCORPORATED	JULY FLEX/HSA PART FEE	5.64
MTI DISTRIBUTING INC	JUL DRIVE BELT UNIT 1189	75.75
MTI DISTRIBUTING INC	JUL KNUCKLE UNIT 958	67.10
MTI DISTRIBUTING INC	JUL REAR AXLE PARTS UNIT 958	517.46
MARCO-FARGO	06/27-07/27/21 COPIER RENT	118.74
MCMASTER-CARR SUPPLY CO	JUL CAM LOCK LEVERS/GASKETS	59.60
MINNESOTA MOTOR COMPANY	JUL BRAKE PADS UNIT 2091	105.82
MINNESOTA MOTOR COMPANY	JUNE CAR WASH	9.00
MINNESOTA MOTOR COMPANY	JUNE CAR WASHES	25.00
NELSON AUTO CENTER	JUN GATE LINER/HRDWR KIT U-81	46.98
OLYMPIC SALES	JUL RH STEER MULTI FUNCTION SW	240.04
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	36.14
OTTER TAIL TELCOM	JULY TELEPHONE LINES	58.84
OTTER TAIL TIRE INC	2081 TIRES INVOICE #129092	526.56
OTTER TAIL TIRE INC	2091 TIRES INVOICE #129081	574.32
R & R SPECIALTIES, INC.	JUL 3 WAY BALL VALVE ZAMBONI'S	327.20
ROYAL TIRE INC	JUL BD ETS 255/70R22.5	330.53
ZARNOTH BRUSHWORKS	JULY ERSKINE CURB BROOM	125.01

Equipment

F U N D	T O T A L	16,233.44
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Employees Insurance

EMPLOYEES INSURANCE TRUST FUND	RECEIPT JULY HEALTH INSURANCE	147,240.00-
EMPLOYEES INSURANCE TRUST FUND	RECEIPT JULY LIFE INSURANCE	2,863.07-
LAKES COUNTRY SVC COOP	JULY HEALTH INSURANCE	161,885.00
UNITED STATES TREASURY	2020 PCORI FEE (FORM 720)	593.01
F U N D	T O T A L	12,374.94

Flexible Benefit Agency

MII LIFE INCORPORATED	2021 FLEX PLAN REIMB	1,488.53
F U N D	T O T A L	1,488.53

PEG Access

LIQUOR STORE	JULY RENT	358.00
MINNESOTA UC FUND	2ND QUARTER UNEMPLOYMENT TAX	108.00
OTTER TAIL TELCOM	JULY TELEPHONE EXPENSE	222.79
F U N D	T O T A L	688.79

Fergus Falls Convention and Visitor's Bureau, Inc.

BANKCARD CENTER	JUNE SHIP VISITOR GUIDES	43.28
BANKCARD CENTER	JUNE ZOOM.US	16.16
FERGUS FALLS CONVENTION &	MAY 2021 LODGING TAX	11,088.05-

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R E S O L U T I O N R E C O R D

Fergus Falls Convention and Visitor's Bureau, Inc.

FERGUS FALLS CONVENTION &	MAY 2021 LODGING TAX ADMIN	332.64
GENERAL FUND	JUNE COPIER USE	11.04
GENERAL FUND	JUNE LONG DISTANCE CHARGES	6.75
GENERAL FUND	JUNE POSTAGE USE	744.68
MINNESOTA UC FUND	2ND QUARTER UNEMPLOYMENT TAX	24.00
OTTER TAIL TELCOM	JULY TELEPHONE LINES	19.61
SPRINT	JULY CELL PHONE EXPENSE	248.86
	F U N D T O T A L	9,641.03-
	T O T A L A L L F U N D S	1,053,849.15

BE IT FURTHER RESOLVED, THAT THE CITY ADMINISTRATOR BE, AND HE HEREBY IS AUTHORIZED AND DIRECTED TO DRAW WARRANTS FOR THE ABOVE CLAIMS FROM THE RESPECTIVE FUNDS AS HEREIN INDICATED, AND THAT THE MAYOR AND CITY ADMINISTRATOR BE, AND THEY HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER SUCH WARRANTS.

THE ABOVE AND FOREGOING RESOLUTION WAS OFFERED AT A REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 19 DAY OF JULY BY ALDERMAN WHO MOVED ITS ADOPTION, WAS SECONDED BY ALDERMAN AND ADOPTED BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

WHEREUPON THE ABOVE RESOLUTION WAS DULY DECLARED ADOPTED.

ATTEST:

APPROVED:

CITY ADMINISTRATOR

MAYOR

7/19/2021

R E S O L U T I O N R E C O R D

COMMISSIONER OF REVENUE	25,149.54
CITY OF FERGUS FALLS	33,374.86
MN DEPT OF PUBLIC SAFETY	390.00
MINNESOTA UC FUND	132.00
OTTER TAIL COUNTY TREASURER	101,438.05
STATE TREASURER	5,202.85
UNITED STATES TREASURY	593.01
A-1 LOCK & KEY LLC	85.38
AT&T MOBILITY	369.17
ACCURATE CONTROLS INC	629.00
ADMINISTRATOR'S CONTINGENCY FD	820.30
AGGREGATE INDUSTRIES MGMT, INC	405.00
ALDEN POOL & MUNICIPAL SUPPLY	3,617.00
ALEXANDRIA FREIGHT SERVICE INC	104.40
AL'S REFRIGERATION, INC.	4,968.00
THE AMERICAN BOTTLING COMPANY	270.77
ARAMARK	2,531.13
AMERICAN WELDING & GAS, INC	76.06
SEAN ANDERSON	410.78
ARCTIC GLACIER USA INC	2,204.35
ARTISAN BEER COMPANY	3,655.65
ATLAS OUTDOOR SERVICES LLC	1,000.00
AURA CAPITAL LLC	34,803.58
AUTO VALUE - FERGUS FALLS	1,689.57
BAKER & TAYLOR INC	4,784.52
BANKCARD CENTER	15,999.93
BELLBOY CORPORATION	2,559.45
BEVERAGE WHOLESALERS INC	60,008.38
BEYER BODY SHOP, INC.	1,315.00
BLACKSTONE PUBLISHING	69.88
BLUESTONE TECHNOLOGIES INC	4,800.00
BRADCO RESTORATION, INC	12,500.00
BRAUN VENDING INC	53.50
BRAUN INTERTEC CORPORATION	3,966.10
BREAKTHRU BEVERAGE MINNESOTA	9,233.11
BRIDGE COMMUNICATIONS LLC	1,050.00
BROCK WHITE COMPANY LLC	24.00
BUGBEE'S LOCKSMITH	72.50
CARR'S TREE SERVICE, INC.	4,505.00
CAYAN	14,836.15
CENTRAL SPECIALTIES, INC.	101,769.09
CENTURYLINK	508.00
CHARTER COMMUNICATIONS	88.10
CHEMSEARCH	404.20
VIKING COCA-COLA BOTTLING CO	572.00
COLLABORATIVE DESIGN GROUP INC	3,258.77
COOPERS TECHNOLOGY GROUP	69.51

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R E S O L U T I O N R E C O R D

COPPER TRAIL BREWING CO	171.44
COSSETTE ELECTRIC LLC	981.28
JOHN CRANE INC	1,180.07
DCR BREWING CO	162.50
DACOTAH PAPER CO	1,444.40
DAILY JOURNAL	917.63
WASTE MANAGEMENT	5,690.25
DEFIANT DISTRIBUTORS, LLC	119.00
MARGO DENBROOK	116.59
DIAMOND VOGEL PAINTS	2,033.00
DRUMCONRATH BREWING COMPANY	196.25
ZACHARY EIFERT	1,000.00
EXHIBIT ENVOY	937.50
FARGO FREIGHTLINER	281.42
JOHN DEERE FINANCIAL	640.13
FASTENAL COMPANY	474.13
FERGUS BREWING COMPANY LLC	345.60
FERGUS CARE CENTER LLC	4,826.42
F. F. AREA FAMILY YMCA	16,666.66
GALLS LLC	829.93
NAPA AUTO PARTS - FERGUS FALLS	132.58
GOODIN COMPANY	63.08
GOPHER STATE ONE CALL	276.75
GRAINGER INC	305.28
GRAYMONT (WI) LLC.	5,528.31
GREAT PLAINS FIRE	1,217.39
GREAT PLAINS NATURAL GAS CO	625.03
GREEN LIGHTS RECYCLING INC	1,946.71
GROWMARK INC	1,869.95
GUARDIAN	3,824.77
H9 LLC	13,120.77
H BOYD NELSON INC	84,169.59
HAWKINS INC	4,368.50
HOME DEPOT CREDIT SERVICES	857.49
INDIGITAL INC	287.41
INTERSTATE ENGINEERING INC.	1,367.66
JOHNSON BROTHERS LIQUOR CO	9,985.48
JOHNSON CONTROLS INC	672.99
LAKE REGION ELECTRIC COOP	1,534.85
LAKE REGION HEALTHCARE CORP	605.05
LAKES COUNTRY SVC COOP	161,885.00
LAKEWAY EXPRESS LLC	65.38
LANDRUM & BROWN, INCORPORATED	1,925.00
LOCATORS & SUPPLIES INC	526.02
VICTOR LUNDEEN COMPANY	11.95
MII LIFE INCORPORATED	14,047.99
M-R SIGN COMPANY INC	504.75

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R E S O L U T I O N R E C O R D

MTI DISTRIBUTING INC	660.31
MACQUEEN EQUIPMENT INC	14,883.87
MARCO-FARGO	1,095.46
MAXAIR, LLC	1,503.15
THE MCKINNON COMPANY INC	35.90
MCMASTER-CARR SUPPLY CO	59.60
MIDWEST PRINTING COMPANY	480.00
MIDWEST TAPE EXCHANGE	38.24
MINNESOTA MOTOR COMPANY	139.82
NELSON AUTO CENTER	46.98
NEW HORIZONS ENERGY	3,265.04
NORTHSTAR BEHAVIORAL HEALTH	17,810.16
NORTHLAND TRUST SERVICES, INC.	55,945.00
NYCKLEMOE & ELLIG, P.A.	8,937.50
OFFICE OF MNIT SERVICES	251.63
OLYMPIC SALES	240.04
OTTER ELECTRIC LLC	244.05
OTTER TAIL POWER COMPANY	1,626.35
OTTER TAIL TELCOM	4,980.78
OTTER TAIL TIRE INC	1,100.88
PAUSTIS WINE COMPANY	2,052.50
PEPSI BEVERAGE COMPANY	220.38
WILLIAM PETERSEN	950.00
PHILLIPS WINE AND SPIRITS CO	25,780.64
PLATTE PROPERTIES LLC	8,763.85
PLUNKETT'S PEST CONTROL INC.	20.00
POLICE DEPT CONTINGENCY FUND	360.00
QUADIENT LEASING USA INC	290.79
QUALIFICATION TARGETS	338.52
RMB ENVIRONMENTAL LABORATORIES	906.00
R & R SPECIALTIES, INC.	327.20
REVTRAK INC	6,896.79
ROYAL TIRE INC	330.53
S@N SEALCOATING & CRACKSEALING	1,774.00
SCR SOLUTIONS INC	11,900.00
JESSE SCHNEEBERGER	1,701.00
SELAND'S FLOOR COVERING	627.10
SIGNATURE HOME TECHNOLOGIES	73.74
SOUTHERN GLAZER'S OF MN	30,739.72
SPECIALTY SOLUTIONS LLC	2,201.60
SPEE DEE DELIVERY SERVICE INC	111.77
SPRINT	248.86
STENERSON BROTHERS LUMBER CO	218.80
SWANSTON EQUIPMENT CO	13.07
SWEDBERG NURSERY	750.00
KEVIN J SWENSON	360.00
TAG UP	530.70

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R E S O L U T I O N R E C O R D

UGSTAD PLUMBING, INC.	1,130.54
USA BLUEBOOK	358.13
US BANK EQUIPMENT FINANCE	540.30
VAN BERGEN & MARKSON, INC.	20,436.75
VERIZON WIRELESS	1,114.61
WADENA ASPHALT INC	240.00
WIMACTEL INC	132.00
WINE MERCHANTS INC	831.92
ZARNOTH BRUSHWORKS	125.01

TOTAL OTHER VENDORS 887,568.84

TOTAL ALL VENDORS 1,053,849.15



Memo

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Meeting Date:

July 19, 2021- City Council

Subject:

Update to the June 21, 2021 staff recommendation to retain the services of consultant(s) at Baker Tilly regarding an application for tax abatement.

Update:

In June, staff requested Council's approval to allow City staff to retain the services of consultant(s) at Baker Tilly regarding an application for tax abatement from Prairie View Development, c/o Donovan Rogness. The consultant(s) would help determine that a substantial likelihood exists that Mr. Rogness' housing project would not go forward without, in this specific case, tax abatement.

At the recommendation of the City's bond attorney and after extensive discussion with Mr. Rogness, all parties agree the project is not best served by the use of tax abatement and have agreed to explore the use of Tax Increment Financing. The City must still find that in its opinion the development proposed by Mr. Rogness would not happen but for the use of TIF, the analysis of which necessitates the continued services of Baker Tilly.

Recommendation:

Reaffirm Council's June 21 support for Mr. Rogness' application for subsidy by agreeing to retain the services of Baker Tilly for TIF analysis and consultation.

Key Points:

Agreeing to staff's request to retain the services of Baker Tilly for TIF consultation and analysis does not bind Council to the use of TIF. An application and full TIF proceeding is yet to come, pending but-for analysis. Be it also noted that the use of TIF does not necessitate the inclusion of low-income housing in Mr. Rogness' project, but instead requires a specific income qualification level be observed through the initial sale of property. The applicable income limits for 2021 would be \$93,100 for a 1 or 2 person household and \$107,065 for a household of 3 or more persons. These limits will change accordingly with the annual revisions of the underlying applicable median gross income figures.

Budgetary Impact:

All fees relating to the TIF application are to be paid by the developer.

Originating Department:

Community Development

Respectfully Submitted:

Klara Beck, Community Development Manager