



City Council Agenda
May 17, 2021
5:30 pm in the City Council Chambers

Due to the COVID-19 pandemic, some or all members of the Fergus Falls City Council, will participate in the May 17, 2021 council meeting via zoom or telephone rather than by being personally present at the regular meeting place at 112 W Washington Avenue.

Members of the public can monitor the council meeting by logging into zoom

<https://us02web.zoom.us/j/6667456876>

Meeting ID: 666 745 6876

Members of the public can also use the call in number of 312 626 6799

After the meeting has concluded, it can also be accessed through the city's You Tube channel

<https://www.youtube.com/channel/UCDF-uPf-xwIfdqZURg578DA>

Invocation – Lee Kantonen, Grace Methodist Church
Pledge of Allegiance

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
Additions:
 - 1. Resolution accepting a quote for PI 7766, a storm sewer improvement for 1220 N Tower Road, the West Tool & Design expansion project, to Leitch Excavating Inc. in the amount of \$47,669.27
 - 2. Resolution awarding a 2021-2023 hayland lease agreement to Daryl Tysdal
 - 3. Resolution declaring SummerFest, the Over the River Festival and Shop, Move and Groove as community festivals
- D. Public Hearings
- E. Awarding of Bids
- F. Petitions and Communications
 - 1. Proclamation for Public Works Week
- G. Consent Agenda
 - 1. Motion approving the minutes from the May 3, 2021 City Council meeting and the May 12, 2021 Committee of the Whole meeting
 - 2. Motion approving licenses
 - 3. Resolution accepting the conveyance of a stormwater pond (Outlot A) to the city contingent on the authorization for the City Engineer and City Attorney to prepare the Storm Water Maintenance Agreement and preparation of the ingress/egress easement to allow city access to Outlot A

4. Resolution initiating PI 7767, the Pebble Lake Golf Course delineation and drainage improvement project and accepting Stantec's professional services proposal for wetland delineation in the amount of \$8,050
5. Resolution setting a final cost hearing for CP 5955, the 2021 street and utility improvement project for Whitford Street and the Bancroft Avenue area for June 21, 2021
6. Resolution approving the consent to assignment of the investment management agreement between the City of Fergus Falls and Galliard Capital Management INC. to GTCR LLC and Reverence Capital Partners, L.P.

H. Ordinance and Resolutions

1. Second reading of Ordinance 7, Eighth Series, Amending City Code Chapter 31.08, Interim Emergency Succession
2. Resolution approving a land sale and entering into a purchase agreement with Lonnie and Danielle Ballweg for a parcel of land on Southview Drive
3. Motion directing the City Attorney to draft a management and FBO contract for the Airport Manager

I. Presentation of Claims \$3,509,244.52

J. Board, Committee and Department Reports

K. Reports from Staff and Administrative Officers

1. Motion directing staff to begin the process of looking into franchise fees as a funding source for street improvements

L. Old Business/Unfinished Business

M. New Business

N. Miscellaneous Announcements

May 31 Memorial Day holiday. All city offices and facilities will be closed on May 31. Garbage and recycling normally picked up on Monday will be moved to Tuesday

June 1. Tuesday pickup will take place on Wednesday June 2

June 1 Council, Committee of the Whole, Port Authority and city boards and commissions will be back to full in-person meetings

June 2 Committee of the Whole meeting 7:00 am.

June 7 City Council meeting 5:30 pm

O. Adjournment

If you have special needs for accommodations, please call 332-5436 or TDD 1-800-627-3529 (Minnesota Relay Service).

The City of Fergus Falls holds an open forum session from 5:20-5:30 pm. Those wishing to participate in the open forum must register by noon the day of the City Council meeting in the City Administrator's office.



Public Works Week Proclamation

May 16 – 22, 2021

“Stronger Together”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Fergus Falls and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Fergus Falls to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, Benjamin Schierer, Mayor of the City of Fergus Falls, do hereby designate the week May 16 – 22, 2021 as Public Works Week in the City of Fergus Falls; I urge all citizens to join with myself and the Fergus Falls City Council to pay tribute to our public works professionals, managers and employees and to recognize the substantial contributions they make in protecting our national health, safety, and quality of life.

DONE at the City of Fergus Falls, MN this 17th day of May 2021.

Benjamin Schierer

Mayor

City Council Minutes
May 3, 2021

The Fergus Falls City Council held a regular meeting on May 3, 2021 at 5:30 pm in the City Council Chambers. Pastor Doug Dent of Federated Church gave the invocation and the Pledge of Allegiance was recited. Due to the COVID-19 pandemic, some members of the council participated via zoon. Mayor Schierer called the meeting to order at 5:31 pm. Council members in attendance were Thompson, Arneson, Gustafson, Fish, Kvamme and Rufer. Hagberg and Hicks were absent.

Approval of Agenda

A motion and second were made by Arneson and Thompson to approve tonight's agenda as presented and the motion carried.

Bid Awarded PI 9768

City Administrator Andrew Bremseth remarked we have reached a major milestone to bring the downtown riverfront improvement project bids to the council after years of work developing the plan. Revitalizing our downtown has been the council's number one goal and he thanked those involved in the process, including donors, community partners, downtown businesses, staff and the public for their support. City Engineer Brian Yavarow reviewed the bids and said the low base bid was from local contractor Comstock Construction in the amount of \$3,028,400. Seven alternates totaling \$185,000 were included in the proposal for a total project cost of \$3,213,600. Construction on the west block and parking lot could begin this summer and be substantially completed by fall. Access would remain open for businesses located in this area. City Finance Director Bill Sonmor reviewed the project's finance plan, noting the total estimated project cost is \$6,873,564. This includes costs incurred to date, the west block, the east block and a prefabricated bridge. Proposed funding sources include \$1,750,000 in state bonding, \$1,135,000 in fundraising (Veden Charitable Trust, private fundraising, two Rotary groups and West Central Initiative); \$600,000 LCCMR grant and \$3,388,564 in city funding for a total of \$6,873,564. He reviewed the costs, timeline and funding sources for Phase I (west block and parking lot) construction in 2021 and Phase II (east block and prefabricated bridge) construction in 2022. The city's portion of the project funding is \$3,058,564. \$400,000 would come from the liquor store proceeds, \$500,000 would be used from the American Rescue Funds to stimulate contractor work in the community and the city would bond for the remaining \$2,158,564. He shared three funding scenarios and said if the city considered a 15 year bond of \$2,225,000 (after issuance and underwriting cost), it would add approximately \$33 per year more in taxes for a homeowner of a \$250,000 valued home. He said he is comfortable with the funding plan and recommended the council proceed with awarding this bid. Mayor Schierer shared his support for the project and was pleased local contractors and subcontractors would be used in the project. He spoke about the city's investment in downtown infrastructure and the support this project will provide to local downtown businesses. The last time the city made a sizeable investment in the downtown was 1989. Arneson offered **Resolution #80-2021**, awarding a bid for PI 9768, the Downtown Riverfront Balcony Enhancement and Stabilization Project to Comstock Construction Inc. in the amount of \$3,213,600 (base bid plus seven alternates), which was seconded by Rufer and was adopted.

Proclamation: Nurse's Month

Mayor Schierer read a proclamation declaring May as Nurses Month.

Consent Agenda

The following items were approved under **Resolution #81-2021** by Thompson: Motion approving the following licenses: Excavator Cityside Improvements, Ben Wolden Landscaping LLC, Paul Haarstad Excavating; Paving/Sidewalk Robert Nordick Construction; Minnesota Lawful Gambling Permit Pheasants Forever-Otter Tail County Chapter for a raffle on September 11, 2021 at Fleet Farm. **Resolution #82-2021** adding a Vendor in Parks permit and fee to the fee schedule. **Resolution #83-2021** approving the purchase of a front end loader and authorizing the trade in of the current equipment. **Resolution #84-2021** approving a budget adjustment for the Planning Department. **Resolution #85-2021** approving a Conditional Use Permit for LRH Medical Properties LLC to expand the existing hospital at 712 S Cascade Street located in a R-2 zone. **Resolution #86-2021** approving a variance for a detached accessory garage within their front and side yard for the property located at 421 Friberg Avenue as requested by Terry and Rhonda Craft. **Resolution #87-2021** approving a variance to deviate from the minimum lot area and side/rear setbacks of the property located at 1901 and 2001 W Lincoln Avenue in a B-6 zone as requested by Martin Graff of the Westridge Mall Partnership LLC. **Resolution #88-2021** approving a preliminary plat to subdivide two parcels of property located at 1901 and 2001 W Lincoln Avenue as requested by Martin Graff of the Westridge Mall Partnership. **Resolution #89-2021** granting the city's consent to have Broken Down Dam designated as a local landmark site. The resolution was seconded by Arneson and was adopted.

Kvamme requested the minutes from the April 28 Committee of the Whole meeting be pulled from the consent agenda. At that meeting, staff stated the MPCA has proposed increasing the city's stormwater management permit from \$400 every five years to \$20,000 every five years (\$4,000 per year) and felt the city should voice their opposition to such a steep increase. Kvamme also suggested perhaps the MPCA should consider reducing their program costs. It was noted the fee has not yet been implemented, but the city's concerns would be passed along. A motion and second were made by Thompson and Gustafson approving the open and closed minutes from the April 19, 2021 City Council meeting and the minutes from the April 28, 2021 Committee of the Whole meeting.

Mayor Schierer requested the naming of the dog park be pulled off the consent agenda to bring additional attention to the park which is schedule to be open by June of this year. The land the park will be located was donated to the city by the Adams family. The park is being named in honor of the Adams' family dog, Higgins. Gustafson offered **Resolution #90-2021** approving the naming of the dog park as Higgins Dog Park, which was seconded by Kvamme and was adopted.

Ordinance 7

The Charter Commission has recommended City Code 31.08 be amended to reflect an interim emergency succession plan for the council if there is a catastrophic event and all of the members of the City Council are gone. Ordinance 7, Eighth Series, Amending City Code Chapter 31.08, Interim Emergency Succession, was introduced by Arneson and was declared to have its first reading.

Ordinance 12

Ordinance 12, Eighth Series, Ordering the vacation of the Highland Avenue right-of-way in the Guttenberg Addition and a part of Pioneer Road in the Village Cooperative Addition was adopted by a roll call vote.

Land Sale Introduction

Lonnie Ballweg, the property owner of 2306 Southview Drive requested the city to sell him a two acre parcel so they can construct a private shop. The property adjoins to land they already own and this would become one parcel. The city has no future plans for this undeveloped land. A local realtor has performed a market analysis that supports the proposed price of \$35,000 for this parcel. The Ballweg's have paid for a survey so a boundary and legal description have been established. All future use of this property must comply with all city zoning ordinances. The City Charter states the sale city property must be conducted over two meetings, with a minimum of ten days between meetings. Thompson offered **Resolution #91-2021** introducing a land sale of approximately 2.06 acres of city property to Lonnie and Danielle Ballweg on Southview Drive, which was seconded by Rufer and was adopted.

Resolution of Accounts

Fish offered a resolution authorizing the payments and claims in the amount of \$692,911.38, which was seconded by Gustafson and was adopted.

The meeting adjourned at 6:03 pm

Lynne Olson

May 12, 2021
Committee of the Whole

The Fergus Falls City Council met as a Committee of the Whole on May 12, 2021 at 7:00 am in the City Council Chambers. Mayor Schierer called the meeting to order and the following council members were in attendance: Thompson, Arneson, Gustafson, Hicks, Fish, Hagberg, Kvamme and Rufer.

Rolling Meadows Plat Stormwater Agreement

The future owner of Lot 2 in the Rolling Meadows Plat is requesting to deed an existing stormwater pond (Outlot A) to the city, and this land conveyance could be facilitated by a quit claim deed. The existing and future owners of Lots 1 and 2 will be required to enter into a Stormwater Pond Agreement with the city. These owners will assume full responsibility for the regular maintenance of this lot including mowing, picking up litter and managing weeds. The city would be responsible for on-going monitoring, necessary repairs and/or sediment removal for water quality purposes. To complete the arrangement, the owner of Lot 1 will dedicate a 20' wide ingress/egress easement along the south side for the entire length of Lot 1 to provide city access to the pond area (Outlot A). The owner would be responsible for the reimbursement of the City Attorney's services and recording fees and no fencing would be required. This transaction helps the city's stormwater management program as our ordinance requires the monitoring of ponds. This agreement is necessary to clearly outline the roles and responsibilities of each party. A motion and second were made by Arneson and Fish to recommend the council accept the conveyance of a stormwater pond (Outlot A) to the city contingent on the authorization for the City Engineer and City Attorney to prepare the Storm Water Maintenance Agreement and preparation of the ingress/egress easement to allow city access to Outlot A and the motion carried.

Pebble Lake Golf Course Wetland Delineation

The city has been meeting with members of the Pebble Lake Golf Course, and the Minnesota Board of Water and Soil Resources to discuss on-going golf course water issues that have hindered course operations for many years. A number of water mitigation and drainage improvements have been discussed and some golf course wetlands must be delineated so any improvements the city makes do not violate the Wetland Conservation Act regulations. The delineation report will assist with the identification of cost effective course improvements and planning. Stantec would provide this report at a cost of \$8,050 and the proposed funding source is either the American Rescue Funds or the storm sewer enterprise fund. The City Engineer explained the certification required for engineering firms to have to conduct wetland delineations. A motion and second were made by Fish and Rufer to recommend the council initiate PI 7766, the Pebble Lake Golf Course delineation and drainage improvement project and to accept Stantec's professional services proposal for wetland delineation in the amount of \$8,050 and the motion carried.

CP 5955

May 25 is the scheduled date for the bid opening for CP 5955, the 2021 street and utility improvement project for the Whitford Street and Bancroft Avenue area. If the bids are favorable, the lower responsible bidder's itemized costs will be utilized to prepare the final assessment rolls for each affected property owner. Final assessment notices would be issued prior to the final cost hearing. The council would need to decide if they award the construction contract contingent upon potential objections at the final cost hearing. A motion and second were made by Gustafson and Thompson to recommend

the council set the final cost assessment hearing date for CP 5955 for June 21, 2021 at 5:30 pm in the City Council Chambers and the motion carried.

Pavement Management

Earlier this year the council requested staff provide an overview of the city's street conditions and the funding for street improvements. In an interview setting, City Engineer Brian Yavarow explained how our fluctuating temperatures, traffic volumes and time creates wear and tear on the streets. Proper maintenance can extend the useful life of a road, but eventually all roads must be replaced. The city has 100 miles of paved roadway to maintain plus alleys and gravel roads. Yavarow reviewed the processes the Engineering Department uses to evaluate the street conditions, how they prioritize which projects are to be completed and what funding sources are available. Examples of deterioration and preservation methods used by the city were shared. In 2021, the council approved spending nearly \$130,000 for seal coat projects and almost \$250,000 for mill and overlay work. This amount of funding the council has allocated to street improvements has increased significantly over the past few years and the project work is divided by city wards. Solutions for additional funding for streets were discussed including franchise fees. The city would need to work with our local utility companies to implement a fee for their access in the city's right-of-way. The fees would, by ordinance, require 100% of the funding to be dedicated to street improvement projects and would complement the amount of funding the city is already dedicating to street projects.

The council asked a number of questions including how we can get ahead of the curve on street projects and how much money would be required to fix all of the roadways. Yavarow stated even if the city had unlimited funds, the underlying utility conditions play a major role in determining how extensive an improvement is necessary and that greatly affects the overall cost. Fixing the infrastructure beneath our streets is dependent on the types of materials available, their cost, the weather, and the soil conditions. This presentation will be shared on the city's website and social media to inform our residents how the city prioritizes street improvement projects.

The meeting adjourned at 7:57 am

Lynne Olson

FOR COUNCIL MEETING—MAY 17, 2021

APPROVALS ON ALL LICENSES ARE CONTINGENT UPON PAPERWORK BEING FILLED OUT CORRECTLY AND COMPLETELY, AND ALL INSURANCES AND BONDS BEING CURRENT.

Demo/Hauler of Building Waste
Rachel Contracting

Mechanical
All Seasons Heating & A/C

Chicken
Cindy Jensen/544 W Summit Ave – Renew
Callie Shea and Alex Lais-615 S Woodland Drive-New

Minnesota Lawful Gambling Permit
Elizabeth Lions Club for bingo at the West Otter Tail County Fairgrounds July 21, 22, 23
and 24



Council Action Recommendation

Page 1 of 2

Meeting Date:

May 12, 2021 – Committee of the Whole

May 17, 2021 – City Council

Subject:

Rolling Meadows Plat - Stormwater Agreement

Recommendation:

- Accept conveyance of a stormwater pond (Outlot A) to the City contingent on the execution of the following two recommendations
- Authorize the City Engineer and City Attorney to prepare the Storm Water Maintenance Agreement
- Authorize the City Engineer and City Attorney to prepare the Ingress/Egress Easement to allow City access to Outlot A

Background/Key Points:

The future owner of Lot 2, located in the Rolling Meadows Plat, is requesting to deed an existing stormwater pond (Outlot A) to the City. This land conveyance could be facilitated by quit claim deed.

If acceptable, the existing and future owners of Lot 1 & 2 will be required to enter into a Stormwater Pond Agreement with the City. In general similar to past arrangements, the existing and future owner of Lot 1 and Lot 2, will assume full responsibility for the “Regular” maintenance of the pond area (Outlot A). “Regular” maintenance being defined as mowing, picking up litter, etc. The City will be responsible for on-going monitoring, necessary repairs, and/or sediment removal to maintain design capacity for water quality purposes. The existing and future owners have consented to the City’s conditions thus far.

Additionally, in order to complete this arrangement, the owner of Lot 1 will dedicate to the City a 20’ wide Ingress/Egress easement along the south side for the entire length of said Lot 1, to provide City access to the pond area (Outlot A). Please refer to the attached exhibit for further detail.

I recommend the City Council authorize staff to execute the recommendations as presented.

Budgetary Impact:

General staff is required to complete this request. The Owner(s) will need to agree to reimburse the City for attorney and recording fees.

Originating Department:

Engineering Department

Respectfully Submitted:

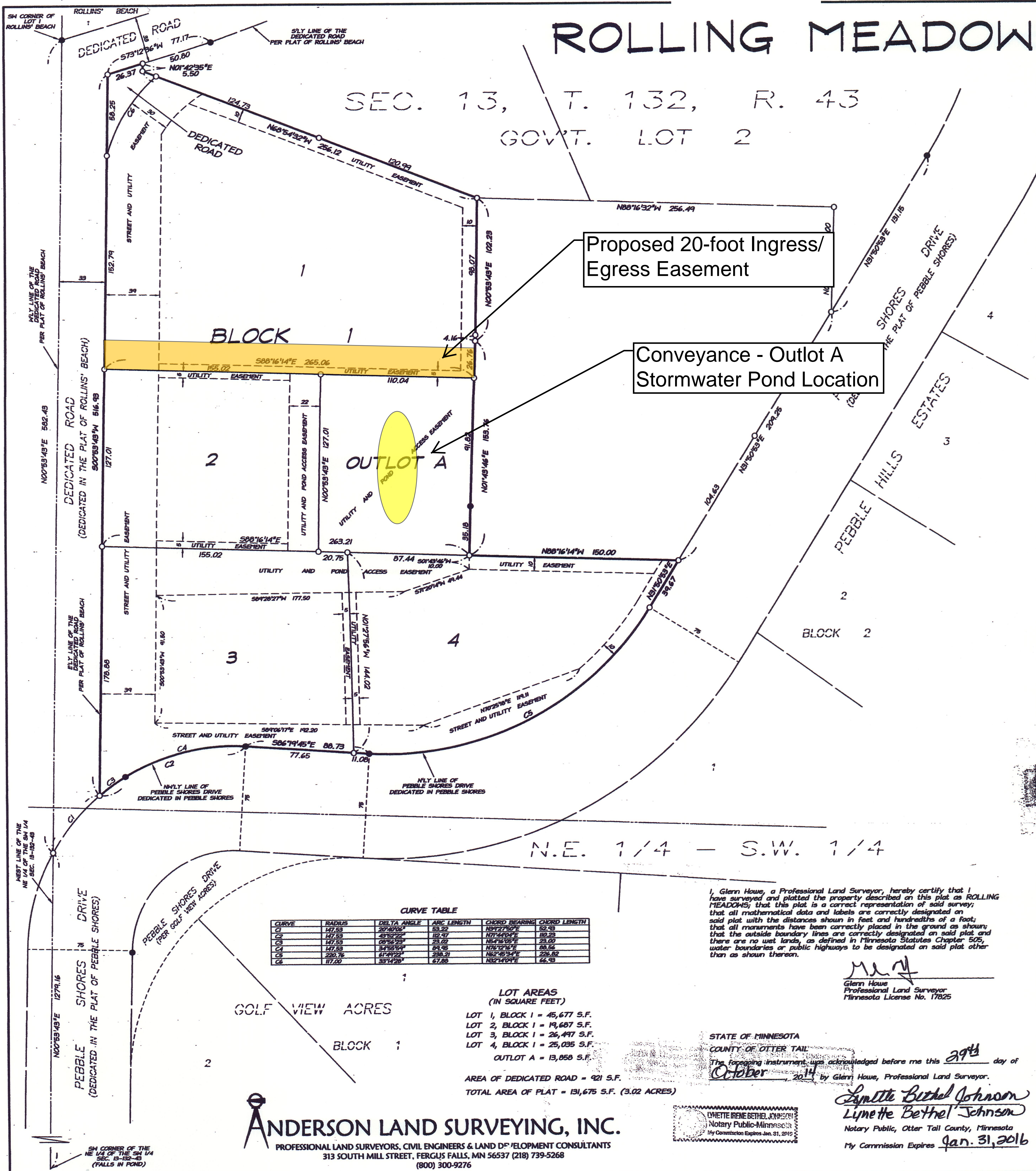
Brian Yavarow, P.E. – City Engineer

Attachments:

Exhibit A – Rolling Meadows Plat

EXHIBIT A
N.T.S

ROLLING MEADOWS



SEC. 13, T. 132, R. 43
GOV'T. LOT 2

Proposed 20-foot Ingress/
Egress Easement

Conveyance - Outlot A
Stormwater Pond Location

BLOCK 1

BLOCK 2

2

3

4

N.E. 1/4 - S.W. 1/4

CURVE TABLE

CURVE	RADIUS	DELTA ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	147.53	27°22'22"	102.23	N77°20'00"E	102.23
C2	147.53	27°22'22"	102.23	N77°20'00"E	102.23
C3	147.53	27°22'22"	102.23	N77°20'00"E	102.23
C4	220.76	81°42'22"	230.21	N42°26'33"E	230.21
C5	117.00	35°12'22"	67.60	N52°00'00"E	67.60

LOT AREAS
(IN SQUARE FEET)

LOT 1, BLOCK 1 = 45,677 S.F.
 LOT 2, BLOCK 1 = 19,687 S.F.
 LOT 3, BLOCK 1 = 26,447 S.F.
 LOT 4, BLOCK 1 = 25,035 S.F.
 OUTLOT A = 13,058 S.F.

AREA OF DEDICATED ROAD = 921 S.F.
 TOTAL AREA OF PLAT = 131,675 S.F. (3.02 ACRES)

ANDERSON LAND SURVEYING, INC.
 PROFESSIONAL LAND SURVEYORS, CIVIL ENGINEERS & LAND DEVELOPMENT CONSULTANTS
 313 SOUTH MILL STREET, FERGUS FALLS, MN 56537 (218) 739-5268
 (800) 300-9276

LYNETTE BETHEL JOHNSON
 Notary Public - Minnesota
 My Commission Expires Jan. 31, 2016

Glenn Howe
 Professional Land Surveyor
 Minnesota License No. 17825

STATE OF MINNESOTA
 COUNTY OF OTTER TAIL
 The foregoing instrument was acknowledged before me this 29th day of October, 2014, by Glenn Howe, Professional Land Surveyor.

Lynette Bethel Johnson
 Lynette Bethel Johnson
 Notary Public, Otter Tail County, Minnesota
 My Commission Expires Jan. 31, 2016

KNOW ALL MEN BY THESE PRESENTS: That Asko Rajaniemi and Teresa Rajaniemi, husband and wife, and Erik Johnson and Kelly Johnson, husband and wife, are the owners and proprietors of the following described property situated in the County of Otter Tail, State of Minnesota, to wit:

That part of Government Lot 2, Section 13, Township 132, Range 43, Otter Tail County, Minnesota, described as follows:

Commencing at the southwest corner of the Northeast Quarter of the Southwest Quarter, said Section 13; thence North 00 degrees 53 minutes 43 seconds East on an assumed bearing along the west line of said Northeast Quarter of the Southwest Quarter, a distance of 1279.16 feet to the northwesterly line of Pebble Shores Drive, as dedicated in PEBBLE SHORES, according to the recorded plat thereof; thence northwesterly, along said northwesterly line, on a non-tangential curve concave to the southeast, having a radius of 147.53 feet, a delta angle of 20 degrees 40 minutes 06 seconds and a chord bearing of North 39 degrees 27 minutes 50 seconds East, for an arc length of 53.22 feet to the easterly line of a Dedicated Road, as dedicated in ROLLING MEADOWS BEACH, according to the recorded plat thereof, the point of beginning of the land to be described; thence northwesterly, continuing along said northwesterly line of Pebble Shores Drive, on a tangential curve concave to the southeast, having a radius of 147.53 feet and a delta angle of 43 degrees 52 minutes 22 seconds, for an arc distance of 112.97 feet to an angle point in said northwesterly line; thence South 86 degrees 19 minutes 45 seconds East along the northerly line of said Pebble Shores Drive, a distance of 88.73 feet to a point of curvature in said northerly line; thence northwesterly, along the northwesterly line of said Pebble Shores Drive, on a tangential curve concave to the northwest, having a radius of 220.76 feet and a delta angle of 61 degrees 49 minutes 22 seconds, for an arc distance of 230.21 feet to an angle point in said northwesterly line; thence North 31 degrees 50 minutes 53 seconds East along the northerly line of said Pebble Shores Drive, a distance of 39.67 feet; thence North 60 degrees 16 minutes 14 seconds West a distance of 150.00 feet; thence North 01 degree 43 minutes 46 seconds East a distance of 153.76 feet; thence North 00 degrees 53 minutes 43 seconds East a distance of 102.23 feet; thence North 60 degrees 54 minutes 32 seconds West a distance of 256.12 feet; thence North 01 degree 42 minutes 35 seconds East a distance of 5.50 feet to the southerly line of said Dedicated Road, as dedicated in ROLLING MEADOWS BEACH; thence South 73 degrees 12 minutes 36 seconds West along said southerly line, a distance of 26.37 feet to said easterly line of the Dedicated Road, as dedicated in ROLLING MEADOWS BEACH; thence South 00 degrees 53 minutes 43 seconds West along said easterly line, a distance of 516.43 feet to the point of beginning.

Have caused the same to be surveyed and platted as ROLLING MEADOWS and hereby donate and dedicate, to the public, for public use forever, the Dedicated Road as shown on this plat and hereby dedicate the street and utility easements for street and utility purposes as shown on this plat and hereby dedicate the utility and pond access easements as shown on this plat for utility and pond access purposes.

In witness whereof said Asko Rajaniemi and Teresa Rajaniemi, husband and wife, have hereunto set their hands this 29th day of October, 2014

Signed: Asko Rajaniemi
 Asko Rajaniemi

Signed: Teresa Rajaniemi
 Teresa Rajaniemi

STATE OF MINNESOTA
 COUNTY OF OTTER TAIL
 The foregoing instrument was acknowledged before me this 29th day of October, 2014, by Asko Rajaniemi and Teresa Rajaniemi, husband and wife.

Kristin M. Funkhouser
 Notary Public, Otter Tail County, Minnesota
 My Commission Expires Jan. 31, 2017



In witness whereof said Erik Johnson and Kelly Johnson, husband and wife, have hereunto set their hands this 29th day of October, 2014

Signed: Erik Johnson
 Erik Johnson

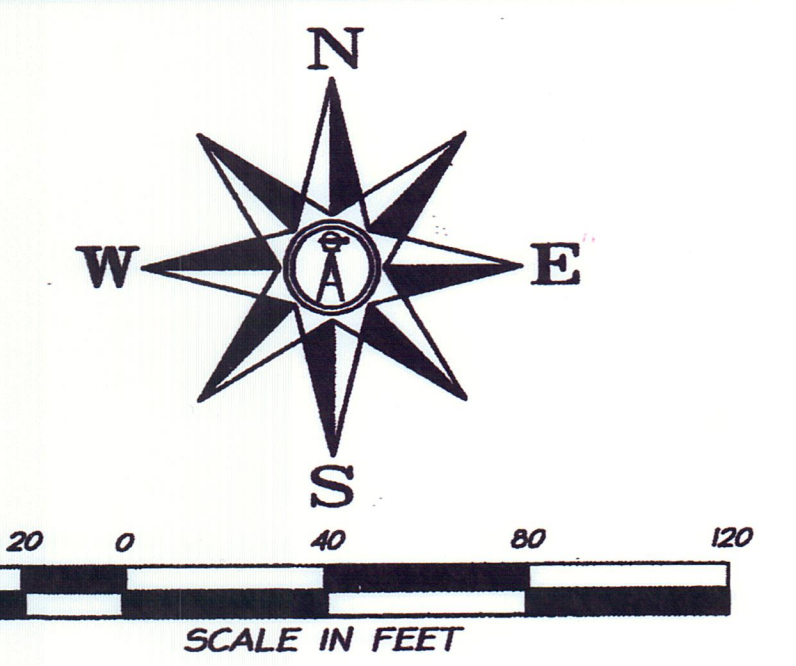
Signed: Kelly Johnson
 Kelly Johnson

STATE OF MINNESOTA
 COUNTY OF OTTER TAIL
 The foregoing instrument was acknowledged before me this 29th day of October, 2014, by Erik Johnson and Kelly Johnson, husband and wife.

Kristin M. Funkhouser
 Notary Public, Otter Tail County, Minnesota
 My Commission Expires Jan. 31, 2017



Lynette Bethel Johnson
 Lynette Bethel Johnson
 Notary Public, Otter Tail County, Minnesota
 My Commission Expires Jan. 31, 2016



PLANNING COMMISSION
 Approved by the Planning Commission of the City of Fergus Falls, Minnesota, this 25th day of August, 2014

Signed: Walter Noh Chairman
 Attest: Kenneth Johnson Secretary

CITY ENGINEER
 Approved by the City Engineer, City of Fergus Falls, Minnesota, this 30th day of October, 2014

Signed: Dan Edwards
 Dan Edwards
 City Engineer

CITY COUNCIL
 Approved by the City of Fergus Falls, Minnesota, this 2nd day of September, 2014

Signed: John Nelson Mayor
 Attest: [Signature] City Administrator

ATTORNEY
 I hereby certify that proper evidence of title has been presented to and examined by me this 28th day of October, 2014

Signed: Jana Chaffey
 Attorney

COUNTY TREASURER
 I hereby certify that the taxes for the year 2014 for land described within are paid.

Signed: Jon Hillman Deputy
 County Treasurer

COUNTY AUDITOR
 No delinquent taxes and transfer entered. Dated this 30th day of October, 2014

Signed: Walter Noh County Auditor
 Signed: Cindy Thompson Deputy

COUNTY RECORDER
 I hereby certify that the within instrument was filed in this office for record on this 30 day of October, 2014, at 4:15 o'clock P.M., and was duly recorded in Book 5 of Plats on page 87

Signed: Brian Armstrong County Recorder
 Signed: Ann R. Hanson Deputy

Doc# 1150909



Council Action Recommendation

Page 1 of 1

Meeting Date:

May 12, 2021 – Committee of the Whole

May 17, 2021 – City Council

Subject:

Pebble Lake Municipal Golf Course – Wetland Delineation

Recommendation:

- Initiate PI No. 7767 - Pebble Lake Golf Course Delineation & Drainage Improvement project
- Accept Stantec professional services proposal for wetland delineation in the amount of \$8,050.00

Background/Key Points:

Members from the municipal golf course, staff, and the MN Board of Water & Soil Resources recently met to discuss the on-going golf course water issues that has consistently hindered course use and operations for years if not decades.

Thus far, water mitigation and drainage improvements have been discussed however, a few Golf course wetlands need to be delineated so the City does not violate the Wetland Conservation Act (WCA) regulations with any said future improvements. The delineation report will assist with the dialogue in regards to identifying cost effective course improvements and planning.

Budgetary Impact:

I recommend this work be funded thru the pending American Rescue Fund or the Storm Sewer Enterprise fund.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow, P.E. – City Engineer

Attachments:



Council Action Recommendation

Page 1 of 1

Meeting Date:

May 12, 2021 – Committee of the Whole

May 17, 2021 – City Council

Subject:

Combined Project (CP) No. 5955 – 2021 Street and Utility Improvement Project for Whitford Street and Bancroft Avenue Area

Recommendation:

- Set the final cost assessment hearing date for June 21, 2021 for CP No. 5955

Background/Key Points:

The bid opening for the above referenced project is scheduled for Thursday, May 25, 2021 at 2:00 PM.

The overall project delivery schedule accounts for holding the Final Assessment Hearing prior to awarding the construction services contract. If favorable bids are received, the lowest responsible bidder's itemized costs will be utilized to prepare the final assessment roles for each individual property. Final assessment notices along with a publication will be issued prior to this **June 21, 2021** final cost hearing. A recommendation to award the construction contract is contingent on potential objections at the final hearing.

Budgetary Impact:

General staff time.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow, P.E. - City Engineer

Attachments:



Council Action Recommendation

Page 1 of 1

Meeting Date: May 17, 2021

Subject: Galliard Capital Management – Investment Manager

Recommendation: Please approve the consent to assignment of the investment management agreement between the City of Fergus Falls and Galliard Capital Management, Inc. to GTCR LLC and Reverence Capital Partners, L.P.

Background/Key Points:

The City of Fergus Falls has contracted for investment management services with Galliard Capital Management, Inc. since September 29, 2006. Galliard has provided a valuable service to the City and we have been consistently pleased with their management of the City's investment portfolio. Galliard has been a subsidiary of Wells Fargo Asset Management (WFAM) Holdings, LLC.

The parent company of WFAM Holdings LLC has entered into an agreement to sell 100% of the equity interests in WFAM Holdings LLC to a new parent company that is an affiliate of funds managed by GTCR LLC and Reverence Capital Partners, L.P., each of which is a private equity firm with experience investing in asset management businesses.

The change in ownership and organization form of Galliard will have no impact on the investment management services the City receives or the terms of our agreement.

Galliard is requesting the City's consent to the assignment.

Budgetary Impact: There will be no impact to the budget. The terms of the existing investment management agreement will remain unchanged.

Current fee structure:

First \$25,000,000	.20%
Balance over \$25M	.15%
Total Fees for 2020	\$56,640

Originating Department: Finance

Respectfully Submitted: Bill Sonmor, Finance Director

Attachments:

None

ORDINANCE NO. 7, EIGHTH SERIES

**AN ORDINANCE OF THE CITY OF FERGUS FALLS, MINNESOTA,
AMENDING CITY CODE CHAPTER 31.08 INTERIM EMERGENCY
SUCCESSION.**

THE CITY OF FERGUS FALLS DOES ORDAIN:

Section 1. City Code Chapter 31.08, Interim Emergency Succession, is hereby amended to read as follows:

§31.08 INTERIM EMERGENCY SUCCESSION.

(A) *Purpose.* Due to the existing possibility of a **catastrophic event** ~~nuclear attack~~ or a natural disaster requiring a declaration of a state of emergency, it is found urgent and necessary to ensure the continuity of duly elected and lawful leadership of the city to provide for the continuity of the government and the emergency interim succession of key governmental officials by providing a method for temporary emergency appointments to their offices.

(B) *Succession to local offices.* In the event of a **catastrophic event** ~~nuclear attack upon the United States~~ or a natural disaster affecting the vicinity of the city, the Mayor, Council and City Administrator shall be forthwith notified by any one of **these** persons, and by any means available, to gather at the City Hall. In the event that safety or convenience dictate, an alternative place of meeting may be designated. **In the event the Mayor and Council are unable to be present, the Charter Commission shall be notified by any means available to gather at the City Hall or other designated meeting location.** ~~Those gathered shall proceed as follows.~~

(C) *Those gathered shall proceed as follows:*

(1) By majority vote of those persons present, regardless of number, they shall elect a Chairperson and Secretary to preside and keep minutes, respectively.

(2) They shall review and record the specific facts relating to the **catastrophic event** ~~nuclear attack~~ or natural disaster and injuries to persons or damage to property already done, or the imminence thereof.

(3) They may, based on facts, declare a state of emergency. **If a state of emergency is thus declared, then the following provisions in (a) and (b) will be enacted:**

(a) By a majority vote of those persons present, regardless of the number, they shall fill all positions on the Council (including the office of Mayor) of those persons upon whom notice could not be served or who are unable to be present.

(b) Interim successors shall serve until a time as the duly elected official is again available and returns to his or her position, or the state of emergency has passed and a successor is designated and qualifies as required by law, whichever shall occur first.

(D) *Duties of the Interim Emergency Council.* The Interim Emergency Council shall exercise the powers and duties of its offices and appoint other key government officials to serve during the emergency.

Section 2. Effective date. The effective date of this ordinance shall be the _____ day of _____, 2021.

THIS ORDINANCE was introduced on the _____ day of _____, 2021, and adopted by the City Council of the City of Fergus Falls, Minnesota, on the _____ day of _____, 2021, by the following vote:

AYES:

NAYS:

ATTEST:

APPROVED:

City Administrator

Mayor

Published in the Fergus Falls Daily Journal on _____.

barb/acityoffergusfalls/ords/8thseries,Ord7

PURCHASE AGREEMENT

THIS AGREEMENT (“**Agreement**”) made and entered into as of the 18th day of May 2021, by and between the **City of Fergus Falls**, a Minnesota municipal corporation, whose address is 112 West Washington Avenue, Fergus Falls, MN 56537 (the "**Seller**"), and **Lonnie Ballweg and Danielle Ballweg**, whose address is 2306 Southview Drive, Fergus Falls, Minnesota 56537 (the "**Buyer**").

1. **Real Property.** Seller agrees to sell, and Buyer agrees to purchase, upon the terms and conditions hereinafter set forth, real property located in Fergus Falls, Otter Tail County, Minnesota, and legally described on **Exhibit A**, together with all improvements and appurtenances belonging thereto (the "**Real Property**").

2. **Purchase Price.** The purchase price shall be Thirty-Five Thousand Dollars and No/00 (\$35,000.00) payable in cash or certified funds at closing.

3. **Contingencies.** The terms of this Agreement are contingent upon certain conditions, referred to as "contingencies", being met on or before the date of closing, which contingencies are set forth as follows:

There are no contingencies.

4. **Title, Liens and Encumbrances.** At closing, Seller shall transfer title to the Real Property to the Buyer by a Quit Claim Deed conveying Seller's title to the Buyer. The sale and transfer by Quit Claim Deed shall be free of all liens and encumbrances except for the following:

(a) Building and zoning laws, ordinances, including local, state and federal regulations.

5. **Title Examination.** The Buyer may procure its own expense a title insurance commitment and final owner's policy and shall provide a copy of the commitment within 7 days of it being issued. If the commitment shows that title to the Real Property is unmarketable, the Seller may elect (at Seller's sole discretion) to either terminate this Agreement or correct title to the Real Property and make it marketable. If the title to the Real Property cannot be made marketable within 90 days of being provided a copy of the commitment this Agreement shall be wholly null, void, and unenforceable, unless the Buyer waives its objections and proceeds to close. If Buyer proceeds to closing with or without title insurance commitment or final owner's policy, Buyer shall be deemed to waive any objections to title. The closing may be extended by agreement of the Seller to permit the Seller a sufficient time to correct any title defects. However, if title defects cannot be corrected within that timeframe, this Agreement shall terminate. The cost of the title insurance commitment and final policy shall be paid for by Buyer.

6. **Closing.** Closing of this transaction shall take place and possession of said premises shall be delivered to the Buyer on or before the 15th day of June 2021 (the "**Closing**").

Date”), subject to the extension of time heretofore granted if title to such premises shall be found unmarketable. The closing shall be handled by the law office of Nycklemoe & Ellig, P.A. located at 106 East Washington Avenue, Fergus Falls, Minnesota 56537. No in person closing shall be required as closing documents shall be transmitted by mail, email, or fax and money shall be wired between the parties.

7. **Real Estate Taxes and Assessments.** The Seller agrees to pay all real estate taxes and assessments for special improvements levied or assessed for the year prior to closing and prior years. Real estate taxes, and assessments for special improvements for the year of closing shall be prorated between the Buyer and the Seller, and in the event the exact amount of the taxes and assessments for the year of closing are not yet known, the amount to be prorated shall be based on the real estate taxes and assessments for special improvements for the year prior to closing. Buyer agrees to pay the real estate taxes and assessments for special improvements accruing after closing and all subsequent years.

8. **Buyer Representations.** Buyer hereby represents to Seller that Buyer has the full and complete authority to enter into this Agreement, and that the individuals executing this Agreement on behalf of Buyer have the legal and organizational authority to execute this Agreement on behalf of Buyer and to bind Buyer.

9. **Seller Covenants, Warranties and Representations.** Seller provides the following warranties, covenants, and representations, which shall be effective as of the date of this Agreement and as of the date of closing:

- (a) Seller has the legal and organizational authority to enter into this Agreement and to sell the Real Property, and that the individuals executing this Agreement on its behalf have the legal and organizational authority to execute this Agreement on behalf of Seller and to bind Seller.
- (b) No consent or approval of any person, entity, or governmental agency or authority is required with respect to the execution and delivery of this Agreement by Seller and, as of the Closing Date, no such consent or approval will be required with respect to the sale by Seller of the Real Property to Buyer.
- (c) Seller has not received notice from any governmental authority of any violation affecting any portion of the Real Property.
- (d) There are no outstanding, pending, or, to the best of Seller's knowledge and belief, threatened suits, judgments, condemnation proceedings, zoning changes, or any other proceedings pending or of record in any court of any nature respecting the Real Property;

- (e) As of the Closing Date, there will be no recorded or unrecorded liens, mortgages, security interests, security agreements, or UCC financing statements, against the Real Property or any part thereof.
10. **Well Disclosure.** Seller certifies that there are no wells on the Real Property.
11. **Public Utilities, City Water and Sewer Disclosure.** Seller discloses there are no public utilities, including water or sewer, serving the Real Property.
12. **Title and Real Property sold "AS IS" "WHERE IS".** The Real Property is sold without warranty or representation as to title and Buyer accepts the property in its "AS IS" and "WHERE IS" condition including all faults known or unknown.
13. **Documents and Deliverables for Closing.**
- (a) Seller shall furnish the following documents at the time of closing:
- i. Quit Claim Deed.
 - ii. Any Certificate of Real Estate Value or Fair Consideration required by the applicable state agencies.
 - iii. Any documents required which are necessary to convey good and marketable title, free of any encumbrances or liens, and otherwise consistent with this Agreement.
- (b) Buyer shall deliver the following at Closing:
- i. Purchase price payable in cash or certified funds.
 - ii. Any other document required by this agreement.
14. **Possession.** At closing, Seller will deliver possession of the Real Property to Buyer.
15. **Allocation of Closing Expenses.** The parties shall apportion the Closing expenses in the following manner:
- (a) Seller's expenses - Seller shall be responsible for:
- i. Transfer tax, if any, connected with the recording of the Quit Claim Deed;
 - ii. The recording fees for any corrective instruments;

- iii. Its own attorney's fees;
- iv. One-half of the total anticipated \$400.00 closing fee charged by the Closing Agent, and
- v. All other costs specifically allocated to the Seller as set forth in this Agreement.

(b) Buyer's expenses - Buyer shall be responsible for:

- i. Recording fees for the Quit Claim Deed;
- ii. Its own attorney's fees, including fees for title opinions;
- iii. The cost of an owner's title insurance policy;
- iv. One-half of the total anticipated \$400.00 closing fee charged by the Closing Agent, and
- v. All other costs specifically allocated to the Buyer as set forth in this Agreement, including but not limited to, ALTA survey costs, lender fees and appraisals, and environmental site assessments, if any.

16. **Real Property to permanently attach to adjacent land.** Buyer is the current owner of real property described in that Warranty Deed dated February 28, 2020, filed March 4, 2020 and recorded in the Office of the County Recorder, Otter Tail County, Minnesota as Document #1234277, which is adjacent to the Real Property described in Exhibit A. Buyer agrees that the Real Property described in Exhibit A shall be permanently attached to the real property described in Document #1234277 as if to make one lot which shall not be subdivided at any time after closing.

17. **Default.** If Buyer fails to perform any of the terms or conditions of this Agreement within the specified time limits, Seller may, at Seller's option, declare this Agreement terminated or have this Agreement specifically enforced. Likewise, if Seller fails to perform any of the terms or conditions of this Agreement within the specified time limits, Buyer may declare this Agreement terminated or Buyer may have this Agreement specifically enforced. The rights and remedies granted to the parties in this Section are intended to be cumulative to all other rights and remedies available to the parties (whether under this Agreement, at law, in equity or otherwise); accordingly, the exercise by either party of any such right or remedy shall not preclude it from exercising any other such right or remedy.

18. **Time of the Essence.** Time is of the essence of each provision of this entire Agreement and all of the conditions thereof.

19. **Modification.** No change or modification of this Agreement shall be valid unless the same be in writing and signed by all the parties to this Agreement.

20. **Persons Bound by this Agreement.** This Agreement shall be binding upon the parties, their heirs, devisees, and legal representatives., This Agreement may not be assigned by the either party without each party's prior written consent. The rights and obligations of any party to this Agreement may be exercised or satisfied by that party's legal representative.

21. **Governing Law.** The provisions of this Agreement shall be governed by the laws of the state of Minnesota.

22. **Condemnation.** If prior to the Date of Closing, a public or private entity with the power of eminent domain commences condemnation proceedings against all or any part of the Real Property, Seller will promptly notify Buyer, and Buyer may, at Buyer's sole option, terminate this Agreement.

23. **Casualty Loss.** Until the Date of Closing, the risk of loss for the Real Property is on Seller.

24. **Mutual Indemnification.** Seller will indemnify and hold Buyer harmless from all liabilities (including reasonable attorneys' fees in defending against claims) arising out of claims by third parties relating to acts or occurrences on, at or with respect to the Real Property which occur prior to the closing, unless such claims relate to acts by Buyer or its agents. Buyer will indemnify and hold Seller harmless from all liabilities (including reasonable attorney fees in defending against claims) arising out of claims by third parties relating to acts or occurrences on, at or with respect to the Real Property which occur on or after the closing unless such claims relate to acts by Seller or its agents.

25. **Signature in Counterparts.** This Agreement may be signed in counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument. The parties hereto confirm that any facsimile or scanned copy of another party's executed counterpart of this Agreement (or its signature page thereof) will be deemed to be an executed original thereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

(Signatures appear on next page.)

SELLER: CITY OF FERGUS FALLS

By: _____
Ben Schierer
Its Mayor

By: _____
Andrew Bremseth
Its City Administrator

BUYER

By: _____
Lonnie Ballweg

By: _____
Danielle Ballweg

Exhibit A

PARCEL A

All that part of Lot 4 of the State Subdivision of the North Half of the Northeast Quarter of Section 36, Township 133 North, Range 43 West, Otter Tail County, Minnesota, according to the recorded plat thereof, described as follows:

Beginning at the northwest corner of Lot 6, CITY REPLAT OF PARTS OF SUBLOTS THREE AND FOUR, according to the recorded plat thereof; thence South 89 degrees 51 minutes 59 seconds West (bearing is based on Otter Tail County coordinates – 2011 adjustment) along the southerly right-of-way line of County State Aid Highway No. 1, a distance of 240.00 feet; thence South 00 degrees 01 minutes 48 seconds West a distance of 377.38 feet; thence North 89 degrees 53 minutes 53 seconds East a distance of 150.15 feet to the northerly line of Lakeview Drive, as dedicated in said CITY REPLAT OF PARTS OF SUBLOTS THREE AND FOUR; thence easterly, on a non-tangential curve along said northerly line, concave to the south, having a radius of 70.00 feet, a delta angle of 79 degrees 51 minutes 09 seconds and a chord bearing of North 89 degrees 53 minutes 53 seconds East, for an arc distance of 97.56 feet to the west line of Lot 5, said CITY REPLAT OF PARTS OF SUBLOTS THREE AND FOUR; thence North 00 degrees 01 minutes 48 seconds East along said west line of Lot 5 and the west line of said Lot 6, a distance of 377.51 feet to the point of beginning.

Containing 2.06 acres more or less.

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY ADMINISTRATOR HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF FERGUS FALLS, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY ADMINISTRATOR HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HIMSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF FERGUS FALLS;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, THAT THE FOLLOWING BILLS AND CLAIMS BE AND THEREBY ARE, ORDERED PAID OUT OF THE FOLLOWING FUNDS:

General

A-1 LOCK & KEY LLC	APR COMM. ARENA REKEYED	2,529.15
A-1 LOCK & KEY LLC	REKEY MECH.DOORS/ADD'L KEYS	123.64
A-1 LOCK & KEY LLC	STANDARD SERVICE CALL	60.00
AT&T MOBILITY	DATA PLANS	49.95
AT&T MOBILITY	IPADS & CELL PHONE DATA	319.22
ADMINISTRATOR'S CONTINGENCY FD	APRIL ANALYSIS SERVICE CHARGE	100.14
ADMINISTRATOR'S CONTINGENCY FD	APRIL 2021 INTEREST EARNED	.02-
ADMINISTRATOR'S CONTINGENCY FD	APRIL/INTERVIEW TRAVEL	129.01
ADMINISTRATOR'S CONTINGENCY FD	MAY/DEPOSIT-DOG PARK SIGN	960.35
ADMINISTRATOR'S CONTINGENCY FD	MAY/LED LIGHTS FOR R3	253.72
ADMINISTRATOR'S CONTINGENCY FD	RECORD CUP/LRH	46.00
ADMINISTRATOR'S CONTINGENCY FD	RECORD VARIANCE/1901-2001 LINC	46.00
ADMINISTRATOR'S CONTINGENCY FD	RECORD VARIANCE/421 FRIBERG	46.00
ADMINISTRATOR'S CONTINGENCY FD	REFUND PARK DEPOSIT/THAT'S IT	25.00
ARAMARK	APRIL LINEN SUPPLY	1,294.30
SEAN ANDERSON	CLEANING WEEKS OF APR 26-MAY 3	392.92
CENTURYLINK	MAY TELEPHONE EXPENSE	64.00
CHARTER COMMUNICATIONS	05/02-06/01/21 CABLE	40.18
CHARTER COMMUNICATIONS	05/04-06/03/21 CABLE	47.92
COMMISSIONER OF REVENUE	2021 APRIL SALES TAX	61,251.00
COMPUTER INFORMATION SYSTEM,	CIS MFR RENEWAL/SUPPORT	1,620.00
COOPERS TECHNOLOGY GROUP	MAY/TAPE, HIGHLIGHTERS, TABS, PEN	18.20
DRV TECHNOLOGIES INC	SECURECHEX ANNUAL MAINTENANCE	600.00
DACOTA PAPER CO	CAN LINER, BUCKET, TISSUE, CLNR	806.06
DAILY JOURNAL	APRIL/BOARD OF EQUALIZATION	96.25
DAILY JOURNAL	APRIL/HEARING-HIGHLAND AVE	115.50
DAILY JOURNAL	APRIL/HEARING-LUNDEEN BLDG	55.68
DAILY JOURNAL	APRIL/INTENT FOR ANNEXATION	308.00
DAILY JOURNAL	APRIL/NOTICE FOR PLANNING COMM	173.25
DAKOTA MAILING & SHIPPING	POSTAGE MACHINE SUPPLIES	218.18
DEPT. OF LABOR AND INDUSTRY	BOILER 116494	10.00

General

DEPT. OF LABOR AND INDUSTRY	PRESSURE VESSEL 1114605	10.00
DEPT. OF LABOR AND INDUSTRY	PRESSURE VESSEL 595581	10.00
ELLINGSON PLUMBING, HEATING,	APRIL/CORRECTION DONE IN 2019	1,271.19
EMPLOYEES INSURANCE TRUST FUND	MAY HEALTH INSURANCE	91,077.13
EMPLOYEES INSURANCE TRUST FUND	MAY LIFE INSURANCE	2,706.03
EQUIPMENT FUND	APR FUEL CHARGES #3002	42.82
EQUIPMENT FUND	APR FUEL CHARGES #3041	43.72
EQUIPMENT FUND	APR FUEL CHARGES #3042	26.05
EQUIPMENT FUND	APR REPAIRS/SERVICE #3013	621.40
4M FUND	APRIL 2021 SERVICE CHARGE	59.12
FASTENAL COMPANY	APR PARK SAFETY VENDING	44.01
FASTENAL COMPANY	APR STREET SAFETY VENDING	62.28
FASTENAL COMPANY	MAY PARK SAFETY VENDING	83.05
FASTENAL COMPANY	MAY STREET SAFETY VENDING	43.79
FERGUS HOME & HARDWARE	APRIL/WEED N FEED	956.00
GALLS LLC	MATTSON DUTY VEST	1,132.80
GALLS LLC	MATTSON UNIFORM PURCHASE	49.99
GALLS LLC	WEST UNIFORM PURCHASE	74.99
GAMETIME	SWING HANGERS 3 1/2" O.D.	476.46
GENERAL FUND	APRIL COPIER USE	156.34
GENERAL FUND	APRIL LONG DISTANCE CHARGES	29.74-
GENERAL FUND	APRIL POSTAGE USE	351.05
GENERAL FUND	TRANSFER APRIL COPIER USE	279.80-
GENERAL FUND	TRANSFER APRIL POSTAGE USE	1,452.66-
GOODIN COMPANY	APR 1" PRESS SLEEVE	3.10
GOODIN COMPANY	MARCH/GALV STL NIPPLE TBE	12.77
GOODIN COMPANY	MAY/DOG PARK-BACKFLOW PREVENT	386.40
GOODIN COMPANY	MAY/PICNIC SHELTER-FAUCET	106.07
GOODIN COMPANY	PRESS X MAIL ADP	18.20
GREAT PLAINS FIRE	APRIL/HYDRANT ADAPTERS	284.19
GREAT PLAINS NATURAL GAS CO	APRIL NATURAL GAS EXPENSE	991.96
HIRERIGHT LLC	MAY MVR CHECK/WIELER	11.15
HOME DEPOT CREDIT SERVICES	APR 12' RATCHET STRAPS	17.94
HOME DEPOT CREDIT SERVICES	APRIL/SUPER GLUE, PLASTIC BOND	21.21
HOME DEPOT CREDIT SERVICES	MAY BOX FAN FOR GREENHOUSE	18.97
HOME DEPOT CREDIT SERVICES	MAY/PLUG, VINYL LETTERS	8.86
LAKE REGION ELECTRIC COOP	APRIL ELECTRICITY EXPENSE	1,590.43
LAKE REGION ELECTRIC COOP	APRIL/SNOW REMOVAL/EQUIP BLDG	57.52
LAKE REGION HEALTHCARE CORP	APRIL PRE-EMPLOY DRUG SCREENS	675.00
LEAGUE OF MN CITIES INS. TRUST	1ST QTR 2021 INSURANCE PREMIUM	97,130.00
LEAGUE OF MN CITIES INS. TRUST	2ND QTR 2021 INSURANCE PREMIUM	97,130.00
LEAGUE OF MN CITIES INS. TRUST	3RD QTR 2021 INSURANCE PREMIUM	97,130.00
LOCATORS & SUPPLIES INC	APR GRAFFITI SPRAY (FRANK)	12.99

General

MII LIFE INCORPORATED	MAY FLEX/HSA PART FEE	131.45
MARCO-FARGO	04/27-05/27/21 COPIER RENT	589.08
MARCO-FARGO	04/27/20-04/27/21 OVERAGE	131.38
MN CITY/COUNTY MANAGEMENT ASSO	05/01/21-04/30/22 DUES	166.53
MN DEPT OF TRANSPORTATION	APRIL/BITUMINOUS, ASPHALT EMULS	771.10
RISTON NORGREN	2021 SAFETY BOOT REIMBURSEMENT	84.95
NYCKLEMOE & ELLIG, P.A.	MAY PROSECUTING SERVICES	8,937.50
OFFICE OF MNIT SERVICES	APRIL INTERNET USAGE	251.63
OLSON OIL COMPANY INC	MAY AVIATION FUEL 100 LL	30,700.98
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	27,280.27
OTTER TAIL TELCOM	APR. TELEPHONE LINES	2,443.69
OTTER TAIL TELCOM	APRIL ADDITIONAL LISTING	10.00
OTTER TAIL TELCOM	APRIL LONG DISTANCE	13.17
OTTER TAIL TELCOM	APRIL TELEPHONE LINES	201.96
OTTER TAIL TELCOM	MARCH LONG DISTANCE	14.81
OTTER TAIL TELCOM	MAY ADDITIONAL LISTING	10.00
OTTER TAIL TELCOM	MAY TELEPHONE EXPENSE	762.66
OTTER TAIL TELCOM	MAY TELEPHONE LINES	201.96
PERRIN MOBILE MEDICAL SERVICES	APRIL RANDOM DRUG SCREENS	185.00
WILLIAM PETERSEN	MAY JANITORIAL SERVICES	950.00
POLICE DEPT PETTY CASH	HOHRMAN UNIFORM PURCHASE	19.99
RED RIVER FLAGS	US FLAGS, POW/MIA, SNAPS	230.95
SHI INTERNATIONAL CORP	CISCO 8861 IP PHONES	1,755.00
SHI INTERNATIONAL CORP	CISCO 8865 IP PHONES	1,506.00
SIGNWORKS SIGNS & BANNERS INC	PRINTED BANNERS	750.00
STAGELINE MOBILE STAGE INC	ALUMINUM STAIRWAY - 7 STEPS	1,500.00
STAGELINE MOBILE STAGE INC	DISCOUNT	9,250.00-
STAGELINE MOBILE STAGE INC	EXTENSION PLATFORMS - 4'X8'	3,960.00
STAGELINE MOBILE STAGE INC	GUARDRAILS/ALUMINUM - 3'8"	1,440.00
STAGELINE MOBILE STAGE INC	REINFORCED FLYBAYS-LINE ARRAY	1,750.00
STAGELINE MOBILE STAGE INC	SKIRTING - 40'X4'9" - BLACK	1,350.00
STAGELINE MOBILE STAGE INC	STANDARD EQUIPMENT	122,500.00
STAGELINE MOBILE STAGE INC	TRAINER EXPENSES	3,425.00
STAGELINE MOBILE STAGE INC	TRAINING COURSE - 3 DAY	2,440.00
STAGELINE MOBILE STAGE INC	TRANSPORT TO FERGUS FALLS, MN	4,950.00
STAGELINE MOBILE STAGE INC	UPSTAGE FIRE RETARDANT WINDWAL	4,200.00
STENERSON BROTHERS LUMBER CO	MAY BATHROOM DOORS CITY HALL	733.54
STENERSON BROTHERS LUMBER CO	MAY FINISH SCREWS BATHROOM PRO	1.87
SWEDBERG NURSERY	MISC TREES	9,890.00
TCF EQUIPMENT FINANCE	ANNUAL PAYMENT/INTEREST	1,710.37
TCF EQUIPMENT FINANCE	ANNUAL PAYMENT/PRINCIPAL	15,275.20
TECHCHECK	3 INTERVIEW ROOM CAMERAS	645.00
3 D SPECIALTIES	MAY KLEEN BREAK SIGN MOUNTS	606.34

General

VERIZON WIRELESS	AIR CARDS/CELL APR 2-MAY 1	724.39
VERIZON WIRELESS	AIR CARDS/CELL 2/2-3/1	128.30
VERIZON WIRELESS	FEBRUARY CELL PHONES	128.30-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/01F020646	737,057.50-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/235308D75	124,185.60-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3620AUSK1	.01-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3620A7UT0	4.20-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/90376PCZ2	35,000.00-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/91282CBL4	226,242.23-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/91282CBR1	773,226.23-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/91282CBS9	149,093.10-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/91282CBT7	152,615.86-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVESTMENTS - APR	4,394,849.46
WELLS FARGO BANK MINNESOTA NA	01/01-03/31/21 INVESTMENT FEE	14,582.47
WEST TOOL & DESIGN, INC.	MARCH/T4 PADS	250.00
	F U N D T O T A L	2,923,151.35

P.A. General

A-1 LOCK & KEY LLC	NEW DOOR DEAD LATCH	158.00
ADMINISTRATOR'S CONTINGENCY FD	MAY/ALPINE ORCHARD GRASS	197.50
ATLAS OUTDOOR SERVICES LLC	MAY/CBHH SNOW/LAWN CARE	1,000.00
EMPLOYEES INSURANCE TRUST FUND	MAY HEALTH INSURANCE	1,126.60
EMPLOYEES INSURANCE TRUST FUND	MAY LIFE INSURANCE	7.44
GENERAL FUND	APRIL COPIER USE	49.02
GENERAL FUND	APRIL LONG DISTANCE CHARGES	1.97
JOHNSON CONTROLS INC	MONTHLY MAINT -HVAC APR	382.80
JOHNSON CONTROLS INC	SERVICE CALL AIR HANDLER #3	148.20
MII LIFE INCORPORATED	MAY FLEX/HSA PART FEE	3.30
MN DEPT OF LABOR & INDUSTRY	CBHH- BOILER 113388 & 113389	20.00
OTTER TAIL CO. TREASURER'S OFC	1ST HALF FARM 71003995001000	427.00
OTTER TAIL CO. TREASURER'S OFC	1ST HALF FARM 71003995002000	327.00
OTTER TAIL CO. TREASURER'S OFC	1ST HALF FARM 71003995003000	1,040.00
OTTER TAIL CO. TREASURER'S OFC	1ST HALF RACE 71003995005000	615.00
OTTER TAIL TELCOM	APR. TELEPHONE LINES	6.72
UGSTAD PLUMBING, INC.	BOILER/GEN CK 04/26/21	85.00
	F U N D T O T A L	5,595.55

Regional Treatment Center-City Operated

FASTENAL COMPANY	MAY 1/4" FENDER SCREWS (RTC)	14.58
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	204.90
	F U N D T O T A L	219.48

Public Library

ARAMARK	APRIL LINEN SUPPLY	7.48
BAKER & TAYLOR INC	ADULT BOOKS	875.18
BAKER & TAYLOR INC	JUVENILE BOOKS	22.30
BAKER & TAYLOR INC	OFFICE SUPPLIES	59.85
BATTLE LAKE REVIEW	BATTLE LAKE REVIEW RENEWAL	31.00
BLACKSTONE PUBLISHING	ADULT BOOKS ON CD	100.84
DEPT. OF LABOR AND INDUSTRY	448411 PRESSURE VESSEL	10.00
EMPLOYEES INSURANCE TRUST FUND	MAY HEALTH INSURANCE	8,987.51
EMPLOYEES INSURANCE TRUST FUND	MAY LIFE INSURANCE	47.43
GENERAL FUND	APRIL LONG DISTANCE CHARGES	10.85
GENERAL FUND	APRIL POSTAGE USE	260.10
GREAT PLAINS NATURAL GAS CO	APRIL NATURAL GAS EXPENSE	33.82
HOOPLA	DIGITAL MATERIALS	800.76
MII LIFE INCORPORATED	MAY FLEX/HSA PART FEE	17.88
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	2,217.59
OTTER TAIL TELCOM	APR. TELEPHONE LINES	73.92
OTTER TAIL TELCOM	MAY TELEPHONE EXPENSE	148.24
OVERDRIVE INC	DIGITAL MATERIALS	659.12
TAG UP	NAME TAGS	12.00
US BANK EQUIPMENT FINANCE	04/21-05/21/21/ COPIER LEASE	540.30
	F U N D T O T A L	14,916.17

Bigwood Event Center

DAN JOHNSON CONSTRUCTION LLC	1/2 DEPOSIT DUE	2,075.00
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	1,712.34
OTTER TAIL TELCOM	APR. TELEPHONE LINES	6.72
OTTER TAIL TELCOM	APRIL INTERNET	101.59
OTTER TAIL TELCOM	MAY INTERNET (WIRELESS)	9.95

Bigwood Event Center

OTTER TAIL TELCOM	MAY INTERNET (50MB/10MB)	91.64
	F U N D T O T A L	3,997.24

IRP Revolving Loan

GENERAL FUND	APRIL COPIER USE	10.64
GENERAL FUND	APRIL POSTAGE USE	24.48
	F U N D T O T A L	35.12

CDBG/HUD Revolving Loan

GENERAL FUND	APRIL COPIER USE	14.26
GENERAL FUND	APRIL POSTAGE USE	1.53
	F U N D T O T A L	15.79

P.I.R. Bond and Interest 2005

NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	280.00
	F U N D T O T A L	280.00

P.I.R. Bond and Interest 2007

NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	1,880.00
P.I.R. BOND & INTEREST 2007	2021 DEBT SERVICE TRANSFER	2,000.00-
	F U N D T O T A L	120.00-

P.I.R. Bond and Interest 2009

NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	8,963.75
P.I.R. BOND & INTEREST 2009	2021 DEBT SERVICE TRANSFER	8,500.00-
	F U N D T O T A L	463.75

P.I.R. Bond and Interest 2012B

NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	15,294.58
P.I.R. BOND & INTEREST 2012	2021 DEBT SERVICE TRASNFER	15,000.00-
	F U N D T O T A L	294.58

G.O. Capital Improvement 2010A

NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	8,460.83
	F U N D T O T A L	8,460.83

Capital Improvement Bond and Interest 2012C

NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	57,598.75
	F U N D T O T A L	57,598.75

G.O. Sales Tax Rev. Bonds, Series 2017

NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	57,075.00
	F U N D T O T A L	57,075.00

G.O. Equipment Certificates, Series 2020A

NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	7,366.25
	F U N D T O T A L	7,366.25

Capital Improvement

DAILY JOURNAL	APRIL/2021 STREET & UTILITY	269.50
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	25.22
	F U N D T O T A L	294.72

P.I.R. Project 2007B

P.I.R. BOND & INTEREST 2007	2021 DEBT SERVICE TRANSFER	2,000.00
	F U N D T O T A L	2,000.00

P.I.R. Project 2009

P.I.R. BOND & INTEREST 2009	2021 DEBT SERVICE TRANSFER	8,500.00
	F U N D T O T A L	8,500.00

P.I.R. Project 2012B

P.I.R. BOND & INTEREST 2012	2021 DEBT SERVICE TRANSFER	15,000.00
	F U N D T O T A L	15,000.00

Liquor Store

Liquor Store

ADMINISTRATOR'S CONTINGENCY FD	JANUARY/VETS HOME PRODUCT	85.92
ALEXANDRIA FREIGHT SERVICE INC	MAY/FREIGHT	40.00
THE AMERICAN BOTTLING COMPANY	MAY/MIX	174.20
ARAMARK	APRIL LINEN SUPPLY	329.66
ARCTIC GLACIER USA INC	APRIL/ICE INVOICE #M353 106463	208.00
ARCTIC GLACIER USA INC	APRIL/ICE INVOICE #M353 106466	211.15
ARCTIC GLACIER USA INC	MAY/ICE INVOICE #M353 106395	267.60
ARCTIC GLACIER USA INC	MAY/ICE INVOICE #M353 106397	192.80
ARTISAN BEER COMPANY	MAY/BEER	2,060.83
BELLBOY CORPORATION	APRIL/FREIGHT	3.15
BELLBOY CORPORATION	APRIL/LIQUOR	3,739.35
BELLBOY CORPORATION	APRIL/MIX	103.00
BELLBOY CORPORATION	APRIL/WINE	802.75-
BEVERAGE WHOLESALERS INC	APRIL/BEER	8,597.11
BEVERAGE WHOLESALERS INC	APRIL/MIX	268.90
BEVERAGE WHOLESALERS INC	MAY/BEER	37,252.22
BEVERAGE WHOLESALERS INC	MAY/MIX	95.40
BEVERAGE WHOLESALERS INC	MAY/WINE	220.60
BRAUN VENDING INC	MAY WATER COOLER RENT	7.00
BRAUN VENDING INC	MAY/WATER COOLER RENT	9.00
BREAKTHRU BEVERAGE MINNESOTA	MAY/BEER	255.20
BREAKTHRU BEVERAGE MINNESOTA	MAY/FREIGHT	197.55
BREAKTHRU BEVERAGE MINNESOTA	MAY/LIQUOR	7,696.02
BREAKTHRU BEVERAGE MINNESOTA	MAY/MIX	110.80-
BREAKTHRU BEVERAGE MINNESOTA	MAY/WINE	5,659.28
CAYAN	APRIL 2021 CR CD FEES	10,798.61
VIKING COCA-COLA BOTTLING CO	APRIL/MIX	1,000.11
COMMISSIONER OF REVENUE	2021 APRIL SALES TAX	113.93
COOPERS TECHNOLOGY GROUP	MAY/TAPE, HIGHLIGHTERS, TABS, PEN	8.74
COPPER TRAIL BREWING CO	MAY/BEER	266.76
DCR BREWING CO	APRIL/BEER	179.25
DACOTAH PAPER CO	APRIL/SUPPLIES-BAGS	47.89
DACOTAH PAPER CO	MAY/SUPPLIES-BAGS	156.42
DACOTAH PAPER CO	MAY/SUPPLIES-BOX CUTTER	24.66
MARGO DENBROOK	FEBRUARY-MARCH/EXCEL TRAINING	50.00
EMPLOYEES INSURANCE TRUST FUND	MAY HEALTH INSURANCE	9,624.17
EMPLOYEES INSURANCE TRUST FUND	MAY LIFE INSURANCE	15.19
FERGUS BREWING COMPANY LLC	MAY/BEER	604.80
FORESTEDGE WINERY	MAY/WINE	126.00
GENERAL FUND	APRIL LONG DISTANCE CHARGES	1.41
GREAT PLAINS NATURAL GAS CO	APRIL NATURAL GAS EXPENSE	186.45
H BOYD NELSON INC	APRIL/BEER	11,737.97
H BOYD NELSON INC	APRIL/MIX	113.75

Liquor Store

H BOYD NELSON INC	MAY/BEER	39,871.06
H BOYD NELSON INC	MAY/MIX	52.50
HOME DEPOT CREDIT SERVICES	APRIL/TILE TROWEL, PATCH&FINISH	29.93
HOME DEPOT CREDIT SERVICES	MAY/THRESHOLD, TAPCON	52.11
JOHNSON BROTHERS LIQUOR CO	APRIL/FREIGHT	36.88
JOHNSON BROTHERS LIQUOR CO	APRIL/LIQUOR	188.00
JOHNSON BROTHERS LIQUOR CO	APRIL/WINE	564.30
JOHNSON BROTHERS LIQUOR CO	MAY/FREIGHT	429.60
JOHNSON BROTHERS LIQUOR CO	MAY/LIQUOR	12,299.78
JOHNSON BROTHERS LIQUOR CO	MAY/MIX	263.60
JOHNSON BROTHERS LIQUOR CO	MAY/WINE	6,546.36
LAKE REGION HEALTHCARE CORP	APRIL PRE-EMPLOY DRUG SCREENS	75.00
LIQUOR STORE	RECEIPT MAY RENT	358.00-
MII LIFE INCORPORATED	MAY FLEX/HSA PART FEE	20.48
THE MCKINNON COMPANY INC	MAY/MIX-RED BULL	35.90
OTTER TAIL LAKES COUNTRY ASSN	MAY/REMIT 2021 TICKET PROCEEDS	1,360.00
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	3,636.02
OTTER TAIL TELCOM	APR. TELEPHONE LINES	77.20
OTTER TAIL TELCOM	MAY TELEPHONE EXPENSE	296.40
OTTER TAIL TELCOM	MOVE PHONE JACK IN OFFICE	165.00
PAUSTIS & SONS	MAY/WINE	1,385.02
PHILLIPS WINE AND SPIRITS CO	APRIL/FREIGHT	48.43
PHILLIPS WINE AND SPIRITS CO	APRIL/LIQUOR	7,453.00
PHILLIPS WINE AND SPIRITS CO	MAY/FREIGHT	192.11
PHILLIPS WINE AND SPIRITS CO	MAY/LIQUOR	9,659.55
PHILLIPS WINE AND SPIRITS CO	MAY/MIX	591.50
PHILLIPS WINE AND SPIRITS CO	MAY/WINE	1,749.40
SOUTHERN GLAZER'S OF MN	MAY/FREIGHT	194.26
SOUTHERN GLAZER'S OF MN	MAY/LIQUOR	12,452.52
SOUTHERN GLAZER'S OF MN	MAY/MIX	38.00
SOUTHERN GLAZER'S OF MN	MAY/WINE	1,816.00
TOTAL REGISTER SYSTEMS	FTP MONTHLY SERVICE	32.36
WINE MERCHANTS INC	APRIL/FREIGHT	4.96
WINE MERCHANTS INC	APRIL/WINE	880.90
	F U N D T O T A L	203,956.63

Refuse Disposal

ALBANY RECYCLING CENTER INC	APR RECYCLING	2,281.23
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Refuse Disposal

ARAMARK	APRIL LINEN SUPPLY	358.79
COMMISSIONER OF REVENUE	2021 APRIL SALES TAX	25.62
COMMISSIONER OF REVENUE	2021 APRIL SWMT	29,421.00
COOPERS TECHNOLOGY GROUP	MAY/TAPE, HIGHLIGHTERS, TABS, PEN	5.98
COSSETTE ELECTRIC LLC	MAY AFTERHOURS GATE/LANDFILL	156.00
WASTE MANAGEMENT	04/16-04/30/21 PRO SERVICES	6,960.79
EMPLOYEES INSURANCE TRUST FUND	MAY HEALTH INSURANCE	13,991.93
EMPLOYEES INSURANCE TRUST FUND	MAY LIFE INSURANCE	58.90
FASTENAL COMPANY	APR REFUSE SAFETY VENDING	2.34
FASTENAL COMPANY	MAY REFUSE SAFETY VENDING	35.86
GENERAL FUND	APRIL LONG DISTANCE CHARGES	1.02
HOME DEPOT CREDIT SERVICES	APR BROOMS AND HOE 228,226	59.92
JR OIL CO	MAY RECYCLE USED OIL FILTERS	55.00
MII LIFE INCORPORATED	MAY FLEX/HSA PART FEE	16.50
MARCO-FARGO	04/27-05/27/21 COPIER RENT	129.22
MARCO-FARGO	04/27/20-04/27/21 OVERAGE	43.79
NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/FEES	495.00
NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	31,435.22
OTTER TAIL COUNTY TREASURER	APRIL TIPPING FEES	87,933.33
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	140.30
OTTER TAIL POWER COMPANY	MARCH/SERVICE-MAIL BILLS	74.98
OTTER TAIL TELCOM	APR. TELEPHONE LINES	26.88
OTTER TAIL TELCOM	MAY TELEPHONE EXPENSE	143.67
PERRIN MOBILE MEDICAL SERVICES	MAY RANDOM DRUG SCREEN	202.50
REVTRAK INC	APRIL 2021 CR CD FEES	2,460.68
WASTEWATER TREATMENT FUND	APR ASH CELL LEACHATE	415.80
WASTEWATER TREATMENT FUND	APR DEMO CELL LEACHATE	2,036.25
	F U N D T O T A L	178,968.50

Sewage Treatment

ADMINISTRATOR'S CONTINGENCY FD	MAY/EMPLOYEE AWARD	100.00
ARAMARK	APRIL LINEN SUPPLY	255.20
AMERICAN WELDING & GAS, INC	APR ARGON/CARBON DIOXIDE WWTP	36.65
CENTURYLINK	MAY TELEPHONE EXPENSE	64.00
COOPERS TECHNOLOGY GROUP	MAY/TAPE, HIGHLIGHTERS, TABS, PEN	9.67
DEPT. OF LABOR AND INDUSTRY	MAY BOILER - 08357, 24858	20.00
DEPT. OF LABOR AND INDUSTRY	MAY PRESSURE VESSEL	50.00
EMPLOYEES INSURANCE TRUST FUND	MAY HEALTH INSURANCE	10,607.72

Sewage Treatment

EMPLOYEES INSURANCE TRUST FUND	MAY LIFE INSURANCE	40.30
ENVIRONMENTAL RESOURCE ASSOC	APRIL/LOW-LEVEL TOTAL RESIDUAL	345.30
FASTENAL COMPANY	APR SEWER SAFETY VENDING	10.77
FERGUSON WATERWORKS #2516	MAY MANHOLE LIDS/FRAMES	3,068.61
FLEXIBLE PIPE TOOL COMPANY	MAY REPAIR ARIES CAMERA PE2610	741.30
GENERAL FUND	APRIL LONG DISTANCE CHARGES	.86
GOODIN COMPANY	MAY/BACKFLOW PREVENTER	834.96
GOPHER STATE ONE CALL	APR BILLABLE TICKETS	93.15
HOME DEPOT CREDIT SERVICES	APR 20' EXT LADDER	112.00
HOME DEPOT CREDIT SERVICES	MAY SANITARY SERVICE PER TRAVI	168.65
HOME DEPOT CREDIT SERVICES	MAY SANITARY SERVICE SUMMIT AV	281.08
LAKE REGION ELECTRIC COOP	APRIL ELECTRICITY EXPENSE	205.08
MARK LARSON	APR REIMB. PLUMBER CHARGES	175.00
LEITCH EXCAVATING INC	MAY 1222/1223 S MILL SEWER	4,140.00
LOCATORS & SUPPLIES INC	MAY PVC COATED KNIT WRIST GLOV	23.88
MII LIFE INCORPORATED	MAY FLEX/HSA PART FEE	11.00
MARCO-FARGO	04/27-05/27/21 COPIER RENT	129.21
MARCO-FARGO	04/27/20-04/27/21 OVERAGE	43.79
MN VALLEY TESTING LABS INC	MAY SLUDGE ANALYSIS	802.25
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	9,135.79
OTTER TAIL POWER COMPANY	MARCH/SERVICE-MAIL BILLS	74.97
OTTER TAIL TELCOM	APR. TELEPHONE LINES	26.88
OTTER TAIL TELCOM	MAY TELEPHONE EXPENSE	142.39
OVERHEAD DOOR CO	APR SERVICE CALL, CABLE,TIPS	103.44
RMB ENVIRONMENTAL LABORATORIES	APRIL ANALYSIS	92.00
RMB ENVIRONMENTAL LABORATORIES	MARCH ANALYSIS	308.00
RMB ENVIRONMENTAL LABORATORIES	MAY ANALYSIS	706.00
REVTRAK INC	APRIL 2021 CR CD FEES	2,460.67
SPEE DEE DELIVERY SERVICE INC	APR SHIPPING FEES	36.20
STRUCTURAL BLOCK INC	MAY TYPE S SPEC MIX	153.50
UGSTAD PLUMBING, INC.	WORK DONE AT 217 E ALCOTT	705.96
USA BLUEBOOK	APR RETURNS CRPO, SECTIONS	444.65-
USA BLUEBOOK	MAR CPRO 15'SAMPLER, SECTIONS	473.79
WASTEWATER TREATMENT FUND	RECEIPT TO APR LEACHATE	2,452.05-
	F U N D T O T A L	33,893.32

Water

ADMINISTRATOR'S CONTINGENCY FD	MAY/UTILITIES REFUND	177.28
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Water

ARAMARK	APRIL LINEN SUPPLY	299.26
AUTO VALUE - FERGUS FALLS	MAY GLASS CLEANER WATER PLANT	53.88
CENTURYLINK	MAY TELEPHONE EXPENSE	186.00
COOPERS TECHNOLOGY GROUP	MAY/TAPE, HIGHLIGHTERS, TABS, PEN	8.76
DEPT. OF LABOR AND INDUSTRY	MAY PRESSURE VESSEL 866661	30.00
EMPLOYEES INSURANCE TRUST FUND	MAY HEALTH INSURANCE	7,353.63
EMPLOYEES INSURANCE TRUST FUND	MAY LIFE INSURANCE	52.70
FASTENAL COMPANY	APR WATER SAFETY VENDING	3.73
FASTENAL COMPANY	MAY WATER SAFETY VENDING	17.92
FERGUSON WATERWORKS #2516	APR 2.5" TO 2" ADAPTERS TRAVIS	124.48
FERGUSON WATERWORKS #2516	APR 2" DBL CHECK VALVE TRAVIS	456.57
FERGUSON WATERWORKS #2516	APR 3/4" CTS COUPLING	27.49
FERGUSON WATERWORKS #2516	MAY MANHOLE LIDS/FRAMES	3,068.61
FERGUSON WATERWORKS #2516	MAY STOCK WATER PARTS ORDER	839.28
GENERAL FUND	APRIL COPIER USE	39.24
GENERAL FUND	APRIL LONG DISTANCE CHARGES	3.36
GENERAL FUND	APRIL POSTAGE USE	231.58
GOIN' POSTAL FERGUS FALLS	MAY FREIGHT CHARGE (WTP)	12.68
GOPHER STATE ONE CALL	APR BILLABLE TICKETS	93.15
GRAYMONT (WI) LLC.	APR HIGH CAL QUICKLIME	5,467.37
HOME DEPOT CREDIT SERVICES	APR UTILITY PARTS ORDER	81.68
HOME DEPOT CREDIT SERVICES	APR 100W LED BULBS/24' EXT LAD	243.56
HOME DEPOT CREDIT SERVICES	APR 20' EXT LADDER/DRAIN SPADE	137.98
HOME DEPOT CREDIT SERVICES	MAY CABLE CUTTERS/TUBE EXTENSI	32.78
HOME DEPOT CREDIT SERVICES	MAY D HANDLE SHOVEL/HANDLE	34.96
JUSTIN KNUTSON	MARCH/MEETING-MEALS	47.36
MII LIFE INCORPORATED	MAY FLEX/HSA PART FEE	16.50
MARCO-FARGO	04/27-05/27/21 COPIER RENT	129.21
MARCO-FARGO	04/27/20-04/27/21 OVERAGE	43.79
NORTHLAND TRUST SERVICES, INC.	SEMI-ANNUAL PAYMENT/INTEREST	17,454.17
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	4,866.39
OTTER TAIL POWER COMPANY	MARCH/SERVICE-MAIL BILLS	74.97
OTTER TAIL TELCOM	APR. TELEPHONE LINES	26.88
OTTER TAIL TELCOM	MAY TELEPHONE EXPENSE	163.29
RMB ENVIRONMENTAL LABORATORIES	MAY 1ST 1/2 BACT.MONITORING	125.00
REVTRAK INC	APRIL 2021 CR CD FEES	2,460.67
SHERWIN WILLIAMS CO	MAY BOOT COVERS (UTILITIES)	27.17
SHERWIN WILLIAMS CO	MAY BRUSH/DEN ALCOHOL (WTP)	28.46
VCI ENVIRONMENTAL INC.	APR ASBESTOS ABATEMENT HALLWAY	6,490.00
	F U N D T O T A L	51,031.79

Storm Water

GOPHER STATE ONE CALL	APR BILLABLE TICKETS	93.15
MOORE ENGINEERING INC	APR 100 MS4 ASSISTANCE	4,482.50
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	248.47
STRUCTURAL BLOCK INC	MAY TYPE S SPEC MIX	153.50
	F U N D T O T A L	4,977.62

Equipment

AGGREGATE INDUSTRIES MGMT, INC	MAY CONCRETE FOR HOIST IN PARK	2,145.00
ARAMARK	APRIL LINEN SUPPLY	357.21
AMERICAN WELDING & GAS, INC	APR CARTRIDGE/TIP/ELECTRODE	165.75
AMERICAN WELDING & GAS, INC	APR DT 4.5" X .045 X 7/8" BREN	149.50
AMERICAN WELDING & GAS, INC	APR FACE SHIELDS/HEAD GEAR	129.85
AMERICAN WELDING & GAS, INC	APR FORKLIFT PROPANE/ARGON	84.35
AUTO VALUE - FERGUS FALLS	APR CHERRY BOMB HAND CLEANER	40.99
AUTO VALUE - FERGUS FALLS	APR LED STOP/TAIL LAMP U-242	19.98
AUTO VALUE - FERGUS FALLS	APR LED STOP/TAIL LIGHT	16.99
AUTO VALUE - FERGUS FALLS	APR LED STOP/TAIL LIGHT CREDIT	9.99-
AUTO VALUE - FERGUS FALLS	APR OIL FILTER UNIT 499	3.44
AUTO VALUE - FERGUS FALLS	APR ORANGE PLOW SPRAY PAINT	49.98
AUTO VALUE - FERGUS FALLS	APR PARTS STOCK ORDER	32.11
AUTO VALUE - FERGUS FALLS	APR STOCK FUEL FILTERS	10.02
AUTO VALUE - FERGUS FALLS	APR STOCK HYD FITTING	13.29
AUTO VALUE - FERGUS FALLS	APR 3/4" TO 1/2" IMPACT ADAPTE	21.99
AUTO VALUE - FERGUS FALLS	APR 30/30 BRAKE CHAMBER U-259	55.37
AUTO VALUE - FERGUS FALLS	MAY AIR FILTER (STOCK)	25.34
AUTO VALUE - FERGUS FALLS	MAY BATTERY DISCONNECT SWITCH	36.99
AUTO VALUE - FERGUS FALLS	MAY BRASS FITTINGS IN SHOP	5.98
AUTO VALUE - FERGUS FALLS	MAY ORANGE PAINT FOR PLOWS	49.98
AUTO VALUE - FERGUS FALLS	MAY PENETRATING OIL (SHOP)	19.99
AUTO VALUE - FERGUS FALLS	MAY RETURN MOBIL 1 0W-20 OIL	30.45-
AUTO VALUE - FERGUS FALLS	MAY RV ANTIFREEZE (SHOP)	29.94
AUTO VALUE - FERGUS FALLS	MAY SPRAY BOTTLE (SHOP)	5.99
AUTO VALUE - FERGUS FALLS	MAY STARTER SOLENOID UNIT 1190	23.99
AUTO VALUE - FERGUS FALLS	MAY STOCK PARTS ORDER	52.96
CENTURYLINK	MAY TELEPHONE EXPENSE	194.00
COMMISSIONER OF REVENUE	2021 APRIL SPECIAL FUEL TAX	781.19
COMMISSIONER OF REVENUE	2021 APRIL SALES TAX	79.45
COOPERS TECHNOLOGY GROUP	MAY/TAPE, HIGHLIGHTERS, TABS, PEN	4.90

Equipment

CRYTEEL TRUCK EQUIPMENT INC	MAY BRINE PUMP SEAL/O-RING	89.56
EMPLOYEES INSURANCE TRUST FUND	MAY HEALTH INSURANCE	4,471.31
EMPLOYEES INSURANCE TRUST FUND	MAY LIFE INSURANCE	18.91
EQUIPMENT FUND	APR FUEL USAGE	112.59-
EQUIPMENT FUND	APR REPAIRS/SERVICE	621.40-
JOHN DEERE FINANCIAL	APR DECK PROXIMITY SENSOR U953	167.49
JOHN DEERE FINANCIAL	APR KNIFE BLADES UNIT 1157	275.24
JOHN DEERE FINANCIAL	MAY BRAKE HOSE UNIT 239	27.66
JOHN DEERE FINANCIAL	MAY CIRCLE/MOLBOARD REBUILD	1,195.33
FASTENAL COMPANY	APR FLEET SAFETY VENDING	2.70
FASTENAL COMPANY	APR SHOP SUPPLY VENDING	35.82
FASTENAL COMPANY	MAY FLEET SAFETY VENDING	7.74
FASTENAL COMPANY	MAY SHOP SUPPLY VENDING	62.53
FLEXIBLE PIPE TOOL COMPANY	MAY RACK MOUNT SYSTEM	37,311.00
FLEXIBLE PIPE TOOL COMPANY	MAY TIGER TAIL HOSE UNIT 262	110.00
GENERAL FUND	APRIL LONG DISTANCE CHARGES	8.08
GOODIN COMPANY	APRIL CW PIPE T&C,MALL RED TEE	462.97
GOODIN COMPANY	APRIL/CLEANOUT W/METAL COVER	79.02
GOODIN COMPANY	MAR/PARK BLDG-VENT WASTE TRAP	1,587.60
GOODIN COMPANY	MAY/STD BLK MALL RED TEE	21.08
GREAT PLAINS NATURAL GAS CO	APRIL NATURAL GAS EXPENSE	1,060.11
GROWMARK INC	APR UNITED PREM HY-VIS 5W-20	123.50
HOME DEPOT CREDIT SERVICES	APR 1/2" DRIVE RATCHET	15.97
HOME DEPOT CREDIT SERVICES	APR 12' AND 16' RATCHET STRAPS	25.94
HOME DEPOT CREDIT SERVICES	MAY PROPANE TORCH KIT (SHOP)	29.47
INTERSTATE BATTERY SYSTEM	MAY SP-35/SP-40 BATTERIES	109.90
LAKEWAY EXPRESS LLC	APR NON OXYGENATED FUEL SEWER	5.24
LAKEWAY EXPRESS LLC	APR NON-OXYGENATED FUEL	112.78
LOCATORS & SUPPLIES INC	MAY QUIET BAND/REPLACEMT PODS	28.44
MII LIFE INCORPORATED	MAY FLEX/HSA PART FEE	2.89
MARCO-FARGO	04/27-05/27/21 COPIER RENT	118.74
MARCO-FARGO	04/27/20-04/27/21 OVERAGE	131.38
MCMASTER-CARR SUPPLY CO	MAY DASH 379 O-RING/1.5" BALL	136.13
MCMASTER-CARR SUPPLY CO	MAY THREADED ROD UNIT 495	49.86
MINNESOTA MOTOR COMPANY	APR CAR WASH	9.00
MINNESOTA MOTOR COMPANY	APRIL CAR WASHES	20.00
OLSON OIL COMPANY INC	APR UNLEADED FUEL (SHOP)	20,443.97
OTTERTAIL GLASS COMPANY	APR THERMAL WINDOW INSTALL	841.85
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	1,723.89
OTTER TAIL TELCOM	APR. TELEPHONE LINES	60.48
OTTER TAIL TELCOM	MAY TELEPHONE EXPENSE	36.26
POLICE DEPT CONTINGENCY FUND	2090 TABS	14.25
PRODUCTIVITY PLUS ACCOUNT	APR BACKHOE CONTROL LEVER UNIT	300.25

Equipment

THE RENTAL STORE	MAY POWER TROWEL RENTAL FOR	60.00
ROYAL TIRE INC	APR BD ETS CAP 11R22.5 TIRES	330.26
SNAP-ON TOOLS CORPORATION	APR THROTTLE DEPRESSOR (SHOP)	58.25
STRUCTURAL MATERIALS INC	MAY CHAIR PLASTIC REBAR/SCREED	41.60
WALLWORK TRUCK CENTER F.F.	APR EXH PARTS UNIT 270	66.58
WALLWORK TRUCK CENTER F.F.	APR FUEL FILTER UNIT 228	253.74
WALLWORK TRUCK CENTER F.F.	APR FUEL FILTERS UNIT 228	188.56
WALLWORK TRUCK CENTER F.F.	APR R/R BRAKE DRUM/SHOE/SEAL	253.72
WALLWORK TRUCK CENTER F.F.	MAY BRAKE SHOE CORE CREDIT	61.60-
WALLWORK TRUCK CENTER F.F.	MAY OIL FILTERS UNIT 211	45.00
ZIEGLER INC.	MAY BEARING SLEEVE UNIT 296	139.88
ZIEGLER INC.	MAY BEARING SLEEVE/PINS U-294	496.38
	F U N D T O T A L	77,038.80

Employees Insurance

EMPLOYEES INSURANCE TRUST FUND	RECEIPT MAY HEALTH INSURANCE	147,240.00-
EMPLOYEES INSURANCE TRUST FUND	RECEIPT MAY LIFE INSURANCE	2,946.90-
	F U N D T O T A L	150,186.90-

Flexible Benefit Agency

MII LIFE INCORPORATED	2021 FLEX PLAN REIMB	1,597.37
	F U N D T O T A L	1,597.37

PEG Access

CHARTER COMMUNICATIONS	03/26-04/25/21 CABLE	8.89
DAILY JOURNAL	MARCH/EASTER	270.00
DAILY JOURNAL	MARCH/KIDS SCOOP-FFSP	96.00
DAILY JOURNAL	MARCH/OTTER BOYS BASKETBALL	69.00

5/17/2021

R E S O L U T I O N R E C O R D

PEG Access

LIQUOR STORE	MAY RENT	358.00
CRAIG OLSON	PRO SVCS/SPORTS BOOSTER PAGES	1,080.00
OTTER TAIL POWER COMPANY	APRIL ELECTRICITY EXPENSE	103.70
OTTER TAIL TELCOM	MAY TELEPHONE EXPENSE	220.65
	F U N D T O T A L	2,206.24

Fergus Falls Convention and Visitor's Bureau, Inc.

GENERAL FUND	APRIL COPIER USE	10.30
GENERAL FUND	APRIL LONG DISTANCE CHARGES	2.19
GENERAL FUND	APRIL POSTAGE USE	583.92
OTTER TAIL TELCOM	APR. TELEPHONE LINES	20.16
	F U N D T O T A L	616.57

T O T A L A L L F U N D S 3,509,244.52

BE IT FURTHER RESOLVED, THAT THE CITY ADMINISTRATOR BE, AND HE HEREBY IS AUTHORIZED AND DIRECTED TO DRAW WARRANTS FOR THE ABOVE CLAIMS FROM THE RESPECTIVE FUNDS AS HEREIN INDICATED, AND THAT THE MAYOR AND CITY ADMINISTRATOR BE, AND THEY HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER SUCH WARRANTS.

THE ABOVE AND FOREGOING RESOLUTION WAS OFFERED AT A REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 17 DAY OF MAY BY ALDERMAN WHO MOVED ITS ADOPTION, WAS SECONDED BY ALDERMAN AND ADOPTED BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

WHEREUPON THE ABOVE RESOLUTION WAS DULY DECLARED ADOPTED.

ATTEST:

APPROVED:

CITY ADMINISTRATOR

MAYOR

5/17/2021

R E S O L U T I O N R E C O R D

A-1 LOCK & KEY LLC	2,870.79
AT&T MOBILITY	369.17
ADMINISTRATOR'S CONTINGENCY FD	2,166.90
AGGREGATE INDUSTRIES MGMT, INC	2,145.00
ALBANY RECYCLING CENTER INC	2,281.23
ALEXANDRIA FREIGHT SERVICE INC	40.00
THE AMERICAN BOTTLING COMPANY	174.20
ARAMARK	2,901.90
AMERICAN WELDING & GAS, INC	566.10
SEAN ANDERSON	392.92
ARCTIC GLACIER USA INC	879.55
ARTISAN BEER COMPANY	2,060.83
ATLAS OUTDOOR SERVICES LLC	1,000.00
AUTO VALUE - FERGUS FALLS	528.76
BAKER & TAYLOR INC	957.33
BATTLE LAKE REVIEW	31.00
BELLBOY CORPORATION	3,042.75
BEVERAGE WHOLESALERS INC	46,434.23
BLACKSTONE PUBLISHING	100.84
BRAUN VENDING INC	16.00
BREAKTHRU BEVERAGE MINNESOTA	13,697.25
CAYAN	10,798.61
CENTURYLINK	508.00
CHARTER COMMUNICATIONS	96.99
VIKING COCA-COLA BOTTLING CO	1,000.11
TOTAL OTHER VENDORS	95,060.46

COMMISSIONER OF REVENUE	91,672.19
COMPUTER INFORMATION SYSTEM,	1,620.00
COOPERS TECHNOLOGY GROUP	56.25
COPPER TRAIL BREWING CO	266.76
COSSETTE ELECTRIC LLC	156.00
CRYSTEEL TRUCK EQUIPMENT INC	89.56
DCR BREWING CO	179.25
DRV TECHNOLOGIES INC	600.00
DACOTAH PAPER CO	1,035.03
DAILY JOURNAL	1,453.18
WASTE MANAGEMENT	6,960.79
DAKOTA MAILING & SHIPPING	218.18
MARGO DENBROOK	50.00
TOTAL OTHER VENDORS	199,417.65

DEPT. OF LABOR AND INDUSTRY	140.00
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5/17/2021		RESOLUTION RECORD	
ELLINGSON PLUMBING, HEATING,			1,271.19
	TOTAL OTHER VENDORS		200,828.84
ENVIRONMENTAL RESOURCE ASSOC			345.30
	TOTAL OTHER VENDORS		201,174.14
4M FUND			59.12
JOHN DEERE FINANCIAL			1,665.72
FASTENAL COMPANY			427.12
FERGUS BREWING COMPANY LLC			604.80
FERGUS HOME & HARDWARE			956.00
FERGUSON WATERWORKS #2516			7,585.04
FLEXIBLE PIPE TOOL COMPANY			38,162.30
FORESTEDGE WINERY			126.00
GALLS LLC			1,257.78
GAMETIME			476.46
	TOTAL OTHER VENDORS		252,494.48
GOIN' POSTAL FERGUS FALLS			12.68
GOODIN COMPANY			3,512.17
GOPHER STATE ONE CALL			279.45
GRAYMONT (WI) LLC.			5,467.37
GREAT PLAINS FIRE			284.19
GREAT PLAINS NATURAL GAS CO			2,272.34
GROWMARK INC			123.50
H BOYD NELSON INC			51,775.28
HIRERIGHT LLC			11.15
HOME DEPOT CREDIT SERVICES			1,373.01
HOOPLA			800.76
INTERSTATE BATTERY SYSTEM			109.90
JR OIL CO			55.00
JOHNSON BROTHERS LIQUOR CO			20,328.52
JOHNSON CONTROLS INC			531.00
DAN JOHNSON CONSTRUCTION LLC			2,075.00
JUSTIN KNUTSON			47.36
LAKE REGION ELECTRIC COOP			1,853.03
LAKE REGION HEALTHCARE CORP			750.00
LAKEWAY EXPRESS LLC			118.02
MARK LARSON			175.00
LEAGUE OF MN CITIES INS. TRUST			291,390.00
LEITCH EXCAVATING INC			4,140.00

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R E S O L U T I O N R E C O R D

TOTAL OTHER VENDORS 639,979.21

LOCATORS & SUPPLIES INC	65.31
MII LIFE INCORPORATED	1,817.37
MARCO-FARGO	1,489.59
THE MCKINNON COMPANY INC	35.90
MCMASTER-CARR SUPPLY CO	185.99
MN CITY/COUNTY MANAGEMENT ASSO	166.53

TOTAL OTHER VENDORS 643,739.90

MN DEPT OF LABOR & INDUSTRY	20.00
MN DEPT OF TRANSPORTATION	771.10
MINNESOTA MOTOR COMPANY	29.00
MN VALLEY TESTING LABS INC	802.25
MOORE ENGINEERING INC	4,482.50
RISTON NORNGREN	84.95
NORTHLAND TRUST SERVICES, INC.	206,303.55
NYCKLEMOE & ELLIG, P.A.	8,937.50
OFFICE OF MNIT SERVICES	251.63
OLSON OIL COMPANY INC	51,144.95
CRAIG OLSON	1,080.00
OTTER TAIL LAKES COUNTRY ASSN	1,360.00

TOTAL OTHER VENDORS 919,007.33

OTTER TAIL CO. TREASURER'S OFC	2,409.00
OTTER TAIL COUNTY TREASURER	87,933.33
OTTERTAIL GLASS COMPANY	841.85
OTTER TAIL POWER COMPANY	51,519.80
OTTER TAIL TELCOM	5,503.17
OVERDRIVE INC	659.12
OVERHEAD DOOR CO	103.44

TOTAL OTHER VENDORS 1,067,977.04

PAUSTIS & SONS	1,385.02
PERRIN MOBILE MEDICAL SERVICES	387.50
WILLIAM PETERSEN	950.00
PHILLIPS WINE AND SPIRITS CO	19,693.99
POLICE DEPT CONTINGENCY FUND	14.25
POLICE DEPT PETTY CASH	19.99

5/17/2021

R E S O L U T I O N R E C O R D

PRODUCTIVITY PLUS ACCOUNT	300.25
RMB ENVIRONMENTAL LABORATORIES	1,231.00
RED RIVER FLAGS	230.95
THE RENTAL STORE	60.00
REVTRAK INC	7,382.02
ROYAL TIRE INC	330.26
SHI INTERNATIONAL CORP	3,261.00
SHERWIN WILLIAMS CO	55.63
SIGNWORKS SIGNS & BANNERS INC	750.00
SNAP-ON TOOLS CORPORATION	58.25
SOUTHERN GLAZER'S OF MN	14,500.78
SPEE DEE DELIVERY SERVICE INC	36.20
STAGELINE MOBILE STAGE INC	138,265.00
STENERSON BROTHERS LUMBER CO	735.41
STRUCTURAL BLOCK INC	307.00
STRUCTURAL MATERIALS INC	41.60
SWEDBERG NURSERY	9,890.00
TCF EQUIPMENT FINANCE	16,985.57
TAG UP	12.00
TECHCHECK	645.00
3 D SPECIALTIES	606.34
TOTAL REGISTER SYSTEMS	32.36
UGSTAD PLUMBING, INC.	790.96
USA BLUEBOOK	29.14
US BANK EQUIPMENT FINANCE	540.30
VCI ENVIRONMENTAL INC.	6,490.00
VERIZON WIRELESS	724.39
WALLWORK TRUCK CENTER F.F.	746.00

TOTAL OTHER VENDORS 1,295,465.20

WELLS FARGO - INVESTMENTS	2,197,424.73
WELLS FARGO BANK MINNESOTA NA	14,582.47
WEST TOOL & DESIGN, INC.	250.00
WINE MERCHANTS INC	885.86
ZIEGLER INC.	636.26

TOTAL OTHER VENDORS 3,509,244.52

TOTAL ALL VENDORS 3,509,244.52



Council Action Recommendation

Page 1 of 1

Meeting Date:

May 17, 2021 – City Council

Subject:

P. I. No. 7766 - 1220 N. Tower Road West Tool & Design Building Expansion

Recommendation:

- Accept the quote from Leitch Excavating Inc. in the amount of \$47,668.27

Background/Key Points:

On Friday, May 14, 2021 quotes were due for the above referenced project. Leitch Excavating Inc. submitted the lowest quote in the amount of \$47,668.27. The Estimated Probable Construction Cost was \$33,000.00. The precast concrete pipe and manhole material unit prices that happens to be a major work component associated with this project, are much higher than initially estimated. Although the quoted amount is higher than the initial estimate, I recommend it be awarded.

If awarded, this work should begin soon however, the actual start date is unknown because the City will need to coordinate this work with the general contractor for the site.

Budgetary Impact:

The total estimated project cost is \$61,500. This includes construction contingency, engineering staff time for design and inspection. This project is to be funded thru the Storm Sewer Enterprise fund.

Originating Department:

Engineering Department

Respectfully Submitted:

Brian Yavarow, P.E. – City Engineer

Attachments:

Tabulation of Quotes

**ENGINEERING DEPARTMENT, CITY of FERGUS FALLS
TABULATION OF QUOTES**

Project Type: Storm Sewer
Location: First Ave and Cedar Ave Intersection
City Proj. No.:
Pub. Imp. No.: 7766
S. A. P. No.:

ITEM NO.	ITEM	UNIT	TOTAL PROJECT			LEITCH EXCAVATING , INC.		
			ESTIMATED QUANTITY	ESTIMATED UNIT COST	ESTIMATED EXTENDED COST	UNIT COST	ESTIMATED COST	
2021.501	MOBILIZATION	LS	1	\$5,000.00	\$5,000.00	\$2,140.00	\$2,140.00	
2104.501	REMOVE SEWER PIPE (STORM)	L F	94	\$4.00	\$376.00	\$1.00	\$94.00	
2104.501	REMOVE CURB & GUTTER	L F	32	\$5.00	\$160.00	\$9.00	\$288.00	
2104.503	REMOVE CONCRETE PAVEMENT 4" & 6"	S F	34.00	\$4.00	\$136.00	\$4.00	\$136.00	
2104.505	REMOVE BITUMINOUS PAVEMENT	S Y	8.00	\$3.00	\$24.00	\$6.00	\$48.00	
2104.513	SAWING BITUMINOUS PAVEMENT	L F	27	\$4.00	\$108.00	\$12.00	\$324.00	
2211.501	AGGREGATE BASE CLASS 5	TON	3.00	\$30.00	\$90.00	\$106.52	\$319.56	
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1	\$1.00	\$1.00	\$1.00	\$1.00	
2360.501	TYPE SP 9.5 WEARING COURSE MIX (SPWEA230B)	TON	1	\$200.00	\$200.00	\$300.00	\$300.00	
2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (SPNWB230B)	TON	2.00	\$200.00	\$400.00	\$300.00	\$600.00	
2105.504	GEOTEXTILE FABRIC TYPE 4	S.Y.	8.00	\$30.00	\$240.00	\$20.00	\$160.00	
2501.511	12" RC PIPE CULVERT CLASS III	L F	108	\$36.00	\$3,888.00	\$75.54	\$8,158.32	
2501.511	15" RC PIPE CULVERT CLASS III	L F	182	\$37.00	\$6,734.00	\$86.93	\$15,821.26	
2501.511	15" RC APRON CULVERT CLASS III	EACH	1	\$1,000.00	\$1,000.00	\$1,591.41	\$1,591.41	
2506.501	CONST DRAINAGE STRUCTURE DESIGN F & G (SANITARY SEWER)	L F	5.71	\$400.00	\$2,284.00	\$581.90	\$3,322.65	
2506.501	CONST DRAINAGE STRUCTURE DESIGN 4022 48" (STORM)	L F	4	\$300.00	\$1,200.00	\$682.20	\$2,728.80	
2506.516	CASTING ASSEMBLY, Curb Inlet (NEENAH 3067)	EACH	1	\$500.00	\$500.00	\$1,412.00	\$1,412.00	
2506.516	CASTING ASSEMBLY(MNDOT 700-7 & 715)	EACH	1	\$280.00	\$280.00	\$999.00	\$999.00	
2511.507	RANDOM RIPRAP CLASS III	C.Y.	5.3	\$100.00	\$530.00	\$156.70	\$830.51	
2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	32	\$32.00	\$1,024.00	\$55.00	\$1,760.00	
2563.601	TRAFFIC CONTROL	LS	1	\$1,000.00	\$1,000.00	\$850.00	\$850.00	
2573.533	SEDIMENT CONTROL LOG TYPE STRAW	L.F.	40	\$10.00	\$400.00	\$5.00	\$200.00	
2573.533	INLET PROTECTION	EACH	1	\$150.00	\$150.00	\$150.00	\$150.00	
2573.535	STABILIZED CONSTRUCTION EXIT (ROCK ENTRANCE)	EACH	1	\$500.00	\$500.00	\$650.00	\$650.00	
2574.525	COMMON TOPSOIL BORROW	C Y	77	\$32.00	\$2,464.00	\$19.80	\$1,524.60	
2575.501	SEEDING	SY	700	\$3.50	\$2,450.00	\$2.95	\$2,065.00	
2575.562	HYDRAULIC SOIL STABILIZER, TYPE 8 (BONDED FIBER MATRIX Fiber)	LB	506	\$3.50	\$1,771.00	\$2.36	\$1,194.16	
Total Cost of Bid Items						\$32,910.00		\$47,668.27

NOTE: The other contractor solicited did not submit a quote.



Council Action Recommendation

Page 1 of 1

Meeting Date: 5-17-21

Subject: Award hayland lease

Recommendation: Award a 2 year hayland lease to Daryl Tysdal.

Background/Key Points: The city advertised for bids to lease two parcels of hayland. Mr. Tysdal's bid was the only bid and was received by the deadline of 12:00 noon May 14, 2021.

Parcel #1 is approx. 14.5 acres, bid is \$312.50

Parcel #2 is approx. 1.4 acres, bid is 36.25

Lesee will also be responsible for taxes.

Budgetary Impact: Lease payments will be credited to the water fund.

Originating Department: Public Works

Respectfully Submitted: Len Taylor

Attachments: aerial photo



1 inch = 400 feet

This map has been compiled from information on file at the City of Fergus Falls Engineering Department. The City of Fergus Falls Engineering makes no representation and assumes no liability for errors, omissions, or inaccuracies contained on this map. This map should not be used for boundary survey information.



2021-2023 Hayland Seasons



Council Action Recommendation

Page 1 of 1

Meeting Date: May 17, 2021 City Council

Subject: Annual Resolution Declaring Community Festivals

Recommendation: Recommendation the City Council adopt an annual resolution declaring Summerfest, Over the River Festival and Shop Move and Groove as community festivals

Background/Key Points:

In the past, the council has declared Summerfest, the Over the River Festival and the Shop Move and Groove event as a community festivals and the city has agreed to waive certain charges (barricades, garbage, picnic tables etc...) for these events.

The State of Minnesota allows qualifying non-profits and small breweries an opportunity to apply for a temporary liquor permit which allows them to sell liquor at 12 events per calendar year, with a minimum of 30 days in between events. If the city submits an annual resolution declaring events as community festivals, it would allow these businesses a caveat that these special events would not count in those 12 allowed licenses.

Budgetary Impact: No financial impact for an annual resolution

Originating Department: Administration

Respectfully Submitted: Lynne Olson

Attachments: None