



**City Council Agenda  
April 19, 2021  
5:30 pm in the City Council Chambers**

Due to the COVID-19 pandemic, some or all members of the Fergus Falls City Council, will participate in the April 19, 2021 council meeting via zoom or telephone rather than by being personally present at the regular meeting place at 112 W Washington Avenue.

Members of the public can monitor the council meeting by logging into zoom

<https://us02web.zoom.us/j/6667456876>

Meeting ID: 666 745 6876

Members of the public can also use the call in number of 312 626 6799

After the meeting has concluded, it can also be accessed through the city's You Tube channel

<https://www.youtube.com/channel/UCDF-uPf-xwIfdqZURg578DA>

Invocation – David Foss, Bethel Lutheran Church  
Pledge of Allegiance

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
- D. Public Hearings
  - 1. Local Historic Landmark Designation Public Hearings
    - a. Resolution designating the property located at 126 W Lincoln Avenue (Victor Lundeen building) as a local historic landmark
    - b. Resolution designating the property located at 423 S Cascade Street (Northern Pacific Depot) as a local historic landmark
  - 2. Highland Avenue vacation petition hearing
    - a. Motion directing the City Attorney to draft an ordinance for the vacation of the North/South Highland Avenue right of way on Highland Avenue from Main Street to the North Terminus
  - 3. Preliminary cost hearing for CP 5955, the Whitford/Bancroft street and utility project
    - a. Resolution ordering the plans and specifications and authorizing the advertising of bids for CP 5955
- E. Awarding of Bids
- F. Petitions and Communications
  - 1. Proclamation: Arbor Day
  - 2. Proclamation: Dollars for Scholars
- G. Consent Agenda
  - 1. Motion approving the minutes from the April 5, 2021 City Council meeting and the April 14, 2021 Committee of the Whole meeting

2. Motion approving licenses
3. Motion exempting the Fergus Falls Youth Soccer Association from field use fees
4. Resolution authorizing the transfer of FFM Airport Entitlement funds to the Red Wing Regional Airport
5. Resolution authorizing the solicitation of quotes and authorizing staff to execute a storm water drainage easement for the property located at 1222 N Tower Road
6. Resolution initiating PI 5337, the 2021 mill and overlay improvement project and ordering the plans and specifications for this project
7. Resolution initiating PI 5338, the 2021 seal coat improvement project and ordering the plans and specifications for the project
8. Resolution revoking MSAS Route No. 120 and 140

H. Ordinance and Resolutions

1. First reading of Ordinance 12, Eighth Series, Ordering the vacation of the Highland Avenue right-of-way in the Guttenberg Addition and a part of Pioneer Road in the Village Cooperative Addition

I. Presentation of Claims \$2,823,966.52

J. Board, Committee and Department Reports

K. Reports from Staff and Administrative Officers

L. Old Business/Unfinished Business

M. New Business

N. Miscellaneous Announcements

April 28	7:00 am	Committee of the Whole meeting
April 30		Arbor Day
May 3	5:30 pm	City Council meeting 5:30 pm

O. Adjournment to a closed meeting to consider a real estate offer pursuant to MN State Sec 13d.05

If you have special needs for accommodations, please call 332-5436 or TDD 1-800-627-3529 (Minnesota Relay Service).

The City of Fergus Falls holds an open forum session from 5:20-5:30 pm.  
Those wishing to participate in the open forum must register by noon the day of the  
City Council meeting in the City Administrator's office.



# Council Action Recommendation

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Page 1 of 1

**Meeting Date:**

March 31, 2021 – Committee of the Whole  
April 5, 2021 – City Council

**Subject:**

Victor Lundeen Company Building History Designation

**Recommendation:**

Request the City Council review the recommendation from the Planning Commission and the Heritage Preservation Commission to hold a public hearing and pass a resolution to designate the Victor Lundeen Company Building as a locally designated landmark.

**Background/Key Points:**

On March 3, 2021, the HPC voted to recommend local historic designation of the Victor Lundeen Company Building, located at 126 West Lincoln Avenue. On March 22, 2021, the PC heard the HPC's request and recommended the approval of the recommendation to place the property on Fergus Falls Register of Historic Places. The history and design of the building are a major contribution to the history of the Fergus Falls.

The Victor Lundeen Company's building, especially its facade, represent the early commercial development of Fergus Falls. Known for its eclectic styling, the building was the fourth iteration of the Victor Lundeen Company in the Central Business District. The undertaking and completion of the project was a show of faith of commerce in the recently tornado-ravaged community. It was paid for by Victor Lundeen and built by John Laurensen. Victor Lundeen was the son of Swedish immigrants. At sixteen years of age, he traveled from Fergus Falls to Fargo, North Dakota, while trying to determine his career path. While he was in Fargo, he entered the shop of a disgruntled printer who stated his disenchantment with the printing trade. In response to an impromptu voiced offer of sale, Victor Lundeen purchased the business equipment for \$250. He then shipped it by rail to Fergus Falls and set up operations in the back end of a clothier's building. Therefore, Victor Lundeen's entrepreneurship began in 1914, nearly 107 years ago.

**Budgetary Impact:**

None

**Originating Department & Commissions:**

Community Development, Heritage Preservation Commission, & Planning Commission

**Respectfully Submitted:**

Klara Beck, Community Development Manager

**Attachments:**

Designation Application

# FERGUS FALLS REGISTER OF HISTORIC PLACES

## Nomination Form

Name of Property The Victor Lundeen Company Date Received \_\_\_\_\_

### 1. NAME

Historic The Victor Lundeen Company

And/or Common \_\_\_\_\_

### 2. LOCATION

Number and Street 126 West Lincoln Avenue

Not for publication

### 3. CLASSIFICATION

#### Category

- district
- building
- structure
- site
- object
- landscape

#### Ownership

- public
- private
- both

#### Public Acquisition

- in process
- being considered
- not required

#### Status

- occupied
- unoccupied
- work in progress

#### Accessible

- yes: restricted
- yes: unrestricted
- no

#### Present Function

- agriculture
- commercial
- educational
- entertainment

#### Present Function

- government
- industrial
- military
- museum
- park
- private residence
- religious
- scientific
- transportation
- other

#### Visible from Road

- yes
- no

### 4. OWNER OF PROPERTY

Name Ann L. Lundeen Trust

Street and Number 117 Channing Avenue East

City, Town Fergus Falls State MN 56537

### 5. LEGAL DESCRIPTION

Block 12 Lot 8 Other Sect - 34 TWP - 133 Range -43

N 76' Block 12 Lot 8 Original Plat F.F.

Tax Map \_\_\_\_\_ Zoning Central Business Commercial ( B-3 )

# FERGUS FALLS REGISTER OF HISTORIC PLACES

## Nomination Form

Name of Property The Victor Lundeen Company

### 6. NATIONAL REGISTER DETERMINATION

On Register

### 7. DESCRIPTION/ INTEGRITY

Condition

- excellent
- good
- fair
- deteriorated
- ruins
- buried

Check One

- altered
- unaltered

Check One

- on original site
- moved

Date Moved \_\_\_\_\_

Number of Resources on Property

Contributing

Non-Contributing

One - The Victor Lundeen Company - Printing/Quality Shop

### Architectural Classification

Early 20th Century Downtown Storefront of an Eclectic Styling.

### Narrative Description *(Use additional pages if needed)*

The Victor Lundeen Company building was constructed in 1919 -1920 and retains its original appearance. The two-story building design, including facade appearance with street-level display windows, was greatly influenced by the builder John Laurensen and is best described as eclectically styled. The printing floor design was a product of printing floor employee input. In 1914, at the age of sixteen, Victor Lundeen began the company. After operating in three other downtown locations, the current prime location (which was an open lot) was selected for building. The building was decorated with raised brick, and the company logo, "The Quality Shop," is displayed in lead stained glass above the entrance. The early company began as a shop printing letterheads, envelopes, announcements, menus, etc. It slowly increased its product lines to include books. In conjunction with the print shop, a book shop was operated on site by Victor's sister, Hilma.

# FERGUS FALLS REGISTER OF HISTORIC PLACES

## Nomination Form

Name of Property The Victor Lundeen Company

### 8. STATEMENT OF SIGNIFICANCE

#### Historic Context

Local

State

National

#### Areas of Significance

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Agriculture                        | <input type="checkbox"/> Education                 | <input type="checkbox"/> Landscape Architecture |
| <input type="checkbox"/> Architecture                       | <input type="checkbox"/> Engineering               | <input type="checkbox"/> Law                    |
| <input type="checkbox"/> Archeology                         | <input type="checkbox"/> Entertainment/ Recreation | <input type="checkbox"/> Literature             |
| <input type="checkbox"/> Prehistoric                        | <input type="checkbox"/> Ethnic Heritage           | <input type="checkbox"/> Military               |
| <input type="checkbox"/> Historic--Aboriginal               | <input type="checkbox"/> Black                     | <input type="checkbox"/> Performing Arts        |
| <input type="checkbox"/> Historic--Non-Aboriginal           | <input type="checkbox"/> European                  | <input type="checkbox"/> Philosophy             |
| <input type="checkbox"/> Art                                | <input type="checkbox"/> Hispanic                  | <input type="checkbox"/> Politics/Government    |
| <input checked="" type="checkbox"/> Commerce                | <input type="checkbox"/> Native American           | <input type="checkbox"/> Religion               |
| <input type="checkbox"/> Communications                     | <input type="checkbox"/> Other                     | <input type="checkbox"/> Science                |
| <input type="checkbox"/> Community Planning and Development | <input type="checkbox"/> Exploration/ Settlement   | <input type="checkbox"/> Social History         |
| <input type="checkbox"/> Conservation                       | <input type="checkbox"/> Health/Medicine           | <input type="checkbox"/> Transportation         |
| <input type="checkbox"/> Economics                          | <input type="checkbox"/> Industry                  | <input type="checkbox"/> Other                  |
|   | <input type="checkbox"/> Invention                 |   |

#### Periods of Significance

- |   |   |
|---|---|
| <input type="checkbox"/> prehistoric    | <input checked="" type="checkbox"/> 1881-1900 |
| <input type="checkbox"/> proto-historic | <input checked="" type="checkbox"/> 1901-1920 |
| <input type="checkbox"/> early history  | <input type="checkbox"/> 1921-1940            |
| <input type="checkbox"/> 1860-1880      | <input type="checkbox"/> 1941-1960            |

#### Person of Significance

Immediately preceding and following World War I

#### Architect/Builder

Victor Lundeen financed the construction, which was designed and executed by the builder John Laurentsen. A contractor of Danish ancestry, John Laurentsen worked on many local structures. He had a long, storied career. He was the foreman for the West Detached build on the Fergus Falls State Hospital when the project lead passed away. He finished that project. The River Inn Hotel was another of his projects. In his later years, his office was located at 209 West Stanton Avenue, now commonly known as the "Nordic Gallery".

## FERGUS FALLS REGISTER OF HISTORIC PLACES

### Nomination Form

Name of Property The Victor Lundeen Company

#### Statement of Significance *(One paragraph for each area of significance)*

Commerce: The Victor Lundeen Company's building—and especially its facade—represent the early commercial development of Fergus Falls. Known for its eclectic styling, the building was the fourth iteration of the Victor Lundeen Company in the Central Business District. The undertaking and completion of the project was a show of faith of commerce in the recently tornado-ravaged community. It was paid for by Victor Lundeen and built by John Laurensen. Victor Lundeen was the son of Swedish immigrants. At sixteen years of age, he traveled from Fergus Falls to Fargo, North Dakota, while trying to determine his career path. While he was in Fargo, he entered the shop of a disgruntled printer who stated his disenchantment with the printing trade. In response to an impromptu voiced offer of sale, Victor Lundeen purchased the business equipment for \$250. He then shipped it by rail to Fergus Falls and set up operations in the back end of a clothier's building. Therefore, Victor Lundeen's entrepreneurship began in 1914, nearly 107 years ago.

# FERGUS FALLS REGISTER OF HISTORIC PLACES

## Nomination Form

Name of Property The Victor Lundeen Company

### 9. MAJOR BIBLIOGRAPHIC REFERENCES

- Bridges and Battlements: A Historic Walking Tour of Downtown Fergus Falls. Edited by Marjorie Barton. 1989.
- Definitive Guide to Lake Alice. By Marjorie Barton and James Gray.
- Pictorial History of Victor Lundeen Company 100 Years 1914 - 2014. Compiled by Victor "Buzz" Lundeen, Jr., 2014.
- Interview of Victor "Buzz" Lundeen. By Gordon Hydukovich, 2 pm, January 15, 2021.
- Conversation with Chris Schuelke, Otter Tail County Historical Society Director. Recorder: Gordon Hydukovich, 1 pm, January 23, 2021.

Location of reference material

Internet  
Otter Tail County Museum

### 10. GEOGRAPHICAL DATA

Latitude/Longitude

Give Datum

Lat: 46.28390446061533 Long. -96.07559708101618

OR

UTM References Datum on USGS maps



# FERGUS FALLS REGISTER OF HISTORIC PLACES

## Nomination Form

Name of Property The Victor Lundeen Company

### 11. PHOTOGRAPHS

#### PHOTOLOG:

Number of Photograph #1 - #3

Name of Property The Victor Lundeen Company

City or Vicinity Fergus Falls

County Otter Tail State Minnesota

Photographer #1 - unknown; #2 (black and white) and #3 (color) - Google Earth photographer unknown

Date of Photograph #1 - 1919; #2 - Fall 2019; #3 - Fall 2019

Direction of Photograph Looking north

### 12. ADDITIONAL DOCUMENTATION

Maps

Sketch Maps

# FERGUS FALLS REGISTER OF HISTORIC PLACES

## Nomination Form

Name of Property The Victor Lundeen Company

### 13. PLANNING COMMISSION ACTIONS

approved

Date \_\_\_\_\_

not approved

Comments \_\_\_\_\_

\_\_\_\_\_

### 14. CITY COUNCIL ACTIONS

approved

Date \_\_\_\_\_

not approved

Comments \_\_\_\_\_

\_\_\_\_\_

# Victor Lundeen Company

Since 1914

**LUNDEEN BUILDING + + PHONE: 218-736-5433 + + FAX: 218-736-7747**

126 WEST LINCOLN AVENUE  
FERGUS FALLS, MINNESOTA 56537-2100

July 29, 2020

Chairman Chris Schuelke & Darrin Welle,

I approve the designation request to make my property located at 126 West Lincoln Avenue, Fergus Falls, MN a Local Historic Landmark. My property is also known as the "Victor Lundeen Building". Construction of the building began in 1919 by Victor Lundeen.

Sincerely,



Paul Lundeen  
Victor Lundeen & Company  
126 West Lincoln Avenue  
Fergus Falls, MN 56537



Advertising

Stationery

Lundeen's

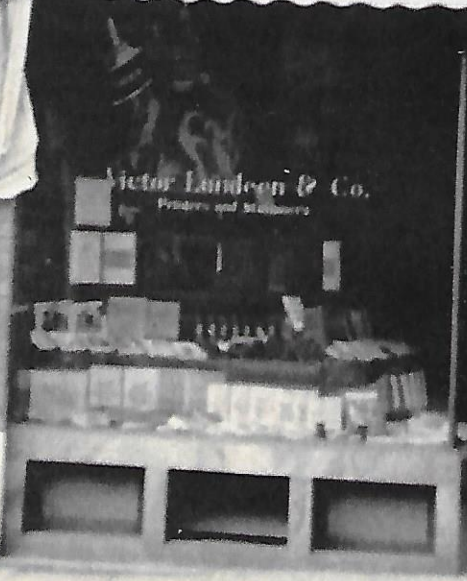
Printing

Blank Stationery

THE QUALITY SHOP

Victor Lundeen & Co.  
Printers and Stationers

Victor Lundeen & Co.



PRINTING

OFFICE SUPPLIES

PRINTERS  
**LUNDEEN'S**  
STATIONERS

Victor Lundeen & Co.

THE QUALITY SHOP



PRINTING

OFFICE  
SUPPLIES

PRINTERS  
**LUNDEEN'S**  
STATIONERS

Victor Lundeen & Co.

THE QUALITY SHOP





# Council Action Recommendation

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Page 1 of 1

**Meeting Date:**

March 31, 2021 – Committee of the Whole  
April 5, 2021 – City Council

**Subject:**

Northern Pacific Depot Historic Designation

**Recommendation:**

Request the City Council review the recommendation from the Planning Commission and the Heritage Preservation Commission to hold a public hearing and pass a resolution to designate the Northern Pacific Depot as a locally designated landmark.

**Background/Key Points:**

On March 3, 2021, the HPC voted to recommend local historic designation of the Northern Pacific Depot, located at 423 South Cascade Street. On March 22, 2021, the PC heard the HPC's request and recommended the approval of the recommendation to place the property on Fergus Falls Register of Historic Places. The history and design of the building are a major contribution to the history of the Fergus Falls. This local designation furthers the case for the Depot's placement on the National Register of Historic Places.

Congress chartered the Northern Pacific Railway Company on July 2, 1864. Its goal was to connect by rail the Great Lakes with the Puget Sound on the Pacific Coast. The original freight station of the St. Paul, Minneapolis & Manitoba Railway was located just off Bismarck (now Washington) Avenue. The first passenger station was constructed in 1883 on the same location as the present Northern Pacific Depot. It was destroyed by fire sometime between 1890 and 1896. Two subsequent stations also burned down. The fourth Northern Pacific passenger depot and freight station was constructed in 1920 after the previous depot was destroyed in the June 22, 1919 Fergus Falls cyclone.

The Northern Pacific stopped passenger and mail service routes on May 2, 1959. Freight traffic continued until 1981 when the line from Fergus Falls to Battle Lake was closed. The line that extends west from Fergus Falls is still operational. The Northern Pacific became the Burlington Northern Railway in 1970. The depot handled freight until permanently closing in 1984.

The 1920 Northern Pacific Depot is a significant local historical structure. It remains essentially extant and is representative of the post cyclone rebuilding campaign. The Northern Pacific Depot is a historic link to rail service that for decades was the primary form of transportation for Fergus Falls and the outside world. The depot retains its original physical appearance and is a textbook example of how an abandoned historical structure can be restored and reused for a contemporary purpose.

**Budgetary Impact:** None

**Originating Department & Commissions:**

Community Development, Heritage Preservation Commission, & Planning Commission

**Respectfully Submitted:**

Klara Beck, Community Development Manager

**Attachments:** Designation Application

**FERGUS FALLS REGISTER OF HISTORIC PLACES  
Nomination Form**

Name of Property: Northern Pacific Depot Date Received 2-8-2021

**1. NAME**

Historic: Northern Pacific Depot

And/or Common \_\_\_\_\_

**2. LOCATION**

Number and Street: 423 S Cascade

**3. CLASSIFICATION**

Category	Status	Present Function
<input type="checkbox"/> district	<input checked="" type="checkbox"/> occupied	<input type="checkbox"/> government
<input checked="" type="checkbox"/> building	<input type="checkbox"/> unoccupied	<input type="checkbox"/> industrial
<input type="checkbox"/> structure	<input type="checkbox"/> work in progress	<input type="checkbox"/> military
<input type="checkbox"/> site		<input type="checkbox"/> museum
<input type="checkbox"/> object	Accessible	<input type="checkbox"/> park
<input type="checkbox"/> landscape	<input checked="" type="checkbox"/> yes, restricted	<input type="checkbox"/> private residence
	<input type="checkbox"/> yes, unrestricted	<input type="checkbox"/> religious
Ownership	<input type="checkbox"/> no	<input type="checkbox"/> scientific
<input type="checkbox"/> public	Present Function	<input type="checkbox"/> transportation
<input checked="" type="checkbox"/> private	<input type="checkbox"/> agricultural	<input type="checkbox"/> other
<input type="checkbox"/> both	<input checked="" type="checkbox"/> commercial	
Public Acquisition	<input type="checkbox"/> educational	Visible from Road
<input type="checkbox"/> in process	<input type="checkbox"/> entertainment	<input checked="" type="checkbox"/> yes
<input type="checkbox"/> being considered		<input type="checkbox"/> no
<input checked="" type="checkbox"/> not required		

**4. OWNER OF PROPERTY**

Name: Craig and Anna Gantner

Street and Number: 608 N Burlington

City, Town: Fergus Falls State: \_\_\_\_\_

Minnesota

**5. LEGAL DESCRIPTION**

Block 39 Lot 3 & 4 Other \_\_\_\_\_

Tax Map \_\_\_\_\_ Zoning B - 3



## FERGUS FALLS REGISTER OF HISTORIC PLACES

### Nomination Form

Name of Property: Northern Pacific Depot

### 6. NATIONAL REGISTER NOMINATION

On Register

### 7. DESCRIPTION/INTEGRITY

#### Condition

- excellent
- good
- fair
- deteriorated
- ruins
- buried

#### Check One

- altered
- unaltered

#### Check One

- on original site
- moved
- Date moved

Number of Resources on Property

Contributing

Non-contributing

### Architectural Classification

### Narrative Description

Located on the south side of Fergus Falls, the Northern Pacific Depot was constructed in 1920. It is located on its original site on the east side of South Cascade Street. Although empty for a number of years, the building has seen relatively few alterations. Its overall integrity is good.

The NP Depot is a long, narrow building that is approximately 30 feet wide and 180 feet long with the 180 feet running in an east-west direction. Constructed of brick, the building has a double-pitched hip roof with widely overhanging eaves. The roof has two dormers on each side facing north and south. There are two small gables in the western portion. While the roof and windows have been replaced, the roof structure is unaltered as are the windows.

The Depot retains integrity of design within its original footprint and form with no major additions or alterations. While the interior has been altered to accommodate a contemporary restaurant, original materials remain in place. Workmanship is evident in the well-executed brick work. Integrity of feeling and association are present through the physical integrity of the building.

**FERGUS FALLS REGISTER OF HISTORIC PLACES  
Nomination Form**

Name of Property: Northern Pacific Railroad

**8. STATEMENT OF SIGNIFICANCE**

**Historic Context**

Local  State  National

**Areas of Significance**

Agricultural  Education  Landscape Architectural  
 Architecture  Engineering  Law  
 Archaeology  Entertainment/Recreation  Literature  
     Prehistoric  
     Historic – Aboriginal  Ethnic Heritage  Military  
     Historic – Non Aboriginal  Black  Performing Arts  
 Art  European  Politics/Government  
 Commerce  Hispanic  Religion  
 Communications  Native American  Science  
 Community Planning & Development  Exploration/Settlement  Social History  
 Conservation  Industry  Transportation  
 Economics  Invention  Other

**Periods of Significance**

prehistoric  1881-1900  1961-1980  
 proto-historic  1901-1920  
 early history  1921-1940  
 1860-1880  1940-1960

**Person of Significance**

Architect/Builder: Unknown

## FERGUS FALLS REGISTER OF HISTORIC PLACES

### Nomination Form

### Statement of Significance

The Northern Pacific passenger depot and freight station was constructed in 1920 after the previous depot was destroyed in the June 22, 1919 Fergus Falls cyclone. Construction began in April 1920 and was completed by the end of October 1920.

The Northern Pacific Railway Company was chartered by Congress on July 2, 1864. Its goal was to connect by rail the Great Lakes with the Puget Sound on the Pacific Coast. The Northern Pacific was granted some 47 million acres of land in exchange for building rail transportation. Josiah Perham was selected as the first president.

By mid 1871, the railroad had pushed into east Otter Tail County. The line was scheduled to run through the county seat of Otter Tail City until a single landowner, believing he could hold out for more compensation, refused to grant the Northern Pacific a right of way through his land. Rather than haggle with the recalcitrant landowner, the railroad simply bypassed Otter Tail City going through Perham instead. The loss of the railroad devastated Otter Tail City, and within a year it lost its county seat status to Fergus Falls.

The St. Paul and Pacific Railroad intended to construct a line to Fergus Falls as early as 1872. The company, however, was beset by financial difficulties that prevented this from happening. It was not until November 1879 that a construction train from the renamed St. Paul, Minneapolis & Manitoba Railroad steamed into Fergus Falls. The first passenger train arrived on December 2.

In 1882, major Fergus Falls investor George B. Wright was at the forefront to get a second line to the community. To help bring about construction of a Northern Pacific branch west from Wadena, Otter Tail County bonded \$200,000. Initially known as the Northern Pacific, Fergus Falls & Black Hills Railway Company, it was intended to run west to the Black Hills from the junction with the main Northern Pacific line.

The original freight station of the St. Paul, Minneapolis & Manitoba Railway was located just off Bismarck (now Washington) Ave. The first passenger station was constructed in 1883 on the same location as the present Northern Pacific Depot. It was destroyed by fire sometime between 1890 and 1896. Two subsequent stations also burned down. The fourth was destroyed in the 1919 Cyclone with the current station dating to 1920.

The Northern Pacific stopped passenger and mail service routes on May 2, 1959. Freight traffic continued until 1981 when the line from Fergus Falls to Battle Lake was closed. The line that extends west from Fergus Falls is still operational. The Northern Pacific became the Burlington Northern Railway in 1970. The depot handled freight until permanently closing in 1984.

The 1920 Northern Pacific Depot is a significant local historical structure. It remains essentially extant and is representative of the post cyclone "Bigger and Better Fergus Falls" rebuilding campaign initiated under the direction of Mayor George B. Frankberg. Within days of the depot's destruction, the Northern Pacific hired crews to clean up the site to prepare for a new station. Under the headline "Clean Up After the Cyclone" the July 2, 1919 *Fergus Falls Daily Journal* wrote:

“The Northern Pacific has had a force of 100 men here cleaning up since the storm and doing other necessary work. The station was completely demolished and the debris has now been removed, and a new platform has been built. Two passenger cars have been set out to serve as a waiting room for passengers and a telegraph line runs into one of the cars. Freight cars serve for general station purposes and baggage purposes. The plans for the new station have not been received and Agent G.W. Johnson states that he has not yet been notified as to just what kind of a station the company will build. It is probable that it will be of stone or brick.”

The NP Depot is a historic link to rail service that for decades was the primary form of transportation for Fergus Falls and the outside world. Finally, the depot retains its original physical appearance and is a textbook example of how an abandoned historical structure can be restored and reused for a contemporary purpose.

## 9. MAJOR BIBLIOGRAPHICAL REFERENCES

Otter Tail County Historical Society Archives

“Request for Nomination on the National Register of Historic Places”, Chris and Brooke McConn, May 2008

## 10. GEOGRAPHICAL DATA

Lat. 46.27971494739437, Long. -96.071775745551315

## 11. PHOTOGRAPHS

PHOTOLOG:

Number of Photograph \_\_\_\_\_

Name of Property \_\_\_\_\_

City or Vicinity \_\_\_\_\_

County \_\_\_\_\_ State \_\_\_\_\_

Photographer \_\_\_\_\_

Date of Photograph \_\_\_\_\_

Direction of Photograph \_\_\_\_\_

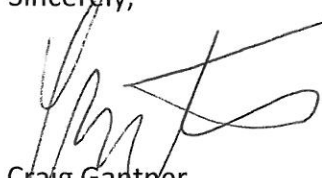
## 12. ADDITIONAL DOCUMENTATION

May 12, 2020

Chairman Chris Schuelke & Darrin Welle,

I approve the designation request to make my property located at 423 South Cascade Street, Fergus Falls, MN a Local Historic Landmark. My property, also known as the "Northern Pacific Railroad Depot", was built in 1920 and has been historically restored.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Gantner", written over a horizontal line.

Craig Gantner  
Cascade Street Station  
423 South Cascade Street  
Fergus Falls, MN 56537



FERGUS FALLS

FERGUS FALLS

OXLEY

N. P. DEPOT FERGUS FALLS, M.









## Council Action Recommendation

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Page 1 of 1

**Meeting Date:**

April 19, 2021 – City Council

**Subject:**

Vacation Petition – North/South Highland Avenue R/W Highland Avenue from Main Street to North Terminus

**Recommendation:**

- Order the preparation of the Vacation Ordinance

**Background/Key Points:**

At the April 5, 2021 City Council meeting, this Council accepted a Vacation petition to vacate the platted Highland Avenue R/W within Guttenberg Addition plat from the adjacent owner of platted Lots 10 thru 23. Highland Avenue is dedicated R/W located between Lots 10 - 13 and Lots 14 - 23. To date, this specific area has not been developed. Mailed notices were sent to all abutting owners to Highland Avenue and the Public Utility Companies. To date, no objections have been received.

If acceptable, the procedural steps moving forward are:

- After receiving comments at the Public Hearing, the City Council will decide whether or not to proceed with the “Vacation”.
- If approved, City staff will prepare the necessary “Ordinance” for introduction and first reading at a City Council meeting.
- A second reading is required at a separate City Council meeting before the City Council votes on the “Vacation” Ordinance.
- If approved by the vote, the “Vacation” Ordinance must then be published in the local newspaper. Fifteen days after the date of “Publication” the “Vacation Ordinance” becomes effective.
- The City then has the “Vacation Ordinance” recorded in the County’s property records.

**Budgetary Impact:**

The vacation process and publications is funded by the \$500.00 application fee that has been received.

**Originating Department:**

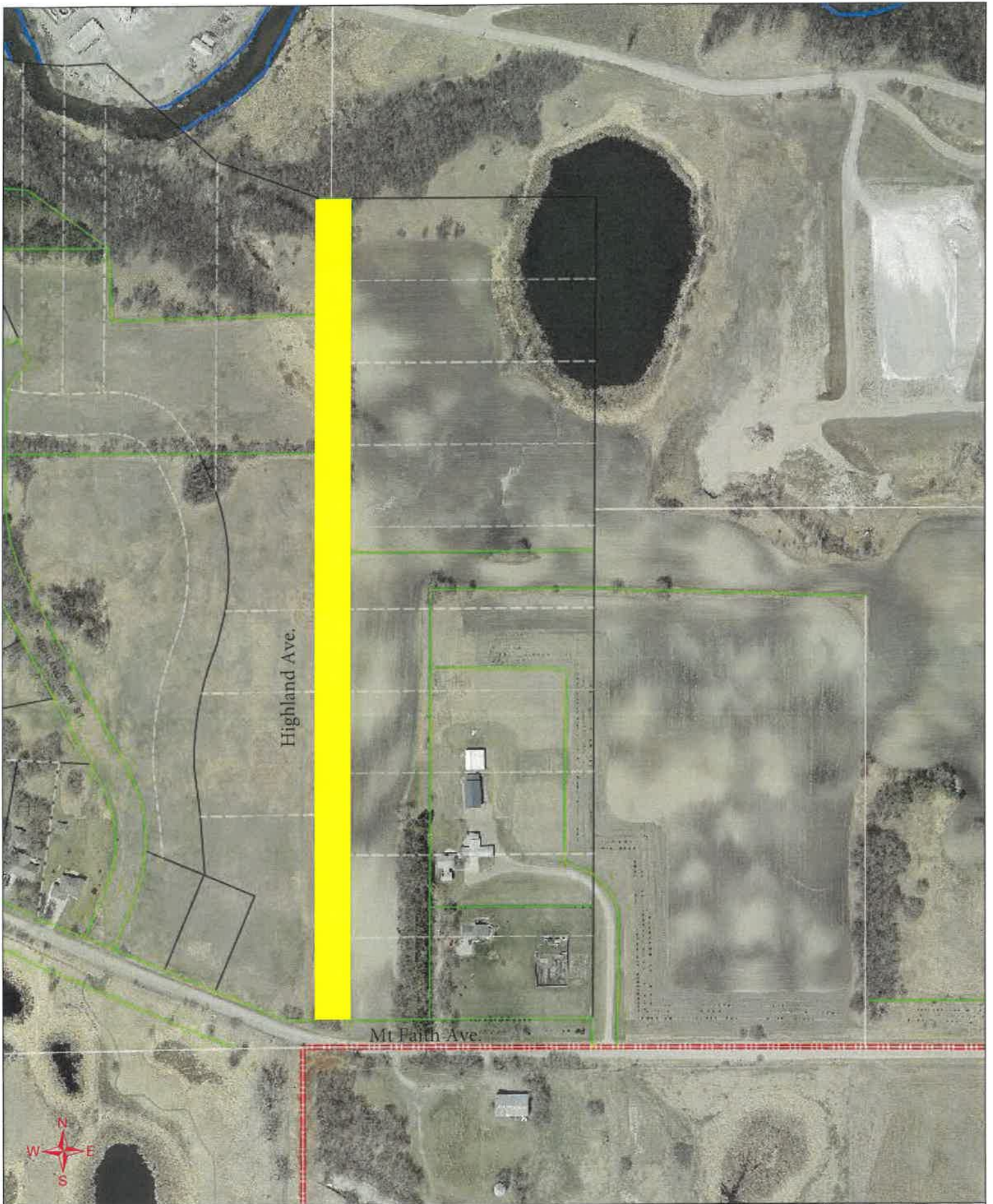
Engineering Department

**Respectfully Submitted:**

Brian Yavarow, P.E. – City Engineer

**Attachments:**

Exhibit - Vacation Highland Avenue



Highland Ave.

Mt Faith Ave.



Vacation Highland Ave.  
Mt. Faith Ave. to North Terminus

This map has been compiled from information on file at the City of Fergus Falls Engineering Department. The City of Fergus Falls makes no representation and assumes no liability for errors, omissions, or inaccuracies contained on this map. This map should not be used for boundary survey information.



# Council Action Recommendation

**Meeting Date:**

April 19, 2021 – City Council

**Subject:**

City Project (CP) No. 5955 – 2021 Street and Utility Improvement Project -

**Recommendation:**

- Order the plans and specifications
- Authorization to Advertise for Bids

**Background/Key Points:**

Legal publications along with individual mailed notices have been sent to all benefitting properties. The preliminary project data for this hearing is as follows:

**Type of Project: Reconstruction**

Reconstruct Sanitary Sewer, Water Main, Storm Sewer, Sewer & Water Services and Bituminous Street, etc.

**General Location:**

Bancroft Avenue: Cascade Street to Whitford Street  
Whitford Street: Alcott Avenue to Channing Avenue

**Legal Description:**

Cutler’s Third Addition: Block 19, lots 10 & 11; Block 20, Lots 1 and 5 – 8.  
Lakeland Addition: Blocks 6 & part of Block 7.  
Wright and Mendenhall’s Addition: Block 9, Lots 3 & 4.  
Finkle and White’s Addition: Reserve 3  
Southside Addition: Vacated Street R/W adjacent to Whitford Street  
All located within the City of Fergus Falls

**Hearing Date:**

April 19, 2021

**Interest Rate:**

Not to exceed 5%

**Assessment:**

15 years

**Estimated Special Assessments Rates:**

Bituminous Street w/Curb & Gutter (5 Ton Design) = \$ 89.67/LF

The preliminary project schedule was developed in attempts to start construction as early as possible this season contingent on steps moving forward. This schedule takes into account holding the Final Cost Hearing and lead time if an assessment appeal was filed in district court (minimum 40-day duration) prior to awarding any construction contract. In the event the no appeals are received within the 30-day appeal notice period, we would adjust the overall schedule accordingly and award bids (if favorable) to start construction as early as possible.

**Budgetary Impact:**

The total preliminary estimated project cost is \$578,000. The proposed sources and uses is:

**Estimate Costs / Uses:**

Special Assess. Bituminous St. – 5 Ton (1,112.15 LF)	= \$ 99,726.49
Special Assess -City - Bituminous Street – 5 Ton (373.99 LF)	= 33,535.68
City Share Bituminous Street (9' center width & removals)	= 129,193.31
City Share – Sanitary Sewer & Services	= 103,087.89
City Share – Water Main & Services	= 146,940.75
City Share - Storm Sewer	= <u>64,949.85</u>
<b>Total Project Cost</b>	<b>= \$ 577,433.97</b>

**Estimated Funding Sources:**

PIR Bonds (Special Assessment Street - Active)	= \$ 133,262.17 (23.1%)
Tax Levy and/or MSAS Funds (Street)	= 129,193.31 (22.4%)
Sanitary Sewer Fund	= 103,087.89 (17.8%)
Water Fund	= 146,940.75 (25.4%)
Storm Water Fund	= <u>64,949.85 (11.3%)</u>
<b>TOTAL</b>	<b>= \$ 577,433.97 (100%)</b>

**Originating Department:**

Engineering Department

**Respectfully Submitted:**

Brian Yavarow - City Engineer

**Attachments:**

5955 Preliminary Assessment Roles

\*\*\*\*\*  
 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA  
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Project No. 59-55 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY  
 Public Improvement No. 59-55 000 Location BANCROFT AVENUE & WHITFORD STREET  
 From CASCADE STREET TO WHITFORD STREET TO ALCOTT AVENUE TO CHANNING AVENUE

CUTLER'S 3RD

18354 71001990406000 302 E ALCOTT AVE  
 RANDALL & CASEY C HIGHLAND Block 19  
 W 25' OF LOT 9 & ALL 10 BLK 19

302 E ALCOTT AVE  
 FERGUS FALLS MN 56537 2907

Assessed	75.00	Project Rate	89.67000	L.F.	6,725.25	Comment	BITUM ST W/CURB & GUTTER	Project Total	6,725.25
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149602 71001990407000 815 S WHITFORD ST  
 LUTHERAN BRETHERN HOMES INC Block 19

N 47 1/3' OF LOT 11-12-13 & W 8' OF LOT 14 BLK 19

824 S SHERIDAN ST  
 FERGUS FALLS MN 56537 3022

Assessed	47.33	Project Rate	89.67000	L.F.	4,244.08	Comment	BITUM ST W/CURB & GUTTER	Project Total	4,244.08
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188939 71001990408000 817 S WHITFORD ST  
 BRANDON SAXTON ET AL Block 19

S 47.15' OF N 94.30' OF LOTS 11, 12 & 13 ALSO W 8' OF LOT 14 BLK 19

817 S WHITFORD ST  
 FERGUS FALLS 56537 3532

Assessed	47.15	Project Rate	89.67000	L.F.	4,227.94	Comment	BITUM ST W/CURB & GUTTER	Project Total	4,227.94
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32215 71001990409000 821 S WHITFORD ST  
 JOSEPH D & CARMEN R WELCH Block 19

S 41.64' OF LOTS 11-12 & 13 & W 8' OF LOT 14 BLK 19 & VAC 1/2 ST  
 ADJ

821 S WHITFORD ST  
 FERGUS FALLS MN 56537 3532

Assessed	83.63	Project Rate	89.67000	L.F.	7,499.10	Comment	BITUM ST W/CURB & GUTTER	Project Total	7,499.10
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95270 71001990411000 226 E ALCOTT AVE  
 DONALD SHORTER ET AL Lot 1 Block 20

LOT 1 BLK 20

226 E ALCOTT AVE  
 FERGUS FALLS MN 56537 2905

Assessed	Project Rate	Amount Assessed	Comment	Project Total
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Project No. 59-55 Public Improvement No. 59-55 000 From CASCADE STREET TO WHITFORD STREET			Type of Public Improvement STREET & UTILITY REPLACEMENT Location BANCROFT AVENUE & WHITFORD STREET To ALCOTT AVENUE TO CHANNING AVENUE	
CUTLER'S 3RD				
31490	89.67000	4,483.50	LOT 6 & E 25' OF LOT 5 BLK 20 & TR S OF SAME	4,483.50
NATHAN J & DEBORAH L NELSON	71001990413001	217 E BANCROFT AVE	Block 20	
217 E BANCROFT AVE				
FERGUS FALLS MN 56537 3526				
Assessed	Project Rate	Amount Assessed	Comment	Project Total
75.00	89.67000	6,725.25	BITUM ST W/CURB & GUTTER	6,725.25
140948	71001990413002	211 E BANCROFT AVE	Block 20	
CHARLES E & KAREL J ODEGARD				
211 E BANCROFT AVE				
FERGUS FALLS MN 56537 3526				
Assessed	Project Rate	Amount Assessed	Comment	Project Total
51.00	89.67000	4,573.17	BITUM ST W/CURB & GUTTER	4,573.17
183553	71001990416000	820 S WHITFORD ST	Block 20	
MATTHEW & ABBY MUMM				
820 S WHITFORD ST				
FERGUS FALLS 56537 3533				
Assessed	Project Rate	Amount Assessed	Comment	Project Total
100.00	89.67000	8,967.00	BITUM ST W/CURB & GUTTER	8,967.00

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 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA  
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Project No. 59-55 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY  
 Public Improvement No. 59-55 000 Location BANCROFT AVENUE & WHITFORD STREET  
 From CASCADE STREET TO WHITFORD STREET To ALCOTT AVENUE TO CHANNING AVENUE

FINKLE & WHITE'S

151046 71001990489000 204 E BANCROFT AVE  
 WALTER WILDUNG Block 28

2601 SKYLINE DR PT RES 3 COM SW COR RES 3 S 89 DEGREES E 37.50' TO NW COR BLK 13  
 SEDALIA MO 65301 6731 FINKLE & WHITE'S ADDN S 89 DEGREES E 75' TO BG N 150.45' S 89 DEG  
 REES E 73.94' S 150.80' N 89 DEGREES W 72.19' TO BG

Assessed 73.94 Project Rate 89.67000 L.F. Amount Assessed 6,630.19 Comment BITUM ST W/CURB & GUTTER Project Total 6,630.19  
 181636 71001990490000 202 E BANCROFT AVE  
 JOEL MYHRE Block 13

BRG NW COR BLK 13 N 142' E 75' S 142' W 75', PT RES BLK 3

202 E BANCROFT AVE  
 FERGUS FALLS 56537 3527

Assessed 75.00 Project Rate 89.67000 L.F. Amount Assessed 6,725.25 Comment BITUM ST W/CURB & GUTTER Project Total 6,725.25

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 CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA  
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Project No. 59-55 Type of Public Improvement STREET & UTILITY REPLACEMENT PRELIMINARY  
 Public Improvement No. 59-55 000 Location BANCROFT AVENUE & WHITFORD STREET  
 From CASCADE STREET TO WHITFORD STREET To ALCOTT AVENUE TO CHANNING AVENUE

LAKELAND

19752  
 CITY OF FERGUS FALLS

71001990633005 CHANNING PARK CHANNING/WHITFORD

Block 6 *4 Alley R/W 341.99 + 16 + 16 = 373.99*

BLK 6 & VAC 1/2 STS ADJ

112 W WASHINGTON AVE  
 FERGUS FALLS MN 56537 2568

Assessed	Project Rate	Amount Assessed	Comment	Project Total
373.99	89.67000 L.F.	33,535.68	BITUM ST W/CURB & GUTTER	33,535.68

187916  
 BANCROFT HOMES LLC

71001990635000 208 E BANCROFT AVE  
 Block 7

W 56' OF N 1/2 OF BLK 7

PO BOX 511  
 BARNESVILLE MN 56514 0511

Assessed	Project Rate	Amount Assessed	Comment	Project Total
56.00	89.67000 L.F.	5,021.52	BITUM ST W/CURB & GUTTER	5,021.52

159850  
 CAMERON L & KIMBERLY K POWERS

71001990636000 214 E BANCROFT AVE  
 Block 7

W 50.1' OF E 120.1' OF N1/2 OF BLK 7

214 E BANCROFT AVE  
 FERGUS FALLS MN 56537 3527

Assessed	Project Rate	Amount Assessed	Comment	Project Total
50.10	89.67000 L.F.	4,492.46	BITUM ST W/CURB & GUTTER	4,492.46

190206  
 CALEE & SARAH LARSON

71001990636001 906 S WHITFORD ST  
 Block 7

E 70' OF N1/2 OF BLK 7

906 S WHITFORD ST  
 FERGUS FALLS MN 56537 3521

Assessed	Project Rate	Amount Assessed	Comment	Project Total
70.00	89.67000 L.F.	6,276.90	BITUM ST W/CURB & GUTTER	6,276.90

61733  
 BEVERLY R HONRUD

71001990636002 922 S WHITFORD ST  
 Block 7

E 58' OF S1/2 OF BLK 7

922 S WHITFORD ST  
 FERGUS FALLS MN 56537 3500



Assessed	Project Rate	Amount Assessed	Comment	Project Total
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Project No. 59-55      Type of Public Improvement STREET & UTILITY REPLACEMENT      PRELIMINARY  
 Public Improvement No. 59-55 000      Location BANCROFT AVENUE & WHITFORD STREET  
 From CASCADE STREET TO WHITFORD STREET      To ALCOTT AVENUE TO CHANNING AVENUE

LAKELAND

58.00      89.67000      L.F.      5,200.86      BITUM ST W/CURB & GUTTER      5,200.86

105254      71001990636003      210 E BANCROFT AVE  
 MARGARET NOYES      Block 7

E 50' OF W 106' OF N 1/2 BLK 7 LIFE ESTATE TO CAROL ANDSTROM

908 N 1ST AVE  
 FERGUS FALLS MN 56537 1125

Assessed	50.00	Project Rate	89.67000	L.F.	4,483.50	Comment	BITUM ST W/CURB & GUTTER	Project Total	4,483.50
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 \* \* \* \* \* CITY OF FERGUS FALLS, OTTER TAIL COUNTY, MINNESOTA  
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 \* \* \* \* \* PRELIMINARY

Project No. 59-55 Type of Public Improvement STREET & UTILITY REPLACEMENT  
 Public Improvement No. 59-55 000 Location BANCROFT AVENUE & WHITFORD STREET  
 From CASCADE STREET TO WHITFORD STREET To ALCOTT AVENUE TO CHANNING AVENUE

WRIGHT & MENDENHALL'S

189033 71001990904000 815 S CASCADE ST  
 KARL J KROHN Block 9

815 S CASCADE ST LOT 3 & 4 EX N 20' & EX E 50' OF LOT 4 BLK 9 & PT RES 3 FINKLE &  
 FERGUS FALLS 56537 3528 WHITE'S ADDN N OF BANCROFT AVE

Assessed	Project Rate	Amount Assessed	Comment	Project Total
100.00	89.67000	L.F. 8,967.00	BITUM ST W/CURB & GUTTER	( 8,967.00

114815 71001990905000 205 E BANCROFT AVE  
 PAMELA J HOKANSON

205 E BANCROFT AVE E 50' OF LOT 4 BLK 9 & E 50' OF RES 3 FINKLE & WHITE'S ADDN N OF  
 FERGUS FALLS MN 56537 3526 BANCROFT AVE

Assessed	Project Rate	Amount Assessed	Comment	Project Total
50.00	89.67000	L.F. 4,483.50	BITUM ST W/CURB & GUTTER	4,483.50

End of Processing Total for this Public Improvement 133,262.15

## ARBOR DAY PROCLAMATION



**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees and,

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska and,

**WHEREAS**, Arbor Day is now observed throughout the nation and the world, and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife and,

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products and,

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas and beautify our community and,

**WHEREAS**, trees, whenever they are planted, are a source of joy and spiritual renewal.

**NOW, THEREFORE:** I, Benjamin Schierer, Mayor of the City of Fergus Falls, Minnesota do hereby proclaim Friday April 30 as "Arbor Day" in the City of Fergus Falls, Minnesota and I urge all citizens to celebrate Arbor Day and to support efforts to protect or trees and woodlands and,

**FURTHER**, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 19<sup>th</sup> day of April, 2021

*Mayor Benjamin Schierer*

PROCLAMATION RECOGNIZING APRIL 28 AS  
DOLLARS FOR SCHOLARS DAY

WHEREAS, be it recognized that the Dollars for Scholars organization was established in 1991 and awarded their first scholarships in 1992 and,

WHEREAS, funds for these scholarships have been provided by donors primarily from the Fergus Falls area and,

WHEREAS, each year the scholarships are matched with appropriately deserving graduating seniors in the Fergus Falls School District and,

WHEREAS, in the spring of 2021 the Dollars for Scholars will be celebrating a milestone by surpassing the one million dollar mark of scholarships distributed over the last 28 years and,

WHEREAS, the success of this program is attributed to the generosity of their donors, the hard work and dedication by the students and the hours of tireless volunteer work from members of the Fergus Falls community,

NOW THEREFORE, I, Ben Schierer, Mayor of Fergus Falls, do hereby proclaim that April 28 is Dollars for Scholars Day in the City of Fergus Falls. I would also like to extend my appreciation and thanks to the Dollars for Scholars board members, donors and community volunteers who have helped make higher education a reality for so many young people in the Fergus Falls community. This is truly a reason for the community to celebrate!



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Ben Schierer  
Mayor  
City of Fergus Falls

City Council Minutes  
April 5, 2021

The Fergus Falls City Council held a regular meeting on April 5, 2021 at 5:30 pm in the City Council Chambers. Pastor Jim Johnson of Calvary Free Lutheran led the invocation and the Pledge of Allegiance was recited. Mayor Schierer called the meeting to order at 5:32 pm and the following council members were in attendance: Kvamme, Rufer, Thompson, Gustafson, Fish and Hagberg. Arneson and Hicks were absent.

**Approval of the Agenda**

A motion and second were made by Gustafson and Thompson to approve tonight's agenda with the addition of two items; an inter fund transfer (consent) and an electrical project at Delagoon Park (new business) and the motion carried.

**PI 6074 Final Cost Hearing**

PI 6074 is the 2020 sidewalk/driveway final cost hearing. These projects were done by 100% petition and no objections were received. A total of \$55,430.70 of improvements were made and the proposed interest rate is 4%. The number of years the property owners have to pay their assessments will vary by the assessed value. A public hearing was opened at 5:36 pm. As no one appeared, the hearing was closed. Kvamme said the sidewalk in front of his home did receive improvements and he spoke favorably about the process and program. Fish offered **Resolution #52-2021** adopting the final cost assessment for PI 6074, which was seconded by Hagberg and was adopted.

**Gate City Bank Neighborhood Impact Program**

Tyler Wirth, along with other representatives of Gate City Bank, presented a large check to the city to represent the investment they are making into the community through the Neighborhood Impact Program. The program offers low interest loans to qualifying homeowners for home projects that will improve the community's housing stock and add long term value to our neighborhoods.

**Consent Agenda**

The following items were approved under **Resolution #53-2021** by Rufer: Motion approving the open and closed minutes from the March 15, 2021 City Council meeting and the March 31, 2021 Committee of the Whole meeting. Motion approving the following licenses: Excavator Barry Construction, Delzer Construction; Sidewalk/Paving S & C Construction. **Resolution #54-2021** authorizing the city to enter into the 2021 lifeguard services contract with the Fergus Falls YMCA. **Resolution #55-2021** approving an inter fund loan from the General Fund to the Park and Recreation (golf course) budget. **Resolution #56-2021** amending the tax increment fees within the 2021 fee schedule. **Resolution #57-2021** accepting a vacation petition for Highland Avenue and setting a public hearing date for April 19, 2021 at 5:30 pm. **Resolution #58-2021** authorizing the City Attorney and City Engineer to execute the necessary documents to acquire Parcel No. 710035001950007 (Pioneer Road) in the amount of \$30,000. **Resolution #59-2021** accepting a joint resolution for immediate annexation of land in Aurdal Township owned by Otter Tail Power for the Hoot Lake Solar Project. **Resolution #60-2021** initiating PI 6077, the 2021 sidewalk/driveway improvements and approving the 2021 sidewalk assessment rates. **Resolution #61-2021** accepting the preliminary engineering report for CP 5955, the Whitford/Bancroft improvements and setting the preliminary project hearing for April 19, 2021. **Resolution #62-2021** setting a public hearing to consider the designation of the Victor Lundeen Company Building, located at 126 W Lincoln Avenue and the Northern Pacific Depot, located at 423

S Cascade Street as local historic landmarks for April 19, 2021. **Resolution #63-2021** authorizing city staff and the City Attorney to negotiate a lease with United Prairie Foundation for city owned property on Western Avenue. Motion appointing Dalyce Leabo to the HRA board for a five year term. **Resolution #64-2021** accepting a \$2,500 donation from the Inga M. Johnson Endowment Fund with West Central Initiative and approving the related 2021 budget adjustments to the General Fund donations and Parks and Recreation expenditures. **Resolution #65-2021** setting the 2021 Tax Rebate Program public hearings. **Resolution #66-2021** approving transfers of \$12,000 from the Capital Projects Operations Fund to the Permanent Improvement Revolving Debt Service Fund. The resolution was seconded by Fish and was adopted.

### **Mobile Performance Stage**

The council authorized staff to obtain quotes for the acquisition of a mobile performance stage to replace the previously proposed amphitheater as a part of the downtown riverfront project. Two quotes were received. The lower stage quote was from Stageline in the amount of \$138,265. Michael Burgraff from A Center for the Arts was asked to get specifications for the lights and sound equipment needed for the stage separately. The lights would be \$9,074.69 and the sound/audio is \$11,718.32 for a total price of \$159,058.11. Staff recommended proceeding with the purchase by using a \$50,000 gift from the Veden Trust and the remainder of the funding would be from liquor store revenues. Once more clarification is obtained from the Treasury Department, there may be an opportunity to reimburse the liquor store funding with American Rescue Plan funds. Rufer spoke about the opportunities and versatility the mobile stage will offer for many venues in the community at a fraction of the cost of an amphitheater. Fish offered **Resolution #67-2021** authorizing the purchase of a mobile performance stage, which was seconded by Kvamme and was adopted.

### **Resolution of Accounts**

Fish offered a resolution authorizing the payments and claims in the amount of \$826,236.15, which was seconded by Hagberg and was adopted.

### **Delagoon Electrical Project**

The city has been working with Otter Tail Power Company on an electrical upgrade for services at Delagoon Park. The park currently has one metering point which the city owns and is responsible for maintaining. There have been frequent and costly failures happening. Otter Tail Power Company has proposed nine new metering points at the various entities throughout the park (campground, individual ballfields, BMX track etc... ) and a new feeder line. The estimated cost of the upgrades is \$50,700 and the proposed funding source is unexpended 2020 General Funds. Thompson offered **Resolution #68-2021** approving a contract with Otter Electric to do the electrical upgrades to various facilities at Delagoon Park and to authorize funds to be carried forward from unexpended General Funds from the 2020 budget, which was seconded by Gustafson and was adopted.

The meeting adjourned at 5:51 pm

*Lynne Olson*

Committee of the Whole Meeting  
April 14, 2021

The Fergus Falls City Council met as a Committee of the Whole on April 14, 2021 at 7:00 am in the City Council Chambers. Mayor Schierer called the meeting to order and the following council members were in attendance: Kvamme, Thompson, Gustafson, Hicks, Fish and Hagberg. Rufer and Arneson were absent.

**Soccer Field Use Fees**

Last fall the youth baseball association was granted exemption from paying field use fees. The youth soccer association is seeking the same field use fee exemption for their organization. A motion and second were made by Fish and Hagberg to recommend the council declare the Fergus Falls Youth Soccer Association exempt from paying field use fees and the motion carried.

**Bike/Pedestrian Master Plan**

A draft of the bicycle and pedestrian master plan was provided by consultant Antonio Rosell of Community Design Group. He explained how the information was compiled through the utilization of a survey, website, wiki map and online workshops. The plan was designed to be an active living approach that will make it easier for people of all ages and abilities to walk and bike throughout the city. The next steps include finalizing their plan, sharing it with the public for their comments and review and then sharing the final document with the city council for their acceptance.

**Airport Entitlement Funds**

The Fergus Falls City Council annually receives \$150,000 in Federal Aviation Administration (FAA) entitlement funding for eligible projects at the airport. Up to four years of entitlement funds (\$600,000) can be accrued for larger airport development projects and any funds not used within four years must be returned to the FAA. If other communities with airports around the state need funding for airport projects, cities have the ability to transfer their entitlement funds to these cities. The City of Fergus Falls currently has a balance of \$150,000 and the Red Wing Regional Airport is requesting Fergus Falls transfer these funds to them for their apron expansion project. They would return the \$150,000 in its entirety to Fergus Falls next year. In past years the City of Fergus Falls has been a giver and recipient of entitlement funds with Bemidji, Two Harbors, Glenwood and Princeton. The funds have always been returned as promised. A motion and second were made by Thompson and Kvamme to recommend the council authorize the transfer of Fergus Falls Municipal Airport entitlement funds to the Red Wing Regional Airport and the motion carried.

**1222 N Tower Road**

The West Tool & Design owners are planning an expansion on their property and the project would inhibit drainage and possibly create property damage if some storm sewer runoff water issues are not addressed. The city has determined it is necessary to install a catch basin in the cul-de-sac on First Avenue North with piping to convey the runoff away from the proposed building. Staff are seeking authorization to get quotes for this drainage project and to develop a drainage utility easement in conjunction with this work. The estimated project cost is \$33,000 and would be funded by the storm sewer enterprise fund. A motion and second were made by Gustafson and Hagberg to recommend the council authorize the solicitation of quotes and authorize staff to execute a storm water drainage easement and the motion carried.

### **PI 5337 & 5338**

PI 5337 is the 2021 mill and overlay project while PI 5338 is the 2021 seal coat project. City Engineer Brian Yavarow shared a map of the areas proposed for improvements this year. The mill and overlay project is proposed is bordered by Union Avenue, Vernon Avenue, Alcott Avenue and Fremont Street. Some portions of the project may require reconstruction due to the condition of the streets and the available budget. The proposed seal coat areas would include Cascade from TH 210 to Summit Avenue; Summit from Union to Friberg and Junius from Cascade to Sheridan. He explained seal coating is done on roads that have recently been reconstructed to increase their longevity. Mayor Schierer suggested the Engineering Department do an overview of the city's pavement management plan and how streets are chosen for improvements. The review could also include how much money the city spends on these projects, the reasons the improvements are so costly and a list of which streets the city plans to address in the next few years. A number of individual street projects were inquired by council members who agreed streets are the biggest concern residents discuss with them. A motion and second were made by Fish and Thompson to recommend the council initiate PI 5337 and 5338 and to order plans and specifications for each of these projects and the motion carried.

### **MSAS Mileage**

In April of 2019 the city and county completed a jurisdictional street swap within the city limits. As a result, the city has a reduced overall Trunk Highway Turnback mileage, which is considered over and above the maximum 20% limit on total street mileage in the city allowed in the Municipal State Aid Street (MSAS) system. To remain in compliance with the MSAS rules, the city needs to reduce over MSAS mileage by 0.60 miles. The City Engineer recommended the city remove 0.08 miles on Sherman Street: Lincoln Avenue to Washington Avenue (MSAS Route 120) and 0.53 miles on Douglas Avenue: Pebble Lake Road to Trunk Highway 210 (MSAS 140). A motion and second were made by Gustafson and Fish to recommend the council revoke the MSAS Routes 120 and 140 and the motion carried.

The meeting adjourned at 7:33 am

*Lynne Olson*



FOR COUNCIL MEETING—APRIL 19, 2021

**APPROVALS ON ALL LICENSES ARE CONTINGENT UPON PAPERWORK BEING FILLED OUT CORRECTLY AND COMPLETELY, AND ALL INSURANCES AND BONDS BEING CURRENT.**

Fireworks

Walmart/TNT Fireworks



# Council Action Recommendation

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Page 1 of 1

**Meeting Date:** 4-14-21

**Subject:** Fee schedule (Youth Soccer)

**Recommendation:** Declare the Fergus Falls Youth Soccer Association exempt from paying field use fees.

**Background/Key Points:** When the fee schedule was discussed last year, there was discussion about an exemption for Youth Baseball from paying field use fees but inadvertently, the discussion stopped short of including Youth Soccer. Giving the Youth Soccer program the same exemption from field use fees would be equitable to the Soccer program.

**Budgetary Impact:** None-neither group have been paying field use fees.

**Originating Department:** Public Works (Parks Div.)

**Respectfully Submitted:** Len Taylor

**Attachments:**



## Council Action Recommendation

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Page 1 of 2

**Meeting Date:**

April 14, 2021 – Committee of the Whole

April 19, 2021 – City Council

**Subject:**

FFM Airport Entitlement Transfer Request

**Recommendation:**

- Authorize the transfer of FFM Airport Entitlement funds to the Red Wing Regional (RGK) Airport

**Background/Key Points:**

The Fergus Falls Municipal Airport receives \$150,000 per year of Federal Aviation Administration (FAA) entitlement funding to use towards justified and eligible projects at the FFM airport. The City can accrue up to four years of entitlement funds (\$600,000) to put towards a larger airport development projects. If entitlement funds are not used within four years, they are turned back to the FAA and added to the FAA discretionary funding account which can be used for a project in any airport across the country.

With the overall increase in project construction costs, Minnesota airport communities have the option to transfer their entitlement dollars to another Minnesota community which may need additional FAA funding. This ability to transfer funding allows the funding to stay in Minnesota and help neighboring communities.

The City currently has a FAA entitlement balance of \$150,000. There is no project planned for federal fiscal year 2021. In year 2022 the City planning a pavement maintenance project.

Since the City does not need access to their FAA entitlement balance this year, the Red Wing Regional Airport is requesting a transfer of funds in the amount of \$150,000 from the City of Fergus Falls in 2021 to aid in funding construction of an Apron Expansion project. As part of the transfer agreement, Red Wing agrees to pay back the \$150,000 next year. This would give the City the necessary funding back to pursue the pavement maintenance project in federal fiscal year 2022.

The attached form (5100-110) is needed for the FAA to make the transfer of entitlement dollars between the Fergus Falls Municipal Airport and the Red Wing Regional Airport. A similar agreement will be signed next year to repay the funds from the Red Wing Regional Airport to the Fergus Falls Municipal Airport.

**Budgetary Impact:**

General staff time.

**Originating Department:**

Engineering Department

**Respectfully Submitted:**

Brian Yavarow, P.E. – City Engineer

**Attachments:**

FAA Form 5100-110



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

## **FAA Form 5100-110, Request for FAA Approval of Agreement for Transfer of Entitlements**

### **Paperwork Reduction Act Burden Statement**

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

## Request for FAA Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor: City of Fergus Falls, MN

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47114(c) for

the: Name of Transferring Airport (and LOCID): Fergus Falls Municipal Airport ( FFM )

for each fiscal year listed below:

Entitlement Type (Passenger, Cargo or Nonprimary)	Fiscal Year	Amount
Nonprimary	2021	\$ 150,000.00
<b>Total</b>		\$ 150,000.00

The Federal Aviation Administration has determined that the waived amount will be made available to:

Name of Airport (and LOCID) Receiving Transferred Entitlements:

Red Wing Regional Airport ( RGK )

Name of Receiving Airport's Sponsor: Red Wing, MN

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

**For the United States of America, Federal Aviation Administration:**

Signature: \_\_\_\_\_

Name:

Title:

Date:

**Certification of Transferring Sponsor**

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_

Name of Sponsor: City of Fergus Falls

Name of Sponsor's Authorized Official: Brian Yavarow

Title of Sponsor's Authorized Official: City Engineer

**Signature** of Sponsor's Authorized Official: \_\_\_\_\_

**Certificate of Transferring Sponsor's Attorney**

I, \_\_\_\_\_ , acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of \_\_\_\_\_ . Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

Dated at \_\_\_\_\_ (City, State),  
this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_

**Signature** of Sponsor's Attorney: \_\_\_\_\_



# Council Action Recommendation

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Page 1 of 1

**Meeting Date:**

April 14, 2021 – Committee of the Whole  
April 19, 2021 – City Council

**Subject:**

1222 N. Tower Road West Tool & Design Building Expansion

**Recommendation:**

- Authorize the solicitation of quotes
- Authorize staff to execute a storm water drainage easement

**Background/Key Points:**

Representatives of West Tool & Design Building contacted City staff in regards to a building expansion (80'x60') on their site. We determined modifications to storm sewer runoff are needed to facilitate the proposed building and site improvements.

Currently, storm water runoff from the 1st Avenue N. cul de sac drains via a street curb cut onto West Tool & Design's property and then flows overland across the property into the adjacent RR R/W. The proposed building expansion would inhibit this drainage and possibly create property damage if not addressed. Because of this, staff is proposing the installation of a catch basin in the cul de sac with piping to convey the runoff away from the proposed building. Please refer to the attached exhibit for additional detail.

Once quotes are received, staff will present them to this Council for final approval. Contingent on the building expansion schedule and quotes received, staff will recommend how to proceed with this work. A drainage utility easement will also need to be developed and recorded in conjunction with this work. The owner indicated their willingness consent to the said easement.

**Budgetary Impact:**

The estimated construction cost is \$33,000. The storm sewer enterprise fund is the proposed funding source.

**Originating Department:**

Engineering Department

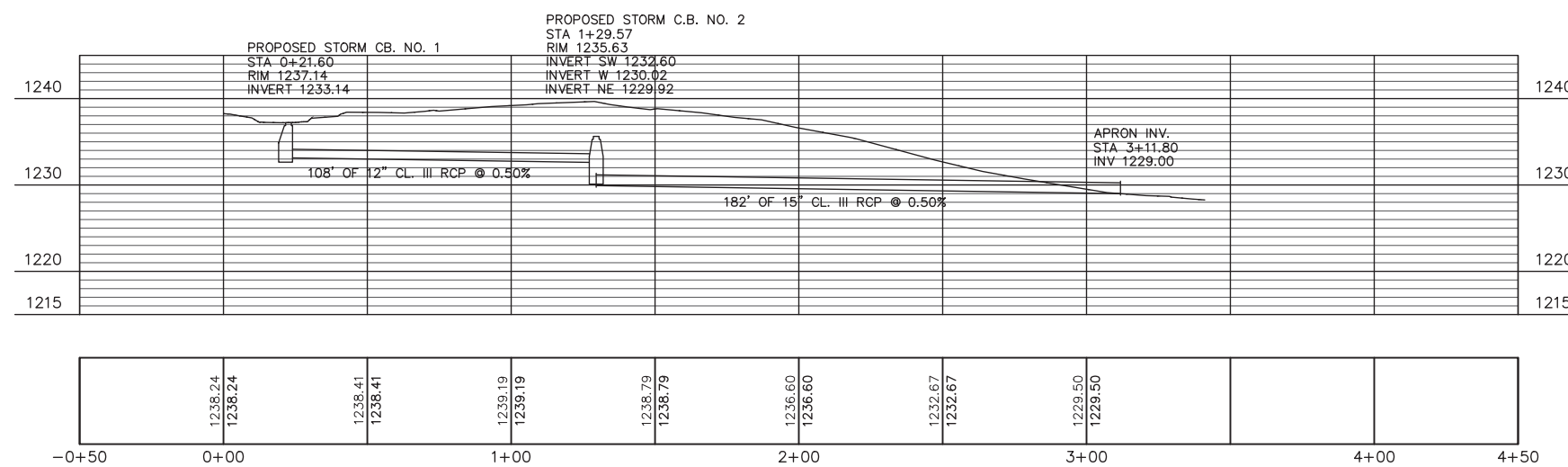
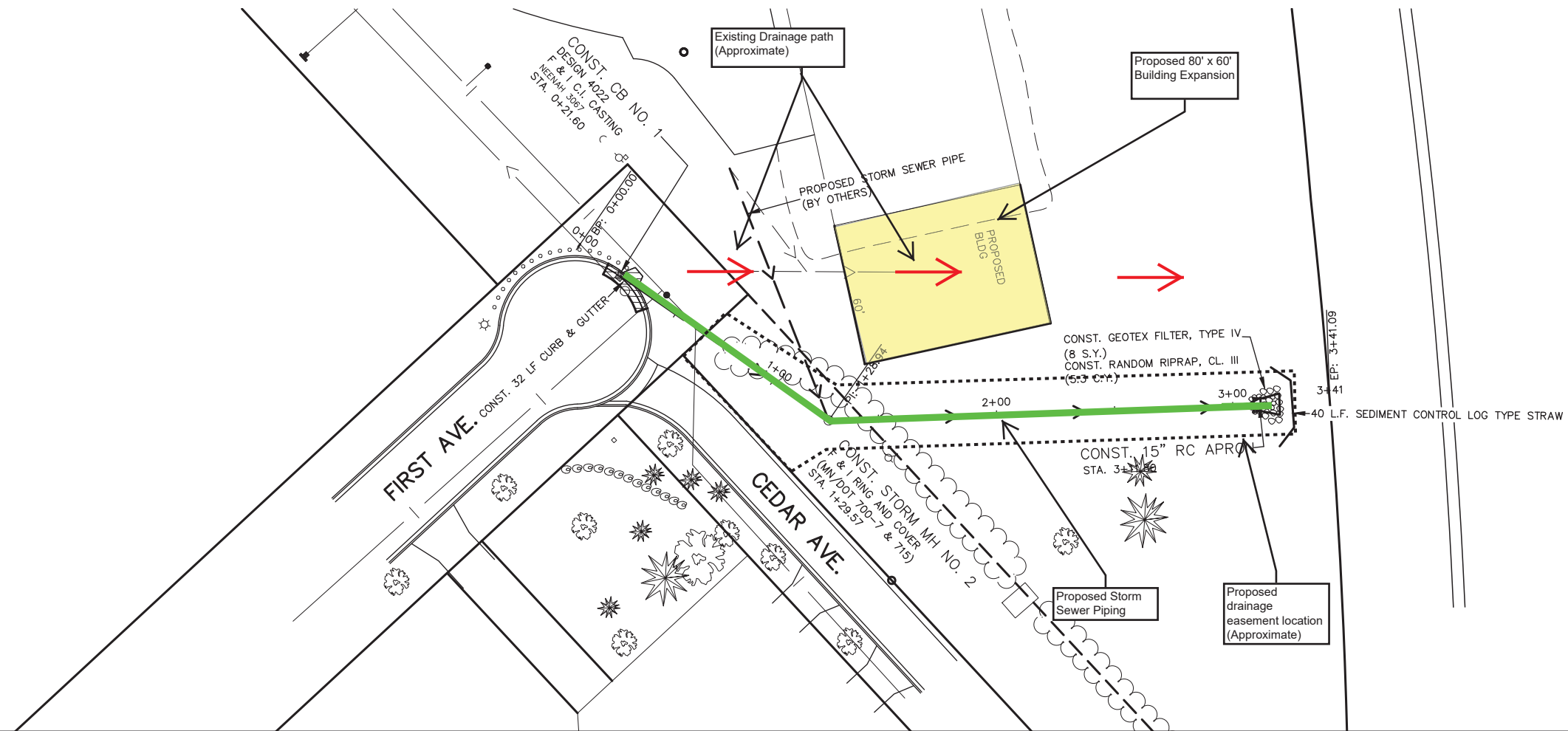
**Respectfully Submitted:**

Brian Yavarow, P.E. – City Engineer

**Attachments:**

Plan sheet





REVISION			
No.	Date	By	Description

CITY PROJ. NO.	PUB. IMP. NO.	I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
DESIGN	7766	
BIT. AREA = 36'-5 TON	DATE: 2021	CITY ENGINEER REG. NO. 48363
CHECKED BY: _____	DRAWN BY: TH _____	State Proj. No.

CITY OF FERGUS FALLS, MINNESOTA  
ENGINEERING DEPARTMENT

**FIRST AVE. & CEDAR AVE.**  
INTERSECTION TO R.R.

Sheet No. 15 of 15 Sheets



## Council Action Recommendation

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Page 1 of 2

**Meeting Date:**

April 14, 2021 – Committee of the Whole

April 19, 2021 – City Council

**Subject:**

PI 5337 – 2021 Mill & Overlay Improvement Project

PI 5338 - 2021 Seal Coat Improvement Project

**Recommendation:**

- 1) Initiate Public Improvement No. 5337 - 2021 Mill & Overlay Improvement Project
- 2) Order the project plans and specifications for PI No. 5337
- 3) Initiate Public Improvement No. 5338 - 2021 Seal Coat Improvement Project
- 4) Order the project plans and specifications for PI No. 5338

**Background/Key Points:**

City staff has been evaluating local street candidates that will receive a bituminous overlay and seal coat application. The street locations shown on the attached map are potential candidates for 2021. Please note, the streets highlighted may not all be completed due to budgetary constraints and the existing conditions of the streets.

These two (2) types of street applications are preventative maintenance strategies contracted on an annual basis throughout the City. Per City policy, sidewalk pedestrian ramps will be improved to meet ADA standards in neighborhoods that receive a bituminous mill & overlay.

If acceptable, staff will prepare the project plans and cost estimates prior to requesting authorization to advertise for bids. This work should be completed by September 2021.

**Budgetary Impact:**

The estimated construction cost have not been completed at this time however, will be selecting street segments accordingly in consideration of the City's 2021 budget levy amounts. Bituminous mill & overlay are budgeted for \$244,800 and \$129,600 for seal coat applications. These budget amounts include general engineering and contingency costs.

Staff will identify additional street segments that could possibly be added into the contract if favorable bid prices are received.

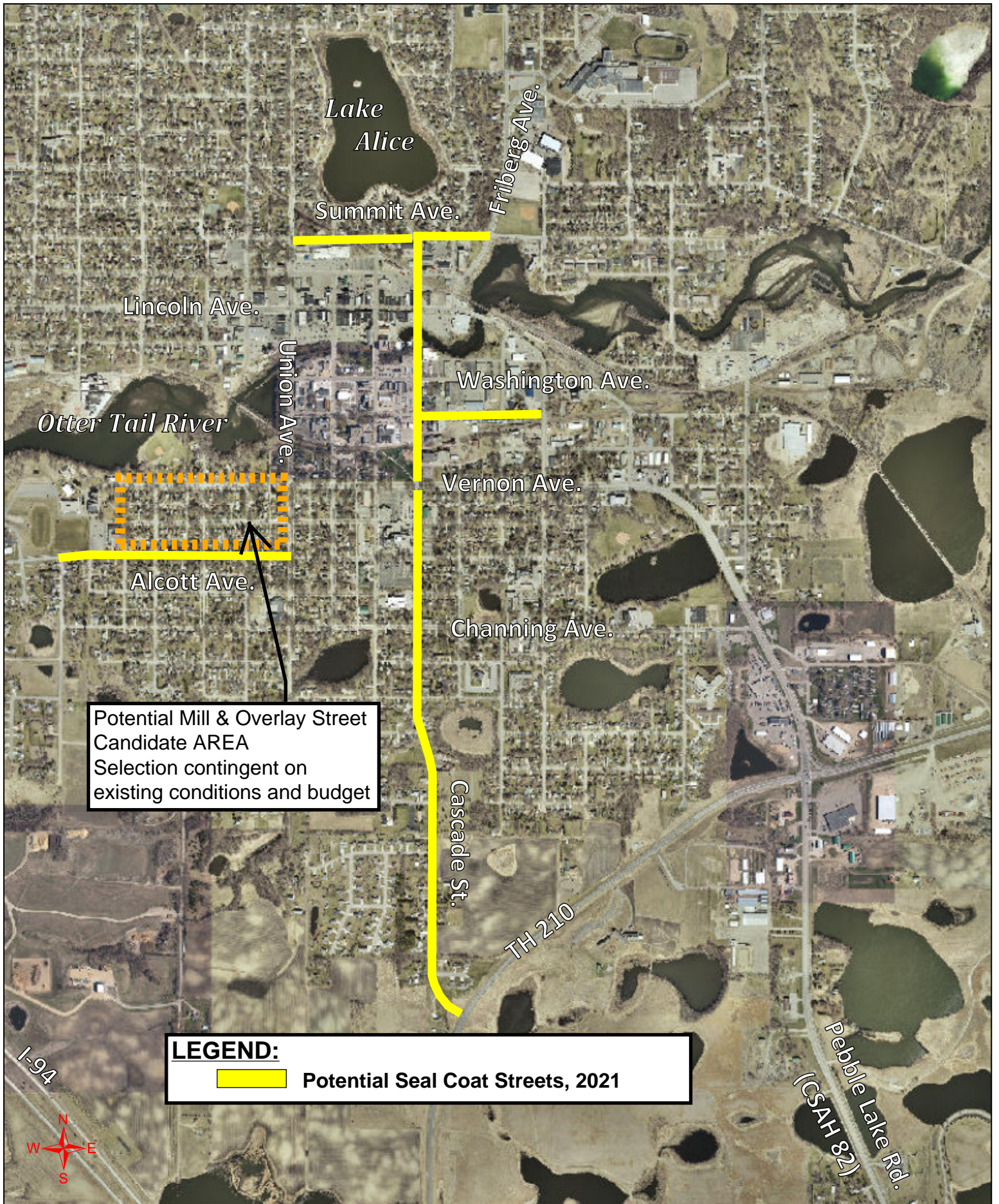
**Originating Department:**

Engineering Department

**Respectfully Submitted:**

Brian Yavarow, P.E. – City Engineer

**Attachments:**  
Location Map



Potential Mill & Overlay Street Candidate AREA  
 Selection contingent on existing conditions and budget

**LEGEND:**  
 Potential Seal Coat Streets, 2021



# Council Action Recommendation

**Meeting Date:**

April 14, 2021 – Committee of the Whole  
April 19, 2021 – City Council

**Subject:**

City MSAS Mileage Adjustment

**Recommendation:**

- Revoke the MSAS Route No.s 120 & 140

**Background/Key Points:**

In April 2019, the City and Otter Tail County completed the jurisdictional street swap within the City limits. As a result of the the City has a reduced overall Trunk Highway Turnback mileage. This “category” of street mileage is considered to be over and above the maximum 20% limit on total street mileage in Fergus Falls allowed on the Municipal State Aid Street (MSAS) System. With the reduction of mileage in this particular category it is necessary to reduce our corresponding overall MSAS System mileage by 0.60 miles to remain in compliance with the MSAS Rules.

After reviewing our current MSAS System map I recommending remove the following streets in order to reduce our total MSAS System mileage. These streets have not received any recent MSAS funding and thus do not require any proportional reimbursement of said funding. These streets also have the lowest traffic counts.

<u>ROUTE NO.</u>	<u>STREET</u>	<u>LOCATION</u>	<u>MILEAGE</u>
MSAS 120	Sherman Street	Lincoln Avenue to Washington Avenue	-0.08 miles
MSAS 140	Douglas Avenue	Pebble Lake Road to Trunk Highway 210	-0.53 miles
<b>Total mileage reduction to MSAS System</b>			<b>-0.61 miles</b>

With the completion of this action the City would have +0.01 miles of street available for future designation on the MSAS System. I approved, a resolution will be sent to the State for the Commissioner to approve.

**Budgetary Impact:**

General staff time.

**Originating Department:**

Engineering Department

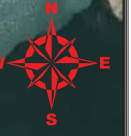
**Respectfully Submitted:**

Brian Yavarow, P.E. – City Engineer

**Attachments:**

Jurisdictional Street Swap Map

# CITY OF FERGUS FALLS & OTTER TAIL COUNTY ROUTE SWAP EXHIBIT



**Legend**

- MSAS 137
- MSAS 104
- MSAS 125
- CSAH 25
- CSAH 1

MSAS Route 120  
(Sherman)  
Revoke 0.08 Miles

MSAS Route 140  
(Douglas)  
Revoke 0.53 Miles

## **ORDINANCE NO. 12, EIGHTH SERIES**

AN ORDINANCE AMENDING CITY CODE TABLE OF SPECIAL ORDINANCES VI VACATIONS, BY ORDERING VACATION OF HIGHLAND AVENUE RIGHT-OF-WAY IN GUTTENBERG ADDITION AND PART OF PIONEER ROAD IN VILLAGE COOPERATIVE ADDITION, ALL LOCATED IN THE CITY OF FERGUS FALLS, MINNESOTA.

THE CITY OF FERGUS FALLS DOES ORDAIN:

Section 1. Pursuant to due notice, the hearing was held on April 19, 2021, upon the changes herein described and all parties desiring to be heard thereon were afforded such opportunity.

Section 2. That the following tracts should be and are hereby vacated:

### **HIGHLAND AVENUE**

That part of the South Half (S½) of Section 36, Township 133 North, Range 43 West, GUTTENBERG ADDITION, Otter Tail County, Minnesota, described as follows:

All of the 75' Highland Avenue Right-of-Way located in Guttenberg Addition, beginning at the north Right-of-Way line of Main Street and continuing to its North Terminus at the north line of said Guttenberg Addition, and there ending. Containing 3.44 Acres +/-

Section 3. Duties of Abutting Property Owners. That after such vacation goes into force and effect, the abutting property owners shall assume and be responsible for the care of said areas vacated consistent herein, and it is hereby made their bounden duty to fill any depression contained in said vacated areas and remove any and all hazards therefrom, and in the event an action is brought against the City of Fergus Falls for damages or injuries resulting from depressions or excavations and conditions of said vacated areas, the property owner or owners shall be liable to the City of Fergus Falls for any damages suffered by it as a result of the failure to make said vacated areas safe from anyone who might be using same or traveling thereon. That it is the duty of the owner of said vacated areas to place suitable warnings to the public of such vacation to the end that the traveling public may know that it is no longer a public avenue or road but a vacated avenue or road. That the owners of said vacated areas shall be responsible for all costs incidental to the closing of the vacated areas.

Section 4. Recording. After all of the conditions and requirements of this ordinance have been fulfilled, the City Administrator of the City of Fergus Falls is hereby ordered to file for record in the office of the County Recorder of Otter Tail County, Minnesota, a certified copy of the within ordinance after the same has been published according to the correct copy of the original and in addition thereto setting forth in such certificate the date and newspaper in which



said ordinance was published and the above filing shall be performed by the City Administrator when the benefited parties have paid the expenses of this proceeding.

Section 5. Effective date. The effective date of this ordinance shall be the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

The following summary is approved by the City council and shall be published in lieu of publishing the entire ordinance pursuant to Minnesota Statutes Section 412.191:

PUBLIC NOTICE

WHEREAS, the Table of Special Ordinances of the Fergus Falls City Charter has been amended by Ordinance No. 12, Eighth Series, which ordinance has been duly adopted by the City Council; and,

WHEREAS, the Council has determined that, pursuant to City Charter Section 4.04, Subd. 2, publication of the title and summary of said ordinance would clearly inform the public of the intent and effect of the ordinance; and,

WHEREAS, The Council, by at least four-fifths of its members, has directed that only the title of the ordinance and a summary be published and that printed copies of the ordinance be available for inspection by any person during regular office hours at the office of the City Administrator and also at the public library where the entire text of said ordinance is posted.

NOTICE IS HEREBY GIVEN, that the title of Ordinance No. 12, Eighth Series, is as follows:

AN ORDINANCE AMENDING CITY CODE TABLE OF SPECIAL ORDINANCES VI VACATIONS, BY ORDERING VACATION OF HIGHLAND AVENUE RIGHT-OF-WAY IN GUTTENBERG ADDITION LOCATED IN THE CITY OF FERGUS FALLS, MINNESOTA.

NOTICE IS FURTHER GIVEN, that a summary of Ordinance No. 12, Eighth Series, is as follows:

A part of Highland Avenue in Guttenberg Addition in the City of Fergus Falls, Minnesota, is hereby vacated.

NOTICE IS FURTHER GIVEN, that the Council has approved the text of the foregoing summary and determines that it clearly informs the public of the intent and effect of the ordinance.

THIS ORDINANCE was introduced on \_\_\_\_\_, 2021, and adopted by the City Council of the City of Fergus Falls, Minnesota, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the following vote:

AYES:

NAYS:

ATTEST:

APPROVED:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Mayor

Published in the Fergus Falls Daily Journal on \_\_\_\_\_, 2021.

barb/clients/city/ordnocs/eighth series/ord12

## RESOLUTION ALLOWING CLAIMS &amp; ORDERING PAYMENT THEREOF

WHEREAS, THE CITY ADMINISTRATOR HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF FERGUS FALLS, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY ADMINISTRATOR HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HIMSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF FERGUS FALLS;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERGUS FALLS, MINNESOTA, THAT THE FOLLOWING BILLS AND CLAIMS BE AND THEREBY ARE, ORDERED PAID OUT OF THE FOLLOWING FUNDS:

## General

A-1 LOCK & KEY LLC	FLAG POLE KEY/FARMERS FIELD	293.96
A-1 LOCK & KEY LLC	REKEYED LEGION FIELD, DELAGOON	324.60
ARC DOCUMENT SOLUTIONS LLC	AZON 36"X300' COLOR BOND 2"	221.33
ARC DOCUMENT SOLUTIONS LLC	BASE MAINTENANCE	199.70
AT&T MOBILITY	DATA PLANS	49.93
AT&T MOBILITY	IPADS & CELL PHONE DATA	319.18
ARAMARK	MARCH LINEN SUPPLY	1,428.95
SEAN ANDERSON	CLEANING WEEKS OF MAR 29-APR 5	392.92
ANYTIME PLUMBING LLC	FIX KITCHEN SINK	120.00
BANKCARD CENTER	ADOBE CREATIVE CLOUD	52.99
BANKCARD CENTER	CELL CHARGERS	14.99
BANKCARD CENTER	CLEANING SUPPLIES	33.95
BANKCARD CENTER	DIGITAL SIGNAGE, PLAYER LICENSE	700.00
BANKCARD CENTER	DUPLICATOR	469.00
BANKCARD CENTER	EMERGENCY MEDICAL TECH RENEWAL	20.00
BANKCARD CENTER	ESTEP CONFERENCE HOTEL	389.64
BANKCARD CENTER	FEBRUARY ADDRESS LABELS	130.00
BANKCARD CENTER	FURNACE FILTERS	307.17
BANKCARD CENTER	INK FOR DATE STAMP	7.88
BANKCARD CENTER	JOHNSON DMT FEE	75.00
BANKCARD CENTER	KNOXBOX 3200, SURFACE MOUNT	957.22
BANKCARD CENTER	MARCH APPYPIE LLC	60.00
BANKCARD CENTER	MARCH CLEVIS, HITCH PIN, CLIPS	11.28
BANKCARD CENTER	MARCH CLEVIS, TIE DOWN, HARDWARE	30.74
BANKCARD CENTER	MARCH COMPACT LAPTOP SPEAKERS	39.98
BANKCARD CENTER	MARCH EQUIPMENT REPAIR	30.00
BANKCARD CENTER	MARCH EXTERNAL CD DRIVE	41.38
BANKCARD CENTER	MARCH EYE WASH	29.88
BANKCARD CENTER	MARCH FIREFIGHTER FLAG	44.98
BANKCARD CENTER	MARCH FLASH DRIVES	106.42
BANKCARD CENTER	MARCH POSTAGE	11.92

## General

BANKCARD CENTER	MARCH REPAIR HOT MIX TARP	184.00
BANKCARD CENTER	MARCH RETRACT AIR HOSE	203.97
BANKCARD CENTER	MARCH SMART LABEL PRINTER	75.00
BANKCARD CENTER	MARCH TORCH KIT	59.99
BANKCARD CENTER	MARCH UNIFORM SHIRTS	179.97
BANKCARD CENTER	MARCH WIRELESS MOUSE, HEADSET	183.91
BANKCARD CENTER	MARCH/JOB ONLINE	295.00
BANKCARD CENTER	MATERIALS CITY HALL BATHROOM	57.52
BANKCARD CENTER	MATTSON UNIFORM PURCHASE	69.01
BANKCARD CENTER	MILLER UNIFORM PURCHASE	69.95
BANKCARD CENTER	MONTHLY ADOBE MEMBERSHIP	10.78
BANKCARD CENTER	MOTOR FUEL RANGER 12 UNIT 3044	15.49
BANKCARD CENTER	MOULTRIE MOBILE MONTHLY	9.99
BANKCARD CENTER	PAINT, MISC. LETTERS	68.11
BANKCARD CENTER	PATROL SUPPLIES	22.05
BANKCARD CENTER	PDFESCAPE PREMIUM/SONMOR	35.88
BANKCARD CENTER	PURCHASE PERMITS	300.00
BANKCARD CENTER	REDUCER FLANGE C.HALL BATH	15.77
BANKCARD CENTER	RENNER UNIFORM PURCHASE	80.96
BANKCARD CENTER	ROPE RESCUE LEVEL I/LIPSON	1,150.00
BANKCARD CENTER	ROPE RESCUE LEVEL I/MCKEEVER	1,150.00
BANKCARD CENTER	SHOVEL, RAKES	197.92
BANKCARD CENTER	SILBERNAGEL UNIFORM PURCHASE	24.05
BANKCARD CENTER	SIMULATOR TRAINING SUPPLIES	15.04
BANKCARD CENTER	SONSTEBE UNIFORM PURCHASE	384.04
BANKCARD CENTER	SUREFIRE BATTERIES	26.99
BANKCARD CENTER	THUMB DRIVES	92.52
BANKCARD CENTER	WEST TRAINING	25.00
BANKCARD CENTER	03/18/21-03/17/22 STANDARD PRO	149.90
BANKCARD CENTER	2021 GFOA MEMBERSHIP	190.00
BANKCARD CENTER	3/8" FIP ADAPTER BRASS	11.95
BANKCARD CENTER	7 POST RENEWALS	630.00
BEYER BODY SHOP, INC.	TOW CHEVY AVALANCHE/21010203	85.00
BEYER BODY SHOP, INC.	TOW KIA SOUL/21010681	100.00
BEYER BODY SHOP, INC.	TOW OLDS SILHOUETTE/21010203	115.00
BJORN'S HEATING & AIR COND INC	ROOFTOP UNIT OVER MEETING ROOM	189.00
BUGBEE'S LOCKSMITH	APRIL REKEY LOCKS	62.50
CENTURYLINK	APRIL TELEPHONE EXPENSE	64.00
CHARTER COMMUNICATIONS	04/02-05/01/21 CABLE	40.18
CHARTER COMMUNICATIONS	04/04-05/03/21 CABLE	47.92
DAVID CHRISTIANSON	2021 SAFETY BOOT REIMBURSEMENT	119.95
CLIMATE CONTROL INC	APR VALVE ACTUATOR	411.04
COLE PAPERS, INC.	CLEANING SUPPLIES	354.39

## General

COLE PAPERS, INC.	CREDIT	43.81-
COMMISSIONER OF REVENUE	2021 MARCH SALES TAX	58,340.00
COOPERS TECHNOLOGY GROUP	APRIL/POP-UP REFILLS	10.47
COOPERS TECHNOLOGY GROUP	APRIL/SUPPLIES-PENS	7.69
COOPERS TECHNOLOGY GROUP	MARCH/SUPPLIES-BINDERS	6.48
DACOTAH PAPER CO	BUFF PAD,CANLINER, TISSUE, TOWEL	1,203.01
DACOTAH PAPER CO	BUFFING PAD 17 IN RED	15.39
DACOTAH PAPER CO	DISP AERO WHT STRATUSIII	50.48
DAILY JOURNAL	MARCH ORDINANCE #11 8TH SERIES	192.50
E & L BINDERY	2018&2019 MINUTES & RESOLUTION	190.00
EMPLOYEES INSURANCE TRUST FUND	APRIL HEALTH INSURANCE	88,721.13
EMPLOYEES INSURANCE TRUST FUND	APRIL LIFE INSURANCE	2,693.63
EQUIPMENT FUND	MAR FUEL CHARGES #3002	92.19
EQUIPMENT FUND	MAR FUEL CHARGES #3004	27.02
EQUIPMENT FUND	MAR FUEL CHARGES #3006	70.50
EQUIPMENT FUND	MAR FUEL CHARGES #3009	13.95
EQUIPMENT FUND	MAR FUEL CHARGES #3019	44.70
EQUIPMENT FUND	MAR FUEL CHARGES #3022	32.49
EQUIPMENT FUND	MAR FUEL CHARGES #3040	36.79
EQUIPMENT FUND	MAR FUEL CHARGES #3041	81.94
EQUIPMENT FUND	MAR FUEL CHARGES #3042	23.58
EQUIPMENT FUND	MAR REPAIRS/SERVICE #3002	242.41
4M FUND	MARCH 2021 SERVICE CHARGE	55.68
FASTENAL COMPANY	APR 11" CABLE ZIP TIES DELAGOO	40.32
FASTENAL COMPANY	MAR CUT OF WHEEL FOR LIGHT POL	24.86
FASTENAL COMPANY	MAR 3/8" SIGN BOLTS	7.53
FERGUS FALLS MONUMENT COMPANY	REPAIR TO"MADISON" MONUMENT	1,098.00
FERGUS HOME & HARDWARE	MAR SAWZALL 9" BLADES (TODD K)	19.99
GALLS LLC	BACKHAUS VEST CREDIT	448.94-
GALLS LLC	HARRINGTON VEST CREDIT	448.94-
GALLS LLC	MATTSON UNIFORM PURCHASE	345.07
GALLS LLC	RENNER UNIFORM PURCHASE	61.16
GALLS LLC	WEST/CEDERBERG SWAT VESTS	6,357.83
GENERAL FUND	MARCH COPIER USE	217.26
GENERAL FUND	MARCH LONG DISTANCE CHARGES	51.74-
GENERAL FUND	MARCH POSTAGE USE	344.45
GENERAL FUND	TRANSFER MARCH COPIER USE	395.94-
GENERAL FUND	TRANSFER MARCH POSTAGE USE	1,126.36-
GRAND FORKS FIRE EQUIPMENT LLC	APRIL COAT ID'S	95.98
GRAND FORKS FIRE EQUIPMENT LLC	MARCH EXTRICATIONS GLOVES	1,000.00
GRANITE ELECTRONICS	FEBRUARY PAGERS	916.00
GREAT PLAINS NATURAL GAS CO	MARCH NATURAL GAS EXPENSE	1,326.89
HOME DEPOT CREDIT SERVICES	APR DEWALT HAMMER DRILL	44.75

## General

HOME DEPOT CREDIT SERVICES	APR RETURN CREDIT GOLF COURSE	49.08-
HOME DEPOT CREDIT SERVICES	MAR BATTERIES-BARRICADE LIGHT	55.92
HOME DEPOT CREDIT SERVICES	MAR GEAR RACK ANCHORS (LOGAN)	32.87
HOME DEPOT CREDIT SERVICES	MAR GEAR RACK HARDWARE (LOGAN)	35.64
HOME DEPOT CREDIT SERVICES	MAR HARDWARE/ANCHORS CITY HALL	50.51
HOME DEPOT CREDIT SERVICES	MAR PLUMBING PARTS CITY HALL	14.99
HOME DEPOT CREDIT SERVICES	MAR RETURN COPPER WASHER CITY	3.92-
HOME DEPOT CREDIT SERVICES	MAR SUPPLIES TO REMOVE/INSTALL	51.54
HOME DEPOT CREDIT SERVICES	MAR TOILET SEAT/WASHERS CITY	33.90
HOME DEPOT CREDIT SERVICES	MAR 3/8"X 30" WATER LINE CITY	11.82
HOME DEPOT CREDIT SERVICES	MARCH CEMENT/PRIMER,4" DWV TEE	13.49
HOME DEPOT CREDIT SERVICES	MARCH GRADE STAKES 1X2-24"	5.98
INVISION EYE CARE	APRIL/EYE EXAM-POTENTIAL HIRE	308.45
LAKE REGION HEALTHCARE CORP	MARCH PRE-EMPLOY DRUG SCREEN	673.18
LAKE REGION HEALTHCARE CORP	MARCH RANDOM DRUG SCREEN	77.50
LAKELAND MENTAL HEALTH CENTER	MARCH/EMPLOYEE ASSIST-1048052	97.00
LOCATORS & SUPPLIES INC	MAR MARKING PAINT (ANDY)	85.98
VICTOR LUNDEEN COMPANY	MARCH/SUPPLIES-COPY PAPER	770.00
MII LIFE INCORPORATED	APRIL FLEX/HSA PART FEE	131.45
MACQUEEN EQUIPMENT INC	MARCH GEAR LOCKER UPGRADE	3,713.00
MARCO-FARGO	03/27-04/27/21 COPIER RENT	584.61
MEDTOX LABORATORIES INC	MARCH PRE-EMPLOY DRUG SCREEN	62.82
MN DEPT OF PUBLIC SAFETY	CJDN ACCESS FEE	390.00
MN STATE COMMUNITY & TECH COLL	JAN/FIRE OFFICER I-KOMESTAKES	500.00
NYCKLEMOE & ELLIG, P.A.	APRIL PROSECUTING SERVICES	8,937.50
O'DAY EQUIPMENT INC	FEB INSTALL HOSE ON REEL	314.00
O'DAY EQUIPMENT INC	MAR TIGHTEN FITTINGS ON HOSE	314.00
OFFICE OF MNIT SERVICES	MARCH INTERNET USAGE	251.63
OTTER ELECTRIC LLC	REMOVAL OF POLE N UNION/CAVOUR	160.00
OTTER ELECTRIC LLC	REMOVE POLE LIGHT MILL/CAVOUR	160.00
OTC HUMANE SOCIETY INC	FEB BOARDING FEES	208.00
OTC HUMANE SOCIETY INC	MAR BOARDING FEES	520.00
OTTER TAIL POWER COMPANY	MARCH ELECTRICITY EXPENSE	2,202.37
OTTER TAIL TELCOM	APR. TELEPHONE LINES	2,403.88
OTTER TAIL TELCOM	APRIL TELEPHONE EXPENSE	762.66
OVERLAND MECHANICAL SERVICES	MAR DOW THERM 35%-FOR BOILER	27.50
WILLIAM PETERSEN	APRIL JANITORIAL SERVICES	950.00
POLICE DEPT CONTINGENCY FUND	MATTER UNIFORM PURCHASE	51.31
POLICE DEPT CONTINGENCY FUND	MILLER BACKGROUND SCHOOL COST	300.00
POLICE DEPT CONTINGENCY FUND	ROBINSON TITLE/19038571	35.00
POLICE DEPT PETTY CASH	ESTEP BCA TRAVEL MEAL	12.49
PRO-WEST & ASSOCIATES, INC	GIS SUPPORT SERVICES	387.08
QUADIENT LEASING USA INC	02/02-05/01/21 LEASE PMT	290.79

## General

RHOMAR INDUSTRIES INC	MAR BLACK-MAX CATHODIC RUST AR	804.28
SELAND'S FLOOR COVERING	NEW/USED CARPET	3,658.00
SIGNWORKS SIGNS & BANNERS INC	COVID CLINIC SIGNS	195.00
SOURCEWELL	FEBRUARY PLANNING & ZONING	2,205.00
SOURCEWELL	MARCH PLANNING & ZONING	2,025.00
SPECIALTY SOLUTIONS LLC	MAR PROF LAWN MIX	426.14
STATE TREASURER	1ST QTR 2021 SURCHARGE	3,150.47
STATE TREASURER	1ST QTR 2021 SURCHARGE RETEN	125.06-
STENERSON BROTHERS LUMBER CO	APR BIFOLD DOORS/CASINGS CITY	1,586.18
STENERSON BROTHERS LUMBER CO	FEB/RETURN SUPPLIES-PREM SPF	135.61-
STENERSON BROTHERS LUMBER CO	MAR GEAR RACK HARDWARE (LOGAN)	25.98
FRANKLIN STOCK	2021 SAFETY BOOT REIMBURSEMENT	105.01
STRUCTURAL MATERIALS INC	APR EZ-POUR FIBRE FORM 18"	51.20
SWANSTON EQUIPMENT CO	MAR POLE SAW CLAMPING PIECE	30.40
TWIN CITY SHARPENING INC	SHIPPING	69.50
TWIN CITY SHARPENING INC	ZAMBONI BLADE SHARPEN	55.00
TWIN CITY SHARPENING INC	ZAMBONI BLADE SHARPENING	55.00
VERIZON WIRELESS	APRIL CELL PHONE EXPENSE	89.14-
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPENSE	459.36-
VERIZON WIRELESS	MARCH CELL PHONE EXPENSE	369.05-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/01F020638	744,549.54-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/35563PSE0	243.08-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3620AUSK1	.01-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/3620A7UTO	4.19-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/831641FR1	100,000.00-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/91282CBQ3	1,058,994.06-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/91282CLB4	95,692.08-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVEST/97705MUK9	55,000.00-
WELLS FARGO - INVESTMENTS	PURCHASE OF INVESTMENTS - MAR	4,108,965.92
WEST CENTRAL MN EMS CORP	MARCH MEDICAL BAGS	210.00
WIMACTEL INC	APRIL TELEPHONE EXPENSE	132.00
	F U N D   T O T A L	2,270,049.88

## P.A. General

AL'S REFRIGERATION, INC.	CLEANED ICE MACHINE & LINES	486.00
ATLAS OUTDOOR SERVICES LLC	APRIL/CBHH SNOW/LAWN CARE	1,000.00
EMPLOYEES INSURANCE TRUST FUND	APRIL HEALTH INSURANCE	1,126.60
EMPLOYEES INSURANCE TRUST FUND	APRIL LIFE INSURANCE	7.44

## P.A. General

GENERAL FUND	MARCH COPIER USE	58.26
GENERAL FUND	MARCH LONG DISTANCE CHARGES	.66
GENERAL FUND	MARCH POSTAGE USE	.71
JOHNSON CONTROLS INC	MONTHLY MAINT -HVAC MAR	265.02
MII LIFE INCORPORATED	APRIL FLEX/HSA PART FEE	3.30
OTTER TAIL CO. TREASURER'S OFC	ARMY RES BDG 71003991432008	546.00
OTTER TAIL CO. TREASURER'S OFC	1ST HALF NORG 71002995001000	2,368.00
OTTER TAIL CO. TREASURER'S OFC	2021 CBHH 71004500023006	1,092.00
OTTER TAIL TELCOM	APR. TELEPHONE LINES	6.72
SUMMIT COMPANIES	MONTHLY MONITORING -APR	32.50
SUMMIT COMPANIES	QTRLY FIRE ALARM INSPECTION	104.00
UGSTAD PLUMBING, INC.	INSTALLED TEMPERING VALVE	225.89
UGSTAD PLUMBING, INC.	REPLACED VACUUM BREAKER RM 173	491.17
	F U N D   T O T A L	7,814.27

## Regional Treatment Center-City Operated

BANKCARD CENTER	CUDDEBACK DIGITAL RTC	20.00
	F U N D   T O T A L	20.00

## Public Library

ARAMARK	FEBRUARY LINEN SUPPLY	31.41
ARAMARK	MARCH LINEN SUPPLY	42.63
BAKER & TAYLOR INC	ADULT BOOKS	631.68
BAKER & TAYLOR INC	JUVENILE BOOKS	413.04
BAKER & TAYLOR INC	OFFICE SUPPLIES	76.51
BANKCARD CENTER	FEBRUARY DIGITAL MATERIALS	194.97
BANKCARD CENTER	FEBRUARY DVD'S	10.79
BANKCARD CENTER	FEBRUARY FACEBOOK ADS	5.00
BANKCARD CENTER	GOOGLE PLAY ANNUAL SUBSCRIPTIO	19.99
BANKCARD CENTER	MARCH BOOKS	518.46
BANKCARD CENTER	MARCH DIGITAL MATERIALS	168.93
BANKCARD CENTER	MARCH DVD'S	531.27
BANKCARD CENTER	MARCH OPERATING SUPPLIES	119.51



## Public Library

BANKCARD CENTER	MARCH POSTAGE	78.60
BANKCARD CENTER	MARCH/VIDEO EDITING	10.78
BANKCARD CENTER	ZOOM VIDEO MONTHLY FEE	16.16
EMPLOYEES INSURANCE TRUST FUND	APRIL HEALTH INSURANCE	8,987.51
EMPLOYEES INSURANCE TRUST FUND	APRIL LIFE INSURANCE	47.43
GENERAL FUND	MARCH LONG DISTANCE CHARGES	16.62
GENERAL FUND	MARCH POSTAGE USE	76.27
GRANICUS LLC	WEB SITE MAINT/HOSTING 2021	750.00
GREAT PLAINS NATURAL GAS CO	MARCH NATURAL GAS EXPENSE	45.13
MII LIFE INCORPORATED	APRIL FLEX/HSA PART FEE	17.88
MIDWEST TAPE EXCHANGE	ADULT DVD	52.47
OTTER TAIL TELCOM	APR. TELEPHONE LINES	73.92
OTTER TAIL TELCOM	APRIL TELEPHONE EXPENSE	148.24
US BANK EQUIPMENT FINANCE	03/21-04/21/21 COPIER LEASE	540.30
	F U N D   T O T A L	13,625.50

## Bigwood Event Center

BANKCARD CENTER	KNOXBOX 3200, SURFACE MOUNT	478.60
OTTER TAIL TELCOM	APR. TELEPHONE LINES	6.72
VINTAGE VOLTAGE ENGINEERING	EVENT CENTER SOUND SYSTEM	365.00
	F U N D   T O T A L	850.32

## IRP Revolving Loan

GENERAL FUND	MARCH COPIER USE	8.52
	F U N D   T O T A L	8.52

## CDBG/HUD Revolving Loan

GENERAL FUND	MARCH COPIER USE	4.06
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## CDBG/HUD Revolving Loan

F U N D   T O T A L	4.06
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## Capital Improvement

JOEL CARLSON INC.	2021 LEGISLATIVE SESSION	21,500.00
DAILY JOURNAL	MARCH FINAL COST-SIDEWALKS	134.75
DAILY JOURNAL	MARCH RIVERFRONT MASTER PLAN	288.75
FRONTIER PRECISION INC	HARDWARE, SOFTWARE MAINT WARRANT	1,458.00
HOISINGTON KOEGLER GROUP INC	MARCH GLACIAL EDGE TRAIL -2021	2,107.50
INTERSTATE ENGINEERING INC.	PROF SERV 3/12/21-3/13/21	324.00
INTERSTATE ENGINEERING INC.	PROF SERVICE 2/18/21-2/20/21	572.00
MIDWEST REGIONAL	PURCHASE PARCEL 71003500195007	30,000.00
OTTER TAIL POWER COMPANY	MARCH ELECTRICITY EXPENSE	24.74
PLATTE PROPERTIES II, LLC	PAY ESTIMATE NO. 4	10,218.78
	F U N D   T O T A L	66,628.52

## Liquor Store

ASHBY BREWING COMPANY	APRIL/BEER	60.00
A-1 LOCK & KEY LLC	APRIL/REPAIR SAFE KEYPAD	120.00
ALEXANDRIA FREIGHT SERVICE INC	APRIL/FREIGHT	283.00
ALEXANDRIA FREIGHT SERVICE INC	JANUARY/FREIGHT	70.00
ALEXANDRIA FREIGHT SERVICE INC	MARCH/FREIGHT	122.80
THE AMERICAN BOTTLING COMPANY	APRIL/MIX	341.49
THE AMERICAN BOTTLING COMPANY	MARCH/MIX	157.40
ARAMARK	MARCH LINEN SUPPLY	252.21
ARCTIC GLACIER USA INC	APRIL/ICE	419.15
ARTISAN BEER COMPANY	APRIL/BEER	1,933.89
ARTISAN BEER COMPANY	MARCH/BEER	1,014.17
BANKCARD CENTER	FEBRUARY MISC PURCHASES	824.90
BANKCARD CENTER	MARCH CARDS & LABELS	172.50
BANKCARD CENTER	MARCH MOOD PANDORA	58.12
BANKCARD CENTER	MARCH TIME CLOCK KEYS	17.98
BANKCARD CENTER	MARCH YELLOW TAGS FOR SHELVES	406.94
BELLBOY CORPORATION	APRIL/FREIGHT	4.20

## Liquor Store

BELLBOY CORPORATION	APRIL/LIQUOR	13,723.83
BELLBOY CORPORATION	APRIL/MIX	48.75
BELLBOY CORPORATION	APRIL/WINE	1,556.75
BEVERAGE WHOLESALERS INC	APRIL/BEER	36,697.19
BEVERAGE WHOLESALERS INC	APRIL/MIX	72.10
BEVERAGE WHOLESALERS INC	APRIL/WINE	1,153.60
BEVERAGE WHOLESALERS INC	MARCH/BEER	7,897.40
BEVERAGE WHOLESALERS INC	MARCH/MIX	43.20
PATRICIA DILLON	MARCH/BASKETS FOR CHAMBER PROG	12.95
BRAUN VENDING INC	APRIL WATER COOLER RENT	16.00
BRAUN VENDING INC	APRIL/SUPPLIES-WATER	25.00
BREAKTHRU BEVERAGE MINNESOTA	APRIL/FREIGHT	255.48
BREAKTHRU BEVERAGE MINNESOTA	APRIL/LIQUOR	10,909.09
BREAKTHRU BEVERAGE MINNESOTA	APRIL/MIX	1,044.91
BREAKTHRU BEVERAGE MINNESOTA	APRIL/WINE	472.00
CAYAN	MARCH 2021 CR CD FEES	10,664.76
VIKING COCA-COLA BOTTLING CO	APRIL/MIX	392.82
VIKING COCA-COLA BOTTLING CO	MARCH/MIX	290.30
COMMISSIONER OF REVENUE	2021 MARCH SALES TAX	41.47
COOPERS TECHNOLOGY GROUP	APRIL/POP-UP REFILLS	5.04
COOPERS TECHNOLOGY GROUP	APRIL/SUPPLIES-PENS	3.70
COPPER TRAIL BREWING CO	APRIL/BEER	183.84
COPPER TRAIL BREWING CO	MARCH/BEER INVOICE #22368	211.80
COPPER TRAIL BREWING CO	MARCH/BEER INVOICE #22369	303.72
DCR BREWING CO	APRIL/BEER	214.00
DACOTAH PAPER CO	APRIL/MISC PURCHASE-CUPS	96.19
DACOTAH PAPER CO	APRIL/ROLL THERMAL, BAGS	368.15
DAILY JOURNAL	2020 LIQUOR STORE FINANCIALS	498.00
EMPLOYEES INSURANCE TRUST FUND	APRIL HEALTH INSURANCE	9,624.17
EMPLOYEES INSURANCE TRUST FUND	APRIL LIFE INSURANCE	15.19
GENERAL FUND	MARCH LONG DISTANCE CHARGES	.86
GREAT PLAINS NATURAL GAS CO	MARCH NATURAL GAS EXPENSE	267.99
H BOYD NELSON INC	APRIL/BEER	25,792.51
H BOYD NELSON INC	APRIL/MIX	410.75
H BOYD NELSON INC	MARCH/BEER	12,645.02
H BOYD NELSON INC	MARCH/MIX	65.10
HOME DEPOT CREDIT SERVICES	MAR BROOM, LED 4 PK	26.60
HOME DEPOT CREDIT SERVICES	MAR 10 FT WATER HOSE	14.98
HOME DEPOT CREDIT SERVICES	MARCH DISINFECTING WIPES	14.94
JOHNSON BROTHERS LIQUOR CO	APRIL/FREIGHT	860.15
JOHNSON BROTHERS LIQUOR CO	APRIL/LIQUOR	25,883.22
JOHNSON BROTHERS LIQUOR CO	APRIL/MIX	386.05
JOHNSON BROTHERS LIQUOR CO	APRIL/WINE	14,714.59

## Liquor Store

JOHNSON BROTHERS LIQUOR CO	JANUARY/FREIGHT	1.49
JOHNSON BROTHERS LIQUOR CO	MARCH/FREIGHT	166.13
JOHNSON BROTHERS LIQUOR CO	MARCH/LIQUOR	2,409.50
JOHNSON BROTHERS LIQUOR CO	MARCH/WINE	5,530.32
LIQUOR STORE	RECEIPT APRIL RENT	358.00-
VICTOR LUNDEEN COMPANY	FEB/RED & WHITE CHALK MARKERS	17.45
MII LIFE INCORPORATED	APRIL FLEX/HSA PART FEE	20.48
THE MCKINNON COMPANY INC	APRIL/RED BULL	35.90
OTTER TAIL TELCOM	APR. TELEPHONE LINES	77.20
OTTER TAIL TELCOM	APRIL TELEPHONE EXPENSE	296.40
PEPSI BEVERAGE COMPANY	APRIL/MIX	325.85
PHILLIPS WINE AND SPIRITS CO	APRIL/FREIGHT	211.83
PHILLIPS WINE AND SPIRITS CO	APRIL/LIQUOR	12,324.06
PHILLIPS WINE AND SPIRITS CO	APRIL/MIX	528.00
PHILLIPS WINE AND SPIRITS CO	APRIL/WINE	1,965.65
PHILLIPS WINE AND SPIRITS CO	MARCH/FREIGHT	66.71
PHILLIPS WINE AND SPIRITS CO	MARCH/LIQUOR	2,704.44
PHILLIPS WINE AND SPIRITS CO	MARCH/MIX	44.00
PHILLIPS WINE AND SPIRITS CO	MARCH/WINE	1,322.00
SIGNATURE HOME TECHNOLOGIES	APRIL, MAY, JUNE MONITOR SVC	73.74
SMALL LOT WINE	MARCH/FREIGHT	3.00
SMALL LOT WINE	MARCH/WINE	120.00
SOUTHERN GLAZER'S OF MN	APRIL/FREIGHT	369.10
SOUTHERN GLAZER'S OF MN	APRIL/LIQUOR	19,432.48
SOUTHERN GLAZER'S OF MN	APRIL/WINE	2,039.12
TOTAL REGISTER SYSTEMS	FTP MONTHLY SERVICE	32.36
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPENSE	51.56
VERIZON WIRELESS	MARCH CELL PHONE EXPENSE	51.56
VINOCOPIA INC	APRIL/FREIGHT	28.50
VINOCOPIA INC	APRIL/LIQUOR	1,342.50
VINOCOPIA INC	APRIL/MIX	120.00
VINOCOPIA INC	APRIL/WINE	920.00
VINOCOPIA INC	MARCH/LIQUOR	1,203.90-
WINE MERCHANTS INC	APRIL/FREIGHT	43.58
WINE MERCHANTS INC	APRIL/WINE	1,807.84
WINE MERCHANTS INC	MARCH/FREIGHT	2.98
WINE MERCHANTS INC	MARCH/WINE	200.00
	F U N D   T O T A L	237,306.74

## Refuse Disposal

## Refuse Disposal

A-1 LOCK & KEY LLC	MAR SPARE MORTISE LOCK	358.00
ARAMARK	MARCH LINEN SUPPLY	517.89
COMMISSIONER OF REVENUE	2021 MARCH SALES TAX	209.13
COMMISSIONER OF REVENUE	2021 MARCH SWMT	27,850.00
COOPERS TECHNOLOGY GROUP	APRIL/POP-UP REFILLS	3.44
COOPERS TECHNOLOGY GROUP	APRIL/SUPPLIES-PENS	2.53
WASTE MANAGEMENT	03/16-03/31/21 PRO SERVICES	2,989.85
EMPLOYEES INSURANCE TRUST FUND	APRIL HEALTH INSURANCE	13,991.93
EMPLOYEES INSURANCE TRUST FUND	APRIL LIFE INSURANCE	58.90
GENERAL FUND	MARCH LONG DISTANCE CHARGES	.06
LOCATORS & SUPPLIES INC	APR SQUARE FLAT HANDLE SHOVEL	34.99
MII LIFE INCORPORATED	APRIL FLEX/HSA PART FEE	16.50
MARCO-FARGO	03/27-04/27/21 COPIER RENT	127.72
OTTER TAIL COUNTY TREASURER	MARCH TIPPING FEES	93,891.50
OTTER TAIL POWER COMPANY	FEBRUARY/SERVICE-MAIL BILLS	74.97
OTTER TAIL TELCOM	APR. TELEPHONE LINES	26.88
OTTER TAIL TELCOM	APRIL TELEPHONE EXPENSE	143.67
REVTRAK INC	MARCH 2021 CR CD FEES	2,565.43
WASTEWATER TREATMENT FUND	MAR ASH CELL LEACHATE	415.80
WASTEWATER TREATMENT FUND	MAR DEMO CELL LEACHATE	191.21
	F U N D   T O T A L	143,470.40

## Sewage Treatment

ARAMARK	MARCH LINEN SUPPLY	353.75
AMWELL	MAR ONE LOT MISC PARTS MATT	506.00
AMWELL	MAR ONE LOT OF MISC PARTS MATT	5,136.89
BANKCARD CENTER	FEB MPCA C.CARD FEE	4.98
BANKCARD CENTER	FEB REGISTRATION N.SLETTEN	200.00
BANKCARD CENTER	MAR ALUM 4" MALE CAMLOCK	117.52
BANKCARD CENTER	MAR CHAIN, DETERGENT, HOLE SAW	225.68
BANKCARD CENTER	MAR TOILET REPAIR KIT	19.98
BANKCARD CENTER	MARCH HYDRAULIC COUPLER	63.50
CARTER PUMP LLC	MAR VALVE SEATS/GASKETS MATT	1,027.30
CENTURYLINK	APRIL TELEPHONE EXPENSE	64.00
COOPERS TECHNOLOGY GROUP	APRIL/POP-UP REFILLS	5.56
COOPERS TECHNOLOGY GROUP	APRIL/SUPPLIES-PENS	4.08
COOPERS TECHNOLOGY GROUP	MAR SEWER CAMERA DVD'S	24.99
EMPLOYEES INSURANCE TRUST FUND	APRIL HEALTH INSURANCE	10,607.72

## Sewage Treatment

EMPLOYEES INSURANCE TRUST FUND	APRIL LIFE INSURANCE	40.30
FASTENAL COMPANY	APR 1/4" HARDWARE ORDER WWTP	10.50
GENERAL FUND	MARCH LONG DISTANCE CHARGES	1.54
GOPHER STATE ONE CALL	MAR BILLABLE TICKETS	32.40
HOME DEPOT CREDIT SERVICES	APR DEWALT HAMMER DRILL	44.75
HOME DEPOT CREDIT SERVICES	APR 20V DEWALT BATTERY STEPHEN	74.50
HOME DEPOT CREDIT SERVICES	MAR PLUMBING PARTS 640 W 7TH S	40.70
HOME DEPOT CREDIT SERVICES	MAR 1/2" DEWALT CORDLESS IMPAC	106.33
LOCATORS & SUPPLIES INC	APR 2" DISCHARGE PUMP	109.66
LUBRICATION ENGINEERS, INC.	APR IND. GEAR OIL, SYN GEAR OIL	3,054.01
MII LIFE INCORPORATED	APRIL FLEX/HSA PART FEE	11.00
MARCO-FARGO	03/27-04/27/21 COPIER RENT	127.72
MN POLLUTION CONTROL AGENCY	MAR WASTEWATER INDV ANNUAL PER	5,900.00
NORTHERN DEWATERING	MAR CABLE HOLDER (MATT)	42.00
OTTER TAIL POWER COMPANY	FEBRUARY/SERVICE-MAIL BILLS	74.97
OTTER TAIL TELCOM	APR. TELEPHONE LINES	26.88
OTTER TAIL TELCOM	APRIL TELEPHONE EXPENSE	141.89
RMB ENVIRONMENTAL LABORATORIES	APR ANALYSIS	598.00
RMB ENVIRONMENTAL LABORATORIES	MAR WEEKLY WASTEWATER MONITORI	216.00
RAILROAD MANAGEMENT CO III, LLC	LIC FEE 7/25/21 TO 7/24/22	692.11
REVTRAK INC	MARCH 2021 CR CD FEES	2,565.43
SPECIALTY SOLUTIONS LLC	MAR PROF LAWN MIX	213.07
SPEE DEE DELIVERY SERVICE INC	MAR SHIPMENT CHARGES (MATT)	27.60
USA BLUEBOOK	MAR COREPRO SECTION, CHK VALVE	393.02
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPENSE	146.53
VERIZON WIRELESS	MARCH CELL PHONE EXPENSE	104.70
WASTEWATER TREATMENT FUND	RECEIPT TO MAR LEACHATE	607.01-
	F U N D   T O T A L	32,550.55

## Water

ARAMARK	MARCH LINEN SUPPLY	354.71
BANKCARD CENTER	FEBRUARY BLUETOOTH HEADSET	104.00
BANKCARD CENTER	MARCH ANGLERS	82.80
BARRY CONST OF FERGUS FALLS	MAR STANTON WATER MAIN BREAK	2,357.55
CENTURYLINK	APRIL TELEPHONE EXPENSE	186.00
COOPERS TECHNOLOGY GROUP	APRIL DESK FAN, 16" FAN, ORGANIZ	105.86
COOPERS TECHNOLOGY GROUP	APRIL/POP-UP REFILLS	5.04
COOPERS TECHNOLOGY GROUP	APRIL/SUPPLIES-PENS	3.70

## Water

CORE & MAIN LP	APR STOCK WATER PARTS ORDER PE	3,507.19
EMPLOYEES INSURANCE TRUST FUND	APRIL HEALTH INSURANCE	7,353.63
EMPLOYEES INSURANCE TRUST FUND	APRIL LIFE INSURANCE	52.70
ETHANOL PRODUCTS, LLC	APR C02	1,360.72
FERGUSON WATERWORKS #2516	APR STOCK HYDRANT REPAIR PARTS	698.61
FERGUSON WATERWORKS #2516	APR 3" HYD METER USG W/NST COU	2,768.88
FERGUSON WATERWORKS #2516	APR 6X24 SS REPAIR CLAMP	476.36
FERGUSON WATERWORKS #2516	MAR HYDRANT PARTS PER TRAVIS	240.81
GENERAL FUND	MARCH COPIER USE	81.24
GENERAL FUND	MARCH LONG DISTANCE CHARGES	3.50
GENERAL FUND	MARCH POSTAGE USE	232.82
GOIN' POSTAL FERGUS FALLS	APRIL POSTAGE	13.00
GOPHER STATE ONE CALL	MAR BILLABLE TICKETS	32.40
GRAYMONT (WI) LLC.	MAR HIGH CALCIUM QUICKLIME	5,517.43
HAWKINS INC	MAR PURIFICATION CHEMICALS	5,286.15
HOME DEPOT CREDIT SERVICES	APR DEWALT HAMMER DRILL	44.75
HOME DEPOT CREDIT SERVICES	APR WATER PLANT MISC SUPPLIES	52.33
HOME DEPOT CREDIT SERVICES	APR 20V DEWALT BATTERY STEPHEN	74.50
HOME DEPOT CREDIT SERVICES	MAR 1.5" NO HUB COUPLING (WTP)	3.98
HOME DEPOT CREDIT SERVICES	MAR 1/2" DEWALT CORDLESS IMPAC	106.34
LOCATORS & SUPPLIES INC	APR 2" DISCHARGE PUMP	109.66
MII LIFE INCORPORATED	APRIL FLEX/HSA PART FEE	16.50
MARCO-FARGO	03/27-04/27/21 COPIER RENT	127.72
OTTER TAIL POWER COMPANY	FEBRUARY/SERVICE-MAIL BILLS	74.98
OTTER TAIL TELCOM	APR. TELEPHONE LINES	26.88
OTTER TAIL TELCOM	APRIL TELEPHONE EXPENSE	162.22
REVTRAK INC	MARCH 2021 CR CD FEES	2,565.43
SHERWIN WILLIAMS CO	APR PAINT SUPPLIES AT WTP	15.53
SHERWIN WILLIAMS CO	APR PAINT/SUPPLIES (WTP CHAD)	206.41
SPECIALTY SOLUTIONS LLC	MAR PROF LAWN MIX	213.07
THUL SPECIALTY CONTRACTING INC	MAR WTP CLARIFIER SURFACE REHA	62,700.00
USA BLUEBOOK	APR LAB CHEMICALS WTP CHAD L	233.87
VERIZON WIRELESS	APRIL CELL PHONE EXPENSE	89.14
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPENSE	123.14
VERIZON WIRELESS	MARCH CELL PHONE EXPENSE	99.80
	F U N D   T O T A L	97,871.35

## Storm Water

## Storm Water

BANKCARD CENTER	MAR MS4 TRAINING-M.HARRINGTON	50.00
BANKCARD CENTER	2021 MECA MEMBERSHIP	60.00
GOPHER STATE ONE CALL	MAR BILLABLE TICKETS	32.40
HOME DEPOT CREDIT SERVICES	MAR 1/2" DEWALT CORDLESS IMPAC	106.33
LOCATORS & SUPPLIES INC	APR 2" DISCHARGE PUMP	109.67
NYCKLEMOE & ELLIG, P.A.	MARCH LEGAL FEES	1,251.65
RMB ENVIRONMENTAL LABORATORIES	LANDFILL/AIRPORT ANALYSIS	91.00
RMB ENVIRONMENTAL LABORATORIES	MAR GOLFCOURSE SLOUGH ANALYSIS	165.00
SPECIALTY SOLUTIONS LLC	MAR PROF LAWN MIX	213.07
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPENSE	35.01
VERIZON WIRELESS	MARCH CELL PHONE EXPENSE	35.01
	F U N D   T O T A L	2,149.14

## Equipment

ARAMARK	MARCH LINEN SUPPLY	296.51
AMERICAN WELDING & GAS, INC	APR WRAP-A-ROUND MEASURE TOOL	20.28
AMERICAN WELDING & GAS, INC	APR 60 MONTH ACETYLENE/OXYGEN	463.95
AUTO VALUE - FERGUS FALLS	APR AIR FILTER UNIT 259	25.34
AUTO VALUE - FERGUS FALLS	APR AIR FILTER UNIT 483	4.57
AUTO VALUE - FERGUS FALLS	APR ATC 40 AMP FUSES U-3045	5.95
AUTO VALUE - FERGUS FALLS	APR ATR FUSE ASSORT PACK	5.99
AUTO VALUE - FERGUS FALLS	APR CREDIT RETURNED FILTER	8.49-
AUTO VALUE - FERGUS FALLS	APR FUEL FILTER UNIT 484	5.70
AUTO VALUE - FERGUS FALLS	APR HONING STONE SET (SHOP)	5.49
AUTO VALUE - FERGUS FALLS	APR M-STYLE AIR COUPLERS	12.98
AUTO VALUE - FERGUS FALLS	APR OIL FILTER UNIT 79	7.16
AUTO VALUE - FERGUS FALLS	APR RH OUTER TIE ROD UNIT 16	44.99
AUTO VALUE - FERGUS FALLS	APR SEALED BEAM BULB UNIT 259	9.99
AUTO VALUE - FERGUS FALLS	APR SPARK PLUG/FILTER PARK	10.98
AUTO VALUE - FERGUS FALLS	APR STOCK HYD FITTINGS	9.58
AUTO VALUE - FERGUS FALLS	APR SUPREME DISH CAB CLEANER	7.99
AUTO VALUE - FERGUS FALLS	APR 1LB PROPANE/VULCANIZING CH	18.48
AUTO VALUE - FERGUS FALLS	MAR AEROSOL TRUCK BED LINER	11.99
AUTO VALUE - FERGUS FALLS	MAR AIR FILTER UNIT 239	14.59
AUTO VALUE - FERGUS FALLS	MAR BLACK NITRILE GLOVES USED	69.79
AUTO VALUE - FERGUS FALLS	MAR BRAKE PARTS CLEANER	35.88
AUTO VALUE - FERGUS FALLS	MAR FEMALE DIN HYD FITTINGS	106.26
AUTO VALUE - FERGUS FALLS	MAR FREIGHTLINER GREY PAINT	24.99



## Equipment

AUTO VALUE - FERGUS FALLS	MAR LH OUTER TIE ROD U-16	40.99
AUTO VALUE - FERGUS FALLS	MAR NEW WAY AEROSOL PAINT	49.98
AUTO VALUE - FERGUS FALLS	MAR PH RD MACHINE SCREW	.63
AUTO VALUE - FERGUS FALLS	MAR RED ON-OFF ROCKER SWITCH	3.99
AUTO VALUE - FERGUS FALLS	MAR RED 14 GAUGE WIRE (SHOP)	21.99
AUTO VALUE - FERGUS FALLS	MAR RH OUTER TIE ROD UNIT 16	40.99
AUTO VALUE - FERGUS FALLS	MAR SOLDERLESS WIRE TERMINALS	17.25
AUTO VALUE - FERGUS FALLS	MAR STOCK ORDER	93.50
AUTO VALUE - FERGUS FALLS	MAR TRUCK WASHING BRUSH	33.98
BANKCARD CENTER	FEBRUARY VEHICLE DECALS	14.75
BANKCARD CENTER	FEBRUARY WELDING BLANKETS	59.10
BANKCARD CENTER	FEBRUARY 10# CUT STEEL	24.84
BANKCARD CENTER	MAR AIR COMB 36"FILTER CLEANER	37.49
BANKCARD CENTER	MAR INNER TUBE, ELECT SWITCHES	33.96
BANKCARD CENTER	MAR MIP INSPECTOR/OLSON, BAUER	200.00
BANKCARD CENTER	MARCH AIR BRAKE KNOB UNIT #227	25.18
BANKCARD CENTER	MARCH LOCK OUT/TAG OUT	6.14
BANKCARD CENTER	MARCH VEHICLE RECOVERY STRAPS	146.16
BANKCARD CENTER	MARCH 10# CUT STEEL	17.07
BANKCARD CENTER	TRENCH DRAIN, STAINLESS STEEL	1,388.94
CODY BAUER	2021 SAFETY BOOT REIMBURSEMENT	220.36
BLUE STREAK EQUIPMENT	APR AARDVARK 96 TOW BEHIND MAG	11,195.67
BLUETARP FINANCIAL INC	MAR 10,000LB HOIST & TURF LIFT	6,480.00
CENTURYLINK	APRIL TELEPHONE EXPENSE	194.00
CODE 4 SERVICES INC	2097 EQUIPMENT	3,654.49
COMMISSIONER OF REVENUE	2021 MARCH SPECIAL FUEL TAX	726.18
COMMISSIONER OF REVENUE	2021 MARCH SALES TAX	64.40
COOPERS TECHNOLOGY GROUP	APRIL/POP-UP REFILLS	2.81
COOPERS TECHNOLOGY GROUP	APRIL/SUPPLIES-PENS	2.06
COSSETTE ELECTRIC LLC	APR ADD OUTLET/MOVE OUTLET/ADD	522.59
DEPT. OF MOTOR VEHICLE	2021 FORD F250 TAX & LICENSE	1,878.56
EMPLOYEES INSURANCE TRUST FUND	APRIL HEALTH INSURANCE	2,898.31
EMPLOYEES INSURANCE TRUST FUND	APRIL LIFE INSURANCE	18.91
EQUIPMENT FUND	MAR FUEL USAGE	423.16-
EQUIPMENT FUND	MAR REPAIRS/SERVICE	242.41-
FARGO FREIGHTLINER	APR RETURN HOOD MOUNTED MIRROR	57.94-
FARGO FREIGHTLINER	APR SLACK ADJUSTER U-226	79.68
FARGO FREIGHTLINER	MAR HOOD MOUNT P/MIRROR U-228	190.83
FASTENAL COMPANY	APR U-BOLTS UNIT 214	4.39
FASTENAL COMPANY	MAR SHOP SUPPLY ORDER	54.03
FASTENAL COMPANY	MAR STOCK HARDWARE ORDER	281.10
FERGUS HOME & HARDWARE	MAR LOCKING PLIERS (SHOP)	35.98
GENERAL FUND	MARCH LONG DISTANCE CHARGES	8.32

## Equipment

NAPA AUTO PARTS - FERGUS FALLS	MAR COOLANT SENDER UNIT 239	17.19
GOIN' POSTAL FERGUS FALLS	APR FREIGHT TO ON EXCHANGED	30.74
GREAT PLAINS NATURAL GAS CO	MARCH NATURAL GAS EXPENSE	1,550.45
HIRERIGHT LLC	APR MVR CHECK JARED OLSON	22.30
HOME DEPOT CREDIT SERVICES	APR AIR HOSE (CITY GARAGE)	29.97
HOME DEPOT CREDIT SERVICES	APR HAMMER DRILL/RATCHET SHOP	76.68
HOME DEPOT CREDIT SERVICES	APR SAWBLADE (SHOP)	47.97
HOME DEPOT CREDIT SERVICES	APR SHOP VAC FILTERS (SHOP)	27.97
HOME DEPOT CREDIT SERVICES	MAR BALL PEEN/BLACKSMITH HAMME	50.96
HOME DEPOT CREDIT SERVICES	MAR PUSH BROOMS/SCOOP SHOVEL	74.93
INTERSTATE BATTERY SYSTEM	MAR STOCK BATTERY ORDER	346.85
LAKEWAY EXPRESS LLC	MAR NON-OXYGENATED FUEL JASON	92.03
LARSON WELDING AND MACHINE CO.	MAR STRAIGHTEN/WELD/BORED QUIC	1,500.00
LAWSON PRODUCTS INC	APR DRILL BIT ORDER (SHOP)	73.08
LAWSON PRODUCTS INC	APR FLUSH OFF AEROSOL DEGREASE	79.68
LOCATORS & SUPPLIES INC	APR BACKRACK/MOUNTING KIT U-63	330.00
LOCATORS & SUPPLIES INC	APR 2" CAM LOCK COUPLER/3" CAP	20.98
LOCATORS & SUPPLIES INC	APR 3" CAM LOCK COUPLERS/GSKTS	24.97
MII LIFE INCORPORATED	APRIL FLEX/HSA PART FEE	2.89
MACQUEEN EQUIPMENT INC	APR 8X26 POLY CONV BROOMS	1,458.48
MARCO-FARGO	03/27-04/27/21 COPIER RENT	114.27
MCMASTER-CARR SUPPLY CO	APR THREADED ROD/BALL JOINT	22.52
MCMASTER-CARR SUPPLY CO	APR 3" CAM LOCK PLUG U-240	26.07
MEKALSON HYDRAULICS INC	APR REPAIR HYD PACKER SYSTEM	750.00
MINNESOTA MOTOR COMPANY	MARCH CAR WASHES	25.00
MOTION INDUSTRIES INC	MAR AIR LINE PARTS UNIT 501	35.38
MOTION INDUSTRIES INC	MAR GREASE LINE PARTS U-501	105.17
MOTION INDUSTRIES INC	MAR INTERNAL COLLARS FOR SCREW	43.88
NELSON AUTO CENTER	APR 2021 F250 UNIT 63	28,131.73
OLYMPIC SALES	APR ADD ON PARTS FOR UNIT 227	1,545.37
OLYMPIC SALES	APR HARNESS W/COIL UNIT 226	166.21
OLYMPIC SALES	APR HYD FILTERS/SPLASH SHIELD	403.89
OLYMPIC SALES	APR NEW WAY HYD FILTERS	456.43
OLYMPIC SALES	APR TAILGATE LOCK SHOES U-216	99.41
OLYMPIC SALES	APR UNLOADER VALVE/ ORING KITS	2,002.63
O'REILLY AUTOMOTIVE INC	APR OIL FILTER UNIT 484	6.57
OTTER TAIL TELCOM	APR. TELEPHONE LINES	60.48
OTTER TAIL TELCOM	APRIL TELEPHONE EXPENSE	36.26
PRODUCTIVITY PLUS ACCOUNT	MAR CREDIT FREIGHT ON PICKED	9.25-
PRODUCTIVITY PLUS ACCOUNT	MAR REAR MARKER LAMP U-284	122.25
ROYAL TIRE INC	APR RECONDITION WHEEL	40.90
ROYAL TIRE INC	MAR WHEEL REFURB PRIME/PAINT	40.90
SIGNWORKS SIGNS & BANNERS INC	FEB GRAPHICS FOR REFUSE TRUCKS	1,500.00

## Equipment

SNAP-ON TOOLS	MAR PRO LINK EDGE TRADE/UPDATE	2,602.04
STENERSON BROTHERS LUMBER CO	MAR 2X4X8 FOR CITY SHOP	51.01
STRUCTURAL MATERIALS INC	MAR REBAR 1/2"X20' HOIST PROJE	469.80
SWANSTON EQUIPMENT CO	APR COOLANT TANK UNIT 239	550.89
SWANSTON EQUIPMENT CO	APR GLOBAL GUTTER BROOMS	802.38
SWANSTON EQUIPMENT CO	APR GLOBAL MAIN BROOM UNIT 239	457.96
SWANSTON EQUIPMENT CO	APR HEADLAMP SWITCH UNIT 239	140.43
SWANSTON EQUIPMENT CO	APR TEMP SENDER UNIT 239	69.50
SWANSTON EQUIPMENT CO	MAR HYD FILTERS UNIT 239	241.13
SYN-TECH SYSTEMS INC	MAR FUEL MASTER STOCK ORDER	539.00
TENNANT SALES AND SERVICE CO	MAR SWEEPER PARTS UNIT 1171	181.40
TWIN STAR EQUIPMENT & MFG CO	APR CUTTING EDGES/MOUNTING BLO	957.28
ULTIMATE AUTO SAFETY	APR ALIGNMENT ON UNIT 16	81.95
VERIZON WIRELESS	FEBRUARY CELL PHONE EXPENSE	103.12
VERIZON WIRELESS	MARCH CELL PHONE EXPENSE	77.98
WALLWORK TRUCK CENTER F.F.	APR BRAKE SHOE UNIT 226	123.63
WALLWORK TRUCK CENTER F.F.	APR CREDIT RETURNED MIRROR	67.41-
WALLWORK TRUCK CENTER F.F.	APR DRIVE AXLE BRAKE DRUM U226	391.42
WALLWORK TRUCK CENTER F.F.	APR DRIVE BRAKE SHOES U-226	1,669.42
WALLWORK TRUCK CENTER F.F.	APR HENDRICKSON AIR BAG U-259	123.46
WALLWORK TRUCK CENTER F.F.	APR WHEEL HUB PLUG UNIT 226	6.06
WALLWORK TRUCK CENTER F.F.	APR 3 POST MIRROR KIT UNIT 259	67.41
WALLWORK TRUCK CENTER F.F.	MAR BRAKE DRUM UNIT 226	391.42
WALLWORK TRUCK CENTER F.F.	MAR OIL WHEEL SEALS UNIT 226	151.86
WALLWORK TRUCK CENTER F.F.	MAR STEER AXLE BRAKES U-226	462.41
ZIEGLER INC.	APR BLADE CIRCLE WEAR PARTS	2,673.20
ZIEGLER INC.	FEB BOLTS FOR UNIT 501	27.44
ZIEGLER INC.	FEB CREDIT FOR CUTTING EDGES	3,540.90-
ZIEGLER INC.	FEB STOCK CUTTING EDGES	2,655.67
	F U N D   T O T A L	85,302.18

## Employees Insurance

EMPLOYEES INSURANCE TRUST FUND	RECEIPT APRIL HEALTH INS	143,311.00-
EMPLOYEES INSURANCE TRUST FUND	RECEIPT APRIL LIFE INS	2,688.67-
EMPLOYEES INSURANCE TRUST FUND	RECEIPT APRIL LIFE INSURANCE	245.83-
	F U N D   T O T A L	146,245.50-

## Flexible Benefit Agency

MII LIFE INCORPORATED	2021 FLEX PLAN REIMB	1,289.30
	F U N D   T O T A L	1,289.30

## PEG Access

BJORN'S HEATING & AIR COND INC	MARCH REPLACE ZONE VALVE HEAD	252.00
LIQUOR STORE	APRIL RENT	358.00
MINNESOTA UC FUND	1ST QUARTER UNEMPLOYMENT TAX	122.00
OTTER TAIL TELCOM	APRIL TELEPHONE EXPENSE	220.65
	F U N D   T O T A L	952.65

## Fergus Falls Convention and Visitor's Bureau, Inc.

ADVENTURE CYCLING ASSOCIATION	APRIL ADVENTURE CYCLIST	736.00
ADVENTURE CYCLING ASSOCIATION	MARCH ADVENTURE CYCLIST	385.00
BANKCARD CENTER	FEBRUARY FACEBOOK ADS	60.48
BANKCARD CENTER	MARCH BERGMAN EMT RETIREMENT	28.00
BANKCARD CENTER	MARCH POSTAGE-MACVB AUCTION	14.74
BANKCARD CENTER	MARCH ZOOM.US	16.16
BIG CAT DISC GOLF LLC	MICRO GRANT AWARD	500.00
A CENTER FOR THE ARTS	MICRO GRANT AWARD	500.00
CENTRAL LAKES DUATHLON	MICRO GRANT AWARD	250.00
FERGUS FALLS SADDLE CLUB/RODEO	MICRO GRANT AWARD	500.00
GENERAL FUND	MARCH COPIER USE	26.60
GENERAL FUND	MARCH LONG DISTANCE CHARGES	20.18
GENERAL FUND	MARCH POSTAGE USE	472.11
HOOR MEDIA	AAA LIVING/EMT CO-OP	1,278.00
I-94 SPEEDWAY INC	2021 TRACK BANNER	500.00
LAKE REGION RUN	MICRO GRANT AWARD	250.00
MINNESOTA UC FUND	1ST QUARTER UNEMPLOYMENT TAX	32.00
NICE THREADS CUSTOM EMBROIDER	APRIL/4,000 LIP BALMS	3,185.20
OTTER TAIL CO. HISTORICAL SOC.	2021 SPONSORSHIP	1,000.00
OTTER TAIL POWER COMPANY	MARCH/DESIGN SUMMER TRAVEL AD	44.01
OTTER TAIL TELCOM	APR. TELEPHONE LINES	20.16
SUMMERFEST	MICRO GRANT AWARD	250.00

4/19/2021

R E S O L U T I O N   R E C O R D

Fergus Falls Convention and Visitor's Bureau, Inc.

WISSOTA 100

MICRO GRANT AWARD

250.00

F U N D   T O T A L

10,318.64

T O T A L   A L L   F U N D S

2,823,966.52

BE IT FURTHER RESOLVED, THAT THE CITY ADMINISTRATOR BE, AND HE HEREBY IS AUTHORIZED AND DIRECTED TO DRAW WARRANTS FOR THE ABOVE CLAIMS FROM THE RESPECTIVE FUNDS AS HEREIN INDICATED, AND THAT THE MAYOR AND CITY ADMINISTRATOR BE, AND THEY HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER SUCH WARRANTS.

THE ABOVE AND FOREGOING RESOLUTION WAS OFFERED AT A REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 19 DAY OF APRIL BY ALDERMAN WHO MOVED ITS ADOPTION, WAS SECONDED BY ALDERMAN AND ADOPTED BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

WHEREUPON THE ABOVE RESOLUTION WAS DULY DECLARED ADOPTED.

ATTEST:

APPROVED:

-----  
CITY ADMINISTRATOR

-----  
MAYOR

4/19/2021

R E S O L U T I O N   R E C O R D

ASHBY BREWING COMPANY	60.00
A-1 LOCK & KEY LLC	1,096.56
ARC DOCUMENT SOLUTIONS LLC	421.03
AT&T MOBILITY	369.11
ADVENTURE CYCLING ASSOCIATION	1,121.00
ALEXANDRIA FREIGHT SERVICE INC	475.80
AL'S REFRIGERATION, INC.	486.00
THE AMERICAN BOTTLING COMPANY	498.89
ARAMARK	3,278.06
AMERICAN WELDING & GAS, INC	484.23
AMWELL	5,642.89
SEAN ANDERSON	392.92
ANYTIME PLUMBING LLC	120.00
ARCTIC GLACIER USA INC	419.15
ARTISAN BEER COMPANY	2,948.06
ATLAS OUTDOOR SERVICES LLC	1,000.00
AUTO VALUE - FERGUS FALLS	733.50
BAKER & TAYLOR INC	1,121.23
BANKCARD CENTER	16,204.15
BARRY CONST OF FERGUS FALLS	2,357.55
CODY BAUER	220.36
BELLBOY CORPORATION	15,333.53
BEVERAGE WHOLESALERS INC	45,863.49
BEYER BODY SHOP, INC.	300.00
BIG CAT DISC GOLF LLC	500.00
BJORN'S HEATING & AIR COND INC	441.00
BLUE STREAK EQUIPMENT	11,195.67
BLUETARP FINANCIAL INC	6,480.00
PATRICIA DILLON	12.95
BRAUN VENDING INC	41.00
BREAKTHRU BEVERAGE MINNESOTA	12,681.48
BUGBEE'S LOCKSMITH	62.50
JOEL CARLSON INC.	21,500.00
CARTER PUMP LLC	1,027.30
CAYAN	10,664.76
A CENTER FOR THE ARTS	500.00
CENTRAL LAKES DUATHLON	250.00
CENTURYLINK	508.00
CHARTER COMMUNICATIONS	88.10
DAVID CHRISTIANSON	119.95
CLIMATE CONTROL INC	411.04
VIKING COCA-COLA BOTTLING CO	683.12
CODE 4 SERVICES INC	3,654.49
COLE PAPERS, INC.	310.58
TOTAL OTHER VENDORS	172,079.45

4/19/2021

R E S O L U T I O N   R E C O R D

COMMISSIONER OF REVENUE	87,231.18
COOPERS TECHNOLOGY GROUP	193.45
COPPER TRAIL BREWING CO	699.36
CORE & MAIN LP	3,507.19
COSSETTE ELECTRIC LLC	522.59
DCR BREWING CO	214.00
DACOTAH PAPER CO	1,733.22
DAILY JOURNAL	1,114.00
WASTE MANAGEMENT	2,989.85

TOTAL OTHER VENDORS 270,284.29

DEPT. OF MOTOR VEHICLE	1,878.56
E & L BINDERY	190.00

TOTAL OTHER VENDORS 272,352.85

ETHANOL PRODUCTS, LLC	1,360.72
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TOTAL OTHER VENDORS 273,713.57

4M FUND	55.68
FARGO FREIGHTLINER	212.57
FASTENAL COMPANY	422.73
FERGUS FALLS MONUMENT COMPANY	1,098.00
FERGUS FALLS SADDLE CLUB/RODEO	500.00
FERGUS HOME & HARDWARE	55.97
FERGUSON WATERWORKS #2516	4,184.66
FRONTIER PRECISION INC	1,458.00
GALLS LLC	5,866.18

TOTAL OTHER VENDORS 287,567.36

NAPA AUTO PARTS - FERGUS FALLS	17.19
GOIN' POSTAL FERGUS FALLS	43.74
GOPHER STATE ONE CALL	97.20
GRAND FORKS FIRE EQUIPMENT LLC	1,095.98
GRANICUS LLC	750.00
GRANITE ELECTRONICS	916.00
GRAYMONT (WI) LLC.	5,517.43
GREAT PLAINS NATURAL GAS CO	3,190.46
H BOYD NELSON INC	38,913.38
HAWKINS INC	5,286.15



4/19/2021

R E S O L U T I O N   R E C O R D

HIRERIGHT LLC	22.30
HOISINGTON KOEGLER GROUP INC	2,107.50
HOME DEPOT CREDIT SERVICES	1,317.92
HOUR MEDIA	1,278.00
I-94 SPEEDWAY INC	500.00
INTERSTATE BATTERY SYSTEM	346.85
INTERSTATE ENGINEERING INC.	896.00
INVISION EYE CARE	308.45
JOHNSON BROTHERS LIQUOR CO	49,951.45
JOHNSON CONTROLS INC	265.02
LAKE REGION HEALTHCARE CORP	750.68
LAKE REGION RUN	250.00
LAKELAND MENTAL HEALTH CENTER	97.00
LAKEWAY EXPRESS LLC	92.03
LARSON WELDING AND MACHINE CO.	1,500.00
LAWSON PRODUCTS INC	152.76

TOTAL OTHER VENDORS 403,230.85

LOCATORS & SUPPLIES INC	825.91
LUBRICATION ENGINEERS, INC.	3,054.01
VICTOR LUNDEEN COMPANY	787.45
MII LIFE INCORPORATED	1,509.30
MACQUEEN EQUIPMENT INC	5,171.48
MARCO-FARGO	1,082.04
THE MCKINNON COMPANY INC	35.90
MCMASTER-CARR SUPPLY CO	48.59
MEDTOX LABORATORIES INC	62.82
MEKALSON HYDRAULICS INC	750.00
MIDWEST REGIONAL	30,000.00
MIDWEST TAPE EXCHANGE	52.47

TOTAL OTHER VENDORS 446,610.82

MN DEPT OF PUBLIC SAFETY	390.00
MINNESOTA MOTOR COMPANY	25.00

TOTAL OTHER VENDORS 447,025.82

MN POLLUTION CONTROL AGENCY	5,900.00
MN STATE COMMUNITY & TECH COLL	500.00

TOTAL OTHER VENDORS 453,425.82

4/19/2021

R E S O L U T I O N   R E C O R D

MINNESOTA UC FUND	154.00
MOTION INDUSTRIES INC	184.43
NORTHERN DEWATERING	42.00
NELSON AUTO CENTER	28,131.73
NICE THREADS CUSTOM EMBROIDER	3,185.20
NYCKLEMOE & ELLIG, P.A.	10,189.15
O'DAY EQUIPMENT INC	628.00
OFFICE OF MNIT SERVICES	251.63
OLYMPIC SALES	4,673.94
O'REILLY AUTOMOTIVE INC	6.57
OTTER ELECTRIC LLC	320.00
OTTER TAIL CO. HISTORICAL SOC.	1,000.00
OTC HUMANE SOCIETY INC	728.00

TOTAL OTHER VENDORS 502,920.47

OTTER TAIL CO. TREASURER'S OFC	4,006.00
OTTER TAIL COUNTY TREASURER	93,891.50
OTTER TAIL POWER COMPANY	2,496.04
OTTER TAIL TELCOM	4,641.71
OVERLAND MECHANICAL SERVICES	27.50
PEPSI BEVERAGE COMPANY	325.85
WILLIAM PETERSEN	950.00
PHILLIPS WINE AND SPIRITS CO	19,166.69
PLATTE PROPERTIES II, LLC	10,218.78
POLICE DEPT CONTINGENCY FUND	386.31
POLICE DEPT PETTY CASH	12.49
PRODUCTIVITY PLUS ACCOUNT	113.00
PRO-WEST & ASSOCIATES, INC	387.08
QUADIENT LEASING USA INC	290.79
RMB ENVIRONMENTAL LABORATORIES	1,070.00
RAILROAD MANAGEMENT CO III,LLC	692.11
REVTRAK INC	7,696.29
RHOMAR INDUSTRIES INC	804.28
ROYAL TIRE INC	81.80
SELAND'S FLOOR COVERING	3,658.00
SHERWIN WILLIAMS CO	221.94
SIGNATURE HOME TECHNOLOGIES	73.74
SIGNWORKS SIGNS & BANNERS INC	1,695.00
SMALL LOT WINE	123.00
SNAP-ON TOOLS	2,602.04
SOURCEWELL	4,230.00
SOUTHERN GLAZER'S OF MN	21,840.70
SPECIALTY SOLUTIONS LLC	1,065.35
SPEE DEE DELIVERY SERVICE INC	27.60

TOTAL OTHER VENDORS 685,716.06

4/19/2021

R E S O L U T I O N   R E C O R D

STATE TREASURER	3,025.41
STENERSON BROTHERS LUMBER CO	1,527.56
FRANKLIN STOCK	105.01
STRUCTURAL MATERIALS INC	521.00
SUMMERFEST	250.00
SUMMIT COMPANIES	136.50
SWANSTON EQUIPMENT CO	2,292.69
SYN-TECH SYSTEMS INC	539.00
TENNANT SALES AND SERVICE CO	181.40
THUL SPECIALTY CONTRACTING INC	62,700.00
TOTAL REGISTER SYSTEMS	32.36
TWIN CITY SHARPENING INC	179.50
TWIN STAR EQUIPMENT & MFG CO	957.28
UGSTAD PLUMBING, INC.	717.06
ULTIMATE AUTO SAFETY	81.95
USA BLUEBOOK	626.89
US BANK EQUIPMENT FINANCE	540.30
VINOCOPIA INC	1,207.10
VINTAGE VOLTAGE ENGINEERING	365.00
WALLWORK TRUCK CENTER F.F.	3,319.68

TOTAL OTHER VENDORS 765,021.75

WELLS FARGO - INVESTMENTS	2,054,482.96
WEST CENTRAL MN EMS CORP	210.00
WIMACTEL INC	132.00
WINE MERCHANTS INC	2,054.40
WISSOTA 100	250.00
ZIEGLER INC.	1,815.41

TOTAL OTHER VENDORS 2,823,966.52

TOTAL ALL VENDORS 2,823,966.52

